



## REGIONAL MUNICIPALITY OF WATERLOO COUNCIL AGENDA

Wednesday, October 30, 2013  
**Closed Session 6:45 p.m.**  
**WATERLOO COUNTY ROOM**  
Regular Meeting 7:00 p.m.  
REGIONAL COUNCIL CHAMBER  
150 Frederick Street, Kitchener, ON

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1. **MOMENT OF SILENCE**

2. **ROLL CALL**

3. **MOTION TO GO INTO CLOSED SESSION**

THAT a closed meeting of Council be held on October 30, 2013 at 6:45 p.m. in Waterloo County Room in accordance with Section 239 of the *Municipal Act*, 2001, for the purposes of considering the following subject matter:

- a) receiving of legal advice that is subject to solicitor-client privilege related to litigation

4. **MOTION TO RECONVENE IN OPEN SESSION**

5. **DECLARATION OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

6. **PRESENTATIONS**

7. **PETITIONS**

8. **DELEGATIONS**

9. **MINUTES OF PREVIOUS MEETINGS**

- a) Budget – October 9, 2013
- b) Closed Council – October 9, 2013
- c) Council - October 9, 2013
- d) Community Services – October 22, 2013
- e) Special Council - October 22, 2013
- f) Administration & Finance – October 22, 2013
- g) Administration & Finance Public Meeting – October 22, 2013
- h) Planning & Works – October 22, 2013
- i) Closed Committee - October 22, 2013

10. **COMMUNICATIONS**

11. **MOTION TO GO INTO COMMITTEE OF THE WHOLE TO CONSIDER REPORTS**

**12. REPORTS****Finance Reports**

- a) [F-13-096](#), Waterloo Region Housing's 2013/14 General Insurance Program 1

**Committee Reports**

- a) [Community Services](#) - attached & marked SS-131022 3
- b) [Planning & Works](#) - attached & marked PS-131022 5

**Chief Administrative Officer****Regional Chair****Regional Clerk****13. OTHER MATTERS UNDER COMMITTEE OF THE WHOLE****14. MOTION FOR COMMITTEE OF THE WHOLE TO RISE AND COUNCIL RESUME****15. MOTION TO ADOPT PROCEEDINGS OF COMMITTEE OF THE WHOLE****16. MOTIONS****17. NOTICE OF MOTION****18. UNFINISHED BUSINESS****19. OTHER BUSINESS****20. QUESTIONS****21. ENACTMENT OF BY-LAWS – FIRST, SECOND & THIRD READINGS**

- a) A By-law to Confirm the Actions of Council – October 30, 2013

**22. ADJOURN**



## REGION OF WATERLOO

### FINANCE DEPARTMENT Administration Division

Report: F-13-096

**TO:** Regional Chair Ken Seiling and Members of Regional Council

**DATE:** October 30, 2013 **FILE CODE:** F28-30

**SUBJECT: WATERLOO REGION HOUSING'S 2013/14 GENERAL INSURANCE PROGRAM**

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#### **RECOMMENDATION:**

THAT the Regional Municipality of Waterloo accept the bid from the Frank Cowan Company Limited for the 2013/14 General Insurance Program for Waterloo Region Housing in the amount of \$412,405.32 inclusive of the Housing Services Corporation fee and all applicable taxes.

#### **SUMMARY:**

Nil

#### **REPORT:**

The Waterloo Region Housing's General Insurance Program is outside the Region of Waterloo's Municipal Insurance Pool's Program due to the coverage requirements set by the Housing Services Corporation (HSC). This insurance program renews on November 1, 2013 and coverage is subject to Council's approval. This program covers the 2,690 units owned by the Region.

Staff obtained the required bid for the HSC's Group Insurance Program administered by Marsh Canada (previously administered by AON Reed Stenhouse Inc.) and a bid from the Frank Cowan Company Limited, the only other competitor able to meet the HSC's insurance Program requirements for the Region of Waterloo. The quotes are as follows:

Frank Cowan Company Limited	\$372,123.00
Marsh Canada	\$380,136.14

In addition to the premium charged, under legislation HSC charges a service fee of 2.5% on the premium quoted under an alternative broker program. This charge will be \$9,303.08. This service fee is not charged on the Marsh Canada program as coverage would be placed through SOHO Insurance Inc. which receives a commission and is owned by HSC. This results in a slightly higher total cost for insurance of \$1,289.94 under the Frank Cowan Program. However, the Frank Cowan Program provides superior coverage that is not available from Marsh Canada. The main area where staff identified that the Cowan program is superior in coverage to that of the Marsh program falls under the property insurance policy. The Marsh program provides \$150 million in total property insurance coverage. Under the Cowan program, the property insurance is underwritten on a blanket basis covering all Housing properties which totals in excess of \$400 million. Therefore, if a catastrophic event occurred, such as a tornado or earthquake under the Cowan program, the Region would have in excess of \$400 million in coverage as compared to \$150 million in coverage under the Marsh program.

The 2013/14 annual insurance premium cost of \$372,123 is an increase of \$75,228 or 25% when compared to the prior year's cost of \$296,895. The main reason for this increase in premium is the result of a re-evaluation of the insured values on buildings under the Property Insurance policy. In 2013, the Frank Cowan Company appraised all of the Housing's buildings for current replacement cost. This increased the insured values on the buildings by \$112,539,300 or 40% from \$281,573,800 to \$394,113,100.

HSC has reviewed both program options and granted its approval for Waterloo Region Housing to bind coverage through the Frank Cowan Company Limited.

#### **CORPORATE STRATEGIC PLAN:**

Award of this contract meets Focus Area 5 of the Region's Corporate Strategic Plan in that we ensure all Regional programs and services are efficient and effective and demonstrate accountability to the public.

#### **FINANCIAL IMPLICATIONS:**

Frank Cowan Company Limited	\$372,123.00
Retail Sales Tax	29,769.84
HSC Fee including HST	<u>10,512.48</u>
	Sub-total \$412,405.32
Less: Municipal Rebate of 86.46% of HST on HSC Fee	<u>(1,045.65)</u>
	Total <u>\$411,359.67</u>

Total net cost for the 2013/14 General Insurance Program for Waterloo Region Housing will be \$411,360. Sufficient funds for this expense are included in the preliminary 2014 base budget.

#### **OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE:**

Planning, Housing and Community Services staff have assisted with the documents submitted to market and are in agreement with the recommendation proposed.

**ATTACHMENTS:** Nil

**PREPARED BY:** *Craig Smith*, Risk Manager

**APPROVED BY:** *Craig Dyer*, Chief Financial Officer

**THE REGIONAL MUNICIPALITY OF WATERLOO  
COMMUNITY SERVICES COMMITTEE**

**Summary of Recommendations to Council**

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The Community Services Committee recommends as follows:

1. THAT the Regional Municipality of Waterloo approve an increase to the 2013 operating budget for the Seniors' Services Division in the amount of \$66,426 gross and \$0 net Regional Levy for staffing and purchased services related to the conversion of fifteen (15) long term care beds to convalescent care beds, effective November 1, 2013;

AND THAT the Seniors' Services 2013 operating budget be increased by \$100,000 gross and \$0 net Regional Levy on a one-time basis for start-up costs related to the conversion of fifteen (15) long term care beds to convalescent care beds;

AND FURTHER THAT an increase of 4.14 full time equivalents (FTE) be approved for the Seniors' Services Division as of November 1, 2013 to increase the hours of direct care services for the convalescent care residents of Sunnyside Home as outlined in report SS-13-034, dated October 22, 2013.

October 22, 2013

**THE REGIONAL MUNICIPALITY OF WATERLOO  
PLANNING AND WORKS COMMITTEE**

**Summary of Recommendations to Council**

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The Planning and Works Committee recommends as follows:

1. THAT The Regional Municipality of Waterloo direct and authorize the Regional Solicitor to take the following actions with respect to the expropriation of lands for the reconstruction of Franklin Boulevard from Pinebush Road to south of Bishop Street, and north of Clyde Road to south of Main Street, in the City of Cambridge, in the Region of Waterloo as detailed in report CR-RS-13-087 dated October 22, 2013:
  1. Complete application(s) to the Council of the Regional Municipality of Waterloo, as may be required from time to time, for approval to expropriate land, which is required for the reconstruction of Franklin Boulevard and described as follows:

**Temporary Easement:**

1. PT LT 6-7 PL 837 being Part 3 on 58R-17759 being Part of 03766-0271 (210 Pinebush Road, Cambridge);
2. PT LT 9 & 11, RCP1384 being Parts 28, 31, 57 and 61 on 58R-17759, being Part of 03796-3637 (225 Pinebush Road, Cambridge);
3. LT 31 RCP 1382 being Parts 38,42, and 44 on 58R-17759, being Part of 22642-0047 (209 Pinebush Road, Cambridge);
4. PT LT 24 RCP 1383 being Part 7, 38 and 39 on 58R-17761, being Part of 03796-0101 (1111 Franklin Blvd, Cambridge);
5. LT 29 RCP 1379 being Part 34 on 58R-17760, being Part of 03790-0051 (1200 Franklin Blvd, Cambridge);
6. PT LT 1 RCP 1380 being Parts 15, 18, 20 and 24 on 58R-17761, being Part of 03796-0115 (1700 Bishop Street, Cambridge);
7. PT LT 30 RCP 1379 being Part 34 on 58R-17761, being Part of 03790-0159 (1625 Bishop Street, Cambridge);
8. PT LT 15, RCP 1378 being Part 30 on 58R-17761, being Part of 03794-0025 (1680 Bishop Street, Cambridge);
9. PT LT 5, CON 10 being Part 14 on 58R-17767, being Part of 03845-0007 (605 Main St. E, Cambridge);
10. LT LT 9 RCP 1384 being Parts 2, 4 and 5 on 58R-17760, being Part of 03796-0027 (1245 Franklin Blvd, Cambridge);
11. PT LT 21 RCP 1383 being Parts 19 and 21 on 58R-17760, being Part of 03796-0068 (225 Sheldon Drive, Cambridge);
12. PT LT 23 PL 1126 being Parts 18 and 21 on 58R-17762, being Part of 03826-0011 (299 Clyde Road, Cambridge);
13. PT LT 28, RCP 1135 being Parts 27 and 30 on 58R-17766, being Part of 03826-0206 (East Side Franklin Blvd, Cambridge);

14. PT LT 28, RCP 1135 being Part 22 on 58R-17766, being Part of 03826-0192 (East side Franklin Blvd, Cambridge);
15. PT LT 23 PL 1126 being Part 16 on 58R-17762, being Part of 03826-0012 (301 Clyde Road, Cambridge);
16. PT LT 23 PL 1126 being Part 15 on 58R-17762, being Part of 03826-0013 (303 Clyde Road, Cambridge);
17. PT LT 5 CON 10 being Parts 24, 26, 27, 29 and 30 on 58R-17767, being Part of 03824-0045 (200 Franklin Blvd, Cambridge);
18. PT LT 5 CON 11 being Part 37 on 58R-17767, being Part of 03824-0043 (500 Main Street, Cambridge);
19. PT LT 5 CON 10 being Part 12 on 58R-17767, being Part of 03845-0008 (615 Main Street, Cambridge);
20. PT BLK 40 PL 58M241 being Part 17 on 58R-17767, being Part of 03845- 0165 (255 Franklin Blvd, Cambridge);
21. PT LT 36 RCP 1135 being Parts 57, 58, 60, 61 and 63 on 58R-17766, being Part of 03822-0086 (364 Franklin Blvd, Cambridge);
22. PT LT 35 RCP 1135 being Part 49 on 58R-17766, being Part of 03822-0087 (354 Franklin Blvd, Cambridge);
23. PT LT 28 RCP 1135 being Parts 37, 39, 41 and 43 on 58R-17766, being Part of 03824-0041 (352 Franklin Blvd, Cambridge);
24. PT LT 2 RCP 1149 being Part 52 on 58R-17759, being Part of 22642-0046 (201 Pinebush Road, Cambridge);
25. LT 30 RCP 1379 being Parts 34 and 37 on 58R-17759, being Part of 22642-0049 (1250 Franklin Blvd, Cambridge);
26. PT LT 1 RCP 1380 being Part 10 on 58R-17761, being Part of 03796-0116 (1710 Bishop Street North, Cambridge);
27. PT LT 22 RCP 1383 being Part 30 on 58R-17760, being Part of 03796-0070 (1195 Franklin Blvd, Cambridge);
28. PT LT 28 RCP 1382 being Part 41 on 58R-17760, being Part of 22642-0066(R) (200 Sheldon Drive, Cambridge);
29. PT LT 2, RCP 1384 being Parts 11, 14, 16, 17 and 20 on 58R-17759, being Part of 03765-0106 (220 Pinebush Road, Cambridge);
30. PT LT 21 RCP 1383 being Parts 24, 26 and 28 on 58R-17760, being Part of 03796-0069 (1201 Franklin Blvd., Cambridge).

Serve notices of the above application(s) required by the Expropriations Act;

2. Forward to the Chief Inquiry Officer any requests for a hearing that may be received;
3. Attend, with appropriate Regional staff, at any hearing that may be scheduled;
4. Discontinue expropriation proceedings or any part thereof, in respect of the above described lands, or any part thereof, upon the registration on title of the required documentation to complete a transaction whereby the required interests in the lands are conveyed; and
5. Do all things necessary and proper to be done, and report thereon to Regional Council in due course.

2. THAT the Regional Municipality of Waterloo takes the following action regarding the Grand River Transit's 2014 replacement bus purchase:
  - a) grant pre-budget approval for the purchase of fifteen (15) transit buses prior to the approval of the 2014 budget.
  - b) accept the proposal from New Flyer Bus Industries Canada ULC., for the 2014 delivery of fifteen (15) diesel transit buses at a price of \$7,097,032.80 including all applicable taxes.
  - c) authorize the issuance of debentures in an amount not to exceed \$6,400,000 for a term not to exceed 10 years for this purchase.
3. That the Regional Municipality of Waterloo enter into a Consulting Services Agreement with CSDC Systems Inc. to provide services for implementing the Threats and Policy System (TAPS) Database project in 2013 and 2014, at an upset limit of \$353,555 plus applicable taxes, as per Report E-13-125 dated October 22, 2013.
4. THAT the Region of Waterloo accept P-13-097, Monthly Report of Development Activity for September 2013, dated October 22, 2013.
5. THAT the Regional Municipality of Waterloo express its support for the Niagara to GTA Corridor Transportation Development Strategy (TDS) developed by the Ontario Ministry of Transportation (MTO), as described in Report P-13-100, dated October 22, 2013;

THAT the Region of Waterloo encourage MTO to implement the Group 1 (Optimize Existing Networks) and Group 2 (New/Improved Non-Road Infrastructure) elements of the TDS in the short term, and well in advance of road-based improvements to give public transit ridership and supportive land-use patterns the opportunity to develop;

THAT the Region of Waterloo continue to work with MTO, the City of Brantford, the City of Guelph, Brant Country and Wellington County on strategic transportation planning to support the future strategic study of long-term highway improvements in the West Area;

AND THAT the Region of Waterloo continue to participate in the Western Golden Horseshoe Municipal Network (formerly the Municipal Caucus) to advocate for strategic transportation investments that will support the Waterloo Regional economy and promote economic development in Ontario.
6. THAT the Regional Municipality of Waterloo forward a copy of Report P-13-102, dated October 22, 2013, to the National Energy Board and Enbridge Pipeline Inc. as Regional Council's input into deliberations relating to Enbridge's Line 9 Project application, with particular emphasis on the need to thoroughly consider fiscal responsibilities, the potential risks of flowing different commodities through the pipeline, ways in which the risk of future spills can be mitigated and, in the event of a spill, how emergency response can occur in the most effective and timely manner possible;

AND THAT a copy of Report No. P-13-102, dated October 22, 2013, be forwarded to all local Members of Parliament.



AND THAT Regional Council also support the Province of Ontario's requests that hydrostatic testing be completed for the entire pipeline, Enbridge be required to maintain \$1 billion (US) in insurance, and that there be a third party peer review of risk and engineering assessments relating to the Line 9 proposal.

7. THAT the Regional Municipality of Waterloo endorse the *Regional Implementation Guideline for Cultural Heritage Landscape (CHL) Conservation* as described in Report P-13-103, dated October 22, 2013.

THAT the Implementation Guideline be made available to Area Municipal staff for use as they begin the implementation of local official plan CHL conservation policies.

AND THAT staff return to Regional Council for formal approval of the Implementation Guideline once the relevant policies of the Regional Official Plan (2009) come into effect.

8. That the Regional Municipality of Waterloo approve the following with regard to intercity passenger rail service as described in Report No. P-13-104, dated October 22, 2013:

- a) Continue to encourage the Province of Ontario to consider the extension of GO Rail service along the Milton Line to Cambridge;
- b) Request Metrolinx to include in its "Next Wave" of projects, the extension of the planned two-way service between Union Station and Mount Pleasant station on the Kitchener line, to the downtown Kitchener Station;
- c) Encourage Metrolinx to initiate detailed design work on track improvements in the CN mainline corridor;
- d) Encourage the Province of Ontario to develop a comprehensive intercity passenger rail service strategy for Southern Ontario;
- e) Encourage VIA Rail to restore trips that were eliminated, and on a trip schedule complementary to GO Rail service; and
- f) Circulate this report to local Federal Members of Parliament, Members of Provincial Parliament, the Southwest Economic Alliance (SWEA), Metrolinx and the Ministries of Transportation, Infrastructure and Municipal Affairs and Housing.

9. THAT The Regional Municipality of Waterloo enter into a service agreement with organizations currently participating or interested in joining the TravelWise Transportation Management Association for a two year term effective January 1, 2014, in a form satisfactory to the Regional Solicitor, as described in Report P-13-105, dated October 22, 2013;

AND THAT The Regional Municipality of Waterloo enter into a collaborative agreement with Sustainable Waterloo Region to deliver the services of the Transportation Management Association for a two year term effective January 1, 2014, in a form satisfactory to the Regional Solicitor, as described in Report P-13-105, dated October 22, 2013

October 22, 2013