MEDIA RELEASE: Immediate

REGIONAL MUNICIPALITY OF WATERLOO
CONSOLIDATED COUNCIL AGENDA

Wednesday, September 18, 2013
* Closed Session 6:45 p.m.
WATERLOO COUNTY ROOM
Regular Meeting 7:00 p.m.
REGIONAL COUNCIL CHAMBER
150 Frederick Street, Kitchener, ON

*Denotes Item(s) Not Part of Original Agenda

1. MOMENT OF SILENCE

2. ROLL CALL

3. MOTION TO GO INTO CLOSED SESSION

   THAT a closed meeting of Council be held on Wednesday, September 18, 2013 at
   6:45 p.m. in Waterloo County Room in accordance with Section 239 of the
   Municipal Act, 2001, for the purposes of considering the following subject matters:

   a) labour relations regarding an identifiable individual
   b) receiving of legal advice subject to solicitor client privilege related to
      legislative authority

4. MOTION TO RECONVENE IN OPEN SESSION

5. DECLARATION OF PECUNIARY INTEREST UNDER THE MUNICIPAL
   CONFLICT OF INTEREST ACT

6. PRESENTATIONS

7. PETITIONS

8. DELEGATIONS

   a) Dan Kellar, Waterloo Region Against Line 9, re: Line 9 Pipeline Reversal

   b) F-13-085, Grant Application to Fund Regional Development Charges -
      Woodland Christian High School (item 1, Administration and Finance
      Summary)

     *
     i. John Van Pelt, Principal, Woodland Christian High School
     *
     ii. Derrick Grift, Head of the fundraising team, Woodland Christian
         High School
     *
     iii. Heather Buisman, Meaghan Vanderstoep and Emma Roorda
     *
     iv. Andrew Johnson
     *
     v. Barbara A. Bierman, Executive Director, Ontario Federation of
        Independent Schools

Memo: Background re Woodland Christian High School Development and
Regional Development Charges Exemptions
c) Light Rail Transit (LRT) – D. Craig’s Notice of Motion
   i. Henry Klingspon
   * ii. Duncan Clemens
   * iii. John Reick
   * iv. John Shortreed
   * v. Mike Boos
   vi. Andrew Dodds
   vii. Harald Drewitz

9. MINUTES OF PREVIOUS MEETINGS
   a) Closed Council – August 22, 2013
   b) Council – August 22, 2013
   c) Community Services – September 10, 2013
   d) Closed Committee - September 10, 2013
   e) Administration & Finance – September 10, 2013
   f) Planning & Works – September 10, 2013

10. COMMUNICATIONS
    a) City of Kitchener correspondence Re: Motion to Amend the Municipal Act, 2001, dated July 12, 2013 (Requested by J. Mitchell)

11. MOTION TO GO INTO COMMITTEE OF THE WHOLE TO CONSIDER REPORTS

12. REPORTS
    Finance Reports
    a) F-13-086, T2013-021 Miscellaneous Roadway Improvements at Various Locations in Waterloo Region
    b) F-13-087, T2013-139 Plow Equipment

    Committee Reports
    a) Community Services - attached & marked SS-130910
    * Closed Community Services - attached & marked CSS-130910
    b) Administration & Finance - attached & marked FS-130910
    c) Planning & Works - attached & marked PS-130910
    * Closed Planning & Works - attached & marked CPS-130910

    Chief Administrative Officer
    Regional Chair
    Regional Clerk

13. OTHER MATTERS UNDER COMMITTEE OF THE WHOLE
14. MOTION FOR COMMITTEE OF THE WHOLE TO RISE AND COUNCIL RESUME

15. MOTION TO ADOPT PROCEEDINGS OF COMMITTEE OF THE WHOLE

16. MOTIONS

17. NOTICE OF MOTION

a) I, Doug Craig, intend to introduce the following motion at the September 18, 2013 meeting of Regional Council.

"THAT staff report back to Regional Council by the first Council meeting in November (November 20, 2013) on the projected costs of cancelling the Light Rail Transit (LRT) project."

b) Notice is hereby provided that Regional Councillor Rob Deutschmann intends to introduce the following motion at the next meeting of Regional Council:

Whereas the Waterloo Region Police Services Board consists of seven members which oversee a budget that comprises approximately one-third of the overall Region of Waterloo budget;

And whereas Regional Council is responsible for the funding and affirmation of the Police Services Board budget;

And whereas four of the members of the Police Services Board consist of the Regional Chairman and three members appointed by Regional Council;

And whereas section 27(11) of the Police Services Act provides for the replacement of a board member by municipal council in the event that a board position appointed by municipal council becomes vacant:

(11) If the position of a member who is appointed by a municipal council or holds office by virtue of being the head of a municipal council becomes vacant, the board shall notify the council, which shall forthwith appoint a replacement

And whereas section 25(8) of the Police Services Act, dealing with the role of the Ontario Civilian Police Commission, provides for the replacement of a board member where a member has been suspended or removed by the Commission:

Replacement of suspended or removed member

(8) If the Commission suspends a member of a board or removes him or her from office, the municipal council or the Lieutenant Governor in Council, as the case may be, shall appoint a person to replace the member.

And whereas the term “vacant” is not defined in the Police Services Act, the Oxford Dictionary provides the following definition – “(of a position of employment) not filled”;

Therefore be it resolved that in the event of any vacancy occurring on the Police Services Board, however arising, including where a board member is
required to “step down”, notification of such vacancy shall be communicated immediately to Regional Council.

And be it further resolved that in the event that the vacancy is either the Regional Chair or a member appointed by Regional Council, then Regional Council will appoint a replacement member, even if such replacement is of a temporary nature.

And be it further resolved that communication concerning the vacancy occurring on the Police Services Board of any member, and appointment of a replacement by Regional Council, be carried out in public.

18. UNFINISHED BUSINESS

19. OTHER BUSINESS

20. QUESTIONS

21. ENACTMENT OF BY-LAWS – FIRST, SECOND & THIRD READINGS

a) A By-law to Establish as a Public Highway a Temporary Detour Road during Construction of Regional Road 8 (Weber Street)

b) A By-law to Close Part of Regional Road 8 (Weber Street) to Public Passage during Construction and Permanently Close Certain Access to Weber Street

c) A By-law to Amend By-law No. 01-059, a By-law to Consolidate all By-laws with Respect to Roads Included in the Regional Road System, as amended (Weber Street)

d) A By-law to Confirm the Actions of Council – September 18, 2013

22. ADJOURN
MEMORANDUM

To: Chair Ken Seiling and Members of Regional Council
From: Calvin Barrett, Director, Financial Services and Development Financing
Subject: Background re Woodland Christian High School Development and Regional Development Charge Exemptions
File No: F27-04

This memo provides additional background information regarding development charges collected from private schools and exemptions to development charges.

1. Development charge refund request – Woodland Christian High School

Woodland Christian High School's expansion is currently underway. The expansion will be approximately 26,069 sq.ft. in size, the building permit has been issued by the Township of Woolwich and Regional Development Charges of $142,597.43 have been paid. The Cambridge District Association for Christian Education is seeking a refund for such development charges, or failing that, a refund and deferral of the payment of the development charges owing to some potential and unknown future date of an event such as the sale of the property or a zone change application. A deferral is usually requested when development charges have not been paid and the building permit application is pending.

2. Development charges paid by Private Schools

The following development charges have been paid for the development of private school facilities during the period 2004-2013 as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>Cambridge District Association for Christian Education (Woodland Christian High School)</td>
<td>$142,597</td>
</tr>
<tr>
<td>2011</td>
<td>Christian School Cambridge</td>
<td>60,995</td>
</tr>
<tr>
<td>2010</td>
<td>Mennonite Society of British North America</td>
<td>4,556</td>
</tr>
<tr>
<td>2009</td>
<td>Corporation of St. John's - Kilmarnock School</td>
<td>18,684</td>
</tr>
<tr>
<td>2009</td>
<td>K-W Christian School Society</td>
<td>110,662</td>
</tr>
<tr>
<td>2007</td>
<td>Emmanuel Bible College</td>
<td>46,475</td>
</tr>
<tr>
<td>2005</td>
<td>Orthodox Mennonite Church School</td>
<td>3,547</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$387,516</td>
</tr>
</tbody>
</table>
It is noted that there are approximately 35 private schools currently operating in the Region of Waterloo.

3. Regional Development Charges paid by other not-for-profit organizations

Regional development charges collected from universities, churches and community/cultural centres for the period 2004-2013 are shown below:

<table>
<thead>
<tr>
<th></th>
<th>RDCs Collected</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universities</td>
<td>$8,961,170</td>
</tr>
<tr>
<td>Places of Worship</td>
<td>$1,201,684</td>
</tr>
<tr>
<td>Community/Cultural Centre</td>
<td>$826,320</td>
</tr>
</tbody>
</table>

A listing of community/cultural centre groups referenced above is provided on the attached Appendix A. As indicated in section 5, Regional Council has been consistent in its application of the RDC by-law and the collection of RDCs from institutional and not-for-profit groups.

4. Exemptions - Statutory

The Development Charges Act, 1997, provides certain statutory exemptions from development charges for non-residential development, as follows:

- Crown in right of Canada and Crown in right of Ontario, which includes provincial agencies, such as community colleges and conservation authorities (does not include universities)
- Municipalities, and their local boards
- A Board as defined in subsection 1 (1) of the Education Act – this provides an exemption for development undertaken by the Public and Catholic Boards in Waterloo Region
- Expansion of an existing industrial building, if the gross floor area is enlarged by 50 per cent or less

The statutory development charge exemptions for institutional and industrial development for the period 2004-2013 are shown below:

<table>
<thead>
<tr>
<th></th>
<th>DC calculated</th>
<th>Statutory Exemption</th>
<th>Net DC Collected</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canada</td>
<td>$390,239</td>
<td>$390,239</td>
<td>$0</td>
</tr>
<tr>
<td>Ontario</td>
<td>$4,121</td>
<td>$4,121</td>
<td>$0</td>
</tr>
<tr>
<td>Community College</td>
<td>$4,699,182</td>
<td>$4,699,182</td>
<td>$0</td>
</tr>
<tr>
<td>Municipalities</td>
<td>$10,186,973</td>
<td>$10,186,973</td>
<td>$0</td>
</tr>
<tr>
<td>Schools</td>
<td>$6,714,783</td>
<td>$6,714,783</td>
<td>$0</td>
</tr>
<tr>
<td>Conservation Authorities</td>
<td>$33,163</td>
<td>$33,163</td>
<td>$0</td>
</tr>
<tr>
<td>Industrial</td>
<td>$26,375,396</td>
<td>$10,933,693</td>
<td>$15,441,703</td>
</tr>
</tbody>
</table>

5. Exemptions – under the Region’s Development Charge By-law

Region Council, having considered that one of the fundamental principles underlying the imposition of development charges is that growth pays for growth, has imposed development charges on all development in the Region of Waterloo. However, development charges are not solely a financing tool for growth. Development charges (or exemptions therefrom) may also be an instrument for planning policy. If the position is taken that development charges act as a tool for planning purposes, then exemptions are appropriate to affect the type or location of development.
An exemption obviously results in reduced development charge collections. The Development Charges Act provides that exemptions may not be used in determining the calculation of development charge rates and as such the foregone development charge revenue must be made up from another source that is, paid from either user rates or property taxes.

The Region has considered and implemented exemptions limited as follows:

- Public hospitals, as part of the Region’s ongoing support of health care initiatives
- Downtown core areas, in conjunction with the area municipalities, as part of the ongoing renewal of the downtown areas
- Brownfield remediation and redevelopment, as part of the ongoing remediation, reuse and intensification development on brownfield sites
- Farms, as part of the ongoing commitment to the Region’s agricultural history and industry

The Regional development charges collected and exemptions provided for institutional development for the period 2004-2013 are shown below:

<table>
<thead>
<tr>
<th></th>
<th>DC Calculated</th>
<th>Regional exemption</th>
<th>Net DC Collected</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hospitals</td>
<td>$2,933,259</td>
<td>$2,933,259</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>(hospital exemption)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Universities</td>
<td>$9,537,676</td>
<td>$577,506</td>
<td>$8,961,170</td>
</tr>
<tr>
<td></td>
<td>(downtown core)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Places of Worship</td>
<td>$1,338,171</td>
<td>$136,487</td>
<td>$1,201,684</td>
</tr>
<tr>
<td></td>
<td>(downtown core)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community/Cultural Centre</td>
<td>$1,742,196</td>
<td>$915,876</td>
<td>$826,320</td>
</tr>
<tr>
<td></td>
<td>(downtown core)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Appendix A

<table>
<thead>
<tr>
<th>Community / Cultural</th>
<th>Gross RDC</th>
<th>Exemptions/ Allowances</th>
<th>Net RDC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Armenian Community Centre</td>
<td>54,795</td>
<td>0</td>
<td>54,795</td>
</tr>
<tr>
<td>Children’s Aid Society of the Regional Municipality of Waterloo</td>
<td>9,872</td>
<td>0</td>
<td>9,872</td>
</tr>
<tr>
<td>Christian Horizons</td>
<td>25,419</td>
<td>25,419</td>
<td>0</td>
</tr>
<tr>
<td>Christian Labour Association of Canada</td>
<td>4,851</td>
<td>0</td>
<td>4,851</td>
</tr>
<tr>
<td>House of Friendship of Kitchener</td>
<td>26,895</td>
<td>0</td>
<td>26,895</td>
</tr>
<tr>
<td>Kitchener Waterloo YMCA-Camp Ki-Wa-Y</td>
<td>7,710</td>
<td>0</td>
<td>7,710</td>
</tr>
<tr>
<td>K-W Habilitation Services</td>
<td>195,406</td>
<td>164,350</td>
<td>31,056</td>
</tr>
<tr>
<td>Lutherwood (children's mental health centre)</td>
<td>220,326</td>
<td>0</td>
<td>220,326</td>
</tr>
<tr>
<td>Parents for Community Living</td>
<td>76,097</td>
<td>76,097</td>
<td>0</td>
</tr>
<tr>
<td>The Children's Aid Society</td>
<td>19,673</td>
<td>4,265</td>
<td>15,408</td>
</tr>
<tr>
<td>Perimeter Institute</td>
<td>291,199</td>
<td>291,199</td>
<td>0</td>
</tr>
<tr>
<td>Portuguese Club of Cambridge</td>
<td>10,786</td>
<td>10,786</td>
<td>0</td>
</tr>
<tr>
<td>Rare Charitable Research Reserve</td>
<td>4,219</td>
<td>0</td>
<td>4,219</td>
</tr>
<tr>
<td>Ray of Hope</td>
<td>14,551</td>
<td>7,249</td>
<td>7,302</td>
</tr>
<tr>
<td>The Centre for International Governance Innovation Ltd</td>
<td>620,092</td>
<td>620,092</td>
<td>0</td>
</tr>
<tr>
<td>Women's Crisis Services of Waterloo Region</td>
<td>284,291</td>
<td>0</td>
<td>284,291</td>
</tr>
<tr>
<td>Catholic Red Cross Society</td>
<td>1,434</td>
<td>1,434</td>
<td>0</td>
</tr>
<tr>
<td>Catholic Family Counselling Centre</td>
<td>23,244</td>
<td>0</td>
<td>23,244</td>
</tr>
<tr>
<td>KW and North Waterloo Humane Society</td>
<td>1,283</td>
<td>0</td>
<td>1,283</td>
</tr>
<tr>
<td>K-W Counselling Services Inc.</td>
<td>35,463</td>
<td>0</td>
<td>35,463</td>
</tr>
<tr>
<td>KW Islamic Association</td>
<td>96,998</td>
<td>0</td>
<td>96,998</td>
</tr>
<tr>
<td>Lutherwood Child &amp; Family Foundation</td>
<td>3,151</td>
<td>3,151</td>
<td>0</td>
</tr>
<tr>
<td>Parents for Community Living K-W Inc.</td>
<td>7,757</td>
<td>6,132</td>
<td>1,625</td>
</tr>
<tr>
<td>Reaching Our Outdoor Friends (Kitchener)</td>
<td>23,056</td>
<td>23,056</td>
<td>0</td>
</tr>
<tr>
<td>Saint Luke’s Place</td>
<td>983</td>
<td>0</td>
<td>983</td>
</tr>
</tbody>
</table>

**Grand Total**

| Gross RDC | 2,059,549 | Exemptions/ Allowances | 1,233,229 | Net RDC | 826,320 |

Note: The exemptions and allowances noted above are predominantly downtown core exemptions and to a much lesser extent, redevelopment allowances.
July 12, 2013

The Honourable Linda Jeffrey  
Minister of Municipal Affairs and Housing
17th Floor
777 Bay Street
Toronto, Ontario M5G 2E5

Dear Minister Jeffrey,

Re: Motion to amend the Municipal Act 2001

On June 17, Kitchener City Council passed a resolution to ask the Ontario government to add wording to the Municipal Act surrounding maternity and parental leave. Section 259 of Ontario’s Municipal Act 2001 states that “the office of a member of council of a municipality becomes vacant if the member (c) is absent from the meetings of council for three successive months without being authorized to do so by a resolution of council.” While this is a broad, all-encompassing statement, there is no language in the act that deals specifically with maternity or parental leave. The position of Kitchener City Council is that the act should be updated with clear wording and guidelines. Failure to modernize the act may unintentionally impose barriers to entering political life for young people, particularly women.

We are pleased to see that many obstacles have been removed that may have deterred women from seeking elected office in the past. Unfortunately, not all of our current laws reflect the progress that has been made. We leave it to your discretion as to what wording should be added and if you see fit, to clarify the guidelines within the Municipal Act. Please see the resolution below for your consideration. We would appreciate hearing your thoughts as to how this matter can be resolved. Also, for your information we have sent a copy of this letter to the Premier for her consideration.

On June 17, 2013, City Council passed the following resolution:

“WHEREAS the Municipal Act, 2001 sets out the authorities and governs the actions of members of municipal councils; and,

WHEREAS the Municipal Act, 2001 is the legislative responsibility of the Government of the Province of Ontario; and,

WHEREAS the language contained in the Municipal Act, 2001 is very broad when dealing with absence or vacancies; and,

WHEREAS section 259.(1) (Vacant Seat) of the Municipal Act, 2001 states: “The office of a member of council of a municipality becomes vacant if the
member, (c) is absent from meetings of council for three successive months without being authorized to do so by a resolution of council;” and,

WHEREAS the Municipal Act, 2001 does not contain any specific language with regards to maternity or parental leave for members of council;

THEREFORE BE IT RESOLVED that the Government of Ontario be requested to add a provision to the Municipal Act, 2001 to provide a clearer understanding of the legislative parameters for members of council with respect to maternity and parental leave;

BE IT FURTHER RESOLVED that correspondence be circulated to the Premier of Ontario, the Minister of Municipal Affairs and Housing and all local Members of Provincial Parliament (MPPs), to request that a provision be added to the Municipal Act, 2001 to clarify maternity and parental leave for members of council; and,

BE IT FINALLY RESOLVED that correspondence on this matter be circulated to all local area municipalities, the Association of Municipalities of Ontario (AMO) and the Federation of Canadian Municipalities (FCM) to encourage them to make similar requests to the Government of Ontario in support of clarifying the language of the Municipal Act, 2001 regarding maternity and parental leave.”

Sincerely,

[Signature]

Carl Zehr, Mayor

[Signature]

Councillor Kelly Galloway-Sealock, Ward 5

c.c.

All local municipalities and townships
All local MPPs
TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: September 18, 2013

FILE CODE: F18-30

SUBJECT: T2013-021 MISCELLANEOUS ROADWAY IMPROVEMENTS AT VARIOUS LOCATIONS IN WATERLOO REGION

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of Steed and Evans Limited for Miscellaneous Roadway Improvements at Various Locations in Waterloo Region in the amount of $1,640,195.00 including all applicable taxes;

AND THAT the Regional Municipality of Waterloo approve an increase in project costs of $60,353.86 gross including all applicable taxes and $0.00 net to facilitate the work undertaken on behalf of R.B.J. Schlegel Holdings Inc.

SUMMARY: Nil

REPORT:

Tenders were called for Miscellaneous Roadway Improvements at Various Locations in Waterloo Region and were opened in the presence of J. Lane, M. Kroker and J. Markovic.

The following tenders were received:

Steed and Evans Limited           St. Clements ON           $ 1,640,195.00
A-1 Asphalt Maintenance Ltd      Dundas, ON              $ 1,663,605.49
E & E Seegmiller Limited         Kitchener, ON            $ 2,800,177.86

This contract includes the following work:

- Project No. 05998, RR27 (Beverly St.) Resurfacing, CPR Underpass North of RR8 (Dundas St.);
- Project No. 06087, RR38 (Maple Grove Rd) Pavement Rehabilitation, RR24 (Hespeler Rd.) to Briarhead Road;
- Project No. 05174, Rural Spot Resurfacing at various locations;
- Project No. 05178, Culvert Replacement at various locations;
- Project No. 05622, Urban Spot Resurfacings at various locations;
- Project No. 09035, Catch basin and maintenance hole rebuilds at various locations;
- Project No. 66006 and 66041, Bus pad installations at various locations (Kitchener and Waterloo);
- Project No. 67010, Bus pad installations for Cambridge Transit Initiative; and
- R.B.J. Schlegel (Williamsburg South Convenience), Bleams Road shoulder widening.

Construction is scheduled to commence on or about September 30, 2013 with completion expected by November 30, 2013. Two-way traffic will be maintained at all times at most locations with periodic lane restrictions in effect. Access to local streets and abutting properties will be maintained.
CORPORATE STRATEGIC PLAN:

Award of this contract is in pursuant to the Region’s Purchasing By-law and meets Focus Area 5 Service Excellence of the Region’s Corporate Strategic Plan and specifically strategic objective 5.3 which is to ensure all Regional programs and services are efficient, effective and accountable to the public. In addition, implementation of this contract achieves Focus Area 2 Growth Management and Prosperity of the Corporate Strategic Plan and specifically strategic objective 2.2 which is to optimize the use of existing infrastructure and ensure it is adequately maintained.

FINANCIAL IMPLICATIONS:

Contract T2013-021 costs, including applicable HST, are shared as follows:

| Region of Waterloo – Transportation Division | $1,321,778.40 |
| Region of Waterloo - Grand River Transit     | 269,949.95    |
| R.B.J. Schlegel Holdings Inc                  | 48,466.65     |
| **Total**                                     | **$1,640,195.00** |

Region of Waterloo Transportation Division Costs:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>T2013-021</td>
<td>$1,321,778</td>
</tr>
<tr>
<td>Engineering Regional</td>
<td>145,056</td>
</tr>
<tr>
<td>Waterloo Regional Police Services Paid Duty Officer (traffic control)</td>
<td>12,500</td>
</tr>
<tr>
<td>Materials Inspection &amp; Testing</td>
<td>11,410</td>
</tr>
<tr>
<td>Detours, Signage and Pavement Markings</td>
<td>6,044</td>
</tr>
<tr>
<td>Advertising and Printing</td>
<td>1,031</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>$1,497,819</strong></td>
</tr>
<tr>
<td>Less: Municipal Rebate of 86.46% of HST (11.24%)</td>
<td>(132,609)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,365,210</strong></td>
</tr>
</tbody>
</table>

The Region of Waterloo’s 2013 Transportation Capital Program includes $1,660,000 for this work to be funded from the Roads Rehabilitation Reserve Fund (Projects 5174, 5178, 5662, 5998, 6087, and 9035). Based on the low bid, the Region of Waterloo’s estimated share of the project cost is $1,365,210, which is $294,790 (approximately 18%) under the budget sources.

The budget under run on this project is because the original project budget included the cost of resurfacing approximately 1.3 km of Maple Grove Road (Project No. 6087) which was not included in the tender package.

Grand River Transit (GRT) Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>T2013-021</td>
<td>$269,950</td>
</tr>
<tr>
<td>Engineering Regional</td>
<td>29,625</td>
</tr>
<tr>
<td>Materials Inspection &amp; Testing</td>
<td>2,330</td>
</tr>
<tr>
<td>Detours, Signage and Pavement Markings</td>
<td>1,234</td>
</tr>
<tr>
<td>Advertising and Printing</td>
<td>211</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>$303,350</strong></td>
</tr>
<tr>
<td>Less: Municipal Rebate of 86.46% of HST (11.24%)</td>
<td>(27,083)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$276,267</strong></td>
</tr>
</tbody>
</table>

The Region of Waterloo’s approved 2013 GRT Capital Budget includes $192,000 to be funded from the GRT Capital Reserve Fund for transit pad and infrastructure spending. Of this amount,
$160,000 has been committed to fund the work of this contract (Projects 66006, 66041). In addition, the approved 2013 Rapid Transit Capital Budget includes $1,994,000, as part of the Cambridge Transit Supportive Strategy, to be funded from the RTMP Reserve Fund. Of this amount, $122,000 has been committed to fund the work of this contract (Project 67010).

The total committed budget for the GRT share of this contract is $282,000. Based on the low bid, GRT’s estimated share of the project costs is $276,267 and (approximately 2%) under the budget sources.

R.B.J. Schlegel Holdings Inc. Costs

<table>
<thead>
<tr>
<th>Item</th>
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<tr>
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<td>Consulting Engineering</td>
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<tr>
<td>Materials Inspection &amp; Testing</td>
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<tr>
<td>Detours, signage and Pavement Markings</td>
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<tr>
<td>Advertising and Printing</td>
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<td><strong>Total</strong></td>
<td><strong>$60,354</strong></td>
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R.B.J. Schlegel Holdings Inc. is a developer and their development approval requires minor improvements to Bleams Road in Kitchener. These shoulder widening improvements have been included within this tender.

R.B.J. Schlegel Holdings Inc. has not yet confirmed the funding required for this work. Should R.B.J. Schlegel Holdings Inc. choose to proceed with the work and provide the necessary funding in the full amount of $60,354, the Region will proceed with the work on their behalf. Should R.B.J. Schlegel Holdings Inc. choose not to provide the funding prior to the start of construction, the associated work will be deleted from the contract by Change Order. The value of this reduction in scope would not alter the rankings of the bidders. Should funds not be secured, this part of the contract can be deleted at no cost to the Region.

The final date of acceptance for this tender is October 26, 2013.

**OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:** Nil

**ATTACHMENTS:** Nil

**PREPARED BY:** Charles Whitlock, Director, Procurement & Supply Services

**APPROVED BY:** Craig Dyer, Chief Financial Officer
REGION OF WATERLOO
FINANCE DEPARTMENT
Procurement & Supply Services Division

TO: Regional Chair Ken Seiling and Members of Regional Council

DATE: September 18, 2013  FILE CODE: F18-30

SUBJECT: T2013-139 PLOW EQUIPMENT

RECOMMENDATION:

THAT the Regional Municipality of Waterloo accept the tender of Viking Cives Ltd. for the supply of Plow Equipment for two (2) cab and chassis units for Transportation Operations, at a total price of $282,018.62, including all applicable taxes.

SUMMARY: Nil

REPORT:

On July 12, 2013, the Region of Waterloo issued tender T2013-139 Plow Equipment to the one known manufacturer of aluminium snow plow equipment. Staff is recommending Viking Cives Ltd. as the sole source supplier of this equipment.

In the 2013 Transportation Operations Capital Equipment Replacement Program, truck #1255 and #1256 (both 2002 Sterling Cab and Chassis equipped with winter maintenance equipment) are scheduled for replacement. This tender included the manufacture, supply and installation of winter maintenance equipment on the two units.

Since 2009, aluminium bodies have become the Region’s standard. Historically, plow truck boxes were manufactured using steel; however, while higher in cost, staff investigated the use of aluminium for the following reasons:

- Steel bodies are required to be refinished during the lifecycle due to the corrosiveness of the salt and chemicals used as part of winter operations. Aluminium bodies do not require the same process saving the Region approximately $6,000 per vehicle.

- Reduced fuel usage due to the ability to haul approximately one tonne more than the traditional steel boxes. Savings would come from the higher payload resulting in fewer overall trips and less weight to move when empty.

- Reduced stress on the various truck parts due to the lower weight of the truck resulting in potential savings.

Although approximately $10,000 more than the traditional steel bodies, the savings over the lifecycle of the truck make up for the higher initial purchase cost.

There is only one known manufacturer of an aluminium salt dump body, Viking Cives in Mount Forest, Ontario. In order to maintain a competitive purchasing environment, since 2009 all tenders specified the steel body with an option for an aluminium dump body.
Viking Cives was the low bid for the steel box in each year from 2009 to 2012 and in each case staff recommended exercising the option to purchase the aluminium bodies. As a result, eight out of the Region’s eighteen plow trucks are now equipped with aluminium dump bodies at this time.

As part of the 2013 tender process, Transportation Operations and Finance staff recommended a sole source purchase in order to obtain the aluminium body as there are no other manufacturers of this type of equipment. Purchasing staff have reviewed the pricing submitted and found it to be fair and competitive when compared against the previous purchase price of aluminium bodies in 2012.

Based on the evaluation of the bid received, staff recommends that the Region of Waterloo accepts the sole source purchase from Viking Cives for the manufacture, supply and installation of winter maintenance equipment on the two cab and chassis units.

CORPORATE STRATEGIC PLAN:

Award of this contract is in accordance with the Region’s public tendering practices and meets Focus Area 5 Service Excellence of the Corporate Strategic Plan and specifically strategic objective 5.3 which is to ensure all Regional programs and services are efficient and effective and demonstrate accountability to the public.

FINANCIAL IMPLICATIONS:

T2013-139 (Transportation) $249,574
Plus: HST (13%) 32,445
Sub-total $282,019
Less: Municipal Rebate of 86.46% of HST (11.24%) (28,052)
Total $253,967

The Region of Waterloo’s approved 2013 Transportation Operations Capital Equipment Replacement program includes an amount of $620,000 (Project #6054) for the purchase of two plow trucks to replace two existing 2002 Sterling model plow trucks. This includes the purchase of the cab and chassis units ($244,358 including HST previously awarded to Highway Sterling Western Star Inc. under P2013-04) and winter plow equipment ($282,019 including HST) to be installed on the trucks.

The final date of acceptance for this tender is November 25, 2013.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:

Staff from Transportation and Fleet Services were consulted.

ATTACHMENTS: Nil

PREPARED BY: Charles Whitlock, Director, Procurement & Supply Services

APPROVED BY: Craig Dyer, Chief Financial Officer
THE REGIONAL MUNICIPALITY OF WATERLOO
COMMUNITY SERVICES COMMITTEE

Summary of Recommendations to Council

The Community Services Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo enter into the Amending Agreement No. 6 for the Public Health Accountability Agreement with the Province of Ontario (effective January 1, 2011 for a term of three years) as attached (Attachment 2), pursuant to Report PH-13-040;

   AND THAT the 2013 Operating Budget for Public Health be increased by 176,431 gross and $0 net Regional Levy as outlined in report PH-13-040.

2. THAT the Regional Municipality of Waterloo approve the 2013-2014 Ontario Works Service Plan;

   AND THAT the plan be forwarded to the Ministry of Community and Social Services for approval as outlined in report SS-13-028, dated September 20, 2013.

3. THAT the Regional Municipality of Waterloo request the Province to make the $42M in one-time Community Homelessness Prevention Initiative (CHPI) transition funding a permanent allocation under CHPI as outlined in Report SS-13-030, dated September 10, 2013;

   AND THAT this request be forwarded to the Ministers of Municipal Affairs and Housing and Community and Social Services;

   AND FURTHER THAT this request be shared with the Ontario Municipal Social Services Association (OMSSA), the Association of Municipalities of Ontario (AMO) and local Members of Provincial Parliament (MPPs).


5. THAT the Regional Municipality of Waterloo request the Minister of Education implement the Human Development and Sexual Health component of the 2010 Ontario Grades 1-8 Health and Physical Education Curriculum;

   AND THAT the Regional Municipality of Waterloo, for information, forward a copy of Report PH-13-034, dated September 10, 2013, to the Premier of Ontario, Minister of Education, Minister of Health and Long-Term Care, local area Members of Provincial Parliament (MPP) and the Ontario Physical and Health Education Association.

6. THAT the Regional Municipality of Waterloo endorse the EMS Performance Measurement Quarterly Report framework as described in PH-13-036.

7. THAT the Regional Municipality of Waterloo receive the EMS Response Time Performance report for the first two quarters of 2013 (as outlined in PH-13-037) on compliance to the
Response Time Performance Plans established by Regional Council at their meeting of September 25, 2012 in accordance with Ambulance Act, O. Reg. 267/08, amending O. Reg. 257/00, under Part VII, Response Time Performance Plans, Sections 22-24;

AND THAT the Regional Municipality of Waterloo continue to monitor EMS Response Times against the standards established by Regional Council on September 25, 2012 and report quarterly to the Response Times Working Group;

AND THAT the Regional Municipality of Waterloo adopt a recommendation from the Response Time Working Group that the Response Time Performance Plans for 2014 remain the same as the plan that was adopted on September 25, 2012, in order to allow for the analysis of a full year’s worth of data before consideration be given to any modifications;

AND FURTHER THAT the Regional Municipality of Waterloo endorse that measurement of EMS compliance to Response Time Performance Plans for sudden cardiac arrest be based solely on EMS defibrillator response to such events, as an interim measure, since the Region of Waterloo EMS does not have universal access to community defibrillator response time.

8. THAT the Regional Municipality of Waterloo approve the allocation of the 100% Provincial Best Start Unconditional grant funding to support the start up costs of two new non-profit child care centres being built in 2013 as follows:

$205,500 to Bright Starts Cooperative Early Learning Centre Inc. for start up costs (including furnishings, equipment and play materials) at the new child care centre to be located at the University of Waterloo, Seagram Drive, Waterloo, and

$44,500 to the Young Women’s Christian Association of Kitchener Waterloo for start up costs (including furnishings, equipment and play materials) at the new child care centre, located at Jean Steckle Elementary School, Kitchener.

AND THAT the Regional Municipality of Waterloo approve in principle the allocation of $250,000 at the discretion of the Commissioner of Social Services as follows:

Up to $150,000 to support the development and start up costs of an Aboriginal Child and Family Resource Centre to be located in Waterloo Region; and

Allocation of the remaining balance of $100,000 to offset pressures in the fee subsidy budget on a one time basis, as outlined in report SS-13-031, dated September 10, 2013.

9. THAT Regional Council notify the Housing Services Corporation (HSC) and the Ministry of Municipal Affairs and Housing that it supports the recent changes to the HSC Insurance Program and the current Insurance Benchmarks that are part of the community housing subsidy funding model, and does not support any move toward either increasing the insurance benchmark or creating an unlimited “pass through” model to be incurred by the Region of Waterloo as the Service Manager, as described in Report No. P-13-090, dated September 10, 2013.

September 10, 2013
THE REGIONAL MUNICIPALITY OF WATERLOO
COMMUNITY SERVICES COMMITTEE

Summary of Closed Recommendations to Council

The Community Services Committee recommends as follows:

1. THAT the Region of Waterloo endorse the nominees for the 2013 Ontario Heritage Trust Awards, as recommended by staff.

September 10, 2013
THE REGIONAL MUNICIPALITY OF WATERLOO
ADMINISTRATION AND FINANCE COMMITTEE

Summary of Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo take no action on the request of Woodland Christian High School (Cambridge District Association for Christian Education) for a grant in the amount of $142,597.43 to offset the impact of development charges, as described in Report F-13-085.

2. THAT the Regional Municipality of Waterloo advise the Provincial government of its support for the MARCO resolution below and for Bill 73, “The Fair and Open Tendering Act”, as outlined in report CA-HR-13-008, dated September 10, 2013.


September 18, 2013
The Planning and Works Committee recommends as follows:

1. **THAT** the Regional Municipality of Waterloo approve the ION logo, described as Option 2, outlined in Report E-13-100, dated September 10, 2013, as the visual identity of the Region’s rapid transit service.

2. **THAT** the Region Municipality of Waterloo direct staff to:
   a. Expand the investigation of biofuel opportunities in support of the Ontario Ministry of Energy report “Making Choices - Reviewing Ontario’s Long Term Energy Plan” (July 2013);
   b. Update the 2011 Biosolids Master Plan with consideration of synergies with outcomes from Region’s Waste Management Master Plan and other Regional Policies including opportunities beyond the Regional boundary;
   c. Take no further steps to pursue the P3 application for implementation of a Biosolids Heat Drying Facility including suspension of any site selection works pending the completion of the Biosolids Master Plan update as recommended in Report E-13-104 dated September 10, 2013 and approval of a preferred option for management of the biosolids by Regional Council;
   d. Inform P3 Canada and the public of the proposed update of the Biosolids Master Plan; and
   e. The Region will review processes to deal with biosolids in addition to a heat drying facility and develop a work plan, schedule and public consultation for the completion of the Biosolids Master Plan update and report back to Council in early 2014.

3. **THAT** Regional Council endorse the preferred Preliminary Design Alternative developed by the Ontario Ministry of Transportation for Highway 7&8 from Stratford to New Hamburg, as described in Report P-13-087, dated September 10, 2013.

4. **THAT** Regional Council defer consideration of the East Side Lands Master Environmental Servicing Plan pending a report from Regional staff at the December 3rd, 2013 Planning and Works meeting, updating Regional Council on progress made with the City of Cambridge and other stakeholders on implementation issues, including financial considerations, at that time. [P-13-086 memo]

5. **THAT** The Regional Municipality of Waterloo direct and authorize the Regional Solicitor to take the following actions with respect to the expropriation of lands for the reconstruction of Manitou Drive between Fairway Road and Bleams Road, in the City of Kitchener, in the Region of Waterloo as detailed in report CR-RS-13-075 dated September 10, 2013:
1. Complete application(s) to the Council of the Regional Municipality of Waterloo, as may be required from time to time, for approval to expropriate land, which is required for the reconstruction of Manitou Drive and described as follows:

**Fee Simple Partial Taking:**

- Part of Lot 9, Registered Compiled Plan 1490, being Parts 1-4 on Plan 58R-17784, Part of PIN 22595-0088(LT) (35 and 45 Manitou Drive, Kitchener);
- Part of Lot 2, Registered Compiled Plan 1525, being Part 1 on Plan 58R-17788, Part of PIN 22593-0103(LT) (695 Fairway Road, Kitchener);
- Part of Lot 17, Registered Compiled Plan 1489, being Part 1 on Plan 58R-17782, Part of PIN 22617-0039(LT) (107 Manitou Drive, Kitchener);
- Part of Lot 42, Registered Compiled Plan 1525, being Parts 4, 6, and 8 on Plan 58R-17782, Part of PIN 22594-0016(LT) (110 Manitou Drive, Kitchener);
- Part of Lot 41, Registered Compiled Plan 1525, being Part 2 on Plan 58R-17783, Part of PIN 22594-0015(LT) (50 Manitou Drive, Kitchener);
- Part of Lots 39 and 40, Registered Compiled Plan 1525, being Part 6 on Plan 58R-17784, Part of PIN 22594-0014(LT) (38 Manitou Drive, Kitchener);

**Grading Easement:**

- Part of Lot 17, Registered Compiled Plan 1489, being Part 2 on Plan 58R-17782, Part of PIN 22617-0039(LT) (107 Manitou Drive, Kitchener);
- Part of Lot 42, Registered Compiled Plan 1525, being Parts 3, 5, and 7 on Plan 58R-17782, Part of PIN 22594-0016(LT) (110 Manitou Drive, Kitchener);
- Part of Lot 41, Registered Compiled Plan 1525, being Parts 1 and 3 on Plan 58R-17783, Part of PIN 22594-0015(LT) (50 Manitou Drive, Kitchener);
- Part of Lots 39 and 40, Registered Compiled Plan 1525, being Part 5 on Plan 58R-17784, Part of PIN 22594-0014(LT) (38 Manitou Drive, Kitchener);
- Part of Lot 12, Registered Compiled Plan 1490, being Part 2 on Plan 58R-17787, Part of PIN 22595-0047(LT) (25-27 Manitou Drive, Kitchener);
- Part of Lots 12 and 13, Registered Compiled Plan 1490, being Part 1 on Plan 58R-17787, Part of PIN 22595-0048(LT) (21 Manitou Drive, Kitchener);
- Part of Lot 17, Registered Compiled Plan 1525, being Part 2 on Plan 58R-17786, Part of PIN 22594-0006(LT) (28 Manitou Drive, Kitchener); and
- Part of Lot 34, Registered Compiled Plan 1525, being Part 4 on Plan 58R-17785, Part of PIN 22594-0013(LT) (36 Manitou Drive, Kitchener).

**Hydro Easement:**

- Part of Lot 11, Registered Compiled Plan 1490, being Part 1 on Plan 58R-17786, Part of PIN 22595-0046 (LT) (31-33 Manitou Drive, Kitchener).

2. Serve notices of the above application(s) required by the Expropriations Act;

3. Forward to the Chief Inquiry Officer any requests for a hearing that may be received;

4. Attend, with appropriate Regional staff, at any hearing that may be scheduled;

5. Discontinue expropriation proceedings or any part thereof, in respect of the above described lands, or any part thereof, upon the registration on title of the
required documentation to complete a transaction whereby the required interests in the lands are conveyed; and

6. Do all things necessary and proper to be done, and report thereon to Regional Council in due course.

6. THAT the Regional Municipality of Waterloo authorize the Commissioner of Transportation and Environmental Services to enter into an agreement, and any subsequent renewals, with Les Investissements Nolinor Inc., carrying on business as Nolinor Aviation ("Nolinor") and, if required, other third parties as may be contracted by Nolinor, with the form and content of such agreement to be to the satisfaction of the Regional Solicitor to enable Nolinor to carry on a specialized private air charter service from the air terminal building of the Region of Waterloo International Airport [CR-RS-13-077/E-13-106]


8. THAT the Regional Municipality of Waterloo enter into an agreement with HKSC Developments L.P. ("HKSC"), or an affiliated corporation, for the treatment of effluent created from the HKSC service center facilities on Highway 401 in the Township of Puslinch as described in Report CR-RS-13-078/E-13-107 dated September 10, 2013.


10. THAT the Regional Municipality of Waterloo approve the recommended interchange modifications at Northfield Drive and Highway 85, as per Report E-13-110, dated September 10, 2013.

11. THAT the Regional Municipality of Waterloo appoint two (2) Regional Councillors to an Evaluation Team to review and recommend a preferred approach for the Wastewater Service delivery as described in Report E-13-102 dated September 10, 2013.

12. THAT the Regional Municipality of Waterloo receive the minutes from the annual Management Review of the Drinking Water Quality Management System as required, under Ontario Regulation 188/07. [E-13-103]

13. That the Regional Municipality of Waterloo approve the proposed revisions to the Regional Transportation Impact Study Guidelines in accordance with the Regional Implementation Guidelines policies in the Regional Official Plan and the Regional Official Policies Plan as outlined in Report P-13-088, dated September 10, 2013:

a) Require the submission of a completed Transportation Demand Management Checklist, as described in Attachment A of this report, for proposed new non-residential and mixed-use developments likely to generate 100 or more new peak direction auto trips or where there are localized safety or roadway/intersection capacity deficiencies within the Urban Growth Centres, Major Transit Station Areas and Reurbanization Corridors of Cambridge, Kitchener and Waterloo;

b) Encourage the Cities of Cambridge, Kitchener and Waterloo to use a new
voluntary Parking Management Worksheet, as set out in Attachment B, to calculate potential parking reductions, as appropriate, in conjunction with the Transportation Demand Management Checklist;

c) Include new language in Section 6 (Travel Demand) of the Guidelines to reflect the new Transportation Demand Management Checklist and Parking Management Worksheet, and to explain how they are applied by the Region and Area Municipalities; and

d) Include the Transportation Demand Management Checklist and Parking Management Worksheet in ‘The Big Shift Toolbox’ for developers and others interested in Transit Oriented Development in Waterloo Region.

September 10, 2013
The Planning and Works Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve, enter into an Agreement for, and execute all documentation related to, the acquisition of land described as Part Lots 230, 238 AND 240, Plan 716 as in Instrument Number 410251 and 328784, subject to 410251, PIN 03861-0119 (LT), being 370 Montrose Street South, City of Cambridge, Regional Municipality of Waterloo from Sarasvati Investments Ltd. for the sum of $140,000.00, plus associated acquisition costs, subject to documentation satisfactory to the Regional Solicitor.

September 10, 2013
MEMORANDUM

To: Chair Ken Seiling and Members of Regional Council  
From: David Dirks, Director, Employment and Income Support  
Copies: Douglas Bartholomew-Saunders, Commissioner, Social Services  
File No.: S09-80  
Subject: ONTARIO WORKS CASELOAD: AUGUST 2013

This memorandum is provided as information for members of Council. Employment & Income Support, Social Services with Finance monitors the Ontario Works (OW) caseload on a monthly basis. Below is a chart summarizing the caseload at the end of August 2013 with comparisons to the months of July 2013 and August 2012 as well as September 2008.

Very briefly,
- The OW caseload at August 2013 was: \(8,571\)
- The OW caseload at July 2013 was: \(8,560\)
- The increase from July to August 2013 was: \(11\) (+0.1%)
- The decrease from August 2012 was: \(221\) (-2.5%)
- The increase from September 2008 was: \(2,279\) (+36%)
- Waterloo Region unemployment rate for August 2013 was: 8.0%
- Waterloo Region unemployment rate for August 2012 was: 6.5%

### Ontario Works Caseload and Unemployment Rate

**Ontario Works Caseload**

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<tr>
<th></th>
<th>August 2013</th>
<th>July 2013</th>
<th>August 2012</th>
<th>% Change July to August</th>
<th>% Change Year to Year</th>
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<td>Caseload</td>
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<td>(-2.5%)</td>
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</tr>
<tr>
<td>Province</td>
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<tr>
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*As revised by Statistics Canada

The August caseload and unemployment rate for Waterloo Region are almost the same as July 2013. The August caseload increased 11 cases over July 2013. The caseload is 36% higher than at the outset of the 2008 recession.

The provision of social assistance supports the Region’s 2011-2014 Corporate Strategic Focus Area 4: Healthy and Inclusive Communities: (to) foster healthy, safe, inclusive and caring communities.

If you have any questions or comments or for further information, please contact David Dirks, Director, Employment and Income Support at 519-883-2179 or ddirks@regionofwaterloo.ca