



REGIONAL MUNICIPALITY OF WATERLOO ADMINISTRATION AND FINANCE COMMITTEE MINUTES

Tuesday, February 15, 2011
1:50 p.m.
Regional Council Chamber
150 Frederick Street, Kitchener, Ontario

Present were: *Chair T. Galloway, L. Armstrong, J. Brewer, *T. Cowan, *D. Craig, R. Deutschmann, J. Haalboom, B. Halloran, R. Kelterborn, *G. Lorentz, *C. Millar, J. Mitchell, K. Seiling, S. Strickland, and C. Zehr

Members absent: J. Wideman

MOTION TO RECONVENE INTO OPEN SESSION

MOVED by R. Deutschmann
SECONDED by R. Kelterborn

THAT the meeting reconvene into Open Session.

CARRIED

DECLARATIONS OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

None declared.

REPORTS – Corporate Resources

a) CR-CLK-11-002, 2011 Accessibility Plan

Gary Sosnoski, Commissioner, Corporate Resources, provided an overview of the report and the follow-up actions anticipated.

The Committee asked the time horizons for compliance with the accessibility standards, and the budget impacts of the standards. Vanessa Lopak, Social Planning Associate, responded that the *Accessibility for Ontarians with Disabilities Act* standards are in draft form presently and the absence of the regulation poses no time constraint; the budget impacts of the draft standard is presently being reviewed by staff.

The Committee clarified with V. Lopak that the Waterloo Regional Police Service is required to be compliant with the customer service regulation by January 1, 2012. Staff anticipate appearing at the Police Services Board in March 2011.

*T. Cowan and C. Millar entered the meeting at 1:55 p.m.

MOVED by S. Strickland
SECONDED by J. Mitchell

THAT the Regional Municipality of Waterloo adopt the 2011 Accessibility Plan;

AND THAT the 2011 Accessibility Plan be sent to the Ministry of Community and Social Services for information as outlined in Report CR-CLK-11-002.

CARRIED

*The Committee recessed at 1:56 p.m., and reconvened at 2:35 p.m.

*Chair T. Galloway and D. Craig were not present when the meeting reconvened.

*Vice-Chair C. Zehr assumed the Chair.

REPORTS – Chief Administrative Officer

a) CA-EM-11-001, Appointment of Regional and Deputy Regional Fire Coordinators

MOVED by J. Haalboom
SECONDED by S. Strickland

THAT the Regional Municipality of Waterloo appoint Tim Beckett, City of Kitchener Fire Chief, as Regional Fire Coordinator, and Lyle Quan, City of Waterloo, General Manager of Protective Services/Fire Chief as Deputy Regional Fire Coordinator effective January 1, 2011 to December 31, 2011, as outlined in Report CA-EM-11-001 dated February 15, 2011.

CARRIED

REPORTS – Finance

b) F-11-009, Quarterly Summary of Tenders/Proposals Approved by the Chief Administrative Officer

Received for Information.

PRESENTATIONS

Corporate Resources - Overview of Major Issues and Priorities

G. Sosnoski gave a presentation which provided an overview of the department's major issues and priorities, including:

- Corporate Strategic Plan Focus Areas;
- Strategic Priority Areas 2011-2015;
 - Service Innovation and Improvement;
 - Operational Efficiency & Effectiveness;
 - Environmental Leadership;
 - Client Support;

- Staff awareness, training and support – various programs;
- Process reviews and program development;
- Managing the Region's environmental footprint;
- Sustainability program development;
- Community partnership and outreach;
- Property disposition; and
- Project and accommodation initiatives.

The presentation is attached to the original minutes.

*G. Lorentz left the meeting at 2:38 p.m.

c) CR-CLK-11-004, Service Strategy Update

Received for Information.

The Committee commented on the usefulness of the Community A-Z Service List, which was developed in partnership with area municipalities.

d) CR-FM-11-003, Waterloo Regional Police Services New North Division Design Development Update

The Committee confirmed with G. Sosnoski that approval of the report's recommendation would result in two tenders being issued, one for the building with a parking deck and one for the building without a parking deck. G. Sosnoski explained that the two tenders arise from the initial plans for the building being set prior to the acquisition of a site, and that the topographical features of the North Division site as well as the building budget pose restrictions on the project. He also noted the absence of parking available for lease at nearby properties.

The Committee inquired as to the corporate plan for employee parking, and Mike Murray, Chief Administrative Officer, indicated that a report with recommendations as well as details on implementation is anticipated for May/June 2011. He emphasized that the report would not include the Waterloo Regional Police Service, and that the Police Services Board would make its own consideration of the parking issue. A member of the Committee noted that the Region funds police services and affirmed that parking for police should align with corporate parking plans.

MOVED by L. Armstrong
SECONDED by J. Brewer

THAT the Regional Municipality of Waterloo approve proceeding with the Construction Tender for the Waterloo Regional Police Services New North Division as described in Report CR-FM-11-03, dated February 15, 2011.

CARRIED

e) CR-FM-11-004, Environmental Sustainability Strategy Progress Report: 2009-2010

Received for Information.

INFORMATION/CORRESPONDENCE

- a) Moody's Credit Analysis – Region of Waterloo Maintains Aaa Credit Rating was received for information.
- b) Council Enquiries and Requests for Information Tracking Sheet was received for information.

OTHER BUSINESS

J. Mitchell inquired as to the issue of the sign at the 404 K-W Wing in Waterloo, as it relates to compliance with the Region's sign by-law. Kris Fletcher, Director, Council and Administrative Services/Regional Clerk, responded that the issue has been assigned to staff in the Transportation division.

NEXT MEETING – March 8, 2011**ADJOURN**

MOVED by C. Millar
SECONDED by T. Cowan

THAT the meeting adjourn at 2:56 p.m.

CARRIED

COMMITTEE VICE-CHAIR, *C. Zehr*

COMMITTEE CLERK, *M. Grivicic*