

Home Child Care Policies and Procedures

Section: Contracting with Home Child Care

Policy No: 2203986

Policy Title: Individual Plans for Children with Medical Needs.

Revision Date: August 2016

Authority:

- Ministry of Education
- Manager, Home Child Care

Policy Statement:

- There is an individualized program plan for a child with medical needs developed in consultation with the parent of the child and with any regulated health professional who is involved with the child's health care and who, in the parent's opinion, should be included in the consultation.

Policy Intent:

- There is an individual program plan for all children who require one.

Definitions:

- Medical Devices – tools, equipment and supports used to support child in care
- Individualized Medical Plan – A plan developed in consultation with parent of the child and with any regulated health professional who is involved in the child's health care and who, in the parent's opinion should be included in the consultation.

Procedures:

The plan shall include,

- Steps to be followed to reduce the risk of the child being exposed to any causative agents or situation that may exacerbate a medical condition or cause an allergic reaction or other medical emergency
- A description of any medical devices used by the child and any instructions related to its use
- A description of the procedures to be followed in the event of an allergic reaction or other medical emergency
- A description of the support that will be made available to the child while in Home Child Care.
- Any additional procedures to be followed when child with a medical condition is part of an evacuation or participating in an off-site field trip
- A child carrying his or her own medication for self administration.
- Special Medical Conditions form DOCS# 476195 is completed containing the above information
- Administration of Prescribed and Non Prescribed Medication DOCS#162453 is completed.

- Procedure for Occurrence of Seizures DOCS#322470 if applicable.