Regional Municipality of Waterloo
Administration and Finance Committee
Minutes

Tuesday, May 27, 2014
10:51 a.m.
Regional Council Chamber
150 Frederick Street, Kitchener

Present were: Chair T. Galloway, L. Armstrong, J. Brewer, T. Cowan, D. Craig, J. Haalboom, R. Kelterborn, G. Lorentz*, C. Millar, J. Mitchell, K. Seiling, S. Strickland*, J. Wideman and C. Zehr

Members Absent: R. Deutschmann and B. Halloran

Declarations of Pecuniary Interest under “The Municipal Conflict of Interest Act”

None declared

Presentations

a) David Marskell, THEMUSEUM, Re: Annual Update on Activities

D. Marskell, Chief Executive Officer, provided an update of the recent activities at THEMUSEUM; a copy of his presentation is appended to the original minutes. He gave highlights of the exhibits featured over the past year and noted the varied partnerships established in the community. He stated that a branding guide has been created featuring activities and events from the past 7 years; copies were distributed to members of the Committee. He thanked Regional Council for its continued support.

* G. Lorentz and S. Strickland joined the meeting at 10:56 a.m.

The Committee commended THEMUSEUM for its programming and commitment to offering cultural events and exhibits to local residents. D. Marskell responded to Committee questions about future programming, the provision of a future update report on the organization’s financial status, and the allocation of free admission for social service programs. He advised that THEMUSEUM has a partnership with Sun Life
Financial to give away free admission passes to Regional Social Services benefits participants and their families.

Request to Remove Items from Consent Agenda

There were no requests to remove items from the Consent agenda.

In response to a Committee member’s request to hear the staff presentation related to report F-14-065, 2014 Development Charges Review, T. Galloway advised that staff are prepared with a presentation but he cautioned the Committee not to prejudice the statutory process. He reminded the Committee that a public input meeting will be held on June 4, 2014 and that the opportunity for Committee debate will take place on June 17, 2014 when a post-public input report is presented to the Committee.

Thomas Schmidt, Commissioner, Transportation and Environmental Services, responded to a Committee inquiry about contracting services for the ice storm clean-up by stating that Regional staff provided the clean up services on Regional roads. He summarized some of the costs associated with the ice storm clean up.

Motion to Approve Items or Receive for Information

Moved by K. Seiling
Seconded by T. Cowan

That the following items be approved:

- That the minutes of the Audit Committee meeting held May 7, 2014 by approved.
- That the Regional Municipality of Waterloo approve the Consolidated Financial Statements, the Sinking Fund Financial Statements, and the Trust Fund Financial Statements, all for the fiscal year ending December 31, 2013. [F-14-059]
- That the Regional Municipality of Waterloo submit an application for financial assistance under the Ontario Ice Storm Assistance Program for damage that occurred during the December 2013 storm;
  
  And That Council delegate authority to the Region’s Chief Financial Officer/Treasurer to submit claims on behalf of the Regional Municipality of Waterloo. [CA-EM-14-001]
- That the Regional Municipality of Waterloo pass a by-law to authorize the Regional Chair and Regional Clerk to execute the Municipal Funding Agreement for the Transfer of Federal Gas Tax Revenues between the Association of Municipalities of Ontario (AMO) and the Region of Waterloo, as attached to Report F-14-063 as Appendix B, setting out the terms and conditions for the use of federal gas tax revenues to be transferred to the Region of Waterloo.
That the Regional Municipality of Waterloo approve the following options for the 2014 Property Tax Capping Program:

a. Establish the annual limit on tax increases for properties in the commercial, industrial and multi-residential classes at the greater of; ten percent (10%) of the previous year’s annualized capped taxes, or 5% of the previous year’s current value assessment (CVA) taxes;

b. Establish thresholds for properties in the commercial, industrial and multi-residential classes such that if the taxes on the property calculated under the capping program are within $250 of the current value assessment (CVA) taxes, the CVA taxes will apply;

c. Exclude properties in the commercial, industrial and multi-residential classes that were at their current value assessment taxes in 2013 from the 2014 capping and claw back program;

d. Exclude properties in the commercial, industrial and multi-residential classes that were subject to a claw back in 2013 from becoming a capped property in 2014;

e. Fund the limits on tax increases for 2014 for the commercial, industrial and multi-residential classes by limiting 2014 tax decreases for properties in the same class.

And that the required by-laws to establish the options for the 2014 Property Tax Capping Program and to establish the 2014 claw back percentages for the commercial, industrial and multi-residential classes be included on Regional Council agendas in June 2014;

And further that the Area Municipalities be notified accordingly. [F-14-064]

That the Regional Municipality of Waterloo declare the following properties surplus:

(a) 533 Queen Street South described as Part Lots 322, 323 and 324, Municipal Compiled Plan of Subdivision of Lot 17, German Company Tract, City of Kitchener, Regional Municipality of Waterloo, being Part 2, on Reference Plan 58R-16727, part of PIN 22498-0301 (LT);

(b) 176 Benton Street and 180 Benton Street described as Part Lot 5, Plan 397, City of Kitchener, Regional Municipality of Waterloo, being Parts 1, 2 and 3, on Reference Plan 58R-16135, PIN 22499-0018 (LT); and

(c) 152 Benton Street, 156 Benton Street and vacant parcel of land on south-west corner of Benton Street and Courtland Avenue described as Part Lots 6, 10 and 11, Plan 397, City of Kitchener, Regional Municipality of Waterloo, being Parts 5, 6 and 7, on Reference Plan 58R-16135, PIN 22499-0551 (LT);
And approve a sale process utilizing the local multiple listing service by listing the properties with real estate broker(s), with reserve bid at appraised value, and pursuant to the Region’s property disposition by-law;


And that the following items be accepted for information:

- CR-14-001/ CA-HR-14-007/F-14-060, Shared Services Initiative - Region of Waterloo/ Waterloo Regional Police Services
- F-14-066, Periodic Financial Report for the Four Months Ended April 30, 2014
- F-14-065, 2014 Development Charges Review

Carried

Regular Agenda Resumes

Information/Correspondence

a) Council Enquiries and Requests for Information Tracking List was received for information.

Next Meeting – June 17, 2014

Motion to Go Into Closed Session

Moved by K. Seiling

Seconded by C. Millar

That a closed meeting of the Community Services, Planning and Works and Administration and Finance Committees be held on Tuesday, May 27, 2014 at 11:00 a.m. in the Waterloo County Room in accordance with Section 239 of the “Municipal Act, 2001”, for the purposes of considering the following subject matters:

a) receiving of legal advice subject to solicitor-client privilege and proposed or pending acquisition of land in the Cities of Cambridge and Kitchener

b) receiving of legal advice subject to solicitor-client privilege, proposed or pending litigation and labour relations related to a matter before an administrative tribunal

c) receiving of legal advice subject to solicitor-client privilege and proposed or pending litigation related to an agreement

d) receiving of legal advice subject to solicitor-client privilege related to an agreement
e) receiving of legal advice subject to solicitor-client privilege and proposed or pending litigation related to a matter before an administrative tribunal

f) receiving of legal advice subject to solicitor-client privilege and proposed or pending litigation related to an agreement

g) proposed or pending acquisition of land in the City of Kitchener

h) proposed or pending acquisition of land in the City of Kitchener

Carried

Adjourn

The meeting adjourned at 11:09 a.m.

Committee Chair, T. Galloway

Committee Clerk, S. Natolochny
High School Confidential & Pop the Gator Reunion
A Russian Accent
Sex Dialogues
Engaging High School Students
1st Annual MERGE
400+ Grade 4 Students for Medieval Week
An Evening with Roberto Alomar
Collaborations and Partnerships with and across the Region

- Joint marketing initiatives / cross promotions with the Waterloo Region Museum
- Canada Day event at Columbia Lake
- Summer Lights Festival June 21st
- CIGI and Perimeter Institute partnerships
- Displays and special event participation at Conestoga Mall and Fairview Mall
- Marketing and tourism packaging with RTO4
- Special days at THEMUSEUM to welcome townships across the Region of Waterloo
- University of Waterloo
- Wilfrid Laurier University
- Conestoga College
- Donate $10,000 in free passes to the Region of Waterloo Social Service workers
- Commissioner of Public Health and Medical Officer of Health, Dr. Liana Nolan
- Participating in the Send ‘em Off Smiling fundraising event
- Participated at *the artworks project* at the Waterloo Region Museum
- Thousands of school visits
- Thousands of residents and tourists to downtown Kitchener
Unwrapping Egypt from Egypt
Thank you for your support

• While we are woefully underfunded compared to other museums in this region and across Canada we appreciate the Region’s support.

• We are on our feet swinging and are determined to awe, inspire and enlighten this community!

• Thank you.