



Region of Waterloo

## Pre-authorized payment plan change form for water billing service

### Type of Change:

- Cancellation
- Bank account change: new account number: \_\_\_\_\_

### Details:

- Water and wastewater account number: \_\_\_\_\_
- Account holder name: \_\_\_\_\_
- Service address: \_\_\_\_\_
- Effective date: \_\_\_\_\_

**All applications, written changes and cancellation requests must be received 21 days before the next payment date.**

Account holder signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone number: \_\_\_\_\_

Account holder signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone number: \_\_\_\_\_

Please return to:

### **The Regional Municipality of Waterloo – Accounts Receivable**

150 Frederick St, 4th Floor

Kitchener ON N2G 4J3

Phone # 519-575-4490

Fax # 519-575-4448

**Attach a VOID cheque**