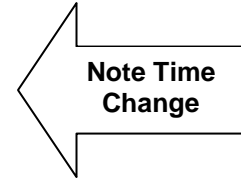




# REGIONAL MUNICIPALITY OF WATERLOO CONSOLIDATED COUNCIL AGENDA

Wednesday, March 7, 2012  
**Closed Session 2:30 p.m.**  
**WATERLOO COUNTY ROOM**  
Regular Meeting **3:15 p.m.**  
REGIONAL COUNCIL CHAMBER  
150 Frederick Street, Kitchener, ON



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\*Denotes Item(s) Not Part of Original Agenda

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1. **MOMENT OF SILENCE**

2. **ROLL CALL**

3. **MOTION TO GO INTO CLOSED SESSION**

THAT a closed meeting of Council be held on Wednesday, March 7, 2012 at 2:30 p.m. in the Waterloo County Room in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

- a) personal matters about identifiable individuals
- b) receiving of legal advice and opinion that is subject to solicitor-client privilege related to a legal agreement
- c) receiving of advice subject to solicitor-client privilege related to legislation

4. **MOTION TO RECONVENE IN OPEN SESSION**

5. **DECLARATION OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

6. **PRESENTATIONS**

- a) Workforce Planning Board of Waterloo Wellington Dufferin Friendship Award
- b) The Lieutenant Governor's Ontario Heritage Award for Community Leadership  
[Memorandum from Planning, Housing and Community Services](#) 1

- \* c) [Federation of Canadian Municipalities](#) Partners for Climate Protection Program 4

7. **PETITIONS**

8. **DELEGATIONS**

9. **MINUTES OF PREVIOUS MEETINGS**

- a) Economic Development and Promotion – February 8, 2012

- b) Closed Council – February 8, 2012
- c) Council – February 8, 2012
- d) Planning & Works – February 28, 2012
- e) Administration & Finance – February 28, 2012
- f) Closed Committee – February 28, 2012
- g) Community Services – February 28, 2012

10. **COMMUNICATIONS**

11. **MOTION TO GO INTO COMMITTEE OF THE WHOLE TO CONSIDER REPORTS**

12. **REPORTS**

**Finance Reports**

- a) [F-12-017](#), T2011-152 Machine Room-Less (MRL) Elevator Addition at 150 Main Street, Cambridge, ON 5
- b) [F-12-018](#), Q2011-1144 Cargo Mini Vans 7
- c) [F-12-019](#), T2012-002 Region of Waterloo International Airport Rehabilitation of Runway 08-26 and Runway Guard Lights Installation, Township of Woolwich 9
- d) [F-12-020](#), T2012-102 Sunnyside Home HRV Unit Replacement 11

**Committee Reports**

- a) Planning & Works - attached & marked [PS-120228](#) 13
  - [Memorandum](#) re: Report CR-RS-12-013 dated February 28, 2018 - Authorization to Expropriate Lands (1<sup>st</sup> report) for Rapid Transit Project Stage 1 for Property and Interests on King Street South from John Street in the City of Waterloo to King Street West at Victoria Street, in the City of Kitchener 19
- \* Closed Planning & Works - attached & marked [CPS-120228](#) 18
- b) Administration & Finance - attached & marked [FS-120228](#) 21
  - \* Closed Administration & Finance – attached & marked [CFS-120228](#) 22
- c) Community Services - attached & marked [SS-120228](#) 23
  - \* Closed Community Services – attached & marked [CSS-120228](#) 25

**Chief Administrative Officer**

**Regional Chair**

**Regional Clerk**

13. **OTHER MATTERS UNDER COMMITTEE OF THE WHOLE**

14. **MOTION FOR COMMITTEE OF THE WHOLE TO RISE AND COUNCIL RESUME**

15. **MOTION TO ADOPT PROCEEDINGS OF COMMITTEE OF THE WHOLE**
16. **MOTIONS**
17. **NOTICE OF MOTION**
18. **UNFINISHED BUSINESS**
19. **OTHER BUSINESS**
20. **QUESTIONS**
21. **ENACTMENT OF BY-LAWS – FIRST, SECOND & THIRD READINGS**
  - a) A By-law to Confirm the Actions of Council – March 7, 2012
22. **ADJOURN**



FEDERATION OF CANADIAN MUNICIPALITIES  
FÉDÉRATION CANADIENNE DES MUNICIPALITÉS

**RECEIVED**

MAR - 7 2012

OFFICE OF THE REGIONAL CHAIR

February 20, 2012

President  
Président

Berry Vrbanovic  
Councillor,  
City of Kitchener, ON

First Vice-President  
Première vice-présidente

Karen Leibovici  
Councillor,  
City of Edmonton, AB

Second Vice-President  
Deuxième vice-président

Claude Dauphin  
Maire,  
arrondissement de Lachine,  
Ville de Montréal, QC

Third Vice-President  
Troisième vice-président

Brad Woodside  
Mayor,  
City of Fredericton, NB

Past President  
Président sortant

Hans Cunningham  
Director,  
Regional District of  
Central Kootenay, BC

Chief Executive Officer  
Chef de la direction

Brock Carlton  
Ottawa, ON

Chair Ken Seiling and Members of Council  
Regional Municipality of Waterloo  
150 Frederick Street  
P. O. Box 9051, Stn "C"  
Kitchener, Ontario  
N2G 4J3

Dear Chair Seiling and Members of Council:

At the 2012 Sustainable Communities Conference and Tradeshow, FCM and ICLEI Local Governments for Sustainability recognized the achievements of Canadian municipalities in tackling climate change in the past year through the Partners for Climate Protection (PCP) program.

The accomplishments of the RM of Waterloo in achieving Milestones 1, 2 and 3 were duly acknowledged and we are pleased to enclose components of the PCP puzzle as a part of the recognition process. As you achieve each milestone, you receive a new puzzle piece. In addition to the pedestal and wood frame, the RM of Waterloo has received 3 puzzle pieces reflecting the first 3 milestones.

Cost-effective, community-based projects offer the very best opportunities for taking action on climate change and we look forward to working with your municipality to continue progressing through the remaining milestones. Since 2008, PCP member municipalities have voluntarily reported on over 700 projects to reduce GHG emissions. These projects represent more than \$1 billion in investments and over 1.7 million tonnes in GHG reductions.

Should you wish to further discuss how PCP can serve the needs of your municipality, PCP Program Officer Muni Ahlawat would be pleased to assist. He can be reached by telephone at (613) 907-6346 or by e-mail at [pcp@fcm.ca](mailto:pcp@fcm.ca).

Yours sincerely,

Councillor Berry Vrbanovic  
President

BV/MA:acc  
Enclosures

c: David Roewade, Environmental Sustainability Planner

10, rue Rideau Street,  
Ottawa, Ontario

Mailing address/  
Adresse postale

24, rue Clarence Street,  
Ottawa, Ontario K1N 5P3

T. 613-241-5221  
F. 613-244-1515

[www.fcm.ca](http://www.fcm.ca)





Region of Waterloo

PLANNING, HOUSING AND COMMUNITY SERVICES

Community Services

Date: February 29, 2012

## MEMORANDUM

To: Ken Seiling, Regional Chair and Members of Regional Council

From: Lucille Bish, Director of Community Services  
Kate Hagerman, Cultural Heritage Specialist

Subject: Lieutenant Governor's Ontario Heritage Award for Community Leadership

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The Region of Waterloo has been awarded the 2012 *Lieutenant Governor's Ontario Heritage Award for Community Leadership* for communities with a population over 125,000. The award was received at Queen's Park on February 24, 2012. The Region will formally recognize the receipt of this provincial honour at the March 7<sup>th</sup> meeting of Regional Council.

The Award for Community Leadership was created by the Ontario Heritage Trust to recognize communities that have a proven track record and have demonstrated leadership in heritage conservation and celebration; and to promote leadership in heritage conservation and celebration in Ontario's communities through recognition of excellence.

### Summary of Region of Waterloo Nomination Information

The following information was submitted as part of the nomination package showcasing the Region's ongoing support for heritage through its stewardship, programming, promotion, conservation, and commemorative efforts. A full copy of the nomination package is available in the Council library.

### **The Region provides outstanding stewardship to a variety of Region-owned heritage resources, including:**

- The award winning Waterloo Region Museum officially opened in 2010;
- The Joseph Schneider Haus Museum and Gallery, Doon Heritage Village, McDougall Cottage, and The Governor's House and Gaol;
- The nationally-acclaimed Canadian Harvest Collection of German-Canadian Folk Art;
- The Regional Curatorial Centre;
- The Waterloo County (1829-1972), the Region of Waterloo (1973-present) and Woolwich Township archives; and
- Several historically significant bridges and pumping stations.

**The Region provides ongoing support for heritage organizations and institutions, by:**

- Funding the Waterloo Regional Heritage Foundation since 1973;
- Maintaining a strong Heritage Planning Advisory Committee (HPAC) since 1994;
- Working closely with the Region's seven area municipality's Municipal Heritage Advisory Committees (MHACs), Local Architectural Conservancy Advisory Committees (LACACs) and area municipal staff responsible for heritage resources;
- Partnering with the local branches of the Architectural Conservancy of Ontario, the Waterloo Historical Society, the Heritage Resources Centre, and the Grand River Conservation Authority on workshops, research and publications.
- Collaborating with local university urban planning and geography departments to offer learning opportunities linked to Regional initiatives through guest lectures and practical student projects; and
- Hosting Waterloo Region Generations an on-line genealogical database of all people who once lived in Waterloo Region, developed by volunteers.

**The Region supports heritage festivals and events, by:**

- Contributing to local heritage festivals and events by hosting annually Doors Open Waterloo Region, the Waterloo Wellington Children's Groundwater Festival, the Grand National Quilt Exhibition, the Heart & Hands Festival, the Emergency Services Muster, Games and Parade, and many additional program oriented events at the Region's local history museums;
- Supporting Heritage Showcase, an annual exhibition of local heritage organizations;
- Publishing *Events & Exhibits*, a quarterly newsletter highlighting the Region's cultural heritage activities; and
- Having assisted with the planning and hosting of three consecutive Grand River Heritage Day Workshops: 2009 in Wilmot Township; 2010 in Cambridge; and 2011 in Woolwich Township.

**The Region supports heritage volunteers, by:**

- Providing thousands of volunteer opportunities annually through its living history museums, special events, libraries, advisory committees, and heritage programs; and
- Employing a full-time Coordinator of Volunteer Services who facilitates volunteer involvement and ensures volunteers are recognized for their valuable contributions.

**The Region commemorates and interprets local history, by:**

- Offering programs and activities at the Waterloo Region Museum, Joseph Schneider Haus, Doon Heritage Village, and McDougall Cottage;
- Supporting and housing the Waterloo County Hall of Fame; publishing materials for all ages on local heritage; and developing interactive web-based heritage resources including the Eby Book, Historic Place Names map, digitized museum collections and a set of four Historical Driving Tour maps;
- Identifying, conserving and developing interpretive plaques for heritage bridges as part of the Heritage Bridge Recognition Program, based on "Spanning the Generations: A Study of Old Bridges in Waterloo Region" (2002);
- Publishing "This Old Haus", an award winning, lushly illustrated account of the life of the first 25 years of the Joseph Schneider Haus community museum;
- Collaborating with the cities of Cambridge, Kitchener and Waterloo to develop four Public Art Tours that celebrate and showcase public art throughout the region; and

- Offering workshops and talks for community members to learn about and discuss diverse topics including various aspects of the past, present and future of Waterloo Region.

**The Region protects heritage resources through heritage by-laws and policies, by:**

- Ensuring the Regional Official Plan (2009) has strong policies that aim to conserve and promote natural and cultural heritage resources;
- Developing one of the Province’s first Archaeological Master Plans in 1989 which is now supported by a digitized archaeological potential model;
- Developing and maintaining the Waterloo Regional Heritage Inventory, a digital inventory of heritage resources within the region for use in the land use planning process and historical research;
- Planning to creating a Heritage Toolbox with resources for heritage property owners, developers, municipal staff and the general public to assist with cultural heritage resource conservation;
- Implementing the Arts, Culture & Heritage Master Plan (2002); and
- Designating Environmentally Sensitive Areas since 1976, listing Regionally significant flora and fauna, and identifying and designating Environmentally Sensitive Landscapes.

**The Region takes an integrated approach to the conservation of heritage properties, by:**

- Using social media and updated websites to promote heritage events and exhibits within the Region. Waterloo Region Doors Open, Waterloo Region Archives, Heart & Hands Festival and Waterloo Region Museum can be found on sites such as Facebook, Twitter and in various blogs.
- Collaboratively undertaking with area municipalities a Cultural Mapping Project that maps resources including heritage properties, historic sites, monuments, museums, archives and historians as key features, in addition to the many other arts and cultural assets throughout the region;
- Working with the Waterloo Regional Tourism Marketing Corporation to integrate arts, culture and heritage promotion;
- Drafting a Regional Implementation Guideline for Cultural Heritage Landscape Conservation;
- Inventorying all pre-1950 purpose-built public buildings across the region;
- Developing a “Scenic Roads and Special Character Streets Resource Document” to guide the treatment scenic corridors during future road improvements;
- Collaborating with the Heritage Resources Centre on a project to nominating local Ontario Heritage Act designated properties to the Canadian Register of Historic Places;
- Providing municipal leadership by being the one of the first supporters of the Heritage Canada Foundations “Landmarks, not Landfills” resolution requesting that all levels of government support financial incentives for heritage restoration; and
- Employing Cultural Heritage Planning staff and over 50 full-time, part-time and seasonal museum staff.

The Region of Waterloo has been and will continue to be a strong supporter of local heritage conservation and promotion. The Region is thankful to the Ontario Heritage Trust for this opportunity to showcase these accomplishments.

**REGION OF WATERLOO****FINANCE DEPARTMENT  
Procurement & Supply Services Division**

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**TO:** Regional Chair Ken Seiling and Members of Regional Council

**DATE:** March 7, 2012 **FILE CODE:** F18-30

**SUBJECT:** T2011-152 MACHINE ROOM-LESS (MRL) ELEVATOR ADDITION AT 150 MAIN STREET, CAMBRIDGE, ON

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**RECOMMENDATION:**

THAT the Regional Municipality of Waterloo accept the tender of Dakon Construction Ltd. for Machine Room-Less (MRL) Elevator Addition at 150 Main Street, Cambridge, ON in the amount of \$343,139.19 including all applicable taxes.

**SUMMARY:** Nil

**REPORT:**

Tenders were called for Machine Room-Less (MRL) Elevator Addition at 150 Main Street, Cambridge, ON and were opened in the presence of K. Smith, R. Van den Berg and J. McCarty.

The following tenders were received:

Dakon Construction Ltd.	Waterloo, ON	\$343,139.19
Greyhound contracting Inc.	Waterloo, ON	\$384,985.35

Advertisements for this tender were placed in the Record, on the Ontario Public Buyers Association website and on the Region's website. A total of eight (8) vendors picked up tender documents, however, only two (2) vendors attended the mandatory pre-bid site meeting. The lack of bidders can be attributed to the specialized work involved and the length of time needed to complete the project.

The work of this contract is for a new elevator installation at 150 Main St., Cambridge, ON. The existing 4 story tower currently operates with a single hydraulic lift system which is outdated, inefficient and will also require a major overhaul or replacement in the next couple of years. This installation will allow the overhaul of the existing elevator to happen with minimal impact on service. Most comparable buildings have two elevators as a standard to serve the day to day traffic.

**CORPORATE STRATEGIC PLAN:**

The installation of a new elevator at 150 Main St., Cambridge, ON will support Focus Area 2 of the Corporate Strategic Plan, Growth Management and Prosperity, and the strategic objective to develop, optimize and maintain infrastructure to meet current and projected needs.

**FINANCIAL IMPLICATIONS:**

T2011-152	\$343,139.19
Less: Municipal Rebate of 86.46% (11.24%)	(34,131.73)
Total	<u>\$309,007.46</u>



The approved 2012 Capital Budget includes \$1,409,000 for 150 Main Street building maintenance (Project 90048) including installation of a new elevator funded from debentures. To-date, \$302,059 of the total project budget has been spent or committed, leaving a balance of \$1,106,941. The cost of the elevator installation can be accommodated within the approved budget.

The final date of acceptance for this tender is March 27, 2012.

**OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:** Nil

**ATTACHMENTS:** Nil

**PREPARED BY:** *C. Whitlock*, Director, Procurement & Supply Services

**APPROVED BY:** *A. Hinchberger*, Acting Chief Financial Officer

**REGION OF WATERLOO****FINANCE DEPARTMENT  
Procurement & Supply Services Division**

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**TO:** Regional Chair Ken Seiling and Members of Regional Council**DATE:** March 7, 2012 **FILE CODE:** F18-20**SUBJECT:** Q2011-1144 CARGO MINI VANS

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**RECOMMENDATION:**

THAT the Regional Municipality of Waterloo accept the quotation of Weiland Ford Sales Ltd. for the supply of four (4) Cargo Mini Vans at a total cost of \$115,287.12 including all applicable taxes.

**SUMMARY:** Nil**REPORT:**

Quotations were called for the supply of four (4) Cargo Mini Vans and were advertised in the Record, on the Ontario Public Buyers Association website and on the Region's website. The following quotations were opened in the presence of L. Buitenhuis and D. Schmidt.

Weiland Ford Sales Ltd.	Kitchener, ON	\$115,287.12
East Court Ford Lincoln	Agincourt, ON	\$120,322.63

Seven vendors downloaded the bid document from the Region's website, however only two bids were received. The quotation process was open to all makes and models which had similar characteristics to the Dodge Caravan or the Ford Transit Connect. The Region has selected the Cargo Minivan, Ford Transit Connect vehicle, as it has a 2.0 litre sized engine, providing better mileage and environmental considerations.

Three full size commercial vans, 8182 for the Laboratory and units 5148 and 5149 for Facilities, are being replaced to cargo minivans. Vehicle 3174 for Landfill has been upgraded from a car to a minivan as this vehicle will be used for the delivery of blue/green waste collection boxes. This minivan will have the same 2.0 litre motor size as a car.

**CORPORATE STRATEGIC PLAN:**

The Strategic Plan supplies the impetus to the long running fleet greening initiatives. In particular, Focus Area 1 - Environmental Sustainability to protect and enhance the environment included actions to reduce emissions. Current objectives include 1.1) integrate environmental considerations into the Region's decision-making and 1.2) reduce greenhouse gas emissions and work to improve air quality.

The "Region of Waterloo Environmental Sustainability Strategy" also outlines objectives to minimize both life cycle emissions and life cycle costs when selecting vehicles. This reflects the fact that many vehicles run up life cycle fuel costs that exceed the costs of purchase. Selecting a low fuel consumption vehicle represents simultaneously the most economic and environmentally sustainable choice.

The 2011 Natural Resources Canada published EnerGuide values for vans, include:

- Chevrolet Express Cargo (4.3), 14.1L/100km;
- Dodge Caravan (3.6), 12.2L/100km;
- Ford Econoline (4.6), 16.0L/100km;
- Ford Transit Connect (2.0), 9.9L/100km.

Reducing green house emissions was said to be a priority for the Region. The Connect vehicle consumes 19% less fuel than the next closest competitor to perform the same work.

**FINANCIAL IMPLICATIONS:**

Q2011-1144	\$115,287.12
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(11,467.50)</u>
Total	<u>\$103,819.62</u>

In Report CR-FM-11-019, dated September 6, 2011, pre-budget approval was requested for replacement vehicles for various departments and was approved by Council on September 14, 2011. This quotation is for the replacement of three vans with a 2012 budget of \$35,000 each and one car with a budget of \$27,000. The base quotation per vehicle is \$25,954.91 and reflects the Region’s standard specifications, excluding after market outfitting such as shelving. The Cargo Mini Vans will be funded from the appropriate Vehicle/Equipment Reserves.

The final date of acceptance for this quotation is March 9, 2012.

**OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:** Nil

**ATTACHMENTS:** Nil

**PREPARED BY:** C. Whitlock, Director, Procurement & Supply Services

**APPROVED BY:** A. Hinchberger, Acting Chief Financial Officer

**REGION OF WATERLOO****FINANCE DEPARTMENT****Procurement & Supply Services Division**

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**TO:** Regional Chair Ken Seiling and Members of Regional Council**DATE:** March 7, 2012 **FILE CODE:** F18-30**SUBJECT: T2012-002 REGION OF WATERLOO INTERNATIONAL AIRPORT REHABILITATION OF RUNWAY 08-26 AND RUNWAY GUARD LIGHTS INSTALLATION, TOWNSHIP OF WOOLWICH**

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**RECOMMENDATION:**

THAT the Regional Municipality of Waterloo accept the tender of Capital Paving Inc., for the Region of Waterloo International Airport Rehabilitation of Runway 08-26 and Runway Guard Lights Installation, Township of Woolwich in the amount of \$5,326,046.57 including all applicable taxes.

**SUMMARY:** Nil**REPORT:**

Tenders were called for Region of Waterloo International Airport Rehabilitation of Runway 08-26 and Runway Guard Lights Installation, Township of Woolwich and were opened in the presence of F. Kosa, C. Wood and J. Markovic.

The following tenders were received:

Capital Paving Inc.	Puslinch, ON	\$5,326,046.57
E & E Seegmiller Ltd.	Kitchener, ON	\$5,502,689.70
Dufferin Construction Company	Oakville, ON	\$5,514,239.43
Coco Paving Inc.	Petersburg, ON	\$5,585,820.23
Steed & Evans Ltd.	Heidelberg, ON	\$6,102,560.16
Cox Construction Ltd.	Guelph, ON	\$6,805,133.55

Work for this contract consists of the reconstruction of a portion of Runway 08-26 (approximately 1,600m) to improve older sections that are exhibiting deterioration of the pavement structure. In addition, the contract will include isolated subdrain repairs, minor apron asphalt repairs, replacement of the runway edge lights and installation of new runway guard lights.

**Construction Schedule**

Construction is scheduled to commence on or about April 16, 2012 with completion expected by late May, 2012. Temporary runway displacements and closures will be required to facilitate this work. Westjet will not be operating flights during the period between May 1 and May 12, 2012 to accommodate the construction activities. In an effort to minimize the duration of the displacements and closures and the overall impact on airport operations, construction staging will be very tight and the contract will be structured to allow contractors to work 24 hours a day, 7 days a week if necessary.

Most of the after-hours work (if required) would occur during asphalt removal and paving operations, currently scheduled between April 23 and May 12, 2012. Specific timing will be dependent on the weather and the contractor's schedule of construction activities.

**CORPORATE STRATEGIC PLAN:**

Award of this contract meets Focus Area 2 – Growth Management and Prosperity of the Region Strategic Plan in that it develops, optimizes and maintains infrastructure to meet current and projected needs and Focus Area 3 – Sustainable Transportation under Strategic Objective 3.4.4 which supports the growth of aviation-related activities at the Region of Waterloo International Airport.

**FINANCIAL IMPLICATIONS:**

T2012-002	\$5,326,046.57
Engineering – Consultant	350,000.00
LED Edgelight Installation (Future Contract)	200,000.00
Materials Inspection & Testing during Construction	180,000.00
Engineering – Regional	90,000.00
Advertising & Printing	<u>2,500.00</u>
	Sub-total
	\$6,148,546.57
Less: Municipal Rebate of 86.46% (11.24%)	<u>(680,980.63)</u>
	Total
	<u>\$5,467,565.94</u>

The Region of Waterloo's 2012 Transportation Airport Capital Program includes a budget of \$7.684 million for this project. This budget is comprised of \$6.984 million from the Runway 08-26 Rehabilitation project (3548) and \$0.7 million from the Runway Guard Lights project (3572). Based on the low tender result, the Regional Transportation Division's costs for this contract is \$5,467,565.94 which is \$2.216 million (29%) below the project budget. This significant cost underrun can be attributed to competitive pricing received on this early 2012 tender, particularly for asphalt supply and placement. Paving accounts for approximately 60% of the overall value of this contract. Staff had anticipated that the Region would pay substantial premiums on this contract for runway grade asphalt placement with night work likely required under a very tight schedule. These premiums were not realized in the competitive bidding process as the tender prices received for runway paving were at or below typical levels for 2011 Regional roadway contracts.

Financing for the project was originally estimated at \$4.0 million from Transport Canada's Airport Capital Assistance Program (ACAP) and \$3.684 million from debentures. Based on tender pricing, ACAP funding is now estimated at \$2.7 million with the remaining \$2.768 million to be provided from debentures.

The final date of acceptance for this tender is April 8, 2012.

**OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:** Nil

**ATTACHMENTS:** Nil

**PREPARED BY:** C. Whitlock, Director, Procurement & Supply Services

**APPROVED BY:** A. Hinchberger, Acting Chief Financial Officer



## REGION OF WATERLOO

### FINANCE DEPARTMENT Procurement and Supply Services Division

Report: F-12-020

**TO:** Regional Chair Ken Seiling and Members of Regional Council

**DATE:** March 7, 2012 **FILE CODE:** F18-30

**SUBJECT:** T2012-102 SUNNYSIDE HOME HRV UNIT REPLACEMENT

---

#### RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of Conestogo Mechanical Inc. for the installation of Sunnyside Home Heat Recovery Ventilator (HRV) Unit Replacement in the amount of \$720,883.50 including all applicable taxes.

**SUMMARY:** Nil

#### REPORT:

Tenders were called for the Sunnyside Home HRV Unit Replacement and were opened in the presence of J. Rocha, T. Pedlar and J. Markovic.

The following tenders were received:

Conestogo Mechanical Inc.	Kitchener, Ontario	\$720,883.50
Trademark Industrial	Kitchener, Ontario	\$728,234.15
Velocity Mechanical Inc.	Kitchener, Ontario	\$728,850.00
Brenner Mechanical Inc.	Waterloo, Ontario	\$740,403.12
Dean Lane Contractors Inc.	Kitchener, Ontario	\$740,622.34

Sunnyside Home for the Aged is located at 247 Franklin Street North in the City of Kitchener. Air side heat recovery, for the exhaust systems serving the resident wings, was identified as an option for reducing natural gas consumption in the building. Based on the results of a pilot study involving one air handling unit, staff identified seven other air handling units as candidates for the heat recovery technology.

The work of this contract is for the replacement of seven heat recovery units for the identified air handling units and includes the previously approved equipment supply incorporated into this contract through a novation agreement for installation. A detailed design was completed based on the pre-selected equipment. The equipment has been pre-ordered and is scheduled to arrive by April 2012 for immediate installation. The installation of this equipment is expected to reduce Sunnyside's natural gas consumption by 24%.

#### CORPORATE STRATEGIC PLAN:

Award of this contract meets the Corporate Strategic Plan objective to "integrate environmental considerations into the Region's decision making" under Strategic Focus Area 1 - Environmental Sustainability.

**FINANCIAL IMPLICATIONS:**

T2012-102	\$720,883.50
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(71,704.30)</u>
Total	<u>\$649,179.20</u>

The Region of Waterloo approved Capital Budget includes \$750,000 for the replacement of seven heat recovery units at Sunnyside Home to be funded from debentures. The Heat Recovery Equipment supply and installation cost of \$649,179.20 is within the amount allotted in the total project budget for this equipment. The remaining funds will be used for other costs related to this work.

The final date of acceptance for this tender is April 2, 2012.

**OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:** Nil

**ATTACHMENTS:** Nil

**PREPARED BY:** *C. Whitlock*, Director, Procurement and Supply Services

**APPROVED BY:** *A. Hinchberger*, Acting Chief Financial Officer

**THE REGIONAL MUNICIPALITY OF WATERLOO  
PLANNING AND WORKS COMMITTEE**

**Summary of Recommendations to Council**

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The Planning and Works Committee recommends as follows:

1. THAT the Region of Waterloo accept P-12-021, Monthly Report of Development Activity for January 2012, dated February 28, 2012.
2. THAT the Regional Municipality of Waterloo enter into a Consulting Services Agreement with IBI Group for P2012-04 Multi Modal Transit Hub to an upset limit of \$313,109.44, including taxes, as described in Report No. P-12-033, dated February 28, 2012.
3. THAT the Regional Municipality of Waterloo adopt the amended Implementation Guideline For Road Allowance Dedications On and Adjacent to Known and Potentially Contaminated Sites, as detailed in Report P-12-025, dated February 28, 2012, as a Regional Implementation Guideline, in accordance with Section 12.2.2 of the Regional Official Policies Plan and Section 10.B of the Regional Official Plan.
4. THAT the Regional Municipality of Waterloo initiate the detailed design for the widening to 4 lanes of Ira Needles Boulevard and associated improvements from Highview Drive to Erb Street West in 2012 and advance construction from 2019 to 2015, to be confirmed through the 2013 budget process, all as described in Report No. P-12-026 dated February 28, 2012.
5. THAT the Regional Municipality of Waterloo take the following action regarding the Region's Brownfields Financial Incentive Program, as described in Report No. P-12-009/F-12-016, dated February 28, 2012:
  - a) Direct staff to develop a framework to formalize the prioritization of financial incentives within key reurbanization areas and ensure alignment with other strategic Regional objectives;
  - b) Continue to work with the Area Municipalities to refine the Brownfield Financial Incentive Program's three funding components.
6. That the Regional Municipality of Waterloo direct staff to take the following action regarding investigating sustainable approaches to soil and sediment management, as described in Report No. P-12-011/E-12-020, dated February 28, 2012:
  - a) Initiate a broader stakeholder consultation to generate discussion, share information and ideas and identify opportunities for partnership related to the concept of a Soil Remediation and Aggregate Recycling Facility;
  - b) Enter into any agreements with the City of Kitchener related to the Victoria Park Rehabilitation Project as may be required per the Ministry of Environment (MOE) Showcasing Water Innovation Grant Funding, announced on January 13, 2012;



- c) Utilize the funds identified in the MOE Showcasing Water Innovation Grant toward the undertaking of a more detailed feasibility study relating to a Soil Remediation and Aggregate Recycling Facility, for inclusion as part of the Region's Waste Management Master Planning process; and,
- d) Direct the revenue from tipping fees related to the Victoria Lake Park Rehabilitation project into the Waste Management Reserve Fund to be used for costs associated with the management/handling of the sediment over the two-year sediment rehabilitation trial program and to fund initiatives from the outcome of the Waste Management Master Planning process.

7. THAT The Regional Municipality of Waterloo take the following action regarding the Transit Supportive Strategy to enhance transit ridership in the City of Cambridge, as described in P-12-023/E-12-028, dated February 28, 2012:

Conflicts:  
D. Craig  
R. Deutschmann  
K. Seiling

- a) Approve the 2012 Implementation Plan and allocation of \$1,000,000, as described in Report No. P-12-023/E-12-028 and summarized in Attachment 1, subject to the acceptance by the City of Cambridge and finalizing an agreement between the Region of Waterloo and the City of Cambridge;
- b) Formalize and execute a Memorandum of Understanding for the administrative and financial management of the program between the Region of Waterloo and City of Cambridge;
- c) Authorize any unspent funds in a calendar year to be carried over for future initiatives as part of the Transit Supportive Strategy, with any changes in the use of these funds to be agreed upon by both the Region of Waterloo and the City of Cambridge.

8. THAT the Regional Municipality of Waterloo enter into a Consulting Services Agreement with MTE Consultants Inc. to provide consulting engineering services for Detailed Design, Contract Administration and Construction Inspection Services associated with intersection improvements on Ottawa Street from Alpine Road to Homer Watson Boulevard in the City of Kitchener at an upset limit of \$404,922 plus applicable taxes for the design phase, with construction administration services to be paid on a time basis. [E-12-004]

9. THAT The Regional Municipality of Waterloo direct and authorize the Regional Solicitor to take the following actions with respect to the expropriation of lands for the construction of the Rapid Transit Project Stage 1 on King Street South, from John Street, in the City of Waterloo to King Street West, at Victoria Street, in the City of Kitchener, in the Region of Waterloo as detailed in Recommended Rapid Transit Implementation Option Report E-11-072 dated, June 15, 2011:

Conflicts:  
D. Craig  
R. Deutschmann  
K. Seiling

- 1. Complete application(s) to the Council of the Regional Municipality of Waterloo, as may be required from time to time, for approval to expropriate land, which is required for the Rapid Transit Project Stage 1 and described as follows:

**Fee Simple Partial Takings:**

- a) Part Lot 287, Plan 385 being Part 1 on 58R-17317, City of Waterloo, Regional Municipality of Waterloo (238 King Street South, Waterloo)

- b) Part Lot 288, Plan 385 being Parts 3 & 4 on 58R-17317, City of Waterloo, Regional Municipality of Waterloo (242 King Street South, Waterloo)
- c) Part of Lots A and C, Plan 437; Part of Lots 53 and 54, Plan 376 being Part 4 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo (618 King Street West, Kitchener)
- d) Part of Lots 37 and 38, Plan 377 being Part 14 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo (687 King Street West, Kitchener)
- e) Part of Lots 36 and 37, Plan 377 being Parts 12 and 13 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo (683 King Street West, Kitchener)
- f) Part Lot 36, Plan 377 being Parts 10 & 11 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo (679 King Street West, Kitchener)
- g) Part of Lot 401, Plan 376 being Part 10 on 58R-17373, City of Kitchener, Regional Municipality of Waterloo (698 King Street West, Kitchener)
- h) Part Lot 401, Plan 376 being Part 9 on 58R-17373, City of Kitchener, Regional Municipality of Waterloo (702 King Street West, Kitchener)
- i) Part of Lots 43 and 44, Plan 377 being Parts 15 and 16 on 58R-17373, City of Kitchener, Regional Municipality of Waterloo (737 King Street West, Kitchener)
- j) Part of Lots 29 and 30, Plan 377 being Part 7 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo (637-641 King Street West, Kitchener)
- k) Part of Lots 21, 29 and 30, Plan 413 being Part 8 on 58R-17373, City of Kitchener, Regional Municipality of Waterloo (730 King Street West, Kitchener)
- l) Part of Lot 95, Plan 385 being Part 2 on 58R-17316, City of Waterloo, Regional Municipality of Waterloo (209 King Street South, Waterloo)
- m) Part of Lots 368 and 369, Plan 376 being Part 1 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo (682-688 King Street West, Kitchener and 690 King Street West, Kitchener)
- n) Part of Lot 21, Plan 413 being Part 7 on 58R-17373, City of Kitchener, Regional Municipality of Waterloo (742 King Street West, Kitchener)
- o) Part of Lots 44 and 45, Plan 377 being Part 17 on 58R-17373, City of Kitchener, Regional Municipality of Waterloo (741 King Street West, Kitchener)
- p) Part of Lot 32, Plan 377 being Part 9 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo (655 King Street West, Kitchener)
- q) Part of Lot C, Plan 9 being Part 18 on 58R-17373, City of Kitchener, Regional Municipality of Waterloo (765 King Street West, Kitchener)
- r) Part of Lot 15, GCT and Part of Lot 25, Subdivision of Lot 15, GCT being Part 1 on 58R-17373, and Part of Lot 25, Subdivision of Lot 15, GCT, being Part 2 on 58R-17373, City of Kitchener, Regional Municipality of Waterloo (800 King Street West, Kitchener)
- s) Part of Lots 13 and 14 Subdivision of Lot 15 GCT; Part of Linwood Avenue, Plan 413; Part of Lot 29, Subdivision of Lot 15 GCT and Part of Linwood Avenue, Plan 413 being Parts 3, 4, 5 and 6 on 58R-17373, City of Kitchener, Regional Municipality of Waterloo (760 King Street West, Kitchener)
- t) Part of Lot 26, Municipal Complied Plan of Lot 15, GCT being Part 4 on 58R-17367, City of Kitchener, Regional Municipality of Waterloo (824 King Street West, Kitchener)
- u) Part of Lot 16, Plan 376 Part 2 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo (670 King Street West, Kitchener)

Conflicts:  
D. Craig  
R. Deutschmann  
K. Seiling

- v) Part of Lot 38 Plan 377 being Part 15 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo (5 Agnes Street, Kitchener)
- w) Part of Mount Hope Cemetery, Plan 385 being Part 1 on 58R-17367, City of Kitchener, Regional Municipality of Waterloo ( 835 King Street West, Kitchener)
- x) Part of Lane, Plan 385 Abutting Lot 311, being Part 3 on 58R-17367, City of Kitchener, Regional Municipality of Waterloo (King Street at Green Street, Kitchener)
- y) Part of Lots 39, 40 and 41, Plan 377 being Parts 11 & 12 on 58R-17373, City of Kitchener, Regional Municipality of Waterloo (709 King Street West, Kitchener)
- z) Part of Lots 309, 310 and 311, Plan 385 being Part 2 on 58R-17367, City of Kitchener, Regional Municipality of Waterloo (828 King Street West, Kitchener)
- aa) Part of Lots 8, 9, and 12, Subdivision of Lot 15, GCT and part Lot D, Registered Plan 9, being Parts 19, 20 and 21 on 58R-17373, City of Kitchener, Regional Municipality of Waterloo (787 King Street West, Kitchener)
- bb) Part of Lots 42 and 43, Plan 377 being Part 14 on 58R-17373, City of Kitchener, Regional Municipality of Waterloo (727 King Street West, Kitchener)
- cc) Part of Lot 53, Plan 376 being Part 3 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo (624 King Street West, Kitchener)
- dd) Part of Lots 41 and 42, Plan 377 being Part 13 on 58R-17373, City of Kitchener, Regional Municipality of Waterloo (723 King Street West, Kitchener)
- ee) Part of Lots 31 and 32, Plan 377 being Part 8 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo (647 King Street West, Kitchener)
- ff) Part of Lots 22, 23, 24, and 25, Plan 377 and Part of Lot 112, Streets and Lanes being Part 5 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo (607 King Street West, Kitchener)
- gg) Part of Lot 25, Plan 377 being Part 6 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo (617-621 King Street West, Kitchener)
- hh) Part of Lots 287 and 288, Plan 385 being Part 2 on 58R-17317, City of Waterloo, Regional Municipality of Waterloo (240 King Street South, Waterloo)
- ii) Part of Lots 34 and 35, Plan 377, being Part 16 and 17 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo (667 King Street West, Kitchener)

2. Serve notices of the above application(s) required by the Expropriations Act;

3. Forward to the Chief Inquiry Officer any requests for a hearing that may be received;

4. Attend, with appropriate Regional staff, at any hearing that may be scheduled;

5. Discontinue expropriation proceedings or any part thereof, in respect of the above described lands, or any part thereof, upon the registration on title of the required documentation to complete a transaction whereby the required interests in the lands are conveyed; and

6. Do all things necessary and proper to be done, and report thereon to Regional Council in due course. [CR-RS-12-013]

Conflicts:  
D. Craig  
R. Deutschmann  
K. Seiling

PS-120228

10. THAT the Regional Municipality of Waterloo enter into a Consulting Services Agreement with Golder Associates Ltd. of Whitby, Ontario, to provide consulting services for the Waste Management Master Plan (WMMP), at an upset limit of \$402,081 plus applicable taxes, as per Report E-1 2-023, dated February 28, 2012

February 28, 2012

**THE REGIONAL MUNICIPALITY OF WATERLOO  
PLANNING AND WORKS COMMITTEE**

**Summary of Closed Recommendations to Council**

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The Planning and Works Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve, enter into an Agreement for, and execute all documentation related to, the conveyance of the lands described as Part Block 1, Plan 1327, as in Instrument Number WS514819, being Parts 1 and 2, on Reference Plan 67R-1913, PIN 03770-0106(LT) and Part Block 1, Plan 1327, being Part 3, on Reference Plan 67R-1913, PIN 03770-0107(LT), in the City of Cambridge to Cambridge Kiwanis Village Non-Profit Housing Corporation, for the sum of \$1.00 plus all related costs, pursuant to the Region's property disposition by-law and to the satisfaction of the Regional Solicitor for the potential to develop additional affordable rental housing units on their existing property, with conveyance of such lands to include a covenant that the lands shall not be used for any purpose other than open space or a community garden for a period of five years.
2. THAT The Regional Municipality of Waterloo approve the settlement with Waterloo Hydrogeologic Inc. and Schlumberger Canada Limited / Schlumberger Canada Limitee ("WHI") in relation to the Regional Ground Water Modeling contract, whereby WHI pays the Region the sum of \$117,923.88.
3. THAT the Regional Municipality of Waterloo re-appoint Dr. Greg Michalenko to the Laurel Creek Headwaters Environmentally Sensitive Landscape Public Liaison Committee as the nominee of the Ecological and Environmental Advisory Committee for a two-year term expiring December 31, 2013.
4. THAT the Regional Municipality of Waterloo appoint the following citizen to fill the vacancy on the Specialized Transit Services Advisory Committee (STSAC) commencing immediately upon Council approval for the term ending December 31, 2013:  
  
Ms. Karen Ferguson                      Major Interest Group Representative.
5. THAT the Regional Municipality of Waterloo approve the renaming of the Materials Recycling Centre to the Nyle Ludolph Materials Recycling Centre in honour of Nyle Ludolph, known as the "Father of the Blue Box", with an event planned in April 2012 during Earth Week.
6. THAT the Regional Municipality of Waterloo approve the settlement with T.G. Hammond Limited and Graham Energy Limited (the "Claimants") in relation to the Ontario Municipal Board proceeding arising from the expropriation of certain lands from the Claimants for the construction of Ira Needles Boulevard, wherein the Region pays the Claimants the total sum of \$2,650,000, minus the sums of \$439,000 and \$64,886 already paid by the Region to the Claimants, plus interest in the amount of 6% per annum pursuant to the *Expropriations Act* on additional market value/injurious affection and reasonable costs to be agreed or assessed.



Region of Waterloo

## CORPORATE RESOURCES

Legal Services

Date: March 2, 2012

# MEMORANDUM

To: Chair Ken Seiling and Members of Regional Council

From: Tom Penwarden, Manager of Real Estate Services

Subject: Report Number CR-RS-12-013 dated February 28, 2012 - AUTHORIZATION TO EXPROPRIATE LANDS (1<sup>ST</sup> REPORT) FOR RAPID TRANSIT PROJECT STAGE 1 FOR PROPERTY AND INTERESTS ON KING STREET SOUTH FROM JOHN STREET IN THE CITY OF WATERLOO TO KING STREET WEST AT VICTORIA STREET, IN THE CITY OF KITCHENER

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Please be advised that a minor amendment is required to the municipal addresses of property in item (m) of the above-referenced Report CR-RS-12-013 (Item # 9 on the Planning & Works Committee Summary of Recommendations). The Report presented to Planning and Works Committee on February 28<sup>th</sup>, 2012 inadvertently identified the municipal addresses of the subject property as **682-688** King Street West, Kitchener and 690 King Street West, Kitchener. However, as of a result of a Real Estate Property Agent visiting the site to review the partial taking it was discovered that the subject property has additional units and tenants which/whom were not registered or listed on any of the records and information sources utilized to assemble the owners list. The correct municipal addresses, incorporating all of these additional units is **672-688** King Street West, Kitchener and 690 King Street West, Kitchener. For clarity, the legal description of the subject property, being Part of Lots 368 and 369, Plan 376 being Part 1 on 58R-17368, City of Kitchener, Regional Municipality of Waterloo, remains unchanged. Lastly, please note that the exclusion of these municipal addresses in the Report does not affect the validity of the expropriation as all tenants of the subject property will receive the requisite notice.

**THE REGIONAL MUNICIPALITY OF WATERLOO  
ADMINISTRATION AND FINANCE COMMITTEE**

**Summary of Recommendations to Council**

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The Administration and Finance Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve project funding allocations of \$138,790 for the Environmental Stewardship Grant stream of the Community Environmental Fund, as described in Appendix A of Report P-12-032/CR-FM-12-005, dated February 28, 2012, excluding project 2012-06, City of Waterloo Environmental Reserve Community Planning Project.
  
2. THAT the Regional Municipality of Waterloo approve project funding allocations of \$31,290 for the Environmental Stewardship Grant stream of the Community Environmental Fund for project 2012-06, City of Waterloo Environmental Reserve Community Planning Project, as described in Appendix A of Report P-12-032/CR-FM-12-005, dated February 28, 2012.

Conflict:  
T. Galloway

February 28, 2012

**THE REGIONAL MUNICIPALITY OF WATERLOO  
ADMINISTRATION AND FINANCE COMMITTEE**

**Summary of Closed Recommendations to Council**

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The Administration and Finance Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo enter into an Employee Assistance Program (EAP) contract with The Pace Consulting Group Inc. for a period of three years beginning April 1<sup>st</sup>, 2012;

AND THAT the Chief Purchasing Officer be authorized to execute an agreement with The Pace Consulting Group Inc. satisfactory to the Commissioner, Human Resources, to implement the above recommendation.

February 28, 2012



**THE REGIONAL MUNICIPALITY OF WATERLOO  
COMMUNITY SERVICES COMMITTEE**

**Summary of Recommendations to Council**

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The Community Services Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve the following with regard to the Region of Waterloo's Affordable Housing Strategy, as described in Report P-12-028, dated February 28, 2012:
  - a) Endorse Report No. P-12-028, Affordable Housing Strategy – Project Updates and Expression of Interest 2011-02 Recommended Priority Projects, dated February 28, 2012, including the list of recommended priority projects attached as Appendix A;
  - b) Authorize the Commissioner of Planning, Housing and Community Services to execute and deliver all documentation required by the Province of Ontario and the Region of Waterloo for the purpose of funding affordable housing projects as described in Report No. P-12-028;
  - c) Authorize the Regional Chair and Regional Clerk to execute such agreements and documentation in a form satisfactory to the Regional Solicitor, as may be required to process the advance of funding to approved projects as described in Report No. P-12-028;
  - d) Authorize staff to finalize individual grant requests and conditions with each of the Priority Project proponents; and
  - e) Request that the Ministry of Municipal Affairs and Housing redirect any unspent Investment in Affordable Housing for Ontario Program funding in other Service Manager areas to the Region of Waterloo; and
  - f) Forward a copy of this report to Federal and Provincial Ministers responsible for housing, and to local Members of Parliament, local Members of Provincial Parliament and Area Municipalities.
2. THAT the Regional Municipality of Waterloo approve the revised Terms of Reference for the Waterloo Region Community Housing Advisory Committee (WRCHAC), as described in Report No. P-12-031, dated February 28, 2012
3. THAT the Regional Municipality of Waterloo (as the Board of Health) request that the Minister of Health and Long Term Care monitor the evolution of water pipe use in Ontario and its population health impact; and address the enforcement complexities under the Smoke Free Ontario Act regarding water pipe use, particularly the identification of tobacco, as outlined in report PH-12-005/CR-CLK-LIC-12-001, dated February 28, 2012;

AND THAT a copy of this report be sent to the Ontario Minister of Health and Long Term Care, the Chief Medical Officer of Health for the province of Ontario, and the Association of Local Public Health Agencies.

4. THAT the Regional Municipality of Waterloo consent to an Assignment of the Domiciliary Hostel Agreement dated January 1, 2012 (the "Domiciliary Hostel Agreement") from Ben Caleb Revoy and Christine Elizabeth Wilfing operating as Pandora Manor to Ben Caleb Revoy and Christine Elizabeth Revoy operating as HUGO (Housing Under Group Organization) for a total of 11 beds at a per diem rate of up to \$47.75;

AND THAT the Regional Municipality of Waterloo consent to an amendment of the Domiciliary Hostel Agreement to reflect the change in location of the home from its current location at 17 Pandora Avenue North, Kitchener, Ontario, to 47 Hugo Crescent, Kitchener, Ontario (the "Property"), conditional upon the execution of a lease agreement as between 47 Hugo Properties Inc., as landlord, and Ben Caleb Revoy and Christine Elizabeth Revoy operating as HUGO, as tenant, with respect to the Property, in a form satisfactory to the Regional Solicitor as outlined in report SS-12-006, dated February 28, 2012.

5. THAT the Regional Municipality of Waterloo receive this report and provide a copy to the Ontario Senior's Secretariat, Retirement Home Regulatory Authority, the Ontario Municipal Social Services Association (OMSSA), and the Association of Municipalities of Ontario (AMO) as outlined in report SS-12-007, dated February 28, 2012.

6. THAT the Regional Municipality of Waterloo approve an increase of 1.29 full time equivalent (FTE) Registered Nurse (RN) and Personal Support Workers (PSW) effective February 28, 2012 to be fully funded by the Ministry of Health and Long Term Care through the Waterloo Wellington Local Health Integration Network (WWLHIN);

AND THAT the 2012 Operating Budget for Seniors' Services be increased by \$107,126 and \$0 net Regional Levy, to be funded by the Ministry of Health and Long Term Care through the Waterloo Wellington Local Health Integration Network, as outlined in Report SS-12-008, dated February 28, 2012.

7. THAT the Regional Municipality of Waterloo ratify a revision to the General By-law No.1 of the Sunnyside Home Foundation to increase the number of directors from nine (9) members to twelve (12) members as described in Report SS-12-010, dated February 28, 2012.

February 28, 2012

**THE REGIONAL MUNICIPALITY OF WATERLOO  
COMMUNITY SERVICES COMMITTEE**

**Summary of Closed Recommendations to Council**

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The Community Services Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve the appointments of Ron Flaming, as Supportive Housing Provider representative, and Derek McDonald as a Private Non-Profit Housing Provider representative each for a three-year term, expiring on December 31, 2014.

February 28, 2012