Present were: Chair T. Galloway, L. Armstrong, J. Brewer, T. Cowan, D. Craig, R. Deutschmann*, J. Haalboom, B. Halloran, R. Kelterborn, G. Lorentz, C. Millar, K. Seiling, S. Strickland, J. Wideman and C. Zehr

Members absent: J. Mitchell

DECLARATIONS OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

None declared.

DELEGATIONS

a) CR-FM-13-022, Community Greenhouse Gas Action Plan and Reduction Target

Gary Sosnoski, Commissioner, Corporate Resources, provided opening remarks and stated that there are no financial implications associated with the staff recommendation. David Roewade, Environmental Sustainability Planner, provided introductory remarks.

* R. Deutschmann left the meeting at 10:53 a.m.

Sara Brown, Project Manager, Climate Action Waterloo Region (WR), provided a presentation to the Committee; a copy of the presentation is appended to the original minutes. She highlighted the focus of the plan, being the reduction of greenhouse gases, developing initiatives that are achievable between now and 2020, and the development and achievement of the plan through community collaboration. She summarized the involvement of community partners, the milestones achieved, the focus areas for reducing the community carbon footprint, and the data about projected emissions. She stated that the target of 6% below 2010 levels by 2020 is achievable and that the Region is well positioned to achieve this target. She outlined the opportunities for further considerations, the benefits of local action, the benefit to the local economy and job creation, and the implementation strategy.

i) Art Sinclair, Greater K-W Chamber of Commerce, stated that the local Chamber of Commerce has been an advocate for environmental sustainability for more than 25 years. He outlined the potential impact in the manufacturing sector, stating that demand management energy efficiency initiatives must be in place for a successful manufacturing sector. He highlighted the opportunities for Canadian technology to provide solutions globally.

* R. Deutschmann returned to the meeting at 11:06 a.m.

ii) Melissa Gerrard, Climate Action Committee, provided her background and involvement in climate change initiatives. She stated her concerns with global apathy and commended local
organizations for their input into the action plan. She applauded Waterloo Region for being innovative in its actions and initiatives and she encouraged the Committee to approve the plan.

iii) Paul Parker, Conestogo, stated that he is a professor of environment at the University of Waterloo and a long-time resident of the Region. He stated that it's imperative that there be international momentum for action, that local cities be leaders in climate change initiatives and that the Region take a leadership role. Given the lack of action from senior levels of government, he outlined the options and encouraged Council to approve the plan and be leaders.

P. Parker responded to Committee questions about the national leadership role and initiatives and the rationale of those who deny the evidence for climate change.

MOVED by K. Seiling
SECONDED by T. Cowan

THAT the Regional Municipality of Waterloo, in consensus with the Cities of Cambridge, Kitchener, and Waterloo:

a) Approve the absolute community-wide Greenhouse Gas (GHG) emission reduction target of 6% below 2010 emission levels by 2020;

b) Approve in principle the Community Climate Action Plan as described in Appendix ‘A’ attached to report CR-FM-13-022, dated December 3, 2013, subject to budget and other required approvals;

c) Direct staff to submit the Community–Wide GHG target and Community Action Plan for review by the Federation of Canadian Municipalities (FCM) as fulfillment of Community Milestone 2 and 3 of the Partners for Climate Protection (PCP) program, and;

d) Direct staff to implement the Community Climate Action Plan (PCP Milestone 4) using the collaborative approach described within the attached Plan subject to the terms of reference and any partnership agreements be prepared to the satisfaction of the Regional Solicitor and Chief Purchasing Officer, and;

e) Direct staff to work with local partners to monitor and report results in order to undertake the final Milestone 5 of the PCP program (monitoring progress and reporting results).

CARRIED, unanimously

T. Galloway stated that the Committee is very impressed with the vast partnerships involved in the plan. He noted that the motion is expected to receive final approval at the December 11, 2013 Council meeting and he encouraged the public to attend.

REQUEST TO REMOVE ITEMS FROM CONSENT AGENDA


MOTION TO APPROVE ITEMS OR RECEIVE FOR INFORMATION

MOVED by L. Armstrong
SECONDED by B. Halloran
THAT the following items be approved:

- THAT the minutes of the Audit Committee meeting held on November 13, 2013 be approved.

CARRIED

REGULAR AGENDA RESUMES

REPORTS – CORPORATE RESOURCES


S. Strickland expressed concern about the properties that the Region is currently using for social housing and the potential impact on families in transition. He requested that the motion references for the affected properties be deferred to a future Committee meeting at which time a staff report can provide additional details.

MOVED by S. Strickland
SECONDED by J. Brewer

THAT the Regional Municipality of Waterloo declare the following properties surplus:

(a) 32 Wilfred Avenue described as Part Lot 121, Municipal Compiled Plan 765, City of Kitchener, Regional Municipality of Waterloo, being Parts 4 and 5, on Reference Plan 58R-1084 and Parts 1, 2, 4 and 5, on Reference Plan 58R-15141, part of PIN 22573-0168 (LT); and

(c) Old Chicopee at Fairway Road described as Part Lot 54 and 118, German Company Tract, City of Kitchener, Regional Municipality of Waterloo, being Parts 4 and 5, on Reference Plan 58R-4931, part of PIN 22555-0226 (LT);


CARRIED

MOVED by S. Strickland
SECONDED by J. Brewer

THAT the Regional Municipality of Waterloo defer declaring the following properties surplus, pending a staff report at a future Committee meeting:

(b) 533 Queen Street South described as Part Lots 322, 323 and 324, Municipal Compiled Plan of Subdivision of Lot 17, German Company Tract, City of Kitchener, Regional Municipality of Waterloo, being Part 2, on Reference Plan 58R-16727, part of PIN 22498-0301 (LT);

(d) 176 Benton Street and 180 Benton Street described as Part Lot 5, Plan 397, City of
Kitchener, Regional Municipality of Waterloo, being Parts 1, 2 and 3, on Reference Plan 58R-16135, PIN 22499-0018 (LT); and

(e) 152 Benton Street, 156 Benton Street and vacant parcel of land on south-west corner of Benton Street and Courtland Avenue described as Part Lots 6, 10 and 11, Plan 397, City of Kitchener, Regional Municipality of Waterloo, being Parts 5, 6 and 7, on Reference Plan 58R-16135, PIN 22499-0551 (LT).

CARRIED

G. Sosnoski advised that discussions have taken place with staff and that the Region would not sell the properties until tenant issues are resolved. Rob Horne, Commissioner, Planning, Housing and Community Services, stated that a report can be prepared for February 2014.

a) CR-RS-13-099, Regional Appointments to the Police Services Board

T. Galloway gave opening remarks, stating that this report responds to the issue he had previously expressed.

R. Deutschmann commented that this report arises from his original Notice of Motion regarding issues of transparency and is a compromise in addressing the issue of full disclosure by Regional appointees to the Waterloo Regional Police Services Board.

Debra Arnold, Regional Solicitor, Director of Legal Services, responded to a Committee question regarding the wording on the form and advised that the consent was created with careful consideration to current legislation. She also responded to a Committee question about how the declaration is to be made to Regional Council, stating that the disclosure must be in writing and attached to an open Council agenda.

MOVED by C. Zehr
SECONDED by L. Armstrong

THAT The Regional Municipality of Waterloo require that future appointees by Regional Council to The Regional Municipality of Waterloo Police Services Board, execute an Acknowledgement and Consent, in the form attached as Appendix “A”, wherein the Regional appointee agrees to advise the Region if the member is required to “step down” pursuant to section 14 of Regulation 421/97 of the Police Services Act, or any successor legislated requirement, pursuant to Report CR-RS-13-099, dated December 3, 2013.

CARRIED
(C. Millar and J. Brewer opposed)

REPORTS – PLANNING, HOUSING AND COMMUNITY SERVICES

c) CA-13-005/P-13-121, Waterloo Region Economic Development Implementation Update

In response to a Committee question about the breakdown of funding to be provided by the Area Municipalities, Mike Murray, Chief Administrative Officer, stated that the three (3) cities will contribute an equal portion of $24,000 and the four (4) townships will each contribute $5,000, as determined by the local municipal Chief Administrative Officers.
R. Horne responded to a Committee inquiry about the Regional funding source for 2013 and 2014, stating that staff have built this into the ‘other purchases service’ line in the base operating budget for 2013 and is noted in the same way for 2014. M. Murray clarified that Regional funding is coming from existing budgets.

The Committee discussed the need for governance and political involvement in the economic development of the Region. A Committee member expressed concerns about the funding formula impact on the area Townships.

M. Murray responded to Committee questions regarding the governance structure and the involvement of community partners, stating that the request for a change in the Municipal Act would allow the Region to participate in the development of employment lands and that engaging our partners in economic development is going to be critical in the process. He provided an overview of the planned collaborative activities and noted that a report will be presented at the December 18th All Council meeting.

In response to a Committee inquiry about the required support from area municipalities, M. Murray stated that he’s been advised that the only way change can occur is through an amendment and that an amendment will only be considered if there is strong local support for the change. Letters of support are required from the Area Municipalities to move the process forward but it will be a lengthy process.

MOVED by K. Seiling
SECONDED by L. Armstrong

THAT the Regional Municipality of Waterloo take the following actions regarding Economic Development in Waterloo Region:

AND THAT the Province of Ontario be requested to amend the Table in Section 11 of the Municipal Act, 2001, as amended, to add the Regional Municipality of Waterloo to the list of Upper-tier Municipality(ies) that are assigned “non-exclusive” legislative authority to participate in the assigned sphere of “Acquisition, development, and disposal of sites for industrial, commercial and institutional uses”;

AND THAT the Area Municipalities be encouraged to make similar requests to the Province of Ontario;

AND FURTHER THAT the Region enter into a consulting services agreement with Malone Given Parsons Ltd. to provide services for the preparation of a region-wide Economic Development Strategy in partnership with the Area Municipalities in 2013 and 2014, at an upset limit of $183,000 plus applicable taxes (Region’s share $92,000 plus applicable taxes), as described in Report No. CA-13-005/P-13-121, dated December 3, 2013.

CARRIED

OTHER BUSINESS

a) Council Enquiries and Requests for Information Tracking List was received for information.

NEXT MEETING – January 7, 2014

T. Galloway advised that an additional Budget Public Input meeting has been scheduled for Tuesday, January 7, 2014 at 6:00 p.m.
MOTION TO GO INTO CLOSED SESSION

MOVED by T. Cowan
SECONDED by S. Strickland

THAT a closed meeting of the Community Services, Administration and Finance and the Planning and Works Committees be held on Tuesday, December 3, 2013 immediately following the Administration and Finance Committee meeting in the Waterloo County Room, in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

a) personal matters about identifiable individuals regarding committee appointments
b) personal matters about identifiable individuals regarding committee appointments
c) personal matters about identifiable individuals regarding committee appointments
d) proposed or pending litigation and receiving of advice subject to solicitor-client privilege related to a matter before an administrative tribunal
e) personal matters about identifiable individuals regarding committee appointments
f) personal matters about identifiable individuals regarding committee appointments
g) personal matters about identifiable individuals regarding committee appointments
h) personal matters about identifiable individuals regarding committee appointments
i) labour relations regarding personal matters about identifiable individuals and receiving of legal advice subject to solicitor-client privilege

CARRIED

ADJOURN

The meeting adjourned at 12:08 p.m.

CARRIED

COMMITTEE CHAIR, T. Galloway

COMMITTEE CLERK, S. Natolochny
Living Smarter in 2020

• Mitigation of global climate change (reduction of greenhouse gases)

• Initiatives within the control or influence of local organizations in Waterloo Region

• Achievable, beneficial action between now and 2020

www.climateactionwr.ca @ClimateActionWR
Developed Through Community Collaboration

Grantors

ClimateActionWR Participating Organizations
• 45 Task Force members from 28 organizations over a 9-month period
• 130 participants at 3 Community Forums
• Talking to residents of all ages at community events
• Online interactions through website and social media

Developed Through Community Collaboration

@ClimateActionWR
www.climateactionwr.ca
Milestone 1
Create a Community Emissions Inventory & Forecast

Milestone 2
Set Community GHG Reduction Target

Milestone 3
Develop a Community Climate Action Plan

Milestone 4
Implement the Community Climate Action Plan

Milestone 5
Monitor Progress and Report Results

May 2012
June 2012 – Fall 2013
2014 – 2020

www.climateactionwr.ca  @ClimateActionWR
Our Community Carbon Footprint

3.6 million tonnes CO$_2$e in Waterloo Region in 2010

Five focus areas:

- Transportation 40%
  - 1,467,858 Tonnes CO$_2$e
  - Source: Fuel Consumption

- Workplaces 32%
  - 1,152,389 Tonnes CO$_2$e
  - Source: Energy use in Industrial, Commercial & Institutional Buildings

- Homes 22%
  - 782,459 Tonnes CO$_2$e
  - Source: Energy use in Residential Buildings

- Agriculture & Food 5%
  - 167,053 Tonnes CO$_2$e
  - Source: Methane from Livestock

- Waste 1%
  - 44,112 Tonnes CO$_2$e
  - Source: Methane from Landfill

- Transporting goods and services 40%

- Energy costs

- Local government activities

- Homes

- Workplaces

- Transportation

- Agriculture & Food

- Waste
Community GHG Reduction Target

Recommended target of 6% below 2010 levels by 2020

We are well-positioned to collectively achieve this target.
A 6% reduction below baseline levels across the community translates into:

- Reducing 256,000 tonnes of greenhouse emissions
- Taking 57,000 cars off the road
Actions, Opportunities & Further Considerations

Programs, projects or activities that will help Waterloo Region achieve the plan’s goals and reach the community GHG reduction target, such as:

**Examples of opportunities:**
- District Energy Systems
- Green Building Standard
- Local Improvement Charges for Home Energy Retrofits
- Hybrid Taxi Incentive
- Zero-impact Sustainability Incubator

**Examples of actions:**
- Community CarShare
- Transportation Master Plans
- Municipal Corporate Plans
- Utility conservation programs

**Examples of further considerations:**
- Energy benchmarking program
- On-farm CO2 sequestration
The Benefits of Local Action

Strengthening local economy

Increasing energy security

Reducing the cost of infrastructure renewal

Improving public health and air quality

www.climateactionwr.ca  @ClimateActionWR
Economic Impacts Analysis

Based on implementation of 13 of the actions and opportunities, our community is expected to see the following overall economic impacts:

- $350 Million value added to local economy
- Work for 5,400 people
- Household and business savings of over $21 million
Implementation Strategy

A. **Collaborate** among municipalities and other organizations.

B. **Move** actions towards implementation

C. **Engage** the community

D. **Monitor** action and **report** measurable results.

**Partners for Climate Protection (PCP) Program**

- **Milestone 1**: Create a Baseline Emissions Inventory & Forecast
- **Milestone 2**: Set Emissions Reduction Targets
- **Milestone 3**: Develop a Local Action Plan
- **Milestone 4**: Implement the Local Action Plan
- **Milestone 5**: Monitor Progress and Report Results

[www.climateactionwr.ca](http://www.climateactionwr.ca)  @ClimateActionWR
The Opportunity is at Hand…

... to endorse the community Climate Action Plan and a 6% GHG reduction target.

... to achieve successful implementation through continued collaboration.