



REGIONAL MUNICIPALITY OF WATERLOO ADMINISTRATION AND FINANCE COMMITTEE MINUTES

Tuesday, April 12, 2011
12:15 p.m.
Regional Council Chamber
150 Frederick Street, Kitchener, Ontario

Present were: Vice-Chair C. Zehr, L. Armstrong, J. Brewer, T. Cowan, D. Craig, R. Deutschmann, J. Haalboom, B. Halloran, R. Kelterborn, G. Lorentz, C. Millar, J. Mitchell, K. Seiling and J. Wideman

Members absent: T. Galloway and S. Strickland

DECLARATIONS OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

None declared.

REPORTS – Finance

a) F-11-019, Investment Position at December 31, 2010

It was noted the reference to the total book value of the holdings in the report should be December 31, 2010, not 2011.

Received for Information.

b) F-11-020, 2011 Tax Ratios

MOVED by J. Wideman
SECONDED by J. Brewer

THAT the Regional Municipality of Waterloo establish the following tax ratios for the 2011 property tax year:

Residential	1.0000
New Multi-residential	1.0000
Multi-residential	1.9500
Commercial	1.9500
Industrial	1.9500
Pipelines	1.1613
Farm	0.2500
Managed Forests	0.2500

AND THAT the necessary tax ratio and tax rate by-laws for 2011 be introduced at the April 20th Regional Council meeting;

AND FURTHER THAT the Area Municipalities be notified accordingly.

CARRIED

c) F-11-021, Periodic Financial Report for the Year Ended December 31, 2010

Larry Ryan, Chief Financial Officer, stated this in an information report. He noted the surplus generated in 2010, entirely due to supplementary taxes which indicates the balance of Regional programs are operating at a break even point.

Councilors had questions with respect to some of the Notes, especially related to long term vacancies. Penny Smiley, Commissioner Human Resources advised these are due to difficult to fill positions. Mike Murray, Chief Administrative Officer further advised there was also a minor reorganization done in one of the Public Health divisions.

Received for Information.

REPORTS – Human Resources

d) CA-HR-11-005, Addition to Human Resources Policy Manual

A question was raised about the amount of staff time required to keep these sites up to date and potential embarrassment. It was noted that is the purpose of having the policy in place and this will assist in addressing the challenges of communicating with citizens. There were pilot projects for this policy and there are a number of rules in place.

MOVED by J. Haalboom
SECONDED by T. Cowan

THAT the Regional Municipality of Waterloo approve the policy statement for the following Human Resources policy:

Regional Social Media Sites (HR I-38)

CARRIED

REPORTS – Corporate Resources

e) CR-RS-11-020, Disposal of Easement Interest, Columbia Street East, City of Waterloo

MOVED by L. Armstrong
SECONDED by B. Halloran

THAT the Regional Municipality of Waterloo declare the Region's existing easement interest in Part 6, Reference Plan 58R-16677, City of Waterloo as surplus and enter into such documentation as is required to release the Region's interest established by the easement in favour of the owner of the lands on which the easement is located, for \$1.00, subject to the Region's property disposition by-law and to the satisfaction of the Regional Solicitor, as detailed in Report CR-RS-11-020 dated April 12, 2011.

CARRIED

OTHER BUSINESS

- a) K. Seiling polled members for a special Strategic Planning session to be held on Wednesday, April 20th at 5:00 p.m. in advance of the Council meeting. This was agreed to by members.
- b) K. Seiling inquired if members are still interested in a roads tour, possibly in September. It was agreed to find a suitable date.
- c) Council Enquiries and Requests for Information Tracking Sheet was received for information.

NEXT MEETING – May 3, 2011**MOTION TO GO INTO CLOSED SESSION**

MOVED by J. Brewer

SECONDED by G. Lorentz

THAT a closed meeting of the Planning & Works, Administration & Finance and Community Services Committees be held on Tuesday, April 12, 2011 immediately following the Administration and Finance Committee meeting in the Waterloo County Room in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

- a) potential litigation and receiving of legal advice and opinion that is subject to solicitor-client privilege related to a matter before an administrative tribunal
- b) proposed or pending acquisition of land in the City of Kitchener
- c) personal matters about identifiable individuals – committee appointments
- d) a matter related to personal information about identifiable individuals and labour relations
- e) employee relations regarding identifiable individuals
- f) receiving of legal advice and opinion that is subject to solicitor-client privilege related to a contract

CARRIED

ADJOURN

MOVED by T. Cowan

SECONDED by B. Halloran

THAT the meeting adjourn at 12:30 p.m.

CARRIED

COMMITTEE VICE-CHAIR, C. Zehr

COMMITTEE CLERK, L. Wetzel