



REGIONAL MUNICIPALITY OF WATERLOO CONSOLIDATED COUNCIL AGENDA

Wednesday, May 16, 2012
Regular Meeting 7:00 p.m.
REGIONAL COUNCIL CHAMBER
150 Frederick Street, Kitchener, ON

*Denotes Item(s) Not Part of Original Agenda

1. **MOMENT OF SILENCE**
2. **ROLL CALL**
3. **DECLARATION OF PECUNIARY INTEREST UNDER THE *MUNICIPAL CONFLICT OF INTEREST ACT***
4. **PRESENTATIONS**
 - a) Matt Torigian, Chief of Police, Re: Neighbourhood Policing Update
5. **PETITIONS**
6. **DELEGATIONS**
 - a) Mark Kreller & Vic Degutis, Kitchener-Waterloo Oktoberfest, Re: Community Update on the Success of Our 2011 Year and the Vision Moving Forward
 - b) Mary Ann Wasilka, Re: Modal Transportation Shift
 - * c) Nicholas Ermeta, Cambridge City Councillor Re: Item #9 on Planning and Works Summary (E-12-027, Franklin Boulevard Improvements, Pinebush Road to Myers Road, City of Cambridge – Construction Phasing)
7. **MINUTES OF PREVIOUS MEETINGS**
 - a) Council – April 25, 2012
 - b) Closed Committee – May 8, 2012
 - c) Planning & Works – May 8, 2012
 - d) Administration & Finance – May 8, 2012
 - e) Community Services – May 8, 2012
 - f) Licensing and Retail Committee – May 8, 2012
 - g) Closed Licensing and Retail Committee – May 8, 2012
8. **COMMUNICATIONS**
9. **MOTION TO GO INTO COMMITTEE OF THE WHOLE TO CONSIDER REPORTS**

10. REPORTS**Finance Reports**

- a) [F-12-034](#), T2012-110 Mannheim Water Treatment Plant Roof Replacement 1
- b) [F-12-035](#), T2012-010 Regional Road 1 (Snyder's Road) Resurfacing/
Sidewalk, Township of Wilmot and Regional Road 43 (Myer's Road) Sidewalk,
City of Cambridge 3
- c) [F-12-036](#), T2012-004 Trussler Road Reconstruction (Regional Road 70),
Bleams Road South to New Dundee Road, Township of Wilmot, City of
Kitchener 5

Committee Reports

- a) Planning & Works - attached & marked [PS-120508](#) 9
- b) Administration & Finance - attached & marked [FS-120508](#) 11
- c) Community Services - attached & marked [SS-120508](#) 13
* Closed Community Services - attached & marked [CSS-120508](#) 14A
- * d) Economic Development & Promotion - marked EDS-120516
(to be distributed at meeting)

Chief Administrative Officer**Regional Chair****Regional Clerk**

- a) [CR-CLK-12-007](#), Appointments to Waterloo Region Crime Prevention Council 15

11. OTHER MATTERS UNDER COMMITTEE OF THE WHOLE

- a) [Memo: Funding of Discretionary Benefits Program](#) – July to December 2012 22
(Re: [SS-12-019](#), Impact of Provincial Budget on Employment and Income
Support Programs)
- *deferred from Community Services Committee – May 8, 2012*
- * b) [Memo: Ontario Works Caseload](#): April 2012 31

12. MOTION FOR COMMITTEE OF THE WHOLE TO RISE AND COUNCIL RESUME**13. MOTION TO ADOPT PROCEEDINGS OF COMMITTEE OF THE WHOLE****14. MOTIONS****15. NOTICE OF MOTION****16. UNFINISHED BUSINESS****17. OTHER BUSINESS**

18. QUESTIONS**19. ENACTMENT OF BY-LAWS – FIRST, SECOND & THIRD READINGS**

- a) A By-law to Amend By-law 06-072, as Amended, Being the Region's Traffic and Parking By-law (Reserved Bicycle Lanes, Bridge Street (Regional Road 52), City of Waterloo)
- b) A By-law to Confirm the Actions of Council – May 16, 2012

20. ADJOURN



REGION OF WATERLOO

FINANCE DEPARTMENT Procurement & Supply Services Division

Report: F-12-034

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: May 16, 2012 **FILE CODE:** F18-30

SUBJECT: T2012-110 MANNHEIM WATER TREATMENT PLANT ROOF REPLACEMENT

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of Flynn Canada Ltd. for the Mannheim Water Treatment Plant Roof Replacement in the amount of \$753,802.66 including all applicable taxes.

SUMMARY: Nil

REPORT:

Tenders were called for Mannheim Water Treatment Plant Roof Replacement and were advertised in the Record and on the Region's website. The tenders were opened in the presence of G. Srnicek, A. Gingerich, and J. Markovic.

Flynn Canada Ltd.	Cambridge, Ontario	\$ 753,802.66
Conestoga Roofing & Sheet Metal Ltd.	Cambridge, Ontario	\$ 754,306.64
Crawford Roofing & Sheet Metal Ltd.	Toronto, Ontario	\$ 822,854.70
Atlas-Apex Roofing (Kitchener) Inc.	Kitchener, Ontario	\$ 885,736.94
Triumph Roofing & Sheet Metal Inc.	Toronto, Ontario	\$ 899,639.84
Nortex Roofing Ltd.	Toronto, Ontario	\$ 914,170.00
Roque Roofing Inc.	Hamilton, Ontario	\$ 934,510.00
Aseal Roofing	Toronto, Ontario	\$ 953,720.00
Nedlaw Roofs	Breslau, Ontario	\$ 990,440.48
Pollard Enterprises Ltd.	Burlington, Ontario	\$ 1,052,030.00
Solar Roofing & Sheet Metal Ltd.	Toronto, Ontario	\$ 1,131,649.80

The 114,000 square feet Mannheim Water Treatment Plant at 2069 Ottawa St. S, Kitchener is a water treatment facility constructed in 1992. The roof is 43,000 square feet, which is approximately 1 acre in size.

The project will involve the removal of the existing roof and the full replacement of this roof with a new cold applied built up roof. This roof is at the end of its life cycle and is showing deterioration. The warranty for the new roof is for 20 years. The roof design will accommodate the installation of photovoltaic panels at a later date.

CORPORATE STRATEGIC PLAN:

This project will contribute to the strategic objective of prioritizing and implementing capital program projects which are required to meet community needs and ensure sustainability as detailed in Focus Area 2 – Growth Management and Prosperity.

FINANCIAL IMPLICATIONS:

Contract T2012-110		\$753,802.66
Consulting		12,000.00
Contingency		<u>10,000.00</u>
	Sub-total	775,802.66
Less: Municipal Rebate of 86.46% of HST (11.24%)		<u>(77,168.34)</u>
	Total	<u>\$698,634.32</u>

The approved 2012 Water Capital Program includes \$842,000 for various capital building upgrades (project #04112) to be funded from the Water and the Regional Development Charge Reserve Funds. Of the total budget, \$750,000 was allocated for roof replacement work at the Mannheim Water Treatment Plant. The cost of the roof replacement work (net of the HST rebate) is \$51,365.68 below the estimated cost for this work. This under spending is attributable primarily to competitive pricing.

The final date of acceptance for this tender is June 18, 2012.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: C. Whitlock, Director, Procurement & Supply Services

APPROVED BY: C. Dyer, Chief Financial Officer

**REGION OF WATERLOO****FINANCE DEPARTMENT
Procurement & Supply Services Division**

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: May 16, 2012 **FILE CODE:** F18-30

SUBJECT: **T2012-010 REGIONAL ROAD 1 (SNYDER'S ROAD) RESURFACING/SIDEWALK, TOWNSHIP OF WILMOT AND REGIONAL ROAD 43 (MYER'S ROAD) SIDEWALK, CITY OF CAMBRIDGE**

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of Capital Paving Inc., for Regional Road 1 (Snyder's Road) Resurfacing/Sidewalk in the Township of Wilmot and Regional Road 43 (Myer's Road) Sidewalk in the City of Cambridge in the amount of \$822,043.44 including all applicable taxes.

SUMMARY: Nil

REPORT:

Tenders were called for Regional Road 1 (Snyder's Road) Resurfacing/Sidewalk in the Township of Wilmot and Regional Road 43 (Myer's Road) Sidewalk in the City of Cambridge and were opened in the presence of K. Brisbois, J. Lee and L. Buitenhuis.

The following tenders were received:

Capital Paving Inc.	Puslinch, ON	\$822,043.44
Brantco Construction	Cambridge, ON	\$861,443.88
Coco Paving Inc.	Petersburg, ON	\$862,312.59
E&E Seegmiller Limited	Kitchener, ON	\$880,049.99
Steed & Evans Ltd.	Heidelberg, ON	\$915,690.70

This contract includes the following works as noted below:

Regional Road 1 (Snyder's Road) Resurfacing/Sidewalk

- Resurfacing of Snyder's Road from 250m east of Nafziger Road to 40m east of Christian Street;
- Curb and Gutter installation from 60m west of Brenneman Drive to 45m west of Charlotta Street; and
- Sidewalk Installation from 60m west of Brenneman Drive to 40m east of Christian Street.

Regional Road 42 (Myer's Road) Sidewalk

- Sidewalk installation and associated drainage works from west of Branchton to Clover Avenue.

Construction is scheduled to commence on or about May 28, 2012 with completion expected in late July 2012.

Both Snyder's Road and Myer's Road will remain open to two-way traffic with the use of flagging operations. The only full closure will be for one (1) day to pave the surface asphalt on Snyder's Road at which time detours will be used to reroute traffic to Nafziger Road, Highway 7/8 and Foundry Street.

CORPORATE STRATEGIC PLAN:

Award of this contract is in accordance with the Region's public tendering practices and meets Focus Area 5 - Service Excellence of the Region's Corporate Strategic Plan and specifically Strategic Objective 5.3 which is to ensure all Regional programs and services are efficient, effective and accountable to the public. In addition, implementation of this contract achieves Focus Area 2 - Growth Management and Prosperity of the Corporate Strategic Plan and specifically Strategic Objective 2.2 which is to optimize the use of existing infrastructure and ensure it is adequately maintained.

FINANCIAL IMPLICATIONS:

T2010-010	\$822,043.43
Engineering – Regional	82,500.00
Material Inspection and Testing during Construction	18,645.00
Detours, Signing and Line Painting	<u>10,000.00</u>
	Sub-total \$933,188.43
	<u>(83,620.97)</u>
Less: Municipal Rebate of 86.46% of HST (11.24%)	Total <u>\$849,567.46</u>

The Region of Waterloo's approved 2012 Transportation Capital Program includes a budget of \$935,000 available for the work included in this contract, to be funded from the Roads Rehabilitation Capital Reserve Fund and the Development Charge Reserve Fund. Based on the low tender result, the cost of this work is \$85,432.54 (approximately 9.3%) under the budget source. The underrun is primarily attributable to the general decrease in road construction activity and costs in the industry in 2012. Surplus funds will remain in the Roads Rehabilitation and Development Charges Reserve Fund and will be available for other capital projects.

The final date of acceptance for this tender is June 25, 2012.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: C. Whitlock, Director, Procurement & Supply Services

APPROVED BY: C. Dyer, Chief Financial Officer

**REGION OF WATERLOO****FINANCE DEPARTMENT
Procurement & Supply Services Division**

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: May 16, 2012 **FILE CODE:** F18-30

SUBJECT: **T2012-004 TRUSSLER ROAD RECONSTRUCTION (REGIONAL ROAD 70), BLEAMS ROAD SOUTH TO NEW DUNDEE ROAD, TOWNSHIP OF WILMOT, CITY OF KITCHENER**

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of E & E Seegmiller Limited for Trussler Road Reconstruction (Regional Road 70), Bleams Road South to New Dundee Road, Township of Wilmot, City of Kitchener in the amount of \$4,840,854.46 including all applicable taxes.

SUMMARY: Nil

REPORT:

Tenders were called for Trussler Road Reconstruction (Regional Road 70), Bleams Road South to New Dundee Road, Township of Wilmot, City of Kitchener and were opened in the presence of M. Henderson, M. Halloran and J. Markovic.

The following tenders were received:

E&E Seegmiller Limited	Kitchener, ON	\$4,840,854.46
Steed & Evans Limited	Heidelberg, ON	\$5,023,980.00
Coco Paving Inc.	Petersburg, ON	\$5,036,410.00
Capital Paving Inc.	Puslinch, ON	\$5,722,083.50
Bel-Air Excavating & Grading Ltd.	Cambridge, ON	\$5,767,567.80
Amico Infrastructures	Woodstock, ON	\$6,508,683.16

The contract limits on Trussler Road are from Bleams Road southerly to New Dundee Road, a total distance of 5.55 km. This road is a boundary road between the City of Kitchener to the east and the Township of Wilmot to the west.

The work under this contract includes vertical and horizontal road alignment improvements, replacement of all storm sewer culverts, ditching and erosion control improvements, full depth road reconstruction with asphalt surface, concrete curbs and gutter installation and slope stabilization adjacent to two significant woodlot locations with steep slopes.

This project is proposed to be constructed in 2 stages: Stage 1 from New Dundee Road to Huron Road and Stage 2 from Huron Road to Bleams Road South. Construction of Stage 1 (New Dundee Road to Huron Road) is proposed to start on May 22, 2012 and proceed until late July 2012. Stage 2 works will follow immediately after completion of Stage 1 to base asphalt. All work is anticipated to be complete by mid October 2012. The completion of Stage 1 to base asphalt will also help accommodate the expected increased traffic to the area for the 2012 International Plowing Match to be held in the Roseville area in September.

Traffic Restrictions

Trussler Road must be closed to through traffic in order to facilitate cut and fill operations, underground storm sewer culvert installations and the complete reconstruction of the 2-lane road platform. During both construction stages, traffic detours will be put in place to accommodate through-traffic. Stage 1 through-traffic will be detoured via Huron Road/Fisher-Hallman Road/New Dundee Road. Stage 2 through-traffic will be detoured via Huron Road/Fisher-Hallman Road/Ottawa Street.

CORPORATE STRATEGIC PLAN:

Award of this contract is in accordance with the Region's public tendering practices and meets Focus Area 5 - Service Excellence of the Region's Corporate Strategic Plan and specifically Strategic Objective 5.3 which is to ensure all Regional programs and services are efficient, effective and accountable to the public. In addition, implementation of this contract achieves Focus Area 2 - Growth Management and Prosperity of the Corporate Strategic Plan and specifically Strategic Objective 2.2 which is to optimize the use of existing infrastructure and ensure it is adequately maintained.

FINANCIAL IMPLICATIONS:

T2012-004	\$4,840,854.46
Utility Relocations K-W Hydro and Bell	536,750.00
Engineering – Regional	450,000.00
Geotechnical Consulting Material Inspections & Testing	84,750.00
Consultants Landscape Design for 2013 Planting	56,500.00
Detours, Signing & Line Painting	50,000.00
Land Acquisition Costs	25,000.00
Advertising & Printing	<u>5,000.00</u>
	Sub-total \$6,048,854.46
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(548,945.32)</u>
	Total <u>\$5,499,909.14</u>

The Region of Waterloo's approved 2012 Ten Year Transportation Capital Program includes a total budget of \$8,710,000 in 2012 for the Trussler Road Reconstruction project to be funded from the Roads Rehabilitation Capital Reserve Fund. An additional \$715,000 was budgeted in 2013 for surface asphalt work (this funding will no longer be required as the surface asphalt work is included in the tendered amount). Based on the low tender result, the actual cost of this work is \$3,925,090.85 (approximately 42%) under the budget amount. Surplus funds will remain in the Roads Rehabilitation Reserve Fund and will be available for other capital projects.

The budget under-run on this project is attributable to a number of factors as follows:

1. The reconstruction of Trussler Road includes a significant quantity of excavated material that is surplus to the needs of the contract and that must be trucked to an off-site disposal location. The low bidder on this contract has named a directly abutting property owner as the receiver of all excess material from this contract. Accordingly, with very limited trucking and haulage costs, major savings are realized on this contract for the earth excavation item. When compared to unit prices from previous years, the earth excavation unit price on this contract is 60% lower than in prior years accounting for a significant portion of the budget underrun.

2. Unit prices on other contract items in this contract are significantly lower than unit prices received in recent years. For example, gravel prices on this contract are 30% lower than average 2010/2011 prices and asphalt prices are 20% lower than average 2010/2011 contract prices. Prices on these major items are comparable to prices seen in the early 2000's on Regional contracts. The extremely competitive pricing on this and other recent Regional contracts is largely attributable to a general reduction in road building tenders in 2012. With the reduced activity in the local road building sector (including road construction as part of commercial and residential projects), contract bids are much more competitive than has been seen in years.
3. In addition, late in the design process, it was determined based on the pavement condition that the extent of the full reconstruction on Trussler Road at the north project limit could be reduced from the original limits resulting in additional project savings.

The final date of acceptance for this tender is June 24, 2012.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: *C. Whitlock*, Director, Procurement & Supply Services

APPROVED BY: *C. Dyer*, Chief Financial Officer

**THE REGIONAL MUNICIPALITY OF WATERLOO
PLANNING AND WORKS COMMITTEE**

Summary of Recommendations to Council

The Planning and Works Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve the ultimate implementation of a two-lane roundabout on Ottawa Street at Trussler Road, in the City of Kitchener, all as presented in Report E-12-045 dated May 8, 2012.
2. THAT the Regional Municipality of Waterloo amend Traffic and Parking By-law 06-072, as amended, to:
 - a) Add to Schedule 1, No Parking Anytime on both sides of Bridge Street (Regional Road 52) from Northfield Drive (Regional Road 22) to Lexington Road; and
 - b) Add to Schedule 24, Reserved Bicycle Lanes Anytime on both sides of Bridge Street (Regional Road 52) between Northfield Drive (Regional Road 22) and Lexington Roadin the City of Waterloo, as outlined in Report E-12-053 dated May 8, 2012.
3. THAT the Regional Municipality of Waterloo establish a Reurbanization Community Advisory Panel, as described in Report No. P-12-036, dated May 8, 2012, and more specifically:
 - a) Approve the attached Terms of Reference for the Reurbanization Community Advisory Panel; and
 - b) Direct staff to invite participants to the Reurbanization Community Advisory Panel.
4. THAT the Regional Municipality of Waterloo distribute Report No. P-12-054, Year End 2011 Population and Household Estimates for the Region of Waterloo, dated May 8, 2012, to interested parties.
5. THAT the Regional Municipality of Waterloo approve the following regarding implementation of the 2012 Grand River Transit (GRT) fare structure as described in Report No. P-12-055, dated May 8, 2012:
 - a) Implement the GRT fare structure as detailed in Table 1 on July 1, 2012;
 - b) Coordinate MobilityPLUS fares with conventional transit fares by providing discounted tickets and monthly passes to provide fare parity, as required by the Accessibility for Ontarians with Disabilities Act (AODA) and;
 - c) Amend the Region's Fees and Charges By-law No. 12-001 with respect to the approved 2012 GRT fares.

6. THAT the Regional Municipality of Waterloo accept the 2012 Water and Wastewater Monitoring Report summarized in Report E-12-047/P-12-043, dated May 8, 2012, as the account of water supply and wastewater treatment capacity as of December 31, 2011.
7. THAT the Regional Municipality of Waterloo extend, for an additional one year term, the existing agreements to permit the Southern Ontario Locomotive Restoration Society to operate a tourist train and locomotive restoration operation on the Waterloo Spur Railway owned by the Regional Municipality of Waterloo as described in Report CR-RS-12-026/E-12-056 dated May 8, 2012 with such agreements to be to the satisfaction of the Regional Solicitor.
8. THAT the Regional Municipality of Waterloo Receive the report entitled "Strange Street Water Supply System Class Environmental Assessment Update" prepared by Stantec, dated March 2012, according to Report E-12-052 dated May 8, 2012;

AND THAT Transportation and Environmental Services staff issue the Notice of Completion of Environmental Study Report, and file the Environmental Study Report for public review in accordance with Municipal Class Environmental Assessment requirements.

9. THAT the Regional Municipality of Waterloo, in order to minimize delays in construction and the impacts on the community, traffic and the cost of construction, take no action with respect to the City of Cambridge's request to alter the construction phasing as originally planned per Report E-11-047 and as presented to Regional Planning and Works Committee on May 3, 2011 for the Franklin Boulevard Improvements from Pinebush Road to Myers Road. [E-12-027]

May 8, 2012

**THE REGIONAL MUNICIPALITY OF WATERLOO
ADMINISTRATION AND FINANCE COMMITTEE**

Summary of Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. THAT The Regional Municipality of Waterloo dismiss the Complaint of Activa Holdings Inc., dated March 21, 2012, attached as Appendix "A", in relation to a building to be located at 267 Grey Silo Road, City of Waterloo, pursuant to Report F-12-032 dated May 8, 2012.
2. THAT the Regional Municipality of Waterloo approve the Policy for Reimbursement for Municipal Conflict of Interest Legal Opinion Expenses as set out in Appendix "B" to Report CR-RS-12-023, dated May 8, 2012.
3. THAT staff be directed to bring a report back to implement the consent agenda process for Regional Council and Standing Committee meetings along with any necessary amendments to the Procedural By-law. [CR-CLK-12-005]

Conflicts:
D. Craig
K. Seiling

May 8, 2012

**THE REGIONAL MUNICIPALITY OF WATERLOO
COMMUNITY SERVICES COMMITTEE**

Summary of Recommendations to Council

The Community Services Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve the 2012 Healthy Babies Healthy Children service plan and budget for the delivery of the Healthy Babies Healthy Children Program in Waterloo Region for submission to the Ministry of Children and Youth Services, according to the parameters outlined in Report PH-12-016, dated May 8, 2012.
2. THAT the Regional Municipality of Waterloo approve the Community Housing Update and Proposed 2012 Progress Plan, as described in Report P-12-057, dated May 8, 2012.

May 8, 2012

**THE REGIONAL MUNICIPALITY OF WATERLOO
COMMUNITY SERVICES COMMITTEE**

Summary of Closed Recommendations to Council

The Community Services Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo appoint the following persons to the Employment and Income Support Community Advisory Committee:
 - Lou Bellini (Education Representative) for a three-year term ending December 31, 2014;
 - Janet Howitt (Immigration Partnership) for a four-year term ending December 31, 2015;
 - Lee Ann Hundt (Community Employment Linkages Committee) for a four-year term ending December 31, 2015;
 - Bonnie MacPherson (Income Support Caseworker) for a four-year term ending December 31, 2015;
 - Janice Penner (Community Counselling and Support) for a four-year term ending December 31, 2015; and
 - Rebecca Roy (Youth Services) for a four-year term ending December 31, 2015.

2. THAT the Regional Municipality of Waterloo provide the sum of up to \$46,000 to K-W Multigroup Homes Inc. ("Multigroup"), a non-profit community housing provider located at 160 Century Hill Drive in the City of Kitchener, by way of a repayable loan from the Housing Reserve Fund for the purpose of making emergency repairs to the property, conditional upon:
 - (i) the conclusion of an agreement between the Region and Multigroup providing for re-payment of the loan with interest, with the terms and conditions of such agreement to be to the satisfaction of the Regional Solicitor, and
 - (ii) the Region receiving a collateral mortgage from Multigroup in the amount of up to \$46,000 as security for the loan, which mortgage is to be registered on title to the Multigroup property.

THAT the Regional Municipality of Waterloo request, on behalf of Multigroup, the consent of the Ministry of Municipal Affairs and Housing pursuant to the *Housing Services Act* for the disposition of a portion of the lands currently owed by Multigroup, being a vacant separate parcel of approximately 1.62 acres, and described as Plan of Subdivision 1375, Block 425 in the City of Kitchener.

May 8, 2012



REGION OF WATERLOO

CORPORATE RESOURCES Council and Administrative Services

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: May 16, 2012

FILE CODE: C05-20

SUBJECT: APPOINTMENTS TO THE WATERLOO REGION CRIME PREVENTION COUNCIL

RECOMMENDATION:

THAT the Regional Municipality of Waterloo ratify the following appointments and reappointments to the Waterloo Region Crime Prevention Council for 2012, as listed below:

Sector	Name	Max Term Ending
Area Municipalities	Shane Turner(Director of Bylaws, City of Kitchener)	2022
	Jim Olender (Councillor, Township of Wellesley)	2022
	Leah Bozic (Senior Economic Development Officer, City of Cambridge)	2022
Community Based Justice	Chris Cowie (Executive Director, Community Justice Initiatives)	2021
	Dr. Joan Nandlal (Executive Director, John Howard Society)	2022
Education	John Shewchuk (Director of Communications and Chief Managing Officer, WCDSB)	2017
	Jeff Klinck (Vice-Principal Grand River Collegiate, WRDSB)	2018
	Wayne Morris (Chair of Community Safety & Human Services Programs, Conestoga College)	2017
Local Police	Superintendent Barry Zehr (Superintendent of Corporate Resources, WRPS) (2020
	Inspector Kevin Thaler (Executive Officer to the Chief, WRPS)	2022
Mental Health and Addictions	Don Roth (Executive Director, Canadian Mental Health Association Grand River Branch)	2019
Neighbourhood Development	Laurie Strome (Chair, Sunnydale Neighbourhood Association)	2016
	Courtney Storey (Executive Director, Alison Neighbourhood Association)	2022
Community and Economic Development	Bill Davidson (Executive Director, Langs)	2018
	Steve Sherrer (Chief Operating Officer, Lutherwood)	2019

Community Representatives	Tom Brenner	2017
	Kathryn McGarry	2017
	Frank Johnson	2022
	Sharon Ward-Zeller	2022
Priority Populations	Youth: Sandy Dietrich-Bell (Executive Director, ROOF)	2017
	LGBTQ: Sue Weare (Rainbow Coalition)	2022
Violence Prevention	Mary Zilney (Chief Executive Officer, Women's Crisis Services)	2016
	Kim Clark (Executive Director, Victim Services)	2022
Ex-officio		
Commissioner of Social Services: Mike Schuster; Alternate: Angela Pye		
Medical Officer of Health: Dr. Liana Nolan; Alternate: Sharlene Sedgwick Walsh		
Executive Director of Family and Children Services: Alison Scott; Alternate: Pat Gillis		
Chair of Waterloo Regional Police Services Board: Tom Galloway; Alternate: Peter Ringrose		
Crown Attorney: William Wilson; Alternate: Mary Ellen Cullen		
Warden of Grand Valley Institution for Women: Nancy Kinsman; Alternate: Nicki Smith		
Manager of Legal Services Waterloo-Wellington: Angela Vanderheyden; Alternate: Gay Slinger		

SUMMARY:

The Waterloo Region Crime Prevention Council (WRCPC) is a broad-based community partnership consisting of citizens and professionals with a common interest in increasing community safety by preventing and reducing crime, victimization and fear of crime within the Region of Waterloo. The WRCPC brings to the attention of Regional Council and its committees, as well as the Police Services, information about issues and developments which might impact on the Region's community safety.

REPORT:

This report was prepared in response to a request from the WRCPC for Regional Council ratification of the 2012 membership slate. Appointments are renewable on an annual basis for a maximum term of ten (10) years. The Council reflects a multi-disciplinary membership, with representatives from Regional Council; Regional employees from Social Services, Public Health; Strategic and Land Use Planning; Community Based Justice; Education; Regional Police; Mental Health; Neighbourhoods; Community Representatives; Child Welfare; Youth Services and Family Violence Prevention.

In addition to the appointed members, there are nine ex-officio members representing the Region of Waterloo; the Waterloo Regional Police Services Board; the Waterloo Regional Police Services; the Crown Attorney's office; the Defense Council's office; Family and Children Services; and, the Grand Valley Institution for Women.

This recommendation reflects partial appointment and reappointment of members, as approved by the WRCPC at its regular meeting on January 13, 2012 and at its inaugural meeting on February 10, 2012. At the meeting on February 10, 2012, David Dick, Warden at the Grand Valley Institution for Women, was elected Chair of the Council and Barry Zehr, Superintendent of Corporate Resources at the Waterloo Regional Police Services, was elected Vice-Chair. Since the inaugural meeting, Mr. Dick has submitted his resignation as a result of taking a position out of province; this position remains vacant.

Additionally, some membership sectors have been added, others have been removed and some sectors have been renamed to better reflect the populations being represented on the Council.

CORPORATE STRATEGIC PLAN:

Focus Area 3: Healthy and Safe Communities: Supporting safe and caring communities that enhance all aspects of health, specifically, to enhance and monitor the community engagement program of the Crime Prevention Council.

FINANCIAL IMPLICATIONS:

NIL

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:

The Regional Chair's office and the Waterloo Region Crime Prevention Council have been consulted in the preparation of this report.

ATTACHMENTS:

Attachment 1: Letter from John Shewchuk, Past Chair, WRPCPC and a complete Membership Slate for 2012 is attached to this report for information.

PREPARED BY: *Stevie Natolochny*, Council/Committee Support Specialist

APPROVED BY: *Kris Fletcher*, Director, Council and Administrative Services/Regional Clerk

ATTACHMENT 1

March 29, 2012

Dear Chair Seiling and Members of Regional Council:

On behalf of the Waterloo Region Crime Prevention Council (WRPCPC) it is my pleasure to present for your consideration and ratification the WRPCPC membership slate for 2012 (attached). The slate was approved by WRPCPC at its regular meeting on January 13, 2012 with three additional representatives approved by WRPCPC at the inaugural meeting on February 10, 2012.

The elections of the executive offices were held on February 10, 2012. As a result David Dick, Ex-officio, Warden at Grand Valley Institution for Woman was elected as Chair of Council; Superintendent Barry Zehr, representing Local Police, was elected Vice-chair of Council and the following members were elected to participate on the Facilitating Committee: Chris Cowie, Bill Davidson, Jane Mitchell, Laurie Strome, together with the Chair, Vice-chair, Past-chair John Shewchuk and the Regional Liaison Mike Schuster.

Since that time David has unexpectedly moved from his role as Warden of GVI to the role of Deputy Assistant Commissioner of CSC which necessitated a move to British Columbia. We have accepted his resignation with regret and are in the process of filling the role of Chair.

The following are changes to the WRPCPC slate from the slate approved for 2012.

Area Municipalities was added to the sector list.

Strategic and Land Use Planning sector has been removed and a new sector called **Community and Economic Development** has been added.

The **Neighbourhood** sector has been renamed and is now called **Neighbourhood Development**.

We added two **Community Representatives** for a total of four positions.

The **Youth Services** sector has been removed and falls under a new sector called **Priority Populations** along with a position to represent the LGBTQ community.

The **Family Violence** sector has been renamed to **Violence Prevention** and Victim Services of Waterloo Region have been added as representative for that sector.

Finally, the 3 standing positions have been moved to Ex-officio status and they are as follows: Commissioner of Social Services, Mike Schuster; Alternate: Angela Pye; Medical Officer of Health: Dr. Liana Nolan; Alternate: Sharlene Sedgwick Walsh; and Executive Director of Family and Children Services: Alison Scott; Alternate; Pat Gillies. Along with the current Ex-officio members we are pleased to announce that Peter Ringrose, the Provincial representative on the WRPSB has accepted the role as alternate to Tom Galloway, Chair of the WRPSB; Mary Ellen Cullen has accepted the role as alternate to Crown Attorney Bill Wilson; and Gay Slinger with Legal Aid Ontario has accepted the role as alternate to Angela Vanderheyden, Lawyer Manager with Legal Aid Ontario.

We accepted, with regret, the resignation of Maureen Murphy, Senior Coordinator for Youth Programs with John Howard Society of Waterloo-Wellington, representing **Community Based Justice**. Maureen served 6 years on Council as of January 13, 2012. We also accepted, with regret, the resignation of Deputy Chief Steve Beckett from the Waterloo Regional Police Service representing **Police**. Deputy Chief Beckett served 4 years on Council.

Shelley Adams, Director of Community and Corporate Planning with the City of Kitchener, and Yvette Rybensky, Planner with the City of Cambridge, representing **Strategic and Land Use Planning** leave Council after completing the maximum allowable term of 10 years of service. Their dedication to crime prevention through social development has received appropriate recognition and appreciation.

We trust the 2012 slate meets with your agreement. Please do not hesitate to contact the WRCPC office or myself with any questions or concerns. On behalf of WRCPC I want to thank you for your outstanding support of our efforts throughout the years. We look forward to another productive year in working with our partners for a safe community.

Sincerely,



John Shewchuk, Past Chair and Chair of Nominating



Membership Slate 2012

Regional Council (2)

Jane Mitchell (2001)

Todd Cowan (2011)

Area Municipalities (3)

Shayne Turner (Director of Bylaws, City of Kitchener) (2012)

Jim Olender (Councillor, Township of Wellesley) (2012)

Leah Bozic (Senior Economic Development Officer, City of Cambridge) (2012)

Community Based Justice (2)

Chris Cowie (Executive Director, Community Justice Initiatives) (2011)

Dr. Joan Nandlal (Executive Director, John Howard Society) (2012)

Education (3)

John Shewchuk (Director of Communications and Chief Managing Officer, WCDSB) (2007)

Jeff Klinck (Vice-Principal Grand River Collegiate, WRDSB) (2008)

Wayne Morris (Chair of Community Safety & Human Services Programs, Conestoga College) (2007)

Local Police (2)

Barry Zehr (Superintendent of Corporate Resources, WRPS) (2010)

Kevin Thaler (Executive Officer to the Chief, WRPS) (2012)

Mental Health and Addictions (1)

Don Roth (Executive Director, Canadian Mental Health Association Grand River Branch) (2009)

Neighbourhood Development (2)

Laurie Strome (Chair, Sunnydale Neighbourhood Association) (2006)

Courtney Storey (Executive Director, Alison Neighbourhood Association) (2012)

Community and Economic Development (2)

Bill Davidson (Executive Director, Langs) (2008)

Steve Sherrer (Chief Operating Officer, Lutherwood) (2009)

Community Representatives (4)

Tom Brenner (2007)

Kathryn McGarry (2007)

Frank Johnson (2012)

Sharon Ward-Zeller (2012)

Priority Populations (2)

Youth: Sandy Dietrich-Bell (Executive Director, ROOF) (2007)

LGBTQ: Sue Weare (Rainbow Coalition) (2012)

Violence Prevention (2)

Mary Zilney (Chief Executive Officer, Women's Crisis Services) (2006)

Kim Clark (Executive Director, Victim Services) (2012)

Ex-officio Members (9)

Commissioner of Social Services: Mike Schuster; Alternate: Angela Pye

Medical Officer of Health: Dr. Liana Nolan; Alternate: Sharlene Sedgwick Walsh

Executive Director of Family and Children Services: Alison Scott; Alternate: Pat Gillis

Chair of Waterloo Regional Police Services Board: Tom Galloway; Alternate: Peter Ringrose

Crown Attorney: William Wilson; Alternate: Mary Ellen Cullen

Warden of Grand Valley Institution for Women: Nancy Kinsman; Alternate: Nicki Smith

Manager of Legal Services Waterloo-Wellington: Angela Vanderheyden; Alternate: Gay Slinger

Regional Chair: Ken Seiling

Chief of Waterloo Regional Police Service: Matt Torigian



FINANCE

Chief Financial Officer

Region of Waterloo

Date: May 9, 2012

MEMORANDUM

To: Regional Chair Ken Seiling and Members of Regional Council

From: Craig Dyer, Chief Financial Officer

File No: F20-20

Subject: **FUNDING OF DISCRETIONARY BENEFITS PROGRAM – JULY TO DECEMBER 2012**

At the Community Services Meeting of May 8, 2012, Members of Council requested further information on the types of benefits provided under the provincial discretionary benefits program and potential sources of funding for the proposed 2012 over expenditure resulting from the change in the provincial funding formula effective July 1, 2012. (Report SS-12-019 dated May 8, 2012 attached as Appendix 1).

Discretionary Benefits Expenditures

The following are the major benefits available to Ontario Works (OW) and Ontario Disability Support Program (ODSP) recipients under the Discretionary Benefits Program:

- Non Health Related Travel
- Interpreter Fees
- Food Hampers
- Moving Costs
- Dental Care For Adults
- Vision Care For Adults
- Prosthesis/Orthotics/Mobility Aids
- Funerals
- Heat And Hydro Assistance
- Prescription Drugs.

Funding July to December 2012 Discretionary Benefits Program

Should Council approve the continuation of the present level of service to Social Assistance recipients (as recommended by staff), a funding source for the projected shortfall of \$1.6 million must be identified. Prudent financial management principles dictate that the source of funding be identified at this time rather than after the program expenditures have been incurred.

Staff has recommended that the source of funding for the discretionary benefits subsidy shortfall be the Tax Stabilization Reserve Fund (TSRF). The current balance in the TSRF is \$10.0 million. The 2012 Operating Budget includes a contribution from the TSRF of \$4.3 million to offset the costs resulting from the increased Ontario Works caseload and benefits (including discretionary benefits).

The TSRF was established by Regional Council in 1999 to smooth expenditure increases/revenue losses that would otherwise be financed from the tax levy. The TSRF may also be used to finance one time capital expenditures or other non recurring expenditures. A copy of the TSRF Policy is attached as Appendix 2. In addition to funding increased OW caseload expenditures, the TSRF was used in 2009 to fund Arts and Culture programs, the Food Waste Diversion program and the Waterloo History Museum in advance of the uploading of ODSP expenditures in 2010.

The TSRF policy notes that “the annual contribution to the operating budget shall not exceed 1.5% of the previous year’s tax levy.” The proposed contribution of \$1.6 million and the budgeted contribution of \$4.3 million combined represent 1.5% of the 2011 tax levy.

The TSRF is recommended as a funding source to be consistent with Council’s approval to fund increased OW expenditures. The TSRF is seen as a time limited source of funding for the Discretionary Benefits Program as Council will have the opportunity to review the program and make decisions on its future and funding as part of the 2013 budget process. The TSRF would be replenished at year-end from any 2012 regional surplus in accordance with the policy approved by Regional Council.

An alternate approach would be to authorize the program to continue to operate without identifying a funding source and allow the program to overspend the approved 2012 budget. The over expenditure would be funded by any 2012 regional surplus. Again, prudent financial management would have a funding source for the over expenditure identified in advance of the expenditures being incurred. At this time, it is too early in the fiscal year to project any potential year-end surplus with any accuracy. Over the past few years, a number of budget reviews and Council actions have resulted in savings to the property tax levy and reduced the potential sources of surplus. Finally, Council policy requires the first \$1.1 million of the annual surplus to be allocated to the next year’s budget (\$600,000) and the Roads Rehabilitation Reserve Fund (\$500,000).

Staff also reviewed other Regional reserves and reserve funds. The TSRF is the “best fit” to fund this type of expenditure.

In summary, the staff recommendation to use the TSRF:

1. Is consistent with the Tax Stabilization Reserve Fund policy;
2. Provides Council with opportunity to review the program in anticipation of the 2013 budget;
and
3. Provides a clear source of funding for the projected additional costs in 2012.



REGION OF WATERLOO

SOCIAL SERVICES Employment and Income Support

TO: Chair S. Strickland and Members of the Community Services Committee

DATE: May 8, 2012 **FILE CODE:** F11-30

SUBJECT: IMPACT OF PROVINCIAL BUDGET ON EMPLOYMENT AND INCOME SUPPORT PROGRAMS

RECOMMENDATION:

THAT the Regional Municipality of Waterloo fund the 2012 shortfall in the Discretionary Benefits program from the Tax Stabilization Reserve Fund;

AND THAT staff be directed to provide Council with a prioritized list of discretionary benefits and financial impacts as part of the 2013 Budget process as outlined in report SS-12-019, dated May 8, 2012.

SUMMARY:

This report addresses the social assistance implications of the Province's 2012-2013 proposed Budget. Included in the Budget are two significant changes to employment and income support programs. The first removes the Community Start-up and Maintenance Benefit from social assistance and transfers half of the funding to a new consolidated program on January 1, 2013. This is the first phase of consolidation under the Long Term Affordable Housing Strategy. The second change is to cap cost sharing for the discretionary benefits available to social assistance recipients at \$10.00 per case per month, effective July 1, 2012. Both these changes have significant financial and program implications.

REPORT:

1.0 Provincial Budget

Pending enabling legislation the 2012-2013 Provincial Budget contains a number of items which impact the delivery of social assistance (both Ontario Works and the Ontario Disability Support Program). These include:

- Social assistance rates will increase by 1% in November 2012 for Ontario Disability Support Program (ODSP) recipients and December 2012 for Ontario Works (OW).
- There will be no increase in the Ontario Child Benefit (OCB) in 2012. The OCB will increase in July 2013 and again in July 2014 to a maximum of \$1,310 per month.
- The Home Repair Benefit will be removed from social assistance effective January 1, 2013.
- The Provincial government will explore opportunities to integrate the Ontario Works and ODSP employment services within the broader Employment Ontario network of the Ministry of Training, Colleges and Universities.

- The Community Start-up and Maintenance Benefit will be removed as a mandatory benefit from social assistance effective January 1, 2013.
- The Province will revise the cost sharing formula for discretionary benefits effective July 1, 2012.

This report will focus upon the last two items given their immediacy and impact upon the Region.

2.0 Community Start-up and Maintenance Benefit

2.1 Background

The Community Start-up and Maintenance Benefit (CSUMB) is currently a mandatory benefit under social assistance to assist in establishing a new principal residence, prevent eviction or the discontinuance of utilities or heating in an existing residence. CSUMB may also be issued where there is a threat to the health or welfare of a recipient or a member of the family in a non start-up situation. The amount of the CSUMB payable is a maximum of \$1,500 for recipients with one or more dependent children in a 24-month period; or up to a maximum of \$799 where there are no dependent children in a 24-month period. In exceptional circumstances CSUMB can be issued for a second time in the prescribed period.

In 2011, the Region issued \$2.33 million in CSUMB for Ontario Works participants and their families. These expenditures are cost shared with the Province of Ontario (82.8% Province or approximately \$1.93 million, and 17.2% Municipal or approximately \$0.4million). The municipal costs are subject to the Provincial upload of Ontario Works costs. CSUMB is fully funded (100%) by the Province for the Ontario Disability Support Program. Detail on Provincial expenditures for the ODSP is being provided by the Province for planning purposes.

2.2 Provincial Budget

Effective January 1, 2013, CSUMB funding will be included as part of a new consolidated housing and homelessness program to be delivered by the Region. This new program will provide housing and homelessness services and support. Funds for the delivery of a number of existing programs (Emergency Shelters, Domiciliary Hostels, the Provincial Rent Bank, Provincial Energy Emergency Fund and the Consolidated Homelessness Prevention Program) are being consolidated into this new program to be delivered by Consolidated Municipal Service Managers (CMSMs) such as the Region of Waterloo. The CSUMB for both OW and ODSP programs will now be combined, as this benefit will no longer be available through social assistance. While the Province has indicated that it will provide up to 50% of its expenditures on CSUMB, it has not yet provided a final cost allocation for this new program. The Provincial intent is greater local flexibility in the delivery and funding of services. During the 2012 Budget process Council approved \$75,000 to assist with planning the implementation of this Provincial initiative. These changes are effective January 1, 2013.

2.3 Impacts

The amount of funding to be transferred to the Region cannot be determined at this time, but across the Province, the overall funding of what was once the CSUMB will be reduced by 50%. This benefit will no longer be available to OW and ODSP recipients as a mandatory benefit. This will impact the ability of the social assistance delivery system to respond to the needs of vulnerable citizens receiving social assistance.

Based on the 2011 expenditures for the Region of Waterloo related to the CSUMB for Ontario Works, the savings to the Region's 2013 OW budget are estimated to be \$400,000. As part of the Ontario Works program, these costs are to be uploaded to the Province by 2018. Depending on how the Region responds this program change may accelerate the uploaded savings for the Region.

3.0 Discretionary Benefits

3.1 Background

Under the *Ontario Works Act*, Municipalities can provide certain discretionary benefits as approved by the Ontario Works Director to Ontario Works and ODSP recipients. There are two types: health related and non health related. In 2011, the Region provided \$6.0 million in discretionary benefits.

Non health related benefits include such broad categories as: non health related travel and transportation, interpreter fees, food hampers and moving costs. Total non health related expenditures in 2011 were \$1,801,476 (estimated Regional share in 2012 equals \$309,853). The Province currently cost shares up to a maximum of \$8.75 per case (based on the average monthly OW and ODSP caseload) for non health related benefits. In 2011, the maximum amount the Region could claim for non health benefits was \$1.89 million.

Health related benefits include such broad categories as: dental and vision care for adults, prosthesis/orthotics/mobility aids, funerals, heat and hydro assistance, prescriptions drugs. Total expenditures in 2011 were \$4,207,380 (estimated Regional share in 2012 equals \$723,700). There is currently no cap on health related discretionary benefits.

3.2 Provincial Budget

The Provincial budget announced that effective July 1, 2012, all discretionary benefits (both health related and non health related) would be cost shared to a maximum of \$10 per case for the combined monthly average OW and ODSP caseload. Any expenditure above the capped amount is the responsibility of the Region. Mandatory benefits would continue to be funded without a cap.

3.3 Impacts

Based on the 2011 Ontario Works and ODSP caseload of 216,020 cases, the maximum amount the Province would cost share with the Region is \$2,160,200. On an annualized basis, this is over \$3.8 million less than what the Region spent in 2011. As the program changes as of July 1, 2012, the fiscal impact on the Region is projected to be \$1.6M, taking into account the approved transfer from the Tax Stabilization Reserve Fund.

To comply with the Provincial direction will mean significant reduction in the availability of supports to Ontario Works and Ontario Disability Support Program participants. By extension there will be an impact upon community partners such as those agencies with which we contract for the delivery of food hampers. As well, staff have paused discussion with funeral directors concerning a new fee schedule as approved during the 2012 budget process. To meet the July 1st deadline staff would need to provide Council a list of priorities for consideration in the next month.

4.0 Direction

In terms of the CSUMB, Regional Social Services staff are participating in Provincial discussions around the new initiative. Planning for the services and supports to be delivered in January 2013 will take place over the coming months. A report for Council's consideration will follow.

Staff is seeking Council direction concerning the Discretionary Benefits program. Expenditures that exceed the capped amount must be funded entirely by the Region. As the Region's share of the Ontario Works program is being uploaded to the Province, the resulting savings have been committed to the Rapid Transit project. Finally it should be noted that the Region's caseload has grown in the first three months of 2012 over 2011.

Staff are proposing three options for Committee's consideration for the balance of 2012:

Option 1. Continue Program after July 1, 2012

If the Region continued administering the program without any changes in 2012, the total annualized cost to the Region would be \$3.85 million. It is projected the cost of continuing to spend at 2011 levels will result in a funding shortfall of \$1.6 million compared to the approved 2012 Regional Budget.

Option 2. Reduce Program Spending as of July 1, 2012.

Based on 2011 expenditures, if the Region was to deliver the Discretionary Benefits program up to the Provincial cap of \$2.16 million, an annual reduction of \$3.8 million or 63% would be required. As presented above this has significant implications for social assistance recipients and community partners. Staff would need to return to Council in the next month with a list of priority services for elimination. Even if decisions were made by July 1st, in a few instances given contractual commitments, there would an over expenditure albeit much reduced.

Option 3. Fund Only Priority Areas after July 1, 2012

The third option would be to determine those programs that are considered the highest priority and fund any expenditures above the cap at 100% municipal cost. In this scenario, expenditures would be greater than the capped annual amount of \$2.16 million, but less than the current spending level, depending on Council's direction. Such an approach would give staff and the community very little time to determine which are the priority areas to maintain.

Staff Recommendation

Given the impact upon social assistance recipients and community partners and the compressed timeframe within which to make decisions, staff are recommending that Council approve Option 1 for the remainder of 2012 and that the Discretionary Benefits program be reviewed as part of the 2013 Budget process. In the interim staff will monitor expenditures on a monthly basis to ensure that the program stays within the approved budget. This would allow staff to do a thorough review of all discretionary benefits and bring back a report on options and priorities. The additional 2012 cost to the Region could be funded by the Tax Stabilization Reserve Fund (TSRF). The projected additional drawdown on the TSRF is \$1.6 million.

CORPORATE STRATEGIC PLAN:

The provision of Community Start-up and Discretionary Benefits supports the Region's Corporate 2011-2014 Strategic Plan, Focus Area 4: Healthy and Inclusive Communities; Strategic Objective 4.1: (to) work collaboratively to reduce poverty.

FINANCIAL IMPLICATIONS:

As part of its Financial Assistance budget, the Region provides discretionary and mandatory benefits such as the Community Start-up Benefit to social assistance recipients. This program is cost shared with the Province of Ontario (2012 ratio 82.8:17.2) and is being uploaded. The resulting savings from the upload have been dedicated to financing the Region's Rapid Transit initiative. The 2012-13 Provincial budget may accelerate the realization of these savings.

The 2012 Operating Budget for Cost Shared Benefits is as follows:

	Mandatory Benefits	Discretionary Benefits	Total
Expenditures	\$2,185,000	\$5,923,338	\$8,108,338
Provincial Funding (82.8%)	1,809,180	4,904,523	6,713,703
Region Share	\$ 375,820	\$1,018,815	\$1,394,635
Tax Stabilization Reserve Fund Contribution	101,025	273,869	374,894
Property Tax Levy	\$274,795	\$744,946	\$1,019,741

The total TSRF contribution for Ontario Works and Cost Shared Benefits is budgeted at \$4,273,878. As of January 1, 2012, the balance in the TSRF was \$10.0 million.

As of July 1, 2012 the Province has capped the amount of Discretionary Benefits that it will cost share. Based on the 2012 Budget, it is estimated that for the July to December 2012 period, the Province will cost share \$1.1 million in expenditures vs. a budgeted expenditure of \$3.0 million.

If the Region was to reduce expenditures to the Provincial maximum, the cost savings to the Region in 2012 would be a maximum of \$0.32 million. On an annualized basis, the savings would be approximately \$0.65 million

If the Region funds the Discretionary Benefits program to the end of 2012 as budgeted, the increased transfer from the TSRF is estimated to be \$1.6 million. This estimate will change based on changes in caseload and benefits provided to social assistance recipients.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:

This report was prepared in consultation with staff from Finance and Social Planning, Policy and Program Administration, Social Services.

ATTACHMENTS: Nil

PREPARED BY: *David Dirks*, Director, Employment and Income Support

APPROVED BY: *Michael Schuster*, Commissioner, Social Services

THE REGIONAL MUNICIPALITY OF WATERLOO
TAX STABILIZATION RESERVE FUND POLICY

POLICY OBJECTIVE

The purpose of the Tax Stabilization Reserve Fund is to receive and disburse funds in respect of tax stabilization as approved by Regional Council.

AUTHORITY

Regional Municipality of Waterloo By-law 99-017 established the Tax Stabilization Reserve Fund.

APPROVAL

This policy was approved by Regional Council on June 23, 1999.

GENERAL PRINCIPLES

1) Contribution to the Reserve Fund

- year end surpluses will be the source of funding for the Tax Stabilization Reserve Fund;
- the first \$600,000 of surplus (after allowing for any specific provisions approved by Council) will be carried forward to reduce the next year's tax rate;
- any remaining surplus will be allocated equally to the Tax Stabilization Reserve Fund and the Working Funds Reserve.

2) Withdrawals from the Reserve Fund

- the Tax Stabilization Reserve Fund will be used to smooth tax rate increases by funding expenditures that otherwise would be financed by the tax levy;
- the annual contribution to the operating budget shall not exceed 1.5% of the previous year's tax levy;
- any use of the Tax Stabilization Reserve Fund for operating budget purposes must have an accompanying exit strategy to reduce future dependency on the Reserve Fund;
- other uses of the Reserve Fund to finance one time capital expenditures or other non-recurring expenditures which would result in tax increases in subsequent years requires Council approval.

3) Balance in the Reserve Fund

- the balance in the Tax Stabilization Reserve Fund, including interest earned on the fund, will have an upper limit of \$10 million.



MEMORANDUM

To: Chair Ken Seiling and Members of the Regional Council
 From: David Dirks, Director, Employment and Income Support
 Copies: Michael Schuster, Commissioner, Social Services
 File No.:
 Subject: **ONTARIO WORKS CASELOAD: APRIL 2012**

This memorandum is provided as information for members of Council. Employment & Income Support, Social Services with Finance monitors the Ontario Works (OW) caseload on a monthly basis. Below is a chart summarizing the caseload at the end of April 2012 with comparisons to the months of March 2012 and April 2011 as well as September 2008.

Very briefly,

- The OW caseload at April 2012 was: 8,765
- The **decrease** from March 2012 was: - 156 (-1.8%)
- The increase from April 2011 was: + 34 +0.4%

- The increase from September 2008 was: 2,473 (+39%)

- Waterloo Region unemployment rate for April 2012 was: 6.6%
- Waterloo Region unemployment rate for April 2011 was: 6.9%

Ontario Works Caseload and Unemployment Rate

April 2012
Ontario Works Caseload

April 2012	March 2012	April 2011	% Change March to April	% Change Year to Year
8,765	8,921	8,731	-1.8%	0.4%

Unemployment Rates – Seasonally Adjusted*

	April 2012	March 2012	April 2011	% Change March to April	% Change Year to Year
Province	7.8	7.4	7.9	5.4%	(1.3%)
Waterloo Region	6.6	6.7	6.9	(1.5%)	(4.3%)

*As revised by Statistics Canada

This is the first decline after three months of growth. The April caseload was 21 cases above the January caseload of 8,744. This may reflect seasonal employment.

The provision of social assistance supports the Region's 2011-2014 Corporate Strategic Focus Area 4: Healthy and Inclusive Communities, (to) foster healthy, safe, inclusive and caring communities.

If you have any questions or comments or for further information, please contact David Dirks, Director, Employment and Income Support at 519-883-2179 or ddirks@regionofwaterloo.ca