



Regional Municipality of Waterloo

Administration and Finance Committee

Minutes

Tuesday, April 14, 2015

Approximately 12:15 p.m.

Regional Council Chamber

150 Frederick Street, Kitchener

Present were: Vice Chair K. Redman, L. Armstrong, D. Craig, S. Foxton, T. Galloway, H. Jowett, D. Jaworsky, G. Lorentz, J. Mitchell, J. Nowak, K. Seiling, S. Shantz, B. Vrbanovic and W. Wettlaufer

Members absent: K. Kiefer and S. Strickland

Declarations of Pecuniary Interest Under The “Municipal Conflict of Interest Act”

None declared.

Delegations

a) Mohammad S. Darr, Islamic Centre of Cambridge, Re: Development Charges did not appear before the Committee.

Request to Remove Items from Consent Agenda

There were no requests to remove items from the Consent agenda.

Motion to Approve Items or Receive for Information

Thomas Schmidt, Commissioner, Transportation and Environmental Services responded to Committee questions about the tenders for the Greenbrook Water Treatment Plant and Turf Maintenance on Regional roads. Staff will follow-up directly with information about the timing for the restoration at Greenbrook. T. Schmidt advised that contracting out turf maintenance services in cooperation with area municipalities is

a new program and the most cost-effective means of providing the services; he outlined the provisions in place to ensure performance standards are met.

Craig Dyer, Commissioner, Corporate Services and Chief Financial Officer, responded to a Committee inquiry about bid variances stating that several variables have an impact on a bid, including other work commitments and available equipment. He advised that staff can provide specific details to interested Councillors.

Moved by S. Foxton

Seconded by L. Armstrong

That the following items be received for information:

- COR-TRY-15-34, Quarterly Summary of Tenders/Quotes, Requests for Proposals and Consultant Selections Approved by the Chief Administrative Officer
- HRC-CIT-15-03, Region of Waterloo Accessibility Plan 2014 Status Update

Carried

Regular Agenda Resumes

Reports – Corporate Services

- a) COR-FSD-15-08, The Islamic Centre of Cambridge – Request to Reduce Regional Development Charges

C. Dyer provided a summary of the report and highlighted the listings of both non-profit charitable organizations and private schools and universities that have paid Regional development charges. He stated that the policy is not to allow exemptions and that the Development Charges Act doesn't allow for grants to be paid from the Development Charge Reserve Fund.

He responded to Committee questions about the distinction between classes for property taxes and development charges.

C. Dyer responded to a Committee question regarding development charges calculations for below grade development for the City of Cambridge and the Region.

Moved by K. Seiling

Seconded by W. Wettlaufer

That the Regional Municipality of Waterloo take no action on the request of the Islamic Centre of Cambridge to reduce the Regional Development Charges payable for its

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proposed development of a community centre in Cambridge, as described in Report COR-FSD-15-08.

Carried

b) COR-TRY-15-35, Periodic Financial Report for the Year Ended December 31, 2014

C. Dyer gave summary remarks noting the areas of shortfall and the supplementary taxes. The Committee noted the stable financial status of the Region. C. Dyer responded to a Committee question regarding the supplemental taxes calculated by the Municipal Property Assessment Corporation (MPAC), noting the process for MPAC roll review, including the variables and adjustments required and the impact of taxes written off and the netting out process.

Received for information

Reports – Planning, Development and Legislative Services

c) PDL-CPL-15-23, 2015 Community Environmental Fund Grants

Moved by J. Mitchell

Seconded by S. Foxton

That the Regional Municipality of Waterloo approve project funding allocations totalling \$151,048 from the Community Environmental Fund to the Environmental Stewardship projects described in Attachment 1 of Report PDL-CPL-15-23, dated April 14, 2015.

Carried

Information/Correspondence

a) Council Enquiries and Requests for Information Tracking List was received for information.

Next Meeting – May 5, 2015

Adjourn

Moved by J. Mitchell

Seconded by W. Wettlaufer

That the meeting adjourn at 12:35 p.m.

Carried

Committee Vice Chair, K. Redman

Committee Clerk, S. Natolochny