



# PRODUCT APPROVAL APPLICATION FORM

## Watermains, Sewers and Roads

**General Information and Instructions**

**General:**

1. Information submitted on this form will enable Region of Waterloo Best Management Practice Technical Sub-Committee (BMP) to assess the Product identified.
2. In order for any Product to be accepted for use in the Region of Waterloo, the MANUFACTURER must be certified by Canadian Standards Association international or approved equivalent by the Standard Council of Canada. The MANUFACTURER must also be a member in good standing of The Road Authority (TRA) and the product under evaluation MUST be listed in the TRA product database. APPLICANT THAT DOES NOT MEET THIS CRITERIA WILL HAVE THEIR APPLICATION RETURNED.

**Instructions:**

1. This form must be completed with respect to all the requirements in order for it to be considered as an application for approval. A complete application shall consists of the following:
  - i) a completed application form (ONE FORM PER PRODUCT);
  - ii) ALL required supporting information identified in this form;
  - iii) Certification from an Independent Certified Laboratory/Agency to show compliance with ALL current industry standards.
  - iv) Proof of member in good standing of The Road Authority (TRA).

INCOMPLETE APPLICATION WILL BE RETURNED TO THE APPLICANT. The Region may require additional information during the technical review of any application accepted as complete.

2. The original application, along with the supporting information, must be sent to:

Mr. Jerry Borovicka Project Manager  
The Regional Municipality of Waterloo, 150 Frederick Street, 6<sup>th</sup> Floor, Kitchener, Ontario, N2G-4J3

3. Questions regarding completion and submission of the application should be directed to the Region of Waterloo at (519) 575-4092

<b>1. Company Profile</b>		
Name	Type of Business	
Address	City/Town	<input type="checkbox"/> Manufacturer
Province/State	Postal/Zip Code	<input type="checkbox"/> Supplier/Distributor
	Country	<input type="checkbox"/> Contractor
Contact Person	Telephone Number	<input type="checkbox"/> Other (Specify)
Title	Fax Number	Number of Years in Business
E-mail Address	Company Web Site	
<b>2. Product Description (Include product literature, detailed specifications and technical information)</b>		
Product Name	Model/Code No.	Product Category
Manufacturer Name	Location of Manufacturing Plant/Foundry	<input type="checkbox"/> Water Systems
		<input type="checkbox"/> Wastewater Systems

Year	Number of Years	Samples Available For (Check All Applicable)			<input type="checkbox"/> Storm Systems
		<input type="checkbox"/> Viewing	<input type="checkbox"/> Demonstration	<input type="checkbox"/> Testing	<input type="checkbox"/> Road Systems
					<input type="checkbox"/> Traffic Control Systems
					<input type="checkbox"/> Other

Other Comments

**3. Product End Use/Function and Special Features**

End Use Function	Special Features	Approximate Cost

**4. Current Approvals**

Municipality	Contact Person	Phone Number
1		
2		
3		

**5. Certified With Current Industry Standards (Must specify all applicable sections and attach supporting documents)**

Standard	Section No.	Standard	Section No.	Standard	Section No.
<input type="checkbox"/> AWWA		<input type="checkbox"/> ASTM		<input type="checkbox"/> AASHTO	
<input type="checkbox"/> OPSS		<input type="checkbox"/> ANSI		<input type="checkbox"/> CGSB	
<input type="checkbox"/> OPSD		<input type="checkbox"/> FM		<input type="checkbox"/> ECO LOGO	
<input type="checkbox"/> CAN/CS		<input type="checkbox"/> UL		<input type="checkbox"/> ETV	
<input type="checkbox"/> NSF		<input type="checkbox"/> Other			

**6. List Three (3) Major Product Suppliers and/or Distributors (If applicable)**

Supplier/Distributor Name	Contact Person	Phone Number
1		
2		
3		

**For Office Use Only**

Does the product meet the Region's required standards? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, which Regional Standard(s)?	Two (2) Year Probationary Approval <input type="checkbox"/> Granted <input type="checkbox"/> Exempted <input type="checkbox"/> Denied	Date
	Full Approval <input type="checkbox"/> Granted <input type="checkbox"/> Denied	Date

Comments