Regional Municipality of Waterloo
Administration and Finance Committee
Minutes

Tuesday, February 24, 2015
Approximately 11:53 a.m.
Regional Council Chamber
150 Frederick Street, Kitchener


Members absent: S. Shantz

Declarations of Pecuniary Interest Under The “Municipal Conflict of Interest Act”

K. Redman declared a conflict of interest related to agenda item 6a), COR-FSD-15-04, Grant Application to Fund Regional Development Charges – Habitat for Humanity, due to her employment as the Chief Executive Officer with the organization.

Presentations

a) Lee Fitzpatrick, Chair, Lisa Hummel, Coordinator, and Rick Bigelow, Community Representative, Children’s Safety Village, Re: Overview of Strategic Plan gave a presentation to the Committee; a copy is appended to the original minutes.

L. Fitzgerald introduced the presentation, providing a brief history of the organization and noted the plans to give similar presentations to the Area Municipalities. L. Hummel extended appreciation to the Region for continuous support over the last 23 years. She summarized the proposed new mission, focus and motto; police education programming; fire education programming; highlights of past special events; attendance records; and, the cooperative education program.
R. Bigelow outlined the safety village governance model, the governing committee membership and the recent initiatives of the Governance Committee. He highlighted the membership and progress of the strategic planning sub-committee, noting the proposed mission statement and the focus on a sustainable funding model.

L. Fitzgerald responded to a Committee question about the cyber-bullying initiative and identified the community partners involved in the social media safety program, including Regional Public Health and representatives from both school boards.

b) Corporate Services Departmental Overview Presentation – Craig Dyer, Commissioner and Chief Financial Officer - This item was deferred to the next Committee meeting.

**Request to Remove Items from Consent Agenda**

There were no requests to remove items from the Consent agenda.

**Motion to Approve Items or Receive for Information**

Moved by K. Kiefer

Seconded by G. Lorentz

That the following item be approved:

- That the minutes of the Audit Committee meeting held February 3, 2015 be approved

And the following items be accepted for information:

- COR-TRY-15-14, 2015 Annual Repayment Limit
- COR-TRY-15-16, Proposed CDS Debenture Fee Increases

Carried

**Regular Agenda Resumes**

**Reports – Corporate Services**

a) COR-FSD-15-04, Grant Application to Fund Regional Development Charges – Habitat for Humanity

Moved by K. Seiling

Seconded by H. Jowett

That the Regional Municipality of Waterloo establish a policy for the term of Council that a grant be provided to cover the cost of Regional Development Charges for housing built as a Habitat for Humanity project, with the cost of the grant to be provided from the 1812785
Housing RDC Grant Reserve Fund, as described in Report COR-FSD-15-04, dated February 24, 2015.

Carried

Information/Correspondence

a) Council Enquiries and Requests for Information Tracking List was accepted for information.

Next Meeting – March 24, 2015

Motion to Go Into Closed Session

Moved by K. Kiefer
Seconded by S. Foxton

That a closed meeting of the Administration and Finance and Community Services Committees be held on Tuesday, February 24, 2015 immediately following the Administration and Finance Committee meeting in the Waterloo County Room, in accordance with Section 239 of the “Municipal Act, 2001”, for the purposes of the following subject matters:

a) advice that is subject to solicitor-client privilege related to agreements
b) personal matters about identifiable individuals related to committee appointments
c) personal matters about identifiable individuals related to financial matters

Carried

Adjourn

Moved by K. Seiling
Seconded by K. Redman

That the meeting adjourn at 12:16 p.m.

Carried

Committee Chair, S. Strickland

Committee Clerk, S. Natolochny

1812785
Waterloo Region Children's Safety Village
A Partnership With Many

Community Service Clubs
Corporate Sponsors
Emergency Services
Public and Separate School Boards
And most importantly......
.........The CHILDREN we teach
OUR HISTORY

• Opened in 1992
• Police and Community initiative to teach children about safety
• Funded through corporate donations / sponsors
• Businesses / organizations were invited to construct replicas of their buildings in the scaled down Village
1997 - Fire Departments joined the Village and constructed the Fire Education Centre

- Also funded by corporate donations / sponsorships
- This world-class facility is the first of its kind in Canada
- Saved lives as a result of information presented
PROPOSED NEW MISSION

- To educate children and families in our community through the development of safety skills which prevent injury.
OUR FOCUS

• Focus of the village is “doing”, where the children not only receive a classroom lecture, but also practice what they’ve learned in a hands on environment in a safe and realistic setting
What I hear - I forget
What I see - I remember
What I do - I understand
POLICE EDUCATION CENTER

- Taught by a uniformed police officer
- Grade 1 – Traffic and Pedestrian Safety
- Grade 3 – Bike Safety
- Grade 5 – Internet & Technology Safety
GRADE ONE

- Traffic and Pedestrian Safety
- Students receive classroom instruction followed by hands on learning
- Practice traffic safety by driving battery operated jeeps through the Village streets
- Practice pedestrian safety during a walking tour to reinforce the rules of the road and learn hydro, gas line and animal safety
GRADE THREE

- Bike Safety
- Students learn rules of the road, sign recognition, traffic lights, hand signals and the importance of the proper fit / use of helmets
- Students receive instruction, watch a video and then apply what they have learned by riding bikes through the Village
GRADE FIVE

• Internet & Technology Safety
• Continues to evolve to stay current with the advancement of technology
• Students learn how to remain safe while using their devices and about cyber bullying
• Apply the classroom instruction through the use of Global Interactive Game Systems
FIRE EDUCATION CENTER

• Taught by a uniformed Public Fire and Life Safety Educator
• Based on Risk Watch Curriculum
• Grade 2 – Fire Safety 101
• Grade 4 – Science of Fire
• Grade 6 – Emergency Preparedness
GRADE TWO

• Fire Safety 101
• Topics include: working smoke alarms, having a practiced family escape plan and kitchen safety
• Messages are reinforced through the use of interactive tools like the Hazard House and Sparky’s apartment
GRADE FOUR

- The Science of Fire
- Review Fire Safety 101 and introduce the fire triangle
- Review smoke alarms, home escape plans, kitchen safety
- Use Sparky’s Apartment and Hazard House
GRADE SIX

- Emergency Preparedness
- Students participate in hands on activities by preparing
  - Shelter-in-Place Kits
  - Go Kits
  - Emergency Car Kits
- Students learn about special considerations (such as having a pet, an infant, a medically dependent person) when preparing their kits
CHILDREN’S HERO AWARDS

- Held the last Saturday in May
- Children from the community are recognized for their heroic acts / going above and beyond what is expected of someone their age to contribute to a safer and more positive community
- Goal is to recognize 10 children each year
- Sponsors are invited to participate
- Also a fund raiser for the Village
WHO WE REACH EACH YEAR

• 22,000 students attend the Village for our grade 1-6 programs (waiting list of 70 classes / grade)
• 500-1000 students through summer programs
• 3000-5000 people participate in Police Week Open House
• 500 - 1000 people attend Halloween in the Village
• To date more than 500,000 students have attended the Safety Village
CO-OP STUDENTS

• Partner with school boards for the co-op placement program
• Each term approximately 8-12 students are placed at the Village
• Co-op students are an integral part of our program
• Could not reach the number of students we do without the assistance from our co-op students
• Many CSV co-ops have gone on to pursue successful careers in the police and fire services
CONTINUING TO GROW

- 2006 Moose Winooski’s was built
- 2009 Union Gas was built
- 2010 Roundabout was added
- 2011 - upgraded the technology in our classrooms to include surround sound and projection units
GOVERNING COMMITTEE

- Comprised of 12 members
- Oversee the operations and governance matters regarding the Safety Village
GC Membership

- Ellen Mc Gaghey / Charles Allen (Region of Waterloo, Facilities Rep)
- John Shewchuk (Waterloo Catholic District School Board)
- Jon Rehill (Chief, KFD)
- Joseph Steiner (CSV Treasurer, WRPS Finance Director)
- Lee Fitzpatrick (CSV Chair, WRPS)
- Lisa Hummel (CSV Staff)
- Martha Deacon / Linsey Meikle (Waterloo Region District School Board)
- Maureen Rettinger (CSV Secretary, WRPS)
- Neil Main (Chief, CFD)
- Richard Hepditch (Chief, WFR)
- Rick Bigelow / Pam Gent (Union Gas, Community Rep)
- Steve Grant (Legal, Corporate Rep)
- Tom Ruggle (GC Vice-Chair, KFD)
GOVERNING COMMITTEE

- Identified a need for sustainable programing and funding
- Hosted a World Café with key stakeholders in May 2014
- Created a Strategic Planning Sub-Committee
Strategic Planning Sub-Committee

Membership

• Amanda Kroger (R of W, Public Health)
• Amber Wooldridge (R of W, Public Health)
• Becky Moore (CSV Fire Educator)
• Carol Grandy (CSV Police Educator)
• Jessica Stephenson (WFR)
• John Shewchuk (Waterloo Catholic District School Board)
• Kevan Marshall (R of W, Public Health)
• Lee Fitzpatrick (WRPS)
• Linsey Meikle (Waterloo Region District School Board)
• Lisa Hummel (CSV Coordinator)
• Richard Hepditch (WFR)
• Rick Bigelow (Union Gas)
• Tina Metcalfe (F&CS)
Strategic Planning Progress

• 8 meetings since May last year

Goals:
• Identify where we are today
• Expand opportunities for the Village to reach the broader community
• Create a Vision / Mission statement / Core Values
• Create a Sustainable Funding Model
Proposed Mission Statement

• To educate children and families in our community through the development of safety skills which prevent injury.
QUESTIONS

• Please enjoy a brief scrolling slide show of our Village street scape and our building sponsors while we take time for a few questions
OUR VILLAGE STREETS
OUR VILLAGE STREETS
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OUR VILLAGE STREETS
OUR VILLAGE STREETS
OUR VALUED SPONSORS
OUR VALUED SPONSORS

Cambridge

Forbes

The Co-operators
A Better Place For You

economical INSURANCE | good to know
OUR VALUED SPONSORS
OUR VALUED SPONSORS

MAPLE LEAF

CIBC

zehrs Tim Hortons
OUR VALUED SPONSORS
Thank You

• We cannot operate the Village successfully without the support of our many sponsors.
• We are committed to working with our sponsors and supporters to continue to deliver effective Safety Education Programs to all the children of Waterloo Region
Thank you for helping us keep our children safe
The proposed Mission Statement for Waterloo Region’s Children’s Safety Village:

“To educate children and families in our community through the development of safety skills which prevent injury.”

We are excited to inform you that the Waterloo Region Children’s Safety Village is currently engaged in a Strategic Planning process. The results of this process will establish a clear vision that will guide our planning, programs and operations in the future.

We are asking you to consider ways that the Children’s Safety Village will fit into your next strategic plan or master plan for your organization. Inclusiveness and language within our Key Stakeholders’ Plans will enable the Village to continue to achieve its mission of keeping our children safe.

The focus at the Village is on experience based learning where students receive classroom instruction followed by an opportunity to practice what they have learned in a “hands on” environment. The opportunity the children receive from the Village is unique to the Village itself and not replicated anywhere else within their school curriculum. As well, the education provided here fulfills requirements within the Fire Prevention and Protection Act that is essential for every Municipality and Township to deliver.

Since the inception of the Village in 1992 and the addition of the Fire Education Center in 1997 the Waterloo Region Children’s Safety Village has educated more than half a million students throughout the Region reaching nearly 22,000 students per year.

Our success is rooted in the strong relationships we have with our key stakeholders. With your commitment, we will stay connected with our community partners and sponsors in order to continue to achieve success in the future.

Thank you for your time, consideration and continued partnership with the Waterloo Region Children’s Safety Village. We will be contacting you in the near future to discuss this matter further.

February 24, 2015
A special thank you goes out to the following for their recent donations:

- Dorothy James in memory of retired inspector David James, WRPS
- Mc Donald’s Restaurants, King / Columbia, Fairway Rd and Sportsworld Dr
- Cambridge North Dumfries Hydro
- D.A. Kurt Insurance
- Economical Insurance
- Jerry Van Dyke Travel
- KW Colonial
- Kitchener Water
- Proven Laser/Dental

Halloween in the Village helped raise $3200 this year! The proceeds will be used to support the safety education programs at the Village. Thank you for making a difference and helping to improve the Safety Village!

Halloween in the Village

The Waterloo Regional Police Service’s Halloween in the Village event was held on October 19th, 2013 at the Children’s Safety Village. Children aged 4 to 12 were invited to attend the event, which featured a variety of activities designed to educate and entertain young visitors.

EVENT SPONSORS

The Safety Village is incredibly grateful for the ongoing support that Union Gas provides. Thank you for making a difference and helping to improve the Safety Village!

UPCOMING EVENTS

Halloween in the Village helped us raise $2300 this year! The proceeds will be used to support the safety education programs at the Village. Thank you for making a difference and helping to improve the Safety Village!

COMMUNITY FEEDBACK

From a teacher who attended the Grade 5 Internet Safety session:

“Thank you so much! The students really enjoyed your presentation yesterday and we had an excellent follow-up discussion at school. The Internet Safety Program is one of the most valuable services we have ever had at the Village. We really appreciate your hard work!”

The Children’s Safety Village and Westmont Signs unveiled the new Village Voice issue on September 23, 2013. This special edition focuses on the theme of community feedback and recent updates to the website. The issue includes a variety of articles, such as community feedback, website updates, and upcoming events.

Contact the Village:

Phone: 519-650-8545 or 888-650-8530
Email: info@waterlooregioncsv.com

Village Voice

March, 2014

This issue sponsored by:

- Zehrs
- Westmount Signs
- Waterloo North Hydro
- Union Gas
- Toyota
- Tim Hortons
- 9-1-1 Charity Golf Tournament
- Madorin, Snyder LLPP Barristers and Solicitors

The Region of Waterloo Office of the Medical Officer of Health

This page may contain information that is not available in the current issue of Village Voice.

The Village Voice is published monthly by the Region of Waterloo Children’s Safety Village. The Village Voice is written by Lisa Hummel, Village Voice Editor. The Village Voice is distributed to all members of the Village and to the wider community.

This page may contain information that is not available in the current issue of Village Voice.
NEW TOWN SIGN by WESTMOUNT SIGNS (CONT'D)

The Safety Village would like to thank Westmount Signs for their generous donation which has added a beautiful focal point at the Village!

A sincere thank you to Westmount Signs for this very generous contribution to our efforts.

15 new bicycles for our Grade 3 Bike Safety Program. The Safety Village would like to thank the following sponsors:

- Blueberry Lane
- Kitchen BMC
- Cyclone Cycles
- The Bicycle Lady
- Western University
- City of London

McHAPPY DAY

On September 23, 2013 the Safety Village unveiled the new sign for the Village! The Safety Village would like to thank the following sponsors:

- Ron격 McDonald's Charities
- The Safety Village

Thank you to all who supported this year's Mc Happy Day and assisted in raising funds for Ronald Mc Donald Charities and the Safety Village.

- Simon Bridge, (age 12)
- Ashley Campbell
- Nolan Melchin

Simon displayed bravery, professionalism, and a quick response in order to assist a community member in need.

The Hero Awards Celebration at the Safety Village was a huge success. The Safety Village would like to thank the following co-op students and volunteers for their exceptional work:

- Simon Bridge - Fire Co-op
- Ashley Campbell - CSV Co-op
- Nolan Melchin - Police Co-op

Each year we are truly humbled by the number of students who are nominated for the Hero Awards.

On September 22, 2012 after a family dinner the children were outside playing in the large gated pool area. The pool had the solar cover on. Andy was swimming and was pulled from the water by his older brother. Andy's actions in staying calm, getting an adult to help and quick thinking saved Weston's life.

Bailey was able to do all of this and remain calm despite the fact he was almost hit as well as he was crossing with his Aunt when the accident occurred.

The Safety Village would like to thank Jen Gillespie of Once Upon A Time (GIFT BAG and LUNCH SPONSOR) for her creative design.

Photos can be viewed on her blog at www.onceuponatimebyjen.com to create such a special day for all our young Heroes.

The Safety Village would like to thank the sponsors listed above who have supported the Safety Village all year.

- Blueberry Lane
- Kitchen BMC
- Cyclone Cycles
- The Bicycle Lady
- Western University
- City of London

The Village Stars would like to thank you for your contributions to the Village and each and every volunteer who has helped the Village this year.

FIRE CO-O P - Alex Trotter

Alex was a special guest this year while fulfilling her non-traditional placement in the Department in various public events.

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FIRE CO-OP - Alex Trotter

Alex was a special guest this year while fulfilling her non-traditional placement in the Department in various public events.
Halloween in the Village helped raise at least $2200 this year! The proceeds will be used to support the safety education programs at the Village.

The Village is incredibly grateful for the ongoing support that Union Gas provides. Thank you for making a difference and helping to improve the Safety Village!
NEW TOWN SIGN by WESTMOUNT SIGNS (CONT'D)

The Village would like to thank Westmount Signs for all their hard work and dedication to ensuring our community has eye-catching and welcoming Town Signs.

On September 15, 2013 the Safety Village unveiled the new signage for our Village. A special thank you to the sign manufacturer and to the members of the Village who were present to take part in the unveiling."}

VILLAGE STARS - Laura Gugglick

The Village would like to thank Laura Gugglick for all her hard work and dedication to ensuring our community is a safe and welcoming place. Laura is always willing to volunteer her time and effort to make sure that our community is a place where everyone feels welcome. Thank you, Laura, for all you do to support our Village.

PHOTOGRAPHY SPONSOR

Photos can be viewed on her blog at Photos can be viewed on her blog at...