

By-Law Number 21-02

of

The Regional Municipality of Waterloo

A By-law to Establish Fees and Charges for the Regional Municipality of Waterloo and Repeal By-law 20-008, As Amended

Whereas Section 391 of the “Municipal Act, S.O. 2001”, c.25, as amended, provides that a municipality may pass by-laws imposing fees or charges on any class of persons:

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- c) for the use of its property including property under its control.

And Whereas Section 69 (1) of the “Planning Act, R.S.O. 1990”, C.P.13, as amended, provides that a municipality may, by by-law, establish a tariff of fees for the processing of applications made in respect of planning matters.

And Whereas other legislation provides authority that The Regional Municipality of Waterloo may impose or collect fees or charges for various purposes.

And Whereas the Council of the Regional Municipality of Waterloo has given notice of its intention to impose fees and charges for services or activities provided by The Regional Municipality of Waterloo and for the use of its property including property under its control as required under Section 14 (1) of Ontario Regulation 244/02.

Now Therefore the Council of The Regional Municipality of Waterloo enacts as follows:

1. The fees and charges for services or activities provided by The Regional Municipality of Waterloo and the use of its properties, including properties under its control are hereby set out in Schedules “A” through “E” of this By-law.
2. The fees for the processing of applications made in respect of planning matters through The Regional Municipality of Waterloo are hereby set out in Schedule “C” of this By-law.
3. All fees and charges under this By-law are payable upon receipt of the service, upon registration for the activity, upon or before the use of the property or upon submission of the application.
4. All fees may be subject to applicable administration charges and interest charges as set by The Regional Municipality of Waterloo.
5. Applicable taxes will be applied to fees and charges as required.
6. This By-law may be cited as the “Fees and Charges By-law”.
7. This by-law comes into force and effect on January 20, 2021.
8. By-law Number 20-008 is hereby repealed.

9. If any section or sections of this By-law or parts thereof are found by any Court to be illegal or beyond the power of Council to enact, such section or sections or parts thereof shall be deemed to be severable and all other sections or parts of this By-law shall be deemed to be separate and independent therefrom and shall continue in full force and effect unless and until similarly found illegal.

By-law read a first, second and third time and finally passed in the Council Chamber in the Regional Municipality of Waterloo this 20th day of January, A.D., 2021.



Regional Clerk



Regional Chair

**Consolidated Schedule C
Planning, Development and Legislative Services**

Community Planning

Description	Fees	
Condominium Plans		
Plan of Condominium application	\$3,150.00 + \$100.00/residential unit (to a maximum fee of \$6,150.00)	Exempt
Extension of Draft Approval *	\$1,300.00	Exempt
Modifications	\$1,150.00	Exempt
Recirculation	\$1,150.00	Exempt
Registration Release *	\$1,150.00	Exempt
Application for Condominium Exemption	\$1,150.00	Exempt
Registration Release per Phase (where delegated)	\$575.00	Exempt
Official Plan/Amendments		
Area Official Plan or Official Plan Amendment	\$5,750.00	Exempt
Regional Official Plan Amendment Application	\$12,650.00	Exempt
Subdivision Plans		
Plan of Subdivision application	\$6,525 + \$250.00/hectare (to a maximum fee of \$15,525.00)	Exempt
Extension of Draft Approval *	\$1,300.00	Exempt
Modifications	\$1,150.00	Exempt
Recirculation	\$2,300.00	Exempt
Registration Release (per Phase)	\$2,000.00	Exempt
Other		
Part Lot Control Exemption By-law Approval *	\$525.00	Exempt
Public Meeting if required pursuant to Sections 17(10) or 51(19) of the "Planning Act, 1995"	Actual Costs	+HST
Recommendation for waiver of Environmental Impact Statement	\$400.00	Exempt
Review of Full Environmental Impact Statement **	\$4,600.00	Exempt
Review of Scoped Environmental Impact Statement **	\$2,300.00	Exempt
Noise Study Review **	\$500.00	Exempt
** For any re-submission of these reports, there will be an additional fee of 50% of the original fee.		
Review of Aggregate Applications	\$15,000.00	Exempt
Access permit Application Fee		
Farm, Single Family Detached and Semi-detached (Duplex) Property	\$100.00	Exempt
All Other Property Lots	\$230.00	Exempt
Peer Review Fee	Actual Costs plus 10% administration fee	+HST
* no charge for the City of Kitchener as per By-law 01-057		
Applications		
Site Plan Review	\$805.00	Exempt
(Applies to applications which require a Regional response (i.e. where an application is located on a Regional Road, Regional Infrastructure/Facilities are nearby or there is a Regional or Provincial issue, as determine by the Area Municipal Planner or as part of pre-consultation if applicable.)		
Review of Transportation Impact Study (includes pre-consultation) **	\$500.00	Exempt
Zoning By-law Amendment	\$1,150.00	Exempt
(Does not apply to Section 39, "Planning Act" applications (temporary use for garden suites.)		
Removal of Holding Provision for Aggregate Applications	\$5,000.00	Exempt
(Where a Regional release is required.)		
Consent Application	\$350.00	Exempt
(Only where a new lot is being created.)		
Pre-Submission Consultation	\$300.00	Exempt
All Application Fees listed above are not to apply to any application initiated by an Area Municipality.		
Kissing Bridge Trailway Lease lands licensing agreement	\$250.00 + disbursements	Exempt