

# Getting started with remote work

## Tips for working at home – remote work:

Helpful overview: [Pro Tips on Working from Home](#) and [PWC's Essentials of remote working](#)

Develop and maintain a professional online presence so employers can find you online, and see what you are all about:

- [LinkedIn](#): Develop a thorough [profile and use it](#).
- Clean up your online presence: Look for yourself online and remove anything public that is unprofessional. Checkout our workshop on this topic.

Use legitimate opportunities listed below or, if looking for your own, use the tips provided in this guide for how to avoid scams and/or becoming a victim of fraud.



Source: <https://careerkarma.com/blog/wp-content/uploads/2019/11/remote-working-guide.pdf>

# Getting started with remote work

## Suggested website

Resource shared are for guidance only; we cannot guarantee the authenticity/ wages/ benefits of opportunities shared within those websites. Kindly use your discretion while researching/ submitting any information, last updated - Jul 2021

### Telephone Based

---

<a href="#">Sykes</a>	<a href="#">Advanis</a>
<a href="#">Contract World</a>	<a href="#">Hamilton Limited</a>

---

### Translation

---

<a href="#">Translator Café</a>	<a href="#">Translatorsbase.com</a>
<a href="#">Translation Source</a> – In House and International Staffing Opportunities	

---

### Transcription

---

<a href="#">Rev.com</a>	<a href="#">Literably</a>
<a href="#">Transcribeme.com</a>	<a href="#">Scribie.com</a>
<a href="#">Way with Words</a>	<a href="#">Accutran Global</a>
<a href="#">MModal</a>	

---

### Education

---

<a href="#">Clarity Learning Consultants</a>	<a href="#">Canadian Management Centre</a>
<a href="#">Virtual High School Ontario</a>	<a href="#">Aim-for-tutoring</a> – e Tutors
<a href="#">Open English</a>	<a href="#">Tutor.com</a>
<a href="#">Eleutian</a> – English as a foreign language (EFL) Teachers	

---

### Content Writing

[What you need to know before you begin](#)

---

<a href="#">Demand Studios</a>	<a href="#">Parexel</a> – Medical Writing
<a href="#">Textbroker.co.uk</a>	

---

### Gaming

---

<a href="#">Alchemic Dream</a>	<a href="#">Games Job Direct</a>
<a href="#">UBISOFT</a>	<a href="#">VMC</a>
<a href="#">Unity</a>	

---

# Getting started with remote work



## Miscellaneous jobs

<a href="#">Virtual Office Temps</a>	<a href="#">Work at Home Moms (not just for Moms)</a>
<a href="#">Upwork</a>	<a href="#">Fiverr</a>
<a href="#">Patreon</a>	<a href="#">FreeLancer</a>
<a href="#">Intuit - Accounting/Tax Preparation</a>	<a href="#">Charity Village</a>
<a href="#">We Work Remotely</a>	<a href="#">Flex Jobs</a>
<a href="#">LinkedIn</a>	<a href="#">Findyourjob.ca</a>

## What to be aware of

When searching for online job opportunities, you need to be very cautious of fraudulent sites called “scams.” On these sites, people want to steal your money, your identity, or both.

Doing your research will help you avoid these situations. It takes time but is well worth it.

- Read the entire job posting and look for clues, such as misspelled words, inconsistencies, vagueness, requests for money or personal information upfront, a really high salary/wages;
- Use one or more of the scam detection websites listed below;
- Visit the company website and read it. Go to the Careers section if there is one, and look for the job posting there;
- If in doubt, contact the employer but do NOT use your usual email address (develop a fake one) and do NOT reveal personal information
- Do not send money unless you are 100% certain the opportunity is legitimate.

**Pro Tip:** If the opportunity looks too good to be true, it usually is and may be fraudulent.

**Good article** – [5 Common Work-From-Home Scams \(And How to Spot Them\)](#)

## Sample websites to help with scam detection:

<a href="http://www.scamadviser.com">www.scamadviser.com</a>	<a href="http://www.glassdoor.ca">www.glassdoor.ca</a>
<a href="http://www.urlvoid.com">www.urlvoid.com</a>	<a href="http://www.scamwarners.com">www.scamwarners.com</a>
<a href="http://www.scamdesk.com">www.scamdesk.com</a>	<a href="http://www.fraud.org">www.fraud.org</a>
<a href="http://www.competitionbureau.gc.ca">www.competitionbureau.gc.ca</a>	<a href="http://www.ontario.ca/page/consumer-protection-ontario">www.ontario.ca/page/consumer-protection-ontario</a>