



REGIONAL MUNICIPALITY OF WATERLOO LIBRARY COMMITTEE MINUTES

Tuesday, March 20, 2012
12:40 p.m.
Waterloo County Room
150 Frederick Street, Kitchener, Ontario

Present were: Chair T. Cowan, R. Deutschmann and R. Kelterborn

Members Absent: L. Armstrong

Also present: L. Bish, K. Elgie, K. Fletcher, R. Horne and K. Seredynska

DECLARATIONS OF PECUNIARY INTEREST UNDER THE *MUNICIPAL CONFLICT OF INTEREST ACT*

None declared.

REPORTS

a) P-LIB-12-001, Region of Waterloo Library 2012 Budget Follow-up

Lucille Bish, Director, Community Services, provided a summary of the follow-up undertaken by staff in response to Committee direction during budget discussions. She stated that library branch staff were asked to submit their suggestions for improvements and she referred to the proposed improvements, as noted in a document provided to the Committee members in advance of the meeting. A copy of the proposed improvements is appended to the original minutes. She advised that there are sufficient funds in the capital budget to cover the estimated \$38,400 for the proposed expenditures.

MOVED by R. Deutschmann
SECONDED by R. Kelterborn

THAT the Regional Municipality of Waterloo approve an increase to Other Branch Furnishings in the Region of Waterloo Library Capital Budget, to include an additional \$38,400 in 2012, to be funded from the Library Capital Reserve Fund, as outlined in Report P-LIB-12-001, dated March 20, 2012.

CARRIED

L. Bish stated that the computer literacy training was well received in the branches last year and in response to Committee direction, staff have arranged to have a student research how to provide the service on a sustainable basis. A grant will cover the costs of the student participation. Staff are still developing options on how to best provide this service.

L. Bish suggested that the proposed branch hours and services review will provide direction for the next ten to fifteen years. In support of seeking the critical community input, staff have had preliminary discussions with Region of Waterloo Citizen Service staff who have a program and are able to conduct the public consultation components of the service review.

Kris Fletcher, Regional Clerk/Director, Council and Administrative Services, responded to a Committee inquiry about the mandate of the staff in this program area and the services that can be offered to the Regional libraries as they undertake a service review.

INFORMATION/CORRESPONDENCE

b) Memo - Region of Waterloo Library Operations Highlights: December 2011 to February 2012

L. Bish stated that in response to demand, Collection funds have shifted to increased e-book licenses. She responded to a Committee question regarding the costs and limitations for e-book licenses.

Received for information.

c) Information Updates from Federation of Ontario Public Libraries (FOPL)

L. Bish responded to a Committee inquiry related to capital infrastructure obligations and capital forecasts for library buildings, stating that Regional staff haven't yet worked with township staff on this matter since it's typically been left to the townships to manage their capital assets.

Katherine Seredynska, Manager, Public Services, advised that several branches have identified building needs and she agreed with the Committee that it would be mutually beneficial to have staff make presentations to these Councils about their plans.

Received for information.

OTHER BUSINESS

Rob Horne, Commissioner, Planning, Housing and Community Services, made a reference to comments made during the Community Services Committee meeting about mental health and access to services in North Dumfries. He also noted that initiatives of the Woolwich Community Health Centre related to physical and mental health could align well with new library programs and that both Community Health Centres should be consulted as part of any new library program development.

NEXT MEETING – May 29, 2012

ADJOURN

MOVED by R. Deutschmann
SECONDED by R. Kelterborn

THAT the meeting adjourn at 1:03 p.m.

CARRIED

COMMITTEE CHAIR, T. Cowan

COMMITTEE CLERK, S. Natolochny