

Project Coordinator



What do you like best about your job?

The realization that my work is making a difference is very important to me and being a Project Coordinator I play a vital role in keeping teams accountable and on track. I love the fact that I get to interact with multiple stakeholders on a daily basis from various levels of the organization.

Describe your typical day?

The life of a Project Coordinator in Public Health is very dynamic! My current portfolio has multiple projects at different maturity levels. Some are in the planning stage while with others I am facilitating and executing activities. We have a lot of complex cross-functional projects which keep me on my toes!

How are you making a difference?

By keeping projects on track and within budget. I strive towards lean and efficient processes that are not only saving us time but are also effective. After all, we are working with taxpayers' money.

What do you like about working or living in Waterloo Region?

If you would have asked me this question six months back when I moved here from Vancouver, I would have had a different answer. Now having lived here for some time, I think I'm in love with the region. Waterloo region has an amazing character, people are friendly, less traffic congestion, world-class infrastructure, stable political environment, and plenty of activities to keep you engaged. What else can I wish for? Waterloo is my home now.

Why did you choose to work for Region of Waterloo Public Health?

The Region of Waterloo enjoys an amazing reputation in the marketplace. I did my research before applying here and when this position came up, which was in line with my education and professional



experience, I jumped at the opportunity, and the rest is history. This place has an amazing organizational culture, friendly employees, and supportive management. I'm glad I made that decision!

What would you tell someone considering a career as a Project Coordinator in Public Health?

The Region of Waterloo ensures both professional and personal growth, with mental wellness initiatives, fitness centres, constant engagement activities, and an ideal work-life balance. Region of Waterloo is a model employer in this region. If you understand the dynamics of working with people and processes, you'll do great here. Work here is challenging with demanding timelines, but like everything, when you have amazing people to work with, it all seems worth it.

Areas you could work in:

- Child and Family Health
- Healthy Living
- Infectious Diseases, Dental and Sexual Health
- Strategic and Quality Initiatives

Qualifications you need:

- University degree in Business Administration or similar with 3 years of experience or an equivalent combination of education and experience
- Project management skills
- Research, assessment and evaluation skills

Wage/salary range:

- Approximately \$60,900 to \$69,200 annually (2017 rates)

Related Positions at Public Health:

- Health Promotion and Research Analyst



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