



REGIONAL MUNICIPALITY OF WATERLOO CONSOLIDATED COUNCIL AGENDA

Wednesday, June 5, 2013
Regular Meeting 7:00 p.m.
REGIONAL COUNCIL CHAMBER
150 Frederick Street, Kitchener, ON

*Denotes Item(s) Not Part of Original Agenda

1. **MOMENT OF SILENCE**
2. **ROLL CALL**
3. **DECLARATION OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
4. **PRESENTATIONS**
5. **PETITIONS**
6. **DELEGATIONS**
 - a) Genevieve Twomey, Executive Director, & Edwin Outwater, Music Director, Re: Update of KW Symphony
 - b) Michael Harris, Kitchener-Conestoga M.P.P., Re: [Resolution](#) Amending the Labour Relations Act 1
 - c) Craig Gammie, Re: Green Bin Liners
 - * d) E-13-074/F-13-049, Stage 1 Light Rail Project (*item #3 on Planning & Works Summary*)
 - i) Robert Milligan, New Dundee
 - ii) John Reick, Waterloo
7. **MINUTES OF PREVIOUS MEETINGS**
 - a) All Council – May 2, 2013
 - b) Closed Audit – May 8, 2013
 - c) Closed Council – May 8, 2013
 - d) Council – May 8, 2013
 - e) Closed Committee – May 28, 2013
 - f) Planning & Works – May 28, 2013
- [e-mail](#) from Jim Wideman attached 2
 - g) Administration & Finance – May 28, 2013
 - h) Community Services – May 28, 2013
 - i) Library – May 28, 2013
8. **COMMUNICATIONS**

9. **MOTION TO GO INTO COMMITTEE OF THE WHOLE TO CONSIDER REPORTS**

10. **REPORTS**

Finance Reports

- | | |
|---|----|
| a) F-13-052, T2013-014 Hespeler Road and Water Street Improvements
Regional Road 24, from Eagle Street / Pinebush Road to Bishop Street and
Augusta Street to Ainslie Street North, City of Cambridge | 3 |
| b) F-13-053, T2013-121 Weber Street Reconstruction and Widening, College
Street (Kitchener) to Union Street (Waterloo), Kitchener and Waterloo, Ontario | 7 |
| c) F-13-054, T2013-019 Regional Road 19 (Floradale Road) Bridge
Rehabilitation, Township of Woolwich | 12 |
| d) F-13-055, T2013-118 Cambridge Organics Transfer Facility and Compost
Pad Improvements | 14 |
| e) F-13-056, P2013-10 Supply of Ballasted Flocculation with Sludge Thickening
System Equipment | 16 |

Committee Reports

- | | |
|---|-----|
| a) Planning & Works - attached & marked PS-130528 | 19 |
| * Closed Planning & Works - attached & marked CPS-130528 | 24A |
| b) Administration & Finance - attached & marked FS-130528 | 25 |
| c) Community Services - attached & marked SS-130528 | 27 |
| d) Library - attached & marked LS-130528 | 29 |
| * e) Economic Development and Promotion - <i>To be distributed at meeting</i> | |

Chief Administrative Officer

Regional Chair

Regional Clerk

11. **OTHER MATTERS UNDER COMMITTEE OF THE WHOLE**

12. **MOTION FOR COMMITTEE OF THE WHOLE TO RISE AND COUNCIL RESUME**

13. **MOTION TO ADOPT PROCEEDINGS OF COMMITTEE OF THE WHOLE**

14. **MOTIONS**

15. **NOTICE OF MOTION**

16. **UNFINISHED BUSINESS**

17. OTHER BUSINESS**18. QUESTIONS****19. ENACTMENT OF BY-LAWS – FIRST, SECOND & THIRD READINGS**

- a) A By-law to Amend By-law 01-059, A By-law to Consolidate all By-laws with Respect to Roads Included in the Regional Road System, as amended (Weber Street)
- b) A By-law to Amend By-law 06-072, as amended, being the Region's Traffic and Parking By-law (15 Minute Loading Zone, Frederick Street, City of Kitchener)
- c) A By-law to Determine the Amount of Taxes for Commercial, Industrial and Multi-Residential Property for 2013
- d) A By-law to Confirm the Actions of Council – June 5, 2013

20. ADJOURN

The following resolution has been submitted by MPP Michael Harris, Kitchener-Conestoga, to the Clerk's Office of the Region of Waterloo for consideration at the Regional Council meeting on Wednesday, June 5, 2013.

WHEREAS municipalities are not commercial enterprises and have a different purpose and mandate from businesses in the construction industry;

WHEREAS the Ontario Labour Relations Board treats municipalities as businesses and employers for the purpose of the construction-industry provisions contained within the Labour Relations Act, 1995;

WHEREAS an amendment to the Labour Relations Act, 1995 is needed to clarify that municipalities are not employers in the construction industry;

WHEREAS the Large Urban Mayor's Caucus of Ontario has previously requested such an Amendment to the Labour Relations Act to protect fair and open tendering for municipal infrastructure projects;

WHEREAS such an amendment would ensure the best value for infrastructure projects funded by all three levels of government;

WHEREAS such an amendment would ensure fairness for all workers, regardless of their affiliation with a particular union, by guaranteeing the right to work on publicly funded infrastructure projects;

WHEREAS such an amendment would save taxpayers money by ensuring the most qualified contractor offering the best value is awarded contracts for publicly funded infrastructure projects tendered by Ontario municipalities;

THEREFORE BE IT RESOLVED that the Region of Waterloo asks the Legislative Assembly of Ontario to amend the Labour Relations Act, 1995 to make it clear that municipalities are not construction employers.

From: Jim Wideman
Sent: Thursday, May 30, 2013 11:20 AM
To: Erin Flewwelling
Subject: Re: Excused Vote

Hi Erin
I inadvertently voted as excused on the vote for the motion on proceeding with the RFP for Rapid Transit. It was my intention to vote in favour.

Jim Wideman

**REGION OF WATERLOO****FINANCE DEPARTMENT
Procurement & Supply Services Division**

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: June 5, 2013 **FILE CODE:** F18-30

SUBJECT: T2013-014 HESPELER ROAD AND WATER STREET IMPROVEMENTS REGIONAL ROAD 24, FROM EAGLE STREET / PINEBUSH ROAD TO BISHOP STREET AND AUGUSTA STREET TO AINSLIE STREET NORTH, CITY OF CAMBRIDGE

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of Brantco Construction for Hespeler Road and Water Street Improvements Regional Road 24, from Eagle Street/Pinebush Road to Bishop Street and Augusta Street to Ainslie Street North, City of Cambridge in the amount of \$2,382,551.38 including all applicable taxes;

AND THAT the Regional Municipality of Waterloo approve an increase in project costs of \$155,917 gross and \$0.00 net to facilitate the portion of work undertaken on behalf of the City of Cambridge.

SUMMARY: Nil

REPORT:

Tenders were called for Hespeler Road and Water Street Improvements Regional Road 24, from Eagle Street/Pinebush Road to Bishop Street and Augusta Street to Ainslie Street North, City of Cambridge and were advertised in the Record, the Daily Commercial News, on the OPBA website and on the Region's website. Tenders were opened in the presence of I. Young, J. Medd and L. Buitenhuis.

The following tenders were received:

Brantco Construction	Cambridge, ON	\$2,382,551.38
Coco Paving Inc.	Petersburg, ON	\$2,581,598.96
Steed and Evans Ltd.	St. Clements, ON	\$2,676,405.00
Capital Paving Inc.	Puslinch, ON	\$2,752,791.18

The work under this contract includes the following:

Hespeler Road Improvements, City of Cambridge – Resurfacing of asphalt roadway, relocation of catchbasins and installation of side-inlet catchbasins, traffic signal component upgrades, bus bay removal, concrete bus shelter pad and landing pad relocation, and construction of median planting beds (which are provisional items still subject to confirmation of final details by the City of Cambridge).

Water Street Improvements, City of Cambridge - Resurfacing of asphalt roadway including small areas of full depth reconstruction, relocation of catchbasins and installation of side-inlet catchbasins,

replacement of sanitary sewer main and services and water services (on behalf of the City of Cambridge), and sections of curb and boulevard replacement.

Ottawa Street Infill Sidewalk, City of Kitchener – Construction of sidewalk on Ottawa Street west of Wilderness Drive to connect to the existing internal sidewalk.

Construction Schedule

Construction is scheduled to start in late June, will be completed by the end of September and the contractor is permitted to work simultaneously at all locations.

Traffic Restrictions

Hespeler Road Improvements – Hespeler Road will be reduced from 3 lanes to 2 lanes in each direction from Eagle Street/Pinebush Road to Bishop Street between the hours of 7:00AM and 7:00PM, Monday to Friday. During night paving operations between 7:00PM and 6:00AM, Hespeler Road will be reduced to one lane in each direction.

Water Street Improvements – Water Street will be reduced from 2 lanes to 1 lane in each direction from Ainslie Street to Augusta Street between the hours of 7:00AM and 7:00PM, Monday to Friday. There will be an additional lane reduction, down to one lane with traffic in each direction alternately proceeding through the construction zone with flagging, for 5 working days between 9:00AM and 3:00PM, as well as a closure of the northbound lanes between Ainslie Street and Samuelson Street for one weekend, between 7:00AM Saturday and 10:00PM Sunday.

Ottawa Street Infill Sidewalk – There will be periodic closures of one eastbound lane between the hours of 7:00AM and 7:00PM west of Wilderness Drive. One eastbound through lane and the left turn lane will be maintained at all times.

Approvals

Staff are currently awaiting Ministry of Environment approval for the replacement of the City of Cambridge sanitary sewer on Water Street, however it is anticipated that all approvals will be in place when construction is scheduled to commence.

CORPORATE STRATEGIC PLAN:

Award of this contract is in accordance with the Region's public tendering practices and meets Focus Area 5 Service Excellence of the Region's Corporate Strategic Plan and specifically Strategic Objective 5.3 which is to ensure all Regional programs and services are efficient, effective and accountable to the public. In addition, implementation of this contract achieves Focus Area 2 Growth Management and Prosperity of the Corporate Strategic Plan and specifically Strategic Objective 2.2 which is to optimize the use of existing infrastructure and ensure it is adequately maintained.

FINANCIAL IMPLICATIONS:

Contract T2013-014 costs are shared as follows:

Region of Waterloo Transportation Division	\$2,242,729.10
City of Cambridge	<u>139,822.28</u>
Total (Including HST)	<u>\$2,382,551.38</u>

Region of Waterloo Transportation Division Costs:

T2013-014	\$2,242,729
Engineering – Regional	220,000
Plantings in Median Planting Beds	46,450
Geotechnical Material Inspection and Testing	45,000
Detours, Signing and Line Painting	15,000
Advertising and Printing	<u>1,500</u>
	Sub-total
	\$2,570,679
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(232,174)</u>
	Total
	<u>\$2,338,505</u>

The Region of Waterloo's approved 2013 Ten Year Transportation Capital Program includes a total budget of \$4,570,000 in 2013 for the Hespeler Road Improvements (Project #5572), Water Street Improvements (Project #5396) and Ottawa Street Infill Sidewalk (Project #5712) to be funded from the Roads Rehabilitation Capital Reserve Fund.

Based on the low tender result, the actual cost of this work is \$2,338,505, which is \$2,231,495 (or approximately 49%) under the project budget. This under-run is attributable to a number of factors which arose after the 2013 budget for these projects were finalized in the fall of 2012, as follows:

1. In general, the budgets for Hespeler Road and Water Street initially carried very conservative cost estimates due to uncertainties at the time regarding the scope of Rapid Transit works through these corridors; subsequent to the budgets being finalized in the fall of 2012, the project limits on both Hespeler Road and Water Street were also reduced to avoid working in areas that will require changes in the coming years for the future aBRT system; these areas will be paved in conjunction with the future aBRT work and the costs for the resurfacing will have to be budgeted for at that time in the Transportation Capital Program;
2. Intersection improvements at Dando Avenue were budgeted for and under consideration as part of the Water Street work but these works were ultimately deleted from the project during the detailed design phase due to property impacts and geometric considerations;
3. A significant amount of storm sewer replacement originally included in budget estimates was not required due to good condition of the existing sewer confirmed by video inspections which were not available due to sewer obstructions until late 2012;
4. Cold planing and base asphalt unit prices were lower than costs in recent years, in part due to the current extremely competitive environment for road construction contracts; and
5. More extensive underground work was required for the City of Cambridge on Water Street and accordingly, the top layer of asphalt on Water Street which was originally included in budget estimates will now have to be budgeted for and completed in 2014 rather than as part of this contract, to allow for any trench settlement.

City of Cambridge Costs:

Based upon the low tender submission, the estimated costs for the City of Cambridge on this contract are as follows:

T2013-014	\$139,822
Engineering – Regional	20,000
Geotechnical Material Inspection and Testing	5,000
Detours, Signing and Line Painting	5,000
Advertising and Printing	500
	<u>Sub-total</u> \$170,322
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(14,405)</u>
	<u>Total</u> <u>\$155,917</u>

The City of Cambridge has indicated that they have sufficient funds budgeted for this work and has asked that the work proceed on their behalf.

Final date of acceptance for this tender is July 16, 2013.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: *Charles Whitlock*, Director, Procurement & Supply Services

APPROVED BY: *Craig Dyer*, Chief Financial Officer

**REGION OF WATERLOO****FINANCE DEPARTMENT
Procurement & Supply Services Division****TO:** Regional Chair Ken Seiling and Members of Regional Council**DATE:** June 5, 2013 **FILE CODE:** F18-30**SUBJECT:** T2013-121 WEBER STREET RECONSTRUCTION AND WIDENING,
COLLEGE STREET (KITCHENER) TO UNION STREET (WATERLOO),
KITCHENER AND WATERLOO, ONTARIO**RECOMMENDATION:**

THAT the Regional Municipality of Waterloo accept the tender of Steed & Evans Ltd. for the Weber Street Reconstruction and Widening, College Street (Kitchener) to Union Street (Waterloo), Kitchener and Waterloo, Ontario in the amount of \$26,786,899.73 including all applicable taxes;

AND THAT the Regional Municipality of Waterloo approve an increase in project costs of \$475,091.86 gross and \$0.00 net to facilitate the portion of work undertaken on behalf of the City of Waterloo;

AND FURTHER THAT the Regional Municipality of Waterloo approve an increase in project costs of \$1,637,646.89 gross and \$0.00 net to facilitate the portion of work undertaken on behalf of the City of Kitchener;

AND FURTHER THAT the Regional Municipality of Waterloo approve an increase in project costs of \$1,124,241.85 gross and \$0.00 net to facilitate the portion of work undertaken on behalf of GO/Metrolinx.

SUMMARY: Nil**REPORT:**

Tenders were called for the Weber Street Reconstruction and Widening, College Street (Kitchener) to Union Street (Waterloo), Kitchener and Waterloo, Ontario, and were advertised in the Record, the Daily Commercial News, on the OPBA website and on the Region's website. Tenders were opened in the presence of P. Linn, D. Pletch and T. Lumgair.

The following tenders were received:

Steed and Evans Limited	Heidelberg, ON	\$26,786,899.73
Amico Infrastructure (Oxford) Inc.	Woodstock, ON	\$27,261,574.15
E & E Seegmiller Limited	Kitchener, ON	\$28,123,450.17
Capital Paving Inc.	Puslinch, ON	\$29,105,135.38
Site Works Construction	Cambridge, ON	\$29,667,718.14
Bel-Air Excavating & Grading Ltd.	Cambridge, ON	\$30,206,590.42
Harvie Construction Inc.	Woodbridge, ON	\$30,259,471.34
Coco Paving Inc.	Petersburg, ON	\$31,478,410.00
Clearway Construction Inc.	Concord, ON	\$34,448,341.65
Drainstar Contracting Ltd.	Concord, ON	\$34,637,387.15

The work under this contract includes:

- the construction of a grade separated railway crossing at the CN tracks north of Victoria Street;
- the widening of Weber Street from two to four lanes and re-alignment between Victoria Street and Wilhelm Street;
- replacement of storm and sanitary sewers and watermain and the installation of a 600mm diameter regional trunk watermain;
- roadworks including full depth road reconstruction, concrete curb and gutter, sidewalk and multi-use path, streetlighting, noise attenuation barriers and landscaping;
- at the proposed grade separation, additional architectural enhancements to the structure, and abutments and retaining walls;
- replacement of storm and sanitary sewers and watermain on behalf of the Cities of Kitchener and Waterloo;
- a third abutment at the grade separation and the construction of a temporary GO bus drop-off on behalf of GO Transit/Metrolinx.

Construction Schedule

This project has been designed to be constructed in three phases consisting of College Street to Wilhelm Street, Wilhelm Street to Guelph Street and Guelph Street to Union Street. The order of construction of the phases will be at the discretion of the selected contractor. Staging of construction will in general include the construction of a temporary detour road west of the proposed grade separation, construction of the grade separation, installation of undergrounds then finally construction of the roadworks. Construction is expected to start on or about June 17, 2013. The contract includes the requirement that the work must be complete by no later than November 30, 2014.

Traffic Restrictions

Two-way traffic on Weber Street will be maintained during construction. In order to maintain traffic during construction of the grade separation, a two lane detour road west of the existing right-of-way between Victoria Street and Wellington Street will be constructed. This detour will be in place for the duration of construction until traffic can be diverted back to the reconstructed Weber Street. Access to all abutting properties will be maintained during construction.

Several short duration road closures will be required during the construction in order to accommodate the staging of the works. Where possible, these will be scheduled on weekends or at night.

Approvals

Ministry of Environment approvals for the proposed underground infrastructure has been received. Structural approval of the design for the grade separation has been received from GEXR on behalf of CN rail which owns the tracks.

CORPORATE STRATEGIC PLAN:

Award of this contract is in accordance with the Region's public tendering practices and meets Focus Area 5 Service Excellence of the Region's Corporate Strategic Plan and specifically strategic objective 5.3 which is to ensure all Regional programs and services are efficient, effective and accountable to the public. In addition, implementation of this contract achieves Focus Area 2 Growth Management and Prosperity of the Corporate Strategic Plan and specifically strategic objective 2.2 which is to optimize the use of existing infrastructure and ensure it is adequately maintained.

FINANCIAL IMPLICATIONS:

Contract T2013-121 costs will be shared as follows:

Region of Waterloo Transportation Division	\$22,301,559
City of Kitchener	1,522,863
Region of Waterloo Water Services Division	1,476,232
GO Transit/Metrolinx	1,046,331
City of Waterloo	439,914
Total	<u>\$26,786,899</u>

Region of Waterloo Transportation Division Costs

T2013-121	\$22,301,559
Property Acquisition (including 2012 pre-approvals)	12,635,000
Railway Crossing Protection and Rail Realignment	3,000,000
Engineering – Consultant	2,400,525
Building Demolition	1,500,000
Utility Relocations	1,350,000
Engineering – Regional	358,190
Geotechnical Material Inspection during Construction	292,446
Supply of Decorative Panels for Grade Separation	150,000
Detours, Signing and Line Painting	66,640
Preconstruction Property Inspections	19,325
Advertising and Printing	8,330
Sub-total	<u>\$44,082,015</u>
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(3,084,863)</u>
Total	<u>\$40,997,152</u>

The Region of Waterloo's 2013 Ten Year Transportation Capital Program includes a total budget of \$42,815,000 (Projects #7101 and #5488) in the years 2013 to 2015 for this project funded from the Development Charge Reserve and Roads Capital Levy Reserve Funds. Based on the low tender result, the resulting total cost of \$40,997,152 represents a funding surplus of \$1,817,848 (approximately 4%).

The budget surplus on this project is attributable to lower unit prices than expected for sewers and watermain and a consequence of receiving competitive pricing from the ten bidders who submitted tenders for the work.

City of Kitchener Costs – Share of Sanitary and Storm Sewer and Watermain Replacement

T2013-121	\$1,522,863
Engineering – Consultant	241,420
Engineering – Regional	24,510
Geotechnical Material Inspection during Construction	20,011
Detours, Signing	4,560
Preconstruction Property Inspections	1,322
Advertising and Printing	570
Sub-total	<u>\$1,815,256</u>
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(177,610)</u>
Total	<u>\$1,637,646</u>

Staff from the City of Kitchener has advised that they can fund these works and have asked the Region to proceed.

Region of Waterloo Water Services Division Costs

T2013-121	\$1,476,232
Engineering – Consultant	342,992
Engineering – Regional	23,650
Geotechnical Material Inspection during Construction	19,309
Detours, Signing	4,400
Preconstruction Property Inspections	1,276
Advertising and Printing	550
	Sub-total
	\$1,868,409
Less: Municipal Rebate of 86.46% of HST (11.24%)	(183,000)
	Total
	<u>\$1,685,409</u>

The Region of Waterloo's Council approved 2013 Ten Year Water Capital Program includes a total budget of \$3,400,000 in the years 2013 to 2015 for the construction of the trunk watermain between Victoria Street and Erb Street to be funded from the Development Charge Reserve Fund. The 2013 budget includes \$1,700,000 for the section between Victoria Street and Union Street associated with the Weber Street Widening and Reconstruction project. Based on the low tender result, the actual cost of work is \$14,591 under budget.

GO/Metrolinx Costs – Construction of Third Abutment and Temporary GO Bus Drop Off

T2013-121	\$1,046,331
Engineering – Consultant	164,971
Engineering – Regional	16,770
Geotechnical Material Inspection during Construction	13,692
Detours, Signing	3,120
Preconstruction Property Inspections	904
Advertising and Printing	390
	Sub-total
	\$1,246,178
Less: Municipal Rebate of 86.46% of HST (11.24%)	(121,936)
	Total
	<u>\$1,124,242</u>

Staff from GO/Metrolinx has advised that they can fund these works and have asked the Region to proceed.

City of Waterloo Costs – Share of Sanitary and Storm Sewer and Watermain Replacement

T2013-121	\$439,914
Engineering – Consultant	72,426
Engineering – Regional	6,880
Geotechnical Material Inspection during Construction	5,617
Detours, Signing	1,280
Preconstruction Property Inspections	371
Advertising and Printing	160
	Sub-total
	\$526,648
Less: Municipal Rebate of 86.46% of HST (11.24%)	(51,556)
	Total
	<u>\$475,092</u>

Staff from the City of Waterloo has advised that they can fund these works and have asked the Region to proceed.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: *Charles Whitlock*, Director, Procurement & Supply Services

APPROVED BY: *Craig Dyer*, Chief Financial Officer



REGION OF WATERLOO
FINANCE DEPARTMENT
Procurement & Supply Services

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: June 5, 2013 **FILE CODE:** F18-30

SUBJECT: T2013-019 REGIONAL ROAD 19 (FLORADALE ROAD) BRIDGE REHABILITATION, TOWNSHIP OF WOOLWICH

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of Engineered Concrete Limited for Regional Road 19 (Floradale Road) Bridge Rehabilitation, Township of Woolwich in the amount of \$675,409.54 including all applicable taxes;

AND THAT the Regional Municipality of Waterloo approve an increase in project funds of \$256,508 including all applicable taxes gross and net for the required contract work.

SUMMARY: Nil

REPORT:

Tenders were called for Regional Road 19 (Floradale Road) Bridge Rehabilitation, Township of Woolwich and were opened in the presence of K. Brisbois, M. Halloran and J. McCarty.

The following tenders were received:

Engineered Concrete Limited	Kitchener, ON	\$675,409.54
Maloney & Pepping Construction Ltd.	Stratford, ON	\$682,692.89
Finnibilt General Contracting Ltd.	Stratford, ON	\$696,021.43
Drexler Construction Limited	Rockwood, ON	\$731,501.43
Jarlian Construction Ltd.	Burlington, ON	\$860,796.71

The work of this contract includes asphalt removal, full depth and partial concrete removal and repair, concrete deck overlay, concrete and steel railing system, slope stabilization and new steel beam guiderail system.

Construction is scheduled to start mid-June and will be completed by the end of September.

Traffic Restrictions

From approximately 100m south to 100m north of the Floradale Road Bridge, traffic will be reduced to one lane and traffic in each direction will alternately proceed through the construction zone with the use of temporary overhead/pole mounted traffic signals.

CORPORATE STRATEGIC PLAN:

Award of this contract is in accordance with the Region's public tendering practices and meets Focus Area 5 Service Excellence of the Region's Corporate Strategic Plan and specifically strategic

objective 5.3 which is to ensure that all Regional programs and services are efficient, effective and accountable to the public. In addition, implementation of this contract achieves Focus Area 2 Growth Management and Prosperity of the Corporate Strategic Plan and specifically strategic objective 2.2 which is to optimize the use of existing infrastructure and ensure it is adequately maintained.

FINANCIAL IMPLICATIONS:

T2013-019	\$675,410
Engineering – Consultant	51,000
Engineering – Regional	7,500
Temporary Signals, Detours, Signing and Line Painting	5,000
Consulting – Geotechnical	4,500
Advertising & Printing	<u>800</u>
	Sub-total <u>\$744,210</u>
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(72,702)</u>
	Total <u><u>\$671,508</u></u>

The Region of Waterloo's approved 2013 Ten Year Transportation Capital Program includes a budget of \$415,000 in 2013 for the Floradale Bridge Rehabilitation (Project #5623) to be funded from the Roads Rehabilitation Capital Reserve Fund.

Based on the low tender result, the actual cost of this work is \$671,508, which represents a budget shortfall of \$256,508 (approximately 62%). Based on the fact that the three lowest tender submissions were within 3% of each other, staff is confident that the low price is competitive and representative of current market conditions. The budget shortfall is attributable to the following factors:

1. Increased demand for structural work locally by the Ontario Ministry of Transportation and the Region has resulted in some higher than anticipated structural unit costs on this contract.
2. During the detailed design phase in late 2012, it was determined that additional work was required to the railings and wingwalls which resulted in additional costs for this contract. The need for this additional work was determined after the finalization of the budget estimate as part of the 2013 Transportation Capital Budget.

This shortfall can be funded from other capital budget transfers or from available funds in the Roads Rehabilitation Reserve Fund all of which will be identified in the mid-year review of the 2013 Transportation Capital Budget, currently scheduled to be presented to Council in June of 2013.

The final date of acceptance for this tender is July 19, 2013.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: *Charles Whitlock*, Director, Procurement & Supply Services

APPROVED BY: *Craig Dyer*, Chief Financial Officer

**REGION OF WATERLOO****FINANCE DEPARTMENT
Procurement & Supply Services Division**

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: June 5, 2013 **FILE CODE:** F18-30

SUBJECT: **T2013-118 CAMBRIDGE ORGANICS TRANSFER FACILITY AND COMPOST PAD IMPROVEMENTS**

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of Brantford Engineering & Construction Ltd. for the construction of the Cambridge Organics Transfer Facility and Compost Pad Improvements in the amount of \$3,059,502.69 including all applicable taxes;

AND THAT the Regional Municipality of Waterloo advance funding for project 01106 from 2016/2017 in the amount of \$808,000, and defer funding for project 01192 in the amount of \$808,000 until 2016/2017.

SUMMARY: Nil

REPORT:

Tenders were called for the construction of the Cambridge Organics Transfer Facility and Compost Pad Improvements and were opened in the presence of T. Annett, S. Robb and J. Markovic.

The following tenders were received:

Brantford Engineering & Construction Ltd.	Brantford, ON	\$3,059,502.69
Sierra Construction	Woodstock, ON	\$3,080,922.97
Collaborative Structures Ltd.	Cambridge, ON	\$3,176,041.47
Baseline Constructors Inc.	Waterloo, ON	\$3,287,175.14
Bel-Air Excavating & Grading Ltd.	Cambridge, ON	\$3,462,988.17
H. Bye Construction Ltd.	Mount Forest, ON	\$3,599,567.05
Network Sewer and Watermain Ltd.	Cambridge, ON	\$3,626,378.60
Varcon Construction Ltd.	Brampton, ON	\$3,631,696.27

The scope of this contract is to construct an organics transfer bunker, public drop off bunkers, loading facility and compost pad expansion at the Cambridge Waste Management Centre. Reconfiguration of the existing operations will improve user safety by separating operational and commercial vehicles from residential vehicles and increase operational efficiency. Estimated operational savings of approximately \$80,000 per year will be realized as a result of this project.

A building permit from the City of Cambridge and Grand River Conservation Authority approval have been obtained. An amendment to one of the two related existing site Environmental Compliance Approvals (formerly Certificates of Approval) has been obtained from the Ministry of the Environment. Staff is currently in consultation with the Ministry of the Environment regarding the second Environmental Compliance Approval amendment which is expected prior to commencement of construction. There are no other external approvals required to proceed with construction.

Subject to Council approval, construction is expected to commence in the summer of 2013 with completion by the first quarter of 2014.

CORPORATE STRATEGIC PLAN:

Award of this contract meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 to manage growth to foster thriving and productive urban and rural communities.

FINANCIAL IMPLICATIONS:

T2013-118	\$3,059,503
Engineering Administration – Consultants	129,000
Engineering – Regional	<u>2,500</u>
	Sub-total \$3,191,003
Less: Municipal Rebate of 84.48% of HST (11.24%)	<u>(302,056)</u>
	Total <u>\$2,888,947</u>

The approved 2013 and 2014 Waste Management Capital Program has a total budget of \$2,081,000 for this project and other site expansion and maintenance work (project 01091/01092/01146/01106). An additional \$1,083,000 is included in 2016/2017. It is recommended that \$808,000 of this provision be advanced to provide sufficient funding to accommodate the tender. The 2013/2014 Waste Management Capital Program also includes \$1,155,000 for the Waterloo Transfer Station Upgrade. This project has been deferred pending the outcome of the Waste Management Master Plan and the traffic impact resulting from the implementation of the \$2 minimum gate fee and therefore it is also recommended that \$808,000 of this provision be deferred until 2016/2017.

The final date of acceptance for this tender is July 15, 2013.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: *Charles Whitlock*, Director, Procurement & Supply Services

APPROVED BY: *Craig Dyer*, Chief Financial Officer

**REGION OF WATERLOO****FINANCE DEPARTMENT
Procurement & Supply Services Division**

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: June 5, 2013 **FILE CODE:** F18-40

SUBJECT: P2013-10 SUPPLY OF BALLASTED FLOCCULATION WITH SLUDGE THICKENING SYSTEM EQUIPMENT

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the proposal of Veolia Water Solutions and Technologies Canada Inc. for the Supply of Ballasted Flocculation with Sludge Thickening System Equipment for the Mannheim Residuals Management Plant, City of Kitchener, at a total price of \$1,887,964.45 including all applicable taxes.

SUMMARY: Nil

REPORT:

Proposals were called for P2013-10 Supply of Ballasted Flocculation with Sludge Thickening Equipment and were advertised in the Waterloo Region Record, the Daily Commercial News, on the Ontario Public Buyers Association website, and on the Region's website. Two proposals were received and opened in the presence of C. Melitzer, M. Darmalingum and J. Markovic.

The two proposals were evaluated using pre-determined technical criteria, including compliance with technical specifications, performance guarantees and demonstrated experience with similar installations. One proposal did not meet the minimum requirements outlined within the bid documents and their price envelope was returned unopened. The proposal from Veolia Water Solutions and Technologies Canada Inc (VWS Canada) met the Region's technical requirements and their price envelope was opened for evaluation.

The following proposal was received:

Veolia Water Solutions and Technologies Canada Inc. St. Laurent, QC \$1,887,964.45

The Mannheim WTP in Kitchener treats water from the Grand River for the supply of drinking water to the integrated urban water supply system. Process water is generated from the settling and filtering processes at the Mannheim WTP and this water is then directed to the Residuals Management Plant for treatment. The Mannheim Residuals Management Plant is located on the site of the Mannheim WTP and treats all Mannheim WTP process water. After treatment through the Mannheim Residuals Management Plant, the process water is currently directed to an on-site outdoor pond for evaporation and infiltration. The discharge of process water to the outdoor pond is not sustainable because the outdoor holding pond is reaching its capacity. The purpose of the proposed Mannheim Residuals Management Plant upgrades is to implement a long-term solution to managing process water from the Mannheim WTP by treating and recycling process water back to the Mannheim WTP for full treatment. This approach will also make more efficient use of the Region's surface water resources. A Ballasted Flocculation System with Sludge Thickening is the best treatment technology for this purpose because it is a

robust system that is compact enough to fit within the existing building and will provide the superior treatment required to recycle and re-use the process water at the Mannheim WTP. The Ballasted Flocculation System with Sludge Thickening is a very specialized technology and VWS Canada is the only known supplier that has demonstrated experience with similar installations.

The treatment system must be selected now in order to complete the detailed design of the Mannheim Residuals Management Plant upgrades. The selected treatment system will be incorporated by means of a novation agreement into a future general construction contract for the Mannheim Residual Management Plant upgrades.

The Region's consultant and staff are satisfied that the VWS Canada equipment meets all of the technical and financial evaluation criteria and that the proposed equipment is of high quality. The price is fair and reasonable and selection of the VWS Canada equipment provides the best value for the Mannheim Residuals Management Plant upgrades by providing quality recycled water with no expansion of the existing building. VWS Canada has demonstrated their ability to successfully complete a number of similar installations in Canada. VWS Canada has successfully completed a pilot demonstration of this technology at the Mannheim Residuals Management Plant.

The Ministry of Environment (MOE) has reviewed the proposed treatment technology and has issued a draft approval for the Mannheim Residuals Management Plant upgrades subject to review of the detailed design submission. An application for a City of Kitchener building permit for the Mannheim Residuals Management Plant upgrades will be submitted once detailed design is completed.

Subject to Council and MOE approvals, tender of the general construction contract is planned for early 2014. Construction of the proposed Mannheim Residuals Management Plant upgrades is expected to commence in March 2014 with completion expected in early 2015. Delivery of the Ballasted Flocculation with Sludge Thickening System Equipment is planned for April 2014 following the start of construction.

CORPORATE STRATEGIC PLAN:

Award of this contract meets the Corporate Strategic Plan Objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 Growth Management and Prosperity.

FINANCIAL IMPLICATIONS:

P2013-10	\$1,887,964
Less: Municipal Rebate of 86.46% of paid HST (11.24%)	<u>(187,794)</u>
	Total <u>\$1,700,170</u>

The Region of Waterloo's approved 2013 Ten Year Water Capital Program includes a total budget of \$8,800,000 for the Mannheim Residuals Management Plant upgrades (project #04024) from 2013 to 2015, to be funded from Development Charge and Water Reserve Funds.

Of this amount, \$1,800,000 was the budget for the Supply of Ballasted Flocculation with Sludge Thickening System Equipment. The net total estimated project cost for this equipment is \$99,830 or 5.5% below the amount allocated.

The final date of acceptance for this proposal is August 5, 2013.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: *Charles Whitlock*, Director, Procurement & Supply Services

APPROVED BY: *Craig Dyer*, Chief Financial Officer

**THE REGIONAL MUNICIPALITY OF WATERLOO
PLANNING AND WORKS COMMITTEE**

Summary of Recommendations to Council

The Planning and Works Committee recommends as follows:

1. THAT the Region of Waterloo direct staff to:
 1. Expand the current Green Bin promotional campaign to allow residents the option to use certified compostable plastic bags to line green bins (those with the Certified Compostable BPI or BNQ logo), beginning July 1, 2013;
 2. Investigate the possibility of curbside collection service changes (e.g. bag limits, bi-weekly garbage collection) within the scope of our existing collection contract as a way to increase green bin participation, and report back to Council in the fall of 2013; and,
 3. Extend the Green Cart Demonstration Project (which ends October 2013) to align with the end of the current Region-wide collection contract that ends in February 2016. [E-13-071]
2. THAT the Regional Municipality of Waterloo approve the following actions with respect to Roseville Road (Regional Road 46) near Barrie's Lake as outlined in Report E-13-068/P-13-059, dated May 28, 2013;
 - a) Investigate the feasibility and potential effectiveness of erecting temporary exclusion fencing along Roseville Road to prevent turtles from entering the road and if feasible install the fencing at the earliest opportunity;
 - b) Investigate whether suitable turtle breeding habitat conditions could be created along the south side of Roseville Road on the Regional Road right-of-way and adjacent property in collaboration with the adjoining landowner, in order to eliminate the need for the turtles to cross the road to the ploughed farm fields on the other side of the road, and if feasible undertake the work at the earliest opportunity;
 - c) Investigate the potential for constructing one or more eco-passages north of Barrie's Lake across Roseville Road; and
 - d) Allocate up to \$10,000 from the environmental stewardship stream of the Community Environmental Fund for the costs this initiative.
 - e) Direct staff to bring back a report to the August Planning and Works meeting on possibly reducing the speed limit to 60 km/h on Roseville Road.
3. THAT the Regional Municipality of Waterloo approve issuing the Request for Proposal for the Stage 1 Light Rail Project to the three short-listed bid teams, generally as described previously in Report E-13-048 dated April 9, 2013 and in Report E-13-074/F-13-049 dated May 28, 2013.

4. THAT the Regional Municipality of Waterloo approve the construction of new sidewalk on the north side of Sawmill Road from Harriet Street to Golf Course Road in 2014 subject to the Region acquiring the necessary property in advance of construction and funding approval as part of the Region's 2014 Transportation Capital Program budget deliberations in 2014, as outlined in Report E-13-059, dated May 28, 2013.
5. THAT the Region direct staff to implement the communications plan for the Biosolids Heat Drying Facility Class Environmental Assessment (Class EA), as described in report E-13-065, dated May 28, 2013.
6. That the Regional Municipality of Waterloo adopt the modifications to the Implementation Guidelines for Transportation Corridor Design outlined in Report P-13-049, dated May 28, 2013, as a Regional Implementation Guideline, in accordance with Section 12.2.2 of the Regional Official Policies Plan and with Section 5A, Policy 5.A.2 of the Regional Official Plan.
7. THAT the Regional Municipality of Waterloo request the Ontario Ministry of Transportation to consider the comments contained in Report, dated May 28, 2013, in the development of the Ontario Ministry of Transportation Cycling Strategy. [P-13-056]
8. THAT the Regional Municipality of Waterloo enter into a Consultant Services Agreement with IBI Group of Waterloo, Ontario to provide consulting engineering services for preliminary design, detailed design, contract administration and construction inspection for King Street from Bishop Street to Eagle Street in the City of Cambridge at an upset fee limit of \$324,187.42 plus applicable taxes for the preliminary and detailed design phases with contract administration and construction inspection services to be paid on a time basis as described in Report E-13-058 dated May 28, 2013.
9. THAT the Region of Waterloo accept P-13-036, Monthly Report of Development Activity for April 2013, dated May 28, 2013
10. THAT the Regional Municipality of Waterloo submit an application for funding from the Provincial Places to Grow Implementation Fund to support completion of a study on Balancing Environmental Protection and Transportation Considerations in Environmentally Sensitive Landscapes, as described in Report No. P-13-055, dated May 28, 2013.
11. THAT the Regional Municipality of Waterloo:
 - (a) Declare surplus the lands shown and described as Part Lot 320, Plan 376, Parts 1 and 4, Reference Plan 58R-17636, City of Kitchener, Regional Municipality of Waterloo, and provide the standard public notification as required by the Region's property disposition by-law; and
 - (b) Approve a transfer of the property to the abutting property owners at 183 Louisa Street, Kitchener, Ontario [CR-RS-13-046]
12. THAT the Regional Municipality of Waterloo pass a by-law to amend Road Consolidation By-law 01-059 (Regional Road System) to assume Part of Lane, established by Registered Plan 376 abutting Lots 71 to 81, Registered Plan 376, in the City of Kitchener (described as Parts 11, 12 & 13 on Reference Plan to be deposited as attached to report CR-RS-13-049/E-13-075, with registration particulars to be included in the by-law) (Part of PIN 22319-0189) from the City of Kitchener and add to the Regional Road System to

form part of Weber Street West (Regional Road No. 8), effective upon passing of the by-law.

13. THAT the Regional Municipality of Waterloo amend Traffic and Parking By-Law # 06-072, as amended, to:
 - a) Remove from Schedule 1, No Parking Anytime, South Side of Frederick Street (Regional Road 6) from King Street to 17 metres East of Duke Street;
 - b) Remove from Schedule 1, No Parking Anytime except 7:00 a.m. to 1:00 p.m. on Sundays on the South Side of Frederick Street (Regional Road 6) from 17 metres East of Duke Street to 17.5 metres West of Weber Street (Regional Road 8);
 - c) Remove from Schedule 1, No Parking Anytime, South Side of Frederick Street (Regional Road 6) from 17.5 metres West of Weber Street (Regional Road 8) to Bruce Street (Regional Road 61);
 - d) Add to Schedule 1, No Parking Anytime, South Side of Frederick Street (Regional Road 6) from King Street to Bruce Street Street;
 - e) Add to Schedule 5, Loading Zones, 15 Minute Limit on the South Side of Frederick Street (Regional Road 6) from 13 metres East of Duke Street to 49 metres east of Duke Street.

in the city of Kitchener as outlined in Report E-13-029, dated May 28, 2013.

14. THAT the Regional Municipality of Waterloo enter into an Engineering Services Agreement with Stantec Consulting Limited, to provide engineering services for the Construction of Municipal Wells Phase II Project as outlined in Report E-13-066 dated May 28, 2013, at an upset fee limit of \$291,859, plus applicable taxes.
15. THAT the Regional Municipality of Waterloo take the following actions with respect to the proposed improvements on King Street from Printery Road to Sawmill Road in the village of St Jacobs:
 - i) approve the proposed roadway improvements on King Street (Regional Road 8) from Printery Road to Sawmill Road subject to funding approval as part of the Region's 2014 Transportation Capital Program budget deliberations in 2014, as outlined in Report E-13-057;
 - ii) Upon completion of construction, amend Traffic and Parking By-law 06-072, as amended to accommodate the proposed improvements as follows:
 - a) Remove from Schedule 1, No Parking on Both Sides of King Street (Regional Road #8) from High Crest Lane to Cedar Street;
 - b) Remove from Schedule 1, No Parking on the West Side of King Street (Regional Road #8) from 160 metres South of Henry Street to 307 metres South of Henry Street;
 - c) Add to Schedule 1, No Parking on Both Sides of King Street (Regional Road #8) from Printery Road to Hachborn Street;
 - d) Add to Schedule 1, No Parking on Both Sides of King Street (Regional Road #8)

from Front Street to Sawmill Road;

- e) Remove from Schedule 2, Limited Parking, 8:00 a.m. to 6:00 p.m. Monday to Saturday, 30 Minutes on the East Side of King Street (Regional Road #8) from 105 metres North of Cedar Street to Cedar Street;
- f) Remove from Schedule 2, Limited Parking, 8:00 a.m. to 6:00 p.m. Monday to Saturday, 30 Minutes on the East Side of King Street (Regional Road #8) from Albert Street to 115 metres North of Cedar Street;
- g) Remove from Schedule 2, Limited Parking, 8:00 a.m. to 6:00 p.m. Monday to Saturday, 3 Hours on the West Side of King Street (Regional Road #8) from 25 metres South of Albert Street to Cedar Street;
- h) Remove from Schedule 2, Limited Parking, 8:00 a.m. to 6:00 p.m. Monday to Saturday, 15 Minutes on the East Side of King Street (Regional Road #8) from Albert Street to 25 metres South of Albert Street;
- i) Remove from Schedule 2, Limited Parking, 8:00 a.m. to 6:00 p.m. Monday to Saturday, 3 Hours on the West Side of King Street (Regional Road #8) from 20 metres South of Front Street to 73 metres South of Front Street;
- j) Remove from Schedule 5, Loading Zone, 15 Minutes on the East Side of King Street (Regional Road #8) from 115 metres North of Cedar Street to 105 metres North of Cedar Street;
- k) Add to Schedule 2, Limited Parking, 9:00 a.m. to 6:00 p.m. Monday to Saturday, 3 Hours on the East Side of King Street (Regional Road #8) from Hachborn Street to 39 metres North of Hachborn Street;
- l) Add to Schedule 2, Limited Parking, 9:00 a.m. to 6:00 p.m. Monday to Saturday, 3 Hours on the West Side of King Street (Regional Road #8) from Hachborn Street to 75 metres North of Hachborn Street;
- m) Add to Schedule 2, Limited Parking, 9:00 a.m. to 6:00 p.m. Monday to Saturday, 30 Minutes on the East Side of King Street (Regional Road #8) from Cedar Street to 45 metres North of Cedar Street;
- n) Add to Schedule 2, Limited Parking, 30 Minutes on the East Side of King Street (Regional Road #8) from 63 metres North of Cedar Street to 100 metres North of Cedar Street;
- o) Add to Schedule 5, Loading Zone, 30 Minutes on the East Side of King Street (Regional Road #8) from 100 metres North of Cedar Street to 112 metres North of Cedar Street;
- p) Add to Schedule 2, Limited Parking , 30 Minutes on the East Side of King Street (Regional Road #8) from 112 metres North of Cedar Street to Albert Street;
- q) Add to Schedule 2, Limited Parking, 9:00 a.m. to 6:00 p.m. Monday to Saturday, 3 Hours on the West Side of King Street (Regional Road #8) from Cedar Street to 31 metres South of Albert Street;
- r) Add to Schedule 2, Limited Parking, 9:00 a.m. to 6:00 p.m. Monday to Saturday,

15 Minutes on the West Side of King Street (Regional Road #8) from 31 metres South of Albert Street to Albert Street;

- s) Add to Schedule 2, Limited Parking, 9:00 a.m. to 6:00 p.m. Monday to Saturday, 3 Hours on the East Side of King Street (Regional Road #8) from 54 metres South of Front Street to 8 metres South of Front Street;
- t) Add to Schedule 2, Limited Parking , 9:00 a.m. to 6:00 p.m. Monday to Saturday, 3 Hours on the West Side of King Street (Regional Road #8) from 54 metres South of Front Street to 18 metres South of Front Street;
- u) Add to Schedule 24, Reserved Lanes on the East Side of King Street (Regional Road #8) from Printery Road to Princess Street for Bicycles, Horse-Drawn Vehicles;
- v) Add to Schedule 24, Reserved Lanes on the West Side of King Street (Regional Road #8) from Printery Road to 47 metres north of Princess Street for Bicycles, Horse-Drawn Vehicles; and
- w) Add to Schedule 24, Reserved Lanes on Both Sides of King Street (Regional Road #8) from Front Street to Sawmill Road for Bicycles, Horse-Drawn Vehicles. [E-13-057]

Conflicts:
R. Deutschmann
K. Seiling

- 16. THAT the Regional Municipality of Waterloo approve an additional \$320,000 and enter into a second study agreement with Hydro One Networks Inc. to remove the existing overhead transmission lines and relocate Hydro One infrastructure underground between Courtland Avenue and Fairview Park Mall, at an upset fee limit of \$850,000 plus applicable taxes for study agreements 1 and 2. [E-13-062]
- 17. THAT the Regional Municipality of Waterloo reconsider the resolutions of the January 16, 2013 Budget Committee concerning budget reductions for weed cutting and maintenance on Regional roads (urban and rural).
- 18. That the Regional Municipality of Waterloo reinstate the grass and weeding cutting program in 2013 for all Regional roads to the level of service provided prior to the reductions approved on January 16, 2013 at a budgeted cost of \$400,000 with funding from under expenditures in the Winter Maintenance Program, other program areas or from the Winter Maintenance Reserve Fund. [E-13-072]
- 19. THAT the Regional Municipality of Waterloo accept the 2013 Water and Wastewater Monitoring Report summarized in Report E-13-053/P-13-054, dated May 28, 2013, as the account of water supply and wastewater treatment capacity as of December 31, 2012.
- 20. THAT the Regional Municipality of Waterloo approve the following recommendations that support “The Big Shift Toolbox”, as described in Report No. P-13-057, dated May 28, 2013:
 - a) Endorse “The Big Shift Toolbox” to communicate the many initiatives offered by the Region of Waterloo to shape our community;
 - b) Invite the Area Municipalities to be linked to the Big Shift Toolbox and to explore potential new tools; and

PS-130528

- c) Request the Province of Ontario to collaboratively examine regulatory changes that would provide the opportunity for the Region of Waterloo and the Area Municipalities to implement additional tools.

May 28, 2013

**THE REGIONAL MUNICIPALITY OF WATERLOO
PLANNING AND WORKS COMMITTEE**

Summary of Closed Recommendations to Council

The Planning and Works Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo authorize staff to negotiate an agreement for the conveyance of the lands described as Part Lot 320, Plan 376, Parts 1 to 5 inclusive, Reference Plan 58R-17636, City of Kitchener, Regional Municipality of Waterloo, to John Frank Mahler and Margit Mahler Klein in settlement of damages to their abutting property, for the sum of \$1.00, subject to the reservation of an easement in favour of the Region for utilities, conditional upon satisfactory completion of the Region's property disposition procedures and on terms and conditions satisfactory to the Regional Solicitor and that the Commissioner of Transportation and Environmental Services and the Regional Solicitor be authorized to execute the agreement and all documentation thereto.
2. THAT The Regional Municipality of Waterloo approve the settlement with Waterloo Garage Door Inc., for the total amount of \$53,085, inclusive of costs and HST, in relation to the expropriation of Waterloo Garage Door Inc.'s leasehold interest at 100 Victoria Street, Kitchener;

AND THAT The Regional Municipality of Waterloo approve the settlement with King Wok Chinese Food Inc. / Wai Kuen Choi, for the total amount of up to \$319,000, inclusive of costs and HST, in relation to the expropriation of King Wok Chinese Food Inc. / Wai Kuen Choi's leasehold interest at 100 Victoria Street, Kitchener;
3. THAT The Regional Municipality of Waterloo approve, enter into an Agreement for, and execute all documentation related to the acquisition of land for the Rapid Transit Project – Stage 1 described as Part Lot 76, Plan 303, Part of Lots 17, 33 and 34, Plan 634 and Part of Lot 67, Streets and Lanes being Part of PIN 22504-0045 (LT), City of Kitchener, Regional Municipality of Waterloo, more particularly described as Parts 7 and 8, Plan 58R-17386 being part of the lands municipally known as 355 Charles Street East, City of Kitchener, from Kitchener Housing Inc. for the sum of \$29,400.00 as compensation for the value of the taking of land, compensation for injurious affection and any and all other damages, plus associated reasonable costs, with all documentation to the satisfaction of the Regional Solicitor, and subject to the following additional obligations:
 - (a) the restoration, at the cost of The Regional Municipality of Waterloo, of the lands retained by Kitchener Housing Inc. as specified in the Agreement of Purchase and Sale; and
 - (b) the retainer of a planning consultant at The Regional Municipality of Waterloo's cost to prepare, coordinate and support any applications or actions that the City of Kitchener may require for the lands retained by Kitchener Housing Inc. to be compliant with applicable City of Kitchener, by-laws and/or regulations or to obtain variances thereto, if necessary, as well as, for The Regional Municipality of Waterloo to

CPS-130528

compensate Kitchener Housing Inc. for its damages in relation to any property related municipal compliance issues that cannot be cured.

May 28, 2013

**THE REGIONAL MUNICIPALITY OF WATERLOO
ADMINISTRATION AND FINANCE COMMITTEE**

Summary of Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve the following options for the 2013 Property Tax Capping Program:
 - a. Establish the annual limit on tax increases for properties in the commercial, industrial and multi-residential classes at the greater of ten percent (10%) of the previous year's annualized capped taxes or 5% of the previous year's current value assessment (CVA) taxes;
 - b. Establish thresholds for properties in the commercial, industrial and multi-residential classes such that if the taxes on the property calculated under the capping program are within \$250 of the current value assessment (CVA) taxes, the CVA taxes will apply;
 - c. Continue with the "Stay at CVA" option and exclude properties in the commercial, industrial and multi-residential classes that were at their current value assessment taxes in 2012 from the 2013 capping and claw back program;
 - d. Continue with one aspect of the "Cross CVA" option and exclude properties in the commercial, industrial and multi-residential classes that were subject to a claw back in 2012 from becoming a capped property in 2013;
 - e. Fund the limits on tax increases for 2013 for the commercial, industrial and multi-residential classes by limiting 2013 tax decreases for properties in the same class;

AND THAT the required by-law to establish the options for the 2013 Property Tax Capping Program be included on the June 5, 2013 Regional Council agenda;

AND THAT the required by-law to establish 2013 claw back percentages for the commercial, industrial and multi-residential classes be included on the June 26, 2013 Regional Council agenda;

AND FURTHER THAT the Area Municipalities be notified accordingly. [F-13-047]

2. THAT the Minutes of the Audit Committee – May 8, 2013 be approved.
3. THAT the Consolidated Financial Statements for the Regional Municipality of Waterloo for the fiscal year ending December 31, 2012 be approved.

May 28, 2013

**THE REGIONAL MUNICIPALITY OF WATERLOO
COMMUNITY SERVICES COMMITTEE**

Summary of Recommendations to Council

The Community Services Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo formally participate in the collaborative Service Manager Housing Software initiative with other municipal Service Managers and enter into a Consortium Agreement (CA) regarding the development of a software solution, as outlined in Report No. P-13-038, dated May 28, 2013;

AND THAT the Commissioner of Planning, Housing and Community Services be authorized to sign the Consortium Agreement between the Regional Municipality of Waterloo, and other Service Managers, to a maximum commitment to the Region of Waterloo of up to \$180,000, including HST, to be financed from the Housing Reserve Fund, which agreement shall be satisfactory in technical content to both the Director of Housing and the Director of Information Technology and in a form satisfactory to the Regional Solicitor.

2. THAT the Regional Municipality of Waterloo approve the addition of 2.0 FTE of non-supervisory EMS schedulers (inclusive of backfill and coverage requirements) with 1.0 FTE to be implemented on July 1, 2013, and 1.0 FTE to be implemented December 1, 2013;

That the 2013 expenditures be funded from the Tax Stabilization Reserve Fund;

That the 2013 operating budget for Emergency Medical Services be increased by \$56,400 gross and zero net Regional Levy; and

That the 2.0 FTE Non-supervisory EMS Schedulers be included in the 2014 Base Budget for Emergency Medical Services as outlined in PH-13-022, dated May 28, 2013;

May 28, 2013

**THE REGIONAL MUNICIPALITY OF WATERLOO
LIBRARY COMMITTEE**

Summary of Recommendations to Council

The Library Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo take the following actions to implement the Region of Waterloo Library (RWL) Service Review recommendations, as described in report P-LIB-13-003 dated May 28, 2013:
 - a) Endorse the four elements of the Strategic Planning Framework, comprised of the Region of Waterloo Library Vision and Services Priorities, the Services Delivery Framework, the Statement of Purpose for Library Programming, and the Hours of Operation Framework;
 - b) Approve the new Schedule for Branch Hours of Operation to be implemented within the approved 2013 RWL Operating Budget;
 - c) Approve the action items for 2013 listed in this Report, to be implemented within the approved 2013 RWL Operating Budget;
 - d) Add 0.4 FTE to the RWL staff complement (with no impact on the RWL Operating Budget) to reflect the additional 13 staff hours per week for branch operations, evening programs, and website committee included in the above action items; and
 - e) Endorse in principle the action items shown in the Proposed RWL Service Improvement Plan for post-2013 implementation, subject to future budget consideration and approval.

May 28, 2013