



Region of Waterloo

TRANSPORTATION AND  
ENVIRONMENTAL SERVICES  
Design and Construction

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**Refer To:**

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**File No:**

05404

**Date:**

April 25, 2016

Re: **Notice of Construction**  
**Hutchison Road and William Hastings Line Reconstruction**  
**Village of Crosshill, Township of Wellesley**

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On April 20, 2016, Region of Waterloo Council awarded Contract T2016-157, Hutchison Road and William Hastings Line Reconstruction to E&E Seegmiller Limited of Kitchener, Ontario. This project includes the following work;

- Reconstruction of the existing road structure within the limits of the Village of Crosshill including new granular base material and asphalt.
- Construction of new on-road cycling/buggy lanes, concrete curbs and concrete sidewalks.
- Construction of new storm sewer drainage system including catchbasins and manholes.

The contractors schedule has not yet been finalized. However, we would like to provide you with a general description of the upcoming work, timing and traffic restrictions.

**Construction Schedule**

The Contractor, E&E Seegmiller Limited, is planning to begin construction on or about May 9<sup>th</sup>, 2016. Work is expected to be completed by August 31<sup>st</sup>, 2016. The contractor will be permitted to work between the hours of 7:00AM and 7:00PM Monday through Friday except for statutory holidays. There may be occasions when work after 7:00PM or on weekends may be required in order to complete specific aspects of the work; however this is expected to be limited.

**Access to properties during construction**

In order to expedite the construction, Hutchison Road and William Hastings Line will be closed to through traffic during much of the project. Signs will be installed directing through traffic to use detours on Hessen Strasse, Hackbart Road and Boomer Line or Streicher Line, Manser Road and Schummer Line (see attached map).

Access for local traffic, emergency vehicles and service vehicles to all properties within Crosshill will be maintained at all times during construction. There may be times when access to individual properties may be temporarily unavailable such as when the contractor is doing work directly in front of a property. The contractor is expected to communicate with abutting property owners and tenants on a regular basis to advise of project scheduling and impacts on access.

Student Transportation Services of Waterloo Region has been informed of this project and the proposed closure of the road during construction. Alternative arrangements for student pick-up may be required during construction. Those impacted by these changes will be contacted.

### **Restoration and Landscaping**

This project includes the reinstatement, to existing conditions, of driveways, sidewalks and some of the landscaping affected by the work (where practical). Only the affected portion of a driveway will be replaced. In order to accommodate the work, it may be necessary to remove several trees and fences within the Region's road allowance. Unless previously removed by property owners, trees and fences located within the road allowance which conflict with the proposed work will be removed by the contractor.

### **Private drainage tiles and water supply lines**

During the preliminary design process for this project, a number of private drainage tiles and sump pump outlet pipes out-letting into the existing road-side ditches were identified. Pipes from residential properties encountered during construction will be connected to the proposed storm sewer or road-side ditch. If you are aware of the existence or location of an existing drainage tile or sump pump outlet from your property, please notify the undersigned to ensure that it is not missed during construction.

The Region of Waterloo is aware that several properties on Hutchison Road and William Hastings Line are supplied with water by private water supply pipes located on the municipal road allowance from jointly used wells on private property. The Region has no record of any permits being issued for these pipes on the road allowance or the location or size of the pipes. If damaged during construction, the contractor will attempt to make repairs. Unfortunately, the Region of Waterloo cannot guarantee the continued functioning of these un-permitted services within the Regionally owned road allowance.

### **Mail Delivery and Garbage Collection**

The contractor will be required to relocate several existing mailboxes to account for changes in the elevation or location of the edge of the reconstructed road. If required, new posts will be installed by the contractor.

Please continue to place your garbage at the end of your driveway by 7:00 AM on your normal collection day. If the garbage trucks are unable to travel on the roadway, the Contractor will take the garbage to the nearest intersection for pick-up. Please use plastic garbage bags wherever possible and clearly mark returnable containers with your house number.

Please note that if your garbage is not set out as per the Region of Waterloo's requirements, it will not be picked up by the Contractor.

**Contact Names During Construction**

We recognize that this project will cause some inconvenience to motorists, pedestrians, residents, businesses and their customers. We are making every effort to minimize the disruption and to complete the works in as short a time frame as possible. We thank you in advance for your patience and cooperation. Should you have any concerns during construction, please bring the matter to the attention of the following:

<b>Contact Person</b>	<b>Name</b>	<b>Contact Number</b>
Region of Waterloo's On-Site Representative	Deb Mitchelmore	519-778-1017
Region of Waterloo's Project Manager	Peter Linn	519-575-4757 Ext. 3773
Region of Waterloo's After Hour Emergency	Call Centre	519-575-4400

Please direct any enquiries regarding this project to the undersigned.

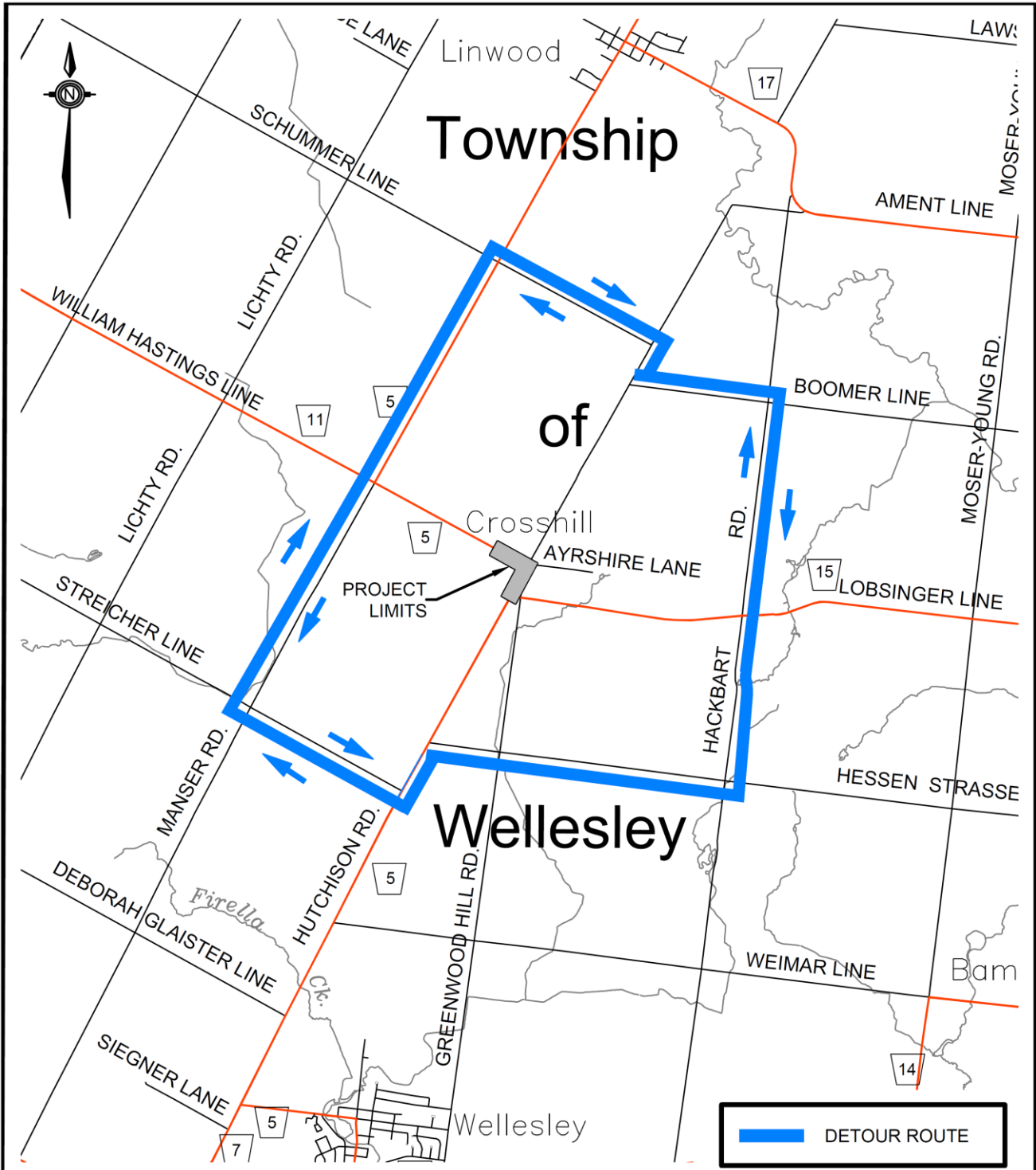
Yours truly,



Peter Linn, P.Eng,  
Senior Project Manager  
Phone: 519-575-4757 ext. 3773

E-mail: [plinn@regionofwaterloo.ca](mailto:plinn@regionofwaterloo.ca)

Cc: Marcos Kroker, P.Eng. Head, Transportation Expansion  
Penny Evans, Supervisor, Administration & Dispatch Services  
Donna Gill, Manager, Administration (Transportation)



**REGIONAL ROAD No. 5  
WILLIAM HASTINGS LINE AND HUTCHISON ROAD  
DETOUR ROUTE**