



# REGIONAL MUNICIPALITY OF WATERLOO CONSOLIDATED COUNCIL AGENDA

Wednesday, September 19, 2012  
**Closed Session 6:15 p.m.**  
**WATERLOO COUNTY ROOM**  
Regular Meeting 7:00 p.m.  
REGIONAL COUNCIL CHAMBER  
150 Frederick Street, Kitchener, ON

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\*Denotes Item(s) Not Part of Original Agenda

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1. **MOMENT OF SILENCE**

2. **ROLL CALL**

3. **MOTION TO GO INTO CLOSED SESSION**

THAT a closed meeting of Council be held on Wednesday, September 19, 2012 at 6:15 p.m. in the Waterloo County Room in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

- a) proposed or pending acquisition of land in the City of Waterloo
- b) proposed or pending acquisition of land in the City of Kitchener
- c) receiving of legal advice and opinion that is subject to solicitor-client privilege related to an agreement
- \* d) litigation or potential litigation and receiving of legal advice and opinion that is subject to solicitor-client privilege related to a contract
- e) labour relations

4. **MOTION TO RECONVENE IN OPEN SESSION**

5. **DECLARATION OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

6. **PRESENTATIONS**

7. **PETITIONS**

8. **DELEGATIONS**

9. **MINUTES OF PREVIOUS MEETINGS**

- a) Closed Council – August 29, 2012
- b) Council – August 29, 2012
- c) Community Services – September 11, 2012
- d) Administration & Finance – September 11, 2012
- e) Planning & Works – September 11, 2012
- f) Closed Committee – September 11, 2012

10. **COMMUNICATIONS**

11. **MOTION TO GO INTO COMMITTEE OF THE WHOLE TO CONSIDER REPORTS**
12. **REPORTS**  
**Finance Reports**
- a) [F-12-069](#), T2012-017 Recoating of Howard Spheroid Water Tank, Elmira, Township of Woolwich 1
- b) [F-12-070](#), T2012-106 New Dundee Pump Replacement and Well House Upgrades 3
- c) [F-12-071](#), T2012-131 Galt Wastewater Treatment Plant Chemical System Upgrades 5
- d) [F-12-072](#), T2012-119 Area Winter Road Maintenance for Various Locations 7
- Committee Reports**
- \* a) Community Services - attached & marked [SS-120911](#) 11  
 Closed Community Services attached & marked [CSS-120911](#) 11A
- b) Administration & Finance - attached & marked [FS-120911](#) 13
- \* c) Planning & Works - attached & marked [PS-120911](#) 15  
 Report [E-12-100](#), Ira Needles Boulevard (Regional Road 70) and Yellow Birch Drive Intersection Reconfiguration 16A
- Chief Administrative Officer**
- Regional Chair**
- Regional Clerk**
13. **OTHER MATTERS UNDER COMMITTEE OF THE WHOLE**
14. **MOTION FOR COMMITTEE OF THE WHOLE TO RISE AND COUNCIL RESUME**
15. **MOTION TO ADOPT PROCEEDINGS OF COMMITTEE OF THE WHOLE**
16. **MOTIONS**
17. **NOTICE OF MOTION**
18. **UNFINISHED BUSINESS**
19. **OTHER BUSINESS**
- a) [Memo](#): Ontario Works Caseload: August 2012 17
20. **QUESTIONS**

**21. ENACTMENT OF BY-LAWS – FIRST, SECOND & THIRD READINGS**

- a) A By-law to Amend By-law Number 58-87, as amended, Being a By-law to Designate and Regulate Controlled-Access Roads Regional Road #33 (Townline Road, City of Cambridge) and Regional Road #58 (Fischer-Hallman Road, City of Kitchener)
- b) A By-law to Amend By-law 06-072, as amended, being the Region's Traffic and Parking By-law Prohibited Movements, Regional Road 70 (Ira Needles Boulevard at Yellow Birch Drive, City of Kitchener) and Parking and Lane Designation, Regional Road 9 (Erb`s Road near Notre Dame Drive Regional Road 12, City of Waterloo and Township of Wilmot)
- c) A By-law to Confirm the Actions of Council – September 19, 2012

**22. ADJOURN**

**REGION OF WATERLOO****FINANCE DEPARTMENT  
Procurement & Supply Services Division**

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**TO:** Regional Chair Ken Seiling and Members of Regional Council

**DATE:** September 19, 2012 **FILE CODE:** F18-30

**SUBJECT: T2012-017 RECOATING OF HOWARD SPHEROID WATER TANK, ELMIRA, TOWNSHIP OF WOOLWICH**

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**RECOMMENDATION:**

THAT the Regional Municipality of Waterloo accept the tender of C3 Industrial Services for Recoating of Howard Spheroid Water Tank, Elmira, Township of Woolwich, at a total price of \$1,410,567.70 including all applicable taxes;

AND THAT the Regional Municipality of Waterloo approve the advance of funds in the amount of \$267,631.10 from the year 2013 to year 2012 to fund the estimated total project cost.

**SUMMARY:** Nil

**REPORT:**

Tenders were called for Contract T2012-017 for the Recoating of Howard Spheroid Water Tank, Elmira, Township of Woolwich and were opened in the presence of C. Melitzer, B. Khan and J. Markovic.

The following tenders were received:

C3 Industrial Services	Breslau, ON	\$1,410,567.70
MacDonald Applicators Ltd.	Saint John, NB	\$1,610,204.20
Jacques Daoust Coatings Managements Inc.	Cambridge, ON	\$1,732,968.00

This contract includes cleaning sediments from inside the tank, shrouding the entire tank, removing existing paint from inside and outside of the tank, repairing and replacing damaged and corroded steel elements, recoating the inside and outside of the tank, and upgrades to improve safety for operations staff who maintain the tank.

In 2011, the Region of Waterloo retained Landmark Municipal Services (LMS) to perform a condition assessment on all above ground water storage facilities throughout the Region. The condition assessment focused on the current condition of the existing internal and external coating and lining systems as well as the condition of structural steel tank elements.

Due to delays in commissioning the Middleton Water Treatment Plant in Cambridge in 2012, the Inverness Spheroid Water Tank could not be taken out of service for recoating as initially planned. Based on the assessment completed by Landmark in 2011, it was decided that recoating the Howard Spheroid Water Tank located in Elmira, Township of Woolwich, would be done in 2012 instead of the Inverness Spheroid Water Tank.

The Howard Spheroid has not been repainted since it was first commissioned in 1964. The LMS report recommended recoating of the tank to stop further deterioration of the coating systems. This

tender is for the recoating of the Howard Spheroid Water tank as well as the repair of corroded and damaged structural elements on the tank. The Region's consultant for this project, Conestoga-Rovers and Associates (CRA), completed a final inspection earlier this year. This inspection report includes recommendations for additional work to improve safety for operations staff who maintain the tank.

Subject to Council award of Contract 2012-017, repair and recoating work is scheduled to commence in October 2012 with completion expected in November 2012.

**CORPORATE STRATEGIC PLAN:**

Award of this contract meets the Corporate Strategic Plan Objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 to manage growth to foster thriving and productive urban and rural communities.

**FINANCIAL IMPLICATIONS:**

The total estimated cost based on the C3 Industrial Services tender for recoating of Howard Spheroid Water Tank, Elmira is as follows:

T2012-017	\$1,410,567.70
Consultant Engineering and Contract Administration	55,935.00
Engineering Regional	50,000.00
Advertising and Printing	<u>3,000.00</u>
	Sub-total \$1,519,502.70
Less: Municipal Rebate of 86.46% of paid HST (11.24%)	<u>(145,871.60)</u>
	Total <u>\$1,373,631.10</u>

The approved 2012 Ten Year Water Capital Program includes \$1,106,000 in 2012 and \$1,800,000 in 2013 for Steel Reservoir Inspections and Recoating (project #04964) to be funded from the Water Capital Reserve Fund. Due to delays in commissioning the Middleton Water Treatment Plant in Cambridge in 2012, the necessary work for the Inverness Spheroid Water Tank will not be completed in 2012 and instead the Howard Spheroid Water Tank project will be brought forward from 2013. To complete the necessary work on the Howard Spheroid Tank, it is recommended that \$267,631 be advanced from the project budget in year 2013 to year 2012.

The final date of acceptance for this proposal is November 11, 2012.

**OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:** Nil

**ATTACHMENTS:** Nil

**PREPARED BY:** C. Whitlock, Director, Procurement & Supply Services

**APPROVED BY:** C. Dyer, Chief Financial Officer

**REGION OF WATERLOO****FINANCE DEPARTMENT  
Procurement & Supply Services Division**

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**TO:** Regional Chair Ken Seiling and Members of Regional Council

**DATE:** September 19, 2012 **FILE CODE:** F18-30

**SUBJECT: T2012-106 NEW DUNDEE PUMP REPLACEMENT AND WELL HOUSE UPGRADES**

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**RECOMMENDATION:**

THAT the Regional Municipality of Waterloo accept the tender of Baseline Constructors Inc. for the New Dundee Pump Replacement and Well House Upgrades in the amount of \$742,410.00 including all applicable taxes.

**SUMMARY:** Nil

**REPORT:**

Tenders were called for Contract T2012-106 for the New Dundee Pump Replacement and Well House Upgrades at the New Dundee Pumping Station in the Township of Wilmot and were opened in the presence of J. Markovic, D. Bruyere, and S. Clarke.

The following tenders were received:

Baseline Constructors Inc.	Waterloo, ON	\$742,410.00
Finnbilt General Contracting Ltd.	Stratford, ON	\$785,760.19
BGL Contractors Corp.	St. Agatha, ON	\$829,608.00
Sutherland-Schultz	Cambridge, ON	\$872,674.00
Dean-Lane Contractors Inc.	Kitchener, ON	\$880,307.29

\* One bid was disqualified

The New Dundee Pumping Station is located at 156 Alderview Drive, New Dundee, in the Township of Wilmot and provides municipal water supply to approximately 1,200 residents. In addition to the pumping station which houses a sodium hypochlorite disinfection system, three high lift pumps, process piping, valving, HVAC equipment, monitoring equipment, electrical panels and instrumentation and control panels, there are two groundwater production wells, ND4 and ND5, an in-ground, four cell treated water reservoir, and a generator for emergency power supply.

The work of this contract will upgrade all of the mechanical, electrical, HVAC, monitoring and instrumentation and control equipment, as well as upgrading the roof and adding a 'closet' to house the electrical and remote processing control panels. These upgrades will enhance the reliability of the station and separate the electrical and processing panels from the mechanical area, thereby removing them from the corrosive environment created by the sodium hypochlorite storage tank. The existing permanently placed generator and automatic transfer switch will remain unaltered.

No formal Ministry of the Environment (MOE) approvals are required for this project. There is no treatment, pumping or storage capacity changes resulting from this work, however, once the work is completed, the Drinking Water Permit will be updated if necessary.

A building permit has been obtained from the Township of Wilmot.

Subject to Council approval, work will begin in the Fall of 2012 and be completed by May 2013.

**CORPORATE STRATEGIC PLAN:**

Award of this contract meets the Corporate Strategic Plan Objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 Growth Management and Prosperity.

**FINANCIAL IMPLICATIONS:**

The total estimated cost for the New Dundee Pumping Station Upgrades is as follows:

T2012-106		\$742,410.00
Engineering		<u>150,000.00</u>
	Sub-total	\$892,410.00
Less: Municipal Rebate of 86.46% of HST (11.24%)		<u>(88,767.15)</u>
	Total	<u>\$803,642.85</u>

The 2012 Ten Year Water Capital Program includes \$580,000 in 2012 and \$50,000 in 2013 for upgrading the mechanical, electrical, HVAC, monitoring and instrumentation and control equipment at New Dundee Pumping Station (Project #04153). Additions to the building to house sensitive electrical and control equipment from the corrosive environment, and upgrading the roof of the existing pumping station, set at \$175,000, will be covered by the Facilities Upgrades (Project #04893), which has a proposed budget of \$4,000,000 in 2013 to cover the building addition as well as other scheduled projects. These projects are funded by the Region's Water Reserve and Development Charge Funds.

The final date of acceptance for this tender is October 21, 2012.

**OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:** Nil

**ATTACHMENTS:** Nil

**PREPARED BY:** C. Whitlock, Director, Procurement & Supply Services

**APPROVED BY:** C. Dyer, Chief Financial Officer



**REGION OF WATERLOO**

**FINANCE DEPARTMENT  
Procurement & Supply Services Division**

**Report: F-12-071**

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**TO:** Regional Chair Ken Seiling and Members of the Regional Council

**DATE:** September 19, 2012 **FILE CODE:** F18-30

**SUBJECT: T2012-131 GALT WASTEWATER TREATMENT PLANT CHEMICAL SYSTEM UPGRADES**

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**RECOMMENDATION:**

THAT the Regional Municipality of Waterloo accept the tender of Finnbilt General Contracting Ltd. for the construction of the Galt Wastewater Treatment Plant Chemical System Upgrades, at a total price of \$989,231.38 including all applicable taxes.

**SUMMARY:** Nil

**REPORT:**

Tenders were called for Contract T2012-131 for the construction of the Galt Wastewater Treatment Plant Chemical System Upgrades and were advertised in the Record, the Daily Commercial News and on the Ontario Public Buyers Association and Region's website. Tenders were opened in the presence of C. Gatchene, N. Morris and J. Markovic.

The following tenders were received:

Finnbilt General Contracting Ltd.	Stratford, ON	\$ 989,231.38
BGL Contractors	St. Agatha, ON	\$1,101,233.59
Procon Niagara	Welland, ON	\$1,307,410.00

The work of this contract is for the upgrade to the Galt Wastewater Treatment Plant Chemical System located at 230 Water Street South, Cambridge, ON.

This contract includes:

- Demolition and removal of existing chemical storage and pumping equipment;
- Installation, testing and commissioning of new chemical storage and pumping equipment;
- Construction of a new alum pumping building and chemical containment;
- Construction of yard chemical piping upgrades;
- Installation of new electrical and instrumentation wiring for Plant A secondary clarifiers.

The necessary approval from the Grand River Conservation Authority for this project has been obtained. A Building Permit Application and all supporting documentation were submitted to the City of Cambridge and receipt of the building permit is pending, and expected in September 2012. An application for an amendment to the Ministry of Environment (MOE) Certificate of Approval was submitted to the MOE and approval is pending and expected in September 2012.

Subject to Council approval, construction is scheduled to commence in October 2012 with completion expected by April 2013.



**CORPORATE STRATEGIC PLAN:**

Award of this contract meets the Corporate Strategic Plan Objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 Growth Management and Prosperity.

**FINANCIAL IMPLICATIONS:**

T2012-131	\$ 989,231.38
Engineering Consultant	54,853.59
Approvals and Permits	<u>3,313.42</u>
	Sub-total \$1,047,398.39
Less: Municipal Rebate of 86.46% of paid HST (11.24%)	<u>(103,854.12)</u>
	Total <u>\$ 943,544.27</u>

The Region of Waterloo's approved 2012 Ten Year Wastewater Capital Program includes a budget of \$1,100,000 in 2012 and \$1,200,000 in 2013 for Cambridge Infrastructure Upgrades (project # 08308), which includes the work of this project. This work will be funded from the Regional Development Charges and Wastewater Reserve Funds. The remainder of the funds for this project will be utilized to undertake upgrades in 2013 at the Cambridge Wastewater Treatment Plants (WWTP) which includes digester upgrades at Hespeler WWTP, clarifier rebuilds at Galt WWTP and pump replacements at Preston WWTP.

The final date of acceptance for this contract is October 28, 2012.

**OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:** Nil

**ATTACHMENTS:** Nil

**PREPARED BY:** C. Whitlock, Director, Procurement & Supply Services

**APPROVED BY:** C. Dyer, Chief Financial Officer



## REGION OF WATERLOO

### FINANCE DEPARTMENT Procurement & Supply Services Division

Report: F-12-072

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**TO:** Regional Chair Ken Seiling and Members of Regional Council

**DATE:** September 19, 2012 **FILE CODE:** F18-30

**SUBJECT:** T2012-119 AREA WINTER ROAD MAINTENANCE FOR VARIOUS LOCATIONS

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#### RECOMMENDATION:

THAT The Regional Municipality of Waterloo accept the tender of Steed and Evans Limited for Area Winter Road Maintenance for Various Locations, for a period of eight (8) years with two optional, two year extensions, in the amount of \$318,266.76 inclusive of HST for Year one (1).

**SUMMARY:** Nil

#### REPORT:

##### 1) Background

In June 2012, the Region put out Tender 2012-119, Area Winter Road Maintenance for Various Locations (the "Tender"). The Tender was for winter maintenance of Regional roads in rural areas for an initial term of eight years with an option to renew for an additional four years. The Tender also gave the Region the ability to terminate the contract, without cause, on six months notice.

Advertisements for the Tender were placed in the Record, on the Ontario Public Buyers Association website and on the Region's website.

The Tender was structured so the bidder completed a price sheet in Schedule B for an Item A and for an Item B. Item A was for the specified Regional roads in the Tender that the Region requires winter maintenance. Item B was for an optional Regional road, being Regional Road 55 (Victoria Street) from 310m west of Spitzig Road to Centennial Road, which the Region currently maintains with its own forces.

Notwithstanding the option in Item B, the Tender clearly stated that the award would be based on Schedule B, Item A. The Tender stated that: "*Award of tender shall be based on submitted price in Section B of this tender 'Pricing Sheet' Item A as well as the bidder meeting all the terms and conditions of this document.*" (emphasis added)

The Tender, however, also included a final signing page where the bidder set out their offered bid price (the "Signing Page"). The Signing Page stated: "*I/We, the undersigned, ... hereby offer ... to complete the work in strict accordance with the ... prices shown in the attached Schedule of Items and prices ... which form part of this tender (excluding HST) for the total Year One (1) tender price of \$...*" (emphasis added)

The Tender provided the Region with certain discretion to correct mistakes in a bid and to waive non-compliance. The Tender stated: "*Where an error has been made in transferring an amount from one part of the Bid Document to another, the amount shown before transfer may ... be taken to be correct and the amount shown after the transfer and the total bid price may be corrected accordingly.*" The Tender further stated: "*Should the Region of Waterloo consider non-compliance*

*with the formal requirements of the bid to be minor in nature, it reserves the right to waive such requirements at its sole discretion.”*

The Tender provided contact information for the applicable Regional staff and allowed bidders to ask questions or seek clarification from the Region in regard to the Tender until July 3, 2012. Staff also held a mandatory pre-bid meeting on June 25, 2012 where all potential bidders could further ask questions or seek clarification. The potential bidders did not raise any questions or seek clarification in regard to the Tender award and the Signing Page.

On July 9, 2012, the Tender closed with only two bidders being Carillion Canada Inc. (“Carillion”) and Steed and Evans Limited (“S&E”). Regional staff, being E. Marion, E. Switenky and L. Buitenhuis, then read out the price from the Signing Page to the two bidders. The Signing Page prices were as follows:

Carillion	\$287,747.08	S&E	\$364,587.72
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After the Tender closing, staff reviewed Schedule B of the two bids and determined that S&E’s Signing Page price contained two potential errors. First, S&E’s Signing Page price was based on the total of Item A and Item B whereas the Tender stated that award would be based on the Item A price only. Second, S&E’s Signing Page price included HST.

Initially, staff believed that Carillion had completed the Signing Page correctly. That is, Carillion had transferred its price for Item A to the Signing Page, exclusive of HST. Upon further review, however, it was determined that Carillion, in fact, may have made the error because the wording of the Signing Page required that the bidders submit their prices (being in the plural) in the attached Schedule of Items. Thus, it could be interpreted that Carillion should have included both Items A and B in their Signing Page price exclusive of HST.

It should also be noted that both bids were potentially non-compliant in regard to the completion of the bid bond requirement on the Signing Page. The Tender stated that the bid bond was to be *“in the amount of 10% of the bid price (Section B, Item A Total).” (emphasis added)*. The Signing Page then required a dollar amount for the bid bond. S&E included a dollar amount on the Signing Page but it was for Items A and B plus HST. Carillion only included a percentage and no dollar amount.

Based on Schedule B, S&E was the low bidder for Item A. The Schedule B amounts are as follows:

	Carillion	S&E
Item A:	\$287,747.08	\$281,652.00
HST:	\$37,407.12	\$36,614.76
<b>Total:</b>	<b>\$325,154.20</b>	<b>\$318,266.76</b>
Item B:	\$31,879.09	\$40,992.00
HST:	\$4,144.28	\$5,328.96
Total:	\$36,023.37	\$46,320.96
<b>Grand Total:</b>	<b>\$361,177.57</b>	<b>\$364,587.72</b>

Based on staff’s initial review of the bids, the Region communicated to the parties, through correspondence dated August 1, 2012, that S&E’s bid was deemed to be non-compliant. However, staff withdrew this finding, through correspondence dated August 24, 2012, and advised the bidders that the Tender was under further review. Staff took this step because of the conflicting positions of the two bidders.

## 2) Recommendation

After significant deliberation, staff has concluded as follows:

- 2.1) Both bids had irregularities and were potentially non-compliant in relation to the Signing Page and bid bond requirements.
- 2.2) Since both Signing Pages are arguably non-compliant and/or irregular, the Region should ultimately resort to the equitable decision and award the Tender to the bidder with the lowest price for Schedule B, Item A, being S&E, which was the clear intention of the Tender.

It should be noted that time is of essence for this Tender because it relates to the winter maintenance of Regional roads. This factor was part of the Region's consideration in the above. Specifically, the Region needed to find an equitable and expedient resolution to this difficult problem in order to ensure that the Regional roads are properly maintained.

### CORPORATE STRATEGIC PLAN:

Award of this contract is in accordance with the Region's public tendering practices and meets Focus Area 5 - Service Excellence of the Corporate Strategic Plan and specifically Strategic Objective 5.3 which is to ensure all Regional programs and services are efficient and effective and demonstrate accountability to the public.

### FINANCIAL IMPLICATIONS:

The work under this contract is to supply winter maintenance services including winter patrol and the ploughing and/or salting of various roads in the Region as follows:

- Regional Road 8 (King St.) – Preston Parkway to Riverbank Dr.
- Regional Road 85 (Arthur St.) – King St. to Arthur St. (Reg. Rd. 21)
- Regional Road 24 (Hespeler Road) – Pinebush/Eagle St. to Kossuth Rd.
- Regional Road 38 (Sportsworld Dr.) – King St. to Hwy 8 NB on ramp
- Regional Road 38 (Maple Grove Rd.) – Hespeler Road to Speedsville

The tender includes the supply of all labour, material and equipment as well as requiring the contractor to meet all standards and defend all winter related claims.

This contract will allow for continuous long term service and the ability to extend the contract term in the future if desired.

This contract runs for the winter seasons only from November 15 to March 31 of each year starting on November 15, 2012 and ending March 31, 2020 (Year 1 to Year 8). There are two optional 2 year extensions to this tender running from Year 9 to 10 (November 15, 2020 to March 31, 2022) and again from Year 11 to Year 12 (November 15, 2022 to March 31, 2024).

Based upon the low tender submission, the cost for the Region of Waterloo Transportation Division for Year 1 of this proposal running from Nov. 15, 2012 to March 31, 2013 is as follows:

T2012-119	\$318,266.76
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(31,657.12)</u>
	Total (Year 1) <u>\$286,609.64</u>

The annual cost of this tender, including HST, is \$318,266.76 adjusted annually for inflation based on the Ontario Consumer Price Index for the next 7 years.

This tender price is higher than the previous year (November 2011-March 2012) price of \$213,578 including HST and will require a base budget adjustment to the Transportation operations 2013 budget of approximately \$80,000. This increase in price relates to additional scope requirements (e.g. automotive vehicle location and salt management), minimum equipment requirements and increase in pricing for winter materials (e.g. salt, anti-icing).

**OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:** Nil

**ATTACHMENTS:** Nil

**PREPARED BY:** *C. Whitlock*, Director, Procurement & Supply Services

**APPROVED BY:** *C. Dyer*, Chief Financial Officer



**MEMORANDUM**

To: Chair Ken Seiling and Members of Regional Council  
 From: David Dirks, Director, Employment and Income Support  
 Copies: Michael Schuster, Commissioner, Social Services  
 File No.: S09-80  
 Subject: **ONTARIO WORKS CASELOAD: AUGUST 2012**

This memorandum is provided as information for members of Council. Employment & Income Support, Social Services with Finance monitors the Ontario Works (OW) caseload on a monthly basis. Below is a chart summarizing the caseload at the end of August 2012 with comparisons to the months of July 2012 and August 2011 as well as September 2008.

Very briefly,

- The OW caseload at August 2012 was: 8,792
- The OW caseload at July 2012 was: 8,758
- The **increase** from July 2012 was: 34 +0.4%
- The **increase** from August 2011 was: 17 +0.2%
  
- The increase from September 2008 was: 2,500 +39.7%
  
- Waterloo Region unemployment rate for August 2012 was: 6.5%
- Waterloo Region unemployment rate for August 2011 was: 6.2%

Ontario Works Caseload and Unemployment Rate

August 2012  
Ontario Works Caseload

August 2012	July 2012	August 2011	% Change July to August	% Change Year to Year
8,792	8,758	8,775	0.4%	0.2%

Unemployment Rates – Seasonally Adjusted\*

	<b>August 2012</b>	<b>July 2012</b>	<b>August 2011</b>	<b>% Change July to August</b>	<b>% Change Year to Year</b>
Province	8.0	7.9	7.5	1.3%	6.7%
Waterloo Region	6.5	7.1	6.2	-8.5%	4.8%

\*As revised by Statistics Canada

The caseload has increased 34 cases since July 2012, the last Information Memorandum to Council. The caseload numbers are similar to August 2011. In take activity continues to increase. The higher unemployment rate compared to August 2011 is concerning, as growth in caseload is closely linked to this measure. The caseload continues to be 39% higher than at the outset of the recession in September 2008 and remains at the level at which additional casework staff was approved.

The provision of social assistance supports the Region's 2011-2014 Corporate Strategic Focus Area 4: Healthy and Inclusive Communities, (to) foster healthy, safe, inclusive and caring communities.

If you have any questions or comments or for further information, please contact David Dirks, Director, Employment and Income Support at 519-883-2179 or [ddirks@regionofwaterloo.ca](mailto:ddirks@regionofwaterloo.ca)

**THE REGIONAL MUNICIPALITY OF WATERLOO  
COMMUNITY SERVICES COMMITTEE**

**Summary of Recommendations to Council**

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The Community Services Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo endorse the document entitled; 'Region of Waterloo Response to the Modernization of Child Care in Ontario' to be forwarded to the Province and copies to AMO and OMSSA as outlined in report SS-12-037, dated September 11, 2012.
2. THAT the Regional Municipality of Waterloo approve an increase of \$25,650 for the Homemakers and Nurses Services program for 2012, subject to the approval of provincial subsidy from the Ministry of Health and Long Term Care in the amount of \$20,520 and a Regional contribution of \$5,130, to be funded within the Seniors' Services Budget as outlined in Report SS-12-040, dated September 11, 2012.

September 11, 2012



**THE REGIONAL MUNICIPALITY OF WATERLOO  
COMMUNITY SERVICES COMMITTEE**

**Summary of Closed Recommendations to Council**

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The Community Services Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve the appointments of Rosie Chrisjohn-Weiler as Federal Housing Provider representative, and Klaudios Mustakas as Private Non-Profit Housing Provider representatives to the Waterloo Region Community Housing Advisory Committee (WRCHAC), each for a three-year term expiring on August 31, 2015.

September 19, 2012

**THE REGIONAL MUNICIPALITY OF WATERLOO  
ADMINISTRATION AND FINANCE COMMITTEE**

**Summary of Recommendations to Council**

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The Administration and Finance Committee recommends as follows:

1. 1. That Regional Council approve the following in relation to the Jack Young Civic Award:
    - a) That the Jack Young Civic Award be presented every two years at the last Council meeting in November effective November 2012;
    - b) That the Jack Young Committee continue to evaluate nominations for the Jack Young Civic Award and make recommendations on the Award to Regional Council;
    - c) The nomination process, eligibility criteria and selection process as outlined in Report RC-12-001.
  2. That Regional Council commence the practice of periodic, official recognition of Regional Councillors' Length-of-Service in five year increments as described in Report RC-12-001.
  3. That Regional Council approve the establishment of a Naming Policy for Region of Waterloo Facilities as described in Report RC-12-001.
2. THAT the Regional Municipality of Waterloo support the resolution of the Town of Tillsonburg Council attached as Appendix A to report F-12-067 requesting the Province of Ontario to amend Part IX of the Municipal Act, 2001 and related regulations to make Business Tax Capping optional at the discretion of each upper and single tier jurisdiction effective for the 2013 taxation year;

AND THAT this resolution be circulated to the Minister of Finance, the Minister of Municipal Affairs and Housing, local MPPs and the Area Municipalities.

3. THAT the Regional Municipality of Waterloo request the Minister of Finance to amend the prescribed rates for "Heads and Beds" payments in lieu of taxation under Section 323 of the Municipal Act to allow for inflation over the past 25 years;

AND THAT the resolution be forwarded to the Minister of Finance, the Minister of Municipal Affairs and Housing, the Minister of Health and Long Term Care, the Minister of Training, Colleges and Universities, the Association of Municipalities of Ontario, The Council of Ontario Universities, the Ontario Hospitals Association, Cities of Kitchener, Cambridge and Waterloo and the local Members of Provincial Parliament.

September 11, 2012

**THE REGIONAL MUNICIPALITY OF WATERLOO  
PLANNING AND WORKS COMMITTEE**

**Summary of Recommendations to Council**

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The Planning and Works Committee recommends as follows:

1. THAT Regional staff be directed to provide a report for the September 19, 2012 Council meeting with respect to Ira Needles Boulevard (Regional Road 70) at Yellow Birch Drive, to provide information about the time the collisions occurred, a recommendation for the time frames that left turns to be restricted at the intersection, and the trial period. [E-12-076]
2. THAT the Region of Waterloo accept P-12-096, Monthly Report of Development Activity for July 2012, dated September 11, 2012. [P-12-096]
3. THAT the Regional Municipality of Waterloo Controlled Access By-law #58-87 be amended to include a permanent full movement access on the west side of Regional Road #33 (Townline Road) approximately 235 metres south of Concession 1, in the City of Cambridge, as described in Report No. P-12-099, dated September 11, 2012.
4. THAT the Regional Municipality of Waterloo approve an amendment to Controlled Access By-law #58-87 for a temporary all movement construction access on the east side of Regional Road #58 (Fischer-Hallman Road), approximately 256 metres north of Huron Road, in the City of Kitchener, as described in Report No. P-12-100, dated September 11, 2012.
5. That the Regional Municipality of Waterloo approve an amendment to the existing Consulting Services Agreement with AECOM to include additional contract administration and site inspection services required for completion of the Waterloo Wastewater Treatment Plant for an upset fee increase of \$596,000 plus applicable taxes, to be funded from the existing project capital budget in the 2012 Ten Year Wastewater Capital Program. [E-12-085]
6. THAT the Regional Municipality of Waterloo approve the removal of the raised corner islands (bump-outs) on Myers Road (Regional Road 43) in the City of Cambridge, as outlined in Report E-12-087, dated September 11, 2012.
7. THAT the Regional Municipality of Waterloo amend Traffic and Parking By-law 06-072, as amended, to
  - a) Remove from Schedule #1, No parking Anytime on both sides of Erb's Road (Regional Road 9) from 2504 metres east of Notre Dame Drive (Regional Road 12) to 2404 metres east of Notre Dame Drive (Regional Road 12);
  - b) Add to Schedule #24, Reserved Lanes on both sides of Erb's Road (Regional Road 9) from Ira Needles Boulevard (Regional Road 70) to 260 metres east of Notre Dame Drive (Regional Road 12);
  - c) Add to Schedule #1, No Parking Anytime on both sides of Erb's Road (Regional

Road 9) from Ira Needles Boulevard (Regional Road 70) to 260 metres east of Notre Dame Drive (Regional Road 12);

in the City of Waterloo and the Township of Wilmot, as outlined in Report E-12-092, dated September 11, 2012.

8. THAT the Regional Municipality of Waterloo enter into a Consulting Services Agreement with Deloitte and Touche LLP to complete a full Business Case Analysis in support of the implementation of a biosolids heat drying facility through a Public-Private Partnership (P3) delivery model at an upset fee limit of \$250,182 including all applicable taxes;

AND THAT Regional Council appoint Councillors J. Brewer for Cambridge, J. Mitchell for Waterloo, and L. Armstrong for the Township of Wilmot, to participate in the Biosolids Heat Drying Facility Class EA Steering Committee. [E-12-096]

9. THAT the Regional Municipality of Waterloo receive the *Kitchener Zone 4 Trunk Watermain – Municipal Class Environmental Study Report* prepared by Genivar Inc. including its recommendations as summarized in Report E-12-084 dated September 11, 2012;

AND THAT Regional Municipality of Waterloo issue the Notice of Completion of Environmental Study Report, and file the Environmental Study Report for public review in accordance with Municipal Class Environmental Assessment requirements.

10. THAT the Regional Municipality of Waterloo provide funding of \$75,000 per year from 2013 to 2017 to support the 5th term of the Natural Sciences and Engineering Research Council Chair in Drinking Water Research at the University of Waterloo, as outlined in Report E-12-094 dated September 11, 2012.

Conflict:  
T. Galloway

September 11, 2012



**REGION OF WATERLOO**

**TRANSPORTATION AND ENVIRONMENTAL SERVICES  
Transportation**

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**TO:** Chair Ken Seiling and Members of the Regional Council

**DATE:** September 19, 2012 **FILE CODE:** T01-20/70

**SUBJECT: IRA NEEDLES BOULEVARD (REGIONAL ROAD 70) AND YELLOW BIRCH DRIVE INTERSECTION RECONFIGURATION**

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**RECOMMENDATION:**

THAT the Regional Municipality of Waterloo amend Traffic and Parking By-law 06-072, as amended, to add to Schedule 15, Prohibited Movements, Westbound Left-turn, 3:00 p.m. to 7:00 p.m. Monday to Friday at the intersection of Ira Needles Boulevard (Regional Road 70) and Yellow Birch Drive;

AND THAT the effectiveness of the Westbound Left-turn prohibition at the intersection of Ira Needles Boulevard (Regional Road 70) and Yellow Birch Drive in the City of Kitchener, be reviewed following a 1-year trial period, as outlined in Report E-12-100, dated September 19, 2012.

**SUMMARY:**

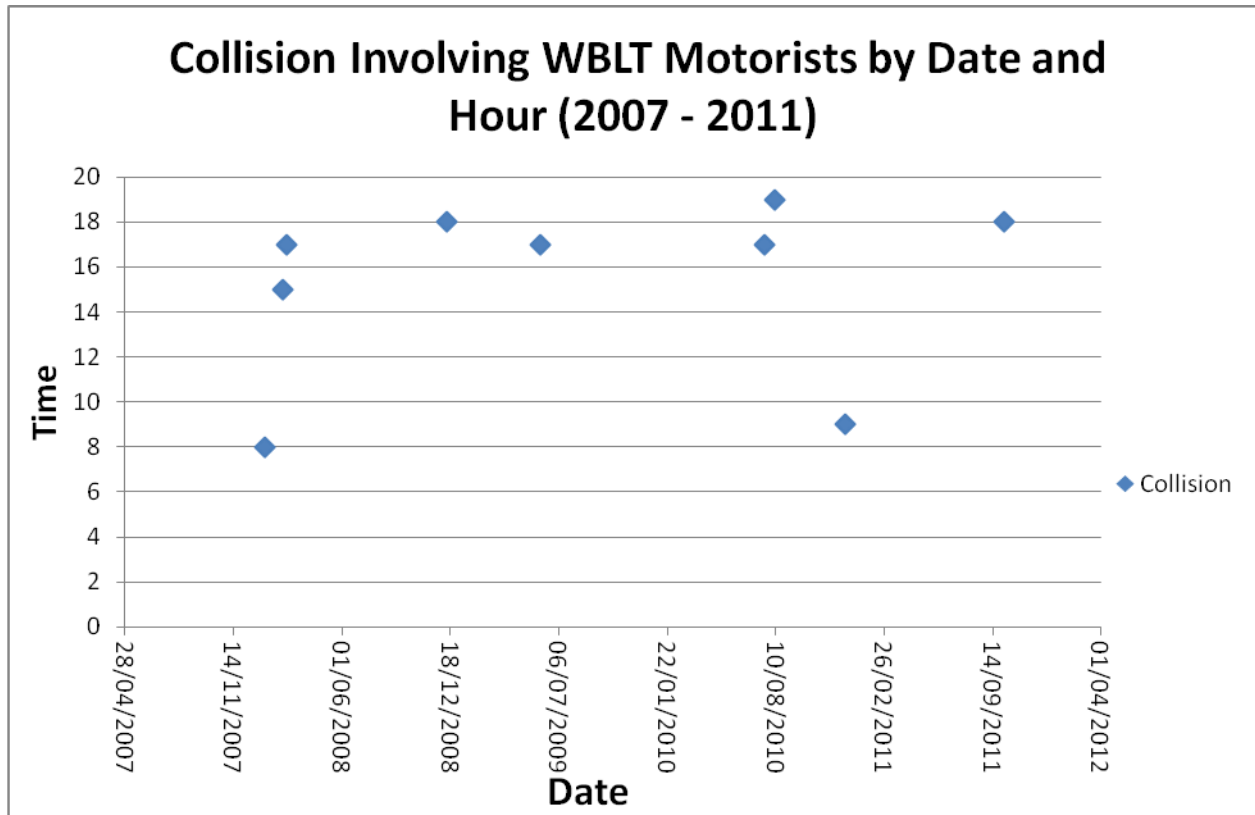
NIL

**REPORT:**

On September 11, 2012, Planning and Works committee members requested that staff provide a report back to Council on September 19, 2012, detailing the history of turning collisions at the intersection of Ira Needles Boulevard (Regional Road 70) and Yellow Birch Drive in the City of Kitchener and to recommend appropriate time periods prohibiting westbound left-turning movements.

As indicated in Report E-12-076, between 2007 and 2011, this intersection experienced 14 collisions where 4 were expected. The following Figure 1 illustrates collisions involving westbound left-turning motorists by date and time. The majority of collisions occur in the afternoon period of the day between 3:00 p.m. and 7:00 p.m. In almost all cases these collisions involve northbound motorists striking westbound-left-turning motorists. All collisions occurred during regular working days. Based on the collision experience at this intersection, staff is recommending that westbound left-turning movements be prohibited at this intersection between 3:00 p.m. and 7:00 p.m., Monday to Friday.

Figure 1 – Collisions Involving Westbound Left-turning Motorists (2007 – 2011)



Staff will monitor the intersection for a 1-year time period and report back to Council on the effectiveness of the sign and if appropriate, recommend further changes to the intersection configuration.

Staff from the City of Kitchener has been consulted with and has no concerns with this recommendation. City staff anticipates no significant impact to City traffic calming initiatives planned for Highview Drive, Golden Meadow Drive and Yellow Birch Drive.

**CORPORATE STRATEGIC PLAN:**

This report addresses the Region’s goal to optimize existing road capacity to safely manage traffic throughout Waterloo Region (Strategic Objective 3.3)

**FINANCIAL IMPLICATIONS:**

The cost to install a sign prohibiting the westbound left-turn movement is approximately \$300 and is included in the Transportation Operations maintenance budget.

**OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:**

NIL

**ATTACHMENTS:**

NIL

**PREPARED BY:** *Bob Henderson*, Manager Transportation Engineering

**APPROVED BY:** *Thomas Schmidt*, Commissioner, Transportation and Environmental Services