



REGIONAL MUNICIPALITY OF WATERLOO CONSOLIDATED COUNCIL AGENDA

Thursday, August 25, 2011
Regular Meeting 7:00 p.m.
REGIONAL COUNCIL CHAMBER
150 Frederick Street, Kitchener, ON

* Denotes item(s) not part of original agenda

1. **MOMENT OF SILENCE**
2. **ROLL CALL**
3. **MOTION TO GO INTO CLOSED SESSION**
4. **MOTION TO RECONVENE IN OPEN SESSION**
5. **DECLARATION OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
6. **PRESENTATIONS**
7. **PETITIONS**
8. **DELEGATIONS**
9. **MINUTES OF PREVIOUS MEETINGS**
 - a) Closed Council – June 29, 2011
 - b) Council – June 29, 2011
 - c) Special Council – July 5, 2011
 - d) Community Services – August 16, 2011
 - e) Closed Committee - August 16, 2011
 - f) Administration & Finance – August 16, 2011
 - g) Planning & Works - August 16, 2011
10. **COMMUNICATIONS**
 - a) [Social Housing Services Corporation](#) (SHSC) re: SHSC Group Insurance Program 1
11. **MOTION TO GO INTO COMMITTEE OF THE WHOLE TO CONSIDER REPORTS**
12. **REPORTS**

Finance Reports

 - a) [F-11-059](#), T2011-124 Grand River Transit (GRT) Strasburg Road Facility Expansion-Chandler Drive Realignment and Site Preparation 3

- b) [F-11-060](#), T2011-125 Operation Centre Fuel Tank Removal and Replacement at 100 Maple Grove Rd., Cambridge, ON 5

Committee Reports

- a) [Community Services](#) - attached & marked SS-110816 7
- b) [Administration & Finance](#) - attached & marked FS-110816 9
 * [Closed Administration & Finance](#) - attached & marked CFS-110816 10
- c) [Planning & Works](#) - attached & marked PS-110816 11
 * [Planning & Works](#) - attached & marked CPS-110816 11A
- d) [Audit](#) – attached & marked PS-110825

Chief Administrative Officer

Regional Chair

Regional Clerk

- a) [CR-CLK-11-011](#), 2012 Schedule of Council/Committee Meetings 13
- b) [CR-CLK-11-014](#), Appointments to Waterloo Regional Heritage Foundation 15

13. OTHER MATTERS UNDER COMMITTEE OF THE WHOLE

14. MOTION FOR COMMITTEE OF THE WHOLE TO RISE AND COUNCIL RESUME

15. MOTION TO ADOPT PROCEEDINGS OF COMMITTEE OF THE WHOLE

16. MOTIONS

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS

19. OTHER BUSINESS

20. QUESTIONS

21. ENACTMENT OF BY-LAWS – FIRST, SECOND & THIRD READINGS

- a) A By-law to Amend By-law 11-015, A By-law to Establish Fees and Charges for the Regional Municipality of Waterloo (U-Pass)
- b) A By-law to Amend By-law 06-072, as amended, Being the Region's Traffic and Parking By-law (Reduce Speed Limit, Snyder's Road (Regional Road 1), Township of Wilmot and No Parking on Bleams Road (Regional Road 4), Township of Wilmot)
- c) A By-law to Confirm the Actions of Council – August 25, 2011

22. ADJOURN



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Toll Free: 1-866-268-4451
www.shscorp.ca

August 15, 2011

Dear Service Managers & Chief Administrative Officers:

We are writing to provide an update on recent developments with the SHSC Group Insurance Program. Recently, there have been questions and concerns raised about SHSC's legislated role in setting rules related to obtaining insurance from alternate brokers.

SHSC has heard these concerns. Therefore after careful consideration and discussions with provincial staff, the SHSC Board has arrived at a position that balances the flexibility desired by some with the need to sufficiently protect the housing assets of the whole group from financial or operational liability:

- **Providers who were granted alternate broker arrangements in 2010/2011 via SHSC's formal process will be able to apply and follow the same process in 2011/2012**
- **The sector-led Insurance Advisory Committee will play an expanded role in reviewing and assessing other requests for alternate insurance arrangements based on extenuating circumstances on a case-by-case basis**

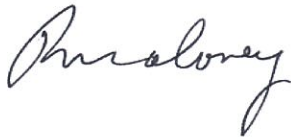
Given that the *Housing Services Act* will come into force in January 2012, SHSC will work with sector stakeholders in the next year towards re-defining the program management of insurance and possibly redesigning the program. The ultimate goal of this exercise will be to develop a sector-wide approach towards insurance that is consistent and sufficient in coverage, clear to all stakeholders, cost-effective and protects the needs of all providers covered by the legislation.

As a non-profit organization whose board is comprised of Service Manager and provider representatives from across Ontario, SHSC's primary objective is to protect the interests of the housing sector. The strength of SHSC's group insurance program to date has relied on representing and protecting Ontario's housing providers: the size of the group program has been a crucial factor in negotiating favourable premiums with insurers. It also helps SHSC in advancing recommendations to the Province and

supporting programs like tenant insurance (a business need originally identified by providers that protects both tenants and providers) that are in the interest of program participants.

We hope this clarifies matters. Should you require further details and/or have questions, please contact the SHSC Group Insurance Program directly at SHSCInsuranceProgram@shscorp.ca or 1.866.440.2492 (extension 215, 219 or 244).

Sincerely,



Roger Maloney
Chair, Social Housing Services Corporation



Lindsey Reed
CEO, Social Housing Services Corporation

**REGION OF WATERLOO****FINANCE DEPARTMENT
Procurement & Supply Services Division**

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: August 25, 2011 **FILE CODE:** F18-30

SUBJECT: **T2011-124 GRAND RIVER TRANSIT (GRT) STRASBURG ROAD FACILITY EXPANSION-CHANDLER DRIVE REALIGNMENT AND SITE PREPARATION**

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of G. Melo Excavating Limited for the relocation of Chandler Drive and site preparation work at GRT Strasburg Road in the amount of \$2,131,006.83 including all applicable taxes.

SUMMARY: Nil

REPORT:

Tenders were called for Grand River Transit (GRT) Strasburg Road Facility Expansion - Chandler Driver Realignment and Site Preparation work for 250 Strasburg Road in Kitchener. Advertisements for this tender were placed in the Record, the Daily Commercial News, and on the Region's website. Tenders were opened in the presence of K. Lane, B. Heyer and L. Wilson.

The following tenders were received:

G. Melo Excavating Ltd.	Cambridge, ON	\$2,131,006.83
E&E Seegmiller Ltd.	Kitchener, ON	\$2,189,547.89
Kieswetter Excavating	Heidelberg, ON	\$2,243,380.53
Steed & Evans	St. Clements, ON	\$2,245,818.50
VCG Verly Construction Group	Mississauga, ON	\$2,398,001.59
Capital Paving	Guelph, ON	\$2,482,721.21

The work of this contract includes road construction, construction of sanitary and storm sewers, watermains and water services for the newly aligned Chandler Drive from Woodfern Court to Strasburg Road. This contract will also include the removals of existing road and underground utilities under the existing Chandler Drive, road widening along Strasburg Road for a bus lay-by, new curb and sidewalk and excavation of unsuitable soil materials and replacement with engineered fill.

CORPORATE STRATEGIC PLAN:

The construction of the Grand River Transit Strasburg Road Facility Expansion will support Focus Area 5 of the Corporate Strategic Plan (Infrastructure) to provide high quality infrastructure and asset management to meet current needs and future growth.

The project also supports Focus Area 1 (Environmental Sustainability) to protect and enhance the Environment, as the bus maintenance building will be designed and constructed to meet the LEED® Canada Silver standard for environmental conservation and energy efficiency per Regional Council Policy.

FINANCIAL IMPLICATIONS: (includes HST)

Contract T2011-124	\$2,131,006.83
Consulting Services, Permits and Approvals	192,100.00
Regional Engineering and Internal Fees (not subject to HST)	<u>64,000.00</u>
	Sub-total \$2,387,106.83
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(231,073.07)</u>
	Total <u>\$2,156,033.76</u>

The total project budget for the years 2011-2015 is \$50,772,000 from the following budgets. The approved 2011 GRT Capital Budget and 10 Year Forecast includes \$46,482,000 (from 2011 to 2015) to be funded from development charges and debentures and an additional \$920,000 for garage hoist replacements to be funded from reserve funds. In addition, the 2011 approved Facilities Management Capital Program includes \$3,370,000 for a Regional Photo Voltaic project at this building. The budget cost for this roads portion was estimated at \$2,500,000. Based on the low tender result, the cost of this work for the roads project is \$368,993.00 under budget.

On May 31, 2011, the Region was informed that this project was successful on its funding application to the Federation of Canadian Municipalities (FCM) and Green Municipal Fund (GMF). The GRT project has been approved for a loan in the amount of up to \$7,500,000, combined with a grant in the amount of up to \$500,000 that will offset debentures.

The original tender for the building and the road works was cancelled due to non-compliant bids and as a result the Region decided to tender the Chandler Drive relocation and associated site preparation works in July 2011, followed by a building tender in October 2011.

The final date of acceptance for this tender is October 2, 2011.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: *C. Whitlock*, Director, Procurement & Supply Services

APPROVED BY: *L. Ryan*, Chief Financial Officer



REGION OF WATERLOO

**FINANCE DEPARTMENT
Procurement & Supply Services Division**

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: August 25, 2011 **FILE CODE:** F18-30

SUBJECT: **T2011-125 OPERATION CENTRE FUEL TANK REMOVAL AND REPLACEMENT
AT 100 MAPLE GROVE RD., CAMBRIDGE, ON**

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of Sax Construction Inc. for Operation Centre Fuel Tank Removal and Replacement at 100 Maple Grove Rd., Cambridge in the amount of \$285,664.00 including all applicable taxes;

AND THAT the Regional Municipality of Waterloo approve an increase in the project budget of \$36,994.04 for the cost of this contract to be funded by the Fuel System Equipment Reserve.

SUMMARY: Nil

REPORT:

Tenders were called for T2011-125 Operation Centre Fuel Tank Removal and Replacement at 100 Maple Grove Rd., Cambridge and were advertised in the Record and on the Region's website. The tenders were opened in the presence of R. Van Den Berg, D. Kester and J. McCarty.

The following tenders were received:

Sax Construction Inc.	Kitchener, ON	\$285,664.00
Dakon Construction Ltd.	Waterloo, ON	\$299,450.00

There were seven (7) bidders present at the mandatory meeting and two submitted bids. The other contractors that did not submit bids responded that they were unable to complete the work or were too busy.

In 1992, the Region installed, at its primary operations yard located at Maple Grove, Cambridge, a nest of three (3) underground fuel tanks constructed of a single-wall, fibreglass material. The original anticipated life span of these tanks was estimated to be 30 years. Police, EMS, Roads and various other Regional services use fuel from this location.

On August 11, 2010 as part of a maintenance inspection, the calibration of the regular fuel tank indicated a variance to our inventory reconciliation. A second test on September 13, 2010 failed a tank pressure test. In accordance with fuel safety regulation, the product (regular gas) was immediately removed, and vehicles were directed elsewhere. No fuel contamination was found at the fuel tank sites. The Region was served notice on October 1, 2010 by Technical Standards and Safety Authority (TSSA) that the defective tank had to be removed. As the defective tank for regular gas is centered between the two other tanks, it is not possible to remove one tank without the risk of damaging the other tanks. In addition, since the remaining tanks are almost 20 years old and susceptible to potential leakage, replacing all three (3) tanks will avoid costly future excavation.

CORPORATE STRATEGIC PLAN:

The work of this project meets Focus Area 1 of the Corporate Strategic Plan (Environmental Sustainability) to protect and enhance the environment.

FINANCIAL IMPLICATIONS:

Contract T2011-125	\$285,664.00
Ancillary Project Costs Including New Tanks	77,320.25
Consulting Fees	37,871.95
Contingency	20,000.00
Regional Engineering (not subject to HST)	<u>8,000.00</u>
	Sub-total \$428,856.20
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(41,862.16)</u>
	Total <u>\$386,994.04</u>

The approved Regional Accommodation Capital Budget includes funding of \$350,000 (\$338,000 in 2011 and \$12,000 in 2010) for fuel tank replacement at the OPS Centre (project 90113). To-date, a total of \$115,083.01 has been committed and spent. The overall remaining budget is not sufficient to cover the cost of this project. The budget overrun can be attributed to additional costs for environmental testing at the fuel site. There are sufficient funds in the Fuel System Equipment Reserve to accommodate the initial budget and the required budget increase of \$36,994.04 for this project.

The final date of acceptance for this tender is September 30, 2011.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: C. Whitlock, Director, Procurement & Supply Services

APPROVED BY: L. Ryan, Chief Financial Officer

**THE REGIONAL MUNICIPALITY OF WATERLOO
COMMUNITY SERVICES COMMITTEE**

Summary of Recommendations to Council

The Community Services Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo request that the Office of the Chief Medical Officer of Health of Ontario continue to stay abreast of the evolving science related to Lyme disease and continue providing Public Health Units with the latest evidence-based information and guidance to continuously improve provincial and local Lyme Disease Programs, pursuant to Report PH-11-038, dated August 16, 2011;

AND THAT a copy of this report be sent to the Chief Medical Officer of Health of Ontario.

2. THAT the Region of Waterloo endorse the "Put Food in the Budget" campaign, and request that the Provincial government introduce a \$100 Healthy Food Supplement for all adults on social assistance as a first step towards meeting basic needs;

AND THAT notification of the endorsement be forwarded to the Commission for the Review of Social Assistance in Ontario.

3. THAT the Regional Municipality of Waterloo approve the funding strategy for 2.0 Full Time Equivalent Public Health Nurses to support priority populations impacted by the determinants of health, as outlined in report PH-11-018;

AND THAT a 1.0 full time equivalent position be removed from the Public Health Department's cost shared complement effective January 1, 2012.

August 16, 2011

**THE REGIONAL MUNICIPALITY OF WATERLOO
ADMINISTRATION AND FINANCE COMMITTEE**

Summary of Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve the 2011-2014 Strategic Plan, particularly the Vision, Mission and Values and the 2011-2014 Focus Areas, Strategic Objectives and Priority Actions for the organization, excluding actions 3.1.1 and 3.1.2, as outlined in report CA-11-006.
2. THAT the Regional Municipality of Waterloo approve actions 3.1.1 and 3.1.2 contained within the 2011-2014 Strategic Plan, as outlined in report CA-11-006;

AND THAT strategic objective 3.1 and action 3.1.1 and 3.1.2 in the report be amended by removing "Rapid Transit" and adding "Light Rail Transit" in its place.
3. THAT the Regional Municipality of Waterloo approve the implementation of the Service First Call Centre as outlined in report CR-CLK-11-012.
4. THAT the Regional Municipality of Waterloo approve the dates for the 2012 budget process included within Report F-11-056 dated August 16, 2011.
5. THAT the Regional Municipality of Waterloo approve changes to employer-provided parking based on Option #3 in report F-11-057;

AND THAT staff be directed to prepare a report for Council on options for implementation of employer-provided parking for new staff, including timelines, costs, affected sites and impacts including an option or options for applying parking costs for all new employees irrespective of Canada Revenue Agency Fair Market Value assessments.

August 16, 2011

**THE REGIONAL MUNICIPALITY OF WATERLOO
ADMINISTRATION AND FINANCE COMMITTEE**

Summary of Closed Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve entering into a lease with Dundee Realex Holdings Limited Partnership of approximately 5,762 square feet at 50 Queen Street North, Kitchener subject to the general terms and conditions outlined in Report CR-FM-11- 017, dated August 16, 2011 and authorize the Commissioner of Corporate Resources to execute the Offer to Lease, the Lease and all related documentation on behalf of the Region, subject to such documentation being satisfactory to the Regional Solicitor.

August 16, 2011

**THE REGIONAL MUNICIPALITY OF WATERLOO
PLANNING AND WORKS COMMITTEE**

Summary of Recommendations to Council

The Planning and Works Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo amend Traffic and Parking By-law 06-072, as amended, to add to Schedule #1 "No Parking Anytime" on the south of Bleams Road (Regional Road 4) from 860 metres east of Queen Street (Regional Road 12) to 1060 metres east of Queen Street (Regional Road 12);

AND THAT there be a review after one year. [E-11-085]

2. THAT The Regional Municipality of Waterloo direct and authorize the Regional Solicitor to take the following actions with respect to the expropriation of lands for the road improvements to Trussler Road, in the City of Kitchener and the Township of Wilmot, in the Region of Waterloo as detailed in report CR-RS-11-052 dated August 16, 2011:

1. Complete application(s) to the Council of the Regional Municipality of Waterloo, as may be required from time to time, for approval to expropriate land, which is required for the road improvements to Trussler Road and described as follows:

Fee Simple Partial Taking:

- a) Part Lot 1, Concession 1, Block 'A', Township of Wilmot, being Part 1, on Reference Plan 58R-16917, PIN 22186-0234(LT) (1040 Huron Road)
- b) Part Lot 1, Concession 1, Block 'A', Township of Wilmot, being Part 2, on Reference Plan 58R-16917, PIN 22186-0233(LT) (1465 Trussler Road)
- c) Part Lot 1, Concession 1, Block 'A', Township of Wilmot, being Part 3, on Reference Plan 58R-16917, PIN 22186-0232(LT) (1359 Trussler Road)
- d) Part Lot 136, German Company Tract, City of Kitchener, being Part 5, on Reference Plan 58R-16917, PIN 22728-0010(LT) (1434 Trussler Road)
- e) Part Lot 135, German Company Tract, City of Kitchener, being Part 6, on Reference Plan 58R-16917, PIN 22728-0009(LT) (no municipal address)
- f) Part Lots 129, 133 & 134, German Company Tract, City of Kitchener, being Part 9, on Reference Plan 58R-16917, PIN 22728-0005(LT) (no municipal address)
- g) Part Lot 129, German Company Tract, City of Kitchener, being Part 11, on Reference Plan 58R-16917, PIN 22727-0022(LT) (808 Trussler Road)
- h) Part Lot 2, Concession 3, Block 'A', Township of Wilmot, being Part 1, on Reference Plan 58R-16920, PIN 22207-0377(LT) (2483 Trussler Road)

- i) Part Lot 13, Beasley's New Survey, City of Kitchener, being Part 2, on Reference Plan 58R-16920, PIN 22723-0015(LT) (2878 New Dundee Road)
 - j) Part Lot 15, South side of Huron Road, Plan 585 and Part Lot 149, German Company Tract, City of Kitchener, being Part 12, on Reference Plan 58R-16920, PIN 22723-0006(LT) (no municipal address)
 - k) Part Lot 1, Concession 2, Block 'A', Township of Wilmot, being Parts 13 and 14, on Reference Plan 58R-16920, PIN 22207-0025(LT) (1743 Trussler Road)
2. Serve notices of the above application(s) required by the Expropriations Act;
 3. Forward to the Chief Inquiry Officer any requests for a hearing that may be received;
 4. Attend, with appropriate Regional staff, at any hearing that may be scheduled;
 5. Discontinue expropriation proceedings or any part thereof, in respect of the above described lands, or any part thereof, upon the registration on title of the required documentation to complete a transaction whereby the required interests in the lands are conveyed; and
 6. Do all things necessary and proper to be done, and report thereon to Regional Council in due course.
3. THAT the Regional Municipality of Waterloo enter into a Consultant Services Agreement with McCormick Rankin Corporation of Kitchener, Ontario to provide consulting engineering services for a Class Environmental Assessment (EA), preliminary design, detailed design, contract administration and construction inspection for Weber Street Reconstruction, King Street to Blythwood Road and King Street Improvements from Weber Street to Highway 85 southbound ramp, City of Waterloo at an upset limit of \$268,796 plus applicable taxes for the Class EA, preliminary design and detailed design phases with contract administration and construction inspection to be paid on a time basis. [E-11-079]
 4. THAT the Regional Municipality of Waterloo enter into a Consultant Services Agreement with MTE Consultants Inc. of Kitchener, Ontario to provide consulting engineering services for Class Environmental Assessment (EA), preliminary design, detailed design, contract administration and construction inspection for Ottawa Street Reconstruction, Mill Street to Imperial Drive, City of Kitchener at an upset limit of \$183,388.75 plus applicable taxes for the Class EA, preliminary design and detailed design phases with contract administration and construction inspection to be paid on a time basis. [E-11-086]
 5. THAT the Regional Municipality of Waterloo enter into an Agreement for Professional Consulting Services with CIMA Canada Inc. of Kitchener, Ontario, to provide engineering services during the detailed design and construction phases of the Preston Wastewater Treatment Plant Anaerobic Digestion Upgrade in the City of Cambridge, at an upset fee limit of \$635,275 plus applicable taxes.[E-11-087]
 6. THAT the Regional Municipality of Waterloo offer free transit on the new Fischer-Hallman express bus route for the period Monday, September 5th, 2011 until Sunday, September 11th, 2011 and also on each Friday from September 16th, 2011 until Friday, December 30th, 2011. [E-11-088]

7. THAT the Regional Municipality of Waterloo encourage the Ministry of Transportation to make the appropriate legislative amendments to the *Highway Traffic Act* to enable road authorities to use the new Type 2 Pedestrian Crossover device. [E-11-059]
8. THAT the Regional Municipality of Waterloo amend Traffic and Parking By-law 06-072, as amended, to:
 - a. Remove from Schedule 18 Rates of Speed, 70 km/h Maximum Speed on Snyder's Road (Regional Road 1) from Nafziger Road (Regional Road 5) to 50 metres West of Brenneman Drive;
 - b. Add to Schedule 18 Rates of Speed, 60 km/h Maximum Speed on Snyder's Road (Regional Road 1) from Nafziger Road (Regional Road 5) to 50 metres West of Brenneman Drive;

in the Township of Wilmot as outlined in report E-11-084, dated August 16, 2011.

9. THAT the Regional Municipality of Waterloo approve the Biosolids Master Plan Update including its recommended actions as itemized in Report E-11-067, dated August 16, 2011;

AND THAT the Commissioner of Transportation and Environmental Services be authorized to issue the Notice of Completion, and to provide the Biosolids Master Plan Update Report for public review and comment for a 30-day period in accordance with the Municipal Class Environmental Assessment Process.

10. THAT the Region of Waterloo accept P-11-067, Monthly Report of Development Activity for June 2011, dated August 16, 2011.

August 16, 2011

**THE REGIONAL MUNICIPALITY OF WATERLOO
PLANNING AND WORKS COMMITTEE**

Summary of Closed Recommendations to Council

The Planning and Works Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo:
 - a) approve, enter into an Agreement for, and execute all documentation related to, the conveyance of a permanent easement for the maintenance of existing utilities over land described as Part Lot 32, German Company Tract, being Part, Reference Plan 58R-17186, in the Township of Woolwich to Bell Canada for \$1.00, pursuant to the Region's property disposition by-law and to the satisfaction of the Regional Solicitor; and
 - b) approve, enter into an Agreement for, and execute all documentation related to, the conveyance of the lands described as Part Lot 32, German Company Tract, being Part, Reference Plan 58R-17186, in the Township of Woolwich to Sandra Ann Reid, for the sum of \$14,000.00 plus all related costs, pursuant to the Region's property disposition by-law and to the satisfaction of the Regional Solicitor.
2. THAT the Regional Municipality of Waterloo approve, enter into an Agreement for, and execute all documentation related to, the acquisition of lands for improvements to Pinebush Road described as Part Lot 26, Plan 1382, being Parts 1 and 2, on Reference Plan 58R-16474, in the City of Cambridge, Regional Municipality of Waterloo from 2006850 Ontario Limited for the sum of \$5,700.00, plus associated costs to the satisfaction of the Regional Solicitor;
3. THAT the Regional Municipality of Waterloo approve, enter into an Agreement for, and execute all documentation related to, the acquisition of lands for improvements to Eagle Street described as Part Lot 37, Plan 1364, being Part 5, on Reference Plan 58R-17103, in the City of Cambridge, Regional Municipality of Waterloo from David Joseph Tonner for the sum of \$12,400.00, plus associated costs to the satisfaction of the Regional Solicitor.
4. THAT the Regional Municipality of Waterloo approve, enter into an Agreement for, and execute all documentation related to, the acquisition of lands for improvements to Trussler Road described as Part Lot 13, Beasley's New Survey, being Part 2, on Reference Plan 58R-16920, in the City of Kitchener, Regional Municipality of Waterloo from Syrier Poultry Ltd. for the sum of \$6,000.00, plus associated costs to the satisfaction of the Regional Solicitor;

August 16, 2011



REGION OF WATERLOO
CORPORATE RESOURCES
Council and Administrative Services

TO: Chair Tom Galloway and Members of the Administration and Finance Committee
DATE: August 16, 2011 **FILE CODE:** C05-01
SUBJECT: 2012 SCHEDULE OF COUNCIL/COMMITTEE MEETINGS

RECOMMENDATION:

THAT the Regional Municipality of Waterloo adopt the 2012 Council and Committee Meeting Schedule attached to Report CR-CLK-11-011 dated August 16, 2011.

REPORT:

Each fall, the following year's Meeting Calendar is brought forward for adoption. This allows Members of Council and Regional Staff to plan appropriately by taking Regional Council and Committee meeting dates into consideration. The legend explains the coding on the calendar and is self-explanatory. Dates for the Federation of Canadian Municipalities and the Association of Municipalities of Ontario conferences have been included.

The proposed schedule maintains the three week cycle as started in 2007. The rules of the Procedural By-law were suspended at the December 13, 2006 Council meeting to accommodate the new Committee cycle.

The attached proposal establishes Committee and Council weeks and is provided for discussion purposes. The proposed schedule has Committees resuming on Tuesday, January 10, 2012 with Final Budget approval scheduled for Wednesday, January 18, 2012. The mid winter break coincides with the School Board March Break for 2012. There is a six week summer break in 2012.

CORPORATE STRATEGIC PLAN:

Establishing meeting dates annually meets Focus Area 6, Service Excellence in the Corporate Strategic Plan.

FINANCIAL IMPLICATIONS:

NIL

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:

The Regional Chair has been consulted in the preparation of this schedule.

PREPARED BY: *Lee Ann Wetzel*, Manager, Council & Administrative Services/Deputy Clerk

APPROVED BY: *Kris Fletcher*, Director, Council & Administrative Services/Clerk



2012 MEETING CALENDAR

JANUARY							FEBRUARY							MARCH									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
BW 1	②	3	4	5	6	7				1	●	2	3	4					1	2	3		
CW 8	9	10	●	11	12	13	14	BW 5	6	7	8	9	10	11	CW 4	5	6	●	7	8	9	10	
C 15	16	17	18	▲	19	20	21	CW 12	13	14	●	15	16	17	18	BW 11	12	❄	❄	❄	❄	❄	17
CW 22	23	24	●	25	26	27	28	C 19	⑩	21	22	●	23	24	25	C 18	19	20	21	●	22	23	24
C 29	30	31					BW 26	27	28	29				BW 25	26	27	28	29	30	31			

APRIL							MAY							JUNE										
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S				
CW 1	2	3	●	4	5	⑥	7			1	2	●	3	4	5						1	■	2	■
C 8	⑨	10	11	●	12	13	14	BW 6	7	8	9	10	11	12	CW 3	■	4	■	5	●	6	7	8	9
BW 15	16	17	18	19	20	21	CW 13	14	15	●	16	17	18	19	C 10	11	12	13	●	14	15	16		
CW 22	23	24	●	25	26	27	28	C 20	⑪	22	23	●	24	25	26	CW 17	18	19	●	20	21	22	23	
C 29	30						BW 27	28	29	30	31			C 24	25	26	27	●	28	29	30			

JULY							AUGUST							SEPTEMBER									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
BW 1	⑫	3	4	5	6	7				1	2	3	4							1			
BW 5	9	10	11	12	13	14	BW 5	⑬	7	8	9	10	11	CW 2	⑭	4	●	5	6	7	8		
BW 15	16	17	18	19	20	21	CW 12	13	14	●	15	16	17	18	C 9	10	11	12	●	13	14	15	
BW 22	23	24	25	26	27	28	C 19	20	✕	21	✕	22	●	23	24	25	BW 16	17	18	19	20	21	22
BW 29	30	31					BW 26	27	28	29	30	31		CW 23	24	25	●	26	27	28	29		

OCTOBER							NOVEMBER							DECEMBER								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
	1	2	3	●	4	5	6					1	2	3							1	
BW 7	⑮	9	10	11	12	13	CW 4	5	6	●	7	8	9	10	C 2	3	4	5	●	6	7	8
CW 14	15	16	●	17	18	19	20	C 11	⑯	13	14	●	15	16	17	BW 9	10	11	12	13	14	15
C 21	22	23	24	●	25	26	27	BW 18	19	20	21	22	23	24	BW 16	17	18	19	20	21	22	
BW 28	29	30	31				CW 25	26	27	●	28	29	30	BW 23	24	⑳	㉑	27	28	29		
														BW 30	31							

LEGEND: ○ Holiday C Council Week CW Committee Week BW Blank Week
 ■ FCM Conference (June 1 - 4 Saskatoon) ✕ AMO Conference (Aug 19-22 Ottawa) ❄ Mid Winter Break (March 12-16)
 ▲ Final Budget Approval: January 18, 2012

● Council ● Committee Week

#980512 v6



REGION OF WATERLOO

**CORPORATE RESOURCES
Council & Administrative Services**

TO: Chair Ken Seiling and Members of Regional Council

DATE: August 25, 2011

FILE CODE: C05-20

SUBJECT: APPOINTMENTS TO WATERLOO REGIONAL HERITAGE FOUNDATION

RECOMMENDATION:

THAT the Regional Municipality of Waterloo ratify the following appointments to the Waterloo Regional Heritage Foundation (WRHF): Adam Crerar, Wilfrid Laurier University and Patty Clarke, North West Branch of the Architectural Conservancy of Ontario, for a term to expire at the annual general meeting in June 2013.

REPORT:

Regional Council ratification is required for appointments to the WRHF for representatives from certain bodies. The following names are being put forward from the Heritage Foundation:

- a) Adam Crerar, Wilfrid Laurier University – two (2) year term
- b) Patty Clarke, North West Branch, Architectural Conservancy – two (2) year term

Elections were held for five (5) director-at-large positions at the annual general meeting on June 14, 2011. According to the Foundation's by-laws, these appointments do not require Council ratification. The following people were elected for a two (2) year term:

Zyg Janecki, Stephanie Massel, Mark Reitzel and Lary Turner

With four applications received, one director-at-large position remains vacant, and the WRHF continues to seek qualified persons to fill the vacancy.

CORPORATE STRATEGIC PLAN:

The recommendation for the appointment of directors to the Foundations promotes Focus Area #6, specifically in the Region's objective to "Continue to be open and transparent in decision-making".

FINANCIAL IMPLICATIONS: NIL

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: NIL

PREPARED BY: *Mike Grivicic, Council/Committee Support Specialist*

APPROVED BY: *Lee Ann Wetzel, Manager, Council & Administrative Services/Deputy Clerk*