



REGIONAL MUNICIPALITY OF WATERLOO CONSOLIDATED COUNCIL AGENDA

Wednesday November 21, 2012
Closed Session 12:30 p.m.
Regular Meeting 7:00 p.m.
REGIONAL COUNCIL CHAMBER
150 Frederick Street, Kitchener, ON

*Denotes Item(s) Not Part of Original Agenda

1. **MOMENT OF SILENCE**
2. **ROLL CALL**
3. **MOTION TO GO INTO CLOSED SESSION**
4. **MOTION TO RECONVENE IN OPEN SESSION**
5. **DECLARATION OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
6. **PRESENTATIONS**
7. **PETITIONS**
8. **DELEGATIONS**
 - a) Chris Dewar and Lane Burman, Mount Hope - Breithaupt Neighbourhood Association, re: Weber Street Widening Project – Pedestrian Crossing
 - * b) Ron McCarthy, re: Weber Street Widening Project
9. **MINUTES OF PREVIOUS MEETINGS**
 - a) Budget – October 24, 2012
 - b) Council – October 24, 2012
 - c) Community Services – November 6, 2012
 - d) Closed Committee – November 6, 2012
 - e) Administration & Finance – November 6, 2012
 - f) Planning & Works – November 6, 2012
 - g) Library Committee – November 6, 2012
 - h) Closed Audit Committee - November 6, 2012
10. **COMMUNICATIONS**
11. **MOTION TO GO INTO COMMITTEE OF THE WHOLE TO CONSIDER REPORTS**

12. REPORTS**Finance Reports**

- a) [F-12-097](#), T2012-014 Digested Sludge Transfer Pumping Upgrades, Kitchener Wastewater Treatment Plant, City of Kitchener
- b) [F-12-098](#), T2012-140 Bulk Handling of Liquid Biosolids from the Preston Wastewater Treatment Plant to the Galt Wastewater Treatment Plant
- c) [F-12-099](#), P2012-52 Integrated Quality Assurance and Workforce Management System
- d) [F-12-100](#), 2012 Regional Debenture Issue

Committee Reports

- a) [Community Services](#) - attached & marked SS-121106
- b) [Planning & Works](#) - attached & marked PS-121106
- * [Closed Planning & Works](#) - attached & marked CPS-121106
- * [Memo](#): Recommended Additional Changes to Planning and Works Committee Recommendations Respecting Report No. P-12-114 (City of Cambridge Proposed New Official Plan) and Report P-12-115 (City of Waterloo Proposed New Official Plan)
- c) [Administration & Finance](#) - attached & marked FS-121106

Chief Administrative Officer**Regional Chair****Regional Clerk****13. OTHER MATTERS UNDER COMMITTEE OF THE WHOLE****14. MOTION FOR COMMITTEE OF THE WHOLE TO RISE AND COUNCIL RESUME****15. MOTION TO ADOPT PROCEEDINGS OF COMMITTEE OF THE WHOLE****16. MOTIONS****17. NOTICE OF MOTION****18. UNFINISHED BUSINESS****19. OTHER BUSINESS**

- a) [Memo](#): [Ontario Works Caseload: October 2012](#)

20. QUESTIONS**21. ENACTMENT OF BY-LAWS – FIRST, SECOND & THIRD READINGS**

- a) A By-law to authorize the borrowing upon fifteen year instalment debentures in the principal amount of \$8,900,000 for a capital work of the Corporation of the City of Kitchener
- b) A By-law to authorize the borrowing upon ten year instalment debentures in the aggregate principal amount of \$389,000 for capital works of the Corporation of the Township of Woolwich
- c) A By-law to authorize the borrowing upon ten year instalment debentures in the aggregate principal amount of \$12,655,000, for the capital works of the Corporation of the City of Kitchener, \$3,651,000 of which debentures may be raised by the issue of refinancing debentures on or before the final maturity date over a further period not to exceed five years
- d) A By-law to authorize the borrowing upon instalment debentures in the aggregate principal amount of \$89,566,000 (ten year instalment debentures in the aggregate principal amount of \$60,594,000 and twenty year term debentures in the aggregate principal amount of \$28,962,000) for capital works of The Regional Municipality of Waterloo
- e) A By-law to provide for the borrowing of the aggregate of the principal amounts authorized by By-laws numbered 12-045, 12-046 and 12-047 and for the issuing of one series of debentures therefor in the aggregate principal amount of \$102,600,000
- f) A By-law to amend By-law Number 95-040, as amended, Being the Regional Official Policies Plan for the Regional Municipality of Waterloo Amendment 30 – Complete Application Policies Designation of Breslau as a “Township Urban Area”
- g) A By-law to Expropriate Certain Lands for the Reconstruction of Weber Street West between College Street and Guelph Street, (Regional Road 8), in the City of Kitchener
- h) A By-law to Confirm the Actions of Council – Wednesday, November 21, 2012

22. **ADJOURN**

**REGION OF WATERLOO****FINANCE DEPARTMENT****Procurement & Supply Services Division**

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: November 21, 2012 **FILE CODE:** F18-30

SUBJECT: **T2012-014 DIGESTED SLUDGE TRANSFER PUMPING UPGRADES, KITCHENER WASTEWATER TREATMENT PLANT, CITY OF KITCHENER**

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of K&L Construction (Ontario) Ltd. for the construction of the Digested Sludge Transfer Pumping Upgrades, Kitchener Wastewater Treatment Plant (WWTP), City of Kitchener at a total price of \$1,862,127.00 including all applicable taxes.

SUMMARY: Nil

REPORT:

Tenders were called for the construction of the Digested Sludge Transfer Pumping Upgrades, Kitchener WWTP, City of Kitchener and were advertised in The Record, the Daily Commercial News, on the Region's website and on the Ontario Public Buyers Association website. Tenders were opened in the presence of N. Corbett, J. Ing and A. Dooling.

The following tenders were received:

K&L Construction (Ontario) Ltd.	London, ON	\$1,862,127.00
Gowing Contractors Ltd.	St George, ON	\$1,864,895.50
Xterra Construction Inc.	Kitchener, ON	\$1,946,732.36
Baseline Constructors Inc.	Waterloo, ON	\$1,963,940.00
Finnbilt General Contracting Ltd.	Stratford, ON	\$1,964,931.01
BGL Contractors Corp.	St Agatha, ON	\$2,019,410.57
A Plus General Contractors Corp.	Toronto, ON	\$2,137,340.76
H2Ontario Inc.	New Hamburg, ON	\$2,159,723.80

The work of this contract includes: removal of existing piping; supply, installation, testing and commissioning of new digested sludge transfer pumps, piping, valves, supports, new electrical service, motor control centre, variable frequency drives, and instrumentation and control systems; and, restoration of all affected areas and pavements.

The Kitchener WWTP upgrades include a number of recently completed, ongoing and future construction contracts. The Manitou Drive Biosolids Dewatering Facility and Plant 1 aeration upgrades were completed in 2012 and upgrades to Kitchener WWTP Plant 2 are scheduled for completion in 2013. A contract to decommission the existing biosolids storage lagoons at the Kitchener WWTP is currently out for tender and is scheduled to be completed in 2013. Currently, digested sludge (also referred to as biosolids) is pumped through the biosolids lagoon booster pumping system, which is being decommissioned in 2013 in conjunction with the biosolids lagoon decommissioning. Therefore, digested sludge transfer pumping upgrades are required to pump digested sludge directly to the Manitou Drive Biosolids Dewatering Facility. Construction work for

the digested sludge transfer pumping upgrades is required to commence in late 2012 in order to decommission the biosolids storage lagoons in 2013 and to maintain the overall schedule for the Kitchener WWTP upgrades.

Approval applications for this project have been submitted to the Ministry of Environment, Grand River Conservation Authority and City of Kitchener, and approvals are expected by December 2012. Work will not commence until the necessary approvals have been received.

Subject to Council approval, construction is scheduled to commence in December 2012 with completion expected by September 2013.

CORPORATE STRATEGIC PLAN:

Award of this contract meets the Corporate Strategic Plan Objective to “develop, optimize and maintain infrastructure to meet current and projected needs” under Strategic Focus Area 2 “Growth Management and Prosperity.”

FINANCIAL IMPLICATIONS:

T2012-014		\$1,862,127
Engineering – Consultant		341,113
Engineering – Regional		40,000
Geotechnical Inspection & Material Testing		<u>16,950</u>
	Sub-total	\$2,260,190
Less: Municipal Rebate of 86.46% of HST (11.24%)		<u>(220,840)</u>
	Total	<u>\$2,039,350</u>

The Region of Waterloo’s approved 2012 Ten Year Wastewater Capital Program includes a total budget of \$325,555,000 for the Kitchener WWTP upgrades (project #08797) between 2012 and 2020 to be financed from debentures and the Development Charge and Water Reserve Funds. \$2,100,000 of the budget was allocated for the Digested Sludge Transfer Pumping Upgrades contract. The estimated total project cost of \$2,039,350.00 is within 3% of the budget for the Digested Sludge Transfer Pumping Upgrades.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: C. Whitlock, Director, Procurement & Supply Services

APPROVED BY: C. Dyer, Chief Financial Officer



REGION OF WATERLOO

**FINANCE DEPARTMENT
Procurement & Supply Services Division**

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: November 21, 2012 **FILE CODE:** F18-30

SUBJECT: **T2012-140 BULK HAULING OF LIQUID BIOSOLIDS FROM THE PRESTON WASTEWATER TREATMENT PLANT TO THE GALT WASTEWATER TREATMENT PLANT**

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of JTC Group Limited for the Bulk Hauling of Liquid Biosolids from the Preston Wastewater Treatment Plant to the Galt Wastewater Treatment Plant, for a five (5) year term commencing January 1, 2013 to December 31, 2017, at an estimated cost of \$681,410.17 including all applicable taxes, at a unit rate of \$5.31 per cubic meter including all applicable taxes with a Consumer Price Index adjustment for years 2014 to 2017.

SUMMARY:

Nil

REPORT:

Tenders were called for the Bulk Hauling of Liquid Biosolids from the Preston Wastewater Treatment Plant to the Galt Wastewater Treatment Plant and were opened in the presence of T. Bellamy, R. Lacharity and J. McCarty.

The following bids were received:

JTC Group Limited	Tillsonburg, Ontario	\$5.31/cubic meter
Bio-Ag Services Inc.	Brownsville, Ontario	\$5.63/cubic meter
Wessuc Inc.	Brantford, Ontario	\$6.38/cubic Meter

Based on the Region's Biosolids Master Plan (2011), one of the biosolids management strategies includes maximizing the use of the dewatering facility at the Galt Wastewater Treatment Plant to allow dewatering of biosolids generated at other Regional plants.

This contract is for the bulk transfer of the liquid biosolids produced at the Preston Wastewater Treatment Plant to the dewatering facility at the Galt Wastewater Treatment Plant. The existing haulage contract is set to expire on December 31, 2012.

This contract is for a five (5) year term commencing January 1, 2013 to December 31, 2017, with a Consumer Price Index adjustment for years 2014 to 2017.

JTC Group Limited currently performs similar services for other Regional Wastewater Treatment Plants.

CORPORATE STRATEGIC PLAN:

Dewatering of biosolids at the Galt Dewatering Facility contribute to Strategic Focus Area 1 – Environmental Sustainability to protect the quality and the quantity of our drinking water sources.

FINANCIAL IMPLICATIONS:

Estimated 2013 Cost (\$5.31 per 27,000 cubic meters)		\$143,370
Estimated Fuel Surcharge		<u>2,079</u>
	Sub-total	\$145,449
Less: Municipal Rebate of 86.48% of HST (11.24%)		<u>(14,467)</u>
	Total	<u>\$130,982</u>
Estimated Five (5) Year Term Cost		746,280
Estimated Fuel Surcharge		<u>10,396</u>
	Sub-total	\$756,676
Less: Municipal Rebate of 86.48% of HST (11.24%)		<u>(75,265)</u>
	Total	<u>\$681,411</u>

The 2013 estimated annual cost for this contract has been accounted for in the 2013 Wastewater Operating Budget. It should be noted that annual costs are based on historical or estimated volumes of liquid biosolids produced at the Preston Wastewater Treatment Plant. Final costs associated with this operating contract will reflect actual volumes produced throughout the duration of this contract.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: C. Whitlock, Director, Procurement & Supply Services

APPROVED BY: C. Dyer, Chief Financial Officer



REGION OF WATERLOO

**FINANCE DEPARTMENT
Procurement & Supply Services Division**

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: November 21, 2012 **FILE CODE:** F18-40

SUBJECT: **P2012-52 INTEGRATED QUALITY ASSURANCE AND WORKFORCE
MANAGEMENT SYSTEM**

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the proposal of TOS Ltd. for the Integrated Quality Assurance and Workforce Management System, in the amount of \$208,242.05 including all applicable taxes.

SUMMARY: Nil

REPORT:

Proposals were called for the Integrated Quality Assurance and Workforce Management System and were advertised in The Record, on the Ontario Public Buyers Association website and on the Region's website. The proposals were opened in the presence of S. Markle, A. Perrin and T. Lumgair.

The following proposals were received:

TOS Ltd.	Markham, ON	\$208,242.05
TELUS	Toronto, ON	\$221,680.05

Five vendors downloaded the document from the Region's website, however only two bids were received. As this is a specialized application and given the smaller scale of the Region's requirement, it is not unexpected that only two bidders submitted proposals.

Proposals were evaluated based on the following criteria: Management Capability, Organizational Ability and Price. TOS Ltd. had the highest score and the lowest price.

This software is vital to the success of the Service First Call Centre, as it voice records all calls into the centre; allows real time monitoring; and includes screen capture and quality monitoring tools that support coaching and evaluation of the centre's representatives. There is also a Workforce Management section that will allow the accurate forecasting and scheduling of staff. It also provides a link between the Service First Call Centre representative phones and the overall call queue that are managed on our Avaya phone structure.

CORPORATE STRATEGIC PLAN:

The 2011-2014 Corporate Strategic Plan contains an action (5.1.2) involving the creation of the Service First Call Centre. The Service First Call Centre is a single contact phone number for the Region of Waterloo. The Service First Call Centre will improve the accessibility of Regional programs and services to support our diverse community.

FINANCIAL IMPLICATIONS:

P2012-52		\$208,242
Less: Municipal Rebate of 86.46% (11.24%)		<u>(20,713)</u>
	Total	<u>\$187,529</u>

The approved 2012 Capital Budget includes \$4,893,000 for the Service First Call Centre (project 90150) funded by debentures, including \$272,500 for the Workforce Management Scheduling Software. The cost of the software includes required quality monitoring licenses, along with maintenance and support for three years. To-date, \$1,552,229 of the total project budget has been spent or committed, leaving a balance of \$3,340,771. The cost of the Workforce Management System can be accommodated within the approved budget.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: *C. Whitlock*, Director, Procurement & Supply Services

APPROVED BY: *C. Dyer*, Chief Financial Officer



REGION OF WATERLOO
FINANCE DEPARTMENT
Treasury Services Division

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: November 21, 2012 **FILE CODE:** F08-20

SUBJECT: 2012 REGIONAL DEBENTURE ISSUE

RECOMMENDATION:

For Information

REPORT:

On November 8, 2012, the Regional Municipality of Waterloo launched a 1-10 year serial debenture issue with a 20 year sinking fund component in the amount of \$102.6 million and a 1-15 year serial debenture issue in the amount of \$8.9 million under the authority of By-law 95-020. Region of Waterloo By-law 95-020 gives the Chief Financial Officer the authority to proceed with a debenture issue that best meets the requirements of the Region and then report the results of the issue to Council at its next scheduled meeting. The combined \$111.5 million issuance is the largest in the history of the Region and reflects the lowest costs for a capital market deal in the history of the Region.

Funds were borrowed on behalf of the Region, the City of Kitchener and the Township of Woolwich as follows:

Participant	10 Years	15 Years	20 Years	Total
Region of Waterloo	\$39,556,000	--	\$50,000,000	\$89,556,000
City of Kitchener	12,655,000	8,900,000	--	21,555,000
Township of Woolwich	389,000	--	--	389,000
Total	\$52,600,000	\$8,900,000	\$50,000,000	\$111,500,000

The Region of Waterloo projects financed through the 10 year portion of the issue include Transit vehicles, various Waste Management capital works, EMS stations, the Service First Call Centre, Airport capital works, a portion of the Conestoga College grant, Regional Accommodation and Facilities projects and several Waterloo Regional Police Service capital works including the North Division and renovations to Headquarters and other Divisions. The projects financed through the 20 year portion include the GRT Strasburg Road Facility expansion, upgrades to wastewater treatment plants in Kitchener and Waterloo and the Region's Solar Photovoltaic System.

The issue was marketed by the Region's fiscal agent syndicate with CIBC World Markets acting as the lead manager. The two issue structure was required to accommodate the City of Kitchener's need for 15 year debt and the Region's need to commence its sinking fund contributions in year 11. Under the Municipal Act, contributions to a sinking fund can not be made in the same year as principal repayments.

A portion of the 10 year debt issued for the City of Kitchener (\$9.6 million) includes a refundable amount to accommodate the City's request for flexibility. Rather than issuing this debt for 15 years, the portion of the debt that would have been payable in years 11-15 (\$3.651 million) becomes due in

the 10th year. The City then has the option of paying this amount or refinancing the amount for a term not to exceed 5 years, or some combination thereof. While it is impossible to predict the cost of future refinancing, the potential impact of higher borrowing rates at the time of refinancing is largely offset by the flexibility the City has in paying down some or all of the maturing debentures depending on the availability of funds. Additionally, interest rate exposure is limited due to the relatively small amount to be refinanced. Refundable maturities are commonly used by municipalities in Ontario, and the Region used this structure for the 2010 and 2011 Regional debenture issues.

The separate 1-15 year serial debenture issue was marketed with the same terms (coupon rate and applicable discount) for years 1 to 10 as the 10 year serial issue.

The combined 10 year serial / 20 year sinking fund issue enabled the Region to take advantage of lower interest rates in the first 10 years for the 20 year portion of the issue. Had the 20 year portion of the issue been structured entirely as a sinking fund issue, the all-in cost to the Region would have been 3.895% compared to the actual of 3.648%.

Pricing

The Region took advantage of a quiet day in the market relative to pending municipal and provincial issues and a stable day for North American and global economic news. The pricing of the issue resulted in yields and costs competitive with those of other Aaa rated municipalities and the issue sold quickly in a market where investors are often more interested in liquidity than yield.

This is the twelfth issue launched under the Region's Aaa rating. The rates offered on the debentures reflect the Region's excellent credit rating, and **are the lowest rates achieved in the history of long term borrowing by the Region through capital markets**. The "all-in" costs are 2.70% for the 10 year portion and 3.65% for the 20 year portion resulting in an overall "all-in" weighted average cost of 3.34% for the \$102.6 million issue. The "all-in" average cost for the 15 year serial debenture issue is 3.15%. The "all-in" average cost for both issues combined is 3.33%. The previous lowest rates were in 2011. A comparison of "all-in" costs for recent Regional debenture issues is shown below.

Comparison of "All-in" Average Costs

	2012	2011	2010	2009	2008	2007
3 Year Portion	--	--	2.14%	--	--	--
5 Year Portion	--	--	--	--	--	4.72%
10 Year Portion	2.70%	2.85%	3.39%	3.74%	4.78%	4.93%
15 Year Portion	3.15%	3.36%	3.94%	4.39%	5.24%	5.03%
20 Year Portion	3.65%	--	--	--	--	--
Total Issue (Wgt Avg)	3.33%	3.07%	3.50%	3.93%	4.90%	4.85%

The debenture issue closes November 26, 2012 and net proceeds will be received that day.

Required By-laws

Council is required to authorize a number of debenture by-laws related to the issuing of the debentures. The required by-laws including repayment schedules are listed in this Council agenda for first, second and third reading.

CORPORATE STRATEGIC PLAN:

One of the objectives of the Corporate Strategic Plan is to ensure Regional programs and services are efficient and effective and demonstrate accountability to the public. The Region's capital financing program, excellent credit rating and prudent use of debenture financing assists in meeting this objective.

FINANCIAL IMPLICATIONS:

Debt service costs for the Region's share of the 2012 debenture issue are included in the 2013 property tax and user rate base operating budgets.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:

The Regional Clerk and the Regional Chair along with the Chief Financial Officer will be required to execute the necessary documents.

ATTACHMENTS: Nil

PREPARED BY: *A. Hinchberger*, Director of Financial Services, Treasury and Tax Policy

APPROVED BY: *C. Dyer*, Chief Financial Officer

**THE REGIONAL MUNICIPALITY OF WATERLOO
COMMUNITY SERVICES COMMITTEE**

Summary of Recommendations to Council

The Community Services Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve the expansion of the Community Alzheimer Day Program (Cambridge site) operations from three to five days a week, conditional upon approval and 100% funding by the Waterloo Wellington Local Health Integration Network (WWLHIN), effective January 2, 2013;

AND THAT an increase of 1.92 full time equivalents (FTE) be approved for the Seniors' Services Division as of January 1, 2013 for Cambridge Alzheimer Day Program;

AND THAT the 2013 Operating Budget for the Seniors' Services Division be increased by \$227,000 gross and \$0 net;

AND FURTHER THAT this matter be forwarded to the Budget Committee of the Whole for consideration, as outlined in report SS-12-048, dated November 6, 2012.

2. THAT the Regional Municipality of Waterloo encourage the Federal Minister responsible for the National Crime Prevention Centre to continue to financially support the inReach program of the Waterloo Region Crime Prevention Council and that a copy of the correspondence be sent to local Members of Parliament, as outlined in report CPC-12-003, dated November 6, 2012.

November 6, 2012

**THE REGIONAL MUNICIPALITY OF WATERLOO
PLANNING AND WORKS COMMITTEE**

Summary of Recommendations to Council

The Planning and Works Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve the construction of noise barriers as part of the Fairway Road Extension, for properties backing onto Fairway Road from #2 to #48 Colton Circle (inclusive) and from #501 to #541 Landgren Court (inclusive) in 2013, subject to Council approval of the 2013 Transportation Capital Program, as described in Report No. P-12-103/E-12-112, dated November 6, 2012.
2. THAT the Regional Municipality of Waterloo approve, in part, with modifications, the Official Plan of the City of Cambridge, and that the Decision contained in Attachment A to Report No. P-12-114, dated November 6, 2012, be included in the approval document;

THAT the repeal of the City of Cambridge Official Plan, as adopted by City of Cambridge By-law 66-12 and all amendments thereto, is hereby approved in accordance with the provisions of Sections 17 and 21 of the *Planning Act*, R.S.O. 1990, Chap. P.13, as amended only insofar as it is replaced by the new Official Plan through this approval; and

THAT no decision be made at this time with respect to:

- a) Chapter 1: Introduction, second paragraph, second sentence; Section 2.2 a); Section 2.3.1; Section 2.5.2 a) Table 1; Section 2.6.1.1, second sentence; Section 2.6.2.2; Section 2.8.2.3 and Section 3.B.7 that collectively address aggregate policies; population and employment forecasts; reurbanization targets; and Designated Greenfield Area density targets pending resolution of the outstanding appeals of the Regional Official Plan affecting these sections;
- b) Policy 8.10.29; Map 2; and Map 2a as they relate to the lands commonly known as the Hunt Club and Arriscraft International Inc. (Arriscraft) lands as illustrated in the revised Attachment B of the November 6, 2012 Addendum to Planning and Works Committee in accordance with the memorandum of oral decision delivered on September 26, 2012, by the Ontario Municipal Board (PL080311);
- c) Policy 8.10.24; Map 2; and Map 2a as they relate to the lands commonly known as the Creekside lands as illustrated in revised Attachment C of the November 6, 2012 Addendum to Planning and Works Committee;
- d) Policy 8.7.2.B; Map 2; Map 9; Map 15; and Figure 3 as they relate to the lands commonly known as the Community Node for Main and Dundas Street as illustrated in Attachment D, pending resolution of the outstanding appeals of the Regional Official Plan affecting these lands; and

- e) Attachment E (new) of the November 6, 2012 Addendum to Planning and Works Committee, as it pertains to the open space lands at the corner of Fountain Street and Limerick Road.
3. THAT the Regional Municipality of Waterloo take the following actions with respect to the Class Environmental Assessment for Manitou Drive Widening, Bleams Road to Fairway Road, in the City of Kitchener:
- a) Approve the improvements to Manitou Drive from Fairway Road to Bleams Road in the City of Kitchener including a roundabout at the intersection of Manitou Drive and Bleams Road and replacement of the bridge at Schneider Creek, all as presented as Recommended Design Concept 1 in Report E-12-086 dated September 11, 2012; and
 - b) Direct staff to file the Notice of Completion for this Class Environmental Assessment by means of advertisements in the local newspapers and mailings to the adjacent property owners, tenants, and agencies and place the Environmental Study Report on the public record for a period of 30 days. [E-12-104]
4. THAT the Regional Municipality of Waterloo approve the following with regard to proposed amendment to the Regional Official Policies Plan as set out in Attachment B of Report P-12-113, dated November 6, 2012:
- a) Adopt the proposed amendment to the Regional Official Policies Plan as set out in Attachment B to Report P-12-113, dated November 6, 2012, to:
 - i) Re-designate the Breslau Settlement Area from “Rural Settlement Area 35” and “Industrial/Commercial Area E. Industrial Area – Regional Road 17” to “Township Urban Area” on Map No. 6 – Settlement Pattern;
 - ii) Amend Table 7.3 to delete the references to “35. Breslau” and “E. Industrial Area – Regional Road 17”;
 - iii) Amend Policy 7.5.1.8 to delete the reference to “Breslau” under the heading “Township of Woolwich”;
 - iv) Delete Policy 7.5.1.10 in its entirety, to remove the current development cap in Breslau of 1,250 dwelling units;
 - v) Amend Map No. 2 – Provincially Significant Wetlands to add the “Breslau Provincially Significant Wetland Complex”; and
 - vi) Amend Map No. 3 – Agricultural Resource Areas, to delete the “Prime Agricultural Areas” designation from the Breslau Settlement Area, as identified in the Township of Woolwich Official Plan.
 - b) Direct staff to prepare the implementing by-law for the proposed amendment to the Regional Official Policies Plan, as set out in Attachment B to Report P-12-113, dated November 6, 2012 for enactment by Regional Council; and

AND THAT Regional Council enact the corresponding by-law to implement the proposed amendment, as drafted in Attachment B to Report No. P-12-113, dated November 6, 2012.

5. THAT the Regional Municipality of Waterloo approve the following with regard to the request of the Township of Wellesley, as described in Report No. P-12-112, dated November 6, 2012:
 - a) Agree to provide professional planning services to the Township of Wellesley for the purpose of updating its Official Plan to bring it into conformity with the Regional Official Plan and the Provincial Growth Plan;
 - b) Agree to provide additional professional policy services, as described in this report;
 - c) Provide the related services on the basis of a mutually satisfactory fee-for-services arrangement to be negotiated between the Township and the Region; and
 - d) Authorize the Commissioner of Planning, Housing and Community Services to execute any documentation required to implement these recommendations to the satisfaction of the Regional Solicitor.

6. THAT the Regional Municipality of Waterloo approve, in part, with modifications, the Official Plan of the City of Waterloo, and that the Decision contained in Attachment A to Report P-12-115, dated November 6, 2012, be included in the approval document;

THAT the repeal of the City of Waterloo Official Plan, as adopted by City of Waterloo By-law 88 - 70 and all amendments thereto, is hereby approved in accordance with the provisions of Sections 17 and 21 of the *Planning Act*, R.S.O. 1990, Chap. P.13, as amended, only insofar as it is replaced by the new Official Plan through this approval; and

THAT no decision be made at this time with respect to:

- a) Chapter 9 (Mineral Aggregates), Section 3.2(1); Section 3.2(2); Section 3.5(2); Section 7.3.1(1); Section 10.1.1(8); Section 10.1.1(9); the first sentence on page 13; and the second paragraph under Section 3.3, that collectively address mineral aggregate policies; population and employment forecasts, reurbanization targets, and Designated Greenfield Area density targets, pending resolution of the outstanding appeals of the Regional Official Plan affecting these sections;
- b) the entirety of the Official Plan as it relates to the lands municipally addressed as 525 and 565 Conestogo Road West (Kraus Carpet Mills Ltd.) as illustrated in Attachment B;
- c) Schedule "A" (Land Use Plan); Schedule "A2" (Employment Areas); Schedule "B1" (Height and Density); Schedule "I" (Industrial Areas in Transition), and Section 11.1.5 as they relate to the lands municipally addressed as 443 and 446 Wismer Street (Piller's Fine Foods) as illustrated in Attachment C;
- d) Schedule "A" (Land Use Plan); Schedule "A6" (Specific Provision Areas); Schedule "A6a" (Specific Provision Area 20); Schedule "B" (City Structure);

Schedule “B1” (Height and Density); Schedule “E” (Road Classification System); and Schedule “F” (Active Transportation Framework), as they relate to lands within the Northdale Neighbourhood as illustrated in Attachment D, and Section 11.1.45 and Section 11.1.20(13), pending the resolution of the outstanding Ontario Municipal Board appeals relating to the Northdale Neighbourhood;

- e) Table 5-2 and Schedule “G” (Road Allowances) as they relate to: a) the section of Albert Street from University Avenue West to Columbia Street; and b) the section of Hazel Street from University Avenue West to Columbia Street West, pending the resolution of the outstanding Ontario Municipal Board appeals relating to the Northdale Neighbourhood; and
 - f) Waterloo City Council’s resolution of June 25, 2012 requesting the Region to modify certain policies and schedules in its new Official Plan to implement the land use strategy established in the Northdale Land Use and Community Improvement Plan Study.
 - g) THAT the Region of Waterloo make no decision at this time for the City of Waterloo Official Plan as it relates to the Road Classification for:
 - i) Avondale Avenue South, between Erb Street West and Allen Street West;
 - ii) John Street West, Westmount Road to Park Street; and
 - iii) Allen Street West, John Street West to Park Street.
 - h) THAT this no decision status be shown on Schedule “E” – Road Classification System, Schedule “G” – Road Allowances and in Table 5-2: Road Allowances.
 - i) THAT this issue be resolved following the completion of the Uptown West Neighbourhood Transportation Study to be undertaken by the City of Waterloo.
 - j) THAT the Region of Waterloo make no decision for the City of Waterloo Official Plan as it relates to the Road Classification for:
 - i) Allen Street East from Mary Street to Erb Street;
 - ii) John Street East from Dodds Lane to Moore Street.
 - k) THAT the no decision status be shown on Schedule “E” – Road Classification, Schedule “G” – Road Allowances and in Table 5-2: Road Allowances.
 - l) AND THAT this issue be resolved following a Mary-Allen Transportation Study.
7. THAT the Regional Municipality of Waterloo approve a \$1.39 million contribution to GO Transit, payable in five equal instalments from 2013 to 2017 inclusive, as the Region’s share of GO Transit capital investments relating to service extension to Waterloo Region, as described in Report No. P-12-116, dated November 6, 2012.

THAT the contribution to GO Transit be included in the Region's 2013-2022 Capital Budget and Forecast.

8. THAT Council of the Regional Municipality of Waterloo, after consideration of the Report of the Inquiry Officer received September 5, 2012 reporting on a Hearing of Necessity conducted under the Expropriations Act (the "Inquiry") attached as Schedule "A" to Report CR-RS-12-071 dated November 6, 2012, approve the expropriation of the following lands for the purposes of reconstruction of Weber Street West, as detailed in Report CR-RS-12-071, described as follows:

Partial Taking:

Part Lot 8, Plan 373, being Part 10, on Reference Plan 58R-17416, City of Kitchener, P.I.N. 22326-0175 (LT) (311 Weber Street West).

Hereinafter referred to as the "Subject Lands" and shown on Schedule "B" to Report CR-RS-12-071, for the following reasons:

- (a) The Region of Waterloo seeks to achieve the following objectives in the taking of the Subject Lands:
- a. to widen Weber Street West from 2 lanes to 4 lanes to provide north/south capacity improvements to accommodate future growth and reduce delays for vehicles and transit;
 - b. to construct a grade separation at the crossing of the CN Rail corridor, which will provide improvements to accommodate increases in rail traffic movements and reduce traffic delays and conflicts at the existing level railway crossing; and
 - c. to enhance facilities for pedestrians, transit and cyclists and to reduce traffic collisions;
- (b) The reconstruction of Weber Street (College Street to Guelph Street) including a grade separation at the CN Rail crossing, and widening of Weber Street from 2 lanes to 4 lanes (the "Weber Street Improvements") in accordance with the Recommended Design Concept determined through the Municipal Class Environmental Assessment undertaken by Regional staff was approved by Council of the Region of Waterloo at its meeting on June 29, 2011;
- (c) It is fair, sound and reasonably necessary to acquire the Subject Lands in order to:
- a. Provide an alignment that results in property impacts primarily on one side of Weber Street, being the west side; and
 - b. To provide the minimum recommended widths for the vehicle lane, boulevard and sidewalk to address pedestrian safety, surface and underground utilities, snow and garbage storage, street lighting and transit stops;

AND THAT Regional Council cause its decision to approve the expropriation of the Subject Lands and its reasons therefore to be served upon the parties to the Inquiry, together with a copy to the Inquiry Officer;

AND THAT the Region pay costs in the amount of \$200.00 to Ronald McCarthy, an owner of 311 Weber Street West and party to the Hearing of Necessity;

AND THAT the Regional Chair and Regional Clerk be authorized to certify the said approval of expropriation of the Subject Lands in accordance with the Expropriations Act;

AND FURTHER THAT the Regional Solicitor be instructed to:

- (a) Register a plan of expropriation in the proper land registry office pertaining to the Subject Lands;
- (b) Serve the appropriate parties with a Notice of Expropriation, an Offer of Compensation and Appraisal, and a Notice of Possession in respect of the Subject Lands; and
- (c) Do all other things necessary and proper to be done in order to complete the expropriation of the Subject Lands or acquire the interest through negotiated settlement and report to Regional Council in due course.

9. THAT the Regional Municipality of Waterloo:

- (a) Declare surplus the lands described as Part of Lot 116, German Company Tract, Parts 3 and 4 on Reference Plan 58R-17596, (Part of PIN 22736-0133 (LT)) and Part 13 on Reference Plan 58R-16369. (Part of PIN 22736-0010 (LT)), City of Cambridge, Regional Municipality of Waterloo, and provide the standard public notification as required by the Region's property disposition by-law; and
- (b) Approve a transfer to the Corporation of the City of Cambridge for dedication as Riverbank Court, north of the proposed Fairway Road Extension (Regional Road 53), at a price of \$174,400 being the Region of Waterloo's cost of acquisition of said lands. [CR-RS-012-073]

10. THAT the Regional Municipality of Waterloo take the following actions with respect to the Class Environmental Assessment Study for proposed improvements on Northfield Drive (Regional Road No. 22) from King Street to University Avenue in the City of Waterloo:

- a) Approve the Recommended Design Alternative for Northfield Drive as outlined in Report E-12-106; and,
- b) Direct staff to file the Notice of Completion for this Class Environmental Assessment Study by means of advertisements in local newspapers and mailings to adjacent property owners, tenants and agencies, and place the Environmental Study Report on the public record for a period of 30 days; and,
- c) Amend the Traffic and Parking By-law 06-072, as amended, upon completion of construction of the Recommended Design Alternative to add to Schedule 1, No Parking Anytime on both sides of Northfield Drive (Regional Road 22) from King Street (Regional Road 15) to University Avenue and to add to Schedule 24, Reserved Bicycle Lanes Anytime on both sides of Northfield Drive (Regional Road No. 22) from King Street (Regional Road 15) to University Avenue.

11. THAT the Regional Municipality of Waterloo enter into an Engineering Agreement with AECOM Canada Ltd. to undertake detailed design and services during construction of Phase 3 upgrades to the Kitchener Wastewater Treatment Plant at an upset fee limit \$24,782,850 plus applicable taxes. [E-12-108]

12. THAT the Regional Municipality of Waterloo enter into an Agreement for Professional Consulting Services with Associated Engineering Ltd., to provide engineering services during the detailed design and services during construction for the Mannheim Residuals Management Plant Upgrade in the City of Kitchener, at an upset fee limit of \$689,783 plus applicable taxes. [E-12-109]
13. THAT the Region of Waterloo appoint four members, Jim Wideman, Les Armstrong, Lou Lima and Jim Robinson, of the Water Efficiency Advisory Committee to the Water Efficiency Master Plan (WEMP) Steering Committee to assist with the Water Efficiency Master Plan Update, as detailed in report E-12-105.1;

AND THAT the Region of Waterloo invites each of the local municipalities to send a staff member to participate in a Water Efficiency Master Plan Update Stakeholder Committee that will meet approximately two times to review water efficiency program options.

November 6, 2012

**THE REGIONAL MUNICIPALITY OF WATERLOO
PLANNING AND WORKS COMMITTEE**

Summary of Closed Recommendations to Council

The Planning and Works Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve, enter into an Agreement for, and execute all documentation related to, the acquisition of land from Janina Mitukiewicz in the City of Kitchener for road improvements to Weber Street West described as Part Lot 8, Plan 373 Kitchener, as in A115614, except 164950, being 341 Weber Street West, City of Kitchener, Regional Municipality of Waterloo for the sum of \$287,000.00, plus associated acquisition costs, subject to documentation satisfactory to the Regional Solicitor.

November 6, 2012



PLANNING HOUSING AND COMMUNITY SERVICES
Commissioner's Office

Date: November 21, 2012

Region of Waterloo

MEMORANDUM

To: Chair Ken Seiling and Members of Regional Council

From: Rob Horne, Commissioner of Planning, Housing and Community Services

Subject: RECOMMENDED ADDITIONAL CHANGES TO PLANNING AND WORKS COMMITTEE RECOMMENDATIONS RESPECTING REPORT NO. P-12-114 (CITY OF CAMBRIDGE PROPOSED NEW OFFICIAL PLAN) AND REPORT NO. P-12-115 (CITY OF WATERLOO PROPOSED NEW OFFICIAL PLAN)

File No: D17-20

Further to my previous Memorandum adding recommendations that were adopted by Planning and Works Committee on Tuesday, November 6, 2012, Regional staff is now forwarding additional recommendations to update the resolutions passed by the Planning and Works Committee. Two of these recommendations have arisen from requests from City of Cambridge staff (following Planning and Works Committee on November 6), one recommendation is based on a late request from a landowner (with the concurrence of City of Waterloo staff), and one recommendation from Regional staff (with the concurrence of City of Cambridge staff) that resolves an appeal to the Regional Official Plan.

A. Approval of City of Cambridge's Proposed New Official Plan - Item b) of the November 6, 2012 Planning and Works Committee Minutes – P-12-114,

The following three issues form the basis of the final approval of the new Cambridge Official Plan:

- 1) Regional staff previously recommended that No Decision be made with respect to Cambridge Council's requested modifications to policies and mapping pertaining to the lands commonly known as the Community Node for Main and Dundas Street pending resolution of outstanding appeals of the ROP affecting these lands. Regional staff has worked with the appellants to resolve any outstanding issues and is now recommending approval of the requested modifications to the Cambridge Official Plan. The appellants have agreed to withdraw their appeal to the ROP upon approval by Regional Council of the recommended modifications. City of Cambridge staff supports this requested modification.
- 2) The Ontario Municipal Board has issued an oral Decision relating to the appeal of a proposed Official Plan Amendment and Zone Change for a proposed Harley Davidson

dealership at 340 Holiday Inn Drive. Cambridge staff has requested that this Decision be incorporated into the Notice of Decision on the Cambridge Official Plan. Regional staff supports this requested modification.

3) Following Planning and Works Committee on November 6, Cambridge staff requested that the mapping associated with Official Plan Amendment No. 38 Moffat Creek Public School – Dundas/Myers Road, be included as a Modification in the Region's Notice of Decision for the new Cambridge Official Plan. Official Plan Amendment No. 38 was approved by the Region on August 29, 2012 and came into effect on September 19, 2012. Regional staff supports the requested modification.

Cambridge Official Plan Recommendations

In order to address the three issues noted above, Regional Staff recommends that:

1) the first part of the recommendation shown in the Minutes of the Planning and Works Committee on Tuesday, November 6, 2012 with respect to Item b), be revised to read as follows:

THAT the Regional Municipality of Waterloo approve, in part, with modifications, the Official Plan of the City of Cambridge, and that the Decision contained in Attachment A to Report No. P-12-114, dated November 6, 2012, be included in the approval document with the following additional modifications:

i) delete Deferral No. 10 and Attachment D as described and shown in Part B of Attachment A, and add Modification No. 71 to Part A of Attachment A as follows:

“Modification No. 71 - Community Node for Main and Dundas Street. Policy B; Map 2; Map 9; Map 15; Figure 3; and Policy 8.7.2.B.5 are hereby modified as detailed in Cambridge City Council's Motion of October 1, 2012.”

ii) add Modification No. 72 - 340 Holiday Inn Drive to Section 8.10 Site Specific Policies as follows:

“Modification No. 72 – 340 Holiday Inn Drive. Notwithstanding Section 8.5.3.3 Employment Corridor in this Plan, it is the policy of the City that the lands legally described as Registered Plan No. 907, Part of Lot 2, municipally known as 340 Holiday Inn Drive and which are designated Employment Corridor on Map 2, may be used for the following purposes:

a) The assembly, sale, rental, service and storage of motorcycles and accessories where the use is wholly contained within a building, where outdoor storage and display is not permitted and where there is a specific provision in the City's Zoning By-law permitting the use on the subject property;

b) That the sale and rental of motorcycles, and accessories shall not exceed 30%, or 1,030 square metres of gross leasable floor area, whichever is lesser.”

- iii) add Modification No. 73 - Moffat Creek Public School – Dundas /Myers Road as follows:

“Modification No. 73 - Moffat Creek Public School – Dundas /Myers Road. Consistent with Official Plan Amendment No. 38, modify Map 2 to designate the environmentally sensitive lands as Natural Open Space. Modify Map 9 to designate the same lands as Core Environmental Features.”

2) the third part of the recommendation shown in the Minutes of the Planning and Works Committee on Tuesday, November 6, 2012 with respect to Item b), be modified by deleting Resolution d) as a matter for which no decision will be made at this time.

B. Approval of City of Waterloo’s Proposed New Official Plan - Item f) of the November 6, 2012 Planning and Works Committee Minutes – P-12-115,

After the November 6, 2012 Planning and Works Committee meeting, a property owner contacted Regional and City of Waterloo staff and questioned the appropriateness of the environmental designation applicable to part of the property known municipally as 310 Erbsville Road in both the ROP and the City of Waterloo Official Plan (see Attachment A). Regional and City of Waterloo staff recommend that No Decision be made regarding the land use designation for these lands at this time to provide the landowner an opportunity to submit development applications and supporting technical studies to the City of Waterloo to help determine the appropriate use of these lands.


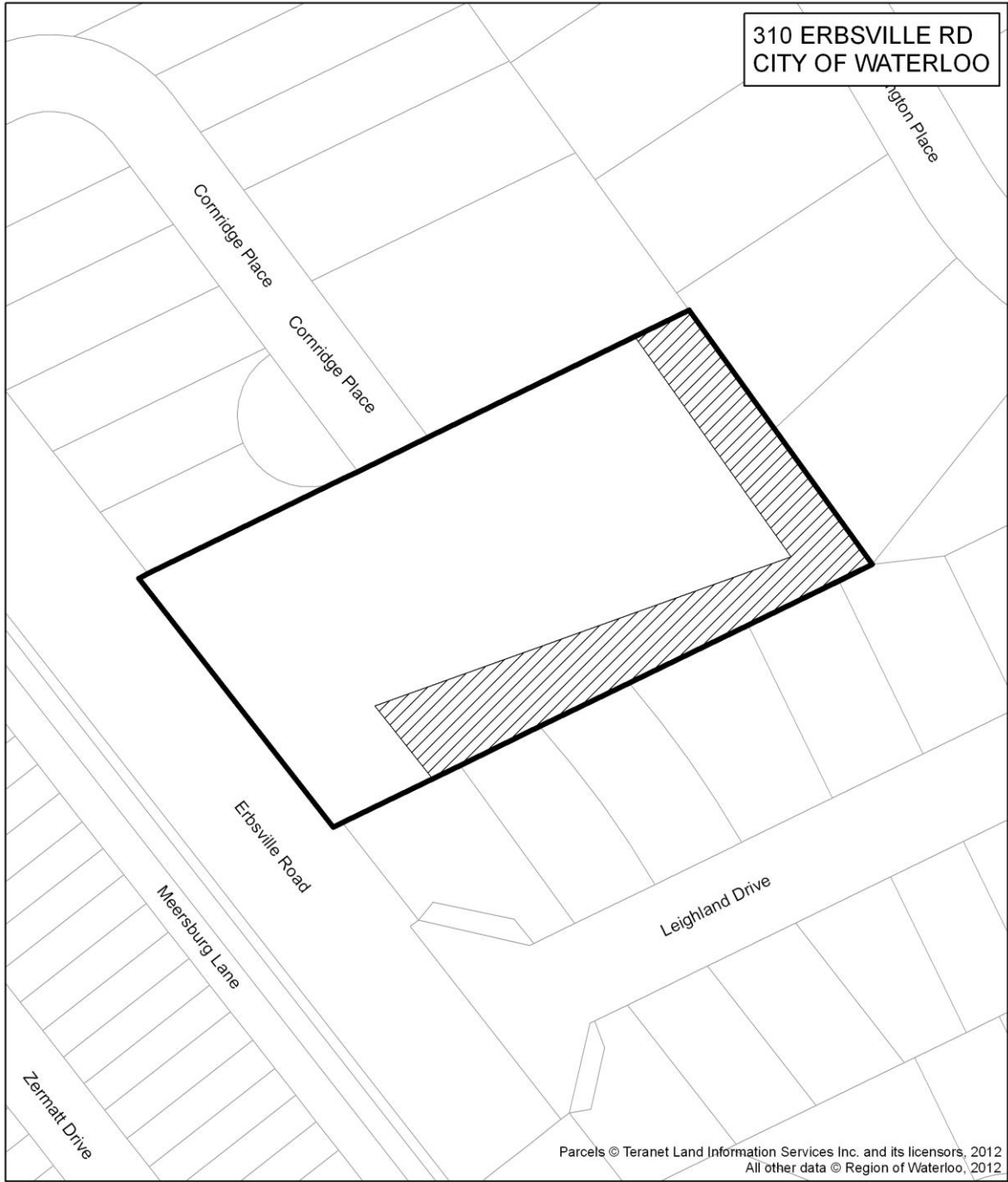
Waterloo Official Plan Recommendation

In order to address this issue, Regional staff recommends that:


- 1) the third part of the recommendation shown in the Minutes of the Planning and Works Committee meeting on November 6, 2012 with respect to Item f), be modified to include the following as a matter for which no decision will be made at this time,:**


“m) and that no decision be made at this time with respect to the property known municipally as 310 Erbsville Road, as it relates to the Open Space designation shown on Schedule A and the Core Natural Features designation shown on Schedule A4.”



Attachment A



Region of Waterloo

 SUBJECT LANDS

 PROPERTY BOUNDARY



**THE REGIONAL MUNICIPALITY OF WATERLOO
ADMINISTRATION AND FINANCE COMMITTEE**

Summary of Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo take no action on the request of the Cambridge Cultural Society to adjust and defer the collection of Regional Development Charges payable for its proposed development of a community centre in Cambridge, all as described in Report F-12-094.
2. THAT the Regional Municipality of Waterloo adopt the guidelines for pre-qualification of general and sub-contractors as set out in Report F-12-093/CR-FM-12-019/E-12-113, dated November 6, 2012;

AND THAT staff report back to Committee on a recommended pilot project where the general, electric and mechanical contractors, at a minimum, are prequalified, and where the results are reviewed and compared with project of similar scope where the sub-contractors weren't prequalified.

November 6, 2012



MEMORANDUM

To: Regional Chair, Ken Seiling and Members of Regional Council
 From: David Dirks, Director, Employment and Income Support
 Copies: Douglas Bartholomew-Saunders, Commissioner, Social Services
 File No.: S09-80
 Subject: **ONTARIO WORKS CASELOAD: OCTOBER 2012**

This memorandum is provided as information for members of Council. Employment & Income Support, Social Services with Finance monitors the Ontario Works (OW) caseload on a monthly basis. Below is a chart summarizing the caseload at the end of October 2012 with comparisons to the months of September 2012 and October 2011 as well as September 2008.

Very briefly,

- The OW caseload at October 2012 was: 8,394
- The OW caseload at September 2012 was: 8,644
- The **decrease** from September 2012 was: (250) -2.9%
- The **decrease** from October 2011 was: (123) - 1.4%

- The increase from September 2008 was: 2,102 +33%

- Waterloo Region unemployment rate for October 2012 was: 6.0%
- Waterloo Region unemployment rate for October 2011 was: 6.8%

Ontario Works Caseload and Unemployment Rate

October 2012
Ontario Works Caseload

October 2012	September 2012	October 2011	% Change September to October	% Change Year to Year
8,394	8,644	8,517	(2.9%)	(1.4%)

Unemployment Rates – Seasonally Adjusted*

	October 2012	September 2012	October 2011	% Change September to October	% Change Year to Year
Province	8.3	7.9	8.1	5.1%	2.5%
Waterloo Region	6.0	6.4	6.8	(6.3%)	(11.8%)

*As revised by Statistics Canada

The caseload continues to decline, which is consistent with past years' experience during this period. The October 2012 caseload is the lowest since October 2010. This has occurred despite an increase in intake activity when compared month to month and year to year. The caseload was 33% higher than at the outset of the recession.

The provision of social assistance supports the Region's 2011-2014 Corporate Strategic Focus Area 4: Healthy and Inclusive Communities; (to) foster healthy, safe, inclusive and caring communities.

If you have any questions or comments or for further information, please contact David Dirks, Director, Employment and Income Support at 519-883-2179 or ddirks@regionofwaterloo.ca