Regional Municipality of Waterloo
Administration and Finance Committee
Minutes

Tuesday, October 4, 2016
11:28 a.m.
Regional Council Chamber
150 Frederick Street, Kitchener


Members absent: B. Vrbanovic

Declarations of Pecuniary Interest under the “Municipal Conflict of Interest Act”

None declared

Presentations

Mary Jane Patterson, Executive Director, and Dave Blake, Business Development and Energy Services Manager, REEP Green Solutions, addressed the Committee with updates and highlights of the organization’s Annual Report; copies of the Annual Report were distributed to the Committee members. A copy of the presentation is appended to the original minutes.

M. J. Patterson thanked Regional Council for its continued financial support of the services and programs offered by REEP. She gave an overview of the new strategic plan for 2016-2018.
D. Blake provided a summary of local initiatives including the Home Reno Rebate program; the Home Energy Coach pilot; the water conservation audits; and the climate change forum.

M. J. Patterson gave an overview of REEP’s involvement with rain smart neighbourhoods, noting the funding sources and collaborative partnerships with local municipalities, including the Region.

D. Blake highlighted the service revenues in the financial statements as being more than 50% of total revenue and the anticipated funding reductions from senior levels of government in 2017.

The Committee inquired about causes of the reduction in revenues for services and commented on the opportunities for increasing public awareness of the available programs. D. Blake advised the Committee of the awareness campaign being planned and agreed that other promotional options are worth consideration.

**Request to Remove Items from Consent Agenda**

D. Craig requested that COR-FSD-16-21, Provincially Mandated Program Funding be removed from the Consent Agenda.

Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer, responded to questions about estimates for programs that are not being supported through provincial funding, noting that the estimates are not readily available. D. Craig acknowledged staff’s effort in preparing the report and extended his appreciation for the information provided.

**Motion to Approve Items or Receive for Information**

Moved by K. Redman

Seconded by L. Armstrong

That the following item be received for information:


  Carried

Moved by K. Redman

Seconded by L. Armstrong

2241358
That the following item be received for information:

**COR-FSD-16-21**, Provincially Mandated Program Funding

Carried

**Regular Agenda Resumes**

**Reports**

**COR-FSD-16-20**, 2017 Budget Public Engagement Strategy

Received for Information

**CC-16-02**, Community Innovation Grants Program and Framework and Capital Grants Framework

Moved by H. Jowett

Seconded by J. Mitchell

That the Regional Municipality of Waterloo take the following actions in relation to the proposed Community Innovation Grants Program as described in Report CC-16-02, dated October 4, 2016:

a. Approve in principle the establishment of a Community Innovation Grants Program (CIG);

b. Approve the attached “Community Innovation Grants Framework” as set out in Appendix 1;

c. Approve the preparation of a budget issue paper for the Community Innovation Grants Program, for consideration during the 2017 budget process;

d. Approve Healthy, Safe & Inclusive Communities as the Strategic Plan Focus Area for the first year of the CIG program, subject to 2017 budget approval;

And that the Regional Municipality of Waterloo take the following actions in relation to the Capital Grants Framework as described in Report CC-16-02, dated October 4, 2016:

a. Approve the recommended approach to Capital Grants;

b. Approve the attached “Capital Grants Framework” as set out in Appendix 2.

Carried

**Information/Correspondence**

2241358
Council Enquiries and Requests for Information Tracking List was received for information; the noted item will be removed since the report was presented at this meeting.

**Next Meeting – November 1, 2016**

**Adjourn**

Moved by H. Jowett

Seconded by S. Foxton

That the meeting adjourn at 11:47 a.m.

Carried

**Committee Chair**, S. Strickland

**Committee Clerk**, S. Natolochny
HELPING WATERLOO REGION LIVE SUSTAINABLY
REEP Green Solutions is an environmental charity that helps people live sustainably.

Our primary focus is on programs that address climate change:
- residential energy and water efficiency
- storm water management.

Many of our programs and services are delivered as a social enterprise.
Thank you to our core funders

Additional funding from:
- Contracts
- Grants
- Client fees
- Donors
New Strategic Plan 2016 - 18

**SHOW**

Implement sustainable living solutions for clients to help them overcome barriers to action.

**DO**

**CONNECT**

Think and act as an environmental charity.

**BUILD SUPPORT**
### Greenhouse Gas Reductions (tonnes)

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<th></th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
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<td>Region of Waterloo</td>
<td>100</td>
<td>66</td>
<td>28</td>
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### Economic Impact

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<th>2014</th>
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<th>2016</th>
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<tbody>
<tr>
<td>Region of Waterloo</td>
<td>$383,000</td>
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HOME ENERGY COACH

Now available as fee-for-service
WATER CONSERVATION
RAIN SMART NEIGHBOURHOODS
REEP Green Solutions addresses these Region of Waterloo focus areas:

- Thriving Economy
- Environment and Sustainable Growth
- Healthy, Safe and Inclusive Communities

through:

- Home energy retrofits
- Water efficiency upgrades
- Stormwater improvements
- More viable and affordable housing stock
- Energy security, greenhouse gas reductions
2015 - 16 FINANCIAL REPORT

Revenue Sources

- Fee for Service: 55%
- Federal Funding: 18%
- Provincial Funding: 7%
- Local Funding: 19%
- Donations and Other Income: 1%

Total: $683,324
HELPING YOU LIVE SUSTAINABLY

reepgreen.ca
519-744-9799