Regional Municipality of Waterloo
Consolidated Council Agenda

Wednesday, November 19, 2014

Closed Session 5:45 p.m.

Waterloo County Room

Regular Meeting 6:00 p.m. ← Note time Change

Regional Council Chamber

150 Frederick Street, Kitchener, ON

* Denotes item(s) not part of Original Agenda

1. **Moment of Silence**

2. **Roll Call**

3. **Motion To Go Into Closed Session**

   * That a closed meeting of Council be held on Wednesday, November 19, 2014 at 5:45 p.m. in the Waterloo County Room in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:
     
     a) receiving of legal advice subject to solicitor-client privilege related to an agreement

     b) labour relations
4. **Motion to Reconvene Into Open Session**

5. **Declaration of Pecuniary Interest Under The Municipal Conflict of Interest Act**

6. **Presentations**
   
a) Presentation of Commemorative Plaque supporting the National Day of Recognition of Afghan Veterans

7. **Petitions**

8. **Delegations**
   
a) Cory Shantz re: Funding request for YWCA day care program and the lack of licensed centre based day care in Waterloo Region

   b) Elizabeth Clarke, YWCA re: Light the Night

9. **Minutes of Previous Meetings**
   
a) Closed Council – October 8, 2014

   b) Council – October 8, 2014

   c) Community Services – November 4, 2014

   d) Administration & Finance – November 4, 2014

   e) Closed Committee – November 4, 2014

   f) Planning & Works – November 4, 2014

   g) Special Council – November 4, 2014

   h) Library – November 4, 2014

   i) Audit – November 4, 2014

10. **Communications**

    **Motion To Go Into Committee Of The Whole To Consider Reports**

    **Reports**
Finance Reports

a) **F-14-123**, P2014-35 Supply and Installation of One Inductively Coupled Plasma Mass Spectrometer

b) **F-14-124**, P2014-46 Supply and Install Automated Medical Inventory Dispensing Machines

Committee Reports

a) Community Services - attached & marked SS-141104

b) Administration & Finance - attached & marked FS-141104

c) Planning & Works - attached & marked PS-141104

d) Audit – attached & marked AUS-141104

Chief Administrative Officer

11. Regional Chair

* a) **RC-14-001**, Council Conference and Expense Policies

12. Regional Clerk

13. Other Matters Under Committee Of The Whole

a) Memorandum, Ontario Works Caseload: October 2014

b) **PH-14-043**, 2014 Public Health Budget Approval

c) **PH-14-044**, Ontario Announces Changes to the Smoke-free Ontario Act (Effective January 1, 2015)

14. Motion For Committee Of The Whole To Rise And Council Resume

15. Motion To Adopt Proceedings Of Committee Of The Whole

16. Motions

17. Notice of Motion

18. Unfinished Business

19. Other Business
20. Questions

21. Enactment Of By-laws – First, Second & Third Readings

   a) A By-law to Amend By-law 06-072, as Amended, Being the Region’s Traffic and Parking By-law (Reserved Bicycle Lanes on Bridge Street and University Avenue, City of Waterloo)

   b) A By-law to Confirm the Actions of Council – November 19, 2014

Adjourn
Region of Waterloo
Finance Department
Procurement & Supply Services

To: Regional Chair Ken Seiling and Members of Regional Council
Date: November 19, 2014
File Code: F18-40

Recommendation:

That the Regional Municipality of Waterloo accept the proposal of Agilent Technologies Canada for P2014-35 Supply and Installation of One Inductively Coupled Plasma Mass Spectrometer in the amount of $213,660.43 including all applicable taxes.

Summary: Nil

Report:

Proposals were called for the P2014-35 Supply and Installation of One Inductively Coupled Plasma Mass Spectrometer and were advertised on the Region’s website. The proposal was opened in the presence of J. Markovic, C. Bogusat, and M. Chigak. Due to its highly specialized nature, there are a limited numbers of bidders that can supply this type of equipment. Three bidders were notified of the proposal and one vendor submitted a bid. Other vendors did not submit proposals due to time or resource constraints.

The following proposal was received:

Agilent Technologies Canada        Mississauga, ON        $213,660.43

Proposals were submitted in a three envelope process that consisted of pre-determined equipment evaluation with both mandatory and non mandatory technical performance requirements, sample evaluation, and price. Agilent Technologies Canada met all mandatory technical requirements and scored well in sample testing.
The work under this contract includes the purchase of one Inductively Coupled Plasma Mass Spectrometer (ICP/MS), installation, training, complete method development, method validation and removal of obsolete equipment at the Region’s laboratory on Maple Grove Road. The existing spectrometer used for metals analysis is sixteen years old and needs to be upgraded. The new ICP/MS system will reduce the need to subcontract work to commercial laboratories.

**Corporate Strategic Plan:**

Award of this contract meets the Corporate Strategic Plan objective to protect the quality and the quantity of our drinking water sources, under Strategic Focus Area 1 Environmental Sustainability.

**Financial Implications:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>P2014-35</td>
<td>$213,660</td>
</tr>
<tr>
<td>Less: Municipal Rebate of 86.46% of HST (11.24%)</td>
<td>(21,253)</td>
</tr>
<tr>
<td>Total</td>
<td>$192,407</td>
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The approved 2014 Wastewater Capital Program includes funding of $720,000 for Laboratory Equipment and Upgrades (Project #08801) to be funded from the Wastewater Reserve Fund. The budget includes an allowance of $230,000 for the supply and installation of one Inductively Coupled Plasma Mass Spectrometer. The cost of the spectrometer is approximately 17% below the budget. The remaining amount will be used for other laboratory equipment or upgrades.

The final date of acceptance for this proposal is December 26, 2014.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Manager, Procurement

**Approved By:** Craig Dyer, Chief Financial Officer
Region of Waterloo
Finance Department
Procurement & Supply Services

To: Regional Chair Ken Seiling and Members of Regional Council

Date: November 19, 2014

File Code: F18-40

Subject: P2014-46 Supply and Install Automated Medical Inventory Dispensing Machines

Recommendation:

That the Regional Municipality of Waterloo accept the proposal of Metropolitan Wire (Canada) Ltd. for P2014-46 Supply and Install Automated Medical Inventory Dispensing Machines in the amount of $211,082.87 including all applicable taxes.

Summary: Nil

Report:

Proposals were called for the Supply and Installation of Automated Medical Inventory Dispensing Machines at local area hospitals and were advertised in the Record, on the Region’s website and on the Ontario Public Buyers Association website. Although, four (4) proponents accessed the bid document, due to the specialized nature of this equipment only two (2) proponents submitted a proposal. Proposals were opened in the presence of K. Petendra, R. Crossan and D. Schmidt.

The following proposals were received:

Metropolitan Wire (Canada) Ltd. Mississauga, ON $211,082.87
CareFusion Canada Mississauga, ON $229,087.16

Proposals were evaluated using pre-determined criteria as set out in the Request for Proposal consisting of reporting, customization, warranty, service/support and price. The proposal submitted by Metropolitan Wire (Canada) Ltd. obtained the highest overall score.
The work of this contract is to supply and install four medical inventory dispensing machines. The machines will be located at each of the three local hospitals and at Paramedic Services HQ. The dispensing units allow Paramedic Services to restock ambulances while at the facilities where patients are transported. This also allows crews to be available to respond with fully stocked ambulances should another call for service be received. It is operationally important to have these units in area hospitals so that equipment and supplies are readily available, in order to provide excellence in patient care. These dispensing units provide Paramedic Services with inventory control, which translates to better tracking of costs and the potential for cost savings. The units also provide a reporting system which will provide the service with daily, weekly and monthly reports, as well as research during times of outbreaks or during usually high call demand periods. The units are also compliant with the legislated requirements under the Narcotic Control Act.

**Corporate Strategic Plan:**

Award of this contract meets the Corporate Strategic Plan objective to enhance local health service delivery by optimizing Emergency Medical Services (EMS) delivery and collaborating with health care partners to support system change under Strategic Focus Area 4 Healthy and Inclusive Communities.

**Financial Implications:**

P2014-46 $211,083

Less: Municipal Rebate of 86.46% of HST (11.24%) (20,996)

Total $190,087

The approved 2014 Capital Budget includes $200,000 for the medical inventory dispensing machines (project 82029) to be funded by debentures. The budget amount is sufficient to cover the costs with a balance of $9,913 remaining.

The final date of acceptance for this proposal is December 29, 2014.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Manager, Procurement

**Approved By:** Craig Dyer, Chief Financial Officer
The Regional Municipality of Waterloo

Community Services Committee

Summary of Recommendations to Council

The Community Services Committee recommends as follows:

1. That the Regional Municipality of Waterloo enter into a Service Contract effective November 20, 2014 with Trillium Bilingual Montessori School, located at 888 Trillium Drive, Kitchener Ontario N2R 1K4 as outlined in Report SS-14-051, dated November 4, 2014.

2. That the Regional Municipality of Waterloo approve the following with regard to the Investment in Affordable Housing for Ontario (IAH) Program (2014 Extension), as described in Report No. P-14-101, dated November 4, 2014:

   a) Authorize the Commissioner of Planning, Housing and Community Services to approve and submit the Program Delivery and Fiscal Plan for Year 1 of the IAH (2014 Extension) to the Ministry of Municipal Affairs and Housing no later than November 30, 2014;

   b) Authorize the Director of Housing to execute and deliver all other documentation required by the Province of Ontario and the Region of Waterloo for the purpose of accessing funding from the IAH (2014 Extension); and

   c) Authorize the Director of Housing to reallocate funding between program components to ensure full use of the IAH (2014 Extension) Year 1 notional allocation.

November 4, 2014
The Regional Municipality of Waterloo

Administration and Finance Committee

Summary of Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. That Regional Council approve a change in the start time for the November 19, 2014 Council meeting to be 6:00 p.m.

November 4, 2014
The Regional Municipality of Waterloo

Planning and Works Committee

Summary of Recommendations to Council

The Planning and Works Committee recommends as follows:


2. That The Regional Municipality of Waterloo direct and authorize the Regional Solicitor to take the following actions with respect to the expropriation of a parcel of land in the City of Kitchener for the construction and operation of light rail transit ("LRT") as part of the Rapid Transit Project Stage 1 in accordance with the Recommended Rapid Transit Implementation Option Report E-11-072 dated June 15, 2011:

   A. Complete application(s) to the Council of The Regional Municipality of Waterloo, as may be required from time to time, for approval to expropriate land, which is required for the Rapid Transit Project Stage 1 and described as follows:

      Fee Simple Full Taking:

      LRT

      1. Part Lots 300 and 301, Plan 385, as in Instrument Number 229589, subject to and together with Instrument No. 624276, PIN 22328-0018 (LT), City of Kitchener, Regional Municipality of Waterloo (904 King Street W., Kitchener, ON N2G 1G4);  

      B. Serve notices of the above application(s) required by the Expropriations Act;  

      C. Forward to the Chief Inquiry Officer any requests for a hearing that may be received within the time prescribed by the Act;  

      D. Attend, with appropriate Regional staff, at any hearing that may be scheduled;
E. Discontinue expropriation proceedings or any part thereof, in respect of the above described lands, or any part thereof, upon the registration on title of the required documentation to complete a transaction whereby the required interests in the lands are conveyed or if otherwise deemed expedient in the opinion of Regional staff; and

F. Do all things necessary and proper to be done, and report thereon to Regional Council in due course. [CR-RS-14-094]

3. That the Regional Municipality of Waterloo enter into an Agreement for Professional Consulting Services with CIMA+ Canada Inc., to provide engineering services for detailed design and services during construction for the Waterloo Landfill Pumping Station 1 Replacement in the City of Waterloo, at an upset fee limit of $326,568, plus applicable taxes. [E-14-118]

4. That the Regional Municipality of Waterloo enter into a Consulting Services Agreement with Stantec Consulting Ltd., to provide engineering services during the detailed design and services during construction for the Kitchener Zone 4 Trunk Watermain from the Mannheim Zone 4 Pumping Station to Strasburg Road, City of Kitchener at an upset fee limit of $1,113,843.00, plus all applicable taxes. [E-14-119]

5. That the Regional Municipality of Waterloo take the following actions with respect to proposed improvements in the Village of Petersburg, on Notre Dame Drive (Regional Road 12) from the Highway 7/8 interchange to the railway tracks at the north village limit, and on Snyder’s Road (Regional Road 6) from the east village limit to the west village limit:

i) approve the proposed roadway improvements as outlined in Report E-14-122; and

ii) amend Traffic and Parking By-law 06-072 as amended, as follows:

   a) Remove from Schedule 18 Rates of Speed, 80 km/h Maximum Speed on Snyder’s Road East (Regional Road #6) from 420 metres east of Notre Dame Drive to 2760 metres east of Notre Dame Drive; and

   b) Add to Schedule 18 Rates of Speed, 80 km/h Maximum Speed on Snyder’s Road East (Regional Road #6) from 742 metres east of Notre Dame Drive to 2760 metres east of Notre Dame Drive.

iii) upon completion of construction, amend Traffic and Parking By-law 06-072 as amended as follows:
a) Remove from Schedule 1, No Parking on Both Sides of Snyder’s Road (Regional Road 6) from Notre Dame Drive (Regional Road 12) to 66m East of Notre Dame Drive (Regional Road 12)

b) Remove from Schedule 1, No Parking on Both Sides of Notre Dame Drive (Regional Road 12) from Snyder’s Road (Regional Road 6) to 90m South of Snyder’s Road (Regional Road 6)

c) Add to Schedule 1, No Parking on the South Side of Snyder’s Road (Regional Road 6) from 275m West of Notre Dame Drive (Regional Road 12) to 110m West of Notre Dame Drive (Regional Road 12)

d) Add to Schedule 1, No Parking on the North Side of Snyder’s Road (Regional Road 6) from 275m West of Notre Dame Drive (Regional Road 12) to Notre Dame Drive (Regional Road 12)

e) Add to Schedule 1, No Parking on the South Side of Snyder’s Road from 42m East of Notre Dame Drive (Regional Road 12) to 350m East of Notre Dame Drive (Regional Road 12)

f) Add to Schedule 1, No Parking on the North Side of Snyder’s Road (Regional Road 6) from Notre Dame Drive (Regional Road 12) to 140m East of Notre Dame Drive (Regional Road 12)

g) Add to Schedule 1, No Parking on the North Side of Snyder’s Road (Regional Road 6) from 220m East of Notre Dame Drive (Regional Road 12) to 350m East of Notre Dame Drive (Regional Road 12)

h) Add to Schedule 1, No Parking on the East Side of Notre Dame Drive (Regional Road 12) from 350m South of Reinhart Place to 115m North of Reinhart Place

i) Add to Schedule 1, No Parking on the West Side of Notre Dame Drive (Regional Road 12) from 455m South of Reinhart Place to 190m North of Reinhart Place

j) Add to Schedule 1, No Parking on the East Side of Notre Dame Drive (Regional Road 12) from 160m South of Deerfield Drive to Deerfield Avenue

k) Add to Schedule 1, No Parking on the West Side of Notre Dame Drive (Regional Road 12) from 275m South of Cecil Kennedy Court to Cecil Kennedy Court

6. That The Regional Municipality of Waterloo direct and authorize the Regional Solicitor to take the following actions with respect to the expropriation of lands for
the reconstruction of Fountain Street (Regional Road 17) from Shantz Hill Road to King Street West and King Street (Regional Road 8) from Fountain Street to Eagle Street, in the City of Cambridge, in the Region of Waterloo as detailed in report CR-RS-14-095 dated November 4, 2014:

1. Complete application(s) to the Council of the Regional Municipality of Waterloo, as may be required from time to time, for approval to expropriate land, which is required for the reconstruction of Fountain Street (Regional Road 17) and King Street (Regional Road 8) and described as follows:

**Fee Simple Partial Taking:**

1. Part of Lot 13 and Lot 14, Municipal Compiled Plan 731, being Part 1 on Plan 58R-18361, Part of PIN 03769-0131(LT) (340 Shantz Hill Road)
2. Part of Lot 7, Municipal Compiled Plan 731, being Part 1 on Plan 58R-18360, Part of PIN 22651-1027(LT) (311 Shantz Hill Road)
3. Part of Lots 8 and 9 West Side of Fountain Street, Registered Plan 522, being Part 3 on Plan 58R-18325, Part of PIN 22651-0509(LT) (328 Fountain Street South)
4. Part of Lot 16 East of Fountain Street, Registered Plan 522, being Part 1 on Plan 58R-18359, Part of PIN 03774-0494(LT) (329 Fountain Street South)
5. Part of Lot 15 East of Fountain Street, Registered Plan 522, being Part 4 on Plan 58R-18359, Part of PIN 03774-0492(LT) (309 Fountain Street South)
6. Part of Lots 14 and 15 East of Fountain Street, Registered Plan 522, being Part 6 on Plan 58R-18359, Part of PIN 03774-0491(LT) (299 Fountain Street South)
7. Part of Lots 7, 8, 9, 10, 11 and 12 East of Fountain Street, Registered Plan 522, being Part 1 on Plan 58R-18364, Part of PIN 03774-0489(LT) (239-255 Fountain Street South)
8. Part of Lots 1, 2, 3, 4, 5, and 6 East of Fountain Street, Registered Plan 522, Part of Lot 21, Municipal Compiled Plan 730, being Part 1 on Plan 58R-18324, Part of PIN 03774-0486(LT) (115 Fountain Street South)
9. Part of Lot 21, Municipal Compiled Plan 730, being Part 8 on Plan 58R-18324, Part of PIN 03774-0530(LT) (250 King Street West)
10. Part of Lot 23, Municipal Compiled Plan 730, Part of Lots 25 and 26, Municipal Compiled Plan 730, being Parts 1, 2 and 5 on Plan 58R-18369, being Part of PIN 03774-1129(LT) (140 King Street West)
11. Part of Lot 14, Municipal Compiled Plan 730, being Parts 11 and 12 on Plan 58R-18369, Part of PIN 03768-0083(LT) (149 King Street West)
12. Part of Lots 10, 11, 12, and 13, Municipal Compiled Plan 730, being Parts 13, 14, and 15 on Plan 58R-18369, Part of PIN 03768-0258(LT) (157 King Street West)
13. Part of Lot 2, Municipal Compiled Plan 730, being Part 1 on Plan 58R-18329, Part of PIN 03769-0213(LT) (144 Fountain Street North)
14. Part of Lots 1 and 2, Registered Plan 87, being Part 1 on Plan 58R-18367, Part of PIN 03777-0210(LT) (361 King Street East)
15. Part of Lot 9, Registered Plan 87, being Part 3 on Plan 58R-18367, Part of PIN 03777-0103(LT) (329 King Street East)
16. Part of Lots 8 and 9, Registered Plan 87, Part of Lot 63, Municipal Compiled Plan 729, being Part 5 on Plan 58R-18367, Part of PIN 03777-0003(LT) (303 King Street East)
17. Part of Lot 6, Registered Plan 522, being Part 1 on Plan 58R-18368, Part of PIN 03776-0029(LT) (246 King Street East)

Temporary Easement:

1. Part of Lot 13 and Lot 14, Municipal Compiled Plan 731, being Part 2, 3, and 4 on Plan 58R-18361, Part of PIN 03769-0131(LT) (340 Shantz Hill Road)
2. Part of Lot 7, Municipal Compiled Plan 731, being Part 2 on Plan 58R-18360, Part of PIN 22651-1027(LT) (311 Shantz Hill Road)
3. Part of Lot 8, West Side of Fountain Street, Registered Plan 522, being Part 1 on Plan 58R-18325, Part of PIN 22651-0509(LT) (328 Fountain Street South)
4. Part of Lot 16 East of Fountain Street, Registered Plan 522, being Part 2 on Plan 58R-18359, Part of PIN 03774-0494 (LT) (329 Fountain Street South)
5. Part of Lot 15 East of Fountain Street, Registered Plan 522, being Part 5 on Plan 58R-18359, Part of PIN 03774-0492(LT) (309 Fountain Street South)
6. Part of Lots 14 and 15, East of Fountain Street, Registered Plan 522, being Part 7 on Plan 58R-18359, Part of PIN 03774-0491(LT) (299 Fountain Street South)
7. Part of Lots 13 and 14, East of Fountain Street, Registered Plan 522, being Part 8 on Plan 58R-18359, Part of PIN 03774-0490 (LT) (285 Fountain Street South)
8. Part of Lots 7, 8, 9, 10, 11 and 12 East of Fountain Street, Registered Plan 522, being Part 2 on Plan 58R-18364, Part of PIN 03774-0489(LT) (239-255 Fountain Street South)
9. Part of Lots 1, 2, 3, 4, 5, and 6 East of Fountain Street, Registered Plan 522, Part of Lot 21, Municipal Compiled Plan 730, being Parts 2, 4 and 5 on Plan 58R-18324, Part of PIN 03774-0486(LT) (115 Fountain Street South)
10. Part of Lot 21 and 22, Municipal Compiled Plan 730, being Parts 6, 7, 9, and 10 on Plan 58R-18324, being Part of PINS 03774-0530(LT) and 03774-0485(LT) (250 King Street West)
11. Part of Lots 23 and 24, Municipal Compiled Plan 730, Part of Lots 24, 25 and 26, Municipal Compiled Plan 730, being Parts 3 and 4 on Plan 58R-18369, Part of PIN 03774-1129(LT) (140 King Street West)

12. Part of Lot 14, Municipal Compiled Plan 730, being Parts 7 and 8 on Plan 58R-18369, Part of PIN 03768-0083(LT) (149 King Street West)

13. Part of Lots 10, 11, 12, and 13, Municipal Compiled Plan 730, Part of Lot 2 North of Main, Registered Plan 522, Being Parts 9 and 10 on Plan 58R-18369, Part of PIN 03768-0258(LT) (157 King Street West)

14. Part of Lot 4 East of Woolwich Street, Registered Plan 522, being Part 6 on Plan 58R-18330, Part of PIN 03768-0080(LT) (153 Fountain Street North)

15. Part of Lot 4 and 5 East of Woolwich Street, Registered Plan 522, being Part 7 on Plan 58R-18330, being Part of PIN 03768-0079(LT) (155 Fountain Street North)

16. Part of Lot 5 East of Woolwich Street, Registered Plan 522, being Part 8 on Plan 58R-18330, Part of PIN 03768-0078(LT) (163 Fountain Street North)

17. Part of Lot 6, East of Woolwich Street, Registered Plan 522, being Part 9 on Plan 58R-18330, Part of PIN 03768-0077(LT) (169 Fountain Street North)

18. Part of Lots 8 and 9, Registered Plan 87, Part of Lot 63, Municipal Compiled Plan 729, being Part 6 on Plan 58R-18367, Part of PIN 03777-0003(LT) (303 King Street East)

19. Part of Lots 5 and 6, Registered Plan 522, being Part 2 on Plan 58R-18368, Part of PIN 03776-0029(LT) (246 King Street East)

20. Part of Lot A, Registered Plan 91, being Part 1 on Plan 58R-18366, Part of PIN 03776-0049(LT) (310-328 King Street East)

Permanent Easement:

1. Part of Lots 8 and 9, Registered Plan 522, being Part 2 on Plan 58R-18325, Part of PIN 22651-0509(LT) (328 Fountain Street South)

2. Part of Lots 1 and 2 East of Fountain Street, Registered Plan 522, Part of Lot 21, Municipal Compiled Plan 730, being Part 3 on Plan 58R-18324, Part of PIN 03774-0486(LT) (115 Fountain Street South)

3. Part of Lot 22, Municipal Compiled Plan 730, being Parts 11 and 12 on Plan 58R-18324 and Part 5 on Plan 58R-18365, Part of PIN 03774-0485(LT) (250 King Street West)

4. Part of Lots 25 and 26, Municipal Compiled Plan 730, being Part 6 on Plan 58R-18369, Part of PIN 03774-1129(LT) (140 King Street West)

5. Part of Lot 2, Registered Plan 87, being Part 2 on Plan 58R-18367, Part of PIN 03777-0210(LT) (361 King Street East)

6. Part of Lot 9, Registered Plan 87, being Part 4 on Plan 58R-18367, Part of PIN 03777-0103(LT) (329 King Street East)
2. Serve notices of the above application(s) required by the Expropriations Act;

3. Forward to the Chief Inquiry Officer any requests for a hearing that may be received;

4. Attend, with appropriate Regional staff, at any hearing that may be scheduled;

5. Discontinue expropriation proceedings or any part thereof, in respect of the above described lands, or any part thereof, upon the registration on title of the required documentation to complete a transaction whereby the required interests in the lands are conveyed; and

6. Do all things necessary and proper to be done, and report thereon to Regional Council in due course. [CR-RS-14-095]

7. That the Regional Municipality of Waterloo take the following actions with respect to the proposed improvements on Fountain Street North (Regional Road 17) between King Street West and Cherry Blossom Road in the City of Cambridge:

a) approve the Recommended Design for Fountain Street North (Regional Road 17) as outlined in Report E-14-120;

b) amend Traffic and Parking By-law 06-072, as amended, upon completion of construction to accommodate the proposed improvements as follows:

i. Add to Schedule 24, Reserved Bicycle Lanes Anytime, on both sides of Fountain Street North (Regional Road 17) between King Street (Regional Road 8) and Cherry Blossom Road;

ii. Remove from Schedule 1, No Parking Anytime, on both sides of Fountain Street (Regional Road 17) from the south side of Highway 401 to King Street (Regional Road 8); and

iii. Add to Schedule 1, No Parking Anytime, on both sides of Fountain Street (Regional Road 17) from King Street (Regional Road 8) to Cherry Blossom Road.

in the City of Cambridge, as outlined in Report E-14-120 dated November 4, 2014.
8. That the Regional Municipality of Waterloo, in accordance with Sections 17 and 21 of the Planning Act, R.S.O, 1990, Chapter P.13, as amended:

   a) Further approve, with modifications, those portions of the City of Waterloo's current Official Plan identified as Deferral No. 29 in the original approval dated November 21, 2012, as it relates to the Open Space and the Core Natural Features designations for the property municipally addressed as 310 Erbsville Road, and that the certificate page contained in Attachment 3 to Report No. P-14-099, dated November 4, 2014, be included in the approval document; and

   b) Further approve the repeal of the City of Waterloo's previous Official Plan, as originally adopted by City of Waterloo By-law 88-70 and all amendments thereto, and as repealed by City of Waterloo By-law 2012-035, only insofar as it relates to the lands directly affected by Deferral No. 29.

9. That the Regional Municipality of Waterloo, in accordance with the provisions of Sections 17 and 21 of the Planning Act, R.S.O. 1990, Chap. P.13, as amended:

   a) Approve in part, with modifications, the new Official Plan for the City of Kitchener, as adopted by City of Kitchener By-law 2014-086, and that the Decision contained in Attachment A to Report No. P-14-098, dated November 4, 2014, be included in the approval document;

   b) Approve the repeal of the City of Kitchener’s existing Official Plan (save and except for the existing Secondary Plans), as adopted by City of Kitchener by By-law 94-90 including all remaining deferrals and amendments thereto, as repealed by City of Kitchener By-law 2014-086, only insofar as it is replaced by the new Official Plan through this approval; and

   c) Approve Amendment No. 103, to the existing Official Plan for the City of Kitchener as adopted by City of Kitchener By-law 94-90, in accordance with Section 15 of Regional By-law 01-028, and that the certificate page contained in Attachment B to Report No. P-14-098, dated November 4, 2014, be included in the approval document;

   That no decision be made at this time with respect to:

   a) Section 9 (Aggregates); on page 2-2, the second paragraph of Section 2.B.2; on page 2-2, Table 1; Policies 3.C.1.5 to 3.C.1.6; on page 3-4, Table 2; Policies 3.C.1.18 to 3.C.1.20; Policy 3.C.1.14; that collectively address mineral aggregate policies; the Protected Countryside, the Countryside Line; population and employment forecasts, reurbanization targets, and Designated Greenfield Area density targets, pending resolution of the outstanding appeals of the Regional Official Plan affecting these sections;
b) The Countryside Line and Protected Countryside designations, pending the resolution of the outstanding appeals of the Regional Official Plan affecting these designations, as shown on Map 1 of Attachment A;

c) The Ecological Restoration Area and Stream – Ecological Restoration overlays as they apply to the properties municipally known as 321-325 Courtland Avenue East, pending the completion of Rockway Stations Study Area Plan and any supporting studies, and the adoption of an implementing Official Plan Amendment by the Council for the City of Kitchener, as shown on Map 6 of Attachment A;

d) The land use designations and identifications applicable to the Kellner/Cutajar property (Ottawa Street South), legally known as Part Lot 130, GRT, Kitchener, Part 1, 58R3677 S/T, B47655, pending resolution of the outstanding appeals of the Regional Official Plan affecting this property, as shown on Maps 3, 6, and 8 of Attachment A; and

e) The Regional Recharge Area designation as it applies to southwest Kitchener, as shown on Map 8 of Attachment A.

November 4, 2014
The Regional Municipality of Waterloo

Audit Committee

Summary of Recommendations to Council

The Audit Committee recommends as follows:

1. That the Audit Committee endorse the recommendations and proposed actions of the Transportation Operations - Program Review 2013-2014 as described in Report CA-14-010/ E-14-115, dated November 4, 2014;

   And that an implementation plan be brought back to Council for review and approval.

November 4, 2014
Region of Waterloo
Office of the Regional Chair
Council Report

To: Members of Regional Council
Date: November 19, 2014
Subject: Council Conference and Expense Policies

Recommendation:

That Regional Council approve the attached “Council Conference” and “Communications and Community Events Expenditure Allowances” policies as amended, effective December 1, 2014.

Background:

On September 9, 2014 Council directed the Region’s Chief Financial Officer (CFO) to work with the Area Municipality Treasurers to finalize and implement a process for comparing Regional and area municipal expense claims submitted by heads of local council. There are also some recommended changes to public reporting of Council expenses to increase frequency and provide for greater consistency. Amended Council expense policies are attached to this report for review and Council approval.

Respectfully Submitted,

Ken Seiling, Regional Chair
Title: Council Conference Policy

Responsibility: Regional Chair & Council

Applies to: All Regional Councillors

Policy Statement:

This policy applies to all travel requests from Members of Regional Council.

Operating Principles:

1. All Regional Councillors may choose to attend conferences related to their duties as a Regional Councillor and/or matters of Regional significance and/or matters within the Regional government mandate, and must register as Regional Councillor.

2. Councillors may choose to attend conferences that are situated in Province, in Canada and within the continental United States without Council approval.

3. Requests by Councillors to attend international conferences, outside the continental United States and Canada, must be approved by Council.

4. Councillors must first submit an “Application for Attendance” form through the Research-Administrative Assistant to Council (RAAC) prior to registering or booking travel.

5. Councillors may attend up to 3 conferences per year of two or more days in duration requiring an overnight stay. The Annual General Meetings of the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO) would be included in this 3 conference limit.

6. AMO/FCM related expenses for Councillors who are members of the Boards and/or committees of FCM and AMO will be reimbursed by the Regional Municipality of Waterloo and these meeting expenses are provided for in addition to the 3 conferences per year per Councillor.

7. Per diems may be claimed and will be reimbursed upon submission of an expense claim on return from travel and will be set at the rate and limits established by the Regional Municipality of Waterloo for staff. Where meals are provided at a conference or otherwise paid for, the maximum per diem is reduced by the appropriate meal amount.
8. Councillors should be registered at least 30 days prior to departure and/or before the conference early registration cut-off date in order to take advantage of discounts on registration, airfare and accommodation. Exceptions to this may be reviewed by the Regional Chair or the Chair of Administration and Finance Committee.

9. That the following corporate policies concerning class and mode of travel and accommodation be endorsed and applied to Council travel:

   a. the airfare be Economy Class plus ground transportation (taxi, shuttle, public transit) to and from the airport(s)

   b. automobile or train travel may be substituted for air travel, however, the reimbursement will be based on the lower of the actual expense incurred or the cost of Economy Class round trip air travel plus the cost of any airport transfers

   c. expenses for accommodation will be covered/reimbursed based on the single room rate

   d. Car rental is not normally reimbursed unless other forms of transport (taxi, public transit, and shuttle) from the destination airport/train station to the conference site are not viable due to cost or travel time required. When car rental has been approved by the Regional Chair the cost of a rental car will be reimbursed based on:

      i. the cost of a compact/economy rental car, one driver, for the number of days required for the official business of the conference

      ii. gas (original receipts must be attached)

      iii. Insurance obtained from the car rental agency

   e. Original receipts must be attached to the expense claim and must be in the name of the councillor making the claim.

10. The Regional Municipality of Waterloo will reimburse conference expenses within the limits of this policy for area mayors subject to the following:

   a. The respective area mayor must submit through the RAAC a “Request for Attendance” form and clearly indicate their intention to register for and attend a conference as a Regional Councillor.

   b. The area mayor will be formally registered and attends the conference as a Regional Councillor and not in their capacity as mayor.

   c. All conference travel arrangements will be booked and initially paid for by the mayor’s respective area municipality.
d. On completion of travel, the area municipality finance department may invoice the Regional finance department for the conference expenses. Receipts must be attached and should show that the mayor attended as a Regional Councillor.

11. The Regional Municipality of Waterloo will not reimburse the following expenses:

   a. any pre and post conference social/recreational tours and/or events
   b. companion programs for accompanying family members/companions
   c. travel, meals and/or accommodation expenses for accompanying family members/companions
   d. for area mayors attending conferences in their capacity as mayor
   e. any other items of a personal or discretionary nature
   f. travel booked using aero plan miles or reward points accumulated on personal credit cards.

12. Where an interpretation of the policy is required, a request may be made to the Regional Chair in consultation with the Chief Financial Officer.

13. Requests for changes to this policy may be submitted for review by the Audit Committee prior to going to Council for consideration.
Policy Statement:

This policy provides for the provision of a separate Communications Expenditure Allowance and a separate Community Events Expenditure Allowance for each Member of Regional Council. The policy further defines the permitted uses for these funds.

This policy repeals and replaces the “Information Technology and Community Events Expenditure Allowances Policy”

The provision of the Communications Allowance for Members of Regional Council is intended to provide greater flexibility to Councillors in setting up their home offices and in determining the technology devices and BlackBerry service plan configurations that will best meet their individual needs and working styles and, to allow greater access to them by their constituents while continuing to safeguard the security of the Region’s Information Technology systems and/or Information.

The provision of the Community Events Expenditure Allowance is intended to provide Regional Councillors with more opportunities to meet with their constituents and community groups and organizations through attendance and participation at a greater number and variety of community events and functions.

It is expected that area Mayors will first access the resources available to them through their area municipality prior to accessing their Regional Communications and Community Events expenditure allowances.

Exemptions:

This policy does not apply to the following Council Expenses:

Council Conference & Other Travel Expenses

These will continue to be approved and reimbursed in accordance with the Council Conference Policy (Regional Council Policy 1.1) as amended and Region of Waterloo Expense Reimbursement policies.

Basic Corporate-Standard Information Technology Devices
At the start of each term of Regional Council, the Region will continue to supply Members of Regional Council with the following corporate standard information technology devices (unless they are otherwise provided to a Councillor by their area municipality):

- 1 of Computer (laptop/desktop) or Tablet (as arranged by IT and Procurement staff).
- 1 multifunction Printer/Copier/Fax/Scanner (as arranged by IT and Procurement staff).
- The licences required for operation of the above devices and other Regional applications and software.

**Communications Expenditure Allowance**

**Operating Principles**

Each Member of Regional Council will have access to an annual Communications Expenditure Allowance of up to $3,250 per year.

Reimbursable items under this discretionary allowance include basic home telephone and high-speed internet costs, and corporately supported, secure, compatible and reasonably interoperable information technology devices. This would include:

- BlackBerry unit purchases and upgrades
- BlackBerry accessories
- BlackBerry operating (service plan) costs (Guideline of up to $100 per month)
- Costs of a home telephone line
- Costs of one home high speed internet connection
- other smart phones, operating costs, and accessories
- an additional laptop or desktop computer
- tablet computer
- an additional printer/fax/copier/scanner
- external memory
- routers
- wireless headsets
- any service plans required for the operation of any information technology devices purchased using this expenditure allowance
other technology devices a Councillor would deem necessary to establish and maintain a home office and/or conduct Regional business effectively and efficiently.

Prior to making any information technology device purchases, Councillors should reference the guidelines below and further consult with staff to ensure that the device can be corporately supported, that it is secure, compatible and reasonably interoperable with Regional Information Technology systems.

**BlackBerry Smart Phones**

Generally all BlackBerry products should be acceptable.

**Compatible Laptop, Desktop computers**

Those that use a Windows based operating system are preferred. If a Councillor wishes to purchase a computer that uses a different operating system, it is recommended that they consult first with Information Technology staff to ensure it will be supported and reasonably compatible with Region of Waterloo Information systems.

**Regionally Supported/Compatible Tablets**

Those that are compatible and reasonably interoperable with Regional Information systems and that are secure such that they would not pose a threat to or unduly compromise the security of Regional Information systems and/or Information.

**Printer/Fax/Copier/Scanner**

Generally all available models should be acceptable but it is recommended that Councillors check with Information Technology staff who can provide advice on the models that are most cost effective, easy to install and configure, and that perform all functions reasonably well.

**Use of Another Organization’s Smart Phone for Regional Business**

A Councillor may opt to use a compatible smart phone issued by another organization for their Regional email and other business. The request should be made through the RAAC who will arrange with Regional IT staff to have Regional accounts forwarded. The external organization may invoice the Region of Waterloo Finance department monthly for the costs related to Regional business up to the monthly guideline of $100.

The invoice submitted by the outside organization must include a copy of the monthly usage summary and clearly identify the usage related to Regional business.

**Operating Details**

Each Regional Councillor will have access to a Communications Expenditure Allowance of up to $3,250 per year to be used for communications, the purchase of technology devices and any associated operating costs.

Any unused funds at year-end (December 31) will expire and will not carry forward.
In the event that a Councillor’s corporate issue laptop, tablet or printer breaks or malfunctions at any point during the term and it cannot be repaired, the cost of a replacement unit would not be charged against the Councillor’s Communications Expenditure Allowance. It will be covered under the Regional Council Budget – Computer Equipment Reserve.

In the event a Councillor chooses to upgrade a functioning corporate issue laptop, tablet or printer and it is outside the corporate replacement schedule, the entire cost will be charged against the Councillor’s Communications Expenditure Allowance.

Blackberry upgrades will always be charged against a Councillor’s Communications Expenditure Allowance unless the unit has malfunctioned and cannot be repaired. In this situation it will be charged against the Regional Council Budget – Computer Equipment Reserve.

Any device(s) for which a Councillor has received full reimbursement for the purchase price from the Region of Waterloo, or which has been purchased for a Councillor by the Region of Waterloo – under this policy or any other policy – is/are deemed to be the property of the Regional Municipality of Waterloo and must be returned to the Region on or before the date a Councillor ceases to be a member of Regional Council. The returned items will be dealt with in accordance with the “Disposal of Surplus” provisions of the Region of Waterloo Purchasing By-law #04-093 as amended by By-law #10-028.

Procedures:

If possible in advance of making any purchases, Councillors should contact the Research/Administrative Assistant to Council (RAAC) and provide the following information:

- The device the Councillor would like to purchase including the proposed make, model and cost; and,
- The intended uses of the device.

The RAAC will then follow-up with Information Technology staff to determine/confirm the following:

- the proposed technology device is compatible and reasonably interoperable with Region of Waterloo Information Technology systems and can be reasonably supported by Regional Information Technology staff; and,
- the device has adequate security and will not unduly compromise or undermine the security of the Region’s Information Technology systems and/or Information.

The RAAC will report the findings back to the Councillor. If the Councillor wishes to proceed, the RAAC will make the necessary arrangements to obtain the item for the Councillor if it can be obtained at a lower cost through the Region’s purchasing program or, the Councillor may make the purchase and submit the receipt for reimbursement.
If a device is found to not have adequate security encryption and may pose a threat to or undermine the Region's Information Technology systems and/or Information, the device may not be used to connect with Regional Information Technology systems.

In accordance with Regional Expense Reimbursement Policies, expenses will not be reimbursed without submission of a receipt.

**Home Telephone and Internet Expenses**

These expenses may be submitted for reimbursement as part of a Councillor’s monthly expense claim. A copy of the bill/invoice must be attached to the expense claim form. The Region will not pay service providers of home telephone and internet directly.

Where charges for long distance calls are included in the claim for telephone expenses, the calls relating to Regional business should be clearly identified on the bill.

These expenses will be tracked under and charged against the annual Communications Expenditure Allowance and must fall within the $3,250 annual limit.

**Community Events Expenditure Allowance**

**Operating Principles**

Each Member of Regional Council will have access to an annual Community Events Expenditure Allowance of up to $1,200 per year.

Reimbursable expenses under this allowance include the costs of attending and participation in community events.

**Operating Details**

Each Councillor will also have access to a Community Events Expenditure Allowance of up to $1,200 per year to cover the costs of attending community events. Any unused funds at year-end (December 31) will expire and will not carry forward.

No Councillor may exceed the $1,200 annual limit for purchases made under the Community Events Expenditure Allowance.

**Approved Community Events**

Councillors may access their Community Events Expenditure Allowance to cover the costs of attendance at:

- community charity events
- business, technology and education sector events, seminars
- community organization forums, seminars, workshops and events
• community appreciation events
• community recognition events
• local festivals
• neighbourhood events
• attendance by the spouse and/or partner of a Councillor at events where there is a reasonable expectation that they would accompany the Councillor.

Procedures:

The costs of attending Community events may be covered directly by the Councillor who will submit receipts for such costs to the RAAC for reimbursement through payroll expense.

A Councillor may ask the RAAC to arrange for attendance at a community event for them. The cost will be deducted from their Community Events Expenditure Allowance balance.

In accordance with Regional Expense Reimbursement Policies, expenses will not be reimbursed without submission of a receipt.

Expense Tracking and Public Reporting

Expense Tracking

The RAAC will keep copies of expense claims and receipts for items purchased under this policy and will track Communications and Community Event costs for each Councillor. The RAAC will provide to each Councillor a personalized printout that lists the Communications expenses and Community Event costs they have incurred and the remaining balances in their annual Communications Expenditure Allowance and annual Community Events Expenditure Allowance respectively, according to the following schedule:

• **By May 31** - Status update to each councillor for expenses January 1 – April 30.
• **By September 30** - Status update to each councillor for expenses January 1 – August 31
• **By February 28** – Status update to each councillor for expenses January 1 – December 31 (previous calendar year)

Note that Members of Council may request an update from the RAAC on the status of their individual expenditure allowances at any time.

Twice each year, the Region of Waterloo Finance Department will send a summary of Regional expense claims submitted and reimbursed for each area mayor to their respective area municipal finance department.
Public Reporting of Councillor Expenses

Effective January 1, 2015, the Region of Waterloo will post/update Council expenses on the Region’s website as follows:

**Preliminary Council Expenses,**

For January 1 – April 30 period - posted to website by mid June each year

For January 1 – August 31 period – posted to website by mid October each year

**Annual Report to Council – Council & Appointees Remuneration & Expenses**

Councillor remuneration and expenditures for the previous calendar year January 1 – December 31 will continue to be reported annually, in March, by the Chief Financial Officer in accordance with applicable Provincial legislation and will serve as the official record of Council remuneration and expenses for the previous calendar year.

**Policy Amendments**

Where an interpretation of the policy is required, a request may be made to the Regional Chair in consultation with the Chief Financial Officer.

Requests for changes to this policy may be submitted for review by the Audit Committee prior to going to Council for consideration.

**See Also:**

[Council Conference Policy #7-01](#)

[Purchasing By-Law, 04-093](#)
Memorandum

To: Chair Ken Seiling and Members of Regional Council
From: Paige Schell, Social Planning Associate
       David Dirks, Director, Employment and Income Support
Copies: Douglas Bartholomew-Saunders, Commissioner, Social Services
File No: S09-80
Subject: Ontario Works Caseload: October 2014

This memorandum is provided as information for members of Council. Employment & Income Support, Social Services with Finance monitors the Ontario Works (OW) caseload on a monthly basis. Below is a chart summarizing the caseload at the end of October 2014 with comparisons to the months of September 2014 (last report) and October 2013 as well as September 2008.

Very briefly,

- The OW caseload at October 2014 was: 8,165
- The OW caseload at September 2014 was: 8,283
- The decrease from September 2014 was: -118 (-1.4%)
- The decrease from October 2013 was: -83 (-1.0%)
- The increase from September 2008 was: 1,873 (+30%)

- Waterloo Region unemployment rate for October 2014 was: 6.3%
- Waterloo Region unemployment rate for October 2013 was: 6.8%
Ontario Works Caseload and Unemployment Rate

Ontario Works Caseload

<table>
<thead>
<tr>
<th></th>
<th>October 2014</th>
<th>September 2014</th>
<th>October 2013</th>
<th>% Change September to October</th>
<th>% Change Year to Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>8,165</td>
<td>8,283</td>
<td>8,248</td>
<td>(1.4%)</td>
<td>(1.0%)</td>
</tr>
</tbody>
</table>

Unemployment Rates – Seasonally Adjusted*

<table>
<thead>
<tr>
<th></th>
<th>October 2014</th>
<th>September 2014</th>
<th>October 2013</th>
<th>% Change September to October</th>
<th>% Change Year to Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Province</td>
<td>6.5</td>
<td>7.1</td>
<td>7.4</td>
<td>(8.5%)</td>
<td>(12.2%)</td>
</tr>
<tr>
<td>Waterloo Region</td>
<td>6.3</td>
<td>6.7</td>
<td>6.8</td>
<td>(6.0%)</td>
<td>(7.4%)</td>
</tr>
</tbody>
</table>

*As revised by Statistics Canada

The current caseload continues to reflect the 2013 experience with the caseload at the end of October only 83 cases fewer than the previous year. It is 1,873 cases (or 30%) higher than the outset of the recession.

The provision of social assistance supports the Region’s 2011-2014 Corporate Strategic Plan, Focus Area 4: Healthy and Inclusive Communities: (to) foster healthy, safe, inclusive and caring communities.

If you have any questions or comments or for further information, please contact Paige Schell, Planning Associate at 519-883-2302 or pschell@regionofwaterloo.ca or David Dirks, Director, Employment and Income Support at 519-883-2179 or ddirks@regionofwaterloo.ca
Region of Waterloo

Public Health and Emergency Services

Central Resources

To: Chair Ken Seiling and Members of Regional Council

Date: November 19, 2014  File Code: F11-01

Subject: 2014 Public Health Budget Approval

Recommendation:

For Information

Summary:

Correspondence has been received from the province confirming 2014 funding allocations for Public Health programs; $23,393,644 in annual base funding and $300,463 in one-time funding has been approved. These allocations generally meet the budget assumptions that were made in the 2014 Regional budget. It represents an increase of 1.7% in the cost shared portion of the budget.

The funding approval also includes 100% provincial funding to support Healthy Communities (Partnership Stream Program) and the local implementation of Panorama, a provincial electronic information system for the surveillance and management of infectious diseases. 100% funding was anticipated for these two significant, provincially-driven projects.

Starting January 1, 2011, all Boards of Health in the province of Ontario have entered into agreements that identify the requirements for the accountability for each board of health and the management of the health unit. As per routine practice since 2011, the Chair of the Board of Health (the Regional Chair) will be signing an updated accountability agreement with this updated financial information included.

Report:

Provincial Budget Approval for Public Health Programs

Correspondence (Attachment 1) has been received from the Ministry of Health & Long Term Care (MOHLTC) regarding Waterloo Region’s 2014 allocation of funding to
support the provision of mandatory and related public health services. The provision of provincial funding is in accordance with section 76 of the Health Protection and Promotion Act. The 2014 base approval is $23,393,644. In addition, the correspondence confirms a one time approval of $300,463.

Further details of the funding are provided in Schedule A-1 Program-Based Grants (Attachment 2). For details of the various funding envelopes and information about how the approved allocations vary from the Region’s 2014 budget assumptions, see the Financial Implications section of this report.

**Accountability Agreement – Public Health Programs**

In 2010, the province announced that effective January 1, 2011 Boards of Health in the province of Ontario would be expected to enter into agreements that identify the requirements for the accountability of the board of health and the management of the health unit.

The Accountability Agreements for Public Health were designed to

- Demonstrate to government the effective use of public funds – ‘value for money’
- Demonstrate clear movement on government priorities;
- Demonstrate general compliance with Ontario Public Health (OPHS) and Organizational Standards; and
- Address public health unit specific performance issues.

The funding for mandatory and related programs (described above) is subject to the Public Health Accountability Agreement which sets out the obligations of the Ministries of Health and Long Term Care and the boards of health.

**Ontario Public Health Standards:**

Under the Health Protection and Promotion Act, Region of Waterloo Council serves as Waterloo Region’s Board of Health. Boards of Health are expected to adhere to the Ontario Public Health Standards which outline the expectation for providing public health programs and services and the Ontario Public Health Organizational Standards which outline the expectations for the effective governance of boards of health and effective management of public health units. This report provides information related to provincial funding approvals for 2014 for mandatory and related public health programs.

**Corporate Strategic Plan:**

Provincial funding for Public Health enables the delivery of programs and services which contribute to the following focus areas of the corporate strategic plan (2011-2014):

Environmental Sustainability: Protect and enhance the environment.
Growth Management and Prosperity: Manage growth to foster thriving and productive urban and rural communities.

Healthy and Inclusive Communities: Foster healthy, safe, inclusive and caring communities.

Service Excellence: Deliver excellent and responsive services that inspire public trust.

Financial Implications:

The following table compares the 2014 approved Regional budget to the provincial approval for Public Health. Where the Region’s budget is greater than the provincial approval, the Public Health Department will operate within the approved budget allocation for 2014.

<table>
<thead>
<tr>
<th>Base Funding:</th>
<th>Cost Sharing %</th>
<th>Region Budget</th>
<th>Provincial Approval</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mandatory Programs</td>
<td>75%</td>
<td>$20,536,356</td>
<td>$20,584,039</td>
<td>$47,683</td>
</tr>
<tr>
<td>Chief Nursing Officer Initiative</td>
<td>100%</td>
<td>120,792</td>
<td>121,414</td>
<td>622</td>
</tr>
<tr>
<td>Children in Need of Treatment Expansion Program (CINOT)</td>
<td>75%</td>
<td>84,423</td>
<td>77,856</td>
<td>(6,567)</td>
</tr>
<tr>
<td>Enhanced Food Safety - Haines Initiative</td>
<td>100%</td>
<td>59,067</td>
<td>59,067</td>
<td>-</td>
</tr>
<tr>
<td>Enhanced Safe Water Initiative</td>
<td>100%</td>
<td>40,333</td>
<td>40,333</td>
<td>-</td>
</tr>
<tr>
<td>Healthy Smiles Ontario</td>
<td>100%</td>
<td>879,946</td>
<td>829,339</td>
<td>(50,607)</td>
</tr>
<tr>
<td>Infection Prevention and Control Nurses Initiative</td>
<td>100%</td>
<td>92,308</td>
<td>90,066</td>
<td>(2,242)</td>
</tr>
<tr>
<td>Infectious Diseases Control Initiative</td>
<td>100%</td>
<td>596,050</td>
<td>555,582</td>
<td>(40,468)</td>
</tr>
<tr>
<td>Needle Exchange Program</td>
<td>100%</td>
<td>50,000</td>
<td>50,000</td>
<td>-</td>
</tr>
<tr>
<td>Small Drinking Water Systems</td>
<td>100%</td>
<td>23,600</td>
<td>23,600</td>
<td>-</td>
</tr>
<tr>
<td>Smoke-Free Ontario Strategy</td>
<td>100%</td>
<td>493,700</td>
<td>493,700</td>
<td>-</td>
</tr>
<tr>
<td>Social Determinants of Health Nursing Initiative</td>
<td>100%</td>
<td>182,143</td>
<td>180,448</td>
<td>(1,695)</td>
</tr>
<tr>
<td>Vector Born Diseases Program</td>
<td>75%</td>
<td>288,200</td>
<td>288,200</td>
<td>-</td>
</tr>
<tr>
<td>Total Base Funding</td>
<td></td>
<td>$23,446,918</td>
<td>$23,393,644</td>
<td>$(53,274)</td>
</tr>
</tbody>
</table>
### One Time Funding

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
<th>100%</th>
<th>$0</th>
<th>$88,750</th>
<th>$88,750</th>
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<tbody>
<tr>
<td>Healthy Communities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Panorama*</td>
<td></td>
<td>100%</td>
<td></td>
<td>211,713</td>
<td>211,713</td>
</tr>
<tr>
<td>Total One Time Funding</td>
<td></td>
<td></td>
<td>$0</td>
<td>$300,463</td>
<td>$300,463</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>$23,446,918</td>
<td>$23,694,107</td>
<td>$247,189</td>
</tr>
</tbody>
</table>

* Funding provided to March 31, 2015

The Province has provided one time 100% funding to be used by March 31st, 2015 to support the Partnership Stream Program under the Healthy Communities Fund. In addition, the 2014 approval includes 100% funding for Panorama $211,713 to support the local implementation of a pan-Canadian electronic information system for surveillance and management of infectious diseases. There was no provision in the Region’s 2014 budget for either of these programs.

The 2014 provincial approval will form the basis of the 2015 budget for Public Health.

### Other Department Consultations/Concurrence:

Finance Department staff was involved in the preparation of the 2014 Public Health budget as well as the funding request submissions to the Province and have reviewed this report.

### Attachments

Attachment 1: Ministry of Health and Long Term Care Funding letter dated October 31st, 2014 from Dr. Eric Hoskins (Minister)

Attachment 2: Schedule A-1 Program Based Grants

### Prepared By: Anne Schlorff, Director Central Resources

### Approved By: Dr. Liana Nolan, Commissioner/Medical Officer of Health
Attachment 1: Ministry of Health and Long Term Care Funding letter dated October 31, 2014 from Dr. Eric Hoskins (Minister)

OCT 31 2014

Mr. Ken Seiling
Chair, Board of Health
Region of Waterloo, Public Health
150 Frederick Street, 1st Floor
Kitchener ON N2G 4J3

Dear Mr. Seiling:

I am pleased to advise you that the Ministry of Health and Long-Term Care will provide the Board of Health for the Region of Waterloo, Public Health up to $23,393,644 in base funding to support the provision of mandatory and related public health programs and services in your community, and up to $300,463 in one-time funding for the 2014-15 funding year to support projects related to the delivery of these initiatives. The base funding includes $336,122 in new base dollars effective for the 2014 funding year.

The Executive Director of the Public Health Division and Interim Assistant Deputy Minister of the Health Promotion Division will write to Dr. Liana Nolan, Medical Officer of Health, Region of Waterloo, Public Health, shortly concerning the terms and conditions governing this funding.

Thank you for your dedication and commitment to Ontario’s public health system.

Yours sincerely,

[Signature]

Dr. Eric Hoskins
Minister
Mr. Ken Seiling

c: Kathryn McGarry, MPP, Cambridge
  Daiane Vernile, MPP, Kitchener Centre
  Catherine Fife, MPP, Kitchener-Waterloo
  Michael Harris, MPP, Kitchener-Conestoga
  Dr. Liana Nolan, Medical Officer of Health, Region of Waterloo, Public Health
  Dr. David L. Mowat, interim Chief Medical Officer of Health
  Roselle Martino, Executive Director, Public Health Division
  Oha Dobush, interim Assistant Deputy Minister, Health Promotion Division
  Lorelle Taylor, Chief Information Officer, Health Services IT Cluster
Attachment 2: Schedule A-1 Program Based Grants

<table>
<thead>
<tr>
<th>Schedule A-1 Program Based Grants</th>
<th>2014 Approved Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Base Funding (1)</strong></td>
<td></td>
</tr>
<tr>
<td>Mandatory Programs (75%)</td>
<td>$ 20,584,039</td>
</tr>
<tr>
<td>Chief Nursing Officer Initiative (100%)</td>
<td>$ 121,414</td>
</tr>
<tr>
<td>Children In Need Of Treatment (CINOT) Expansion Program (75%)</td>
<td>$ 77,856</td>
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<tr>
<td>Enhanced Food Safety – Halnes Initiative (100%)</td>
<td>$ 59,067</td>
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<tr>
<td>Enhanced Safe Water Initiative (100%)</td>
<td>$ 40,333</td>
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<tr>
<td>Healthy Smiles Ontario Program (100%)</td>
<td>$ 829,339</td>
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<tr>
<td>Infection Prevention and Control Nurses Initiative (100%)</td>
<td>$ 90,066</td>
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<td>Infectious Diseases Control Initiative (100%)</td>
<td>$ 555,582</td>
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<tr>
<td>Needle Exchange Program Initiative (100%)</td>
<td>$ 50,000</td>
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<tr>
<td>Small Drinking Water Systems Program (75%)</td>
<td>$ 23,600</td>
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<tr>
<td>Smoke-Free Ontario Strategy: Prosecution (100%)</td>
<td>$ 17,000</td>
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<td>Smoke-Free Ontario Strategy: Protection and Enforcement (100%)</td>
<td>$ 296,700</td>
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<td>Smoke-Free Ontario Strategy: Tobacco Control Coordination (100%)</td>
<td>$ 100,000</td>
</tr>
<tr>
<td>Smoke-Free Ontario Strategy: Youth Tobacco Use Prevention (100%)</td>
<td>$ 80,000</td>
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<tr>
<td>Social Determinants of Health Nurses Initiative (100%)</td>
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<tr>
<td>Vector-Borne Diseases Program (75%)</td>
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</tr>
<tr>
<td><strong>Sub-Total</strong></td>
<td>$ 23,393,644</td>
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<tr>
<td><strong>One-Time Funding (1)</strong></td>
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</tr>
<tr>
<td>Healthy Communities Fund - Partnership Stream Program (100%) (2)</td>
<td>$ 88,750</td>
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<tr>
<td>Panorama (100%) (2)</td>
<td>$ 211,713</td>
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<tr>
<td><strong>Sub-Total</strong></td>
<td>$ 300,463</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$ 23,694,107</td>
</tr>
</tbody>
</table>

(1) Base and one-time funding is approved for the 12 month period of January 1, 2014 to December 31, 2014, unless otherwise noted.
(2) One-Time funding is approved for the 12 month period of April 1, 2014 to March 31, 2015.
Region of Waterloo
Public Health and Emergency Services
Healthy Living & Health Protection and Investigation

To: Chair Ken Seiling and Members of Regional Council
Date: November 19, 2014
File Code: P13-20

Subject: Ontario Announces Changes to the Smoke-free Ontario Act (Effective January 1, 2015)

Recommendation:
For information.

Summary:
On Friday November 7, 2014, the Ministry of Health and Long-Term Care announced changes to the Smoke Free Ontario Act to limit smoking in public places, reduce exposure to smoking and make it more difficult for young people to buy tobacco.

Report:
On Friday November 7, 2014 the Ontario Government announced changes to the Smoke-free Ontario Act. Effective January 1, 2015, it will be illegal to:

- Smoke on bar and restaurant patios
- Smoke on playgrounds and public sports fields and surfaces
- Sell tobacco on university and college campuses.

To read the text for the new regulations go to http://www.e-laws.gov.on.ca/html/source/regs/english/2014/elaws_src_regs_r14206_e.htm

Bar and restaurant patios
Currently smoking is not permitted on covered or partially covered patios in Ontario. Under the new regulations, smoking will be prohibited on all bar and restaurant outdoor patios, whether or not they are covered.

Playgrounds and public sports fields and surfaces
The regulations will prohibit smoking within 20 metres surrounding these locations. This includes areas for basketball, baseball or beach volleyball, ice rinks, tennis courts, splash pads and swimming pools that are owned by a municipality, province or a postsecondary education institution. The ban also includes sport fields, sport surfaces, spectator areas around sport fields in addition to playgrounds at hotels, motels and inns.

**Selling tobacco on university and college campuses**

The new regulations will apply to buildings that are owned and areas that are leased by post-secondary institutions or student unions, which are used for student’s education program, recreational activities or residential services. Restricting the sale of tobacco products on post secondary campuses will help further prevent smoking amongst young adults.

**Enforcement**

The Region will have responsibility as a municipality to enforce the new legislation. At this time, direction has not been given to Ontario public health units as to the implementation and enforcement plan for the new regulations. The Ministry has indicated, however, that signage for the new restrictions will be provided but, the Ministry will not be funding the installation of the signage.

**Comparison to Bill 131**

As reported in PH-14-023, in November 2013 the Ministry of Health and Long Term Care announced proposed amendments to the Smoke Free Ontario Act (Bill 131). Those amendments included prohibiting smoking on playgrounds, sports fields, and restaurant and bar patios as well as additional restrictions intended to reduce youth access to tobacco products. When the provincial election was called in May 2014, Bill 131 was stalled in Parliament and was effectively dead.

The new legislation announced November 7, 2014 does not include all of the changes that were proposed in 2013. Appendix A summarizes the differences between Bill 131 and the current legislation.

**Background**

The announced changes to the Smoke-free Ontario Act is welcomed news as the changes address the evidence, issues and recommendations previously outlined in reports PH-13-049 and PH-14-023.

By banning smoking on bar and restaurant patios, playgrounds and public sports fields and surfaces the province has acknowledged the evidence that exposure to second-hand smoke in outdoor settings can have negative health consequences. Even brief and short-term exposures to second-hand smoke may generate significant adverse health effects (Heiss et al., 2008) including physical reactions linked to heart disease and stroke (USDHHS, 2006).

In 2009/2010 Waterloo Region non-smokers aged 12 years and older reported regular exposure to second hand smoke in public places (8.7%), in a vehicle (6.1%), in the home (5.4%) and 15.5 per cent reported “any of the above” (CCHS, 2012b). In 2011,
56 per cent of Ontarians reported being exposed to second-hand smoke outdoors, such as on a sidewalk or in a park (CTUMS; 2012).

The new changes to the Smoke-free Ontario Act also address the following key concerns:

- Children who grow up seeing role models smoke are more likely to become smokers themselves and are more likely to view smoking as socially acceptable (SFO-SAC, 2010).
- Smoke-free public spaces support individuals who are attempting to quit or have recently quit by limiting exposure to social triggers such as seeing smoking or smelling smoke (SFO-SAC, 2010).
- Smoking in outdoor public spaces is linked to littering and environmental contamination (Novotny et al. 2009).

In Waterloo Region public support for smoke-free environments has been strong, with a high level of support for areas where children play. Results from the most recent Rapid Risk Factor Surveillance System (RRFSS) report analyzed data from a 2011 telephone survey of 813 adults aged 18 years and older in Waterloo Region and found that:

- 91 per cent support a by-law making playgrounds smoke-free; and,
- 85.2 per cent support a by-law making outdoor sports fields and spectator areas smoke-free

Support from all local municipalities has also been strong. In September 2013, all area municipalities requested that the Region take the lead on exploring options for smoke-free parks and playgrounds in Waterloo Region. Since this time, the Region has been monitoring and updating the municipalities on the provinces progress.

Next steps

In follow-up to the previous local efforts regarding the exploration of by-law development to create smoke-free outdoor spaces, Public Health staff will communicate with local area municipalities advising them of the new changes to the Smoke-free Ontario Act.

Public Health staff will also continue to monitor communication from the Ministry. An update to Community Services Committee will be provided upon receipt of Ministry direction for the implementation of the new regulations.

Ontario Public Health Standards:

Chronic Disease Prevention Standards, Requirement 13: The board of health shall implement and enforce the Smoke-free Ontario Act in accordance with provincial protocols, including but not limited to the Tobacco Compliance Protocol, 2008 (or as current).

Corporate Strategic Plan:

Healthy and Inclusive Communities

4.2: Foster healthy living through information, education, policy development and health
promotion.

Financial Implications:

Nil.

Other Department Consultations/Concurrence:

Corporate Resources: Licensing & Enforcement

Attachments

Appendix A: Comparison of Changes to Smoke Free Ontario Act legislation
Appendix B: Works Cited

Prepared By: Laurie Nagge, RN, MHS, Public Health
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Julie Stoneman, PHP, MPH, Public Health
Jonathan Mall, Manager, Public Health
Sharlene Sedgwick Walsh, Director, Public Health

Approved By: Dr. Liana Nolan, Commissioner/ Medical Officer of Health
Appendix A: Comparison of Changes to Smoke Free Ontario Act legislation

<table>
<thead>
<tr>
<th>Bill 131 – introduced November 2013 and halted in the parliamentary process May 2014</th>
<th>Legislative amendments to Smoke Free Ontario Act introduced November 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prohibit smoking on playgrounds, sports fields, and on restaurant and bar patios</td>
<td>Prohibit smoking on playgrounds and public sports fields and surfaces and on bar and restaurant patios</td>
</tr>
<tr>
<td>Further restrict smoking on outdoor grounds of hospitals and on specified government properties</td>
<td></td>
</tr>
<tr>
<td>Prohibit tobacco sales on post secondary education campuses and specified provincial government properties</td>
<td>Prohibit tobacco sales on university and college campuses</td>
</tr>
<tr>
<td>Double the fines for youth sales-related offences</td>
<td></td>
</tr>
<tr>
<td>Prohibit the sale of flavoured tobacco products to prevent kids from starting to smoke</td>
<td></td>
</tr>
<tr>
<td>Strengthen enforcement authority to test for tobacco in waterpipes in places where smoking tobacco is prohibited</td>
<td></td>
</tr>
<tr>
<td>Clarify the prohibition of promotion products being offered with the sale of tobacco</td>
<td></td>
</tr>
</tbody>
</table>
Appendix B: Works Cited


