1. **MOMENT OF SILENCE**

2. **ROLL CALL**

3. **MOTION TO GO INTO CLOSED SESSION**

   THAT a closed meeting of Council be held on Wednesday, December 14, 2011 at 5:00 p.m. in the Waterloo County Room in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

   a) proposed or pending acquisition of land in the City of Kitchener

   b) potential litigation related to a proceeding before an administrative tribunal

   c) proposed or pending acquisition of land in the City of Kitchener

   d) personal matters about identifiable individuals – committee appointments

   e) receiving of legal advice and opinion that is subject to solicitor-client privilege related to a legal agreement

4. **MOTION TO RECONVENE IN OPEN SESSION**

5. **DECLARATION OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

6. **PRESENTATIONS**

7. **PETITIONS**

8. **DELEGATIONS**

   a) Call for Delegations – CR-CLK-LIC-11-008: Amendments to the Taxi-cab Meter By-law Per Accessibility for Ontarians with Disabilities Act, 2005

   b) Dave Lamka Re: New Permit to Place Mobile Signs on Lands Dedicated to the Region

   * c) Jan Liggett Re: GRT Business Plan 2011-2014
9. **MINUTES OF PREVIOUS MEETINGS**

   a) Budget – November 16, 2011  
   b) Budget Public Input – November 16, 2011  
   c) Closed Council – November 16, 2011  
   d) Council – November 16, 2011  
   e) Closed Committee – December 6, 2011  
   f) Community Services – December 6, 2011  
   g) Administration and Finance – December 6, 2011  
   h) Planning and Works – December 6, 2011  
   i) Library – December 6, 2011  
   j) Licensing and Retail – December 6, 2011  
   *  
   k) Closed Well Interference Appeals Committee – December 7, 2011  
   l) Well Interference Appeals Committee – December 7, 2011  
   m) All Council – December 7, 2011

10. **COMMUNICATIONS**

11. **MOTION TO GO INTO COMMITTEE OF THE WHOLE TO CONSIDER REPORTS**

12. **REPORTS**

   **Finance Reports**
   
   a) **F-11-085**, T2011-138 Waterloo Region Housing Window and Door Replacement at 339 Bishop Street, Cambridge, ON  
   b) **F-11-086**, T2011-132 Water Treatment Chemicals  
   c) **F-11-087**, T2011-007 Waterloo WWTP Upgrade, Contract 4, Secondary Treatment and Digestion, City of Waterloo

   **Committee Reports**
   
   a) Community Services - attached & marked SS-111206  
   *  
   Closed Community Services - attached & marked CSS-111206  
   b) Administration & Finance - attached & marked FS-111206  
   E-11-120.1/F-11-081.1, Water Works Upgrade in Lloyd Brown (Township of North Dumfries) – Alternative Payment Arrangements  
   *  
   Closed Administration & Finance - attached & marked CFS-111206  
   c) Planning & Works - attached & marked PS-111206  
   *  
   Closed Planning & Works – attached & marked CPS-111206  
   d) Library – attached & marked LS-111206  
   e) Licensing & Retail – attached & marked RS-111206  
   *  
   f) Well Interference Appeals Committee – attached & marked XS-111207  

* g) Budget – distributed at meeting CS-111214

Chief Administrative Officer
Regional Chair
Regional Clerk

13. OTHER MATTERS UNDER COMMITTEE OF THE WHOLE

a) CR-RS-11-089, Surplus Declaration and Conveyance of Easement Interest at Regional Waste Water Treatment Plant Facility, City of Kitchener, to the Corporation of the City of Kitchener and the Corporation of the City of Cambridge

b) Memo: Ontario Works Caseload: November 2011

c) CR-RS-11-092/E-11-121, New Trans-border Air Service – Region of Waterloo International Airport

14. MOTION FOR COMMITTEE OF THE WHOLE TO RISE AND COUNCIL RESUME

15. MOTION TO ADOPT PROCEEDINGS OF COMMITTEE OF THE WHOLE

16. MOTIONS

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS

19. OTHER BUSINESS

20. QUESTIONS

21. ENACTMENT OF BY-LAWS – FIRST, SECOND & THIRD READINGS

a) A By-law to Amend By-law 11-015, as amended, being a By-law to Establish Fees and Charges for the Regional Municipality of Waterloo (Grand River Transit Corporate Pass, TravelWise Program Services, and Grand River Transit/GO Transit Fare Integration Cash Fare)

b) A By-law to Amend By-law 04-069, A By-law to Licence, Regulate and Govern Brokers, Owners and Drivers of Taxi-Cabs Equipped with Taxi-cab Meters within The Regional Municipality of Waterloo, as amended (Accessibility for Ontarians with Disabilities Act, 2005)

c) A By-law to Impose a Charge Upon Owners of Land Who Derive or Will or May Derive a Benefit from Water Works Constructed Along Certain Parts of Roseville Road, Hillside Avenue, Oakwood Drive and Brown Avenue, Township of North Dumfries

d) A By-law to Provide for the Appointment of a Regional Fire Coordinator and A Deputy Regional Fire Coordinator and to Repeal By-law 11-009
e) A By-law to By-law 06-072, as amended, being the Region’s Traffic and Parking By-law to provide for Lane Designations (Eastbound left-turn, left-turn at 22 and 35 Pinebush Road (Regional Road 39) in the City of Cambridge)

f) A By-law to the Wholesale Rates By-law 33-90 and to Repeal By-law 11-010 (Supply of Water)

g) A By-law to Impose the Regional Sewage Rate and to Repeal By-law 11-013

h) A By-law to Impose a Water Service Rate in the Townships of Wellesley and North Dumfries and to Repeal By-law 11-011

i) A By-Law to Impose a Sewage Service Rate in the Townships of Wellesley and North Dumfries and to Repeal By-law 11-012

j) A By-law to Amend By-law 04-072, A By-law to Establish Licence Fees and Charges for The Regional Municipality of Waterloo (Taxi-cab Meter, Limousine Taxi-cab, Special Transportation Taxi-cab, Salvage, and Second-hand Goods)

k) A By-law to Confirm the Actions of Council – December 14, 2011

22. ADJOURN
Appendix “A”

BY-LAW NUMBER ""Insert By-law Number""

OF

THE REGIONAL MUNICIPALITY OF WATERLOO

A By-law to Amend By-law 04-069, A By-law to Licence, Regulate and Govern Brokers, Owners and Drivers of Taxi-Cabs Equipped with Taxi-cab Meters within The Regional Municipality of Waterloo, as amended

The Council of the Regional Municipality of Waterloo enacts as follows:

1. Section 1 of By-law 04-069, A By-law to Licence, Regulate and Govern Brokers, Owners and Drivers of Taxi-Cabs Equipped with Taxi-cab Meters within The Regional Municipality of Waterloo, as amended, is amended by adding the following:

“(2.1) “Accessible Taxi-cab Licence Plate” means the Accessible Taxi-cab Licence Plate that is issued by the Clerk under this By-law;”

“(23.1) “Taxi-cab Licence Plate” means the Taxi-cab Licence Plate that is issued by the Clerk under this By-law;”

2. Section 1(19) of By-law 04-069, A By-law to Licence, Regulate and Govern Brokers, Owners and Drivers of Taxi-Cabs Equipped with Taxi-cab Meters within The Regional Municipality of Waterloo, as amended, is hereby deleted and replaced with:

“(19) Tariff Card” means the tariff card prescribed by the Clerk using the tariff rates as prescribed in Schedule “A” of this By-law, attached;”

3. Section 26 of By-law 04-069, A By-law to Licence, Regulate and Govern Brokers, Owners and Drivers of Taxi-Cabs Equipped with Taxi-cab Meters within The Regional Municipality of Waterloo, as amended, is hereby deleted and replaced with the following:

“26. (1) Every Driver while operating a Taxi-cab or Accessible Taxi-cab as licensed under this By-law shall display his or her licence in a location that is clearly visible to all Passengers.

(2) Every Owner licensed under this By-law and every Driver while operating a Taxi-cab or Accessible Taxi-cab as licensed under this By-law shall display the Taxi-cab Vehicle Licence in a location that is clearly visible to all Passengers.

(3) Every Driver providing a Taxi-cab or Accessible Taxi-cab Service shall verbally advise a Passenger of his or her Taxi-cab or Accessible Taxi-cab Driver Licence number and the Taxi-cab or Accessible Taxi-cab Vehicle Licence number upon request.”
4. By-law 04-069, A By-law to Licence, Regulate and Govern Brokers, Owners and Drivers of Taxi-Cabs Equipped with Taxi-cab Meters within The Regional Municipality of Waterloo, as amended, is hereby amended by adding the following:

"36.1 Notwithstanding any other provision in this By-law, no Driver who provides a Taxi-cab or Accessible Taxi-cab Service shall charge:

(1) a higher fare or an additional fee for persons with disabilities than for persons without disabilities for the same trip; or

(2) a fee for the storage of mobility aids or mobility assistive devices."

5. Section 37 of By-law 04-069, A By-law to Licence, Regulate and Govern Brokers, Owners and Drivers of Taxi-Cabs Equipped with Taxi-cab Meters within The Regional Municipality of Waterloo, as amended, is hereby deleted and replaced with the following:

"37. (1) Every Driver providing a Taxi-cab or Accessible Taxi-cab Service shall display a Tariff Card in a location that is clearly visible to all Passengers.

(2) Every Driver providing a Taxi-cab or Accessible Taxi-cab Service shall verbally advise a Passenger of the contents of the Tariff Card upon request."

6. Section 48 of By-law 04-069, A By-law to Licence, Regulate and Govern Brokers, Owners and Drivers of Taxi-Cabs Equipped with Taxi-cab Meters within The Regional Municipality of Waterloo, as amended, is hereby deleted and replaced with the following:

"48. (1) Every Driver providing a Taxi-cab Service or an Accessible Taxi-cab Service shall ensure that his or her Taxi-cab or Accessible Taxi-cab has the Taxi-cab vehicle number as assigned by the Clerk displayed on the Taxi-cab or the Accessible Taxi-cab in such a manner that it is clearly visible to all persons from a distance of five (5) metres, day or night.

(2) Every Owner licensed under this By-law and every Driver while operating a Taxi-cab or Accessible Taxi-cab as licensed under this By-law shall display the Taxi-cab or Accessible Taxi-cab Licence Plate on the rear bumper of their Taxi-cab or Accessible Taxi-cab."

6. Schedule "B" of By-law 04-069, A By-law to Licence, Regulate and Govern Brokers, Owners and Drivers of Taxi-Cabs Equipped with Taxi-cab Meters within The Regional Municipality of Waterloo, as amended, is hereby deleted.

7. This By-law comes into force and effect on January 1, 2012.

By-law read a first, second and third time and finally passed in the Council Chamber in the Regional Municipality of Waterloo this 14th day of December, A.D., 2011.

______________________________  ________________________________
REGIONAL CLERK                           REGIONAL CHAIR
 Region of Waterloo  
PUBLIC NOTICE

NOTICE OF INTENTION OF PASS AMENDMENTS TO 
THE TAXI-CAB METER BY-LAW, THE LIMOUSINE TAXI-CAB BY-LAW, 
AND THE SPECIAL TRANSPORTATION TAXI-CAB BY-LAW

The Region of Waterloo intends to pass a by-law to amend By-law 04-069, the Taxi-cab Meter By-law, as well as to amend By-law 04-070, the Limousine Taxi-cab By-law and By-law 04-071, the Special Transportation Taxi-cab By-law. The proposed amendments would prohibit owners and operators of taxicabs, limousines and special transportation vehicles from charging a higher fare or an additional fee for persons with disabilities than for persons without disabilities for the same trip, and would also prohibit charging a fee for the storage of mobility aids or mobility assistive devices. These amendments reflect legislative requirements that came into effect on July 1, 2011 under the Accessibility for Ontarians with Disabilities Act. Additional proposed amendments would require owners and drivers of taxi-cabs, limousines and special transportation vehicles to place vehicle registration and identification information on the rear bumper of the vehicle and that this information is in an accessible format to persons with disabilities who are passengers. These amendments reflect legislative requirements coming into effect on January 1, 2012 under the Accessibility for Ontarians with Disabilities Act.

The proposed changes to the by-laws will be considered at the meeting of Regional Council scheduled for:

Wednesday, December 14, 2011
7:00 p.m.
Regional Municipality of Waterloo
Council Chamber, 2nd Floor, Administration Building
150 Frederick Street, Kitchener

A copy of the amending by-law detailing proposed changes to the by-laws will be available on Friday, December 2 at 4:30 p.m. on the Region of Waterloo website www.regionofwaterloo.ca under the 'Regional Government' tab, 'News & Events', 'Public Notices'. The by-law has been developed in accordance with the Municipal Act, as amended. If you have questions concerning the by-law, please contact Marty Sawdon, Administrator, Licensing and Enforcement Services directly at 519-575-4040.

If you wish to speak at the meeting, please register as a delegation before noon on Thursday December 8, 2011 with the Region’s Council and Administrative Services Division at 519-575-4420. If you can’t attend the meeting and wish to make a written submission, please do so before noon on Thursday, December 8, 2011. If you require accessible services to participate in this meeting, please contact the Council and Administrative Services office at least five days prior to the meeting. Written submissions can be made via email regionalclerk@regionofwaterloo.ca or mailed to the address below:

Kris Fletcher
Director, Council and Administrative Services/Regional Clerk
2nd Floor, Administration Building
150 Frederick Street, Kitchener, ON N2G 4J3
519-575-4420

All comments and information received from individuals, stakeholder groups and agencies regarding this project are being collected to assist the Region of Waterloo in making a decision. Under the Municipal Act, personal information such as name, address, telephone number, and property location that may be included in a submission becomes part of the public record. Questions regarding the collection of this information should be referred to Marty Sawdon.
j) A By-law to Amend By-law 04-072, A By-law to Establish Licence Fees and Charges for The Regional Municipality of Waterloo (Taxi-cab Meter, Limousine Taxi-cab, Special Transportation Taxi-cab, Salvage, and Second-hand Goods)

k) A By-law to Confirm the Actions of Council – December 14, 2011

22. **ADJOURN**
Regional Chair Ken Seiling and Regional Councillors
Regional Municipality of Waterloo
150 Frederick Street
Kitchener On. N2G 4J3

December 9 2011

Dear Regional Chair Ken Seiling and Members of Regional Council,

I own and have operated A to Z Signs in Waterloo Region, since 1981. I have served Local Business Owners by providing them with mobile sign advertising for many years throughout the entire Region.

With the passing of a new Regional sign by-law back in August of 2010, it was discovered that several local business owners are blocked from advertising on their mobile sign. The new by-law prohibits a mobile sign on Regional property. These business owners are to be granted a special permit that allows them to use their mobile sign on land that has been dedicated for a road widening, but is currently not being used and or may never be used.

This special permit will allow these local business owners the opportunity to continue advertising on their mobile sign, as has been allowed by the City of Cambridge, Kitchener, Waterloo and the Townships, before the Regional by-law came into existence.

I will appear at the upcoming Council meeting on December 14, as to licensing and enforcement, to thank Council for this special permit and to present two applications that this by-law will allow. For Councillors that were not as of yet on this Council in August 2010, this will provide two of the actual examples that Council has used, to pass this by-law for this special permit to come into existence.

Thank you

[Signature]

Dave Lamka
President
TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: December 14, 2011

FILE CODE: F18-30

SUBJECT: T2011-138 WATERLOO REGION HOUSING WINDOW AND DOOR REPLACEMENT AT 339 BISHOP STREET, CAMBRIDGE, ON

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of Aluminum Window Designs for T2011-138 Waterloo Region Housing Window and Door Replacement at 339 Bishop Street, Cambridge, ON, in the amount of $144,103.25 including all applicable taxes.

SUMMARY: Nil

REPORT:

Tenders were called for Waterloo Region Housing Window and Door Replacement at 339 Bishop Street, Cambridge, ON and were advertised in The Record, on the Region’s website and on the Ontario Public Buyer’s Association website. The tenders were opened in the presence of T. Lumgair, T. Lee and A. Vollmer.

The following tenders were received:

Aluminum Window Designs Woodbridge, ON 144,103.25
PM Windows & Doors Kitchener, ON 164,867.00

*One (1) other bid was disqualified.

There were six (6) bidders present at the mandatory meeting and three submitted bids, one of which was disqualified. The other three contractors that did not submit bids responded that they were too busy and could not fit the work into their construction schedules. Facilities staff has reviewed the low bid submitted by Aluminum Window Designs and feel it is fair and reasonable.

Work to be completed under this contract includes the supply of all materials, labour, and other equipment to perform the window and door replacement.

This work needs to be completed as the building was built in 1973. The frames and doors are rusted through on the mechanical rooms. The windows and unit doors are original to the building and have no insulating properties which wastes energy, and the seals are in need of replacement (resulting in drafts and further wasted energy).

Subject to Council approval, it is anticipated that substantial completion of this work will occur by March 31, 2012.
CORPORATE STRATEGIC PLAN:

This project will contribute to the strategic objective of prioritizing and implementing capital program projects which are required to meet community needs and ensure sustainability as detailed in Focus Area 2 – Growth Management and Prosperity.

FINANCIAL IMPLICATIONS:

Contract T2011-138 $144,103.25
Consulting Fees 10,576.80
Sub-total $154,680.05
Less: Municipal Rebate of 86.46% of paid HST (11.24%) (15,385.87)
Total $139,294.18

The approved 2011 Waterloo Region Housing (WRH) capital budget provides $5,006,174 for various capital projects which includes the Window and Door Replacements at 339 Bishop St., Cambridge. To-date, a total of $3,932,701 has been committed and spent. The overall remaining capital budget balance of $1,073,473 is sufficient to cover the cost of this tender. Financing for the 2011 WRH capital program is provided through various sources of funding including federal grants, revenue (taxation) and the Housing Reserve Fund.

The final date of acceptance for this tender is December 23, 2011.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: C. Whitlock, Director, Procurement & Supply Services

APPROVED BY: A. Hinchberger, Acting Chief Financial Officer
TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: December 14, 2011  FILE CODE: F18-30

SUBJECT: T2011-132 WATER TREATMENT CHEMICALS

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the following tenders: Dutch Products Inc. in the amount of $265,143.20, Canada Colors and Chemical Ltd. In the amount of $143,792.50, Brenntag Canada Inc. in the amount of $134,244.00, Great Lakes Ammonia Corporation in the amount of $79,495.50, and Flo Chem Ltd. in the amount of $41,584.00 for the supply of Water Treatment Chemicals, at an estimated total cost of $664,259.20 including all applicable taxes.

SUMMARY: Nil

REPORT:

Tenders were called for Water Treatment Chemicals for a one year period commencing January 1, 2012 to December 31, 2012 with an option to renew for three (3), one year terms and were opened in the presence of A. Lee, C. Bogusat, and J. Markovic.

The following tenders were received:

12% Sodium Hypochlorite
Dutch Products Inc.  Weston, ON  $265,143.20
Flo Chem Ltd.  Guelph ON  $306,908.00
Anchem Sales  London, ON  $322,728.00

20% Ammonium Sulphate
Canada Colors and Chemical Ltd.  Toronto, ON  $143,792.50

Liquid Chlorine
Brenntag Canada Inc.  Mississauga, ON  $134,244.00
Cleartech Industries Inc.  Etobicoke, ON  $139,668.00

Anhydrous Ammonia
Great Lakes Ammonia Corporation  Maple, ON  $79,495.50

50% Hydrogen Peroxide
Flo Chem Ltd.  Guelph, ON  $41,584.00
Anchem Sales  London, ON  $45,778.56
US Peroxide LLC.  Atlanta, GA  $83,674.24

Advertisements for this tender were placed in the Record, the Region’s web-site, and the Ontario Public Buyers Association web-site. In Ontario, there are only two (2) known suppliers of Chlorine and one (1) known supplier of 20% Ammonium Sulphate, in liquid form. The tender called was for
the purchase of five (5) water treatment chemicals and is not inclusive of all water chemicals purchased but does represent the higher volume items.

The work of Contract T2011-132 Water Treatment Chemicals is to supply chemicals on a unit cost basis for the water treatment processes at Regional water treatment facilities, to provide safe potable water to the communities within the Regional Municipality of Waterloo. All materials supplied under this contract will be in accordance to the Safe Drinking Water Act 2002 and all applicable standards and regulations.

CORPORATE STRATEGIC PLAN:

Award of this contract meets the Corporate Strategic Plan Objective “to develop and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 “to manage growth to foster thriving and productive urban and rural communities.

FINANCIAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>T2011-132 Water Treatment Chemicals</th>
<th>$664,259.20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less: Municipal Rebate of 86.46% of HST (11.24%)</td>
<td>(66,073.22)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$598,185.98</strong></td>
</tr>
</tbody>
</table>

The proposed 2012 Water Operations Budget has an allocation of $712,000.00 for the supply of water treatments chemicals. The balance of the budget allocation is available for the purchase of other required treatment chemicals.

The final date of acceptance for this tender is December 28, 2011.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: C. Whitlock, Director of Procurement & Supply Services

APPROVED BY: A. Hinchberger, Acting Chief Financial Officer
TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: December 14, 2011

FILE CODE: F18-30

SUBJECT: T2011-007 WATERLOO WWTP UPGRADE, CONTRACT 4, SECONDARY TREATMENT AND DIGESTION, CITY OF WATERLOO

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of METTKO Construction (formerly SMA) for T2011-007 Waterloo WWTP Upgrade, Contract 4, Secondary Treatment and Digestion, City of Waterloo, at a total price of $30,521,074.00 including all applicable taxes, subject to receipt of the Ministry of Environment and City of Waterloo approvals.

SUMMARY: Nil

REPORT:

Tenders were called for the Waterloo WWTP Upgrade, Contract 4, Secondary Treatment and Digestion, City of Waterloo and were opened in the presence of J. Medd, I. Young and L. Wilson.

The following tenders were received:

- METTKO Construction (formerly SMA) Toronto, ON $30,521,074.00
- North America Construction (1993) Limited Morriston, ON $30,778,021.00
- HIRA Limited St. Thomas, ON $32,405,010.00
- Graham Construction and Engineering Inc. Mississauga, ON $34,090,970.00
- Stone Town Construction Limited St. Mary's, ON $34,757,055.63
- McKay-Cocker Construction Limited London, ON $35,165,600.00

All bidders for this tender were pre-qualified prior to tender. The analysis of the low tender performed by Region staff and the Region’s consultant concluded that the price breakdown is balanced.

The work of Contract 2011-007 is for the construction of aeration and re-aeration tanks, and retrofitting of the secondary digester at the Waterloo WWTP. Pre-selected high speed turbo blower equipment along with a SCADA system integration service will be novated into this general construction contract. This general construction contract includes: demolition work; construction of a new re-aeration tank; retrofitting of the existing aeration tanks; installation of high speed turbo blower equipment; retrofitting of the existing secondary digester and digester control building; construction of a new boiler building; modifications to the existing secondary clarifier distribution chamber; miscellaneous yard piping including installation and tie-in of returned activated sludge lines and raw sewage diversion line; supply and installation of associated instrumentation and control systems.
The Waterloo WWTP is located at 340 University Avenue in the City of Waterloo. The Region’s approved Wastewater Master Plan (2007) and Biosolids Master Plan (2003) recommended upgrades to the Waterloo WWTP to enhance effluent quality, ensure effective effluent disinfection, comply with federal and provincial requirements for non-acutely toxic effluent, and improve biosolids handling.

The upgrades were scheduled to be implemented through four separate general construction contracts. The Region’s engineering consultant has now completed the detailed design for all of the four stages of this project. The work under this contact, Waterloo WWTP Upgrade, Contract 4, is the final of the four construction contracts, and is for secondary treatment and digestion upgrades at the Waterloo WWTP.

Council awarded the tender for Contract 1 of the Waterloo WWTP Upgrade project on December 9, 2009, the tender for Contract 2 of the Waterloo WWTP Upgrade project on January 13, 2010, and awarded the tender for Contract 3 for the Waterloo WWTP on November 16, 2010.

Project applications for MTO and GRCA approvals have been submitted and have been received. MOE CofA (Sewage) and City of Waterloo Building Permit and Demolition Permit applications have been submitted for Contract 4 and approval is anticipated in January 2012.

Subject to Council award of T2011-007, construction work is scheduled to commence in January 2012 with completion expected in October 2014. Construction work under Contracts 1 & 2 commenced in January 2010 with Contract 1 completion in November 2010, and Contract 2 completion scheduled for December 2011. Contract 3 commenced April 2011 and completion is scheduled for December 2012.

CORPORATE STRATEGIC PLAN:

Award of this contract meets the Corporate Strategic Plan Objective to “protect the quality and quantity of our water sources” under Strategic Focus Area 1 to “protect and enhance the environment.”

FINANCIAL IMPLICATIONS:

The total estimated cost based on the METTKO Construction (formerly SMA) tender for Waterloo WWTP Upgrade, Contract 4 is as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>T2011-007</td>
<td>$30,521,074.00</td>
</tr>
<tr>
<td>Engineering - Consultant</td>
<td>1,297,345.21</td>
</tr>
<tr>
<td>Engineering - Regional</td>
<td>200,000.00</td>
</tr>
<tr>
<td>Materials Testing</td>
<td>113,000.00</td>
</tr>
<tr>
<td>Advertising and Printing</td>
<td>20,000.00</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>$32,151,419.21</strong></td>
</tr>
<tr>
<td>Less: Municipal Rebates of 86.46% of HST (11.24%)</td>
<td>(3,176,187.19)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$28,975,232.02</strong></td>
</tr>
</tbody>
</table>

The Region of Waterloo’s approved 2011 Ten Year Wastewater Capital Forecast includes a total budget of $98,656,000 for process upgrades and biosolids upgrades at the Waterloo WWTP (project #08809) funded from the Regional Development Charges Reserve Fund and the Wastewater Reserve Fund. Of the total budget, $29,500,000 was allocated for the Waterloo WWTP Upgrade, Contract 4. The Waterloo WWTP Upgrade, Contract 4 cost ($28,975,232.02) is within the $29,500,000 amount allotted in the total project budget for this Contract. The Region’s consultant
and Region staff are satisfied that competitive tenders were received as evidenced by the response for this size of tender (6 out of 12 prequalified contractors submitted tenders). The two lowest tenders were only separated by approximately 1% and the remaining 4 tenders were within a range of 15% of the lowest.

The final date of acceptance for this tender is January 20, 2012.

**OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:** Nil

**ATTACHMENTS:** Nil

**PREPARED BY:** C. Whitlock, Director, Procurement & Supply Services

**APPROVED BY:** A. Hinchberger, Acting Chief Financial Officer
The Community Services Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo receive the report “Opportunities Waterloo Region Assessment” and refer Report SS-11-050, dated December 6, 2011 to the budget process for consideration.

2. THAT the Regional Municipality of Waterloo consent to the amalgamation of Making Room Community Support for the Homeless with Cambridge Shelter Corporation, as described in Report CR-RS-11-086/P-11-099;

   AND THAT the Commissioner of Planning, Housing and Community Services and the Chief Financial Officer be authorized to execute such documentation to provide for the assumption and transfer of liabilities from MRCSH to CSC as may be required with the form and content of such documentation to be satisfactory to the Regional Solicitor.

3. WHEREAS The Region Municipality of Waterloo is concerned about the slaughter of sharks for shark fin soup and other shark fin products;

   AND WHEREAS The Regional Municipality of Waterloo is opposed to the practice of shark finning;

   AND WHEREAS The Regional Municipality of Waterloo is opposed to the slaughter of sharks that appear on an endangered species list or “special concern” list endorsed by the Canadian Federal Government,

   THEREFORE BE IT RESOLVED THAT The Regional Municipality of Waterloo request that the Federal government investigate and pass legislation to prohibit the importation of, possession, sale and consumption of imported shark fin products, where such products are obtained via shark finning;

   AND THAT The Regional Municipality of Waterloo request that the Federal government review its current position on the management of global shark populations to determine whether further restrictions and/or discussions are required with other national governments;

   AND FURTHER THAT this request and a copy of report PH-11-052/CR-CLK-11-020 be forwarded to the Federation of Canadian Municipalities, all Members of Parliament and area municipalities.
4. THAT the Regional Municipality of Waterloo temporarily suspend entry into any new child care purchase of service agreements for the period of January 1, 2012 to June 15, 2012;

AND THAT the Regional Municipality of Waterloo endorse the policy defining participation in Raising the Bar on Quality initiative, as outlined in Report SS-11-051, dated December 6, 2011.

5. THAT the Regional Municipality of Waterloo enter into a Fee Subsidy Service Agreement effective December 1, 2011 with Messiah Lakeshore Cooperative Nursery School Incorporated, located at 315 Northlake Drive, Waterloo, ON; N2V 1W5;

AND THAT the Regional Municipality of Waterloo enter into a Fee Subsidy Service Agreement effective December 1, 2011 with Moppet Parent Participating Preschool located at 171 Frederick Street, Kitchener, ON; N2H 2M6;

AND THAT the Regional Municipality of Waterloo enter into a Fee Subsidy Service Agreement effective December 1, 2011 with the University of Waterloo Early Childhood Education Centre, located at 200 University Avenue West, Waterloo ON N2L 3G1;

AND FURTHER THAT the Regional Municipality of Waterloo enter into a Fee Subsidy Service Agreement effective December 1, 2011 with Elmira Community Nursery School Incorporated located at 22 Mockingbird Drive, Elmira ON; N3B 1H4 as outlined in report SS-11-052, dated December 6, 2011.

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Hours of Care</th>
<th>Per Diem Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Messiah Lakeshore Cooperative Nursery School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Toddler</td>
<td>Less than 4</td>
<td>$34.50</td>
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<td>Preschool</td>
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<td>$22.25</td>
</tr>
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<td>Moppet Parent Participating Preschool</td>
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</tr>
<tr>
<td>University of Waterloo ECE Centre</td>
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<td>$20.20</td>
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<td>Elmira Community Nursery School</td>
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<td>$18.00</td>
</tr>
<tr>
<td>Preschool</td>
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<td>$13.00</td>
</tr>
</tbody>
</table>

6. THAT the Regional Municipality of Waterloo increase the 2011 Children’s Services budget by $127,673 gross and $0 net.

7. THAT the Regional Municipality of Waterloo approve the operation of a new Alzheimer Day Program to be located in Cambridge, conditional on approval by the Waterloo Wellington Health Integration Network (WWLHIN), effective January 1, 2012, to be 100% funded by the Province of Ontario and client fees;

AND THAT an increase of 2.8 full time equivalents (FTE) be approved for the Seniors’ Services Division as of January 1, 2012 for Cambridge Alzheimer Day Program;
AND THAT the 2012 Operating Budget for the Seniors’ Services Division be increased by $320,273 gross and $0 net;

AND THAT the 2012 Operating Budget for the Seniors’ Services Division be increased by $54,000 gross and $0 net on a one-time basis for start-up costs for the Cambridge Alzheimer Day Program;

AND THAT the Region of Waterloo approve the temporary addition of three (3) beds to the Alzheimer Overnight Stay Program, conditional on approval by the Waterloo Wellington Health Integration Network (WWLHIN), effective January 1, 2012 to March 31, 2012, to be 100% funded by the Province of Ontario and client fees;

AND THAT a temporary increase of 2.36 full time equivalents (FTE) be approved for the Seniors’ Services Division as of January 1, 2012 for the Overnight Stay Program;

AND THAT the 2012 Operating Budget for Seniors’ Services Division be increased by $53,155 gross and $0 net for the period January 1, 2012 to March 31, 2012;

AND FURTHER THAT the 2012 Fees and Charges By-law currently under consideration include the following rates:

<table>
<thead>
<tr>
<th>Service</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Day Program - Cambridge (income based)</td>
<td>$15.00</td>
</tr>
<tr>
<td>Transportation (Round Trip) – Cambridge</td>
<td>$ 5.00*</td>
</tr>
</tbody>
</table>

*The transportation rate will be subject to change in accordance with GRT rate changes as approved. [SS-11-056]

December 6, 2011
THE REGIONAL MUNICIPALITY OF WATERLOO
COMMUNITY SERVICES COMMITTEE

Summary of Closed Recommendations to Council

The Community Services Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo re-appoint the following persons to the Employment and Income Support Community Advisory Committee: Art Sinclair (Business Representative) for a four-year term ending December 31, 2015; Nicole Sweica (Client member) for a two-year term ending December 31, 2013; and Andrea Leis (Education Representative) for a one-year term ending December 31, 2012.

2. THAT the Regional Municipality of Waterloo re-appoint Ms. Natalie Hardacre and appoint Mr. Terrence Gallamore to the Heritage Planning Advisory Committee (HPAC) for a three-year term ending December 31, 2014, as explained in P-11-096, dated December 6, 2011.

3. THAT the Regional Municipality of Waterloo appoint Ms. Lisa Vohsemer as the Cambridge representative, for a term ending December 31, 2014, as explained in P-11-097, dated December 6, 2011;

AND THAT a Regional Council representative be appointed to the Waterloo Region Housing Operations Advisory Committee for the current term of Council.

December 6, 2011
THE REGIONAL MUNICIPALITY OF WATERLOO
ADMINISTRATION AND FINANCE COMMITTEE

Summary of Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo charge interest to benefitting property owners of the Lloyd Brown Settlement Area as identified in Report E-11-120/F-11-081 who enter into an installment payment plan to pay the connection charge for connecting into the water works;

   AND THAT the interest rate for said owners be set at the Bank of Canada prime interest rate at the time of connection into the water system, plus one percent (+1%).

2. THAT the Regional Municipality of Waterloo continue to provide funding and support for the Waterloo Region Tourism Marketing Corporation (WRTMC), as described in Report CA-11-008, dated December 6, 2011, with another evaluation of WRTMC activities and financial support to be completed in 2015.

3. THAT the Regional Municipality of Waterloo appoint William Chesney, City of Cambridge Fire Chief, as Regional Fire Coordinator, and Lyle Quan, City of Waterloo, General Manager of Protective Services/Fire Chief, and Tim Beckett, City of Kitchener Fire Chief, as Deputy Regional Fire Coordinators effective January 1, 2012 to December 31, 2014, as outlined in Report CA-EM-11-002 dated December 6, 2011.

4. THAT the Regional Municipality of Waterloo approve the policy statement for the following new Human Resources policy:

   Emergency Workplace Response Information for Employees with Disabilities (HR I-39) (#1036544v4)

   [CA-HR-11-014]

5. THAT the Regional Municipality of Waterloo take the following action related to its Water and Wastewater Retail billing procedures and administrative charges:

   1. Approve the establishment of common billing and collection procedures for the administration and collection of retail water and wastewater revenue for the Townships of North Dumfries and Wellesley, pursuant to Report F-11-080, dated December 6, 2011;

   2. Approve the proposed administrative charges for administering the retail water and wastewater program in the Townships of North Dumfries and Wellesley, pursuant to Report F-11-080, dated December 6, 2011;

   3. Amend the Fees and Charges By-Law 11-015 to incorporate the administrative charges approved in Report F-11-080, effective March 1, 2012.
6. THAT the Regional Municipality of Waterloo take the following actions with respect to the 2012 Grants to Arts and Culture Organizations, as further described in Report P-11-100/F-11-083, dated December 6, 2011:

   a) subject to 2012 budget approval, approve funding for the core arts and cultural organizations as recommended in Report P-11-100/F-11-083 subject to the receipt of audited financial statements;
   b) allocate an amount of $33,000 to the Creative Enterprise Enabling Organization (CEEO) on the condition that this amount be matched by funding from other sources and awarded to local arts and culture organizations through a competitive process;
   c) direct staff to continue to explore options for streamlining and rationalizing municipal funding for arts and culture organizations within Waterloo Region; and
   d) not consider new applications for funding of arts and culture operational grants until the study of municipal arts and cultural funding is completed and implemented.

December 6, 2011
TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: December 14, 2011 FILE CODE: C01-01

SUBJECT: WATER WORKS UPGRADE IN LLOYD BROWN (TOWNSHIP OF NORTH DUMFRIES) – ALTERNATIVE PAYMENT ARRANGEMENTS

RECOMMENDATION:

THAT The Regional Municipality of Waterloo enact a By-law, attached as Appendix A, to recover the costs of the installation of certain water works in the Lloyd Brown Settlement Area in the Township of North Dumfries; pursuant to Report E-11-120.1/F-11-081.1, dated December 14, 2011.

SUMMARY: Nil

REPORT:

Background

Report E-11-061.1, deferred from October 18, 2011 Planning & Works Committee, describes the project the Region undertook in 2010 to extend the municipal water distribution system to 49 unserviced properties in the Lloyd Brown settlement area, in the Township of North Dumfries (the “Benefited Properties”). Staff recommended approval of a fees and charges by-law to fully recover the costs from the 49 Benefited Properties when property owners opt to connect to the municipal system (the “Connection Charge”). The recommended connection charges for the by-law were as follows:

1) Single Family Dwelling (SFD) with water service lateral (41 units) $9,600.00
2) SFD without water service lateral (7 units) $8,400.00 + actual costs of lateral at the time of request
3) 1001 Orr’s Lake Road (7 equivalent SFD units) $65,500.00

At the October 18, 2011 Planning & Works Committee, the committee directed that staff prepare an additional report setting out alternative payment arrangements within the context of the discussion at the meeting.

Report E-11-120/F-11-081 was considered by the Administration & Finance Committee at its meeting on December 6, 2011. That report discussed alternative payment arrangements and recommended financing arrangements for benefitting property owners which connect to the municipal water distribution system in the Lloyd Brown settlement area, in the Township of North Dumfries. After considerable discussion, Committee determined that the connection charges established for the project should remain constant and be reviewed after a period of 10 years. In addition, Committee directed that the interest rate for the alternative payment arrangements be set at Bank of Canada prime plus 1.0%.
The draft By-law presented to Committee has now been revised to provide for the following alternative payment arrangements for benefitting property owners that connect to the system:

- For connections to the system in the years 2012-2021, the amount is the connection charges described above for connections with or without laterals;
- Connection charges may be paid over a period not to exceed 10 years, with the costs added to the bi-monthly water bill for the benefitting property owner, with the interest rate set at the time of the connection;
- Interest rate for connections to be set at Bank of Canada prime plus 1.0%, which rate is currently 3.0% plus 1.0% equaling 4.0%;
- Benefitting property owners be required to execute an agreement with the Region for repayment of the connection charges;
- After 10 years, the By-law be reviewed to determine the appropriateness of including construction inflation for any further connections to the system.

For a benefitting property owner connecting in 2012 with a Single Family Dwelling connection charge of $9,600.00, an amount of $194.65 would be added to the bi-monthly water invoice for the property, that is, for each two month period.

CORPORATE STRATEGIC PLAN

This project meets the objectives of the 2011-2014 Corporate Strategic Plan Focus Area 2: Growth Management and Prosperity, to "manage growth to foster thriving and productive urban and rural communities including Strategic Objective 2.2 to "develop, optimize and maintain infrastructure to meet current and projected needs" and Action 2.2.1 to "continue to prioritize and implement capital program projects required to meet community needs and ensure sustainability."

FINANCIAL IMPLICATIONS:

The total cost for the construction of the water works to service the Benefited Properties was $516,893.01 and was funded by the Water Distribution Reserve Fund. The amount to be recovered from the benefitting property owners in the Lloyd Brown Settlement Area, together with the interest charged, will be returned to the Water Distribution Reserve Fund.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:

Legal Services assisted in the preparation of the proposed bylaw and this report.

ATTACHMENTS:

Appendix A – “A By-law to Impose a Fee and Charge Upon Owners of Land Who Derive or Will or May Derive a Benefit from Water Works Sufficient to Pay the Municipal Portion of the Capital Cost of the Works”

PREPARED BY:  
N. Kodousek, Director, Water Services  
C. Barrett, Director of Financial Services and Development Financing

APPROVED BY:  
T. Schmidt, Commissioner of Transportation & Environmental Services  
A. Hinchberger, Acting Chief Financial Officer
Appendix A

BY-LAW NUMBER ""Insert By-law Number""

OF

THE REGIONAL MUNICIPALITY OF WATERLOO

A By-law to Impose a Charge Upon Owners of Land Who Derive or Will or May Derive a Benefit from Water Works Constructed Along Certain Parts of Roseville Road, Hillside Avenue, Oakwood Drive and Brown Avenue, Township of North Dumfries

WHEREAS The Regional Municipality of Waterloo has undertaken the installation of water works to provide water services to certain lands along Roseville Road, Hillside Avenue, Oakwood Drive, and Brown Avenue in the Township of North Dumfries pursuant to its authority under the Municipal Act, 2001, S.O. 2001, c. 25, as amended;

AND WHEREAS persons who connect or have connected to the municipal services will receive an ongoing benefit.

AND WHEREAS The Regional Municipality of Waterloo has determined that it is desirable to recover a part of the municipal portion of the capital cost of the construction of the water works within the said benefiting area by imposing a charge pursuant to Section 391 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, upon the owners of the lands who derive or will or may derive a benefit therefrom;

NOW THEREFORE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF WATERLOO ENACTS AS FOLLOWS:

1. In this By-Law:

   (1) "lateral charge" means the charge for the installation of each water lateral which shall be:

       (a) $1,200 for each water lateral that has been installed within the Lloyd Brown benefiting area as of the date this By-law comes into full force and effect; or
       (b) the actual cost of the Region, including but not limited to costs for construction works, staff time, legal and survey fees, application fees and consulting engineering fees, for the installation of each new water lateral within the Lloyd Brown benefiting area after the date this By-law comes into full force and effect;

   (2) "Lloyd Brown benefiting area" means:

       (a) the properties shown on Schedule "A" attached to this By-law that are designated as Benefiting Properties; and
       (b) any other properties that lie along the water main with the exception of those designated as Serviced Properties on Schedule "A" attached to this By-law;

   (3) "main charge" means the charge for the capital cost of the water main which shall be deemed to be $8,400 per property;
(4) “owner” means the person or persons registered on title as the owner or owners of the property;

(5) “Region” means The Regional Municipality of Waterloo;

(6) “Treasurer” means the Treasurer of the Region, his or her designate, or any successor position;

(7) “water lateral” means the pipe within the municipal road allowance that connects the water main to a property; and

(8) “water main” means the municipal water main that runs along Roseville Road between 520 meters west of the Brown Avenue road centerline and 110 meters east of the Brown Avenue road centerline, Hillside Avenue, Oakwood Drive and Brown Avenue in the Township of North Dumfries.

PART I – MAIN CHARGE AND LATERAL CHARGE

2. (1) Every owner of a property within the Lloyd Brown benefiting area who is connected to the water main as of the date this By-law comes into full force and effect shall pay the Region a main charge and lateral charge within 30 days of the date of any invoice from the Treasurer.

(2) The Region may charge interest at the rate of 12% per annum against any owner who fails to pay the main charge and lateral charge within 30 days of the Treasurer’s invoice.

3. (1) Where an owner of a property within the Lloyd Brown benefiting area requests in writing to the Region that its property be connected to the water main then the owner shall pay the Region a main charge and lateral charge.

(2) Every main charge and lateral charge imposed pursuant to subsection (1) of this section shall be paid in full to the Region before the connection is permitted.

4. (1) Notwithstanding subsection 3(2) of this By-law, an owner of a property within the Lloyd Brown benefiting area may apply in writing to the Region, and the Region may permit, that its property be connected to the water main and that the owner pay the main charge and lateral charge on a deferred basis in accordance with the terms and conditions of this section.

(2) Notwithstanding subsection (1) of this section, a deferred payment pursuant to this section shall not apply for a lateral charge if the water lateral is to be installed after the date this By-law comes into full force and effect. In such a case, the owner must pay the applicable lateral charge before the connection is permitted. All other provisions of this section in relation to the main charge shall apply accordingly.

(3) The owner shall pay interest on the main charge and lateral charge, if applicable, fixed at the rate of the then current Bank of Canada Prime Rate plus 1.0% per annum.

(4) The owner shall pay the main charge, lateral charge, if applicable, and interest as calculated in accordance with this section over the period of 10 years through equal
payments on each water invoice for the property. The owner may pay the Region the balance of any deferred main charge and lateral charge at any time prior to the expiration of the 10 year deferral period.

5. For the purposes of this By-law, 1001 Orr’s Lake Road, Township of North Dumfries, and the 9 residences thereon, shall be deemed to be 7 properties with 5.8 laterals.

PART II – GENERAL

6. Schedule “A” shall form part of this By-law.

7. Without limiting any other remedy, the Treasurer shall have all necessary authority to request that the treasurer of The Corporation of the Township of North Dumfries add any outstanding or deferred main charge, lateral charge and interest under this By-law to the tax roll to the property that was connected to the water main and collect them in the same manner as municipal taxes.

8. The Treasurer shall have all necessary authority to prescribe administrative forms and agreements required under this By-law.

9. This By-law may be cited as the “Lloyd Brown Fees and Charges By-law”.

10. If any section or sections of this By-law or parts of it are found by any Court to be illegal or beyond the power of Council to enact, such section or sections or parts of it shall be deemed to be severable and all other sections or parts of this By-law shall be deemed to be separate and independent and shall continue to be in full force.

11. This By-law shall come into full force and effect upon final passing.

12. This By-law shall be reviewed after ten (10) years of its passage.

By-law read a first, second and third time and finally passed in the Council Chamber in The Regional Municipality of Waterloo this 14th day of December A.D., 2011.

_____________________________  ______________________________
REGIONAL CLERK                  REGIONAL CHAIR
THE REGIONAL MUNICIPALITY OF WATERLOO
ADMINISTRATION AND FINANCE COMMITTEE

Summary of Closed Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo appoint Anthony Cashin, Dawn Griffin, Mike Shipely, Dorothy Staal, and Andrew Tutty to the Grand River Accessibility Advisory Committee (GRAAC) for a three-year term from January, 2012 to December 31, 2014.

December 6, 2011
THE REGIONAL MUNICIPALITY OF WATERLOO
PLANNING AND WORKS COMMITTEE

Summary of Recommendations to Council

The Planning and Works Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo reinstall one (1) set of rumble strips on southbound Moser-Young Road (Regional Road 14) approaching Notre Dame Drive / Gerber Road (Regional Road 12). [E-11-115]

2. THAT Regional Council appoint a Regional Councillor to the Region of Waterloo’s King/Victoria Transit Hub Project Team;

   AND THAT Regional Council request City of Kitchener Council to appoint a City Councillor to the Region of Waterloo’s King/Victoria Transit Hub Project Team. [P-11-074]


4. THAT the Regional Municipality of Waterloo take the following action with respect to the proposed modifications to the Regional Implementation Guideline for Road Allowance Dedications on and Adjacent to Known and Potentially Contaminated Sites pursuant to the provisions of the Regional Official Policies Plan and the Regional Official Plan as detailed in Report P-11-069, dated December 6, 2011:

   a) Authorize a Public Meeting of the Planning and Works Committee early in 2012 to receive comments from agencies and interested members of the public; and
   b) Direct staff to circulate a draft of the proposed modifications for comment to the Area Municipalities and other parties having an interest in this implementation guideline, including posting on the Regional website.

5. THAT the Regional Municipality of Waterloo take the following action with respect to the implementation of GO Transit rail service as described in Report P-11-094, dated December 6, 2011:

   a) approve the establishment and operation of a temporary parking lot for GO Transit riders on the properties acquired to develop the Region of Waterloo (King/Victoria) Transit Hub, namely 510 King Street West and 16, 50 and 60 Victoria Street North;
   b) approve the implementation of a GO Station shuttle service from the Charles Street Terminal, effective December 19, 2011;
   c) enter into a fare integration agreement with Metrolinx, the operator of GO Transit, with the form and content of such agreement to be to the satisfaction of the Regional Solicitor;
   d) amend the Region’s Fees and Charges By-law (By-law 11-015) to:
      i) accommodate the proposed fare integration agreement with Metrolinx with such amendments to take effect on December 15, 2011 provided the proposed agreement is signed by the parties on or before that date;
ii) provide free parking until 7:10 AM and charge $2.00 per hour to a daily maximum of $12.00 to use the temporary parking lot at the Region of Waterloo (King/Victoria) Transit Hub lands, namely 510 King Street West and 16, 50 and 60 Victoria Street North with such amendments to take effect on January 19, 2012.

6. THAT the Regional Municipality of Waterloo approve the proposed improvements on Bloomingdale Road (Regional Road #20) from Kraft Drive to Bridge Street as outlined in Report E-11-117.

7. a) THAT the Regional Municipality of Waterloo approve the proposed improvements on Highland Road (Regional Road #6) from Patricia Avenue to Westmount Road as outlined in Report E-11-119.

b) Direct staff to file the Notice of Completion for this Class Environmental Assessment by means of advertisement in the local newspaper and mailings to the adjacent property owners, tenants and agencies and place the Environmental Assessment Study files on the public record for a period of 30 days.

8. THAT the Regional Municipality of Waterloo direct staff to work with Infrastructure Ontario (IO) to develop a draft Memorandum of Understanding to engage IO as an independent contractor to provide rapid transit procurement coordination and transaction management services, for Council’s consideration, as described in Report No. E-11-097, dated December 6, 2011.

9. THAT the Regional Municipality of Waterloo amend Traffic and Parking By-Law #06-072, as amended, to add to Schedule 16 – Lane Designation, eastbound left-turn, left-turn at 22 and 35 Pinebush Road (Regional Road 39) in the City of Cambridge, as outlined in report E-11-109, dated December 6, 2011.

10. THAT the Regional Municipality of Waterloo approve the following waste management user fee changes, effective July 1st, 2012, subject to Council’s approval of the 2012 base budget:

   i. increase the general refuse/garbage tip fee to $74/tonne from $72/tonne;
   ii. tie the segregated loads/special waste tip fee at 50% of the general refuse/garbage tip fee.

AND THAT the notice of the intent to amend the Region’s Fee’s and Charges (By-Law 11-015 as amended) as set out in Report E-11-111 dated December 6, 2011, be published in accordance with the provisions of the Municipal Act.

11. That the Regional Municipality of Waterloo extend LGL Ltd. Environmental Research Associates (LGL) of Burlington, Ontario, current consulting assignment for the Surface Water Quality Monitoring Program (Planning & Works Report E-09-054 of May 12, 2009) to include monitoring services for the Conestogo River and Canagagigue Creek from January 2012 to April 2014 at an additional upset fee limit of $162,000.00 plus applicable taxes. [E-11-110]

December 6, 2011
The Planning and Works Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo:
   a) approve, enter into an Agreement for, and execute all documentation related to, the acquisition of lands for improvements to University Avenue East described as Part Lot 3, Subdivision of Lot 6, German Company Tract, being Parts 1 and 2, on Reference Plan 58R-17180, in the City of Waterloo, Regional Municipality of Waterloo from 1568578 Ontario Inc. for the sum of $9,200.00, plus associated costs to the satisfaction of the Regional Solicitor; and
   b) approve, enter into an Agreement for, and execute all documentation related to, the acquisition of lands for improvements to University Avenue East described as Part Lot 10, Plan 501, being Parts 4 and 5, on Reference Plan 58R-17180, in the City of Waterloo, Regional Municipality of Waterloo from Claude E. Dubrick Investments Limited for the sum of $8,800.00, plus associated costs to the satisfaction of the Regional Solicitor.

2. THAT the Regional Municipality of Waterloo approve the following memberships and associated length of terms for the Active Transportation Advisory Committee, as outlined in Report P-11-102, dated December 6, 2011:
   - Mr. Dave Banks, for a term ending December 2015;
   - Mr. Mark Sommer, for a term ending December 2015; and
   - Mrs. Sue Morgan, for a term ending December 2015.

3. THAT the Regional Municipality of Waterloo appoint the following persons to serve for a period of two years as members of the Specialized Transit Services Advisory Committee (STSAC) commencing January 1, 2012 expiring December 31, 2013:
   a) Joyce Barlow Medical Community Representative
   b) Sharon Giles MobilityPLUS User
   c) Tom Livingstone MobilityPLUS User
   d) Laurie Modderman MobilityPLUS User

December 6, 2011
The Library Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve a one-year extension of the existing contract with Library Services Centre for the acquisition, cataloguing and processing of materials ordered by the Region of Waterloo Library, as described in Report P-LIB-11-005, dated December 6, 2011.

2. THAT the Library Committee approve an increase in the 2012 budget in the amount of $30,000 for special initiatives related to the Region of Waterloo Library operations.

December 6, 2011
The Licensing and Retail Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo amend Schedules “A” to “E” inclusive of By-law 04-072, as amended, A By-law to Establish Licence Fees and Charges for The Regional Municipality of Waterloo, as amended, in accordance with Appendix “1” of report CR-CLK-LIC-11-007, dated December 6, 2011;

    AND THAT the Regional Municipality of Waterloo amend Schedule A of By-law 11-015, A By-law to Establish Fees and Charges for the Regional Municipality of Waterloo, as amended, in accordance with Appendix “2” attached to report CR-CLK-LIC-11-007, dated December 6, 2011.

December 6, 2011
The Well Interference Appeals Committee recommends as follows:

1. THAT the Well Interference Appeals Committee recommends to Council payment to the owner of 93 Edgehill Drive in the amount of $10,355.86 (tax included), being half of the pump/well replacement, decommissioning of the old well, and landscaping costs, in response to a claim of well interference, for the following reasons:
   i. Based on monitoring in nearby wells, the water level in the well had fully recovered from the short-term pumping test before the pump was reinstalled;
   ii. The pre-existing well age and declining condition affected its ability to respond following cessation of the pumping test;
   iii. A replacement well that provided water to both 93 and 95 Edgehill Drive was paid for by the Region in 1989 and was not negatively affected by the pumping test; and
   iv. the complaint regarding impact at 93 Edgehill Drive is viewed as being equivalent to a complaint from a Historic Taking Area of the Well Interference Policy and Procedures as there is no technical basis for linking the on-going well problems with the temporary impact from a short-term pumping test. [E-11-114]

December 7, 2011
The Budget Committee recommends as follows:

1. **Water Supply**

   THAT the Regional Municipality of Waterloo approve for Water Supply, the 2012 Operating Budget, the 2012 Capital Budget and the 2013-2021 Capital Forecast.

   THAT the Regional Municipality of Waterloo approve a Regional Water Rate of $0.8311 per cubic metre effective March 1, 2012 and that the necessary by-law be introduced.

2. **Wastewater Treatment**

   THAT the Regional Municipality of Waterloo approve for Wastewater Treatment, the 2012 Operating Budget, the 2012 Capital Budget and the 2013-2021 Capital Forecast.

   THAT the Regional Municipality of Waterloo approve a Regional Wastewater Rate of $0.7515 per cubic metre effective March 1, 2012 and that the necessary by-law be introduced.

3. **Water Distribution**

   THAT the Regional Municipality of Waterloo approve the 2012 Operating Budget, the 2012 Capital Budget and the 2013-2021 Capital Forecast for the Retail Water Distribution System.

   THAT the Regional Municipality of Waterloo approve a Retail Water Rate of $1.67 per cubic metre effective March 1, 2012 and that the necessary by-law be introduced.

   THAT the Regional Municipality of Waterloo approve a monthly maintenance fee of $5.00 per account for the customers of the Retail Water Distribution System effective March 1, 2012 and that the necessary by-law be introduced.

4. **Wastewater Collection**

   THAT the Regional Municipality of Waterloo approve the 2012 Operating Budget, the 2012 Capital Budget and the 2013-2021 Capital Forecast for the Retail Wastewater Collection System.

   THAT the Regional Municipality of Waterloo approve a Retail Wastewater Rate of $1.46 per cubic metre effective March 1, 2012 and that the necessary by-law be introduced.
THAT the Regional Municipality of Waterloo approve a monthly maintenance fee of $4.00 per account for the customers of the Retail Wastewater Collection System effective March 1, 2012 and that the necessary by-law be introduced.

THAT the Regional Municipality of Waterloo approve an increase of 7.9% to the flat annual rate that is currently being charged per residential connection and per commercial/industrial connection for the users of the Wastewater Collection System that do not have a water meter installed effective March 1, 2012 and that the necessary by-law be introduced.

December 14, 2011
TO: Chair Ken Seiling and Members of Regional Council

DATE: December 14, 2011

CODE: L07-90(A)


RECOMMENDATION:

THAT the Regional Municipality of Waterloo:

a) declare an easement interest in the lands described as Part of Biehn’s Unnumbered Tract, (Geographic Township of Waterloo) in the City of Kitchener, PIN 22733-0009(LT), being Parts 1, 2 and 3, on Plan W.D.R.168 and Part 1, on Reference Plan 58R-17310 surplus to the needs of the Region, as detailed in Report No. CR-RS-11-089 dated December 14, 2011, and provide the standard public notification as required by the Region’s property disposition by-law; and

b) approve, enter into an Agreement for, and execute all documentation related to, the conveyance of a permanent easement to the Corporation of the City of Kitchener and the Corporation of the City of Cambridge for the sum of $1.00 plus all associated costs, for the installation and maintenance of a sanitary sewer force main over the lands described as Part of Biehn’s Unnumbered Tract, (Geographic Township of Waterloo), in the City of Kitchener, PIN 22733-0009(LT), being Parts 1, 2 and 3, on Plan W.D.R.168 and Part 1, on Reference Plan 58R-17310 as detailed in Report No. CR-RS-11-089 dated December 14, 2011, pursuant to the Region’s property disposition by-law and the satisfaction of the Regional Solicitor.

SUMMARY: NIL

REPORT:

The Region owns and operates the Kitchener Waste Water Treatment Plant facility (“KWWTP”) on 71 acres of land identified as 368 Mill Park Drive, in the City of Kitchener. The City of Kitchener and City of Cambridge require an easement over the lands for the installation and maintenance of new sanitary sewer force mains which will form part of their respective waste water collection systems.

On June 29, 2011 Council approved the conveyance of a permanent easement over 0.987 acres to the City of Kitchener and City of Cambridge and a license agreement for above-ground pipes and infrastructure before it connects to the Region’s waste water treatment facility, as detailed in Report CR-RS-11-046. These lands are described as Parts 1, 3 and 4 on Reference Plan 58R-17182 and are directly to the west of the lands described in the Recommendation above.

Since the approval of the easement detailed in the earlier report it has been determined that a permanent easement to the City of Kitchener and City of Cambridge will also be required over additional lands for the construction and operation of the sanitary sewer force mains.
As noted above, the City of Kitchener and City of Cambridge will also be entering into a license agreement with the Region regarding the operation of the sanitary sewer pipes above ground until they connect with the Region’s waste water treatment facility. A license agreement provides the Region with greater flexibility in the event of future upgrades or alterations to the treatment facility.

The Cities of Kitchener and Cambridge have entered into a Cross-Border Service Agreement to provide for the installation and maintenance of a sanitary force main by the City of Cambridge within the limits of the City of Kitchener. The City of Kitchener will be charged the applicable sewage rates for all sanitary sewage flows to the Kitchener Waste Water Treatment Plant facility from all force mains discharging to the facility.

Water Services staff of Transportation and Environmental Services have reviewed this request and have no objection to granting the easement interest in the lands.

The Region’s property disposition by-law requires advertising of any proposed conveyance of an interest in Regional land in a local newspaper. When the requirements of the Region’s property disposition by-law have been met, the subject easement will be conveyed to the City of Kitchener and the City of Cambridge.

The subject lands are shown attached as Appendix ‘A’.

CORPORATE STRATEGIC PLAN:

One of the goals of the Corporate Strategic Plan is to support a climate that encourages economic prosperity.

FINANCIAL IMPLICATIONS:

All associated costs of the conveyance of the permanent easement will be paid by the City of Cambridge and/or the City of Kitchener.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:

Transportation and Environmental Services staff have been consulted in the preparation of this report.

ATTACHMENTS

Appendix “A” – location map of lands.

PREPARED BY:  Joan Moore, Property Agent

APPROVED BY:  Gary Sosnoski, Commissioner of Corporate Resources
MEMORANDUM

To: Chair Ken Seiling and Members of Regional Council
From: David Dirks, Director, Employment and Income Support
Copies: Michael Schuster, Commissioner, Social Services
File No.: S09-80
Subject: ONTARIO WORKS CASELOAD: NOVEMBER 2011

This memorandum is provided as information for members of Council. Employment & Income Support, Social Services with Finance monitors the Ontario Works (OW) caseload and expenditures on a monthly basis. Below is a chart summarizing the caseload at the end of November 2011 with comparisons to the months of October 2011, November 2010, and September 2008.

Very briefly,

- The OW caseload at November 2011 was: 8,506
- The decrease from October 2011 was: -11 (-0.1%)
- The increase from November 2010 was: 80 (1.0%)
- The increase from September 2008 was: 2,214 (35%)

- Waterloo Region unemployment rate for November 2011 was: 6.8%
- Waterloo Region unemployment rate for November 2010 was: 7.8%

<table>
<thead>
<tr>
<th>Ontario Works Caseload and Unemployment Rate</th>
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</thead>
<tbody>
<tr>
<td>November 2011</td>
</tr>
<tr>
<td>Ontario Works Caseload</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>November 2011</th>
<th>October 2011</th>
<th>November 2010</th>
<th>% Change October to November</th>
<th>% Change Year to Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>8,506</td>
<td>8,517</td>
<td>8,426</td>
<td>(0.1%)</td>
<td>1.0%</td>
</tr>
</tbody>
</table>
Memo to Community Services Committee
December 14, 2011

Unemployment Rates – Seasonally Adjusted*

<table>
<thead>
<tr>
<th></th>
<th>November 2011</th>
<th>October 2011</th>
<th>November 2010</th>
<th>% Change October to November</th>
<th>% Change Year to Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Province</td>
<td>7.9</td>
<td>8.1</td>
<td>8.2</td>
<td>(2.5%)</td>
<td>(3.7%)</td>
</tr>
<tr>
<td>Waterloo Region</td>
<td>6.8</td>
<td>6.8</td>
<td>7.8</td>
<td>0</td>
<td>(13%)</td>
</tr>
</tbody>
</table>

*As revised by Statistics Canada.

In effect the caseload number has remained constant from October to November (decline of 11 cases). For comparison, in 2010 when the caseload also declined September to October the caseload grew modestly from October to November (increase of 39 cases). Staff continue to monitor the situation and will report to Council.

The provision of social assistance supports Focus Area 4 of the 2011-2014 Corporate Strategic Plan: Healthy and Inclusive Communities; Strategic Objective 4.1 (to) work collaboratively to reduce poverty.

If you have any questions or comments or for further information, please contact David Dirks, Director, Employment and Income Support at 519-883-2179 or ddirks@regionofwaterloo.ca.
TO: Chair Ken Seiling and Members of Regional Council

DATE: December 14, 2011

FILE CODE: L04-20

SUBJECT: New Trans-border Air Service – Region of Waterloo International Airport

RECOMMENDATION

That the Regional Municipality of Waterloo enter into a series of legal agreements relating to the initiation of trans-border air service with American Airlines Inc., or an affiliated corporation, as described in Report CR-RS-11-092 dated December 14, 2011 with the form of such agreements to be subject to the approval of the Commissioner of Transportation and Environmental Services and the Regional Solicitor; and

That the Regional Municipality of Waterloo amend its Fees and Charges By-law (By-law 11-015) so as to exclude the fee class providing for no payment of fees and charges for the first twelve (12) months of trans-border air service to a new destination where the carrier has entered into a form of revenue guarantee with such amendment to take effect prior to the commencement of the new Region of Waterloo-Chicago air service.

SUMMARY:

This report provides information concerning the proposed commencement of twice daily air service from the Region of Waterloo International Airport to Chicago-O’Hare International Airport. The new air service proposed by American Airlines will provide residents and businesses of the greater Region of Waterloo area an opportunity for convenient access to Chicago and the many American and International connections that are available from Chicago O’Hare International Airport, the second busiest airport in the United States and fourth busiest airport in the world. The American Airlines service will also complement the existing air services to Calgary, Montreal and Ottawa currently offered from the Region of Waterloo International Airport. The air service will commence in June of 2012.

REPORT:

Commencing in June of 2012, American Airlines intends to commence twice daily air service from the Region of Waterloo International Airport to Chicago-O’Hare International Airport. A 50 seat Embraer jet will be utilized to offer the service. Tentative flight times are shown below:

<table>
<thead>
<tr>
<th>Flight</th>
<th>Departs</th>
<th>Arrives</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>4161</td>
<td>1:20 p.m.</td>
<td>3:55 p.m.</td>
<td>Daily</td>
</tr>
<tr>
<td>4211</td>
<td>7:50 p.m.</td>
<td>10:15 p.m.</td>
<td>Daily, Except Sat.</td>
</tr>
</tbody>
</table>
Waterloo Region to Chicago O’Hare

<table>
<thead>
<tr>
<th>Flight</th>
<th>Departs</th>
<th>Arrives</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>4210*</td>
<td>6:30 a.m.</td>
<td>6:55 a.m.</td>
<td>Daily</td>
</tr>
<tr>
<td>4153</td>
<td>4:40 p.m.</td>
<td>5:15 p.m.</td>
<td>Daily, Except Sat.</td>
</tr>
</tbody>
</table>

* All times shown in Local time (ORD is in the Central Time Zone)

Real time departure and arrival times for the Chicago service will be available at the Region of Waterloo International Airport website – www.waterlooairport.ca - once the service begins.

The new air service proposed by American Airlines will provide residents and businesses of the greater Region of Waterloo area an opportunity for convenient access to Chicago and the many American and International connections that are available from Chicago O’Hare International Airport, the second busiest airport in the United States and fourth busiest airport in the world.

In advance of engaging in discussions with American Airlines regarding the proposed air service, Regional staff engaged a third party consultant to conduct a market analysis and route feasibility study. This consultant, Intervistas Consulting, determined that a robust market exists for trans-border air service both to Chicago and other US destinations via Chicago. In total, the Region of Waterloo catchment area accounts for approximately 690,000 return air travel trips to the United States annually. Taking into consideration the opportunities to use Chicago as a convenient point of connection for air travel to destinations such as Dallas, Los Angeles, Las Vegas, Miami, Denver, Seattle and numerous international locations, Intervistas has forecast that the new air service will be well used and will likely perform above the system wide load factor of American Eagle – an affiliate of American Airlines that will operate the service. This load factor is approximately 73%, and fluctuates depending on the time of year, meaning, on average, 73 percent of the available seats on all American Eagle flights are booked by passengers.

By way of comparison, the current WestJet air service to Calgary from the Region of Waterloo has consistently performed at or above the system wide load factor for that company. For example, the WestJet system wide load factor for July of 2011 was approximately 76% resulting in, on average, more that 200 daily passengers using the Calgary air service from the Region of Waterloo, in both directions. In 2007, a minimum revenue guarantee was provided to WestJet airlines for the first six months of the start-up of service from the Region of Waterloo and since that time the service has yielded approximately $900,000 in annual revenue to the airport.

The new air service will also be useful for many local technology companies whose interests require frequent travel to the United States and, in particular, Chicago and destinations that can be easily connected to via Chicago such as San Francisco, San Jose, Dallas and Miami. The American Airlines service will also complement the existing air services to Calgary, Montreal and Ottawa currently offered from the Region of Waterloo International Airport.

**Agreements for Air Service**

Prior to the commencement of the new air service, American Airlines will be required to enter into two agreements with the Region of Waterloo. The first agreement is an operating agreement, in a form which has been utilized for other airlines operating at the airport. The operating agreement provides for the details how the airline will provide service and includes provisions specifying the fees that are payable by the airline, insurance requirements and safety and security requirements for operations within the airport terminal facility. The second agreement is a minimum revenue guarantee (“MRG”) agreement. As the proposed route is untested, American Airlines perceives a degree of risk with the service. An MRG agreement is intended to share a portion of the risk between the airline and the community and is becoming increasingly common in the aviation industry especially in cases where airlines consider new service to regional airports.
Under the terms of an MRG, the community or airport authority will typically provide a financial guarantee that the airline will achieve a pre-agreed net revenue target for an initial start-up period. If at the end of that period, the route achieves less revenue than the target, the guarantor would reimburse the airline for the shortfall up to a pre-agreed limit. If the route exceeds the revenue target, no payment is required. There are a number of factors that could affect whether a payment would be required under the MRG which include route specific factors such as the cost of fares and fuel prices. In addition, there are a number of extrinsic factors which could affect the financial performance of the route such as the economy generally and the frequency of use of the service by significant local businesses. The MRG agreement required by American Airlines will cover the first two years of service and will include a monetary cap in each of these first two years.

Based upon the passenger forecasts prepared by Intervistas, it is anticipated that the air service will generate new revenue for the airport in an amount between $650,000 and $800,000 annually depending upon the use of the air service as some fees are dependent upon passenger use (for example, passenger facilitation fees) while other fees are fixed, such as terminal rents or landing fees. Based upon these forecasted revenue parameters, and because the Region’s liability to make a payment under the MRG agreement is capped, a positive net financial benefit has been forecasted even if the Region were called upon to make a payment under the MRG agreement. Taking into consideration the cost savings that will accrue to local businesses that will use the new air service, part of the liability for payment of the revenue guarantee will be also shared with local businesses. To date, members of the high tech business community, working with the Region of Waterloo, have pledged financial contributions to partially offset the contingent liability of the minimum revenue guarantee. The portion of the guarantee for which the Regional government will be responsible for does not exceed $650,000 in the first year of air service and $600,000 in the second year of service.

CORPORATE STRATEGIC PLAN:

The Region of Waterloo International Airport is one of the essential infrastructure components needed to create and support a climate that encourages prosperity in the Region. The provision of enhanced air service from the airport will benefit businesses in the Region of Waterloo. The commencement of new trans-border air service to Chicago is consistent with one of the key objectives of the five (5) year business plan adopted by Regional Council in June of 2009 and the Region’s Strategic Objective to support the growth of aviation-related activities at the Airport (Action 3.44 of the Region’s 2011-2014 Strategic Plan).

FINANCIAL IMPLICATIONS:

Based upon the projections that have been prepared by the Region’s consultant, Intervistas, the new service to Chicago is estimated to be used by as many as 48,000 passengers in the first year (both to and from the Region of Waterloo to Chicago). This usage would yield annual revenue for the airport of approximately $787,000 broken down as follows:

- Passenger Facilitation Fees ($20 per departing passenger) – $480,000
- Vehicle Parking Fees (estimated) – $140,000
- Fuel Surcharge – $50,000
- Ancillary Revenue (food concession) – $10,000
- Landing Fees and Terminal Rents - $107,000

**TOTAL** $787,000

From the commencement of the new air service, and in consideration of the provision of a minimum revenue guarantee, American Airlines will be paying all applicable fees and charges as set out in the
Region’s fees and charges by-law. These fees and charges include landing fees, per passenger facilitation fees, terminal rents and fuel surcharges. As a result, it is recommended that the Region’s fees and charges by-law (By-law 11-015) be amended to exempt the fee class permitting no payment of landing or aircraft parking fees for the first year of a new trans-border air service where a revenue guarantee has been provided.

Given recent investments in fire protection services at the airport, which will not need to be enhanced to accommodate this service, the estimated revenue and net benefits are inclusive of expenses as no additional incremental operating or capital costs will be incurred to support the new air service to Chicago. Based on this analysis, the air service is expected to yield a net financial benefit for the airport, even if partial or full payment of the MRG is required.

In addition to the revenue guarantee, a financial contribution in the amount of $100,000 (US) towards the costs of marketing the new air service will be made by the Region of Waterloo payable in the first year of operation. This funding is proposed to be drawn from the airport’s existing budget for marketing.

On November 29th, 2011, the parent company of American Airlines and American Eagle – AMR Holdings – announced a plan to restructure with the Chapter 11 process of US federal insolvency law. Regional staff has discussed the implication of this announcement with American Airlines. Based upon these discussions, Regional staff does not believe that the proposed restructuring will impact the new Chicago-Waterloo air service. The agreement with American Airlines does not entail any up-front financial commitment other than the contribution to marketing as the first payment under the minimum guarantee agreement, if required, would be due in early 2013 and is conditional upon receipt of all fees and charges payable by American Airlines from its operations prior to that date.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:

The Finance department has been consulted in connection with this report.

ATTACHMENTS

NIL

PREPARED BY:  

John Hammer, Director, Transportation
Chris Wood, Airport General Manager
Jeff Schelling, Solicitor, (Corporate)

APPROVED BY:  

Thomas Schmidt, Commissioner of Transportation and Environmental Services
Debra Arnold, Regional Solicitor and Director of Legal Services