



Media Release: Immediate

## **Regional Municipality of Waterloo**

### **Consolidated Council Agenda**

Wednesday, April 9, 2014

**Closed Session 6:00 p.m.**

**Waterloo County Room**

Regular Meeting 7:00 p.m.

Regional Council Chamber

150 Frederick Street, Kitchener, ON

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\*Denotes Item(s) Not Part of Original Agenda

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- 1. Moment of Silence**
- 2. Roll Call**
- 3. Motion To Go Into Closed Session**

That a closed meeting of Council be held on Wednesday, April 9, 2014 at 6:00 p.m. in the Waterloo County Room in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

- a) labour relations and personal matters about identifiable individuals
- b) proposed or pending litigation and receiving of legal advice that is subject to solicitor-client privilege related to a legal proceeding
- c) proposed or pending litigation and receiving of legal advice that is subject to solicitor-client privilege related to a legal proceeding
- \* d) proposed or pending litigation and receiving of legal advice subject to solicitor-client privilege related to a legal proceeding

- 4. Motion to Reconvene Into Open Session**

**5. Declaration of Pecuniary Interest Under The Municipal Conflict of Interest Act****6. Presentations**

a) Canadian Cancer Society Daffodil Pinning Ceremony: Sarah Bradshaw, President, Community Advisory Council & Karen Griffiths, Manager

\* b) ~~ESRI Canada Award of Excellence for Overall Excellence in GIS Program and Product Delivery~~ (removed from Agenda)

**7. Petitions****8. Delegations**

a) Ted Moroz, Beer Store President & Glenn Howard, Beer Store Manager, Re: Retailing of Beer and Liquor in Corner Stores

b) Bozena Sikorski, 136 St. Andrews Street, Cambridge, Re: E-14-039, St. Andrews Street Improvements from Grand Avenue Southerly to the City of Cambridge Boundary and Cedar Street Improvements from Osborne Street Westerly to the City of Cambridge Boundary – Recommended Design (Item #7 on P&W Summary)

**9. Minutes of Previous Meetings**

- a) Closed Council – March 19, 2014
- b) Council – March 19, 2014
- c) Planning & Works – April 1, 2014
- d) Administration & Finance – April 1, 2014
- e) Special Council – April 1, 2014
- f) Closed Committee – April 1, 2014
- g) Community Services – April 1, 2014
- h) Library – April 1, 2014

**10. Communications**

a) Re: P-14-037, Regional Approval of the Cambridge West Master Environmental Servicing Plan (Item #15 on P&W Summary)

\* 1) Julie Reid

A

\* 2) William Cody

B

**11. Motion To Go Into Committee Of The Whole To Consider Reports****12. Reports****Finance Reports**

- |  |   |
|--|---|
| a) F-14-047, P2014-09 Supply of Grit Removal System, Kitchener Wastewater Treatment Plant, City of Kitchener | 1 |
| b) F-14-048, P2014-10 Supply of Perforated Screens, Kitchener Wastewater Treatment Plant, City of Kitchener  | 4 |
| c) F-14-049, P2014-08 Physiotherapy Service Provider, Sunnyside Home   | 6 |
| d) F-14-050, CT2014-02 Microsoft Enterprise Licensing (Cooperative)  | 9 |

**Committee Reports**

- |  |    |
|--|----|
| a) Planning & Works – attached & marked PS-140401          | 11 |
| b) Administration & Finance – attached marked FS-140401    | 19 |
| c) Community Services – attached & marked SS-140401        | 21 |
| * Closed Community Services – attached & marked CSS-140401 | 24 |
| d) Library – attached & marked LS-140401                   | 25 |

**Chief Administrative Officer****Regional Chair****Regional Clerk**

- |  |    |
|--|----|
| a) CR-CLK-14-005, Appointment to Sunnyside Home Foundation | 27 |
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**13. Other Matters Under Committee Of The Whole****14. Motion For Committee Of The Whole To Rise And Council Resume****15. Motion To Adopt Proceedings Of Committee Of The Whole****16. Motions****17. Notice of Motion****18. Unfinished Business****19. Other Business****20. Questions**

**21. Enactment Of By-laws – First, Second & Third Readings**

- a) A By-law to Amend 06-072, As Amended, Being the Region's Traffic and Parking By-law (Lobsinger Line, Township of Wellesley and Fairway Road, City of Kitchener)
- b) A By-law to Amend By-law 58-87, As Amended, Being a By-law to Designate and Regulate Controlled-Access Roads (Fischer-Hallman Road, City of Waterloo)
- c) A By-law to Confirm the Actions of Council – April 9, 2014

**22. Adjourn**

**A****A**

I live on Roseville Road, and have saved hundreds of turtles, hired a Smart About Salt trained company to clear my driveway, avoid using soap or cleaning products where they will drain into the wetland, and done everything in my power to protect the wetland that surrounds us. I have been protecting wildlife and wildlife habitat for over 40 years, and I am very concerned about the plans for Barrie's Lake. Due to the needs of my severely brain injured spouse, I am unable to attend meetings, and can only express my concerns to you in writing. I hope that Regional council will give equal weight to these concerns despite my inability to attend in person.

North Dumfries mayor Rob Deutschmann said recently in reference to the concerns of the lake's owner and residents near the lake that, "You're never going to have everyone satisfied". I find this somewhat disingenuous since Barrie's Lake is privately owned. Satisfying the owner over the protection of her private property, should take priority over the developers plans. Yes, I know the developer owns a small amount of the lake, but any property rights they may have are the same rights the owner of the majority of the lake has. It isn't possible to put stormwater only in the part of the lake the developer owns. I also believe the legal advice the City of Cambridge has that says the Ontario Drainage Act doesn't apply to this situation is incorrect. In any case, they have only stated the development is not subject to this act, but they have not offered any evidence that this is true.

There is also no certainty that the plan to protect the lake from contamination will work. Bioswales do not remove all pollutants, especially phosphorous, some bacteria and nitrates. They can only be built in certain conditions such as porous ground and areas with low groundwater levels. I have seen no evidence that bioswales are even suitable to this situation. But even if they are, they are not an efficient method for filtration of storm water without regular maintenance. The developer is only required to pay the cost until 90% of the development is done. Bioswales need monthly maintenance to remove refuse and prevent the system from clogging. They also need regular monitoring for erosion, toxic accumulations of filtered substances in the plants and soil, periodic dredging and removal and disposal of polluted sediment. These costs are permanent, which means Cambridge or Regional taxpayers will be paying to maintain this system forever. Bioswales can also be overwhelmed by heavy rain or snow melt, and cause water to overflow into nearby surface water, in this case Barrie's Lake. This means unfiltered water could be entering the lake during periods of heavy rain or quick melting of snow. There is also the issue of putting a high population subdivision 50 meters from a protected wetland. Hundreds of people living meters from the lake could create conditions that the lake cannot survive. Seventy percent of Ontario wetlands have been destroyed, and those of us trying to protect this wetland do not want Barrie's Lake to become part of that statistic. I don't believe leaving the details regarding the protection of the lake until after the development is planned for and approved is the correct way to proceed. I want to know the lake is protected 100% before development is allowed 50 meters from it.

If a small part of this 250 acre development around the lake was left in a natural state to maintain the hydrologic function of the wetland, the cost to build and maintain the bioswales, the need to direct stormwater to the lake, and the property rights issues, would all end. Only the developer would be required to pay for maintaining this Provincially Significant Wetland by losing some revenue from the land left natural. I can see no reason to risk the future of one of the few remaining wetlands in Ontario, solely to allow a developer and the City of Cambridge, to make money. Profit is not a dirty word, and I hope the developer does make one, but the protection of our wild lands, and especially wetlands which help maintain our water quality, is far more important. Those of us who are not "satisfied" only want one thing – to protect this wetland. Help us to do this.

Sincerely,

Julie Reid

April 7, 2014

To: Regional Chair and members of Regional Council

As residents of Cambridge, we are writing this letter out of concern for our neighbourhood. As proud as we are of this city, we were alarmed to learn more about the purpose of the Cambridge West MESP. With the MESP being new terminology, we had no understanding of what it all entailed, until recently.

West Galt is not only home to concerned residents but home to a large variety of rare habitat and plant species and to one of the last wetlands of its kind in southern Ontario. Wetlands are critically important to our ecosystem. The wetlands protected by RARE Charitable Research Reserve are only part of the larger system within the local landscape known as “the Barrie’s Lake-Bauman Creek Wetland Complex”. The portion that does not reside under the stewardship of RARE, should also be protected to the full extent of our ability. The health of these ecosystems affects the economic, social and cultural well-being of humans.

A Master Plan that was developed 30 years ago has slotted the outskirts of West Galt for development which threatens these wetlands. For over 20 years, Ontario provincial policy has stated that wetlands should be protected, but continue to lose out over other priorities.

A new Provincial Policy Statement (PPS) will be in effect after April 30, 2014 and is supposed to offer more rigorous protection of wetlands. Delaying approval of the MESP until after April 30, 2014 could offer increased protection to our local significant wetlands.

The Ministry of the Environment is requesting that there be more studies and regulated protection to ESPA’s. They also mention that wetland losses have been more severe in Southern Ontario. The major threats to wetlands include drainage for agriculture, development and road construction. Other stressors include contaminated runoff. The Environmental Study completed by the Cambridge West MESP also recognizes that buffering and filtering is not sufficient to stop salt and other contaminants from draining in to critically sensitive areas. The cost to restore or replace larger wetlands are difficult, expensive and at times, unsuccessful.

Jurisdictions are moving towards “advance identification” processes using computerized mapping techniques as a cost-effective way to identify wetlands in advance of development applications. This was developed by the MNR and Ducks Unlimited in Ontario.

The report written by the MNR recognizes that already identified wetlands are threatened because decision-makers are using “discretion” and not considering or protecting designated PSW’s at several stages of the planning process.

The MNR reports that Landowners have been noted to go as far as deliberately destroying the wetland features of their property to either avoid designation or to remove designation.

The Cambridge West MESP Environmental Study has already acknowledged that 2 smaller wetlands in the development area have been displaced by agriculture and modifications to the landform that jeopardizes their status of an ESPA. Urbanization, at a more full level, may have a negative impact to the larger existing wetlands. These smaller wetlands could be easily restored instead of being lost as the roots from the corn that is currently planted in its area disappear after 2 years.

In addition, the Cambridge West MESP Environmental study has acknowledged that chloride concentration levels are highest in urbanized areas of West Galt. Storm water drainage in to the watercourses will increase chloride levels. It is reported that the disruptance of development will be the cause in “starving” the wetlands. The only way to protect the wetlands and to prevent starving them is to mitigate the amount of development and changes made to the area. Chris Gosselin from the Region Planning Department spoke at the Planning and Works Committee meeting on April 1<sup>st</sup> and stated that the area around Barrie’s Lake is just a small area. As this is a small area and since storm water drainage will have a negative impact, development in this area should be seriously reconsidered.

The MESP proposes a 50m buffer around the wetlands, even though the Environmental Study that was submitted suggests a 120 m buffer around areas where development could interfere with the hydrological function of a wetland. This same MESP Environmental Study has already identified that Barrie’s Lake, Devil’s Creek Swamp, Cruikston Park Wetlands and the Gilholm Marsh PSW will suffer interference from development within 120m.

The MNR says that there are several Conservation Authorities that regulate lands within 120m of all wetlands. The MNR has found that regulations are normally not being applied by the Conservation Authorities due to either a lack of resources or a lack of political will.

To conclude, we respectfully request the following:

- Defer the Cambridge West MESP until after April 30, 2014
- Computerized mapping to identify the complete wetland complex prior to development; and to ensure development causes no wetland interference
- Buffer area around wetlands to be no less than 120m
- Future monitoring of the Regional Wetlands to ensure no further contaminants are drained in to them by local farmers, nor are the lands being further displaced by agriculture and modifications.

Yours sincerely,

William Cody

On behalf of several concerned residents of West Galt



Report: F-14-047

**Region of Waterloo**  
**Finance Department**  
**Procurement & Supply Services Division**

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**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** April 9, 2014                      **File Code:** F18-40

**Subject:** P2014-09 Supply of Grit Removal System, Kitchener Wastewater Treatment Plant, City of Kitchener

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**Recommendation:**

That the Regional Municipality of Waterloo accept the proposal of John Meunier Inc. for the P2014-09 Supply of a Grit Removal System for the Kitchener Wastewater Treatment Plant, City of Kitchener, in the amount of \$452,762.75 including all applicable taxes.

**Summary:** Nil

**Report:**

Proposals were called for the Supply of Grit Removal System for the Kitchener Wastewater Treatment Plant and were advertised in the Waterloo Region Record, the Daily Commercial News, on the Region's website and on the Ontario Public Buyers Association website. Proposals were opened in the presence of M. Darmalingum, J. Ing and A. Dooling.

A total of four (4) proposal submissions were received from interested suppliers of grit removal systems:

- John Meunier Inc.
- Kusters Zima Corporation
- Smith & Loveless
- Wes Tech Engineering Inc.

One proposal was disqualified as their bid submission was incomplete. The remaining three (3) proposals were evaluated based on the technical criteria which included



schedule, proposal completeness, firm experience, proposed equipment, project team, availability of spare parts and references. Two proposals failed to satisfy the minimum technical criteria specified in the Request for Proposal, and their price envelopes were not opened.

The following submission met the Region’s technical requirements, and their price envelope was opened:

John Meunier Inc.	Mississauga, ON	\$452,762.75
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The Region’s consultant and staff are satisfied that the proposal submitted by John Meunier Inc. meets all of the Region’s technical criteria and that the proposed Grit Removal System is of high quality. Staff feel the bid price submitted is fair and reasonable, as the pricing submitted is below budget.

The Region is implementing a program of upgrade projects at the Kitchener WWTP to provide long term reliable and efficient operation and improve Grand River water quality through improved effluent quality. The Region’s engineering consultant is currently proceeding with the detailed design for the new Headworks and Secondary Treatment, which includes a Grit Removal System for the new Headworks Building. The Grit Removal System must be pre-selected now in order for the consultant to complete the detailed design to suit the selected equipment and ensure construction can proceed in a timely manner.

The selected Grit Removal System will be incorporated by means of a Novation Agreement into the future Headworks and Secondary Treatment general construction contract at the Kitchener WWTP.

Subject to Council and MOE approvals, construction work under the general construction contract for the new Headworks and Secondary Treatment is currently expected to commence in March 2015 with completion expected in May 2018. Delivery of the Grit Removal System is planned for May 2016.

**Corporate Strategic Plan:**

Award of this contract meets the Corporate Strategic Plan objective to “protect the quality and quantity of our water sources” under Strategic Focus Area 1 Environmental Sustainability.

**Financial Implications:**

P2014-09	\$452,763
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(45,036)</u>
Total	<u>\$407,727</u>

The 2014 Council approved Wastewater Capital Program includes a total budget of \$307,842,000 for the Kitchener WWTP upgrades (project #08797) between 2014 and 2023, funded by the Wastewater Reserve Fund and the Development Charge Reserve Fund. The budget includes an allowance of \$450,000 for supply of the Grit Removal System. The cost of the recommended Grit Removal System is 9% below the budget.

The final date of acceptance for this proposal is May 28, 2014.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement & Supply Services

**Approved By:** Craig Dyer, Chief Financial Officer



Report: F-14-048

**Region of Waterloo**  
**Finance Department**  
**Procurement & Supply Services Division**

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**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** April 9, 2014                      **File Code:** F18-40

**Subject:** P2014-10 Supply of Perforated Screens, Kitchener Wastewater Treatment Plant, City of Kitchener

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**Recommendation:**

That the Regional Municipality of Waterloo accept the proposal of John Meunier Inc. for P2014-10 Supply of Perforated Screens for the Kitchener Wastewater Treatment Plant, City of Kitchener, in the amount of \$957,606.07 including all applicable taxes.

**Summary:** Nil

**Report:**

Proposals were called for the Supply of Perforated Screens for the Kitchener Wastewater Treatment Plant (WWTP) and were advertised in the Waterloo Region Record, the Daily Commercial News, on the Region's website and on the Ontario Public Buyers Association website. Proposals were opened in the presence of M. Darmalingum, J. Ing and A. Dooling.

The following proposals were received:

John Meunier Inc.	Mississauga, ON	\$ 957,606.07
JWC Environmental, LLC	Costa Mesa, CA	\$1,129,564.95
Huber Technology, Inc.	Huntsville, NC	\$1,242,109.94

\* two bids were disqualified.

The Region is implementing a program of upgrade projects at the Kitchener WWTP to provide long term reliable and efficient operation and improve Grand River water quality

through improved effluent quality. The Region's engineering consultant is currently proceeding with the detailed design for the new Headworks and Secondary Treatment Building, which includes new perforated screens. The perforated screens are required to remove solids greater than 6 mm diameter from the raw sewage in order to protect subsequent process equipment and enhance the effectiveness of the downstream treatment processes. The perforated screens must be pre-selected now in order for the consultant to complete the detailed design to suit the selected equipment and ensure construction can proceed in a timely manner. This equipment will be novated into the general construction contract.

Following the technical and financial evaluation, John Meunier Inc. achieved the highest overall score at the lowest cost. The Region's consultant and staff are satisfied that the equipment meets all of the Region's technical criteria and that the proposed perforated screens are of high quality.

Subject to Council and MOE approvals, construction work under the general construction contract for the new Headworks and Secondary Treatments is currently expected to commence in March 2015 with completion expected in May 2018. Delivery of the perforated screens is planned for May 2016.

#### **Corporate Strategic Plan:**

Award of this contract meets the Corporate Strategic Plan Objective to "protect the quality and quantity of our water sources" under Strategic Focus Area 1 to protect and enhance the environment.

#### **Financial Implications:**

P2014-10	\$957,606
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(95,252)</u>
	Total <u>\$862,354</u>

The 2014 Council approved Wastewater Capital Program provides a total budget of \$307,842,000 for the Kitchener WWTP upgrades (project #08797) between 2014 and 2023, funded by the Wastewater Reserve Fund and the Development Charge Reserve Fund. The budget includes an allowance of \$900,000 for the supply of the perforated screens. The cost of the recommended perforated screens is 4% below budget.

The final date of acceptance for this proposal is May 31, 2014.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement & Supply Services

**Approved By:** Craig Dyer, Chief Financial Officer



**Report:** F-14-049

**Region of Waterloo**  
**Finance Department**  
**Procurement & Supply Services Division**

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**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** April 9, 2014                      **File Code:** F18-40

**Subject:** **P2014-08 Physiotherapy Service Provider, Sunnyside Home**

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**Recommendation:**

That the Regional Municipality of Waterloo accept the proposal of Achieva Health for P2014-08 Physiotherapy Service Provider, Sunnyside Home for a five (5) year period with the option to renew for two (2) additional one (1) year periods, in the amount of \$1,359,498.00 including all applicable taxes.

**Summary:** Nil

**Report:**

Proposals were requested for Physiotherapy Service Provider, Sunnyside Home from four (4) short listed vendors. There had been an Expression of Interest for this project (EOI2013-06) and only bidders who were shortlisted through the EOI process were allowed to bid. Proposals were opened in the presence of O. Patterson, J Wheeler and T. Lumgair.

The following bids were received:

Achieva Health	Toronto, ON
Bayshore HealthCare Ltd.	Mississauga, ON
Centric Health Corporation	Toronto, ON
Novo Peak Health Inc.	Concord, ON

Proposals were evaluated using pre-determined criteria as set out in the Request for Proposal consisting of:

- Demonstrated ability to perform the physiotherapy services as outlined in the proposal
- Relevant education and experience of personnel both within the organization and assigned Physiotherapists and Physiotherapy Assistants
- Demonstrated commitment to continuous quality improvement process
- Demonstrated experience in providing physiotherapy services to Long Term Care Homes
- Demonstrated experience in managing a community clinic based physiotherapy clinic
- Demonstrated experience in managing and operating a multi-service Wellness Centre
- Demonstrated effective written communication
- Satisfactory references
- Identification of
  - Creative and feasible opportunities for cost savings or additional services
  - Value Added Service
  - Business Service Model

The scope of service includes the provision of Physiotherapy Services to residents at Sunnyside Home and to the community through the Wellness Centre. The Provider will be expected to deliver a comprehensive physiotherapy service, including exercise classes for Sunnyside Home residents, community residents and publically funded physiotherapy services which are consistent with the Ministry of Health and Long-Term Care (MOHLTC) physiotherapy service model implemented in August 2013.

The proposal received from Achieva Health obtained the highest overall score. Pricing was not requested from the vendors as the Ministry of Health and Long Term Care establishes the amount of funding available for this service. The Physiotherapy Service Provider is 100% funded through the Ministry of Health and Long Term Care. Provincial approval of the provider is not required.

#### **Corporate Strategic Plan:**

This service supports Focus Area 4 Healthy and Inclusive Communities to plan and provide programs and services to respond to the changing demographics and diverse needs of the community. This creates opportunities for people to develop to their full potential and to make a positive difference at all stages of life.

#### **Financial Implications:**

Funding is based on the mix of long term care and convalescent care beds at Sunnyside. Total funding available from the Ministry in 2014 is \$316,883. The total projected five year cost is \$1,359,498, including all applicable taxes.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement & Supply Services

**Approved By:** Craig Dyer, Chief Financial Officer



**Report:** F-14-050

**Region of Waterloo**  
**Finance Department**  
**Procurement and Supply Services Division**

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**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** April 9, 2014                      **File Code:** F18-30

**Subject:** **CT2014-02 Microsoft Enterprise Licensing (Co-operative)**

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**Recommendation:**

That the Regional Municipality of Waterloo accept the quote of CDW Canada for CT2014-02 Microsoft Enterprise Licensing for a three (3) year term commencing April 1, 2014 with the option to extend the agreement for a further three (3) years, at an estimated three (3) year cost of \$2,089,260.34 including all applicable taxes.

**Summary:** Nil

**Report:**

The Regions of York, Durham and Niagara have all recently completed competitive procurement processes for the purchase of their Microsoft Enterprise Licensing. Each of the three municipalities awarded their individual contracts to three separate vendors: CDW Canada, SHI Canada ULC and Insight. Through co-operative purchasing arrangements, any municipality/entity within the Broader Public Sector may participate in any of the York, Durham or Niagara contracts, with the terms and conditions including pricing remaining the same upon mutual agreement between the vendor and the Municipality/entity.

Staff worked with the Region's Sales Representative from Microsoft to confirm the Region's yearly software requirements; then a quotation was requested through the three (3) re-sellers listed above. Microsoft only sells the licensing of their products through resellers.

The following quotes were received:

CDW Canada	Etobicoke, ON	\$2,089,260.34
SHI Canada ULC	Orangeville, ON	\$2,114,281.97



Of the three vendors invited to bid, only two vendors chose to submit pricing.

The Region of Waterloo purchases approximately thirty (30) different types of Microsoft Enterprise License's which covers approximately 2,220 users of Windows, network access, Microsoft Office, plus additional Microsoft applications such as email, databases, and server licenses.

The license and maintenance agreements also provide staff with access to technical support, product upgrades and/or service releases and keeps systems secure, operational and up to date.

**Corporate Strategic Plan:**

Award of this contract supports the Corporate Strategic Plan objective to ensure Regional programs and services are efficient and effective and demonstrate accountability to the public under Focus Area 5 "Service Excellence."

**Financial Implications:**

CT2014-02 (3 year term)	\$2,089,260
Less: Municipal Rebate of 86.46% (11.24% of 13%)	<u>(207,816)</u>
	Total <u>\$1,881,444</u>
	1 year cost \$627,148

The approved 2014 Information Technology Services Client Services and IT Planning operating budget provides \$1,297,737 annually for maintenance and support of various computer software licenses including Microsoft Enterprise Licenses, to be funded from the Personal Computer Reserve. It is anticipated there are sufficient 2014 budget funds for all computer software licenses. The 2015 and 2016 budget provisions will be developed based on the Year 2 and Year 3 costs of this contract.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement and Supply Services

**Approved By:** Craig Dyer, Chief Financial Officer

## The Regional Municipality of Waterloo

### Planning and Works Committee

### Summary of Recommendations to Council

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The Planning and Works Committee recommends as follows:

1. That the Region of Waterloo amend Traffic and Parking By-law 06-072, as amended, to:
  - a) Remove No Parking Anytime on South Side of Lobsinger Line (Regional Road 15) 11 m West of Herrgott Road (Regional Road 10) to 11 m East of Herrgott Road (Regional Road 10);
  - b) Remove Limited 15 minute Parking on South Side of Lobsinger Line (Regional Road 15) 11 m East of Herrgott Road (Regional Road 10) to 40 m East of Herrgott Road (Regional Road 10) 8:00 a.m. to 6:00 p.m. Monday to Saturday;
  - c) Add No Parking Anytime on South Side of Lobsinger Line (Regional Road 15) 46 m West of Herrgott Road (Regional Road 10) to 21 m East of Herrgott Road (Regional Road 10); and
  - d) Add Limited 15 minute Parking on South Side of Lobsinger Line (Regional Road 15) 21m East of Herrgott Road (Regional Road 10) to 40 m East of Herrgott Road (Regional Road 10) 8:00 a.m. to 6:00 p.m. Monday to Saturday;

in the Township of Wellesley, as outlined in Report E-14-028, dated April 1, 2014.
2. That the Regional Municipality of Waterloo approve entering into a contribution agreement with Her Majesty the Queen in Right of Canada by its Minister of Transportation to fund the procurement and supply of a Hespeler Road Corridor Traffic Management System and Road Construction and Incident Management System as outlined in Report E-14-024 dated April 1, 2014
3. That the Regional Municipality of Waterloo take the following actions with respect to the Water Supply for the Fountain Street and Maple Grove Area Class Environmental Assessment according to Report E-14-041 dated April 1, 2014:
  - a) Receive the report entitled “Water Supply Study for the Fountain Street and Maple Grove Area Class Environmental Assessment: Environmental Study Report” prepared by MTE Consultants Inc., dated March 28, 2014, and

PS-140401

- b) Direct Transportation and Environmental Services staff to issue the Notice of Completion of Environmental Study Report, and to file the Environmental Study Report for public review in accordance with Municipal Class Environmental Assessment requirements.
4. That the Region of Waterloo accept P-14-033, Monthly Report of Development Activity for February 2014, dated April 1, 2014.
5. That the Regional Municipality of Waterloo approve an amendment to Controlled Access By-law #58-87 for a private street access on the east side of Regional Road #58 (Fischer-Hallman Road) approximately 445 metres north of Columbia Street in the City of Waterloo, as described in Report No. P-14-034, dated April 1, 2014.
6. That Regional Council receive Report No. P-14-036, Year End 2013 Population and Household Estimates for the Region of Waterloo, dated April 1, 2014, for information, and make this report available to the community.
7. That the Regional Municipality of Waterloo take the following actions with respect to proposed improvements on St. Andrews Street and Cedar Street in the City of Cambridge:
  - a) approve the Recommended Design Alternative for both St. Andrews Street from Grand Avenue southerly to the Cambridge Boundary and Cedar Street from Osborne Street westerly to the Cambridge Boundary as outlined in Report E-14-039; and
  - b) amend Traffic and Parking By-law 06-072, as amended, upon completion of construction to accommodate the proposed improvements as follows:
    - i. Remove from Schedule 1, No Parking, Anytime on both sides of Cedar Street (Regional Road 97) from Barrie Street to Glenmorris Street;
    - ii. Remove from Schedule 1, No Parking, Anytime on the north side of St. Andrews Street (Regional Road 75) from Grand Avenue (Regional Road 76) to Churchill Drive;
    - iii. Remove from Schedule 1, No Parking, Anytime on the south side of St. Andrews Street (Regional Road 75) from Grand Avenue (Regional Road 76) to Fraser Street;
    - iv. Remove from Schedule 1, No Parking, Anytime on both sides of St. Andrews Street (Regional Road 75) from Cedar Street (Regional Road 97) to Fourth Avenue;
    - v. Add to Schedule 1, No Parking, Anytime on both sides of Cedar Street (Regional Road 97) from 135 metres west of Grand Ridge Drive to Osborne Street;
    - vi. Add to Schedule 1, No Parking, Anytime on both sides of St. Andrews Street (Regional Road 75) from Grand Avenue (Regional Road 76) to

1607730

PS-140401

475m south of Grand Ridge Drive;

- vii. Add to Schedule 24, Reserved Cycling Lanes, Anytime on both sides of Cedar Street (Regional Road 97) from 135 metres west of Grand Ridge Drive to Osborne Street; and
- viii. Add to Schedule 24, Reserved Cycling Lanes, Anytime on both sides of St. Andrews Street (Regional Road 75) from Grand Avenue (Regional Road 76) to 475m south of Grand Ridge Drive.

8.

1. That the Regional Municipality of Waterloo commence the process to consider amending the existing Road Consolidation By-law 01-059 (Regional Road System) to assume the following road segments from the Cities of Waterloo and Kitchener including all the commitments to the Cities outlined in report E-14-018.

Conflict:  
R. Deutschmann

City of Waterloo Segments:

- a) Caroline Street South, from Erb Street West to Allen Street West (the "Caroline Segment") including the Caroline Street South and William Street West intersection (approx. 700m); and
- b) Allen Street West, from Caroline Street South to King Street South (the "Allen Segment") (approx. 105m).

City of Kitchener Segments:

- a) King Street West from Victoria Street to Francis Street (the "King Segment") (approx. 160m);
  - b) Francis Street North from King Street West to Duke Street West (the "Francis Segment") (approx. 140m);
  - c) Duke Street from Francis Street North to Frederick Street (the "Duke Segment") (approx. 620m);
  - d) Borden Avenue from Charles Street to the Huron Park Spur (the "Borden Segment") (approx. 840m); and
  - e) Hayward Avenue from the Huron Park Spur to Courtland Avenue (the "Hayward Segment") (approx. 230m).
2. Provide notice to the public of the proposed transfer of the road segments Caroline and Allen from the City of Waterloo and the road segments King, Francis, Duke, Borden and Hayward from the City of Kitchener in accordance with the Region's Notice Policy;
  3. That the Regional policy outlining the criteria for assuming existing City roads be amended to include "Roads that include light rail transit".

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4. And commence the process to amend Traffic and Parking By-law 06-072 to reflect the addition of traffic regulations on the sections of road to be assumed by the Region of Waterloo.

9. That, pursuant to Subsection 50(3) of By-law 04-093, as amended (the “Purchasing By-law”), the Regional Municipality of Waterloo authorizes the Chief Administrative Officer to accept a consultant proposal submitted pursuant to RFP 2014-20 (Independent Certifier) provided that such proposal is compliant and that it best meets the criteria of subsection 19(1)(a) of the Purchasing By-law;

Conflict:  
R. Deutschmann

And Further That the Chief Administrative Officer is authorized to finalize the terms and conditions of, and execute, an Agreement with the accepted proponent, with such Agreement to be satisfactory to the Commissioner of Transportation and Environmental Services and the Regional Solicitor. [E-14-046/F-14-045]

10. That the Region of Waterloo amend Traffic and Parking By-law 06-072, as amended, to: remove from Schedule 14, U-Turn Prohibition on Fairway Road (Regional Road 53) from Wilson Avenue to Highway 8; in the City of Kitchener, as outlined in report E-14-036, dated April 1, 2014.

11. That The Regional Municipality of Waterloo accept the proposal of the Department of Civil and Environmental Engineering at the University of Waterloo to support applicable study at the Mannheim Water Treatment Plant and Hidden Valley High Lift Reservoir at a total price of \$171,350 including all applicable taxes. [E-14-042]

Conflict:  
T. Galloway

12. That the Regional Municipality of Waterloo enter into a Consulting Services Agreement with XCG Consultants Ltd. of Kitchener, Ontario, to provide consulting engineering services for undertaking the William Street and Strange Street Water Supply Systems Class Environmental Assessment (EA) and Preliminary Design, at an upset limit of \$514,896 plus applicable taxes, as requested in Report E-14-035, dated April 1, 2014.

13. That the Regional Municipality of Waterloo approve the commencement of the process to transfer Part of Waterloo Street, established by Registered Plan 374, lying between Victoria Street (Regional Road No. 55) and Breithaupt Street in the City of Kitchener, designated as Part 6 on Reference Plan 58R-17870, being PIN 22319-0002 (LT) and Part 1 on Reference Plan 58R-18101, being Part of PIN 22319-0001 (LT), from the City of Kitchener to the Regional Municipality of Waterloo as described in Report E-14-026/P-14-035:

Conflict:  
R. Deutschmann

1. Provide notice to the public of the proposed transfer of part of Waterloo Street between Victoria Street and Breithaupt Street from the City of Kitchener in accordance with the Region’s Notice Policy;
2. Commence the process to consider amending the Road Consolidation By-Law 01-059 (Regional Road System) to assume part of Waterloo Street between Victoria Street and Breithaupt Street from the City of Kitchener, effective upon passing of the by-law; and

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3. Commence the process to amend Traffic and Parking By-law 06-072 to reflect the addition of existing traffic regulations on the section of road to be assumed by the Region of Waterloo.
14. That the Regional Municipality of Waterloo take the following actions regarding the property municipally known as 350 Dundas Street South in the City of Cambridge, as described in Report P-14-038/F-14-046, dated April 1, 2014:
    - a) Approve a joint Tax Increment Grant for an amount not to exceed \$318,090 net of other future assistance, to be financed from the incremental tax revenue for the property following remediation, redevelopment and reassessment;
    - b) Provide the Tax Increment Grant subject to the completion of remediation and redevelopment of the property and upon final confirmation of any additional brownfield related financial assistance provided under the Region's Brownfield Financial Incentive Program or through the City of Cambridge; and
    - c) Authorize the Region's Commissioner of Planning, Housing and Community Services and Chief Financial Officer to execute any associated agreements with the registered owner of 350 Dundas Street South and the City of Cambridge, with the form and content of such agreement(s) to be satisfactory to both the Regional and City of Cambridge Solicitors.
  15. That the Regional Municipality of Waterloo approve the Final Draft, Cambridge West Master Environmental Servicing Plan (MHBC Planning, November, 2013) pursuant to Regional Official Policies Plan policy 3.1.5 and Regional Official Plan policy 7.F.6, as described in Report P-14-037, dated April 1, 2014, and more specifically:
    - a) That Regional staff collaborate with City of Cambridge and Grand River Conservation Authority staff to incorporate policies in the City's planning documents for the Cambridge West lands to implement an environmental management framework pursuant to the applicable Source Water Protection policies in the Regional Official Plan and the proposed Grand River Source Protection Plan that would, among other matters:
      - i) require Hydrogeologic Assessments, Environmental Impact Studies, and Stormwater Management Plans to ensure the quantity, quality, and spatial distribution of groundwater recharge is maintained through the design of stormwater management facilities and buried infrastructure;
      - ii) require Salt Impact Assessments that include consideration of the design of stormwater management facilities to reduce need for winter de-icing practices for plans of subdivision, new employment, and multiple-unit residential land uses;
      - iii) require Salt Management Plans that mitigate the risks of winter de-icing for all new employment and multi-unit residential land uses with large parking lots; and,

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- iv) implement a monitoring framework in collaboration with other approval agencies to assess changes to the quantity and quality of surface water and groundwater as a result of development and to verify that the pre-development water balance is being maintained as the area is developed.
  - b) That the Cruickston Creek Headwaters, as described in Attachment 1, be identified as a proposed new Environmentally Sensitive Policy Area pursuant to Regional Official Policies Plan policy 4.3.4 and Regional Official Plan policy 7.A.10.
  - c) That staff continue to work with City of Cambridge staff to reflect linkages and Supporting Environmental Features identified in the Master Environmental Servicing Plan in the City's planning documents.
  - d) That staff continue to collaborate with staff of the City of Cambridge and Grand River Conservation Authority to implement recommendations for the protection, stewardship, enhancement, and monitoring of the Greenlands Network within and contiguous to the study area in Cambridge and North Dumfries Township.
16. That the Regional Municipality of Waterloo approve the East Side Lands (Stage 1) Master Environmental Servicing Plan (MESP) report and supporting documentation, including Option 3b as the Preferred Option, as described in the East Side Lands (Stage 1) MESP prepared by Dillon Consulting Limited, and as summarized in Report P-14-043, dated April 1, 2014;
- That as a co-proponent with the City of Cambridge, the Regional Municipality of Waterloo issue the Notice of Completion and file the East Side Lands (Stage 1) Master Environmental Servicing Plan (MESP) Report and supporting documentation for a minimum 30 day public review in accordance with the Municipal Class Environmental Assessment process;
- That the Regional Municipality of Waterloo continue to support the planning for the Regional infrastructure recommended in the East Side Lands (Stage 1) Master Environmental Servicing Plan (MESP);
- That the Regional Municipality of Waterloo negotiate the transfer of Speedsville Road between Regional Road 38 (Maple Grove Road) and Regional Road 39 (Eagle Street) to the Region of Waterloo and transfer of Beverly Street and Samuelson Street/Clyde Road between Regional Road 8 (Dundas Street North) and Regional Road 36 (Franklin Boulevard) to the City of Cambridge;
- That in conjunction with the road transfer negotiation noted above, the Regional Municipality of Waterloo continue negotiations with the City of Cambridge and the Township of Woolwich for a separate cross-border servicing agreement to service lands including and in the vicinity of the Region of Waterloo International Airport;
- That the Regional Municipality of Waterloo request that the City of Cambridge take the following actions:

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- a) That as a co-proponent with the Regional Municipality of Waterloo, issue the Notice of Completion and file the East Side Lands (Stage 1) Master Environmental Servicing Plan (MESP) Report and supporting documentation for a minimum 30 day public review in accordance with the Municipal Class Environmental Assessment process;
- b) Initiate Official Plan and Zoning By-law Amendments for the “Quick Start” Lands (as shown on Attachment 8) or lands otherwise determined so that the lands are designated, zoned and serviced for employment uses by 2015;
- c) Include the City of Cambridge’s water and wastewater, stormwater and transportation projects recommended in the East Side Lands (Stage 1) MESP in the associated City of Cambridge Capital Budget programs for future years; and
- d) Following the minimum 30 day public review, initiate an update to the City of Cambridge Development Charges By-law for the East Side Lands (Stage 1) MESP and incorporate the City infrastructure identified in the East Side Lands (Stage 1) MESP in the Capital Budget Program;

And that the Regional Municipality of Waterloo continue to work in cooperation with the City of Cambridge to advance the development of the East Side Lands (Stage 1), including opportunities for strategic investment and marketing as previously endorsed by Regional Council.

17. That the Regional Municipality of Waterloo enter into legal and operating agreements with Her Majesty the Queen in Right of Ontario (by its Ministry of Transportation) to the satisfaction of the Commissioner of Planning, Housing and Community Services, the Commissioner of Transportation and Environmental Services, and the Regional Solicitor to allow for the use of the bus bypass shoulders by Grand River Transit on Highway 8 between Fairway Road and Sportsworld Drive, as described in Report No. P-14-039, dated April 1, 2014.
18. That the Regional Municipality of Waterloo declare the lands described as Part Lot 30, GCT, Geographic Township of Waterloo, designated as Parts 1, 2 & 3 on Reference Plan 58R-10886, City of Waterloo, Region of Waterloo surplus to the needs of the Region, as detailed in Report No. CR-RS-14-026 dated April 1, 2014, and provide the standard public notification as required by the Region’s property disposition by-law and to the satisfaction of the Regional Solicitor.

Conflict:  
T. Galloway

April 1, 2014

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**The Regional Municipality of Waterloo**  
**Administration and Finance Committee**  
**Summary of Recommendations to Council**

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The Administration and Finance Committee recommends as follows:

1. That the Regional Municipality of Waterloo approve the extension of a revolving line of credit to Community CarShare for a term of five years to April 30, 2019 with an upset borrowing limit of \$50,000 at an annual interest rate of 4.5%, as described in Report F-14-044, dated April 1, 2014;

And that staff be directed to investigate options for securing the line of credit.

April 1, 2014



## **The Regional Municipality of Waterloo**

### **Community Services Committee**

#### **Summary of Recommendations to Council**

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The Community Services Committee recommends as follows:

1. That the Regional Municipality of Waterloo approve the revised Terms of Reference for the Employment & Income Support Community Advisory Committee (EISCAC) as described and provided in Report SS-14-012, dated April 1, 2014.
2. That the Regional Municipality of Waterloo continue to serve in the role of Community Entity and, in its capacity as such, enter into agreements with the Federal Government of Canada or a Ministry or agency thereof, under the Homelessness Partnering Strategy for the period of April 1, 2014 to March 31, 2019, upon terms and conditions acceptable to Legal Services, for the purposes of providing funding to projects based on the priorities identified in the Homelessness Partnering Strategy Community Plan 2014-2019;

And That the Regional Municipality of Waterloo approve the Homelessness Partnering Strategy Community Plan 2014-2019;

And That the Regional Municipality of Waterloo approve entering into agreements with the following agencies, subject to receipt of Federal Government funding:

- Lutherwood to a maximum of \$100,771 for the period April 1, 2014 to March 31, 2015;
- K-W Working Centre for the Unemployed to a maximum of \$125,000 for the period April 1, 2014 to March 31, 2015;
- Kitchener-Waterloo Young Women's Christian Association to a maximum of \$60,000 for the period April 1, 2014 to March 31, 2015;
- Cambridge Shelter Corporation to a maximum of \$60,000 for the period April 1, 2014 to March 31, 2015;
- K-W Urban Native Wigwam Project to a maximum of \$11,300 for the period April 1, 2014 to March 31, 2015;

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And That the Regional Municipality of Waterloo approve entering into agreements with agencies or consultants, subject to receipt of Federal Government funding, to support implementation of the following:

- Homelessness Individual and Family Information System to a maximum of \$8,463 for the period April 1, 2014 to March 31, 2015;
- Program data and evaluation project(s) to a maximum of \$10,000 for the period April 1, 2014 to March 31, 2015;

And That the Regional Municipality approve entering into agreements with agencies or consultants, as determined by the Commissioner of Social Services from time to time, to utilize any unspent or unallocated Homelessness Partnering Strategy funds for the period April 1, 2014 to March 31, 2015;

And That the 2014 Operating Budget for the Social Planning, Policy and Program Administration be increased by \$331,354 gross and \$0 net regional levy, for continuation of the HPS Program, to be fully funded by the Federal Government under the Federal Homelessness Partnering Strategy;

And Further That an increase of 0.82 full-time equivalents (FTE) be approved on a temporary basis for the Social Planning, Policy and Program Administration as of April 1, 2014 to provide program support as outlined in report SS-14-013, dated April 1, 2014.

3. That the Regional Municipality of Waterloo approve the continuation of the Region's role as host for the Waterloo Region Immigration Partnership Council;

That the Regional Municipality of Waterloo enter into agreements with the Federal Government of Canada or Ministry or agency there of, under the Local Immigration Partnership for the period April 1, 2014 to March 31, 2016, upon terms and conditions acceptable to the Regional Solicitor and the Commissioner of Social Services for the purpose of funding the Local Immigration Partnership;

That the Regional Municipality of Waterloo approve entering into agreements with agencies or consultants, as determined by the Commissioner of Social Services from time to time, to support the implementation of the Waterloo Region Immigration Partnership Community Action Plan for the period April 1 2014 to March 31, 2016, subject to receipt of Federal Government funding;

That the Regional Municipality of Waterloo approve a temporary increase of staffing within the Local Immigration Partnership of 2.8 FTE for the period April 1, 2014 to March 31, 2106;

And that the Regional Municipality of Waterloo approve an increase in the 2014 Operating Budget for Social Planning, Policy and Program Administration by \$244,438 gross and \$0 net as outlined in report SS-14-015, dated April 1, 2014.

4. That the Regional Municipality of Waterloo endorse the updated Waterloo Region's Housing Action Plan for Households with Low to Moderate Incomes (Housing Action Plan), as outlined in Report P-14-041, dated April 1, 2104, and

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submit it to the Ministry of Municipal Affairs and Housing (MMAH) in fulfillment of the housing component of the Region's 10 Year Housing and Homelessness Plan (as described in Report P-14-042/SS-14-011).

And that the Regional Municipality of Waterloo forward a copy of Waterloo Region's Housing Action Plan for Households with Low to Moderate Incomes (Housing Action Plan) to local MPs, MPPs, Association of Municipalities Ontario (AMO), Canada Mortgage and Housing Corporation (CMHC) and Area Municipalities.

5. That the Regional Municipality of Waterloo endorse and approve the submission of the Region of Waterloo's Proposed 10-Year Housing and Homelessness Plan Guide, as described in Report P-14-042/SS-14-011, dated April 1, 2014, to the Minister of Municipal Affairs and Housing to meet the Provincial requirement for a local housing and homelessness 10-year plan.

April 1, 2014

**The Regional Municipality of Waterloo**  
**Community Services Committee**

Summary of Closed Recommendations to Council

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The Community Services Committee recommends as follows:

1. That the Region of Waterloo enter into a loan agreement for an amount not to exceed \$200,000, without interest, with Seven Maples Co-operative Homes Inc., a community housing provider, from the Region's Revolving Housing Capital Loan Fund to assist with the cost of mould abatement and roofing repairs with the form of the loan agreement to be satisfactory to the Region's Commissioner of Planning, Housing and Community Services and the Regional Solicitor and secured by a mortgage registered on title to the co-operative's property located at 398 Bearinger Road in Waterloo.

April 1, 2014





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## **The Regional Municipality of Waterloo**

### **Library Committee**

#### **Summary of Recommendations to Council**

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The Library Committee recommends as follows:

1. That the Regional Municipality of Waterloo approve the transfer of the 2013 Region of Waterloo Library operating surplus in the amount of \$93,240.68 to the Library Capital Reserve Fund to support future funding of capital and one-time projects, as outlined in report P-LIB-14-001 dated April 1, 2014.
2. That the Regional Municipality of Waterloo endorse the initiatives and recommended allocations for the Taylor bequest, as outlined in report P-LIB-14-003, dated April 1, 2014.

April 1, 2014





**Report:** CR-CLK-14-005

**Region of Waterloo  
Corporate Resources  
Council and Administrative Services**

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**To:** Chair Seiling and Members of Regional Council

**Date:** April 9, 2014                      **File Code:** C05-20

**Subject:** Appointment to Sunnyside Home Foundation

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**Recommendation :**

That the Regional Municipality of Waterloo ratify the appointment of John Donald to the Sunnyside Foundation Board for a term to expire June 30, 2017.

**Summary:**

According to the by-laws of the Foundations and Corporations, there is a requirement to have the elections and/or appointments ratified by Council. These appointments are typically approved at the annual general meetings for each Foundation or Corporation. The Regional Clerk's Office will prepare a report each time directors are elected and approved by the Foundations.

**Report:**

The following is information for the ratification of the appointment of John Donald, Phd, P.Eng. to the Sunnyside Foundation. The Sunnyside Foundation is in the process of increasing directors from nine to twelve members. Regional Council approved this increase on March 7, 2012 (Report SS-12-010). With this appointment, there will be eleven directors on the Board.

John Donald, Phd, P.Eng. was a member of the Sunnyside Foundation Board of Directors from 2006 – 2010. He resigned in 2010 after accepting a position at Georgian College in Barrie. Mr. Donald has returned to Waterloo Region and is currently an Associate Professor, School of Engineering at the University of Guelph.

**Corporate Strategic Plan:**

The recommendation for the appointment of directors to the Foundation falls under Strategic Focus Area #6 to ensure operational effectiveness and efficiency with the operation of the Foundations.

**Financial Implications**

None.

**Other Department Consultations/Concurrence:**

Sunnyside Home staff has been involved in the preparation of this report and the Sunnyside Foundation Board has approved this appointment.

**Prepared By:** Lee Ann Wetzel, Manager, Council & Administrative Services/Deputy Clerk

**Approved By:** Kris Fletcher, Director, Council & Administrative Services/Regional Clerk