



Region of Waterloo **Pre-authorized payment plan change form for water billing service**

**Type of Change:**

- Cancellation
- Bank account change: new account number: \_\_\_\_\_

**Details:**

- Water and wastewater account number: \_\_\_\_\_
- Account holder name: \_\_\_\_\_
- Service address: \_\_\_\_\_
- Effective date: \_\_\_\_\_

**All applications, written changes and cancellation requests must be received 21 days before the next payment date.**

Account holder signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone number: \_\_\_\_\_

Account holder signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone number: \_\_\_\_\_

**Attach a VOID cheque or VOID cheque copy and**

**Mail to:**

**The Regional Municipality of Waterloo – Accounts Receivable**  
150 Frederick St, 4th Floor  
Kitchener ON N2G 4J3

**Or**

**Email to:** [arwater@regionofwaterloo.ca](mailto:arwater@regionofwaterloo.ca)

Phone: 226-753-2261 or 519-575-4490  
Fax: 519-575-4448