Regional Municipality of Waterloo

Consolidated Council Agenda

Wednesday, August 20, 2014

Closed Session 6:15 p.m.

Waterloo County Room

Regular Meeting 7:00 p.m.

Regional Council Chamber

150 Frederick Street, Kitchener, ON

*Denotes Item(s) Not Part of Original Agenda

1. Moment of Silence

2. Roll Call

3. Motion To Go Into Closed Session

That a closed meeting of Council be held on Wednesday, August 20, 2014 at 6:15 p.m. in the Waterloo County Room in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

a) receiving of legal advice subject to solicitor-client privilege and personal matters about identifiable individuals

b) proposed or pending litigation and receiving of legal advice that is subject to solicitor-client privilege related to a matter before an administrative tribunal

c) labour relations
4. **Motion to Reconvene Into Open Session**

5. **Declaration of Pecuniary Interest Under The Municipal Conflict of Interest Act**

6. **Presentations**

7. **Petitions**

8. **Delegations**

   * a) Mr. Lester Green, Six Nations Men’s Fire; Re: Environmental Protection and Responsibilities – *delegation cancelled*

   b) Item #1 on the Planning and Works Summary of Recommendations, E-14-092, Manitou Drive Improvements, Homer Watson Boulevard to Bleams Road, City of Kitchener – Approval of Project

   * i) Edward Bloos, President, Bloos Wood Products Ltd.

9. **Minutes of Previous Meetings**

   a) All Council – June 19, 2014


   c) Closed Council – June 25, 2014

   d) Council – June 25, 2014

   e) Special Council – June 27, 2014

   f) Closed Audit – July 14, 2014

   g) Community Services – August 12, 2014

   h) Administration & Finance – August 12, 2014

   i) Closed Committee - August 12, 2014

   j) Planning & Works – August 12, 2014

   k) Library – August 12, 2014

10. **Communications**

11. **Motion To Go Into Committee Of The Whole To Consider Reports**
12. Reports

Finance Reports

a) F-14-099, T2014-133 Miscellaneous Roadway Improvements at Various Locations

b) F14-100, T2014-159 Spragues Road Rehabilitation, Brant/Waterloo Boundary to Wrigley Road, Township of North Dumfries

c) F-14-101, T2014-155, 2014 Intersection Improvements on Regional Roads at Various Locations

d) F-14-102, P2014-34 Phase 3 Upgrades – Supply of High Speed Turbo Blowers Kitchener Wastewater Treatment Plant Kitchener, ON

e) F-14-103, T2014-117 - Recoating Of Mannheim West Standpipe, Kitchener


g) F-14-105, T2013-148 Wastewater Treatment Plant Gas Detection System Upgrades Increase

h) F-14-106, T2014-116 Flat Roof Replacement at 512-524 Greenfield Ave., Kitchener

i) F-14-107, T2014-151 Kitchen Renovations at 5 High St, Waterloo and 20 Windom Road, Kitchener

j) F-14-108, T2014-130 Bathroom Renovations at 518 Greenfield Avenue, Kitchener and 8 Wyatt St., Elmira

k) F-14-109; Proposal P2014-16 Safety Management Information System

Committee Reports

a) Community Services - attached & marked SS-140812

* Closed Community Services - attached & marked CSS-140812

b) Administration & Finance - attached & marked FS-140812

c) Planning & Works - attached & marked PS-140812

Document Number: 1687563
* Closed Planning & Works - attached & marked CPS-140812 37A

d) Library - attached & marked LS-140812 45

Chief Administrative Officer

Regional Chair

Regional Clerk

a) CR-CLK-14-009, Appointments to Waterloo Regional Heritage Foundation 47

13. Other Matters Under Committee Of The Whole

a) Memorandum, Ontario Works Caseload: July 2014 49

* b) Memorandum, Out of the Cold Update (distributed at the meeting) 51

14. Motion For Committee Of The Whole To Rise And Council Resume

15. Motion To Adopt Proceedings Of Committee Of The Whole

16. Motions

17. Notice of Motion

18. Unfinished Business

19. Other Business

20. Questions

21. Enactment Of By-laws – First, Second & Third Readings

a) A By-law to Delegate Authority to the Outgoing Council to Pass By-law(s) to Authorize the Issue of Debentures for Capital Works of The Regional Municipality of Waterloo and Some of its Lower-Tier Municipalities

b) A By-law to Amend By-law 06-072, as Amended, Being the Region's Traffic and Parking By-law (Weber Street (Cities of Kitchener and Waterloo), King Street (City of Waterloo), Water Street (City of Cambridge))

c) A By-law to Amend By-law Number 58-87, as Amended, Being a By-law to Designate and Regulate Controlled-Access Roads (Regional
Road 70, Ira Needles Boulevard, City of Waterloo)

* d) A By-law to Delegate the Power to Appoint a Risk Management Official and Risk Management Inspector(s) under Part IV of the Clean Water Act, 2006

e) A By-law to Confirm the Proceedings of the Council of the Regional Municipality of Waterloo at this Meeting Held on August 20, 2014

22. Adjourn
Region of Waterloo
Finance Department
Procurement and Supply Services

To: Regional Chair Ken Seiling and Members of Regional Council
Date: August 20, 2014

File Code: F18-30

Subject: T2014-133 Miscellaneous Roadway Improvements at Various Locations

Recommendation:
That the Regional Municipality of Waterloo accept the tender of Coco Paving Inc. for T2014-133 Miscellaneous Roadway Improvements at Various Locations, in the amount of $1,748,109.97 including applicable taxes.

Summary: Nil

Report:
Tenders were called for T2014-133 Miscellaneous Roadway Improvements at Various Locations and were advertised in the Record, the Daily Commercial News, on the Ontario Public Buyers Association website, and on the Region’s website. Four (4) bids were received and were opened in the presence of I. Young, M. Henderson and A. Dooling.

The following tenders were received:

Coco Paving Inc. Petersburg, ON $1,748,109.97
Steed & Evans Inc. St. Jacobs, ON $1,881,449.88
A-1 Asphalt Maintenance Ltd. Dundas, ON $1,957,014.93
Ekum-Sekum Inc. o/a Brantco Construction Cambridge, ON $2,397,622.98
The work for this tender includes:

- Project #05174, Rural Spot Resurfacings at various locations
- Project #05178, Culvert Replacements
- Project #05264, Railway Crossing Improvements
- Project #05662, Urban Spot Resurfacings at Various Locations
- Project #06269, Bridgeport Road at Lancaster Street Intersection Improvements
- Project #06413, Homer Watson Boulevard at Bleams Road Intersection Improvements
- Project #06393, Ebycrest Road Resurfacing from Victoria Street to 140m North of Victoria Street
- Project #06416, Franklin Boulevard Resurfacing, 200m South of Saginaw Parkway to Can-Amera Parkway
- Project #06418, Roseville Road Resurfacing, Industrial Road to East Limit of Roseville Village
- Project #06420, King Street at Address #1228 Drainage Works
- Project #06455, King Street at Address #3570 Drainage Works
- Project #06481, Weber Street at Golden Eagle Road Pedestrian Refuge Island
- Project #06486, Erbsville Road at Creekside Drive Pedestrian Refuge Island
- Project #07322, Fischer-Hallman Road Median Extension at Sienna Street

Work is expected to commence on or about August 21, 2014 with completion expected by November 30, 2014.

**Corporate Strategic Plan:**

Award of this contract meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 Growth Management and Prosperity.
Financial Implications:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>T2014-133</td>
<td>$1,748,110</td>
</tr>
<tr>
<td>Regional Engineering</td>
<td>157,330</td>
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<tr>
<td>Material Inspection and Testing during Construction</td>
<td>18,600</td>
</tr>
<tr>
<td>Waterloo Regional Police Services Paid Duty Officer Traffic Control</td>
<td>14,000</td>
</tr>
<tr>
<td>Detours, Signing and Line Painting</td>
<td>12,500</td>
</tr>
<tr>
<td>Advertising and Printing</td>
<td>850</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>$1,951,390</strong></td>
</tr>
<tr>
<td>Less: Municipal Rebate of 86.46% of HST (11.24%)</td>
<td>(175,730)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,775,660</strong></td>
</tr>
</tbody>
</table>

The Region of Waterloo’s approved 2014 Transportation Capital Program includes $3,010,000 for these projects, including $2,020,000 which is available for the work included in this contract; $440,000 of which is funded from the Development Charge Reserve Fund and $1,580,000 of which is funded from the Roads Rehabilitation Reserve Fund. Based on the low tender result, the cost of this work is $244,340 (approximately 12%) under the available budget. The budget under-run is largely attributable to the fact that the individual sections of asphalt roadway to be resurfaced this year as part of this annual contract are significantly larger on average than in previous years, resulting in very low unit prices for resurfacing of some sections.

The final date of acceptance for this tender is September 16, 2014.

Other Department Consultations/Concurrence: Nil

Attachments: Nil

Prepared By: Lisa Buitenhuis, Acting Director, Procurement & Supply Services

Approved By: Craig Dyer, Chief Financial Officer
Region of Waterloo
Finance Department
Procurement and Supply Services

To: Regional Chair Ken Seiling and Members of Regional Council
Date: August 20, 2014
File Code: F18-30

Subject: T2014-159 Spragues Road Rehabilitation, Brant/Waterloo Boundary to Wrigley Road, Township of North Dumfries

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Capital Paving Inc. for T2014-159 Spragues Road Rehabilitation, Brant/Waterloo Boundary to Wrigley Road, Township of North Dumfries in the amount of $1,667,993.44 including all applicable taxes;

And that the Regional Municipality of Waterloo approve an increase in project costs of $39,440.76 gross and $0.00 net to facilitate the work undertaken on behalf of the County of Brant.

Summary: Nil

Report:

Tenders were called for T2014-159 Spragues Road Rehabilitation, Brant/Waterloo Boundary to Wrigley Road, Township of North Dumfries, and were advertised in the Record, Daily Commercial News, on the Ontario Public Buyer’s Association website and on the Region’s website. Tenders were opened in the presence of G. MacDonald, K. Brisbois and A. Dooling.

The following tenders were received:

Capital Paving Inc. Puslinch, Ontario $1,667,993.44
Coco Paving Inc. Petersburg, Ontario $1,723,990.15
Dufferin Construction Company  Oakville, Ontario $1,968,136.26

The work of this contract includes the rehabilitation of Spragues Road (Regional Road No. 75) from the Brant/Waterloo boundary to Wrigley Road in the Township of North Dumfries. This section of Spragues Road is an old provincial concrete highway that has been overlaid with asphalt in past decades. The road has now deteriorated to the point where a full rehabilitation is required. Staff evaluated a number of pavement rehabilitation options and the most cost-effective solution is to remove only the deteriorated asphalt surface, to maintain the original underlying concrete, repair some sections as required and overlay with new concrete. The final pavement cross-section will also include some minor widening to accommodate 1.50m bike lanes on both sides of Spragues Road with 1.0m gravel shoulders beyond the bike lanes.

Part of the work of this contract is being undertaken on behalf of the County of Brant and includes approximately 100 metres of asphalt road resurfacing to improve a section of deteriorated road immediately south of the Region of Waterloo boundary.

In order to encourage bidding on this contract, the schedule allows the work to start in early September 2014 or alternatively, anytime between April 7 and August 31, 2015. Once the contractor starts work, the work must be undertaken continuously to completion and is expected to take approximately 2 months to complete.

Corporate Strategic Plan:

Award of this contract is in accordance with the Region’s public tendering practices and meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under strategic Focus Area 2 Growth Management and Prosperity as well as to ensure all Regional programs and services continue to prioritize and implement capital program projects required to meet community needs and ensure sustainability.

Financial Implications:

Costs are shared as follows:

Region of Waterloo $1,629,138.11
County of Brant 38,855.33
Total $1,667,993.44

Region of Waterloo - Transportation Division Costs

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>T2014-159</td>
<td>$1,629,138</td>
</tr>
<tr>
<td>Engineering-Regional</td>
<td>130,000</td>
</tr>
<tr>
<td>Engineering-Consultant</td>
<td>20,000</td>
</tr>
<tr>
<td>Traffic Detours, Signing, Line Painting</td>
<td>7,000</td>
</tr>
<tr>
<td>Advertising</td>
<td>1,000</td>
</tr>
<tr>
<td>Sub-total</td>
<td>$1,787,138</td>
</tr>
</tbody>
</table>
The Region of Waterloo’s approved 2014 Ten Year Transportation Capital Program includes a budget of $1,720,000 for the Spragues Road Rehabilitation (project #5471) to be funded from the Roads Rehabilitation Reserve Fund. Based on the low tender result, the actual cost of Regional work is $1,623,103, which is $96,897 or 5.6% below the Regional budget.

**County of Brant Costs**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
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<tr>
<td>T2014-159</td>
<td>$38,855</td>
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<tr>
<td>Engineering - Regional</td>
<td>3,000</td>
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<tr>
<td>Engineering - Consultant</td>
<td>500</td>
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<tr>
<td>Traffic Detours, Signing, Line Painting</td>
<td>500</td>
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<tr>
<td>Advertising</td>
<td>500</td>
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<td><strong>Sub-total</strong></td>
<td>$43,355</td>
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<tr>
<td>Less: Municipal Rebate of 86.46% of HST (11.24%)</td>
<td>(3,914)</td>
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<tr>
<td><strong>Total</strong></td>
<td>$39,441</td>
</tr>
</tbody>
</table>

The County of Brant has indicated that they have sufficient funds budgeted for this work and has asked that the work proceed on their behalf.

The final date of acceptance for this tender is October 1, 2014.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement and Supply Services

**Approved By:** Craig Dyer, Chief Financial Officer
Region of Waterloo
Finance Department
Procurement & Supply Services Division

To: Regional Chair Ken Seiling and Members of Regional Council
Date: August 20, 2014
File Code: F18-30
Subject: T2014-155, 2014 Intersection Improvements on Regional Roads at Various Locations

Recommendation:

That the Regional Municipality of Waterloo accept the tender of E&E Seegmiller Limited for T2014-155, 2014 Intersection Improvements on Regional Roads at Various Locations in the amount of $3,076,992.26 including all applicable taxes;

And that the Regional Municipality of Waterloo approve an increase in the funding to the 2014 Transportation Capital Budget in the amount of $75,677.00 to accommodate the increased costs to construct the roundabout on Westmount Road at the extension of Laurelwood Drive and the intersection improvements on Erb Street at Father David Bauer Drive; to be funded from the Development Charge Reserve Fund and Roads Capital Levy Reserve;

And further that the Regional Municipality of Waterloo approve an increase in project costs of $606,876.01 (including applicable taxes) gross and $0 net to facilitate construction of storm sewer and watermain replacement on Erb Street between Caroline Street and Menno Street on behalf of the City of Waterloo;

And further that the Regional Municipality of Waterloo approve an increase in project costs of $29,950.93 (including applicable taxes) gross and $0 net to facilitate construction of a concrete duct structure on Erb Street between Caroline Street and Menno Street on behalf of Waterloo North Hydro;

And further that the Regional Municipality of Waterloo approve an increase in project costs of $332,288.33 (including applicable taxes) gross and $0 net to facilitate construction of road improvements on the extension of Laurelwood Drive at Westmount...
Road and driveway entrance improvements on the east side of the roundabout on behalf of the City of Waterloo.

**Summary:** Nil

**Report:**

Tenders were called for T2014-155 2014 Intersection Improvements on Regional Roads at Various Locations, and were advertised in the Record, the Daily Commercial News, on the Ontario Public Buyer’s Association website and on the Region’s website. The tenders were opened in the presence of M. Kroker, J. Lane and A. Dooling.

The following tenders were received:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Location</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>E&amp;E Seegmiller Limited</td>
<td>Kitchener, ON</td>
<td>$3,076,992.26</td>
</tr>
<tr>
<td>410754 Ontario Limited o/a Sousa Concrete</td>
<td>Branchton, ON</td>
<td>$3,384,556.79</td>
</tr>
<tr>
<td>Steed &amp; Evans Limited</td>
<td>St. Jacobs, ON</td>
<td>$3,391,276.90</td>
</tr>
<tr>
<td>Capital Paving Inc.</td>
<td>Puslinch, ON</td>
<td>$3,405,894.58</td>
</tr>
</tbody>
</table>

The work under this contract includes the following components:

- Roadway widening and modifications on Erb Street between Caroline Street and Menno Street to accommodate a left turn lane at Father David Bauer Drive, including street lighting, and storm sewer and watermain replacement on behalf of the City of Waterloo; and

- Construction of a roundabout and related modifications to each approach on Westmount Road at the extension of Laurelwood Drive, including road improvements on the extension of Laurelwood Drive at Westmount Road and driveway entrance improvements on the east side of the roundabout on behalf of the City of Waterloo.

Construction is scheduled to commence on or about September 2, 2014 with completion expected by December 19, 2014.

Two-way vehicular traffic will be maintained at all locations with a minimum of one lane of traffic in each direction provided at all times during construction with the exception for the full closure to through traffic for a one-day period during the placement of surface asphalt. Placement of surface asphalt is anticipated to be completed on a Sunday or Sunday night in order to minimize the impacts to local residents and businesses. Signed detours will be provided to direct motorists during the road closure.
Corporate Strategic Plan:

Award of this contract meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Focus Area #2 Growth Management and Prosperity.

Financial Implications:

Costs are shared as follows:

T2014-155

<table>
<thead>
<tr>
<th>Region of Waterloo</th>
<th>$2,201,805</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Waterloo</td>
<td>849,929</td>
</tr>
<tr>
<td>Waterloo North Hydro</td>
<td>25,258</td>
</tr>
</tbody>
</table>

Total $3,076,992

Region of Waterloo Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>T2014-155</td>
<td>$2,201,805</td>
</tr>
<tr>
<td>Traffic Signals, Utilities, Property</td>
<td>339,000</td>
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<tr>
<td>Engineering – Regional</td>
<td>283,500</td>
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<tr>
<td>Material Inspection and Testing during Construction</td>
<td>113,339</td>
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<tr>
<td>Consultant Fees</td>
<td>69,551</td>
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<tr>
<td>Detours, Signing and Line Painting</td>
<td>35,800</td>
</tr>
<tr>
<td>Advertising and Printing</td>
<td>3,600</td>
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</table>

Sub-total $3,046,595

Less: Municipal Rebate of 86.46% of HST (11.24%) (270,918)

Total $2,775,677

The Region of Waterloo’s approved 2014 Transportation Capital Program includes funding of $2.7 million in 2014 from the Development Charge Reserve Fund and Roads Capital Levy Reserve Fund for construction of intersection improvements on Erb Street at Father David Bauer Drive, from Caroline Street to Menno Street (project #5389) and construction of a roundabout on Westmount Road at the extension of Laurelwood Drive (Project #7317). Based on the low tender result, the Regional Transportation Division’s share of the estimated costs for this work is $75,677 (2.8%) over the current budget.
allocation. The budget shortfall can be accommodated in the Development Charge and Roads Capital Levy Reserve Funds.

City of Waterloo Costs:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>T2014-155</td>
<td>$849,929</td>
</tr>
<tr>
<td>Consultant Fees</td>
<td>70,342</td>
</tr>
<tr>
<td>Engineering – Regional</td>
<td>56,000</td>
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<tr>
<td>Material Inspection and Testing during Construction</td>
<td>43,618</td>
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<tr>
<td>Signing and Line Painting</td>
<td>13,800</td>
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<tr>
<td>Advertising and Printing</td>
<td>1,350</td>
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</table>

Sub-total $1,035,039

Less: Municipal Rebate of 86.46% of HST (11.24%) $(95,875)

Total $939,164

The City of Waterloo has sufficient approved funds in their 2014 budget for their portion of the contract work and has asked that the Region proceed on its behalf.

Waterloo North Hydro Costs:

<table>
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<tr>
<th>Description</th>
<th>Cost</th>
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<tbody>
<tr>
<td>T2014-155</td>
<td>$25,258</td>
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<tr>
<td>Engineering – Regional</td>
<td>3,000</td>
</tr>
<tr>
<td>Material Inspection and Testing during Construction</td>
<td>1,243</td>
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<tr>
<td>Signing and Line Painting</td>
<td>400</td>
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<tr>
<td>Advertising and Printing</td>
<td>50</td>
</tr>
</tbody>
</table>

Total $29,951

Waterloo North Hydro has sufficient funds for their portion of the contract work and has asked that the Region proceed on its behalf.

The final date of acceptance for this tender is September 29, 2014.

Other Department Consultations/Concurrence:

Nil
Attachments: Nil

Prepared By: Lisa Buitenhuis, Acting Director, Procurement & Supply Services

Approved By: Craig Dyer, Chief Financial Officer
Region of Waterloo
Finance Department
Procurement & Supply Services

To: Regional Chair Ken Seiling and Members of Regional Council

Date: August 20, 2014

File Code: F-14-102

Subject: P2014-34 Phase 3 Upgrades – Supply of High Speed Turbo Blowers
Kitchener Wastewater Treatment Plant Kitchener, ON

Recommendation:

That the Regional Municipality of Waterloo accept the proposal of APGN Inc. for the supply of High Speed Turbo Blowers for the Kitchener Wastewater Treatment Plant (WWTP), Kitchener, ON in the amount of $2,904,461.60 including all applicable taxes.

Summary: Nil

Report:

Proposals were called for P2014-34 Phase 3 Upgrades – Supply of High Speed Turbo Blowers Kitchener Wastewater Treatment Plant Kitchener, ON and were advertised in the Record, Daily Commercial News, on the Ontario Public Buyers Association website and on the Region’s website. Three (3) proposals were received with two (2) being disqualified as they did not meet the minimum requirements outlined in the proposal document. Proposals were opened in the presence of A. Dooling, M. Darmalingum and J. Ing.

The following proposal was received:

APGN Inc. Blainville, Quebec $2,904,461.60

The proposals were evaluated using pre-determined technical criteria which included financial stability, experience, completeness of the proposal, schedule, references, spare part availability, staff resources, proposed equipment, and agreement with terms and conditions. Based upon the pass/fail and technical criteria two (2) of the proposals
failed to meet the minimum technical requirements. The proposal submitted by APGN Inc. obtained the highest overall score.

The Region’s consultant and staff are satisfied that the APGN blowers meet all of the Region’s technical and financial criteria and that the proposed High Speed Turbo Blowers are of high quality.

The Region is implementing a program of upgrade projects at the Kitchener WWTP to provide reliable and efficient operation in the long term, and improve Grand River water quality through improved effluent quality. The Region’s engineering consultant is currently completing the detailed design for the new Headworks and Secondary Treatment (Plants 3 and 4), which includes new High Speed Turbo blowers, to be installed in the existing Blower Building. The High Speed Turbo Blowers will provide process air to the new aeration tanks under Plants 3 and 4, and must be pre-selected now in order for the consultant to complete the detailed design to suit the selected equipment and ensure construction can proceed in a timely manner.

**Corporate Strategic Plan:**

Award of this contract meets the Corporate Strategic Plan objective to protect the quality and quantity of our water sources under Strategic Focus Area 1 Environmental Stability.

**Financial Implications:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposal P2014-34</td>
<td>$2,904,462</td>
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<td>Less: Municipal Rebate of 86.46% of HST (11.24%)</td>
<td>(288,904)</td>
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<tr>
<td>Total</td>
<td>$2,615,558</td>
</tr>
</tbody>
</table>

The approved 2014 Ten Year Wastewater Capital program includes a total budget of $307,842,000 for the Kitchener WWTP upgrades (Project #08797) between 2014 and 2023, funded by the Wastewater Reserve Fund and the Development Charges Reserve Fund. The budget includes an allowance of $2,700,000 for supply of the High Speed Turbo Blowers. The cost of the recommended High Speed Turbo Blowers is approximately 3% below the budget.

The final date of acceptance for this proposal is September 29, 2014.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement & Supply Services

**Approved By:** Craig Dyer, Chief Financial Officer
Region of Waterloo
Finance Department
Procurement & Supply Services

To: Regional Chair Ken Seiling and Members of Regional Council

Date: August 20, 2014 File Code: F18-30

Subject: T2014-117 - Recoating Of Mannheim West Standpipe, Kitchener

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Jacques Daoust Coatings Management Inc. for T2014-117 Recoating of Mannheim West Standpipe, Kitchener, at a total price of $860,382.00 including all applicable taxes.

Summary: Nil

Report:

Tenders were called for T2014-117 Recoating of Mannheim West Standpipe, Kitchener and were advertised in the Record, the Daily Commercial News, on the Ontario Public Buyers Association website, and on the Region’s website. Three (3) tenders were received and were opened in the presence of A. Dooling, G. Treadwell, and B. Kahn.

The following tenders were received:

Jacques Daoust Coatings Management Inc. Cambridge, ON $ 860,382.00
Landmark Municipal Services ULC Burlington, ON $1,333,400.00
Rescom Coatings Inc. Cayuga, ON $1,902,920.00

This contract includes:

- Cleaning of sediments from inside the tank;
- Shrouding the entire tank;
- Removal of existing paint from inside and outside of the tank;
- Repairing and replacement of damaged and corroded steel elements;
- Recoating of the inside and outside of the tank; and
- Upgrades to improve safety for operations staff who operate the tank

Work is expected to begin in September 2014, with completion in November 2014.

**Corporate Strategic Plan:**

Award of this contract meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 Growth Management and Prosperity.

**Financial Implications:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>T2014-117</td>
<td>$860,382</td>
</tr>
<tr>
<td>Consultant Engineering and Contract Administration</td>
<td>54,319</td>
</tr>
<tr>
<td>Regional Engineering</td>
<td>40,000</td>
</tr>
<tr>
<td>Advertising and Printing</td>
<td>$2,000</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>$956,701</strong></td>
</tr>
<tr>
<td>Less: Municipal Rebate of 86.46% of HST (11.24%)</td>
<td>(90,984)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$865,717</strong></td>
</tr>
</tbody>
</table>

The approved 2014 Water Ten Year Capital Program includes $1,068,000 in 2014 for the recoating of the Mannheim West and East Standpipes (Project #04964) to be funded from the Water Capital Reserve Fund. The Mannheim East Standpipe cannot be recoated in 2014 as a result of operational constraints and is now scheduled for recoating in 2015. The Mannheim West Standpipe requires more work than originally contemplated when the budget was developed. The West Standpipe requires shrouding due to the presence of lead, and the recoating of both the interior and exterior of the tank. The estimated total cost of $865,717 for this work is within the 2014 budget, taking into account the deferral of work on the East Standpipe. The difference in cost between the low bidder and the other bidders is attributable to the specialized equipment that will be used by the low bidder.

The final date of acceptance for this tender is October 3, 2014.
Other Department Consultations/Concurrence: Nil

Attachments: Nil

Prepared By: Lisa Buitenhuis, Acting Director, Procurement & Supply Services

Approved By: Craig Dyer, Chief Financial Officer
Region of Waterloo
Finance Department
Procurement & Supply Services

To: Regional Chair Ken Seiling and Members of the Regional Council
Date: August 20, 2014
File Code: F18-40


Recommendation:

That the Regional Municipality of Waterloo enter into an agreement with Evoqua Water Technologies Ltd. for P2014-27 Supply of Plant B Secondary Clarifier Mechanisms Galt Wastewater Treatment Plant, City of Cambridge in the amount of $734,274.00, including all applicable taxes.

Summary: Nil

Report:

Proposals were called for P2014-27 Supply of Plant B Secondary Clarifier Mechanisms Galt Wastewater Treatment Plant, City of Cambridge and were advertised in the Record, on the Region’s website and on the Ontario Public Buyers Association website. Due to the specialized nature for this product, there are a limited number of bidders. Of the four (4) bidders interested, one was excluded from bidding as they did not attend the mandatory pre-bid meeting, and the other proponent was unable submit a completed bid on time. The proposals were opened in the presence of C. Gatchene, N. Morris and J. Markovic.

The following proposals were received:

WesTech Engineering Inc. Salt Lake City, UT $704,364.03

Evoqua Water Technologies Ltd. Markham, ON $734,274.00
The proposals were evaluated using pre-determined technical criteria which included pass/fail criteria, compliance with technical specification, completeness, professional and technical staff experience, vendor experience with similar equipment and projects, availability of spare parts and price. The proposal submitted by Evoqua Water Technologies Ltd. obtained the highest overall score.

A full facility assessment at the Galt Wastewater Treatment Plant in 2012 recommended the replacement of the two (2) Plant B secondary clarifier mechanisms due to the age and obsolescence of the secondary clarification equipment.

The Region’s engineering consultant is currently proceeding with the detailed design for the new Plant B secondary clarifier mechanism upgrades. The secondary clarifier mechanisms must be pre-selected now in order for the consultant to complete the detailed design to accommodate the selected equipment and to ensure that construction can proceed in a timely manner.

The selected secondary clarifier mechanisms will be incorporated by means of a Novation Agreement into the future general construction contract for the Plant B secondary clarifier upgrades at the Galt Wastewater Treatment Plant.

Subject to Council approval, construction work under the general construction contract for the new Plant B secondary clarifier upgrades is expected to commence in April 2015 with completion expected in December 2015. Delivery of the Plant B secondary clarifier mechanisms is planned for April 2015.

Corporate Strategic Plan:

Award of this contract meets the Corporate Strategic Plan objective to protect the quality and quantity of our water sources under Strategic Focus Area 1 Environmental Sustainability.

Financial Implications:

P2014-27 $734,274

Less: Municipal Rebate of 86.46% of HST (11.24%) (73,038)

Total $661,236

The approved 2014 Wastewater Capital Program includes funding of $4,436,000 for the Cambridge Infrastructure Upgrades between 2014 and 2015 (Project # 08308), to be funded from the Wastewater Reserve Fund and the Development Charge Reserve Fund. The budget includes an allowance of $1,300,000 for the supply and installation of secondary clarifier mechanisms. The pre-purchase represents approximately 49% of the total budget and the remainder will be used for installation of the selected secondary clarifier mechanisms.
The final date of acceptance for this proposal is October 1, 2014.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement & Supply Services

**Approved By:** Craig Dyer, Chief Financial Officer
Region of Waterloo
Finance Department
Procurement & Supply Services

To: Regional Chair Ken Seiling and Members of Regional Council
Date: August 20, 2014
File Code: F18-30
Subject: T2013-148 Wastewater Treatment Plant Gas Detection System Upgrades Increase

Recommendation:

That the Regional Municipality of Waterloo increase the contract with Selectra Contracting Inc. for T2013-148 Wastewater Treatment Gas Detection System Upgrades by $169,410.65 including applicable taxes for a total contract price of $479,501.13, including all applicable taxes.

Summary: Nil

Report:

On October 28, 2013, the Chief Administrative Officer approved the award of Selectra Contracting Inc. for T2013-148 Wastewater Treatment Gas Detection System Upgrades at a total price of $310,090.48 including all applicable taxes (Report P-13-047) for upgrading nine (9) gas detection systems at the following five (5) wastewater treatment plants (WWTP):

- Galt WWTP (3 systems)
- St. Jacobs WWTP (1 system)
- Wellesley WWTP (1 system)
- Heidelberg WWTP (1 system)
- Elmira WWTP (3 systems)

The average cost for each of the nine (9) systems in contract T2013-148 was $34,454.50 including taxes.

The work in the original contract was delayed as staff worked with the Region’s
consultant to develop a standard for gas detection systems across the Region, regardless of the size of the wastewater treatment plant. As a result of the design delay, installation was pushed back, and five (5) additional gas detection systems have since been identified for replacement at the following facilities:

- Galt WWTP (1 system)
- Ayr WWTP (1 system)
- Preston WWTP (3 systems)

Selectra Contracting Inc. have provided a quote for installing five (5) additional gas detection systems for $169,410.65 including taxes, with an average cost of $33,882.13 including taxes per system. Staff recommends increasing the scope of Selectra Contracting Inc. contract to include the additional gas detection system upgrades. Selectra Contracting Inc. has agreed to complete the additional work at a cost below the pricing that was established through the competitive public tendering process one year ago. Extending Selectra Contracting Inc.‘s scope of work will also reduce engineering fees, staff time, advertisement costs, and mobilization costs. The contractor is familiar with the additional scope requirements and is able to complete the work within the time frame required.

**Corporate Strategic Plan:**

This contract meets the Corporate Strategic Plan objective to protect the quality and quantity of our water sources under Strategic Focus Area 1 Environmental Sustainability.

**Financial Implications:**

Initial Award Amount $310,090
Change Order Request 169,410
Subtotal $479,500
Less: Municipal Rebate of 86.46% of HST (11.24%) (53,895)
Total $425,605

The 2014 Council approved Wastewater Capital Program includes funding in 2014 and 2015 in the amount of $2,100,000 (project #08309) for several infrastructure replacement projects. Replacement of the gas detection systems is part of the above upgrade project and will take place throughout both 2014 and 2015. The estimated cost for this project is $460,000 and there are sufficient funds in the project budget to cover the additional work. This project is to be funded by the Wastewater Reserve Fund and Development Charge Reserve Fund.
The Purchasing By-Law section 21 (g) (i) gives the Chief Purchasing Officer authority to acquire goods or services through negotiation provided “the extension of an existing or previous contract would prove more cost effective or beneficial for the Region” and where “the acquisition is required or is beneficial in regard to the standardization of goods or services for the Region.”

Other Department Consultations/Concurrence: Nil

Attachments: Nil

Prepared By: Lisa Buitenhuis, Acting Director, Procurement & Supply Services

Approved By: Craig Dyer, Chief Financial Officer
Region of Waterloo  
Finance Department  
Procurement & Supply Services

To: Regional Chair Ken Seiling and Members of Regional Council
Date: August 20, 2014  
File Code: F18-30
Subject: T2014-116 Flat Roof Replacement at 512-524 Greenfield Ave., Kitchener

Recommendation:
That the Regional Municipality of Waterloo accept the tender of Semple Gooder Roofing Corporation for T2014-116 Flat Roof Replacement at 512-524 Greenfield Avenue, Kitchener in the amount of $381,786.32, including all applicable taxes.

Summary: Nil

Report:
Tenders were called for T2014-116 Flat Roof Replacement at 512-524 Greenfield Avenue, Kitchener and were advertised in the Record, on the Ontario Public Buyers Association website and on the Region’s website. There had been a pre-qualification completed for this project (PQ2013-13) and only bids received from the pre-qualified list were accepted. Tenders were opened in the presence of T. Pedlar, L. Ballantyne and A. Dooling.

The following tenders were received:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Location</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semple Gooder Roofing Corporation</td>
<td>Ayr, Ontario</td>
<td>$381,786.32</td>
</tr>
<tr>
<td>Conestoga Roofing and Sheet Metal</td>
<td>Cambridge, Ontario</td>
<td>$401,150.00</td>
</tr>
<tr>
<td>Flynn Canada Ltd</td>
<td>Cambridge, Ontario</td>
<td>$420,812.00</td>
</tr>
<tr>
<td>Roque Roofing Inc</td>
<td>Hamilton, Ontario</td>
<td>$498,575.21</td>
</tr>
<tr>
<td>Atlas-Apex Roofing Inc</td>
<td>Kitchener, Ontario</td>
<td>$695,674.78</td>
</tr>
</tbody>
</table>

1682383  
Page 1 of 2
LaFleche Roofing Ltd  
London, Ontario  
$758,975.80

The work of this contract is to replace all flat roofs at the Waterloo Region Housing site at 512-524 Greenfield Avenue, Kitchener (30 units) as they have reached the end of their expected lifespan. The work will provide more energy efficient roofs on all six blocks of townhouses. The work is to be expected to be complete by September 2014.

**Corporate Strategic Plan:**

Award of this contract meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 Growth Management and Prosperity.

**Financial Implications:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>T2014-116</td>
<td>$381,786</td>
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<tr>
<td>Engineering - Consulting</td>
<td>25,199</td>
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<td><strong>Sub-total</strong></td>
<td><strong>$406,985</strong></td>
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<td>Less: Municipal Rebate of 11.24% HST (11.24%)</td>
<td>(40,482)</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$366,503</strong></td>
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The approved 2014 Waterloo Region Housing (WRH) Capital budget includes $5,145,000 for capital renewal work funded through various sources which includes federal grants, property taxes and the Housing Reserve Fund. To date, a total of $2,282,483 has been committed leaving a balance of $2,862,517. The approved 2014 capital budget for WRH includes $270,000 for this work. The additional cost of $96,503 net of HST rebate can be accommodated in the overall WRH capital budget due to projected year end spending and savings on other tenders awarded to date for WRH capital works.

The final date of acceptance for this tender is August 30, 2014.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement and Supply Services

**Approved By:** Craig Dyer, Chief Financial Officer
Region of Waterloo
Finance Department
Procurement and Supply Services

To: Regional Chair Ken Seiling and Members of Regional Council

Date: August 20, 2014  File Code: F18-30

Subject: T2014-151 Kitchen Renovations at 5 High St, Waterloo and 20 Windom Road, Kitchener

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Amato & Son Aluminum & Glass for T2014-151 Kitchen Renovations at 5 High St., Waterloo and 20 Windom Road, Kitchener in the amount of $151,588.37, including all applicable taxes.

Summary: Nil

Report:

Tenders were called for T2014-151 Kitchen Renovations at 5 High St., Waterloo and 20 Windom Road, Kitchener and advertised in the Record, on the Ontario Public Buyers Association website, and on the Region’s website. Seven contractors registered for the project, five attended the mandatory pre-bid meeting and two submitted a completed tender. The companies not submitting bids were contacted and stated they were not interested in the project after the site review. Tenders were opened in the presence of T. Pedlar, A. Gill and A. Dooling.

The following tenders were received:

Amato & Son Aluminum & Glass  Woodbridge, Ontario  $151,588.37
Joe Pace & Sons Ltd  Toronto, Ontario  $179,184.10

The work of this contract is to replace all kitchen cupboards, countertops, and lighting, install tile backsplashes and painting at the Waterloo Region Housing sites at 5 High St., Waterloo and 20 Windom Road, Kitchener (33 units in total), as they have reached
the end of their expected lifespan and are in poor condition.

The work is expected to be completed by October 2014.

**Corporate Strategic Plan:**

Award of this contract meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 Growth Management and Prosperity.

**Financial Implications:**

<table>
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<tr>
<th>Description</th>
<th>Cost</th>
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<td>T2014-151 Consulting</td>
<td>$151,588</td>
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<tr>
<td>Sub-total</td>
<td>$14,731</td>
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<tr>
<td>Less: Municipal Rebate of 11.24% HST</td>
<td>(16,544)</td>
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<td>Total</td>
<td>$149,775</td>
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The approved 2014 Waterloo Region Housing (WRH) capital budget provides $5,145,000 for capital renewal work funded through various sources which includes federal grants and the Housing Reserve Fund. To-date a total of $2,282,483 has been committed leaving a balance of $2,862,517. The approved 2014 capital budget for WRH includes $144,191 for this work. The additional amount of $5,584 net of HST rebate can be accommodated in the overall WRH capital budget due to savings on other tenders awarded to date for WRH capital works.

The final date of acceptance for this tender is September 17, 2014.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement & Supply Services

**Approved By:** Craig Dyer, Chief Financial Officer
Region of Waterloo  
Finance Department  
Procurement & Supply Services

To: Regional Chair Ken Seiling and Members of Regional Council
Date: August 20, 2014  
File Code: F18-30
Subject:  T2014-130 Bathroom Renovations at 518 Greenfield Avenue, Kitchener and 8 Wyatt St., Elmira

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Joe Pace and Sons Ltd. for T2014-130 Bathroom Renovations at 518 Greenfield Avenue, Kitchener and 8 Wyatt St., Elmira in the amount of $516,410.00, including all applicable taxes.

Summary: Nil

Report:

Tenders were called for T2014-130 Bathroom Renovations at 518 Greenfield Avenue, Kitchener and 8 Wyatt St., Elmira and were advertised in the Record, on the Ontario Public Buyers Association website, and on the Region’s website. Although four contractors registered for the project, only two attended the mandatory pre-bid meeting and one submitted a completed tender. The second contractor attending the pre-bid meeting was subsequently contacted regarding not submitting a tender. The contractor stated that due to estimation errors, he was not able to submit a price. Tenders were opened in the presence of A. Vollmer, L. Ballantyne and A. Dooling.

The following tender was received:

Joe Pace & Sons Ltd  
Toronto, Ontario  
$516,410.00

The work of this contract is to replace all bathroom components and water supply lines including main unit shut offs for the buildings at the Waterloo Region Housing sites at 518 Greenfield Avenue, Kitchener and 8 Wyatt St., Elmira (81 units in total).
plumbing components have reached the end of their expected lifespan and have experienced leaks. The work is expected to be completed by October 2014.

**Corporate Strategic Plan:**

Award of this contract meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 Growth Management and Prosperity.

**Financial Implications:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>T2014-130</td>
<td>$516,410</td>
</tr>
<tr>
<td>Consulting</td>
<td>28,248</td>
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<tr>
<td>Sub-total</td>
<td>$544,658</td>
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<tr>
<td>Less: Municipal Rebate</td>
<td>(54,177)</td>
</tr>
<tr>
<td>Total</td>
<td>$490,481</td>
</tr>
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</table>

The approved 2014 Waterloo Region Housing (WRH) capital budget provides $5,145,000 for capital renewal work funded through various sources which includes federal grants, property taxes and the Housing Reserve Fund. To-date a total of $2,282,483 has been committed leaving a balance of $2,862,517. The approved 2014 capital budget for WRH includes $330,742 for this work. An increased scope of work including asbestos abatement and replacement of corroding copper piping increased the amount of work needed in each unit resulting in the higher than anticipated cost for this project. The tendered price is considered reasonable for the modified scope of work. The additional amount of $159,739 net of HST rebate can be accommodated in the overall WRH capital budget due to projected year end spending and savings on other tenders awarded to date for WRH capital works.

The final date of acceptance for this tender is September 15, 2014.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Acting Director, Procurement & Supply Services

**Approved By:** Craig Dyer, Chief Financial Officer
Region of Waterloo
Finance Department
Procurement & Supply Services Division

To: Regional Chair Ken Seiling and Members of Regional Council
Date: August 20, 2014
File Code: F18-40
Subject: Proposal P2014-16 Safety Management Information System

Recommendation:
That the Regional Municipality of Waterloo accept the proposal of Intelex Technologies Inc. for P2014-16 Safety Management Information System in the amount of $159,825.00, including all applicable taxes.

Summary: Nil

Report:
Proposals were called for P2014-16 Safety Management Information System and were advertised in the Record, on the Region’s website and on the Ontario Public Buyers Association website. Four (4) proposals were received and opened in the presence of C. Arsenault, J. Fischbach and J. Markovic.

The four (4) proposals were evaluated using pre-determined technical criteria which included the implementation plan, references, company capacity, the system’s ability to meet all essential requirements, level of integration with other systems, flexibility to expand and adapt new technologies, flexibility in reporting, and simplicity of operation, as well as best value based on financial measure of all cost components in addition to the total cost over time. After evaluating the technical criteria, two (2) proponents were shortlisted and their price envelopes were opened.

List of shortlisted proposals received:
Intelex Technologies Inc. Toronto, ON $159,825.00
Intelex Technologies Inc. had the lowest price and the highest overall score.

The Region is committed to providing a safe and healthy work environment. This information system will serve as an important tool in supporting Safety Management System (SMS) activities and tracking progress toward the overall SMS goal of improved safety across the Region. The tool will assist in ensuring compliance with the Occupational Health and Safety Act and other applicable legislation.

Job hazard risk assessments are currently managed using a large number of MS Excel spreadsheets. This limits the ability of operations management and Corporate Health & Safety (CH&S) to ensure the validity and timeliness of the data in the sheets and to access and utilize the information across the organization. Additionally, the ability to report information across departments and divisions requires an extensive amount of manual data analysis and is prone to error. This information system will address these deficiencies and allow for improved ability to:

- Report on safety levels across work units, divisions, departments, and the Region overall using data that is reliable and timely;
- Provide email notifications to stakeholders regarding safety tasks which are pending or due;
- Track progress on specific action items and other risk areas;
- Allow management to manage safety risks in their work units and to enable Corporate Health & Safety to support management in reducing and alleviating risks associated with work activities;
- Allow work units to access practices employed within other work units across the Region for consideration into their safety risk assessments.

CORPORATE STRATEGIC PLAN:

Award of this contract meets the Corporate Strategic Plan objective to improve satisfaction with Regional programs and services under Strategic Focus Area 5 Service Excellence.

FINANCIAL IMPLICATIONS:

P2014-16 $159,825

Less: Municipal Rebate of 86.46% (11.24%) (15,897)

Total $143,928

The approved 2014 Human Resources capital program includes $419,000 in 2014 and 2015 for the Safety Management System (project 99037) funded by the Capital Levy 1661295
Reserve Fund. The cost of the software includes maintenance, support and licensing for three years. To date, $140,855 has been spent or committed, leaving a balance of $278,145 for this proposal as well as other related work.

OTHER DEPARTMENT CONSULTATIONS/CONCURRENCE: Nil

ATTACHMENTS: Nil

PREPARED BY: Lisa Buitenhuis, Acting Director, Procurement & Supply Services

APPROVED BY: Craig Dyer, Chief Financial Officer
The Regional Municipality of Waterloo

Community Services Committee

Summary of Recommendations to Council

The Community Services Committee recommends as follows:

1. That the Regional Municipality of Waterloo endorse the Region of Waterloo Seniors’ Strategy detailed in Appendix A;

   And that the Regional Municipality of Waterloo approve the use of the Region of Waterloo Age Friendly Lens, detailed in Appendix A across the corporation as outlined in report SS-14-034, dated August 12, 2014.

2. That the Regional Municipality of Waterloo enter into a Service Contract effective September 1, 2014 with Muslim Association of Canada (MAC) Maple Grove Preschool and Childcare Centre., located at 160 Courtland Ave. East, Kitchener Ontario N2G 3M6

   And further that the Regional Municipality of Waterloo enter into a Service Contract with Tiny Hoppers Corp., located at 1-445 Thompson Dr., Cambridge Ontario N1T 2K7, as outlined in report SS-14-035, dated August 12, 2014.

3. That the Regional Municipality of Waterloo approve entering into an agreement with the Greater Kitchener Waterloo Chamber of Commerce under the Immigration Partnership in a form satisfactory to the Commissioner of Social Services and the Regional Solicitor;

   And that the Regional Municipality of Waterloo increase the 2014 Operating Budget for Social Planning, Policy and Program Administration by $34,444 and $0 net regional levy;

   And further that the Regional Municipality of Waterloo maintain the staffing complement within the Social Planning, Policy and Program Administration Division of .9 FTE (shared across three positions) for the period August 1, 2014 to July 31, 2017, subject to the receipt of funding as outlined in Report SS-14-039, dated August 12, 2014.

4. That the Regional Municipality of Waterloo adopt the recommendation from the Response Time Working Group that the Response Time Performance Plans for 2015 be as outlined in Appendix 1 from PH-14-033, in accordance with Ambulance
Act, O. Reg. 267/08, amending O. Reg. 257/00, under Part VII, Response Time Performance Plans, Sections 22-24

5. That the Regional Municipality of Waterloo’s 10-Year Housing and Homelessness Plan (H&H Plan), which incorporates Waterloo Region’s Housing Action Plan for Households with Low to Moderate Incomes (Housing Action Plan) and All Roads Lead to Home: the Homelessness to Housing Stability Strategy for Waterloo Region (Homelessness to Housing Stability Strategy), be approved as previously reported to Community Services Committee on April 1, 2014 (Report P-14-042/SS-14-011).

And that a letter be sent to the Ministry of Municipal Affairs and Housing acknowledging their review of the H&H Plan and subsequent comments received on June 12, 2014, and informing them that no changes are being made to the H&H Plan for the reasons as outlined in report SS-14-084/SS-14-038, dated August 12, 2014.

6. That the Regional Municipality of Waterloo, in its capacity as both Service Manager in accordance with the Housing Services Act and sole shareholder of Region of Waterloo Community Housing Inc., take the following action on La Capanna Homes and La Capanna II Homes:

   a) endorse a form of restructuring of La Capanna Homes (Non-Profit) Inc. and La Capanna II Homes (Non-Profit) Inc. and Region of Waterloo Community Housing Inc., a Region owned corporation, as outlined in Report CR-RS-14-066/P-14-085/F-14-093 for the purpose of transferring the community housing properties owned by these non-profit corporations for their continued use as community housing;

   b) authorize the Region’s Commissioner of Planning, Housing and Community Services and Chief Financial Officer, both in their capacity as employees of the Region of Waterloo and directors of Region of Waterloo Community Housing Inc. to sign such agreements, consents, resolutions, plans, articles or other such documents and to request such approvals from Canada Mortgage and Housing Corporation and the Province of Ontario, as represented by the Minister of Municipal Affairs and Housing, as may be required to give effect to the restructuring of La Capanna Homes (Non-Profit) Inc., La Capanna II (Non Profit) Inc. and Region of Waterloo Community Housing Inc. as described in Report CR-RS-14-066/P-14-085/F-14-093 with the form and content of such documentation to be in a form satisfactory to the Regional Solicitor;

   c) authorize the Commissioner of Planning, Housing and Community Services and the Region’s Chief Financial Officer, both in their capacity as employees of the Region of Waterloo and directors of Region of Waterloo Community Housing Inc. to initiate an application in the Superior Court of Justice seeking an order approving restructuring arrangements as may be required in accordance with the provisions of the Ontario Business Corporations Act and any other applicable statutory requirements.

August 12, 2014

1685464
The Regional Municipality of Waterloo
Community Services Committee

Summary of Closed Recommendations to Council

The Community Services Committee recommends as follows:

1. That the Regional Municipality of Waterloo appoint Ellen Cober (Participant Member) to the Employment and Income Support Community Advisory Committee for a term ending December 31, 2015 as outlined in report SS-14-040, dated August 12, 2014.

2. That the Regional Municipality of Waterloo approve the following appointment to the Region of Waterloo Seniors’ Advisory Committee:
   - Andrea Martin (Waterloo Wellington Community Care Access Centre) for a two year term ending December 31, 2015 as outlined in report SS-14-041, dated August 12, 2014.

August 12, 2014
The Regional Municipality of Waterloo

Administration and Finance Committee

Summary of Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. That the minutes of the Audit Committee meeting held July 14, 2014 be approved.

2. That the Regional Municipality of Waterloo approve a pre-budget expenditure not to exceed $2,834,000 for the purchase of 27 vehicles and equipment to replace those listed in Appendix A of report CR-FM-14-012 dated August 12, 2014, and which are scheduled for replacement in 2015 in the Ten Year Capital Plans, with funding from the appropriate vehicle/equipment reserves.

3. That The Regional Municipality of Waterloo enter into a renewal agreement for each of (a) the "Safer Communities – 1,000 Officers Partnership Programme"; and (b) the Community Partnerships Programme with Her Majesty the Queen in Right of Ontario by the Minister of Community Safety and Correctional Services for a two year term effective April 1, 2014 and ending March 31, 2016 as described in Report CR-RS-14-058 dated August 12, 2014.

4. That the Regional Municipality of Waterloo take the following action regarding the proposed 2014 fall debenture issue:

   a) Approve a fall 2014 debenture issue for Regional and Area Municipal purposes in an amount not to exceed $71,456,000 for a term not to exceed 20 years with all-in rates not to exceed 3.75% for 10 year debentures and 4.75% for 20 year debentures as described in report F-14-098 dated August 12, 2014.

   b) Authorize the issuance of debentures in an amount not to exceed $23.0 million for a term not to exceed 20 years for the growth related portion of Kitchener and Waterloo Wastewater Treatment Plants with the associated debenture servicing costs funded from the Wastewater Development Charge Reserve Fund.

   c) Pass a by-law to delegate authority to the outgoing Council to approve the required debenture by-laws following the launch of the fall debenture issue per the attached Appendix “A” to report F-14-098 dated August 12, 2014.
5. That the Region of Waterloo approve in principle the Waterloo Region Economic Development Strategy and the creation of the Waterloo Region Economic Development Corporation (WREDC) as described in Report No. CA-14-008/P-14-083, dated August 12, 2014;

And that staff be directed to continue to work with the Area Municipalities to develop associated implementation and transition plans with a target WREDC commencement date of January 2016, subject to Council approval of the future implementation and transition process.

August 12, 2014
The Regional Municipality of Waterloo

Planning and Works Committee

Summary of Recommendations to Council

The Planning and Works Committee recommends as follows:

1. That the Regional Municipality of Waterloo take the following actions with respect to the proposed improvements on Manitou Drive (Regional Road 69) from Homer Watson Boulevard to Bleams Road in the City of Kitchener:

   a) approve the Recommended Design Alternative for Manitou Drive (Regional Road 69) as outlined in Report E-14-092; and

   b) amend Traffic and Parking By-law 06-072, as amended, upon completion of construction to accommodate the proposed improvements as follows:

      i. Add to Schedule 24, Reserved Cycling Lanes Anytime, on both sides of Manitou Drive (Regional Road 69) from Homer Watson Boulevard to Bleams Road.

And that staff report back to Council on August 20th, 2014 with further analysis on the left turn lane onto Wabanaki Drive.

2. That the Regional Municipality of Waterloo amend Traffic and Parking By-law 06-072, as amended, to:

   a) Add to Schedule 22, School Bus Loading Zone on the east side of Weber Street (Regional Road 8) from 65 metres south of Jackson Avenue to 115 metres South of Jackson Avenue; and

   b) Add to Schedule 22, School Bus Loading Zone on the west side of Weber Street (Regional Road 8) from 45 metres north of High Street to 95 metres north of High Street.

   in the City of Kitchener and the City of Waterloo, as outlined in Report E-14-089, dated August 12, 2014.

3. That the Regional Municipality of Waterloo amend Traffic and Parking By-law 06-072, as amended, to:

   1687821
a) Remove from Schedule 2, Limited Parking for 1 hour, on the east side of King Street (Regional Road 15) from 12 metres south of Bridgeport Road (Regional Road 9) to 15 metres north of Princess Street between the hours of 8:00 a.m. to 6:00 p.m. Monday to Saturday;

b) Add to Schedule 2, Limited Parking for 1 hour, on the east side of King Street (Regional Road 15) from 12 metres south of Bridgeport Road (Regional Road 9) to 31 metres north of Princess Street between the hours of 8:00 a.m. to 6:00 p.m. Monday to Saturday; and

c) Add to Schedule 7, Disabled Person Parking on the east side of King Street from 12.5 metres north of Princess Street to 20 metres north of Princess Street;

in the City of Waterloo, as outlined in Report E-14-095 dated August 12, 2014.

4. That the Regional Municipality of Waterloo amend Traffic and Parking By-law 06-072, as amended, to:

a) Remove from Schedule 15, Prohibited Movements, Westbound Left-turn from Samuelson Street onto Water Street (Regional Road 24); and

b) Add to Schedule 15, Prohibited Movements, Westbound Through from Samuelson Street at Water Street (Regional Road 24)

in the City of Cambridge, as outlined in Report E-14-097, dated August 12, 2014.

5. That the Regional Municipality of Waterloo receive the report entitled “Ayr Sewage Pumping Station, Forcemain, and Trunk Sewer Routing Municipal Class Environmental Assessment” prepared by Stantec, dated July 2014, according to Report E-14-099 dated August 12, 2014;

And that the Regional Municipality of Waterloo publish the Notice of Completion of Environmental Study Report, and provide the Environmental Study Report for public review in accordance with Municipal Class Environmental Assessment requirements.


7. That the Regional Municipality of Waterloo approve an amendment to Controlled Access By-law #58-87 for an access on the east side of Regional Road #70 (Ira Needles Boulevard), approximately 65 metres south of Erb Street West in the City of Waterloo, as described in Report No. P-14-080, dated August 12, 2014.
8. That The Regional Municipality of Waterloo direct and authorize the Regional Solicitor to take the following actions with respect to the expropriation of lands for the implementation of a roundabout at the intersection of Ottawa Street (Regional Road 4) and Alpine Road and a roundabout at the intersection of Ottawa Street (Regional Road 4) and Homer Watson Boulevard (Regional Road 28) in the City of Kitchener in the Region of Waterloo as detailed in report CR-RS-14-053 dated August 12, 2014.

a) Complete applications(s) to the Council of the Regional Municipality of Waterloo, as may be required from time to time, for approval to expropriate land, which is required for the implementation of a roundabout at the intersection of Ottawa Street and Alpine Road and a roundabout at the intersection of Ottawa Street and Homer Watson Boulevard and described as follows:

**Fee Simple Partial Taking:**

i. Part of Lot 4 and Part of Lot 5, Registered Plan 1022 being Parts 1 and 2 on 58R-18134 (730 Ottawa Street South, Kitchener);

ii. Part of Block L, Registered Plan 1246 being Part 1 on 58R-17818 and Part of Lot 5, Registered Plan 1022 being Part 5 on 58R-17818 (707 Ottawa Street South, Kitchener);

iii. Part of Block A, Registered Plan 1246 and Part of Lot 5, Registered Plan 1022 being Parts 1 and 2 on 58R-17815 (715 Ottawa Street South, Kitchener);

iv. Part of Lot 4 and Part of Lot 5, Registered Plan 1022, being Parts 3 and 4 on 58R-18134 (730 Ottawa Street South, Kitchener);

v. Part of Block L, Registered Plan 1246 being Parts 2 and 4 on 58R-17818 (707 Ottawa Street South, Kitchener);

**Temporary Construction Easement:**

vi. Part of Lot 4 and Part of Lot 5, Registered Plan 1022, being Parts 3 and 4 on 58R-18134 (730 Ottawa Street South, Kitchener);

vii. Part of Block A, Registered Plan 1246 and Part of Lot 5, Registered Plan 1022 being Parts 3, 4 and 5 on 58R-17815 (715 Ottawa Street South, Kitchener);

**Hydro Utility Easement:**

vi. Part of Block A, Registered Plan 1246 and Part of Lot 5, Registered Plan 1022 being Parts 3, 4 and 5 on 58R-17815 (715 Ottawa Street South, Kitchener); and

vii. Part of Block L, Registered Plan 1246 being Part 3 on 58R-17818 (707 Ottawa Street South, Kitchener).

b) Serve notices of the above applications(s) required by the Expropriations Act (the “Act”);

c) Forward to the Chief Inquiry Officer any requests for a hearing that may be
received within the time prescribed by the Act;

d) Attend, with appropriate Regional staff, at any hearing that may be scheduled;

e) Discontinue expropriation proceedings or any part thereof, in respect of the above described lands, or any part thereof, upon the registration on title of the required documentation to complete a transaction whereby the required interests in the lands are conveyed or if otherwise deemed appropriate in the opinion of the Commissioner of Transportation and Environmental Services and the Regional Solicitor; and

f) Do all things necessary and property to be done and report thereon to Regional Council in due course.

9. That the Regional Municipality of Waterloo approve an amendment to the Consultant Services Agreement with MTE Consultants Inc. for the provision of consulting engineering services for the Ottawa Street Improvements, Highway 7 to King Street in the City of Kitchener, to extend the project limits westerly from King Street to west of Charles Street and to include payment for services required to conduct additional public consultation and to perform additional preliminary and final design above and beyond the scope of the original agreement, at an upset limit of $68,467.12 plus applicable taxes for a grand total of $269,544.87 plus applicable taxes for the preliminary design and detailed design phases, with construction contract administration and construction inspection to be paid on a time basis. [E-14-075]

10. That the Regional Municipality of Waterloo approve an amendment to the existing Consulting Services Agreement with AECOM to include additional contract administration and site inspection services required for the Waterloo Wastewater Treatment Plant for an upset fee increase of $485,000 plus applicable taxes, to be funded from the existing project capital budget in the 2014 Ten Year Wastewater Capital Program. [E-14-101]

11. That The Regional Municipality of Waterloo direct and authorize the Regional Solicitor to take the following actions with respect to the expropriation of lands in the City of Kitchener for the construction and operation of light rail transit (“LRT”) as part of the Rapid Transit Project Stage 1 as detailed in Recommended Rapid Transit Implementation Option Report E-11-072 dated June 15, 2011:

A. Complete application(s) to the Council of The Regional Municipality of Waterloo, as may be required from time to time, for approval to expropriate land, which is required for the Rapid Transit Project Stage 1 and described as follows:
Fee Simple Partial Takings:

LRT

i. Part Lot 8, Plan 870, being Part 7, 58R18182, Part of PIN 22599-0041(R), City of Kitchener, Regional Municipality of Waterloo (Part of 2 Hoffman St., Kitchener, Ontario N2M 3M4);

ii. Part Lot 9, Plan 870, being Parts 2, 3 and 4, 58R18182, Part of PIN 22599-0043 (LT), City of Kitchener, Regional Municipality of Waterloo (Part of 8 Hoffman St., Kitchener, Ontario N2M 3M4);

iii. Part Lots 9 and 10, Plan 870, being Part 1, 58R18182, Part of PIN 22599-0046 (LT), City of Kitchener, Regional Municipality of Waterloo (Part of 14 Hoffman St., Kitchener, Ontario N2M 3M4);

iv. Part Lot 18, M.C.P. 791, being Parts 5 and 6, 58R18182, Part of PIN 22599-0078 (LT), City of Kitchener, Regional Municipality of Waterloo (Part of 130 Imperial Drive, Kitchener, Ontario N2M 1C4);

v. Part Lots 17 and 18, M.C.P. 791, being Parts 2, 3 and 4, 58R18185, Part of PIN 22599-0070 (LT), City of Kitchener, Regional Municipality of Waterloo (Part of 116 Hanson Avenue, Kitchener, Ontario N2C 2E2);

vi. Part Lot 17, M.C.P. 791, being Part 6, 58R18185, Part of PIN 22599-0065 (LT), City of Kitchener, Regional Municipality of Waterloo (Part of 177 Hayward Avenue, Kitchener, Ontario N2C 2E5);

vii. Part Lot 18, M.C.P. 791, being Part 1, 58R18185, Part of PIN 22599-0075 (LT), City of Kitchener, Regional Municipality of Waterloo (Part of 41 Ardelt Avenue, Kitchener, ON N2C 2C8);

B. Serve notices of the above application(s) required by the Expropriations Act (the “Act”);

C. Forward to the Chief Inquiry Officer any requests for a hearing that may be received within the time prescribed by the Act;

D. Attend, with appropriate Regional staff, at any hearing that may be scheduled;

E. Discontinue expropriation proceedings or any part thereof, in respect of the above described lands, or any part thereof, upon the registration on title of the required documentation to complete a transaction whereby the required interests in the lands are conveyed or if otherwise deemed expedient in the opinion of Regional staff; and
F. Do all things necessary and proper to be done, and report thereon to Regional Council in due course. [CR-RS-14-054]

12. That the Regional Municipality of Waterloo takes the following action regarding the Grand River Transit’s 2015 replacement bus purchase:
   a) grant pre-budget approval for the purchase of ten (10) transit buses prior to the approval of the 2015 budget.
   b) accept the proposal from New Flyer Bus Industries Canada ULC., for the 2015 delivery of ten (10) diesel transit buses at a price of $4,858,526.76 including all applicable taxes.
   c) authorize the issuance of debentures in an amount not to exceed $4,380,000 for a term not to exceed 10 years for this purchase.[E-14-098]

13. That the Regional Municipality of Waterloo approve the commencement of the process to transfer Speedsville Road between Regional Road 38 (Maple Grove Road) and Regional Road 39 (Eagle Street) to the Region of Waterloo and the transfer of Beverly Street and Samuelson Street/Clyde Road between Regional Road 8 (Dundas Street North) and Regional Road 36 (Franklin Boulevard) to the City of Cambridge.
   i. Commence the process to consider amending the Road Consolidation By-Law 01-059 (Regional Road System) to:
      a) Effective upon passing of the by-law transfer Speedsville Road, from Regional Road 38 (Maple Grove Road) to Regional Road 39 (Eagle Street) from the City of Cambridge to the Region of Waterloo to form Regional Road 72 (Speedsville Road); and
      b) Effective upon passing of the by-law transfer part of Regional Road 27 (Beverly Street and Samuelson Street / Clyde Road) from Regional Road 8 (Dundas Street North) to Regional Road 36 (Franklin Boulevard) from the Region of Waterloo to the City of Cambridge.
   ii. Provide notice to the public of the proposed road transfers as required by the Region’s Notice Policy and in accordance with the Municipal Act and place the proposed by-law on the agenda of an upcoming Council Meeting once the cross-border servicing agreement is finalized.
   iii. Commence the process to Amend Traffic and Parking By-law 06-072 to:
      a) Reflect the addition of existing traffic regulations on the section of road to be transferred to the Region of Waterloo; and
b) Reflect the removal of existing traffic regulations on the section of road to be transferred to the City of Cambridge [E-14-096]

14. That the Regional Municipality of Waterloo delegate the power to appoint a Risk Management Official and Risk Management Inspectors pursuant to subsection 47(6) of the Clean Water Act (2006) to the Commissioner of Transportation and Environmental Services;

That the Clerk of the Regional Municipality of Waterloo be directed to issue Certificates of Appointment to Risk Management Officials and Risk Management Inspectors under subsection 47(7) of the Clean Water Act (2006); and

That the delegation by-law attached as Appendix A to Report E-14-083 be passed.

15. That the Regional Municipality of Waterloo purchase replacement odour control system media from UNISORB Canada Limited for the Biosolids Dewatering Facility odour control system located at the Galt Wastewater Treatment Plant in the City of Cambridge for the amount of $153,942.32 excluding all applicable taxes. [E-14-102]

16. That the Regional Municipality of Waterloo take the following actions regarding the property municipally known as 445 King Street West in the City of Kitchener, as described in Report P-14-081/F-14-092, dated August 12, 2014:

   a) Approve a joint Tax Increment Grant for an amount not to exceed $1,809,588 net of any other future brownfield assistance, to be financed from the incremental tax revenue for the property following remediation, redevelopment and reassessment;

   b) Provide the Tax Increment Grant subject to the completion of remediation and redevelopment of the property and upon final confirmation of any additional brownfield related financial assistance provided under the Region’s Brownfield Financial Incentive Program or through the City of Kitchener; and

   c) Authorize the Region’s Commissioner of Planning, Housing and Community Services and Chief Financial Officer to execute any associated agreements with the registered owner of 445 King Street West and the City of Kitchener, with the form and content of such agreement(s) to be satisfactory to both the Regional and City of Kitchener Solicitors.

August 12, 2014
The Regional Municipality of Waterloo
Planning and Works Committee

Summary of Closed Recommendations to Council

The Planning and Works Committee recommends as follows:

1. That The Regional Municipality of Waterloo approve, enter into an Agreement for, and execute all documentation related to the acquisition of land for the Rapid Transit Project – Stage 1 described as Part Lot 12, southwest of Macadamized Street, Plan 440, Cambridge as in D26501 save and except Part 52, 67R1451 being, PIN 03807-0005 (LT), City of Cambridge being the property known as the Parkette at Water Street North and Dundas Street, Cambridge from The Corporation of the City of Cambridge (the “City”) for the sum of $145,000.00 as compensation for the value of the acquisition of land plus associated costs including reimbursement in the amount of $3,220.50 for the appraisal services cost incurred by the City, with all documentation to the satisfaction of the Regional Solicitor.

2. That the Regional Municipality of Waterloo approve, enter into an Agreement for and execute all documentation pursuant to Section 30 of the Expropriations Act for the acquisition of lands described as Part Block A, Plan 1246 and Part Lot 5, Plan 1022, Kitchener designated as Parts 1 and 2 on 58R-17815 (Part of PIN 22600-0608 (LT) and Part of PIN 22491-0403 (LT)) and easement described as Part Block A, Plan 1246 and Part Lot 5, Plan 1022 designated as Parts 3, 4 and 5 on 58R-17815 (Part of PIN 22600-0608 (LT) and Part of PIN 22491-0403 (LT)), being part of the Lands known municipally as 715 Ottawa Street, South, for implementation of a roundabout at Ottawa Street (Regional Road 4) and Alpine Road in the City of Kitchener, Regional Municipality of Waterloo from McDonald’s Restaurants of Canada Limited, with such Agreement to provide for payment of fair market value for the subject lands and other compensation, as applicable, pursuant to the Expropriations Act plus associated costs, and with such Agreement to be to the satisfaction of the Regional Solicitor.

3. That The Regional Municipality of Waterloo approve the settlement with Dr. Charles Zhang, for the total amount of $264,109.83, inclusive of costs and HST, in relation to the expropriation of Dr. Charles Zhang’s leased interest in 100 Victoria Street North, Kitchener.

August 12, 2014
1687812
The Regional Municipality of Waterloo

Library Committee

Summary of Recommendations to Council

The Library Committee recommends as follows:

1. That the Regional Municipality of Waterloo approve the ongoing use of the services of Unique Management Services (UMS) to act as Material Recovery Agent for the Region of Waterloo Library (RWL), which includes authorizing UMS to proceed with any steps necessary for collection of the accounts, and granting UMS permission to report all unpaid accounts to national credit reporting agencies, as described in Report P-LIB-14-004, dated August 12, 2014.

2. That the Regional Municipality of Waterloo request the Ontario Minister of Tourism Culture and Sport, the Canadian Minister of Heritage, and the Competition Bureau of Canada to investigate the restrictive practices employed by publishers that are limiting access to eBooks and eMagazines through public libraries, including the Region of Waterloo Library.

August 12, 2014
Region of Waterloo

Corporate Resources

Council and Administrative Services

To: Ken Seiling and Members of the Regional Council
Date: August 20th, 2014
File Code: C05-20
Subject: Appointments to Waterloo Regional Heritage Foundation

Recommendation:

That the Regional Municipality of Waterloo ratify the following appointments to the Waterloo Regional Heritage Foundation (WRHF): Darryl Bonk, Waterloo Region Branch–Ontario Genealogical Society, John Glass, Waterloo Historical Society, Bradley Paddock, Heritage Cambridge and Julia Roberts, University of Waterloo for a term to expire at the annual general meeting in June 2016.

Summary:

Regional Council ratification is required for appointments to the WRHF for representatives from certain bodies. The following names are being put forward from the Heritage Foundation:

a) Darryl Bonk, Waterloo Region Branch–Ontario Genealogical Society;
b) John Glass, Waterloo Historical Society;
c) Bradley Paddock, Heritage Cambridge; and
d) Julia Roberts, University of Waterloo

Elections were held for five (5) director-at-large positions at the annual general meeting on June 10, 2014. According to the Foundation’s by-laws, these appointments do not require Council ratification. The following board members were elected for a two (2) year term: Lyndsay Haggerty, Julie Lewis and Margaret McCreery. Two (2) positions remain vacant.
Corporate Strategic Plan:

The recommendation for the appointment of directors to the Foundations promotes Focus Area #5, Service Excellence, specifically in fostering open, transparent and accountable municipal government.

Financial Implications: Nil

Other Department Consultations/Concurrence: Nil

Prepared By: Erin Flewwelling, Council/Committee Support Specialist

Approved By: Kris Fletcher, Director, Council & Administrative Services / Regional Clerk
Social Services

Employment and Income Support

Date: August 20, 2014

Memorandum

To: Chair Ken Seiling and Members of Regional Council
From: David Dirks, Director, Employment and Income Support
Copies: Douglas Bartholomew-Saunders, Commissioner, Social Services
File No: S09-80
Subject: Ontario Works Caseload: July 2014

This memorandum is provided as information for members of Council. Employment & Income Support, Social Services with Finance monitors the Ontario Works (OW) caseload on a monthly basis. Below is a chart summarizing the caseload at the end of July 2014 with comparisons to the months of May 2014 (last report) and July 2013 as well as September 2008.

Very briefly,

- The OW caseload at July 2014 was: 8,524
- The OW caseload at May 2014 was: 8,698
- The decrease from May 2014 was: -174 (-2.0%)
- The decrease from July 2013 was: -36 (-0.4%)
- The increase from September 2008 was: 2,232 (+35%)

- Waterloo Region unemployment rate for July 2014 was: 6.2%
- Waterloo Region unemployment rate for July 2013 was: 8.0%
Ontario Works Caseload and Unemployment Rate

Ontario Works Caseload

<table>
<thead>
<tr>
<th>July 2014</th>
<th>May 2014</th>
<th>July 2013</th>
<th>% Change May to July</th>
<th>% Change Year to Year</th>
</tr>
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<tbody>
<tr>
<td>8,524</td>
<td>8,698</td>
<td>8,560</td>
<td>(2.0%)</td>
<td>(0.4%)</td>
</tr>
</tbody>
</table>

Unemployment Rates – Seasonally Adjusted*

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<tr>
<th></th>
<th>July 2014</th>
<th>May 2014</th>
<th>July 2013</th>
<th>% Change May to July</th>
<th>% Change Year to Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Province</td>
<td>7.5</td>
<td>7.3</td>
<td>7.6</td>
<td>2.7%</td>
<td>(1.3%)</td>
</tr>
<tr>
<td>Waterloo Region</td>
<td>6.2</td>
<td>6.7</td>
<td>8.0</td>
<td>(7.5%)</td>
<td>(22.5%)</td>
</tr>
</tbody>
</table>

*As revised by Statistics Canada

The current caseload continues to reflect the 2013 experience with the caseload at the end of July only 36 cases fewer than the previous year. It is 35% higher than the outset of the recession.

The provision of social assistance supports the Region’s 2011-2014 Corporate Strategic Plan, Focus Area 4: Healthy and Inclusive Communities: (to) foster healthy, safe, inclusive and caring communities.

If you have any questions or comments or for further information, please contact David Dirks, Director, Employment and Income Support at 519-883-2179 or ddirks@regionofwaterloo.ca
To: Chair Ken Seiling and members of Regional Council  
From: Lynn Randall, Director Social Planning, Policy and Program Administration  
Copies: Douglas Bartholomew-Saunders, Commissioner, Social Services  
File No: S13-40  
Subject: Out of the Cold Update

This memorandum provides an update on the Out of the Cold program and the recent announcement by four sites that will not continue to operate. An overview of the impact and Region’s response is included. Previous correspondence to Council on this issue includes a memorandum on June 17, 2014 and Community Services Committee report on August 12, 2014.

OOTC is a voluntary and primarily church-based shelter program that runs in the winter months. In addition, there are Region funded formal emergency shelter programs that are open year-round. OOTC offers a shelter option for people experiencing homelessness and includes a warm meal, fellowship, and overnight accommodations.

In 2013/14, OOTC operated across 11 different sites in the cities of Kitchener and Waterloo. Each night of the week is operated in a different location, with some nights having overflow sites for meals or additional sleep accommodations when demand
requires it. Of concern to the Region are the recent announcements of closures by four OOTC sites. For each, the reason for closure is different:

- **Tuesday Night (Ray of Hope)** – volunteers have not chosen to close, the facility within which they formerly operated is no longer available to them – they continue to seek a new location.

- **Monday Night (Trinity United Church)** – the Church Board has expressed a belief that after many years of operation and the growth of the formal emergency shelter program that the formal program is better positioned to support their guests and their complex needs.

- **Monday Night (St. Andrew’s)** – this site is an “overflow” or “annex” site to Trinity United Church that only opens as required to handle the volume of guests greater than Trinity can handle in 2013/04 it was open nine Mondays out of the 22 week OOTC season.

- **Thursday Night (St. John’s Lutheran Church)** – The site Coordinator announced closure for two reasons: safety concerns for both volunteers and guests and after 15 years of services a concern that OOTC may be a barrier to the successful attachment of their guests to more stable housing through the formal system.

The range of reasons above is indicative of the uniqueness and separation of operations among the sites. Each is independent. The do not speak on a collective basis or with a common voice.

It is not known how many of the current OOTC guests will seek out the services of emergency shelters or other services. The number of overnight guests served on a nightly basis averages between 70-80 guests. There is capacity within the current system to shelter additional people.

The role of the Region is to manage the service system, including the administration of about $12 million in funds to service providers. Homelessness is a complex social issue requiring a comprehensive response by all. We have a community plan in place that identifies the goal of ending homelessness. The plan guides “how” we will respond to homelessness, identifying specific actions based on assessment of needs.

Over the past 15 years, the housing stability system has formalized and expanded to include a range of programs and services that support people experiencing homelessness. The six Region funded emergency shelters operate under specific guidelines and are part of that larger housing stability system. The shelters work together and have the ability to expand their capacity through coordination, referral, and the use of motel overflow which gives them greater flexibility to respond. We currently have capacity for 187 beds, plus 80 cots/mats (267 in total) in addition to motel overflow. In the event that a client has been asked to leave a particular shelter for a
period of time, the formal emergency shelters coordinate to refer to another shelter option.

Three are some for whom the OOTC closures will be a greater transition that requires specific support and connections with other systems. Complementary support programs such as STEP Home are able to respond to people with complex issues (mental health and addiction) who may require supports and connections to other systems (e.g. health care).

The Region is coordinating with service providers and OOTC to look at short term options that could include increasing existing resources such as Street Outreach, STEP Home, Lutherwood Housing Services as well as increasing flexibilities within the emergency shelters.

For those OOTC sites who will be continuing to operate the Region is assisting with the coordination of additional training, the focus of which is on safety and wellness for volunteers.

For further information, contact Lynn Randall, Director, Social Planning, Policy and Program Administration at lrandall@regionofwaterloo.ca or 519-883-2190.
### Appendix A: Overview of OOTC Sites

<table>
<thead>
<tr>
<th>Day</th>
<th>Primary Site</th>
<th>Sun</th>
<th>Mon</th>
<th>Tues</th>
<th>Wed</th>
<th>Thurs</th>
<th>Fri</th>
<th>Sat</th>
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<tbody>
<tr>
<td></td>
<td>Primary Site</td>
<td>St. Louis (meal + male overnight)</td>
<td>Trinity (meal + overnight)</td>
<td>Ray of Hope (meal + overnight)</td>
<td>St. Matthews (meal + overnight)</td>
<td>St. John's (meal + overnight)</td>
<td>First United (meal + overnight)</td>
<td>Bethany (meal + overnight)</td>
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<td></td>
<td></td>
<td><strong>Unavailable – Choosing to close</strong></td>
<td></td>
<td><strong>Unavailable – In search of new location</strong></td>
<td></td>
<td><strong>Unavailable – Choosing to close</strong></td>
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<tr>
<td></td>
<td>Secondary Site</td>
<td>Holy Saviour (female overnight)</td>
<td>St. Andrews (overnight overflow)</td>
<td>N/A</td>
<td>St. Anne's (meal + overnight)</td>
<td>N/A</td>
<td>N/A</td>
<td>Stirling Mennonite (meal only)</td>
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