



Media Release: Immediate

Regional Municipality of Waterloo

Consolidated Council Agenda

Wednesday, February 5, 2014

Closed Session 6:30 p.m.

Waterloo County Room

Regular Meeting 7:00 p.m.

Regional Council Chamber

150 Frederick Street, Kitchener, ON

*Denotes Item(s) Not Part of Original Agenda

- 1. Moment of Silence**
- 2. Roll Call**
- 3. Motion To Go Into Closed Session**

That a closed meeting of the Regional Council be held on Wednesday, February 5, 2014 at 6:30 p.m. in the Waterloo County Room, in accordance with Section 239 of the "Municipal Act, 2001", for the purposes of considering the following subject matters:

- a) proposed or pending litigation and receiving of legal advice subject to solicitor-client privilege related to a matter before an administrative tribunal
- b) receiving of legal advice subject to solicitor-client privilege related to an agreement
- c) proposed or pending litigation and receiving of legal advice subject to solicitor-client privilege and proposed or pending acquisition of land in the City of Cambridge

4. Motion to Reconvene Into Open Session**5. Declaration of Pecuniary Interest Under The Municipal Conflict of Interest Act****6. Presentations**

- * a) [Bill Wilson, Chair](#), Waterloo Region Crime Prevention Council re: Annual Update (revised correspondence) 1
- * b) Ted McKechnie of Canada's Technology for Food (CTFF) RE: Food Industry Challenges

7. Petitions**8. Delegations**

- a) Hugh Morrow, CEO, Sports Properties International re: Manulife Financial LPGA Classic Funding Request
- * b) ~~Stephen Waqué, Partner, Borden Ladner Gervais LLP~~ on behalf of ~~Zico Ltd~~ re: ~~Expropriation of Lands near Pinebush Road and Franklin Boulevard, City of Cambridge~~ (delegation withdrew)

9. Minutes of Previous Meetings

- a) Special Closed Council – December 13, 2013
- b) Budget – January 15, 2014
- c) Council – January 15, 2014
- d) Planning & Works – January 28, 2014
- e) Community Services – January 28, 2014
- f) Closed Committee – January 28, 2014
- g) Administration & Finance – January 28, 2014

10. Communications**11. Motion To Go Into Committee Of The Whole To Consider Reports****12. Reports****Finance Reports**

- a) [F-14-014](#), P2013-38 Well Rehabilitation and Well Pump Maintenance Program 4
- b) [F-14-015](#), P2010-54 Security Services Contract Extension 7

Committee Reports

- a) Planning & Works - attached & marked [PS-140128](#) 9
- b) Community Services - attached & marked [SS-140128](#) 13
- c) Administration & Finance - attached & marked [FS-140128](#) 15

Chief Administrative Officer**Regional Chair****Regional Clerk**

- 13. Other Matters Under Committee Of The Whole**
- 14. Motion For Committee Of The Whole To Rise And Council Resume**
- 15. Motion To Adopt Proceedings Of Committee Of The Whole**
- 16. Motions**
- 17. Notice of Motion**
- 18. Unfinished Business**
- 19. Other Business**
- 20. Questions**
- 21. Enactment Of By-laws – First, Second & Third Readings**
 - a) A By-law to Amend By-law 58-87, as Amended, Being a By-law to Designate and Regulate Controlled-Access Roads (Regional Road 58, Beringer Road, City of Waterloo)
 - b) A By-law to Confirm the Actions of Council – February 5, 2014
- 22. Adjourn**

February 5, 2014

Dear Chair Seiling and Members of Regional Council:

On behalf of the Waterloo Region Crime Prevention Council (WRPCPC) it is my pleasure to present for your consideration and ratification the WRCPC membership slate for 2014 (attached). This slate was approved by WRCPC at its regular meeting on January 10, 2014. Election of the WRCPC executive (Chair, Vice-Chair & Facilitating Committee) will take place at the inaugural meeting on February 21, 2014.

As you are aware, in 2009 the WRCPC engaged in a broad community consultation which led to the development of the Strategic Plan 2010-2014: **Smart on Crime in Waterloo Region**. Within this plan “organizational design” is a strategic direction with the goal of ensuring that the WRCPC stays dynamic, adaptable and resilient.

As a result of governance development efforts the WRCPC membership for 2014 was designed to increase involvement through establishing a “friends of crime prevention” program and a sector leadership approach. The “friends of crime prevention” approach increases the momentum for contributions to prevention from individuals and groups way beyond the actual membership of the Council; while the sector leadership approach makes members of WRCPC ambassadors for their area of crime prevention with this role being somewhat independent of their organizational position.

WRPCPC will continue to meet on a monthly basis and three times a year these meetings will actively encourage “friends of crime prevention” to attend for what we have come to name ALL Council meetings. This approach was designed to significantly extend the reach of the WRCPC in the acknowledgement that everybody has a role to play in creating a safe, just and healthy community.

We trust the 2014 slate meets with your agreement. Please do not hesitate to contact the WRCPC office or myself with any questions or concerns. On behalf of WRCPC I want to thank you for your outstanding support of our efforts throughout the years. We look forward to another productive year in working with our partners for a safe community.

Sincerely,

William D Wilson

William Wilson
Chair, WRCPC

WRPCPC Membership Slate 2014

Sector	Name	Max Term Ending
Regional Council (2)	Jane Mitchell	
	Todd Cowan	
Rural Representative (1)	Jim Olender (Councillor, Township of Wellesley)	2022
Urban Representative (1)	Shayne Turner (Director of Bylaws, City of Kitchener)	2022
Local Police (1)	Douglas Thiel (Inspector, WRPS)	2024
Education: Junior Kindergarten to Grade 12 (2)	John Shewchuk (Chief Managing Officer, WCDSB)	2017
	Peter Rubenschuh (Assistant (to) Superintendent of Learning Services, WRDSB)	2023
Education: Post Secondary (1)	To be determined	
Restorative Justice (1)	Chris Cowie (Executive Director, Community Justice Initiatives)	2021
Mental Health (1)	Don Roth (Director, Adult and Senior Services, Canadian Mental Health Association Waterloo Wellington Dufferin)	2019
Addictions (1)	Jennifer Mains (Coordinator, The Working Centre)	2024
Neighbourhood Development (2)	Laurie Strome (Chair, Sunnysdale Neighbourhood Association)	2016
	Joe-Ann McComb (Executive Director, Kinbridge Community Association). Replacement for a one year leave of absence for Courtney Didier (Alison Neighbourhood Community Centre)	
Community Development (1)	Christine Bird (Community Engagement Coordinator, School of Pharmacy)	2024
Family Support (1)	To be determined	
Community Health Centres (1)	Bill Davidson (Executive Director, LANGS)	2018
Domestic Violence Response (1)	Mary Zilney (Chief Executive Officer, Women's Crisis Services)	2016
Business (1)	Andrew Jackson (Vice President of Client Services, Accelerator Centre)	2024
Focus Populations: (5)		
Aboriginal	Joyce Crone	2024
LGBT	Sue Weare	2022

Persons with Disabilities	Sharon Ward-Zeller	2022
Youth	Marla Pender	2024
Older Adults	Irene O'Toole	2015
Community at Large (4)	Frank Johnson	2022
	Kathryn McGarry	2017
	Barry Cull	2024
	Felix Munger	2024
Research and Evaluation (1)	Mark Pancer (Professor, Wilfrid Laurier University)	2024
<p>Ex-officio Members/Alternates (8) plus Regional Chair (maximum terms are not applicable to ex-officio positions but to Alternates)</p>		
Regional Chair: Ken Seiling		
Commissioner of Social Services: Douglas Bartholomew-Saunders Alternate: To be determined		
Chief of Waterloo Regional Police Service: Matt Torigian Alternate: Shaena Morris (2024)		
Medical Officer of Health: Dr. Liana Nolan Alternate: Sharlene Sedgwick Walsh (2021)		
Executive Director of Family and Children Services: Alison Scott Alternate: Lisa Doran (2024)		
Chair of Waterloo Regional Police Services Board: Tom Galloway Alternate: Peter Ringrose (2022)		
Crown Attorney: William Wilson Alternate: Andre Rajna (2024)		
Warden of Grand Valley Institution for Women: Nancy Kinsman Alternate: Elizabeth Vitek (2024)		
Manager of Legal Services Waterloo-Wellington: Angela Vanderheyden Alternate: To be determined		



Report: F-14-014

Region of Waterloo

Finance Department

Procurement & Supply Services Division

To: Regional Chair Ken Seiling and Members of Regional Council

Date: February 5, 2014 **File Code:** F18-40

Subject: **P2013-38 Well Rehabilitation and Well Pump Maintenance Program**

Recommendation:

That the Regional Municipality of Waterloo accept the proposal of Lotowater Technical Services Inc. for P2013-38 Well Rehabilitation and Well Pump Maintenance Program for a two (2) year period, with the option to extend for two (2) additional one (1) year periods, in the amount of \$1,182,606.02 including all applicable taxes.

Summary: Nil

Report:

Proposals were called for the Well Rehabilitation and Well Pump Maintenance Program and were advertised in the Record, on the Region's website and on the Ontario Public Buyers Association website. Nine (9) proponents accessed the bid document however due to the highly specialized nature of this project only two (2) proponents submitted a proposal. Proposals were opened in the presence of F. Smith, K. Belan and T. Lumgair.

The following proposals were received:

Lotowater Technical Services Inc.	Paris, ON	\$1,182,606.02
Gerrits Drilling and Engineering Ltd.	Grand Valley, ON	\$1,843,086.50

Proposals were evaluated using pre-determined criteria as set out in the Request for Proposal consisting of work methodology, approach and understanding, project management, professional & technical staff experience, contractor's experience, equipment and labour capabilities, past experience on similar projects and price. The proposal submitted by Lotowater Technical Services Inc. obtained the highest overall score.

The work of this contract is for the implementation of the Well Rehabilitation and Well Pump Maintenance Program for 2014 and 2015, and includes planned rehabilitation of twelve (12) wells, and unplanned emergency repairs to wells and well pumps throughout the Region's Water Supply System, as required. The required work is highly specialized and requires unique expertise with very few qualified proponents available to perform this type of work.

The contractor will undertake the required well and equipment assessments for each well site and recommend corrective action. Subject to Regional staff review and approval, the contractor will proceed with the recommended well and equipment maintenance activities. Unforeseen or extra costs will be paid for from the contingency and provisional allowances.

As an on-going strategy, the Region is continuously undertaking preventative maintenance and well rehabilitation to ensure the continued reliable availability of ground water from the well supply systems. The program identified in this proposal is a continuation of a multi-year well rehabilitation and well pump maintenance program.

No approvals from Regulatory Agencies are required to undertake this work. All work to be completed under this contract will be in accordance with the existing Water Taking Permits and Drinking Water Works Permits and Licenses.

Subject to Council approval, it is anticipated that the contractor will commence work in mid February.

Corporate Strategic Plan:

The program meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under strategic Focus Area 2 Growth Management and Prosperity.

Financial Implications:

P2013-38	\$1,182,606
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(117,633)</u>
	Total <u>\$1,064,973</u>

The Council approved 2014 Water Operating Budget provides an annual budget of \$550,000 in 2014 and \$550,000 in 2015 for this program funded from the Water Reserve Fund. The cost of the well rehabilitation and well pump maintenance is within the allocated budget for this work. The remainder of the budget will be utilized to undertake other well maintenance activities not included in this contract.

Other Department Consultations/Concurrence: Nil

Attachments: Nil

Prepared By: Lisa Buitenhuis, Acting Director, Procurement & Supply Services

Approved By: Craig Dyer, Chief Financial Officer



Report: F-14-015

Region of Waterloo

Finance Department

Procurement and Supply Services Division

To: Regional Chair Ken Seiling and Members of Regional Council

Date: February 5, 2014 **File Code:** F18-40

Subject: **P2010-54 Security Services Contract Extension**

Recommendation:

That the Regional Municipality of Waterloo approve a one year extension to the term of contract P2010-54 with Barber Collins Security Services to February 25, 2015 at an estimated cost of \$1,899,414 including all applicable taxes.

Summary:

Nil

Report:

The Region of Waterloo's three year contract P2010-54 for Corporate Security Services expires on February 25, 2014 and allows for the option to renew for up to two additional 12 month terms. The original proposal was awarded by Regional Council to Barber Collins Security Services Ltd. on February 23, 2011 through Report F-11-011. The contract was increased on December 5, 2012 through Report F-12-106 to include the expansion of services to the Region of Waterloo International Airport.

The security services contract covers core security services at the Region's main administration buildings (150 Frederick-Kitchener, 99 Regina-Waterloo and 150 Main-Cambridge) as well as the Grand River Transit terminals and garages, Mannheim Water Facility, Sunnyside Home, Waterloo Regional Museum, Operations Centre, Region of Waterloo International Airport and other Regional buildings, facilities and properties as required. Consolidating all security services under one supplier is efficient and reduces the administrative burden of dealing with multiple security services.

Over the course of the initial three year contract period, adjustments to the amount and location of corporate security services have been made to reflect changes in demand for such services. Demand can be affected by factors including the number of mobile alarm responses, the need for security coverage for building fire watches, the extent of after hours contract work at various Regional buildings and facilities, and the need for security coverage associated with a variety of capital projects.

A review of corporate security practices is underway and is expected to be complete in the summer of 2014. The results of the review will be incorporated into a consolidated request for proposals which accurately reflects security services required for Regional buildings and properties prior to the expiry of the renewal year (February 25, 2015).

Barber Collins has proven to be a reliable supplier, providing staff with the confidence that Barber Collins is able to meet the Region's need for security services over the one year extension period. Barber Collins has agreed to the renewal on the same terms and conditions, including unit prices remaining the same as the current contract. The Purchasing By-law recognizes the extension of Proposal P2010-54 as described under section 21 "Purchase by Negotiation" as appropriate since it is "the extension of an existing or previous contract [which] would prove more cost effective or beneficial for the Region" and "the acquisition is required or is beneficial in regard to the standardization of goods or services for the Region."

Corporate Strategic Plan:

The extension of the proposal meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 Growth Management and Prosperity.

Financial Implications:

The original proposal provided unit costs in the form of an hourly rate. The current rate is unchanged for the one year extension to February 25, 2015. Actual costs will reflect the hourly rates included in the contract and actual hours of service provided. Based on the current level of service, the cost associated with the one year extension is estimated to be \$1,899,414. The approved 2014 Operating and Capital budgets for the applicable Regional buildings and properties are sufficient to cover the 2014 costs. Costs from January 1, 2015 to February 25, 2015 will be accommodated within the applicable 2015 budgets.

Other Department Consultations/Concurrence: Nil

Attachments: Nil

Prepared By: Lisa Buitenhuis, Acting Director, Procurement and Supply Services

Approved By: Craig Dyer, Chief Financial Officer

The Regional Municipality of Waterloo

Planning and Works Committee

Summary of Recommendations to Council

The Planning and Works Committee recommends as follows:

1. That the Regional Municipality of Waterloo enter into a Consultant Services Agreement with MTE Consultants Inc. of Kitchener, Ontario to provide consulting engineering services for preliminary design, detailed design, construction contract administration and construction inspection for the Ottawa Street Improvements from the Highway 7 Westbound Ramp to King Street East in the City of Kitchener at an upset limit of \$201,047.75 plus applicable taxes, as per Report E-14-006 dated January 28, 2014, for the preliminary design and detailed design phases with construction contract administration and construction inspection to be paid on a time basis.
2. That the Region of Waterloo accept P-14-005, Monthly Report of Development Activity for December 2013, dated January 28, 2014.
3. That the Regional Municipality of Waterloo approve an amendment to Controlled Access By-law #58-87 for an access on the west side of Regional Road #58 (Bearinger Road), approximately 130 metres north of Laurelwood Drive in the City of Waterloo, as described in Report No. P-14-006, dated January 28, 2014.
4. That the Regional Municipality of Waterloo contribute \$1,800 toward the cost of the preparation of a reference plan for a road allowance widening dedication along the south side of Regional Road #42 (Blair Road) in the Township of North Dumfries, as described in Report No. P-14-007, dated January 28, 2014.
5. That the Regional Municipality of Waterloo take the following actions with respect to proposed improvements on King Street (Regional Road 15), Weber Street to Highway 85, and on Weber Street (Regional Road 8), Forwell Creek Road to Blythwood Road, in the City of Waterloo:
 - a) approve the Recommended Design Alternative for King and Weber Streets as outlined in Report E-14-010; and
 - b) amend Traffic and Parking By-law 06-072, as proposed herein, upon completion of construction to accommodate the following modifications:
 - i) Remove Schedule 1, Weber Street (Regional Road 8), King Street (Regional Road 15) to Kitchener City Limits;

Conflict:
T. Galloway

PS-140128

- ii) Add to Schedule 1, No Parking Anytime on both sides of King Street (Regional Road 15), Weber Street to Highway 85, and on Weber Street (Regional Road 8), Blythwood Road to Kitchener City Limits, in the City of Waterloo; and
- iii) Add to Schedule 24, Reserved Lane Anytime on Both Sides of Weber Street (Regional Road 8) from Forwell Creek Road to Blythwood Road for Bicycles; and
- c) approve the installation of underground traffic signal ducts for possible future traffic signals at the intersection of King Street and King Street North Service Road.

Conflict:
R. Deutschmann

6. That the Regional Municipality of Waterloo approve the recommended intersection modifications at Mill Street and Ottawa Street, as per report E-14-009, dated January 28, 2014.
7. That the Regional Municipality of Waterloo approve the designation of up to 2% of existing on-street parking spaces along Regional roads as accessible parking within the “Core” areas in the Cities of Cambridge, Kitchener and Waterloo and within the Townships of North Dumfries, Wellesley, Wilmot and Woolwich; as outlined in Report E-14-005 dated January 28, 2014.
8. That the Region of Waterloo holds a second Public Information Session regarding the Airport Master Plan before a preferred option is presented. [E-14-012]
9. THAT the Regional Municipality of Waterloo extend Contract T2007-125, Collection of Garbage, Large Items, Recycling, Yard Waste and Christmas Trees within the Region of Waterloo for one (1) year, from February 28, 2016 to March 4, 2017, under the same terms and conditions as described in Report E-14-014, dated January 28, 2014.
10. THAT the Regional Municipality of Waterloo appoint the following Regional Councillors to the following project and study teams:

No.	Description	Area Municipality	Suggested Council Representative
11.	2015 Proposed Transit Service Improvements (Highland and Victoria iXpress)	Region Kitchener	G. Lorentz
12.	GRT Business Plan 2015-2018	Region	S. Strickland J. Haalboom
63.	Fischer Hallman Road Widening, Plains Road to Bleams Road	Kitchener	T. Galloway

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PS-140128

	Design 2014-2018 Construction 2019		
64.	Erb Street Improvements Fischer Hallman Road to Wilmot Line EA 2014-2015 Design 2015-2017 Construction 2018	Waterloo	J. Mitchell
80.	Cambridge Water Supply System Upgrade	Region Cambridge	J. Brewer
81.	Cambridge Water Distribution Upgrades Class EA	Region Cambridge	C. Millar

And that the Regional Municipality of Waterloo forward the requests for area Councillor representatives on project and study teams to the Area Municipalities as described in Appendix A in Report E-14-013/P-14-008, dated January 28, 2014.

11. THAT the Regional Municipality of Waterloo take the following action regarding the Region's Brownfields Financial Incentive Program, as described in Report No. P-14-009/F-14-008, dated January 28, 2014:
- a) Endorse the Brownfields Financial Incentive Program "Eligible Remediation Cost Submission Requirements" document attached in this report in order to provide further clarity with respect to the administration and implementation of the program; and
 - b) Endorse further consultation with the Area Municipalities and industry stakeholders regarding the program areas identified for further potential revision, and report back to Regional Council in 2014.

January 28, 2014

The Regional Municipality of Waterloo
Community Services Committee
Summary of Recommendations to Council

The Community Services Committee recommends as follows:

1. That the Regional Municipality of Waterloo approve the Social Planning 2014 Service Grants as set out in Schedule A of SS-14-005, dated January 28, 2014.
2. That the Regional Municipality of Waterloo enter into a Service Contract effective February 1, 2014 with Ontario Corporation 1684992, Victoria Day Care Inc., located at 592 Victoria Street South, Kitchener, Ontario as outlined in report SS-14-007, dated January 28, 2014.
3. That the Regional Municipality of Waterloo participate in the submission of comments to the Ministry of Health and Long-term Care's Regulatory Registry, and communicates support for introduction of the Skin Cancer Prevention Act (Tanning Beds) and the proposed regulations, as outlined in PH-14-004.

And that the Regional Municipality of Waterloo, for information, forward a copy of Report PH-14-004, dated January 28, 2014 to the Minister of Health and Long-Term Care.

January 28, 2014

The Regional Municipality of Waterloo
Administration and Finance Committee
Summary of Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. That the Regional Municipality of Waterloo approve payment of the 2014 membership fees in the amount of \$69,695.74 for the Federation of Canadian Municipalities and \$11,192.60 including all applicable taxes for the Association of Municipalities of Ontario, as outlined in report F-14-010, dated January 28, 2014.
2. That the Regional Municipality of Waterloo write-off accounts receivable in the amount of \$110,286.69 for the year ended December 31, 2013, as outlined in Report F-14-013.

January 28, 2014