PERSONAL SERVICES SETTINGS INSPECTION REPORT

Facility Inspected: TEST Personal Services Facility
Primary Owner: 
Site Address: 99 Regina St S 
Waterloo ON N2J

Facility #: FAC-071-99759
Inspection #: INS-071-17062
Inspection Date: 21-Aug-2018
Inspected By:
Facility Type: Tattooing / Micropigmentation
Inspection Type: Required
Inspection Reasons: Compliance Inspection
Risk Rating: High
Violations: 0

Results of Inspections

Tattooing / Micropigmentation

1. Results of any inspection conducted by a public health inspector are posted in accordance with the inspector’s request
   - Post Check It! We Inspect It. disclosure sign in a location visible by patrons

Prohibited Services

2. Premise offers regulated services
   - Ensure that ear candling or coning services are not offered
   - Ensure that services involving live aquatic species are not offered

Setting Requirements

3. Premises is operated and maintained free from potential/immediate health hazards
   - Evidence of significant insect / rodent infestation
   - Contact licensed pest control operator for insect / rodent / pest treatment and control
   - Sewage back-up within the premises
   - No electricity within the premises
   - Operate and maintain premises free from every condition that may be a health hazard
   - Provide a supply of potable water adequate for the operation of the premises

4. Premise is maintained in a sanitary condition
   - Floors, walls, fixtures and furniture are in good repair, easily cleanable, and made of smooth and impermeable material
   - Ensure premise is not used for dining, sleeping or preparing, selling, handling, eating or storing food
   - Collect and remove biomedical waste and laundry to maintain the setting in a sanitary condition
   - Place biomedical waste in an impervious bag or designated labelled container, such as a sharps container, and dispose of according to provincial legislations
   - Provide a locked, refrigerated space (at 4°C or below) to store biomedical waste, excluding sharps, if stored for more than 4 days

5. Designated hand wash sink is provided
   - Provide a hand wash sink conveniently located to the work area to be in compliance with the new Regulation 136/18: Personal Service Settings.
   - Provide a hand wash sink conveniently located to the work area
   - Sink must be accessible at all times
   - Provide hot and cold running water (potable) under pressure at the hand wash sink
   - Provide liquid soap in a dispenser at the hand wash sink
   - Provide method of hand drying that uses single-service products or a hot air dryer in a dispenser at the hand wash sink
6. Work areas have adequate lighting and ventilation  
   - Ensure all work areas have sufficient lighting to enable the sanitary operation and maintenance of the setting and the safe provisions of personal services.
   - Ensure all work areas have sufficient ventilation to enable the sanitary operation and maintenance of the setting and the safe provisions of personal services.

7. Work surfaces are smooth, impervious and are cleaned and disinfected  
   - All surfaces that may have been contaminated with body fluids must be cleaned and disinfected
   - Ensure all work surfaces are cleaned and disinfected
   - Ensure all work surfaces are in good repair and have a smooth and impervious finish that can be readily cleaned, disinfected or sterilized

8. Operator provides a sink for reusable equipment  
   - Ensure that this sink is not the hand wash sink
   - Ensure sink is capable of immersing the largest piece of equipment used at the setting
   - Provide a continuous supply of hot and cold potable water under pressure for reprocessing all instruments/equipment
   - Ensure reprocessing area has adequate counter space to prepare the reusable equipment
   - Ensure reprocessing area is not located in a room with a toilet
   - Ensure reprocessing area is sufficiently separated from where personal services are provided as to prevent contamination
   - Provide at least one sink for washing and disinfesting reusable equipment that is not the hand wash sink to be in compliance with the new Regulation 136/18: Personal Service Settings.

Animals
9. Live birds and animals, other than service animals, must not be permitted in the personal service settings  
   - Ensure personal service settings is kept free from live birds or animals

Equipment
10. Instruments are stored, handled and maintained in good condition  
    - Instruments must be durable, maintained in good working order and kept in a clean and sanitary condition
    - Maintain equipment in accordance with manufacturer's instructions
    - Keep manufacturer's instructions in an accessible location at the personal services setting
    - Maintain equipment in accordance with direction of a Public Health Inspector when manufacturer's instructions are not available
    - Store disinfected/sterilized instruments in a manner that protects them from contamination

11. Equipment and instruments are cleaned, disinfected, sterilized or discarded  
    - Clean and disinfect or sterilize equipment and instruments as often as necessary to prevent disease transmission
    - Clean and disinfect or sterilize equipment and instruments between each use
    - Ensure that all equipment and instruments that are designed for a single use or made of material that does not withstand cleaning and disinfection or sterilization are discarded immediately after use
    - Disinfect new, re-useable instruments before use

12. Proper use and disposal of sharps  
    - Ensure all sharps used are pre-packaged, sterile and are single use
    - All sharps must be from packaging that has not been previously opened, damaged or compromised in any way
    - All sharps must be disposed of in a sharps container located in close proximity to where the service is provided immediately after use
    - Ensure that sharps containers are compliant with requirements of the Canadian Standards Association
    - Ensure that the sharps container is disposed of at an approved location

13. Proper use and testing of sterilizer  
    - Ensure the sterilizer used meets standards established by Health Canada and the Canadian Standards Association
    - Ensure all sterilizers are checked and tested at least once every two weeks by performing a biological test (spore test challenge) to ensure that they are adequately destroying microorganisms
    - Ensure that Region of Waterloo Public Health is contacted immediately in the event of a spore test failure.
- In the event of a spore test failure, the operator shall in writing inform staff with information about actions to be taken to prevent disease transmission.
- In the event of a spore test failure, the operator shall provide an alternate method of sterilization or an alternate method that prevents disease transmission that has been approved by Region of Waterloo Public Health.
- Use a chemical indicator inside each package, container or bundle undergoing sterilization.
- Ensure that when a chemical indicator fails to change colour, mechanical monitoring shows suboptimal sterilization time or temperature, or moisture is observed in or on packages after sterilization, the equipment in that load is not used.
- Ensure sterilizers pass biological tests (spore test challenge) before being put into use, after relocating it, after repairs, after mechanical malfunctions and after power outages or emergencies.

**Products**

14. Products are dispensed appropriately and are approved for use
   - Ensure every product is dispensed in a manner which prevents contamination
   - Ensure disinfectants are identified with a drug identification number (DIN) or natural product number (NPN) assigned by Health Canada and are labelled with manufacturer's instructions where available (except chlorine bleach/sodium hypochlorite)

**Hygiene, Providers of Personal Services**

15. Personal service worker health and hygiene are satisfactory
   - Operator to refrain from smoking while providing a personal service
   - Operator to clean their hands as often as necessary to prevent disease transmission

**Operator Training**

16. Operator has health and safety training to reduce the risk of disease transmission
   - As requested by the Medical Officer of Health or Public Health Inspector training is required

**Records**

17. Contact information of client is obtained prior to commencing service(s)
   - Obtain name and contact information of the person seeking the service
   - Refuse service to clients who choose not to provide name and contact information

18. Prior to an invasive service, the operator provided an explanation of the service and the risks associated with it
   - Provide an explanation of the invasive service and the risks associated with it (verbal or written)

19. Operator keeps sterilization records
   - Ensure records include the name and type of sanitizer
   - Ensure records include the date and time when the sterilizer was used
   - Ensure records include the equipment on which the sterilizer was used
   - Ensure records include any preventative maintenance or repairs done on or to a sterilizer and whether the sterilizer functioned properly after the maintenance or repairs
   - Ensure records include the results of any checks or tests done on sterilizers

20. Operator keeps disinfection records
   - Ensure records include the name of the disinfectant
   - Ensure records include concentration of the disinfectant
   - Ensure records include the date when the disinfectant was prepared and when it expires, if applicable
   - Ensure the date by which the disinfectant solution was discarded, if applicable

21. Operator keeps invasive procedure records
   - Ensure records include which procedure was done and the part of the body the procedure was done to
   - Ensure records include the name and contact information of the person who received the procedure
   - Ensure records document, where applicable, what information was provided to clients including the risks associated with a procedure
   - Ensure records include the dates of the procedure
   - Ensure records include the lot numbers and expiry date of the pre-packaged sterile equipment used in procedure

22. Operator keeps records for accidental exposures to blood or body fluids
   YES
- Ensure records of accidental exposures include the date of injury
- Ensure records of accidental exposure include the service being provided
- Ensure records of accidental exposure include the part of the body that was exposed to blood or bodily fluids
- Ensure records of accidental exposures include the name of the personal service worker
- Ensure records of accidental exposures include the name, address, and phone number of the client

23. Operator retains records
   - Ensure records are stored at the personal service setting in a secure location for one year or until the setting ceases to operate
   - Keep records for an additional two years following the one year on site retention
   - Operator to provide records to the Medical Officer of Health or Public Health Inspector on request

**Tattooing / Micropigmentation - Tanning**

**Skin Cancer Prevention Act (Tanning Beds)**

24. Attendant present when tanning services/UV light treatments are provided

25. Ensure no advertising or marketing about tanning services/UV light treatments and no false/misleading information about the health risks of artificial tanning to people under 18

26. Protective eyewear requirements for the customers met
   - Ensure customers use protective eyewear during use of tanning services/UV light treatments
   - Ensure protective eyewear is available for purchase or use for any customer using tanning services/UV light treatments
   - Ensure customers receiving tanning services/UV light treatments are instructed as to the purpose and proper usage of protective eyewear

27. Required signage posted
   - Ensure Point of Sale Warning Sign is posted in plain view within 1 metre of each cash register
   - Ensure Health Warning Sign is posted in plain view within 1 metre of each piece of tanning equipment
   - Ensure Age Restriction and Identification Decal is posted (and unobstructed) above the handle or near the handle of, or in the middle of, every door to the facility OR, if door not visible when facility open, within 1 metre of entrance door
   - Ensure Employee Reminder Decal is posted in a place clearly visible to the employee at the cash register

28. Youth access prohibited
   - Ensure tanning services/UV light treatments are not sold, offered or provided to any person less than 18
   - Ensure I.D. is requested when tanning services/UV light treatments are sold, offered or provided to any person who appears to be under 25

**Action(s) Taken**

Actions Taken: Satisfactory - No Action Required, Report Reviewed - Action Required, Re-inspection Required, Education Provided, Product Seized & Destroyed, Product Seized & Held, Equipment Seized & Disposed, Equipment Seized & Held, Ticket, Closure Order Served, Closure Order Rescinded, Section 13 Order Issued, Section 13 Order Rescinded, License Signed, Opening Inspection, Summons Served, Water Sample Taken, Referral (specify in closing comments); Other: Change of Owner

I have read and understood this report:

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Jennifer Toews, BSc, MPH