

Water Wagon program



Program overview

The Water Wagon is a mobile drinking water distribution system that operates at municipally-sponsored events during the summer months. Take a drink from one of the Water Wagon's fountains or use its taps to refill your water bottle. There is even a dog watering bowl for your furry friends.



The Water Wagon includes:

- Eight taps for refilling reusable water bottles or cups
- Eight fountains for drinking
- Two child steps
- Two wheel-chair accessible fountains
- One dog watering bowl

The Water Wagon program does not supply reusable water bottles or cups.



Children's activity centre

For family-focused events, the activity centre is a great way to teach children four to ten years of age about water while having fun. The activities are available upon request. However the event must provide at least one person to assist with running the activities.

Booking the Water Wagon

Important please read: Submit your booking request by March 31 of each season. After that date, only requests received at least eight weeks before the event date may be considered. The Region reviews all requests in accordance with the Water Wagon operational guidelines.

Selection criteria

Before submitting your request read the following information to confirm your event meets the selection criteria for the Water Wagon to participate.

- Municipally-sponsored event within Waterloo Region
- Funding available to cover booking fee
- Occurs between the months of May (weather dependent) through August. For the month of September, due to staffing, the Region will consider applications on a case-by-case basis.
- Minimum attendance of 500
- Open to the public and non-restrictive
- Over four hours in length taking place for the most part during daylight hours
- Staff or volunteers to assist with setup, cleanup and breaks
- Will not provide bottled water free of charge while the Water Wagon is on site
- Suitable location for Water Wagon
 - Accessible by towing vehicle
 - High traffic area
 - 8 metres (25 feet) by 5 metres (15 feet) space with 5 metres (15 feet) clearance on relatively level ground

Requesting the Water Wagon

If your event meets the selection criteria, submit your request:

- Complete online; visit the [Region of Waterloo website at www.waterontap.ca](http://www.waterontap.ca) or;
- Contact the Region of Waterloo at 519-575-4400 to request a booking form or to complete over the telephone.

The Region of Waterloo will respond to all requests. Requests submitted by March 31 are notified by April 30. Requests received after March 31 are contacted after May 15 or within two weeks of receipt of request, whichever is later.



Region of Waterloo, Water Services

519-575-4400 (TTY: 519-575-4608)
www.regionofwaterloo.ca/water

Email: waterservices@regionofwaterloo.ca
Find us on Facebook: /ROWWaterServices

Frequently asked questions

Is there a cost to use the Water Wagon?

There is a nominal fee for the Water Wagon to participate at an event. Financial assistance from the municipality sponsoring the event may be available. However, the event must arrange this prior to finalizing the booking.

Fees range from \$350 to \$600 per day depending on the method the Water Wagon uses to provide water at the event. The method used is dependent on the size and length of the event and the availability of a water source at the event. The fee includes the use of the Water Wagon for one day, a Region of Waterloo representative to setup and operate the Water Wagon, and transportation of the Water Wagon to the event.

How does the Water Wagon provide water?

The Water Wagon is equipped with taps and fountains that receive water from either its pre-filled 1,000-litre tank or a food-grade hose connected to the municipal supply using an outside tap in close proximity to the Water Wagon. The method used is dependent on the size and length of the event and the availability of a water source at the event.

Why must the municipality sponsor the event?

Support from the local municipality allows completion of preparation work to the water source to meet Region of Waterloo Public Health requirements. When submitting the booking request, include documentation to confirm it is a municipally-sponsored event such as a letter from the municipality or a link to a website listing the municipality as a sponsor.

How much space does the Water Wagon require?

The Water Wagon is 2.32 metres (7 feet 7 inches) wide, 3.35 metres long (11 feet) and 2.6 metre (8 feet 5 inches) high. The space should be a minimum of 8 metres (25 feet) by 5 metres (15 feet) with 5 metres (15 feet) for clearance on relatively level ground. The space must also be easily accessible by the towing vehicle.

Is the Water Wagon safe to use?

The Region of Waterloo maintains the Water Wagon following its operational guidelines and public health requirements. At the event, trained Region of Waterloo staff follows strict sanitization and cleaning procedures.



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Disclaimers

Following operational guidelines

The Region of Waterloo maintains the Water Wagon following its operational guidelines and public health requirements. Therefore, the Region reserves the right to cancel a booking if the Region deems the Water Wagon not safe to operate. If such a situation occurs, the Region will notify the event organizer.

Health and safety

The event organizer is to supply cable trays if the Water Wagon hoses must cross a road or pedestrian passageway. The trays protect the hoses from vehicular damage and reduce the risk as a tripping hazard to patrons. The event organizer is responsible for providing the cable trays including sourcing and covering the cost.

In case of thunder, for the safety of patrons and staff, the Water Wagon staff will halt operation of the Water Wagon for 30 minutes after the last sound of thunder. The Water Wagon staff will move to a safe location such as in a building or in a car and will remain there for 30 minutes until the last sound of thunder. This health and safety procedure follows Environment Canada recommendations.

The Region of Waterloo has the right to limit the total hours the Water Wagon operates at an event to comply with its Health and Safety procedures and operational guidelines.

Onsite overnight storage

The Region of Waterloo has the right to deny overnight storage of the Water Wagon on the event site if there are concerns over possible damage to the Water Wagon or safety to others. Additional security for the Water Wagon to remain onsite is the responsibility of the event organizer.

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