Assess, Plan Do, Review Cycle

Change and progress is viewed as a continuous cycle with four basic steps: Assess, Plan, Do, and Review. The Annual Planning Template (DOCS2314619) is a tool that supports ELCC programs to move through this cycle of continuous quality improvement.

1. Goal setting
   - Children and Families experience high quality Early Learning and Child Care that positively impacts their quality of life.

2. Activities to support the goals
   - What outcomes are we seeking? (relation to HDLH, CCEYA etc.)
   - What resources are available?
   - What supports are required?
   - What methods will we use?

3. Timelines
   - completion of activities

4. Progress Reviews
   - Did we succeed?
   - What were the impacts to children, families and the program?
   - What have we learned?

Data reporting and analysis

Children and Families

Reflective process:
- Through site visits and group meetings
- What story is the data telling us?

Assess the need/problem

Plan how to address the need/problem

Review the impacts

Data collection and research

Measuring and monitoring impacts to the system, program, and individual