Regional Municipality of Waterloo
Administration and Finance Committee
Minutes

Tuesday, September 30, 2014
10:15 a.m.
Regional Council Chamber
150 Frederick Street, Kitchener

Present were: Chair T. Galloway, L. Armstrong, T. Cowan*, D. Craig, R. Deutschmann, J. Haalboom, B. Halloran, R. Kelterborn, G. Lorentz, C. Millar, J. Mitchell, K. Seiling and J. Wideman

Members absent: J. Brewer, S. Strickland and C. Zehr

Declarations of Pecuniary Interest under “The Municipal Conflict of Interest Act”

None declared.

Motion to Reconvene Into Open Session

Moved by J. Wideman

Seconded by L. Armstrong

That the meeting reconvene into open session.

Carried

Presentations

a) Mary Jane Patterson, Executive Director, and Dave Blake, Business Development Manager, REEP Green Solutions, provided a presentation to the Committee regarding the Annual Report; a copy of the presentation is appended to the original minutes.
The presentation provided an overview of the organization’s community impact in the past fiscal year and since its inception 15 years ago. Activities summarized included the Climate Action Plan; the Rain program; the Home Energy Efficiency initiative; and, innovative financing programs for homeowners. It was stated that all eligible affordable housing units have had energy efficiency audits.

The presentation highlighted the LEED Platinum certification of the REEP house. The Committee was advised that the installation of solar panels is planned for later this week and that the house has been the site of numerous public tours and open houses.

An overview of the Energy Outreach Program was given and it was stated that October 29th will be first date of the fall workshop series. A summary five-year financial report was presented.

M. Patterson thanked Regional Councillors for the continued long-term support of the organization and invited all to attend the planned 15th anniversary celebration on November 4, 2014.

T. Galloway congratulated REEP on its 15 years of operation and the acquired LEED designation. He noted the Region’s new Water Efficiency Master Plan and encouraged REEP to take advantage of some of the programs.

In response to Committee comments about the growing concern related to flooded residential basements, M. Patterson advised that a program has been offered in the past and had been funded by the cities of Kitchener and Waterloo.

Reports

a) CA-14-012, Strategic Plan Update

Mike Murray, Chief Administrative Officer, gave summary comments about the progress report for the 2011-2014 strategic plan, stating that staff have used the plan to guide corporate priorities. He stated that staff particularly focused on two issues, as requested by Council: economic development and improved train service between the Region and Toronto.

He stated that over the past four years, the Region has had significant accomplishments including: greenhouse gas reductions; waste reduction and water efficiency; the Brownfields incentives program; construction of Light Rail Transit (LRT); Grand River Transit improvements; the creation of more affordable housing units; harm reduction programs; and, Emergency Medical Services (EMS) improvements.

He elaborated on the increased focus on service excellence, specifically the Service First Call Centre; the continued focus on the efficiency and value for tax dollars, noting
more than $10 million in base budget reductions over the last 4 years; and, the upcoming Service Review.

In closing, he stated that as a result of the Region’s accomplishments, it has received numerous external awards and recognition. He thanked Council for its leadership and to staff, especially Lorie Fioze, Manager, Strategic Planning and Strategic Initiatives, for her coordination of the 2011-2014 Strategic Plan.

* T. Cowan left the meeting at 10:39 a.m.

The Committee extended its appreciation to M. Murray and all staff involved in the strategic plan activities. Special recognition was given to the initiatives encouraging residents to reduce water consumption. The Committee discussed opportunities for sharing the Region’s accomplishments with the public. M. Murray noted the plans for the next strategic planning document.

* T. Cowan returned to the meeting at 10:47 a.m.

The Committee discussed concerns with traffic congestion along major corridors and area highways and the need to encourage senior levels of government to take action.

The report was received for information.

**Information/Correspondence**

a) Council Enquiries and Requests for Information Tracking List was received for information.

**Next Meeting – November 4, 2014**

**Adjourn**

Moved by B. Halloran

Seconded by T. Cowan

That the meeting adjourn at 10:57 a.m.

Carried

**Committee Chair**, T. Galloway

**Committee Clerk**, S. Natolochny
2013-2014 Annual Report

We’re Taking Action On Climate Change
REEP Green Solutions

- An environmental charity and social enterprise
- Serving Waterloo Region since 1999
- Focusing on energy and water sustainability.

**Our mission:** Working together to make sustainability the norm.

**Funding:** Local partners, contracts, grants and client fees.

These core funders make all of the results in this report possible:
13,430 People

engaged at events, presentations, festivals, seminars, workshops, home visits and door-to-door conversations.

504 Tonnes

of CO2 emissions reduced through home energy retrofits in Waterloo Region homes.

553,664 m³

of stormwater volume diverted from the Grand River and area waterways as measured by the Kitchener and Waterloo Stormwater Credit Program (2013 only).

Our Vision: We believe that by acting today, we can leave our children a community that is more resilient, vibrant, caring and sustainable.
Waterloo Region Greenhouse Gas Reduction

2020 Target:

842,148 Tonnes

Kick-off event: Thursday Nov. 13 at THEMUSEUM
RAIN: an ecological approach to stormwater management

Engaged through:
- 16 Workshops
- 256 RAIN Home Visits
- 758 Door-to-door Conversations
- Community Events & Presentations (Residential & Non-Residential)

5,219 People

Non-Residential Demonstration Sites

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<table>
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<tbody>
<tr>
<td>4</td>
<td>sites completed in 2013</td>
</tr>
<tr>
<td>4</td>
<td>sites planned for 2014</td>
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Home Energy Efficiency

EnerGuide Home Evaluations

14,000

EnerGuide Evaluations since 1999

21,000 Tonnes

of CO2 reduced since 1999

"We are exceptionally pleased with the results [of our EnerGuide Home Evaluation]: the home feels totally different than it did before. In addition to being a more uniform temperature throughout, it is so much quieter and more comfortable to live in. We will track our reduced energy costs with great satisfaction."

Dianne & Bill Ratcliffe, Waterloo, 2014
Home Energy Efficiency

Encouraging More Retrofits

Engaging Employees

Innovative Financing

Rebates and Incentives

Green Solutions
# Home Energy Efficiency

## Reducing the Energy Burden

- **3,661** Home Energy Audits Completed
- **2,059,656 kWh** of Electricity Saved in Fiscal Year 2013-2014

### Energy Equivalencies

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<thead>
<tr>
<th>Number</th>
<th>Description</th>
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<tbody>
<tr>
<td>215</td>
<td>Number of Homes taken off the grid</td>
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<tr>
<td>413</td>
<td>Tonnes of GHGs</td>
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**Green Solutions**
REEP House for Sustainable Living
LEED Platinum Certified!

941 Visitors

28.5 Tonnes of CO2 Reduced in 2013-2014

“The REEP house has been a big inspiration for what we can do with our home. We waterproofed our basement with new drainage around the outside and new insulation in the interior. Much of the materials and methods that we used are based on ideas that we learned from REEP.”
Bronwyn Addico, Waterloo, 2014

REEP House Activity

78
Open Houses and Tours

12
Public Events and Workshops
Community Outreach

Energy Outreach Program

> 40 events

> 3000 people
## 5 Year Financial Report

<table>
<thead>
<tr>
<th>Year</th>
<th>Income</th>
<th>Expense</th>
<th>Balance</th>
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<tr>
<td>Actual Calendar Year 2011</td>
<td>$962,870</td>
<td>$912,156</td>
<td>$50,714</td>
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<tr>
<td>Actual Calendar Year 2012</td>
<td>$940,045</td>
<td>$919,388</td>
<td>$20,657</td>
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</table>
| **Actual Jan 1 – Mar 31, 2013***<sup>1</sup>  
(3-month transition to new fiscal year) | $240,791    | $234,035    | $6,756      |
| Actual Fiscal Year 2014                    | $1,394,942  | $1,176,228  | $218,714    |
| (Apr 1/13 – Mar 31/14)                    |             |             |             |
| Projected Fiscal Year 2015                 | $737,886    | $856,545    | -$118,659   |
| (Apr 1/14 – Mar 31/15)                    |             |             |             |
| Budget Fiscal Year 2016                    | $412,900    | $590,241    | -$177,341   |
| (Apr 1/15 – Mar 31/16)                    |             |             |             |
| Cumulative 5 Years                         | $4,689,434  | $4,688,593  | $841        |
15th Anniversary Celebration and Awards

Tuesday, November 4
7 - 9 p.m.
Victoria Park Pavilion

Join us to celebrate 15 years of citizen action!

Featuring awards for:
• home energy upgrades
• home and business stormwater upgrades
Working together to make sustainability the norm

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