



Regional Municipality of Waterloo
Administration and Finance Committee
Minutes

Tuesday, May 3, 2016

9:40 a.m.

Regional Council Chamber

150 Frederick Street, Kitchener

Present were: Chair S. Strickland, L. Armstrong, E. Clarke, S. Foxton, H. Jowett, K. Kiefer, J. Mitchell, J. Nowak, K. Redman, K. Seiling, S. Shantz and B. Vrbanovic

Members absent: D. Craig, T. Galloway, D. Jaworsky and G. Lorentz

Declarations of Pecuniary Interest under the “Municipal Conflict of Interest Act”

None declared.

Request to Remove Items from Consent Agenda

No requests were made to remove items from the Consent Agenda.

S. Strickland noted that J. Nowak should be added to the Regional Development Charges Steering Committee, per report COR-FSD-16-13, item 4.5 on the Consent Agenda, since he has been involved in the Committee’s deliberations.

Moved by K. Redman

Seconded by S. Shantz

That Councillor Joe Nowak be appointed to the Regional Development Charges Steering Committee.

Carried

Motion to Approve Items or Receive for Information

Moved by K. Kiefer

Seconded by S. Foxton

That the following items be approved:

- That the minutes of the Audit Committee meeting held April 26, 2016 be approved.
- That the Regional Municipality of Waterloo approve the Consolidated Financial Statements, the Sinking Fund Financial Statements, and the Trust Fund Financial Statements, all for the fiscal year ending December 31, 2015 as set out in Report COR-FSD-16-11.1, dated May 3, 2016.
- That the Regional Municipality of Waterloo approve the timeline and evaluation team membership for the Request for Proposal for External Audit Services (2016-2020 fiscal years) as set out in Report COR-FSD-16-12.1, dated May 3, 2016.

And That the following items be received for information:

- COR-TRY-16-49, Quarterly Summary of Tenders, Requests for Proposals and Consultant Selections Approved by the Chief Administrative Officer
- COR-FSD-16-13, Development Charge Background Study and By-law for Transit and Waste Management – Update

Carried, as amended

Regular Agenda Resumes**Reports**

CC-16-01, Grants to Community Organizations and Economic Development and Promotion Grants at the Region of Waterloo

The Committee discussed the issues of providing sustaining funding to community agencies and supported the clarification, stability and direction incorporated in the proposed policy.

Moved by K. Redman

Seconded by J. Mitchell

That the Regional Municipality of Waterloo take the following actions on Grants to Community Organizations and Economic Development and Promotion Grants as outlined in Report CC-16-01, dated May 3, 2016:

- a. Approve 2016 Grants to Community Organizations and 2016 Economic Development and Promotion Grants to the organizations receiving ongoing grants in 2015, at the same level as 2015, as shown in Appendix 1;
- b. Transfer all of the current ongoing grants awarded under the Grants to Community Organizations Program and the Economic Development and Promotion (EDP) Grants Program, and their associated budgets, effective January 1, 2017, to the designated program areas for staff to administer as set out in Appendix 2;
- c. Provide at least the same level of funding in 2017 as was provided in 2015 and 2016, through the receiving program areas to the organizations receiving ongoing funding under the Grants to Community Organization program and the EDP Grants Program as shown in Appendix 1;
- d. Conduct reviews during 2017, through the receiving program areas, of all of the funded organizations with such reviews to determine:
 - i. The extent to which each of the organization's programs and services directly support the Region's 2015-2018 Strategic Objectives,
 - ii. Whether or not the organization(s) should continue to receive Regional funding support in future years (beyond 2017),
 - iii. If the form of funding provided to the organization(s) should be changed to a purchase of service agreement or other funding form;
- e. Direct the receiving program areas to report back to Administration and Finance Committee by September 1, 2017 on the results of these reviews including recommendations for any changes to the level or form of funding for these organizations;
- f. Rescind the Region's current Policy on Grants to Community Organizations and Policy on Financial Assistance For Events Having an Economic Benefit to The Region;

And that the Ad Hoc Working Group on Grants to Community Organizations report back to Administration and Finance Committee in Fall, 2016 on a framework for a new Community Innovation Grants program and any other outstanding matters relating to grants as described in this report.

Carried

2125893

Information/Correspondence

S. Strickland inquired about the status of the Tracking List item regarding options for destination marketing fees. Rob Horne, Commissioner, Planning, Development and Legislative Services, advised that staff will provide an update at a future meeting.

Council Enquiries and Requests for Information Tracking List was received for information.

Other Business**Discussion on Upcoming Taxi By-law Meetings**

J. Mitchell, Chair, Licensing and Hearings Committee, thanked staff for the efforts to date on this matter. She advised that a draft by-law will be presented at the Public Input meeting scheduled for June 8th but that a final by-law will be presented for approval at a future date. She stated that a high volume of delegations are anticipated for the June 8th meeting and she proposed options for by-law approval timelines and meeting dates, noting her absence in June.

The Committee discussed meeting date preferences and requested that the Clerk's Office conduct a poll of the Councillors to determine dates when both J. Mitchell and a majority of Regional Councillors will be available to attend.

Staff advised that any delegations to previous taxi by-law public input meetings will be allowed to speak during the June 8th meeting and cautioned against setting a subsequent meeting during the June 14th Committee day as it's expected that each Standing Committee will have full agendas prior to the summer break.

Next Meeting – May 24, 2016**Motion to go Into Closed Session**

Moved by S. Foxton

Seconded by K. Redman

That a closed meeting of the Administration and Finance Committee be held on Tuesday, May 3, 2016 immediately following the Administration and Finance Committee in the Waterloo County Room in accordance with Section 239 of the "Municipal Act, 2001", for the purposes of considering the following subject matters:

- a) receiving of advice that is subject to solicitor-client privilege related to legal liabilities
- b) labour relations

Carried

Adjourn

Moved by K. Redman

Seconded by H. Jowett

That the meeting adjourn at 9:56 a.m.

Carried

Committee Chair, S. Strickland

Committee Clerk, S. Natolochny