



Media Release: Immediate

## **Regional Municipality of Waterloo Consolidated Council Agenda**

Wednesday, June 4, 2014

**Closed Session 5:30 p.m.**

**Waterloo County Room**

Regular Meeting 7:00 p.m.

Regional Council Chamber

150 Frederick Street, Kitchener, ON

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\*Denotes Item(s) Not Part of Original Agenda

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- 1. Moment of Silence**
- 2. Roll Call**
- 3. Motion To Go Into Closed Session**

That a closed meeting of Council be held on Wednesday, June 4, 2014 at 5:30 p.m. in the Waterloo County Room in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

- a) proposed or pending litigation and receiving of legal advice that is subject to solicitor-client privilege related to an agreement
  - b) proposed or pending acquisition of land in the City of Waterloo
  - \* c) receiving of legal advice subject to solicitor-client privilege, proposed or pending litigation and labour relations related to a matter before an administrative tribunal
- 4. Motion to Reconvene Into Open Session**
  - 5. Declaration of Pecuniary Interest Under “The Municipal Conflict of Interest Act”**

**6. Presentations****7. Petitions****8. Delegations**

- a) Heather Caron, Cycle for Angels
- b) Prasad Samarakoon, Grand River Public Bike Share, Re: Public Bike Share Waterloo Region

**9. Minutes of Previous Meetings**

- a) Closed Audit – May 7, 2014
- b) Council – May 7, 2014
- c) Closed Committee – May 27, 2014
- d) Planning & Works – May 27, 2014
- e) Administration & Finance – May 27, 2014
- f) Community Services – May 27, 2014

**10. Communications****11. Motion To Go Into Committee Of The Whole To Consider Reports****12. Reports****Finance Reports**

- a) [F-14-067](#), T2014-118 Mannheim Residuals Management Plant Upgrades, City of Kitchener 1
- b) [F-14-068](#), P2014-11 Three (3) Articulated Loaders 4
- c) [F-14-069](#), P2014-05 Offsite Storage and Retrieval of Region of Waterloo Records 6
- d) [F-14-070](#), Sole Source Purchase of a Tow Behind Airport Sweeper 9
- e) [F-14-071](#), T2014-113 Surface Asphalt and Miscellaneous Roadway Improvements at Various Locations 11

**Committee Reports**

- |   |                                                                           |    |
|---|---------------------------------------------------------------------------|----|
|   | a) Planning & Works - attached & marked <a href="#">PS-140507</a>         | 15 |
| * | Closed Planning & Works – attached & marked <a href="#">CPS-140507</a>    | 20 |
|   | b) Administration & Finance - attached & marked <a href="#">FS-140527</a> | 21 |
|   | c) Community Services - attached & marked <a href="#">SS-140507</a>       | 23 |

**Chief Administrative Officer****Regional Chair****Regional Clerk****13. Other Matters Under Committee Of The Whole****14. Motion For Committee Of The Whole To Rise And Council Resume****15. Motion To Adopt Proceedings Of Committee Of The Whole****16. Motions****17. Notice of Motion****18. Unfinished Business****19. Other Business****20. Questions****21. Enactment Of By-laws – First, Second & Third Readings**

- a) A By-law to Amend By-law No. 01-059, a By-law to Consolidate all By-laws with Respect to Roads Included in the Regional Road System, as amended (Caroline Street and Allen Street (City of Waterloo); King Street, Francis Street, Duke Street, Borden Avenue, and Hayward Avenue (City of Kitchener))
- b) A By-law to Amend By-law 06-072, as Amended, Being the Region's Traffic and Parking By-law (Caroline Street and Allen Street (City of Waterloo); King Street, Francis Street, Duke Street, Borden Avenue, and Hayward Avenue (City of Kitchener))
- c) A By-law to Expropriate Certain Lands for the Purpose of Phase 4 of Stage 1 of the Rapid Transit Project for Property and Interests relating to lands that are necessary for Adapted Bus Rapid Transit, in the City

of Cambridge, Regional Municipality of Waterloo

- d) A By-law to Expropriate Certain Lands For road improvements to Bloomingdale Road from Kraft Drive to Bridge Street (Regional Road 20), in the City of Kitchener
- e) A By-law to Amend By-law 14-002, a By-law to Establish Fees and Charges for the Regional Municipality of Waterloo (Electrical Vehicle Charging Stations, Grand River Transit, TravelWise Program Service)
- f) A By-law to Amend By-law Number 58-87, as Amended, Being a By-law to Designate and Regulate Controlled-Access Roads (Regional Road 58, Fischer-Hallman Road, City of Kitchener)
- g) A By-law to Amend By-law 06-072, as Amended, Being the Region's Traffic and Parking By-law (Bridge Street and Queen Street, Township of Wilmot, and King Street, City of Cambridge)
- h) A By-law to Determine the Amount of Taxes for Commercial, Industrial and Multi-Residential Property for 2014
- i) A By-law to Authorize the Municipal Funding Agreement for the Transfer of Federal Gas Tax Revenues between the Association of Municipalities of Ontario and the Region of Waterloo
- j) A By-law to Confirm the Actions of Council – June 4, 2014

## **22. Adjourn**



**Report:** F-14-067

**Region of Waterloo**  
**Finance Department**  
**Procurement & Supply Services**

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**To:** Regional Chair Ken Seiling and Members of Regional Council  
**Date:** June 4, 2014                      **File Code:** F18-30  
**Subject:** T2014-118 Mannheim Residuals Management Plant Upgrades, City of Kitchener

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**Recommendation:**

That the Regional Municipality of Waterloo accept the tender of H.I.R.A Ltd., for the Mannheim Residuals Management Plant Upgrades, City of Kitchener in the amount of \$6,397,523.25 including all applicable taxes.

**Summary:** Nil

**Report:**

Tenders were called for the T2014-118 Mannheim Residuals Management Plant Upgrades, City of Kitchener and were advertised in the Record, the Daily Commercial News, on the Ontario Public Buyer's Association website and on the Region's website. There had been a pre-qualification completed for this project (PQ2014-01) and only bids received from the pre-qualified list were accepted. The tenders were opened in the presence of J. Markovic, C. Melitzer and M. Darmalingum.

The following tenders were received:

H.I.R.A Ltd.	St. Thomas, ON	\$6,397,523.25
H2Ontario Inc.	New Hamburg, ON	\$6,511,675.85
K & L Construction (Ontario) Ltd.	London, ON	\$6,537,502.00
Romag Contracting Ltd.	Mississauga, ON	\$6,644,400.00
Kingdom Construction Ltd.	Ayr, ON	\$7,003,217.94

\*One bid was disqualified

This contract implements upgrades for a new treatment system at the Mannheim Residuals Management Plant that will allow residuals from the Mannheim Water Treatment Plant (WTP) to be treated and returned to the Mannheim WTP for re-use. In addition, upgrades will be implemented to equipment that is at or near the end of its service life. This contract includes:

- Novation and installation of Equipment Supply Contract P2013-10 for the supply of ballasted flocculation with sludge thickening equipment;
- Demolition and removal of the existing treatment system;
- New pumps, piping, valves and instrumentation;
- New sludge conditioning equipment and filter press feed pumps;
- New ultraviolet treatment system for disinfection of supernatant to be returned;
- Replacement of electrical distribution equipment;
- Upgrades to HVAC and lighting to provide energy efficient systems; and
- All services and controls required to integrate the treatment system into the Region's Water Plant Control system.

The Mannheim WTP in the City of Kitchener treats water from the Grand River for the supply of drinking water to the integrated urban water supply system. Process water is generated from the settling and filtering processes at the Mannheim WTP and this water is then directed to the Residuals Management Plant for treatment. The Mannheim Residuals Management Plant is located on the site of the Mannheim WTP and treats all Mannheim WTP process water. After treatment through the Mannheim Residuals Management Plant, the process water is currently directed to an on-site outdoor pond for evaporation and infiltration. The discharge of process water to the outdoor pond is not sustainable because the outdoor holding pond is reaching its capacity. The purpose of the proposed Mannheim Residuals Management Plant upgrades is to implement a long-term solution to managing process water from the Mannheim WTP by treating and recycling process water back to the Mannheim WTP for full treatment. This approach will also make more efficient use of the Region's surface water resources.

Approval for this project has been obtained from the Ministry of Environment and a building permit application is currently under review by the City of Kitchener. The building permit approval is expected in June 2014.

Subject to Council approval, construction is scheduled to commence in July 2014 with completion expected by summer 2015.

### **Corporate Strategic Plan:**

Award of this contract meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 Growth Management and Prosperity.

### **Financial Implications:**

T2014-118	\$6,397,523
Contract Administration	513,020
Regional Engineering (not subject to HST)	60,000

June 4, 2014

Report: F-14-067

Software Development Services and Testing	50,000
Geotechnical Inspection and Material Testing	<u>10,000</u>
Sub-total	\$7,030,543
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(693,353)</u>
Total	<u>\$6,337,190</u>

The approved 2014 Water Capital Budget includes funding of \$8,435,000 in 2014 and 2015 for the Mannheim Residuals Management Plant Upgrades to be funded from the Water Reserve Fund and Development Charge Reserve Fund. The net cost of this upgrade is 25% lower than the estimated cost for this project. The lower tender prices are a result of a reduced scope of work arising from the constructability review completed during the final stages of design, which eliminated the need for a temporary dewatering system as part of this contract, as well as the competitive nature of the Ontario market place. The budget remaining will be used to tender a separate contract for cleanout of the on-site ponds that have collected residuals from the Mannheim Water Treatment Plant.

The final date of acceptance for this tender is June 13, 2014.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement & Supply Services

**Approved By:** Angela Hinchberger, Acting Chief Financial Officer



**Report:** F-14-068

**Region of Waterloo**  
**Finance Department**  
**Procurement & Supply Services Division**

**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** June 4, 2014                      **File Code:** F18-40

**Subject:** P2014-11 Three (3) Articulated Loaders

**Recommendation:**

That the Region of Waterloo accept the proposal of Strongco Limited Partnership for P2014-11 for Three (3) Articulated Loaders at total cost of \$1,219,722.00 including all applicable taxes and trade-in.

**Summary:** Nil

**Report:**

Proposals were called for Three (3) Articulated Loaders and were advertised in the Record, on the Region's website and on the Ontario Public Buyers Association website. The proposals were opened in the presence of A. Dooling, B. Radunske and D. DeGouveia.

Proposals were evaluated using pre-determined criteria as set out in the Request for Proposal consisting of price, compliance to specification, service agreement contract, conformity to Regional fleet and environmental sustainability. The proposal submitted by Strongco Limited Partnership obtained the highest overall score.

The following prices were received:

Bidder	Location	Base Price	Less Trade	Total Price
Nortrax Canada Inc.	Cambridge, ON	\$1,351,742.16	\$214,700.00	\$1,137,042.16
Strongco Limited Partnership** (Volvo)	Mississauga, ON	\$1,416,342.00	\$196,620.00	\$1,219,722.00
Toromont CAT	Cambridge, ON	\$1,589,910.00	\$259,900.00	\$1,330,010.00



Bidder	Location	Base Price	Less Trade	Total Price
Equipment Sales & Service	Toronto, ON	\$1,610,250.00	\$162,720.00	\$1,447,530.00
Strongco L.P.** (Case)	Peel, ON	\$1,711,950.00	\$196,620.00	\$1,515,330.00

\* One bid was disqualified

\*\* Strongco has two (2) divisions, one for Volvo equipment and the other for Case equipment.

Two articulated loaders will replace units 3545 and 3546 which have reached the end of their life cycle. One articulated loader will replace unit 3563, however unit 3563 will be kept as a spare and utilized at the Cambridge Transfer Station.

### Corporate Strategic Plan:

Award of this contract meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 Growth Management and Prosperity.

### Financial Implications:

P2014-11	\$1,219,722
Less: Municipal Rebate of 84.48% of HST (11.24%)	<u>(121,325)</u>
	Total <u>\$1,098,397</u>

The approved 2014 Waste Management Capital Program has a total budget of \$1,978,000 for the replacement of vehicles and equipment to be funded by the Vehicle Reserve (capital project 01007). The amount allocated for the three articulated loaders is \$1,210,000.

The final date of acceptance for this proposal is August 14, 2014.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement and Supply Services

**Approved By:** Angela Hinchberger, Acting Chief Financial Officer



**Report:** F-14-069

**Region of Waterloo**  
**Finance Department**  
**Procurement & Supply Services Division**

**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** June 4, 2014                      **File Code:** F18-40

**Subject:** **P2014-05 Offsite Storage and Retrieval of Region of Waterloo Records**

**Recommendation:**

That the Regional Municipality of Waterloo accept the proposal of Crown Records Management for P2014-05 Offsite Storage and Retrieval of Region of Waterloo Records for a three (3) year period, with the option to renew for two (2) additional one (1) year periods in the amount of approximately \$312,048.80, including all applicable taxes.

**Summary:** Nil

**Report:**

Proposals were called for Offsite Storage and Retrieval of Region of Waterloo Records and were advertised in the Record, on the Ontario Public Buyers Association (OPBA) website and the Region's website. The proposals were opened in the presence of O. Sharp, A. Perrin and T. Lumgair.

Six proposals were submitted of which two were disqualified. The remaining proposals were evaluated using pre-determined technical criteria which included ability to meet and verify requirements, location and references.

Pricing proposals from the following three (3) shortlisted proponents were opened and the estimated costs, based on anticipated yearly activity, are:

Crown Records Management	Burlington, ON	\$312,048.80
Record Xpress Inc.	Toronto, ON	\$358,401.91
Shred-it International Inc. o/a Securit Records Management	Cambridge, ON	\$423,316.63

Crown Records Management had the lowest price and received the highest overall score.

The work of this project is for the continued off-site storage and retrieval of Regional and Police records in a clean, secure, temperature controlled environment.

### Corporate Strategic Plan:

Award of this contract meets the Corporate Strategic Plan objective to ensure Regional programs and services are efficient and effective and demonstrate accountability to the public under Strategic Focus Area 5 Service Excellence.

### Financial Implications:

Region of Waterloo	\$228,783
Waterloo Regional Police Services	<u>83,266</u>
Total	<u>\$312,049</u>

### Region of Waterloo Costs:

P2014-05 3 year price	\$208,443
One-time relocation fee	<u>20,340</u>
Sub-total	228,783
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(22,757)</u>
Total	<u>\$206,026</u>

The average annual cost of the recommended proposal is \$62,570 based on the estimated yearly activity of storage, retrievals, pickup and delivery. The 2014 records storage and retrieval operating budget for Council and Administrative Services (C&AS) is \$70,630. This budget is sufficient to cover the January to May 2014 costs under the existing contract and the June to December 2014 costs under the new contract. The Region will also incur an estimated one-time relocation fee of \$18,316 to transfer existing records to Crown Records Management which exceeds the current years' budget. The one-time costs can be accommodated in the overall Corporate Resources 2014 operating budget.

### Waterloo Regional Police Services Costs:

P2014-05 3 year price	\$76,385
One-time relocation fee	<u>6,881</u>
Sub-total	83,266
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(8,282)</u>
Total	<u>\$74,984</u>

The average annual cost of the recommended proposal is \$22,929 based on the estimated yearly activity of storage, retrievals, pickup and delivery. The 2014 records storage and retrieval operating budget for Waterloo Regional Police Service (WRPS) is \$22,000. January to May 2014 costs under the existing contract and June to December 2014 costs under the new contract will exceed the budget amount by approximately \$3,000. The WRPS will also incur an estimated one-time relocation fee of \$6,197 to transfer existing records to Crown Records Management. The over expenditures can be accommodated in the overall Police 2014 operating budget.

The final date of acceptance of this proposal is June 16, 2014.

**Other Department Consultations/Concurrence:**

Waterloo Regional Police Service staff have been involved in the evaluation of this proposal and are in agreement with the recommendation.

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement and Supply Services

**Approved By:** Angela Hinchberger, Acting Chief Financial Officer



**Report:** F-14-070

**Region of Waterloo**  
**Finance Department**  
**Procurement & Supply Services Division**

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**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** June 4, 2014                      **File Code:** F18-40

**Subject:** **Sole Source Purchase of a Tow Behind Airport Sweeper**

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**Recommendation:**

That the Regional Municipality of Waterloo enter into an agreement with Team Eagle Ltd. for the supply of one (1) MB Tow Behind Airport Sweeper for the Region of Waterloo International Airport, at a total price of \$370,640.00 including all applicable taxes.

**Summary:** Nil

**Report:**

One of the airport's tow behind runway sweepers is a 1993 model that is nearing the end of its service life and must be replaced in 2014 to ensure reliable operation and to control maintenance and repair costs. A new tow behind airport sweeper was last purchased in 2012 through a competitive proposal process (Report F-12-024). At that time, two proposals were received and the Region purchased an MB tow behind airport sweeper from Team Eagle Ltd. based on best overall value considering purchase price, maintenance costs, reliability, warranty and lowest life-cycle cost. Including the 1993 model currently in need of replacement, a 2008 model and the 2012 purchase, the Region's current airport sweeper fleet includes three (3) MB units. The MB airport sweepers have proven to be reliable and have comparatively low maintenance costs. Based on the competitive proposal process undertaken in 2012 and the reliability and maintenance history of the airport sweeper fleet, staff identified benefits to the Region to standardize the airport sweeper fleet and purchase another MB replacement airport sweeper for 2014.

The purchase of a replacement MB airport sweeper Model 4618-TTB-HP2 in 2014 and standardization of the Region's airport sweeper fleet will allow full interchangeability with the tow vehicle fleet and avoid tow vehicle conversion costs to accommodate alternate

sweepers. Section 21(1)(i) of the Purchasing By-Law allows for acquisition by negotiation where the acquisition is beneficial for the standardization of goods for the Region. Staff has negotiated a purchase price of \$370,640.00 including all applicable taxes for the MB tow behind airport sweeper and is satisfied that this price is fair, reasonable and competitive. The 2014 price is based on the 2012 price with adjustments for currency exchange rates (the sweepers are manufactured in the United States) and inflation. Therefore, staff recommends the purchase of a replacement MB airport sweeper at a cost of \$370,640.00 including all applicable taxes.

**Corporate Strategic Plan:**

Award of this contract meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 Growth Management and Prosperity.

**Financial Implications:**

MB Sweeper Model 4618-TTB-HP2	\$370,640
Less: Airport HST Rebate of 100%	<u>(42,640)</u>
	Total <u>\$328,000</u>

The Region of Waterloo's approved 2014 Ten-Year Airport Capital Equipment Replacement program includes a budget of \$350,000 in 2014 for the purchase of one tow behind airport runway sweeper funded from the Airport Vehicle/Equipment Reserve. The cost of the recommended airport sweeper is 6% below the budget.

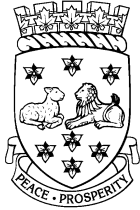
The final date of acceptance for this purchase is June 30, 2014.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement & Supply Services

**Approved By:** Angela Hinchberger, Acting Chief Financial Officer



Report: F-14-071

**Region of Waterloo**  
**Finance Department**  
**Procurement & Supply Services Division**

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**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** June 4, 2014                      **File Code:** F18-30

**Subject: T2014-113 Surface Asphalt and Miscellaneous Roadway Improvements at Various Locations**

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**Recommendation:**

That the Regional Municipality of Waterloo accept the tender of 410754 Ontario Limited O/A Sousa Concrete for T2014-113 Surface Asphalt and Miscellaneous Roadway Improvements at Various Locations in the amount of \$1,169,877.14 including applicable taxes;

And that the Regional Municipality of Waterloo approve an increase in project costs of \$291,163.74 gross and \$0 net to facilitate construction of a channelized right-turn lane on westbound CanAmera Parkway at Bishop Street and construction of an asphalt multi-use trail on Water Street on behalf of the City of Cambridge;

And further that the Regional Municipality of Waterloo approve an increase in project costs of \$109,110.06 gross and \$0 net to facilitate construction of a raised concrete centre median on CanAmera Parkway east of Bishop Street on behalf of Zelinka Priamo Limited; and

And further that the Regional Municipality of Waterloo approve an increase in project costs of \$80,000 (including applicable taxes) to fund the placement of surface course asphalt on Water Street from Ainslie St to Coronation Blvd.

**Summary:** Nil

**Report:**

Tenders were called for the Surface Asphalt and Miscellaneous Roadway Improvements at Various Locations, and were advertised in the Record, the Daily Commercial News, on the Region's website and on the Ontario Public Buyers Association website. Tenders were opened in the presence of L. Misurka, D. Pletch, and J. McCarty.

The following tenders were received:

410754 Ontario Limited O/A Sousa Concrete	Branchton, ON	\$1,169,877.14
Coco Paving Inc.	Petersburg, ON	\$1,224,920.00
Steed and Evans Limited	St. Jacobs, ON	\$1,370,000.00
Capitol Paving Inc.	Puslinch, ON	\$1,400,339.22
Brantco Construction	Cambridge, ON	\$1,609,942.64

The work under this contract includes the following components:

- Placement of final surface asphalt on George Street from St. Andrews Street to Parkhill Road;
- Placement of final surface asphalt on Water Street from Ainslie Street to Coronation Boulevard;
- Construction of new concrete bus pads and infill sidewalk segments at various locations on behalf of Grand River Transit;
- Construction of a new asphalt multi-use trail on the east side of Water Street from Churchill Park to Ainslie Street on behalf of the City of Cambridge;
- Construction of a new channelized right-turn lane on westbound CanAmera Parkway at Bishop Street on behalf of the City of Cambridge;
- Construction of new raised concrete centre median on CanAmera Parkway east of Bishop Street on behalf of Zelinka Priamo Limited; and
- Removal of the existing right-turn lane on southbound Fountain Street at the former Riverbank Drive intersection.

Subject to Council approval construction is scheduled to commence on or about June 16, 2014 with completion expected by August 29, 2014.

### Corporate Strategic Plan:

Award of this contract meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Focus Area 2 Growth Management and Prosperity and the specific action to continue to prioritize and implement capital program projects required to meet community needs and ensure sustainability.

### Financial Implications:

T2014-113

Region of Waterloo Transportation Division	\$ 439,828
Grand River Transit	361,152
City of Cambridge	280,637
Zelinka Priamo Limited	88,260
Total	<u>\$1,169,877</u>

### Region of Waterloo Transportation Division Costs

Costs for the placement of surface asphalt on George Street and on Water Street in the City of Cambridge, and for the removal of the right-turn lane on southbound Fountain Street at the former Riverbank Drive intersection in the Township of Woolwich are as



follows:

T2014-113	\$439,828
Engineering - Regional	45,000
Material Inspection and Testing during Construction	30,900
Detours, Signing and Line Painting	15,000
Advertising and Printing	<u>1,000</u>
	Sub-total \$531,728
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(46,822)</u>
	Total <u>\$484,906</u>

The approved 2014 Transportation Capital Program includes funds of \$395,000 (Project #5405) for the placement of surface asphalt on George & Water Streets to be funded from the Roads Rehabilitation Reserve Fund. An additional \$80,000 will be required to complete the surface asphalt on Water Street which can be funded from capital budget transfers (utilizing available funds in the Roads Rehabilitation Reserve Fund). This will be identified in the mid-year review of the 2014 Transportation Capital Budget, currently scheduled to be presented to Council in June 2014.

The approved 2014 Transportation Capital Program includes funds of \$1,300,000 (Project #5274) for the Fairway Road Extension of which \$26,000 has been budgeted for the removal of the existing turn lane at the former River Bank Drive intersection to be funded from the Regional Development Charge Reserve.

#### Grand River Transit

Costs for Grand River Transit for the construction of new bus pads and sidewalk segments (project no. 66006, 66029, CTSS):

T2014-113	\$361,152
Engineering - Regional	40,000
Material Inspection and Testing during Construction	9,040
Signing and Line Painting	2,000
Advertising and Printing	<u>500</u>
	Sub-total \$412,692
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(36,822)</u>
	Total <u>\$375,870</u>

The Region of Waterloo's approved 2014 GRT Capital Budget includes \$4,113,000 to be funded from development charges and debentures, for passenger station development (Project 66029) and \$141,000 to be funded from the GRT Capital Reserve Fund, for bus stop area improvements (Project 66006). Of these amounts, \$245,000 has been committed to fund the work of this contract.

In addition, the approved 2014 Rapid Transit Capital Budget includes \$2,845,000, as part of the Cambridge Transit Supportive strategy (Project 67010) to be funded from the RTMP Reserve Fund. Of this amount, \$140,000 has been committed to fund the work of this contract.

The total committed budget for the GRT share of this contract is \$385,000. Based on the low bid, GRT's estimated share of the project costs is \$375,870 which is approximately 2.4% under budget.

City of Cambridge

Costs for the City of Cambridge on this contract are for construction of a new asphalt multi-use trail on the east side of Water Street from Churchill Park to Ainslie Street and for construction of a new channelized right-turn lane of westbound CanAmera Parkway at Bishop Street:

T2014-113	\$280,637
Engineering - Regional	25,000
Material Inspection and Testing during Construction	9,040
Signing and Line Painting	5,000
Advertising and Printing	<u>300</u>
	Sub-total
	\$319,977
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(28,813)</u>
	Total
	<u>\$291,164</u>

The City of Cambridge has sufficient approved funds in their 2014 budget for their portion of the contract work and has asked that we proceed on their behalf.

Zelinka Priamo Limited

Costs for Zelinka Priamo Limited on this contract for the construction of a raised concrete centre median on CanAmera Parkway east of Bishop Street:

T2014-113	\$ 88,260
Engineering - Regional	10,000
Material Inspection and Testing during Construction	5,650
Signing and Line Painting	5,000
Advertising and Printing	<u>200</u>
	Total
	<u>\$109,110</u>

Zelinka Priamo Limited has provided a letter-of-credit to the Region in the amount of \$114,602 for their portion of the contract work and has asked that we proceed on their behalf.

The final date of acceptance for this tender is July 14, 2014.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement & Supply Services

**Approved By:** Angela Hinchberger, Acting Chief Financial Officer

## The Regional Municipality of Waterloo

### Planning and Works Committee

### Summary of Recommendations to Council

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The Planning and Works Committee recommends as follows:

1. That the Regional Municipality of Waterloo participate in the On The Line Exhibition with funding of up to \$24,000 to be provided from the existing 2014 operating budgets for Planning, Housing and Community Services and Transportation & Environmental Services (Grand River Transit), as described in Report P-14-067, dated May 27, 2014.
2. That the Regional Municipality of Waterloo amend Traffic and Parking By-law 06-072, as amended, to:
  - a) Remove from Schedule 11, Through Highways, Queen Street (Regional Road 12) from the South Side of Bleams Road to the South Side of Bridge Street (Regional Road 12);
  - b) Add to Schedule 11, Through Highways, Queen Street (Regional Road 12) from the South Side of Bleams Road to the North Side of Bridge Street (Regional Road 12); and
  - c) Add to Schedule 12, and Intersection Stop Signs, Bridge Street (Regional Road 12) at Queen Street (Regional Road 12), in the Northbound, Southbound, Eastbound and Westbound directions;

in the Township of Wilmot, as outlined in Report E-14-060, dated May 27, 2014.

And that staff be directed to replace the yield sign situated on the westbound right-turn channel with a stop sign for a 6 month trial period and report back to committee on the effectiveness of this change.

3. That Regional Council endorse Report No. P-14-061, dated May 27, 2014, as the basis for advancing development of the King-Victoria Multi-modal Transit Hub;

That the Region of Waterloo authorize the establishment of a Steering Committee and Senior Management Team, as described in this report, to oversee the process of selecting a proponent for the King-Victoria Transit Hub;

Conflict:  
T. Galloway

PS-140527

That Regional Council appoint the following representatives from Regional Council to sit on the Transit Hub Steering Committee; S. Strickland, J. Haalboom, G. Lorentz, T. Galloway, and J. Wideman;

That Regional staff investigate options for partnerships with Metrolinx/Infrastructure Ontario and, as appropriate, VIA Rail regarding development of the transit infrastructure on the King-Victoria Multi-modal Transit Hub lands;

And that the current King-Victoria Multi-modal Transit Hub Project Team be concluded and thanked for its participation in the project.

4. That the Regional Municipality of Waterloo amend Traffic and Parking By-law 06-072, as amended, to add to Schedule 15, Prohibited Movements, Northbound Left-turn, 2:00 p.m. to 6:00 p.m. Monday to Friday at the intersection of King Street (Regional Road 8) and Chopin Drive in the City of Cambridge, as outlined in Report E-14-055, dated May 27, 2014.
5. That the Region of Waterloo accept P-14-060, Monthly Report of Development Activity for April 2014, dated May 27, 2014.
6. That the Regional Municipality of Waterloo approve an amendment to Controlled Access By-law #58-87 for a full-movement, temporary construction access on the east side of Regional Road #58 (Fischer-Hallman Road), approximately 155 metres south of Huron Road in the City of Kitchener, as described in Report No. P-14-062, dated May 27, 2014.
7. That the Regional Municipality of Waterloo enter into a Consulting Services Agreement with IBI Group to provide consulting engineering services for the Class Environmental Assessment (EA), detailed design, construction contract administration and inspection services associated with Highland Road Improvements from Fischer-Hallman Road to Ira Needles Boulevard at an upset fee limit of \$403,300.00 plus applicable taxes for the Class EA and design phases, with construction contract administration and inspection services to be paid on a time basis, as outlined in report E-14-063, dated May 27, 2014.
8. That the Regional Municipality of Waterloo enter into a Consulting Services Agreement with WalterFedy of Kitchener, Ontario to provide consulting engineering services for a Class Environmental Assessment, detailed design, contract administration and construction inspection for Bridgeport Road/Caroline Street from King Street to Erb Street and Erb Street from Caroline Street to King Street Improvements in the City of Waterloo at an upset limit of \$408,692.79 plus applicable taxes for the Class Environmental Assessment and detailed design

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phases, with contract administration and construction inspection to be paid on a time basis as described in Report E-14-062 dated May 27, 2014.

9. That the Regional Municipality of Waterloo enter into a Consulting Services Agreement with D.M. Wills Associates Limited of Peterborough, Ontario to provide consulting engineering services for the preliminary design, detailed design, contract administration and construction inspection for 5 Bridge Rehabilitations in the Townships of North Dumfries, Wilmot and Woolwich at an upset limit of \$406,220 plus applicable taxes for the preliminary design and detailed design phases with contract administration and construction inspection to be paid on a time basis. [E-14-064]
10. That The Regional Municipality of Waterloo approve the expropriation of lands for the construction of part of Phase 5 of Stage 1 of the Rapid Transit Project comprised of property and interests located at various locations along the adapted Bus Rapid Transit alignment at the City of Cambridge, in the Regional Municipality of Waterloo as detailed in Report CR-RS-14-001 dated February 11, 2014 and more specifically listed below:

**Fee Simple Partial Taking:**

**aBRT**

- a. Part Lot 29, Plan 610, being Part 1, 58R18066, Part of PIN 03795-0012, City of Cambridge (Part of 181 Hespeler Road, Cambridge, ON N1R 3H6);
- b. Part Lot 29, Plan 610, being Part 2, 58R18066, Part of PIN 03795-0013, City of Cambridge (Part of 179 Hespeler Road, Cambridge, ON N1R 3H6).

And that staff be instructed to register a Plan of Expropriation with respect to the said properties, or such lesser portions of any of the said properties as may be determined through the preliminary design process, within three months of the granting of approval to expropriate said properties, in accordance with the Expropriations Act (Ontario) (the "Act");

And that the registered owners be served with a Notice of Expropriation and a Notice of Possession with respect to the said properties after the registration of the Plan of Expropriation;

And that if no agreement as to compensation is made with an owner, the statutory Offer of Compensation and payment be served upon the registered

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owners of applicable properties in the amount of the market value of the interests in such lands as estimated by the Region's appraiser in accordance with the Act;

And further that the Regional Solicitor be authorized to discontinue expropriation proceedings with respect to any above-referenced lands in the event that the Region is able to otherwise obtain registered title to such lands or if Regional staff determine that the expropriation is not advisable. [CR-RS-14-034]

11. That the Regional Municipality of Waterloo enter into a new Freight Rights Agreement with Canadian National Railway for continued use of the Waterloo Spur railway as described in Report CR-RS-14-029/E-14-074 dated May 27<sup>th</sup>, 2014; and

And that the Regional Municipality extend the current agreement with the Southern Ontario Locomotive Restoration Society ("SOLRS"), a non-profit corporation, for use of the Waterloo Spur railway as described in Report CR-RS-14-029/E-14-074 dated May 27<sup>th</sup>, 2014.

12. That the Regional Municipality of Waterloo approve an increase in scope for contract C2012-29 previously awarded to Associated Engineering Ltd., at a total cost of \$149,000 plus applicable taxes, as per Report E-14-065, dated May 27, 2014.

13. That the Regional Municipality of Waterloo approve the strategy recommended in the Water Supply Master Plan (WSMP) Update summarized in Report E-14-067 dated May 27, 2014;

And that the Regional Municipality of Waterloo publish the Notice of Completion for the WSMP and provide the WSMP Update Report for public review and comment for a 30 day period in accordance with Municipal Engineers Association's Master Planning Process.

14. That the Region of Waterloo takes the following actions:

- Approve the Water Efficiency Master Plan 2015 – 2025 as detailed in Report E-14-061.1, dated May 27, 2014 with an estimated average annual budget of \$1.3 million, funded from Development Charges and user rates subject to annual budget deliberations, and;
- Convert one temporary full-time equivalent (FTE) position to permanent FTE, funded from the capital program, subject to the approval of the 2015 budget.

15. That the Regional Municipality of Waterloo accept the 2014 Water and Wastewater Monitoring Report summarized in Report E-14-069/P-14-066, dated

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May 27, 2014, as the account of water supply and wastewater treatment capacity as of December 31, 2013.

16. That the Regional Municipality of Waterloo authorize Planning, Housing and Community Services staff to hold a community forum to discuss the merits of an independent community-based multi-property conservation land trust, with the associated expenses for the forum to be allocated from the Stewardship Stream of the Community Environmental Fund, all as described in Report P-14-050, dated May 27, 2014.

May 27, 2014

## The Regional Municipality of Waterloo

### Planning and Works Committee

#### Summary of Closed Recommendations to Council

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The Planning and Works Committee recommends as follows:

1. That the Regional Municipality of Waterloo confirm the appeal filed by the Regional Commissioner of Planning, Housing and Community Services on behalf of the Region pursuant to By-law 01-028 (Commissioner's Delegation By-law), with regard to the City of Waterloo Committee of Adjustment's decision of consent application B-04/14 to the Ontario Municipal Board, and direct staff to attend at the Ontario Municipal Board proceedings to represent the Region of Waterloo on the direction of the Commissioner of Planning, Housing and Community Services.
2. That The Regional Municipality of Waterloo approve, enter into an Agreement for, and execute all documentation related to the acquisition of land for the Rapid Transit Project – Stage 1 described as Part of Block 'G', Plan 1221, being Parts 1, 2 and 5, Reference Plan 58R17971, Part of PIN 22595-0640 (LT), City of Kitchener being certain vacant land located at the southeast corner of Courtland Avenue and Blockline Road, in the City of Kitchener, from J & J Scherer Properties Inc. for the sum of \$133,000.00 as a full and final settlement of the market value of the subject lands plus associated costs, with all documentation to the satisfaction of the Regional Solicitor.
3. That The Regional Municipality of Waterloo approve, enter into a Settlement Agreement for, and execute all documentation related to the expropriation/acquisition of land for the Rapid Transit Project – Stage 1 described as Part of Lot C, Plan 9, being Part 16, Expropriation Plan WR726569 being PIN 22424-0329 (LT) together with Part 5 on Reference Plan 58R-17699 being PIN 22424-0333 (LT), City of Kitchener forming part of lands municipally known as 765 King Street W., Kitchener from 2280246 Ontario Inc. for the sum of \$125,000.00 as compensation for the value of the taking of land, compensation for injurious affection and other damages plus associated legal and appraisal costs, with all documentation to the satisfaction of the Regional Solicitor.

May 27, 2014



## The Regional Municipality of Waterloo

### Administration and Finance Committee

### Summary of Recommendations to Council

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The Administration and Finance Committee recommends as follows:

1. That the minutes of the Audit Committee meeting held May 7, 2014 be approved.
2. That the Regional Municipality of Waterloo approve the Consolidated Financial Statements, the Sinking Fund Financial Statements, and the Trust Fund Financial Statements, all for the fiscal year ending December 31, 2013. [F-14-059]
3. That the Regional Municipality of Waterloo submit an application for financial assistance under the Ontario Ice Storm Assistance Program for damage that occurred during the December 2013 storm;

And That Council delegate authority to the Region's Chief Financial Officer/Treasurer to submit claims on behalf of the Regional Municipality of Waterloo. [CA-EM-14-001]

4. That the Regional Municipality of Waterloo pass a by-law to authorize the Regional Chair and Regional Clerk to execute the Municipal Funding Agreement for the Transfer of Federal Gas Tax Revenues between the Association of Municipalities of Ontario (AMO) and the Region of Waterloo, as attached to Report F-14-063 as Appendix B, setting out the terms and conditions for the use of federal gas tax revenues to be transferred to the Region of Waterloo.
5. That the Regional Municipality of Waterloo approve the following options for the 2014 Property Tax Capping Program:
  - a. Establish the annual limit on tax increases for properties in the commercial, industrial and multi-residential classes at the greater of; ten percent (10%) of the previous year's annualized capped taxes, or 5% of the previous year's current value assessment (CVA) taxes;
  - b. Establish thresholds for properties in the commercial, industrial and multi-residential classes such that if the taxes on the property calculated under the capping program are within \$250 of the current value assessment (CVA) taxes, the CVA taxes will apply;
  - c. Exclude properties in the commercial, industrial and multi-residential classes that were at their current value assessment taxes in 2013 from the 2014 capping and claw back program;

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- d. Exclude properties in the commercial, industrial and multi-residential classes that were subject to a claw back in 2013 from becoming a capped property in 2014;
- e. Fund the limits on tax increases for 2014 for the commercial, industrial and multi-residential classes by limiting 2014 tax decreases for properties in the same class.

And that the required by-laws to establish the options for the 2014 Property Tax Capping Program and to establish the 2014 claw back percentages for the commercial, industrial and multi-residential classes be included on Regional Council agendas in June 2014;

And further that the Area Municipalities be notified accordingly. [F-14-064]

- 6. That the Regional Municipality of Waterloo declare the following properties surplus:
  - (a) 533 Queen Street South described as Part Lots 322, 323 and 324, Municipal Compiled Plan of Subdivision of Lot 17, German Company Tract, City of Kitchener, Regional Municipality of Waterloo, being Part 2, on Reference Plan 58R-16727, part of PIN 22498-0301 (LT);
  - (b) 176 Benton Street and 180 Benton Street described as Part Lot 5, Plan 397, City of Kitchener, Regional Municipality of Waterloo, being Parts 1, 2 and 3, on Reference Plan 58R-16135, PIN 22499-0018 (LT); and
  - (c) 152 Benton Street, 156 Benton Street and vacant parcel of land on south-west corner of Benton Street and Courtland Avenue described as Part Lots 6, 10 and 11, Plan 397, City of Kitchener, Regional Municipality of Waterloo, being Parts 5, 6 and 7, on Reference Plan 58R-16135, PIN 22499-0551 (LT);

And approve a sale process utilizing the local multiple listing service by listing the properties with real estate broker(s), with reserve bid at appraised value, and pursuant to the Region's property disposition by-law;

And That the net proceeds from the disposition of the surplus properties be transferred to the Capital Levy Reserve Fund, as outlined in report CR-FM-13-023/CR-RS-13-090, dated December 3, 2013.  
[CR-RS-14-042/CR-FM-14-010]

May 27, 2014

## The Regional Municipality of Waterloo

### Community Services Committee

#### Summary of Recommendations to Council

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The Community Services Committee recommends as follows:

1. That the Regional Municipality of Waterloo continue to serve in the role of Homelessness Individuals and Families Information System (HIFIS) Community Coordinator and, in its capacity as such, enter into agreements with the Federal Government of Canada or a Ministry or agency thereof, under the National Homelessness Information Systems (NHIS) program for the period of June 1, 2014 to March 31, 2019, upon terms and conditions acceptable to Legal Services, for the purposes of providing funding to the HIFIS Community Coordinator project;

And That the Regional Municipality of Waterloo approve entering into an agreement with the House of Friendship of Kitchener to a maximum of \$13,600 for the delivery of the HIFIS Community Coordinator project for the period June 1, 2014 to March 31, 2015, subject to receipt of Federal Government funding;

And That the Regional Municipality of Waterloo approve entering into an agreement(s) with consultant(s), as determined by the Commissioner of Social Services from time to time, to a maximum of \$10,400 for the delivery of the HIFIS Community Coordinator project for the period of June 1, 2014 to March 31, 2015, subject to receipt of Federal Government funding;

And Further That the 2014 Operating Budget for Social Planning be increased by \$18,750 gross and \$0 net Regional Levy, for continuation of the HIFIS Community Coordinator project, subject to receipt of Federal Government funding, to be fully funded by the Federal Government under the Federal NHIS program as outlined in report SS-14-019, dated May 27, 2014.

2. That the Regional Municipality of Waterloo approve the proposed rate structures for the Home Child Care Program effective July 1, 2014 as outlined in report SS-14-023, dated May 27, 2014

And that the Regional Municipality of Waterloo provide notice to the public of a proposed amendment to the Fees and Charges By-Law 14-002 at the June 25, 2014 Regional Council meeting regarding implementation of Home Child Care rates:

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- a) To implement the Home Child Care Rate Structure – Fee Paying Families, in accordance with Regional Council’s approved 2014 budget, effective July 1, 2014; and
  - b) To amend the Region’s Fees and Charges By-law No. 14-002 to reflect new rate structure – Purchase of Service – Subsidized Rate, effective July 1, 2014 as described in this report.
3. That the Regional Municipality of Waterloo enter into an agreement with the United Way Kitchener Waterloo & Area, under the Local Immigration Partnership for the period April 1, 2014 to March 31, 2015, upon terms and conditions acceptable to the Regional Solicitor and the Commissioner of Social Services for the purpose of funding the Immigration Partnership;

And that the Regional Municipality of Waterloo approve entering into agreements with agencies or consultants, as determined by the Commissioner of Social Services from time to time, to support the implementation of the Immigration Partnership for the period April 1 2014 to March 31, 2015, subject to receipt of United Way Kitchener Waterloo & Area funding;

And further that the Regional Municipality of Waterloo approve an increase in the 2014 Operating Budget for Social Planning, Policy and Program Administration by \$24,150 gross and \$0 net as outlined in report SS-14-027, dated May 27, 2014.

4. That the Regional Municipality of Waterloo approve the following with regard to “Renewing our Commitment” - The New Region of Waterloo Affordable Housing Strategy 2014-2019, as described in Report P-14-063, dated May 27, 2014:
- a) Endorse the New Affordable Housing Strategy as a key approach to address affordable housing needs to the end of 2019;
  - b) Allocate \$690,000 for new rental and supportive housing and \$400,000 for Ontario Renovates from the remaining \$1.09 million in Investment in Affordable Housing for Ontario program funding for the 2014-2015 fiscal year;
  - c) Request senior levels of government to actively participate in the new Affordable Housing Strategy, including the provision of adequate long-term capital and sustainable supportive housing funding;
  - d) Forward a copy of the new Affordable Housing Strategy to Federal and Provincial Ministers responsible for housing, health and social services, local Members of Parliament and Members of Provincial Parliament, Area Municipalities, Federation of Canadian Municipalities, Association of Municipalities of Ontario and Community Housing Stakeholders; and
  - e) Direct Regional staff to report back to Regional Council on implementation plans, as required, subject to the release of a future funding allocation for affordable housing from the Federal and Provincial governments, and as

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described in this report.

5. That the Regional Municipality of Waterloo send a copy of report PH-14-023, dated May 27, 2014, to the new Minister of Health and Long Term Care and the Premier after the June 12, 2014 election; and

That the Regional Municipality of Waterloo requests that the Minister of Health re-introduce the proposed changes to the Smoke-Free Ontario Act as outlined in November, 2013.

And that the Regional Municipality of Waterloo send a letter to each of the local municipalities advising them of the Region's plan to encourage the province to re-introduce the legislation after the election, and to monitor the response.

May 27, 2014