



PRODUCT APPROVAL APPLICATION FORM

Watermains, Sewers and Roads

General Information and Instructions

General:

1. Information submitted on this form will enable Region of Waterloo Best Management Practice Technical Sub-Committee (BMP) to assess the Product identified.
2. In order for any Product to be accepted for use in the Region of Waterloo, the MANUFACTURER must be certified to the applicable product standard as outlined in the DGSSMS.

Instructions:

1. This form must be completed with respect to all the requirements in order for it to be considered as an application for approval. A complete application shall consists of the following:
 - i) a completed application form (ONE FORM PER PRODUCT);
 - ii) ALL required supporting information identified in this form;
 - iii) Certification from an Independent Certified Laboratory/Agency to show compliance with ALL current industry standards.

INCOMPLETE APPLICATION WILL BE RETURNED TO THE APPLICANT. The Region may require additional information during the technical review of any application accepted as complete.

2. The original application, along with the supporting information, must be sent to:

Mr. Jerry Borovicka Project Manager
The Regional Municipality of Waterloo, 150 Frederick Street, 6th Floor, Kitchener, Ontario, N2G-4J3

3. Questions regarding completion and submission of the application should be directed to the Region of Waterloo at (519) 575-4092

1. Company Profile					
Name		Type of Business			
Address		<input type="checkbox"/> Manufacturer			
City/Town		<input type="checkbox"/> Supplier/Distributor			
Province/State		<input type="checkbox"/> Contractor			
Postal/Zip Code		<input type="checkbox"/> Other (Specify)			
Country		Number of Years in Business			
Contact Person				Telephone Number	
Title				Fax Number	
E-mail Address		Company Web Site			
2. Product Description (Include product literature, detailed specifications and technical information)					
Product Name		Model/Code No.	Product Category		
Manufacturer Name		Location of Manufacturing Plant/Foundry	<input type="checkbox"/> Water Systems		
Year		Number of Years	<input type="checkbox"/> Wastewater Systems		
Samples Available For (Check All Applicable)			<input type="checkbox"/> Storm Systems		

Viewing Demonstration Testing

Road Systems
 Traffic Control Systems
 Other

Other Comments

3. Product End Use/Function and Special Features

End Use Function	Special Features	Approximate Cost

4. Current Approvals

Municipality	Contact Person	Phone Number
1		
2		
3		

5. Certified With Current Industry Standards (Must specify all applicable sections and attach supporting documents)

Standard	Section No.	Standard	Section No.	Standard	Section No.
<input type="checkbox"/> AWWA		<input type="checkbox"/> ASTM		<input type="checkbox"/> AASHTO	
<input type="checkbox"/> OPSS		<input type="checkbox"/> ANSI		<input type="checkbox"/> CGSB	
<input type="checkbox"/> OPSD		<input type="checkbox"/> FM		<input type="checkbox"/> ECO LOGO	
<input type="checkbox"/> CAN/CSA		<input type="checkbox"/> UL		<input type="checkbox"/> ETV	
<input type="checkbox"/> NSF		<input type="checkbox"/> Other			

6. List Three (3) Major Product Suppliers and/or Distributors (If applicable)

Supplier/Distributor Name	Contact Person	Phone Number
1		
2		
3		

For Office Use Only

Does the product meet the Region's required standards? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, which Regional Standard(s)?	Two (2) Year Probationary Approval <input type="checkbox"/> Granted <input type="checkbox"/> Exempted <input type="checkbox"/> Denied	Date
	Full Approval <input type="checkbox"/> Granted <input type="checkbox"/> Denied	Date

Comments