



Regional Municipality of Waterloo
Administration and Finance Committee
Minutes

Tuesday, August 12, 2014

10:42 a.m.

Regional Council Chamber

150 Frederick Street, Kitchener

Present were: Chair T. Galloway, L. Armstrong, J. Brewer, T. Cowan, R. Deutschmann, J. Haalboom, B. Halloran, R. Kelterborn, G. Lorentz, J. Mitchell, K. Seiling*, S. Strickland, J. Wideman and C. Zehr

Members absent: D. Craig and C. Millar

Declarations of Pecuniary Interest under “The Municipal Conflict of Interest Act”

None declared.

Delegations

- a) Mary Ann Wasilka, Kitchener, addressed the Committee regarding the Public Process for the Regional Development Charges Review. She summarized the challenges she faced in attending the public input meetings earlier this year, identifying not having internet access and lack of lead time as the primary obstacles. The Committee offered options and noted the value of input from members of the public.

* K. Seiling joined the meeting at 10:50 a.m.

T. Galloway noted that the process for receiving Development Charges policy public input will be reviewed by staff. He stated that there will likely be more notice given and an improved process for community engagement for the next Development Charges by-law review.

Gary Sosnoski, Commissioner, Corporate Resources, responded to the issue of staff processes for advising members of the public when issues are coming forward to a meeting; he asked Stevie Natolochny, Council/Committee Support Specialist, to provide additional details on any processes currently in place. S. Natolochny stated that public input meeting sign-in sheets are a common tool for members of the public to request updates on a particular issue. She also suggested that the Committee agendas have Tracking Lists attached to advise when issues will be discussed at future meetings.

Request to Remove Items from Consent Agenda

There were no requests to remove items from the Consent agenda.

Motion to Approve Items or Receive for Information

Moved by C. Zehr

Seconded by J. Mitchell

That the following items be approved:

- That the minutes of the Audit Committee meeting held July 14, 2014 be approved.
- That the Regional Municipality of Waterloo approve a pre-budget expenditure not to exceed \$2,834,000 for the purchase of 27 vehicles and equipment to replace those listed in Appendix A of report CR-FM-14-012 dated August 12, 2014, and which are scheduled for replacement in 2015 in the Ten Year Capital Plans, with funding from the appropriate vehicle/equipment reserves.
- That The Regional Municipality of Waterloo enter into a renewal agreement for each of (a) the “Safer Communities – 1,000 Officers Partnership Programme”; and (b) the Community Partnerships Programme with Her Majesty the Queen in Right of Ontario by the Minister of Community Safety and Correctional Services for a two year term effective April 1, 2014 and ending March 31, 2016 as described in Report CR-RS-14-058 dated August 12, 2014.

And that the following items be accepted for information:

- F-14-096, 2015 Budget Process and Timetable
- F-14-094, 2014 Regional Volunteer Tax Clinics
- F-14-095, Quarterly Summary of Tenders/ Quotes, Requests for Proposals and Consultant Selections Approved by the Chief Administrative Officer
- F-14-097, 2014–15 Provincial Budget

Carried

Regular Agenda Resumes

Reports

a) F-14-098, 2014 Fall Debenture Issue Authority and Delegation By-law

Moved by C. Zehr

Seconded by R. Kelterborn

That the Regional Municipality of Waterloo take the following action regarding the proposed 2014 fall debenture issue:

- a) Approve a fall 2014 debenture issue for Regional and Area Municipal purposes in an amount not to exceed \$71,456,000 for a term not to exceed 20 years with all-in rates not to exceed 3.75% for 10 year debentures and 4.75% for 20 year debentures as described in report F-14-098 dated August 12, 2014.
- b) Authorize the issuance of debentures in an amount not to exceed \$23.0 million for a term not to exceed 20 years for the growth related portion of Kitchener and Waterloo Wastewater Treatment Plants with the associated debenture servicing costs funded from the Wastewater Development Charge Reserve Fund.
- c) Pass a by-law to delegate authority to the outgoing Council to approve the required debenture by-laws following the launch of the fall debenture issue per the attached Appendix "A" to report F-14-098 dated August 12, 2014.

Carried

b) CA-14-008/P-14-083, Strengthening Our Economy – Waterloo Region Economic Development Implementation Update

Mike Murray, Chief Administrative Officer, provided summary remarks and advised that all Area Municipal Councils have endorsed a similar motion of support. He thanked the stakeholders involved in establishing the strategy and acknowledged the efforts of Brooke Lambert, Principal Planner.

The Committee members thanked M. Murray and others involved in the initiative and confirmed the support for this initiative from the Area Municipalities. The board governance model was also discussed and staff were directed to consider including political representation on the board and to provide an update in a future staff report.

J. Haalboom stated that she supports strengthening the local economy but requested that she be noted as opposed to this strategy, citing her concerns about creating additional bureaucracy.

G. Lorentz requested a recorded vote.

M. Murray confirmed that the steering committee will reconsider the governance model and he commented that oversight and accountability will be the key to the success of this initiative.

Moved by C. Zehr

Seconded by R. Deutschmann

That the Region of Waterloo approve in principle the Waterloo Region Economic Development Strategy and the creation of the Waterloo Region Economic Development Corporation (WREDC) as described in Report No. CA-14-008/P-14-083, dated August 12, 2014;

And that staff be directed to continue to work with the Area Municipalities to develop associated implementation and transition plans with a target WREDC commencement date of January 2016, subject to Council approval of the future implementation and transition process.

Carried

Yeas: L. Armstrong, J. Brewer, T. Cowan, R. Deutschmann, T. Galloway, B. Halloran, R. Kelterborn, G. Lorentz, J. Mitchell, K. Seiling, S. Strickland, J. Wideman, and C. Zehr

Nays: J. Haalboom

Information/Correspondence

a) Council Enquiries and Requests for Information Tracking List was received for information.

Other Business

J. Haalboom requested that staff prepare a report with details about the Creative Enterprise Initiative, including outreach activities with local groups and businesses; fundraising efforts and outcomes; and, presentations given. M. Murray agreed that staff will prepare a report for a future Committee meeting.

Next Meeting – September 9, 2014

Motion to Go Into Closed Session

An additional item, 9 k), was added to the closed motion.

Moved by T. Cowan

Seconded by B. Halloran

That a closed meeting of the Planning and Works, Administration and Finance and Community Services Committees be held on Tuesday, August 12, 2014 at 11:00 a.m. in

the Waterloo County Room in accordance with Section 239 of the “Municipal Act, 2001”, for the purposes of considering the following subject matters:

- a) proposed or pending acquisition of land in the City of Cambridge
- b) receiving of legal advice subject to solicitor-client privilege and proposed or pending litigation related to a matter before an administrative tribunal
- c) receiving of legal advice subject to solicitor-client privilege and proposed or pending litigation related to a matter before an administrative tribunal
- d) proposed or pending acquisition of land in the City of Kitchener
- e) receiving of legal advice subject to solicitor-client privilege and proposed or pending litigation related to an agreement
- f) receiving of legal advice subject to solicitor-client privilege and proposed or pending litigation related to an agreement
- g) receiving of legal advice subject to solicitor-client privilege, proposed or pending litigation and labour relations related to a matter before an administrative tribunal
- h) proposed or pending disposition of land in the City of Waterloo
- i) personal matters about identifiable individuals related to committee appointments
- j) personal matters about identifiable individuals related to committee appointments
- k) receiving of legal advice subject to solicitor-client privilege and personal matters about identifiable individuals

Carried

Adjourn

The meeting adjourned at 11:32 a.m.

Committee Chair, T. Galloway

Committee Clerk, S. Natolochny