



Media Release: Immediate

Regional Municipality of Waterloo

Consolidated

Council Agenda

Wednesday, March 4, 2015

Closed Session 6:30 p.m.

Waterloo County Room

Regular Meeting 7:00 p.m.

Regional Council Chamber

150 Frederick Street, Kitchener, ON

*Denotes Item(s) Not Part of Original Agenda

- 1. Moment of Silence**
- 2. Roll Call**
- 3. Motion To Go Into Closed Session**

That a closed meeting of Council be held on Wednesday, March 4, 2015 at 6:30 p.m. in the Waterloo County Room in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

- a) receiving of legal advice subject to solicitor-client privilege and labour relations
- b) receiving of legal advice subject to solicitor-client privilege with respect to a purchasing matter

- * c) Personal matters about identifiable individuals and security of property
- * d) receiving of legal advice subject to solicitor client-privilege related to an agreement and proposed or pending acquisition of land in the Cities of Kitchener and Waterloo
- * e) receiving of legal advice subject to solicitor client-privilege related to an agreement and proposed or pending acquisition of land in the Cities of Kitchener and Waterloo

4. Motion to Reconvene Into Open Session

5. Declaration of Pecuniary Interest Under The Municipal Conflict of Interest Act

6. Presentations

7. Petitions

8. Delegations

- a) Chris Schafer, Public Policy Manager – Uber Canada re: Uber
- b) Fair and Open Construction Tendering
 - i) Ian DeWaard, Regional Director and Andrew Regnerus, Provincial Construction Coordinator, Christian Labour Association of Canada (CLAC)
 - ii) Yu-Sung Soh and Sean McFarling, Labourers' International Union of North America, Ontario Provincial District Council (LIUNA)
 - iii) Keith Burkhardt, Sherrard Kuzz LLP representing Conestoga Heavy Construction Association (CHCA)
- c) [Orin Roberts, Marsdale Manor](#) re: Participation in the Consolidated Homelessness Prevention RFP Process

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9. Minutes of Previous Meetings

- a) Economic Development and Promotion – February 11, 2015
- b) Budget – February 11, 2015
- c) Closed Council – February 11, 2015

- d) Budget Public Input – February 11, 2015
- e) Council – February 11, 2015
- f) Closed Committee - February 24, 2015
- g) Planning & Works – February 24, 2015
- h) Administration & Finance – February 24, 2015
- i) Community Services - February 24, 2015

10. Communications

- a) [Ontario Public Works Association](#) – 2014 Public Works Project of the Year Award: Middleton Water Supply System Upgrades 2
- b) [Safe Roundabouts Resolution](#) - Michael Harris, MPP – Kitchener-Conestoga 3

11. Motion To Go Into Committee Of The Whole To Consider Reports

12. Reports

Finance Reports

- a) [COR-TRY-15-18](#), P2014-32 Region of Waterloo Food Product Procurement and Services Program 9
- b) [COR-TRY-15-19](#), T2015-114 Vehicle Acquisitions 12
- c) [COR-TRY-15-20](#), Tender T2014-192 Transit Brake Components 15
- d) [COR-TRY-15-21](#), T2015-107 – 150 Main Street, Phase 2A HVAC Upgrades 19
- * e) [COR-TRY-15-22](#), T2015-134 Waterloo Region Housing Carbon Monoxide/Smoke Detectors - All Waterloo Region Housing Sites 19A
- * f) [COR-TRY-15-23](#), Regional Council and Council Appointee Remuneration and Expenses for the Year Ended December 31, 2014 19D

Committee Reports

- a) Planning & Works - attached & marked [PS-150224](#) 21
- * Closed Planning & Works - attached & marked [CPS-150224](#) 21A

- b) Administration & Finance - attached & marked [FS-150224](#) 27
- c) Community Services - attached & marked [SS-150224](#) 29
- * Closed Community Services - attached & marked [CSS-150224](#) 29A
- d) Budget – to be distributed at meeting

Chief Administrative Officer

Regional Chair

Regional Clerk

- a) [PDL-CAS-15-01](#), Appointment to Sunnyside Home Foundation 31

13. Other Matters Under Committee Of The Whole

- * a) [CSD-HOU-15-06](#), Pre-Qualification Submission for Marsdale Manor Ltd 33
- * b) [Memo](#): Announcement of Provincial Planning Panel and Public Input Session in Kitchener on March 25, 2015 39

14. Motion For Committee Of The Whole To Rise And Council Resume

15. Motion To Adopt Proceedings Of Committee Of The Whole

16. Motions

17. Notice of Motion

18. Unfinished Business

19. Other Business

20. Questions

21. Enactment Of By-laws – First, Second & Third Readings

- a) A By-law to Expropriate Lands For The Reconstruction of Fountain Street (Regional Road 17) from Shantz Hill Road to King Street West and King Street West (Regional Road 8) from Fountain Street to Eagle Street, in the City of Cambridge

- b) A By-law to Establish Fees and Charges for the Regional Municipality

of Waterloo and Repeal By-law 14-002, As Amended

- c) A By-law to Amend By-law 06-072, as Amended, Being the Region's Traffic and Parking By-law (Limited Parking on Peel Street, Township of Wilmot)
- d) A By-law to Confirm the Actions of Council – March 4, 2015

22. Adjourn

Region of Waterloo Administrative Headquarters
150 Frederick Street
Kitchener, Ontario
N2G 4J3

Dear Councillors:

On January 8th 2015, I delivered the PQ application at 99 Regina Street at approximately 1:50 p.m. and spoke with the Receptionist on the 5th floor; However I was reminded that it was supposed to be delivered to 150 Frederick Street. I then made a call to 150 Frederick Street and spoke with Ms. McCarty at 1:55 p.m. who told me if I cannot make it for 2 p.m. that the application will not be accepted, at which time I broke down in tears pleading with her.

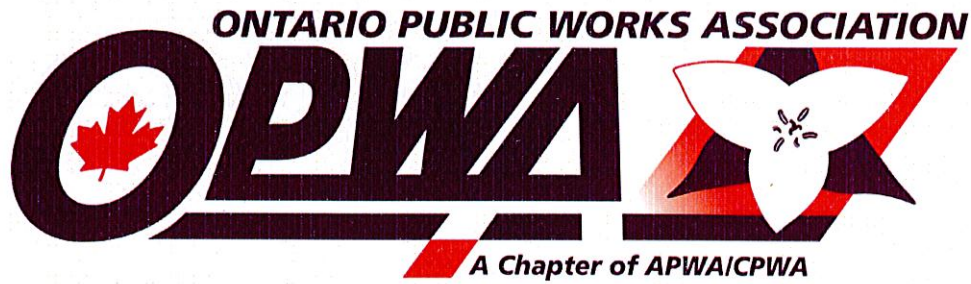
I then made my way to 150 Frederick Street and arrived approximately 2:10 p.m. at which time I spoke to staff in the reception area and asked to speak to Ms. Buitenhuis, who I was informed was on the phone. While I waited to speak with Ms. Buitenhuis for approximately one hour. I called Mr. Saunders, after appraising him, of the situation he informed me that there was a bylaw prohibiting late acceptance of the application and he was in no position assist me.

I eventually got an opportunity to speak with Ms. Buitenhuis in her office with my assistant present, who informed us that there is an existing bylaw which prohibits accepting bids one minute pass the due time. She also advised us not to leave the packages because they will be returned unopened, We subsequently left her office after pleading with her at 3:45 p.m.

On my way back to Marsdale, I received a telephone call from Mr. Saunders who indicated to me that Region staff will be in touch with me in a few days to schedule a meeting to discuss a transition plan.

Sincerely,

Orin Roberts
Director
Marsdale Manor
Optimum Healthcare Services



2014 PUBLIC WORKS
PROJECT OF THE YEAR AWARD
(Environment, \$10 - \$50 Million Category)

presented to the

Regional Municipality of Waterloo

in association with:

R.V. Anderson Associates Limited
Graham Construction and Engineering Inc.

for the project:

Middleton Water Supply System Upgrades



Debbie Korolnek, P.Eng.
President

January 29, 2015

To: Waterloo Regional Council,

Please find attached a copy of my Private Members Bill, Bill 65 - *the Safe Roundabouts Act, 2015*.

As the bill is scheduled for debate Thursday March 5th I would ask that you review my proposed legislation and consider the following draft motion for support:

Whereas, the Safe Roundabouts Act, 2015 is scheduled for debate in the Ontario Legislature March 5th; and

Whereas, the Act calls for consultation to direct the Minister of Transportation to include roundabouts and address roundabout safety in the Highway Traffic Act; and

Whereas, the lack of roundabout rules in the Highway Traffic Act should be addressed to enhance road safety; and

Whereas, given the increasing number of roundabouts in the Region, roundabout safety is an important issue for Waterloo Region;

THEREFORE BE IT RESOLVED THAT the Region of Waterloo supports the direction of the Safe Roundabouts Act to ensure the Minister of Transportation includes roundabout rules in the Highway Traffic Act for enhanced road safety in Ontario.



1ST SESSION, 41ST LEGISLATURE, ONTARIO
64 ELIZABETH II, 2015

1^{re} SESSION, 41^e LÉGISLATURE, ONTARIO
64 ELIZABETH II, 2015

Bill 65

Projet de loi 65

**An Act to amend
the Highway Traffic Act
to provide rules
for the use of roundabouts**

**Loi modifiant le Code de la route
pour prévoir des règles
régissant l'utilisation
des carrefours giratoires**

Mr. M. Harris

M. M. Harris

Private Member's Bill

Projet de loi de député

1st Reading February 18, 2015
2nd Reading
3rd Reading
Royal Assent

1^{re} lecture 18 février 2015
2^e lecture
3^e lecture
Sanction royale



EXPLANATORY NOTE

The Bill amends the *Highway Traffic Act* to enable the Minister to make regulations establishing rules of the road that apply to roundabouts. Before making a regulation, the Minister must conduct a study about the safe use of roundabouts and must consult with members of the public. The Minister is required to table a progress report in the Legislative Assembly every year until a regulation is made.

NOTE EXPLICATIVE

Le projet de loi modifie le *Code de la route* pour permettre au ministre de prendre des règlements qui établissent des règles de circulation applicables aux carrefours giratoires. Avant de prendre un règlement, le ministre doit, d'une part, mener une étude sur l'utilisation sécuritaire des carrefours giratoires et, d'autre part, consulter le public. Le ministre est tenu de déposer un rapport d'étape devant l'Assemblée législative chaque année jusqu'à la prise d'un règlement.

Bill 65

2015

Projet de loi 65

2015

**An Act to amend
the Highway Traffic Act
to provide rules
for the use of roundabouts**

**Loi modifiant le Code de la route
pour prévoir des règles
régissant l'utilisation
des carrefours giratoires**

Her Majesty, by and with the advice and consent of the Legislative Assembly of the Province of Ontario, enacts as follows:

1. The *Highway Traffic Act* is amended by adding the following section:

Rules re roundabouts

Definition

146.2 (1) In this section,

“roundabout” means an intersection with one-way circulation counter-clockwise around a central island where entering traffic must yield the right-of-way to the traffic circulating within the intersection.

Minister to establish rules re roundabouts

(2) The Minister may make regulations establishing rules of the road that apply to roundabouts.

Minister to conduct study, consult with public

(3) Before making a regulation under subsection (2), the Minister shall,

- (a) conduct a study about the safe use of roundabouts; and
- (b) consult with members of the public about use of roundabouts.

Content of study

(4) The study referred to in clause (3) (a) shall address the following matters:

1. Use of crosswalks.
2. Signs and markings.
3. Lighting.
4. Commercial vehicles.
5. Speed limits.
6. Signalling.
7. Entering and exiting roundabouts.
8. Uniformity of road design standards, including consistency in lane width.

Sa Majesté, sur l'avis et avec le consentement de l'Assemblée législative de la province de l'Ontario, édicte :

1. Le *Code de la route* est modifié par adjonction de l'article suivant :

Règles : carrefours giratoires

Définition

146.2 (1) La définition qui suit s'applique au présent article.

«carrefour giratoire» Intersection où la circulation se fait à sens unique dans le sens antihoraire autour d'un îlot central et où les véhicules qui pénètrent dans le carrefour doivent céder le passage à ceux qui s'y trouvent.

Établissement de règles par le ministre : carrefours giratoires

(2) Le ministre peut, par règlement, établir des règles de circulation qui s'appliquent aux carrefours giratoires.

Étude et consultation publique effectuées par le ministre

(3) Avant de prendre un règlement en vertu du paragraphe (2), le ministre fait ce qui suit :

- a) il mène une étude sur l'utilisation sécuritaire des carrefours giratoires;
- b) il consulte le public relativement à l'utilisation des carrefours giratoires.

Contenu de l'étude

(4) L'étude prévue à l'alinéa (3) a) traite des questions suivantes :

1. L'utilisation des passages protégés pour piétons.
2. Les panneaux et marques.
3. L'éclairage.
4. Les véhicules commerciaux.
5. Les vitesses maximales.
6. La signalisation.
7. L'entrée dans les carrefours giratoires et la sortie de ceux-ci.
8. L'uniformité des normes de conception des routes, notamment en ce qui concerne la largeur des voies.

9. Compliance with accessibility standards established under the *Accessibility for Ontarians with Disabilities Act, 2005*.
10. Any other matter that the Minister considers appropriate.

Application of subs. (3)

(5) Subsection (3) does not apply to regulations that amend, remake or revoke the first regulation made under subsection (2).

Tabling report in Assembly

(6) Unless a regulation is made under subsection (2), the Minister shall, on every anniversary of the day the *Safe Roundabouts Act, 2015* receives Royal Assent, table a report in the Legislative Assembly that includes a detailed description of the required study and public consultations and of the progress that has been made in developing the regulation.

Commencement

2. This Act comes into force on the day it receives Royal Assent.

Short title

3. The short title of this Act is the *Safe Roundabouts Act, 2015*.

9. La conformité aux normes d'accessibilité établies en vertu de la *Loi de 2005 sur l'accessibilité pour les personnes handicapées de l'Ontario*.
10. Toute autre question que le ministre estime appropriée.

Non-application du par. (3)

(5) Le paragraphe (3) ne s'applique pas aux règlements qui modifient, prennent de nouveau ou abrogent le premier règlement pris en vertu du paragraphe (2).

Dépôt du rapport devant l'Assemblée

(6) Sauf si un règlement est pris en vertu du paragraphe (2), le ministre dépose devant l'Assemblée législative, à chaque anniversaire du jour où la *Loi de 2015 sur la sécurité des carrefours giratoires* a reçu la sanction royale, un rapport qui, notamment, décrit de façon détaillée l'étude et les consultations publiques requises ainsi que les progrès accomplis dans l'élaboration du règlement.

Entrée en vigueur

2. La présente loi entre en vigueur le jour où elle reçoit la sanction royale.

Titre abrégé

3. Le titre abrégé de la présente loi est *Loi de 2015 sur la sécurité des carrefours giratoires*.



Report: COR-TRY-15-18

**Region of Waterloo
Corporate Services
Treasury Services (Procurement)**

To: Regional Chair Ken Seiling and Members of Regional Council

Date: March 4, 2015 **File Code:** F18-40

Subject: **P2014-32 Region of Waterloo Food Product Procurement and Services Program**

Recommendation:

That the Regional Municipality of Waterloo accept the proposal of Sysco Southwestern Ontario for P2014-32 Region of Waterloo Food Product Procurement and Services Program to supply Seniors' Services, Region of Waterloo Children's Centres, and Waterloo Region Museum and Historic sites for a contract period of three (3) years commencing May 1, 2015 with two (2), two (2) year renewal options at an estimated three (3) year cost of \$4,784,659 including all applicable taxes.

Summary: Nil

Report:

Proposals were called for the P2014-32 Region of Waterloo Food Product Procurement and Services Program and were advertised in the Record, on the Ontario Public Buyer's Association website and on the Region's website. Five (5) proposals were received and opened in the presence of J. Markovic, B. Collins and L. Bird. The proposals were evaluated using pre-determined technical criteria which included qualification and experience, software capabilities, quality improvement initiatives; value added services, service, ongoing support, and training. Following the qualitative evaluation four (4) proponents were shortlisted and their price envelopes were opened.

The short listed proponents are:

Gordon Food Services Canada Ltd.	Milton, ON
Silver Group Purchasing	Markham, ON
Sysco Southwestern Ontario	Woodstock, ON

*One proponent was disqualified

The proposal submitted by Sysco Southwestern Ontario received the highest overall score.

For analysis and award purposes the proposal price was based on a basket of goods for food products and software support for the Nutrition and Food Services Software Management System. The basket of goods represented food and related products required by Sunnyside Seniors' Services, Region of Waterloo Children's Centres, and Waterloo Region Museum and Historic Sites.

The work of this contract is for the supply and delivery of food products and services, and software to support the Nutrition and Food Services Software Management System. The Region of Waterloo requires such a program to enable Seniors' Services, Children's Centres, and Waterloo Region Museum and Historic Sites to purchase products and/or services to ensure the continuity of the daily operations, meet the administrative requirements of Region of Waterloo facilities and provide an assured, reliable source of supply for these products and services.

Seniors' Services is comprised of Sunnyside Home, a Long Term Care (LTC) Home with 263 residents. Other programs and services that are offered on the campus include a supportive housing building with 30 self-contained apartments, a Wellness Centre that is accessed by both people who live on the Sunnyside campus, people who live in the community, and a wide range of community programs supporting people with Alzheimer's and other forms of dementia. The Food Services department serves the Long-term Care Home, Supportive Housing, Community Programs, and Café.

Each of the five licensed Region of Waterloo Children's Centres (Christopher Children's Centre, Kinsmen Children's Centre, Cambridge Children's Centre, Edith MacIntosh Children's Centre and Elmira Children's Centre) provide meals and snacks for 45-62 children and up to 12-15 adults each day. The ages of the children range from birth to 4 years of age. Food is also provided at family events for groups up to 120 people, as well as for meetings. A range of nutritious choices considering the appetites of young children and children with specific food allergies and sensitivities is required.

Waterloo Region Museum is the largest community museum in Ontario. The main gallery tells the story of Waterloo Region and the feature gallery showcases local and travelling exhibits from around the world. There is an annual attendance of approximately 90,000 visitors. The museum features Hazel's - a snack bar open during regular operating hours. The menu includes light snack items, including hot and cold beverages.

The museum orders predominantly frozen baked goods that are thaw-and-serve products (such as muffins, cookies, assorted loaves, etc.) and also a large variety of snack items, and unique beverages (bottled water is not permitted, soft drinks are provided only in the vending machines on-site). The Waterloo Region Museum does not have the equipment or the capability of cooking items on-site. Their priority is nutrition, family-friendly items.

Corporate Strategic Plan:

Award of this contract meets the Corporate Strategic Plan objective to ensure Regional programs and services are efficient and effective and demonstrate accountability to the public under Strategic Focus Area 5 Service Excellence.

Financial Implications:

P2014-32 (3 year estimated cost)	\$4,784,659
HST is not applicable on most food items	<u>(0)</u>
Total	<u>\$4,784,659</u>

The annual cost for food products is included in the operating budget for each program area. The 2015 operating budget includes the following amounts for food products:

Seniors' Services	\$1,419,774
Children's Services	155,004
Waterloo Region Museum	<u>12,607</u>
Total	<u>\$1,587,385</u>

The approximate average 12 month cost of this contract is \$1,594,886, which includes estimated inflation for the second and third year of the contract. These 2015 budget amounts are expected to be sufficient to accommodate the final four months of the current contract and the first 8 months of this proposed contract.

The final date of acceptance for this proposal is April 6, 2015.

Other Department Consultations/Concurrence: Nil

Attachments: Nil

Prepared By: Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer



Report: COR-TRY-15-19

Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Ken Seiling and Members of Regional Council

Date: March 4, 2015 **File Code:** F18-30

Subject: T2015-114 Vehicle Acquisitions

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Bennett Chevrolet Cadillac Buick GMC for the T2015-114 Vehicle Acquisitions (vehicles types A and B) in the amount of \$84,837.01 including all applicable taxes and the tender of Victoria Star Motors for the T2015-114 Vehicle Acquisitions (vehicle type C) in the amount of \$234,397.71 including all applicable taxes.

Summary:

Nil

Report:

Utilizing the Ministry of Government Services Vendor of Record arrangement for passenger and light commercial vehicles, tenders were called for the T2015-114 Vehicle Acquisitions and were advertised in the Record, on the Ontario Public Buyer's Association website and on the Region's website. Three tenders were received. The tenders were opened in the presence of M. Palmer-Novakovic, E. Ritzmann and D. DeGouveia.

The following tenders were received:

		Vehicle Type A	Vehicle Type B	Vehicle Type C	Vehicle Type D
Bennett Chevrolet Cadillac Buick GMC	Cambridge, ON	\$50,360.71	\$34,476.30	No Bid	No Bid
Victoria Star Motors	Kitchener, ON	No Bid	No Bid	\$234,397.71	No Bid

*One bid was disqualified

This contract consists of the supply and delivery of the following vehicle types:

Vehicle Type A - One (1) One Ton Pick-Up Truck with Granular Spreader and Plow

Vehicle Type B - One (1) $\frac{3}{4}$ Ton Pick-Up, Crew Cab

Vehicle Type C - Four (4) $\frac{3}{4}$ Ton Commercial Cargo Vans; Three (3) with Standard Conversion (Wire Reel Holder) and One (1) with Optional Conversion (Workbench)

Vehicle Type D - Five (5) $\frac{1}{2}$ Ton Commercial Cargo Vans with Standard Conversion

Vendors were able to bid on one type, all types or any combination of the vehicle types. The contract allows the Region to purchase additional units under the same terms and conditions as units are required and where there is sufficient budget. The Ministry of Government Services has a Vendor of Record arrangement for the supply and delivery of passenger, light commercial and enforcements vehicles. As part of the Broader Public Sector Service in the Province of Ontario, the Region is eligible to receive the pricing concessions agreed to by the vehicle manufacturers. Regional staff is satisfied that the tendered prices are fair, reasonable, and competitive based on historical costs for similar types of vehicles. As there was not a compliant bid received for Vehicle Type D, this vehicle type will be purchased through negotiation as per the Purchasing By-law 04-093 and will be reported at the April 1, 2015 Council meeting. Section 21(1)(f) of the Purchasing By-Law allows for acquisition by negotiation where one or no bids are received in a bid call.

Corporate Strategic Plan:

Award of this contract meets the Corporate Strategic Plan objective to ensure Regional programs and services are efficient and effective and demonstrate accountability to the public under Strategic Focus Area 5 Service Excellence.

Financial Implications:

T2015-114	\$319,235
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(31,754)</u>
Total	<u>\$287,481</u>

Within report CR-FM-14-012, pre-budget approval was granted by Council on August 20, 2014 for the purchase of vehicles which are scheduled for replacement in 2015 with funding from the appropriate vehicle reserves.

The preliminary 2015 Capital Program includes \$327,000 for these vehicles. The surplus funds of \$39,519 will be available for future vehicle purchases and outfitting.

The final date of acceptance for this tender is May 9, 2015.

Other Department Consultations/Concurrence: Nil

Attachments: Nil

Prepared By: Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer



Report: COR-TRY-15-20

Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Ken Seiling and Members of Regional Council

Date: March 4, 2015 **File Code:** F18-30

Subject: Tender T2014-192 Transit Brake Components

Recommendation:

That the Regional Municipality of Waterloo accept the tenders of Mohawk Mfg. & Supply Co. in the estimated amount of \$83,513.45, Fleet Brake Ontario in the estimated amount of \$494,845.95 and CBM of NA in the estimated amount of \$902,701.95, for the supply of Transit Brake Components (T2014-192) for a five (5) year period commencing March 15, 2015 in the total estimated amount of \$1,481,061.35 including all applicable taxes.

Summary: Nil

Report:

Tenders were called for the supply of Transit Brake Components for a five (5) year period and were opened in the presence of L. Smith, A. Dooling and D. Schmidt.

Advertisements for this tender were placed in the Record, on the Region's website and on the Ontario Public Buyers Association website. The work of this contract is to purchase inventory brake part components for Grand River Transit's fleet of 235 buses.

Tenders were received from the following suppliers:

Baker Transit Parts, Sombra, ON

CBM of NA, Ville Mont Royal, QC

Fleet Brake Ontario, Mississauga, ON

Fort Garry Industries, Mississauga, ON

1796456

March 4, 2015

Report: COR-TRY-15-20

Harman Heavy Vehicle Specialists Ltd., Cambridge, ON

Mohawk Mfg. & Supply Co., Nile, IL

New Flyer Industries, Winnipeg, MB

Prevost, a Division of Volvo Group, Elgin, IL

Transaxle Parts Inc., Stoney Creek, ON

Vision Truck Group, Cambridge, ON

The tender was structured so that suppliers could bid on all brake components or a portion thereof, and that the Region could award to multiple suppliers. Bids were based on estimated volumes from 2014.

The following range of bids were received and the recommended supplier determined accordingly:

Brake Part	Bid Range	Recommended Supplier	Location	First Year Estimated Cost
MGM Brake Chambers	\$16,702.69 to \$21,126.12	Mohawk Mfg. & Supply Co.	Niles, IL	\$16,70.69
Brake Drums	\$18,306.00 to \$25,263.43	Fleet Brake Ontario	Mississauga, ON	\$18,306.00
Brake Linings	\$26,214.14 to \$57,520.85	Fleet Brake Ontario	Mississauga, ON	\$26,214.14
Bendix Brake Chambers	\$25,539.70 to \$31,261.45	Fleet Brake Ontario	Mississauga, ON	\$25,539.70
Slack Adjusters	\$12,606.51 to \$17,013.28	Fleet Brake Ontario	Mississauga, ON	\$12,606.51
Camshafts	\$1,888.80 to \$3,071.03	Fleet Brake Ontario	Mississauga, ON	\$1,888.80
Brake Kits	\$14,414.05 to \$21,329.47	Fleet Brake Ontario	Mississauga, ON	\$14,414.05
Calipers	\$97,133.42 to \$149,911.45	CBM of NA	Ville Mont Royal, QC	\$97,133.42
Brake Pads	\$40,482.02 to \$87,937.73	CBM of NA	Ville Mont Royal, QC	\$40,482.02

Brake Part	Bid Range	Recommended Supplier	Location	First Year Estimated Cost
Brake Rotors	\$40,436.60 to \$99,473.04	CBM of NA	Ville Mont Royal QC	\$40,436.60
ZF Seals	\$1,149.21 to \$2,983.20	CBM of NA	Ville Mont Royal QC	\$1,149.21
Volvo Seals	\$1,339.14 to \$4,627.98	CBM of NA	Ville Mont Royal QC	\$1,339.14

Mohawk Mfg. & Supply Co. is the recommended supplier for the MGM Brake Chambers section of this tender at a cost of \$16,702.69 including all applicable taxes for year one. Prices for years 2 to 5 will be subject to increases according to the Ontario Consumer Price Index.

Fleet Brake Ontario is the recommended supplier for the Brake Drums, Brake Linings, Bendix Brake Chambers, Slack Adjusters, Camshafts and Brake Kits sections of this tender at a cost of \$98,969.19 including all applicable taxes for year one. Prices for years 2 to 5 will be subject to increases according to the Ontario Consumer Price Index.

CBM of NA is the recommended supplier for the Calipers, Brake Pads, Brake Rotors, ZF Seals and Volvo Seals sections of this tender at a cost of \$180,540.39 including all applicable taxes for year one. Prices for years 2 to 5 will be subject to increases according to the Ontario Consumer Price Index.

Mohawk Mfg. & Supply Co, Fleet Brake Ontario, and CBM of NA are the three (3) suppliers who submitted bids at the lowest cost to the Region. Price bids are firm for the first year of the contract and are subject to CPI (Ontario Consumer Price Index) for years 2 to 5. All prices have been quoted in Canadian dollars. The contract start date is March 15, 2015. A summary of the approximate one year and five year costs including all taxes is shown below.

Supplier	Location	1 year	5 years
Mohawk Mfg. & Supply Co.	Niles, IL	\$16,702.69	\$83,513.45
Fleet Brake Ontario	Mississauga, ON	\$98,969.19	\$494,845.95
CBM of NA	Ville Mont Royal, QC	\$180,540.39	\$902,701.95
Total		\$296,212.27	\$1,481,061.35

Corporate Strategic Plan:

Award of this contract meets the Corporate Strategic Plan objective to ensure Regional programs and services are efficient and effective and demonstrate accountability to the public under Strategic Focus Area 5 Service Excellence.

Financial Implications:

T2014-192 (Year 1)	\$296,212
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(29,464)</u>
Total	<u>\$266,748</u>

The GRT operating budget includes \$3,756,716 for vehicle maintenance supplies for conventional transit.

The final date of acceptance for this tender is March 10, 2015.

Other Department Consultations/Concurrence: Nil

Attachments: Nil

Prepared By: Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer



Report: COR-TRY-15-21

Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Ken Seiling and Members of Regional Council

Date: March 4, 2015 **File Code:** F18-30

Subject: T2015-107 – 150 Main Street, Phase 2A HVAC Upgrades

Recommendation:

That the Regional Municipality of Waterloo accept the tender of STM Construction Ltd. for T2015-107 150 Main Street - HVAC Upgrades – Phase 2A – Tower HVAC Retrofit Upgrades at an amount of \$1,799,751.00 including all applicable taxes.

Summary: Nil

Report:

Tenders were called for the 150 Main Street, Phase 2A HVAC Upgrades and were advertised in the Record, on the Ontario Public Buyers Association website and on the Region’s website. Tenders were opened in the presence of L. Simon, A. Gingerich, and A. Dooling.

The following tenders were received:

STM Construction Ltd.	Brantford, ON	\$1,799,751.00
Ball Construction	Kitchener, ON	\$1,950,328.00

*One bid was disqualified

The HVAC upgrades at 150 Main Street are part of a multi-phase project to replace the aging mechanical systems throughout the building. Phase 1 consisted of retrofitting the chiller and boiler and was completed in 2014. Phase 2A is to replace the existing aging HVAC system nearing the end of its service life, improve air and temperature comfort for building occupants and enhance energy efficiency within the floor areas of the tower portion of the building. The work is expected to be completed by the end of October 2015.

Corporate Strategic Plan

Award of this contract meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2, Growth Management and Prosperity.

Financial Implications:

T2015-107	\$1,799,751
Less: Municipal Rebate of 11.24% HST	<u>(179,019)</u>
Total	<u>\$1,620,732</u>

The preliminary 2015 Facility Asset Renewal Capital Program includes \$3,822,000 for 150 Main Street (project 74500), to be funded from debentures. An amount of \$2,000,000 has been allocated for this work. To date, \$61,673 has been committed leaving a balance of \$1,938,327 to cover this project.

The final date of acceptance for this tender is April 13, 2015.

Other Department Consultations/Concurrence: Nil

Attachments: Nil

Prepared By: Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer



Report: COR-TRY-15-22

Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Ken Seiling and Members of Regional Council

Date: March 4, 2015

File Code: F18-30

**Subject: T2015-134 Waterloo Region Housing Carbon Monoxide/Smoke Detectors
 - All Waterloo Region Housing Sites**

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Motion Electrical Contracting Ltd. for Carbon Monoxide/Smoke Detectors at all Waterloo Region Housing sites in the amount of \$152,888.25 including all applicable taxes.

Summary: Nil

Report:

Tenders were called for Carbon Monoxide/Smoke Detectors for all Waterloo Region Housing sites and were advertised in the Record, on the Ontario Public Buyers Association website and on the Region's website. Tenders were opened in the presence of K. Grant, B. Heyer and A. Dooling.

The following tender was received:

Motion Electrical Contracting Ltd.	Fergus, ON	\$152,888.25
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* Three (3) other bids were disqualified.

A new regulation regarding carbon monoxide detectors, which updates Ontario's Fire Code, came into effect on October 15, 2014. The update is based on recommendations from a Technical Advisory Committee which was led by the Office of the Fire Marshall and Emergency Management and included experts from fire services, the hotel and rental housing industries, condo owners and alarm manufacturers. Carbon monoxide detectors will now be required near all sleeping areas in residential homes. Multi-

March 4, 2015

Report: COR-TRY-15-22

residential complexes require that only the units beside or above a mechanical/boiler room require carbon monoxide detectors. Carbon monoxide alarms can be hardwired, battery-operated or plugged into the wall.

The work for this contract includes the replacement and installation of Carbon Monoxide/Smoke Detector combination units at all 67 WRH properties (341 buildings) comprising of 2,722 units. Bid prices were based on the supply and installation of 284 combination carbon monoxide detectors/smoke alarms and 156 individual smoke alarms. The buildings include single, semi detached, townhomes, and apartment buildings. This work will ensure legal compliance with new Fire Code requirements.

The announced deadline for compliance of all single and semi detached buildings is April 15, 2015 followed by the remainder of the buildings by October 15, 2015.

Corporate Strategic Plan:

Award of this contract meets the Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2, Growth Management and Prosperity.

Financial Implications:

T2015-134	\$152,888
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(15,207)</u>
Total	<u>\$137,681</u>

This tender includes an allowance of \$30,000 to address any unforeseen conditions that may result in extra labour, the purchase of additional materials for wiring and more carbon monoxide/smoke detector combination units than previously assumed. The preliminary 2015 WRH capital budget provides \$5,380,000 for various capital projects which includes the replacement and installation of carbon monoxide and smoke detectors. To date a total of \$1,457,242 has been committed and spent. The budget for this project is \$277,400 which leaves savings of \$139,719 inclusive of the HST rebate. The savings from this project will be used for other WRH capital projects. Financing for the 2015 WRH capital program is through a combination of federal grants, revenue (taxation) and the Housing Reserve Fund.

The final date of acceptance for this tender is April 18, 2015.

Other Department Consultations/Concurrence:

This report was developed jointly with Facilities Management and WRH staff.

March 4, 2015

Report: COR-TRY-15-22

Attachments: Nil

Prepared By: Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer



Report: COR-TRY-15-23

Region of Waterloo
Corporate Services
Treasury Services

To: Regional Chair Ken Seiling and Members of Regional Council

Date: March 4, 2015

File Code: F10-20

**Subject: Regional Council and Council Appointee Remuneration and Expenses
for the Year Ended December 31, 2014**

Recommendation:

For Information

Summary: Nil

Report:

Under the Municipal Act, the Treasurer is required to submit to Council a statement of remuneration and expenses paid by the municipality to each Member of Council and to Council Appointees to local boards and other bodies. The statement must be presented by March 31st for remuneration and expenses paid for the previous year. The attached statements list remuneration and expenses for Members of Council and Council Appointees for the year ended December 31, 2014. To improve readability, all amounts have been rounded to the nearest dollar.

Corporate Strategic Plan: Nil

Financial Implications:

Remuneration and expenses for Regional Council and Council Appointees were included in the approved Regional Budget for 2014 as established per By-laws 03-024, 06-046, and 14-004 and 2014 costs were within budget.

March 4, 2014

Report: COR-TRY-15-23

Other Department Consultations/Concurrence:

Staff from the Regional Chair's office assisted in the preparation of this report.

Attachments:

Appendix 1 – 2014 Remuneration and Expenses – Regional Council

Appendix 2 – 2014 Remuneration and Expenses – Police Services Board Appointees

Appendix 3 – 2014 Remuneration and Expenses – Council Appointees

Prepared By: Angela Hinchberger, Director of Treasury Services/Deputy Treasurer

Approved By: Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer

The Regional Municipality of Waterloo
2014 Remuneration and Expenses – Regional Council

Appendix 1
COR-TRY-15-23

Councillor	Remuneration (1)	Benefits	Mileage, Meeting & Events	Information Technology	Telephone & Internet	MCIA Legal Opinions	Conferences		Police Services Board (WRPSB) Waterloo Regional		GRCA
							Amount	Details	Remuneration	Benefits	
Armstrong, L.	\$41,125	\$13,584	\$866	\$641	\$610						\$2,628
Brewer, J.	38,752	3,460	983	0	1,156				10,121	234	
Cowan, T.	38,752	13,194	1,097	0	720		\$2,055	ROMA/OGRA Conf. Feb. 23-26, Toronto Ontario (\$1,101) AMO Conf. Aug. 17-20, London Ontario, (\$954)			1,757
Craig, D.	41,125	13,584	0	0	0						
Deutschmann, R.	38,752	13,194	0	0	0						0
Foxton, S.	2,373	966	132	56	45						176
Galloway, T.	47,298	14,598	1,860	1,033	0		2,427	CAPG Conf. Aug. 21-24, Halifax Nova Scotia (as Chair WRPSB)	13,807	2,331	
Haalboom, J.	38,752	7,930	1,219	792	607		3,862	FCM Sustainable Communities Feb.11-13, Charlottetown PEI (\$1,068) APT Conf. Oct. 24-30, Quebec City, Quebec (\$2,794)			1,570
Halloran, B.	38,752	13,194	0	0	0						
Jaworsky, D.	2,373	966	0	0	0						
Jowett, H.	2,373	966	269	41	0						0
Kelterborn, R.	38,752	7,930	818	584	840						2,444
Kiefer, K.	2,373	966	227	267	87				620	110	
Lorentz, G.	41,482	13,640	1,156	2,717	1,259		1,840	FCM Conf. May 30-Jun. 2, Niagara Falls Ontario			2,076
Millar, C.	38,752	3,454	0	480	0						0
Mitchell, J.	41,125	13,584	2,336	649	594		3,842	FCM Conf. May 30-Jun. 2, Niagara Falls Ontario (\$2,130) AMO Conf. Aug. 17-20, London Ontario (\$1,307) Innovation City Conf. Oct. 9-10, Waterloo Ontario (\$405)			29,273
Nowak, J.	2,373	966	53	57	125						187
Redman, K.	2,373	966	184	41	0						
Seiling, K.	149,760	15,850	5,613	723	1,076	3,390			10,741	253	
Shantz, S.	2,373	966	38	0	0						0
Strickland, S.	47,298	14,598	1,866	2,415	1,470						
Vrbanovic, B.	2,373	593	0	0	0						
Wettlaufer, W.	2,373	646	0	53	0						159
Wideman, J.	44,568	8,070	244	1,992	1,096						
Zehr, C.	38,752	11,434	45	0	948						

(1) Effective Jan. 1, 2004, Council salaries 100% taxable

Appendix 2
COR-TRY-15-23

**The Regional Municipality of Waterloo
2014 Remuneration And Expenses - Police Services Board Council Appointees**

Council Appointees	Remuneration	Benefits	Travel / Mtg Expenses	Conferences / Seminars Amount	Details
Waterloo Regional Police Services Board					
<u>Provincial Appointees</u>					
Purdy, S.	\$10,741	\$568		\$4,458	Police Associations of Ontario Labour Conference, Toronto, ON Ontario Association of Police Service Boards Annual Conference, Toronto, ON Canadian Association of Police Governance, Halifax, NS
Ringrose, P.	10,741	568			
Smith, R.	10,741	568		3,360	Canadian Association of Police Governance, Halifax, NS Ontario Association of Police Service Boards Labour Conference, Toronto, ON
<u>Council Appointees</u>					
Denouden, K. (1)	10,121	532			
Wideman, J. (2)	620	12			
Total Provincial / Council Appointees To Police Services Board					
	\$42,964	\$2,247	\$0	\$7,818	

(1) Council Appointee for the Council term ending November 30, 2014

(2) Council Appointee for the Council term commencing December 1, 2014

Alternative format available upon request

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Appendix 3
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The Regional Municipality of Waterloo
2014 Remuneration and Expenses - Council Appointees

Council Appointees	Remuneration	Benefits	Travel / Mtg Expenses	Conferences / Seminars	
				Amount	Details
<u>Grand River Conservation Authority</u>					
D'Ailly, J.	\$1,741		\$360		
Roth, W.	0		0		
Stauch, W.	1,518		220		
<u>Ecological Environmental Advisory Committee</u>					
Woroch, A.			162		
<u>Heritage Planning Advisory Committee</u>					
Coakley, C.			238		
Hackett, R.			127		
Hardacre, N.			38		
Heinrichs, E.			50		
Paddock, B.			118		
Rowell, M.			269		
Thorsen, E.			52		
Wright-Cascaden, W.			77		
<u>Region of Waterloo Senior's Advisory Committee</u>					
Fowler, A.			102		
Howatt, D.			43		
Nanders, A.			61		
Total Council Appointees	\$3,259	\$0	\$1,915	\$0	

* Remuneration for meetings for Council Appointees was discontinued in 2007.
Exception is GRCA where Appointee remuneration and expenses are reimbursed directly by GRCA.

Alternative format available upon request

1819434

The Regional Municipality of Waterloo

Planning and Works Committee

Summary of Recommendations to Council

The Planning and Works Committee recommends as follows:

1. That the Regional Municipality of Waterloo reinstate yield control on the westbound channelized right-turn lane at the Bridge Street (Regional Road 12) and Queen Street (Regional Road 12) intersection, in the Township of Wilmot, as outlined in Report TES-TRP-15-01.1 dated February 24, 2015.
2. That the Regional Municipality of Waterloo approve the revised Terms of Reference of the Active Transportation Advisory Committee in regarding to the following, as described in Report No. TES-TRS-15-05, dated February 24, 2015:
 - a) Reflect the Committee's reporting structure to the Planning and Works Committee through the Commissioner of Transportation and Environmental Services due to the new corporate organizational structure, and;
 - b) Amend the Committee's Purpose, Terms of Reference by replacing references to the Cycling Master Plan with the Active Transportation Master Plan.
3. That Council of the Regional Municipality of Waterloo approve the expropriation of lands for the purpose of reconstruction of Fountain Street (Regional Road 17) from Shantz Hill Road to King Street West and King Street West (Regional Road 8) from Fountain Street to Eagle Street, in the City of Cambridge in the Region of Waterloo as detailed in Report PDL-LEG-15-12 dated February 24, 2015, described as follows:

Fee Simple Partial Taking:

- A. Part of Lots 24 and 25, Municipal Compiled Plan 731, being Part 4 on Plan 58R-18325, Part of PIN 22651-0513(LT) (278 Fountain Street South, Cambridge)

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- B. Part of Lots 1, 2 and 3, North of Main Street, Registered Plan 522, Part of Lots 8 and 9, Municipal Compiled Plan 730, being Parts 1, 2, 3, 11 and 13 on Plan 58R-18330 , Part of PIN 03768-0081(LT) (255 King Street West, Cambridge)

Temporary Easement:

The right and easement, being a temporary easement in gross, for the free and unobstructed, right, interest and easement terminating on the 31st day of December, 2019, for itself, its successors and assigns, and anyone authorized by it, on over, under and through the following properties for the purposes of excavation, construction, installation, replacement, alteration, grading, and landscaping as required in connection with the reconstruction and improvements to Fountain Street (Regional Road 17) and King Street (Regional Road 8) and Shantz Hill Road, and all works ancillary thereto and for such purposes, the free, unimpeded and unobstructed access to the lands at all times by employees, agents, contractors, workers and anyone authorized by it, and vehicles, supplies and equipment at all times and for all purposes and things necessary for or incidental to the exercise and enjoyment of the right and easement.

- A. Part of Lot 24, Municipal Compiled Plan 731, being Part 6 on Plan 58R-18325, Part of PIN 22651-0513(LT) (278 Fountain Street South, Cambridge)
- B. Part of Lots 1, 2 and 3, North of Main Street, Registered Plan 522, Part of Lots 8 and 9, Municipal Compiled Plan 730, being Part 4, 10 and 12 on Plan 58R-18330, Part of PIN 03768-0081 (LT) (255 King Street West, Cambridge)

Permanent Easement:

The right and easement, being an easement in gross, for itself, its successors and assigns and anyone authorized by it, in perpetuity to, at any time enter upon the following properties for purposes of constructing, installing, inspecting, repairing, altering, enlarging, correcting, operating, maintaining, replacing, and reconstructing the adjacent highway, above ground and underground municipal services including without limitation paving, curbs and gutters, retaining wall structures, sidewalks, multi-use trails, boulevard landscaping, street lighting, traffic signals, sanitary sewers, storm sewers, water mains, culverts, catch basins, drains, drainage works, together with all pipes, wires, conduits, poles, markers and other works and appurtenances thereto, which may be determined necessary from time to time through, under, over, upon, along and across the lands, and for all such purposes together with the free, unimpeded and unobstructed access for itself, its successors and assigns, servants, agents,

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contractors, workers and anyone authorized by it, and vehicles, supplies and equipment at all times and for all purposes and things necessary for or incidental to the exercise and enjoyment of the right and easement.

- A. Part of Lot 24, Municipal Compiled Plan 731, being Part 5 on Plan 58R-18325, Part of PIN 22651-0513(LT) (278 Fountain Street South, Cambridge)
- B. Part of Lot 8, Municipal Compiled Plan 730, being Part 5 on 58R-18330, Part of PIN 03768-0081(LT) (255 King Street West, Cambridge)

And That staff be instructed to register a Plan of Expropriation for the property within three months of the granting of the approval to expropriate the property, as required by the "Expropriations Act";

And That the registered owners be served with a Notice of Expropriation and a Notice of Possession for the property after the registration of the Plan of Expropriation and the Regional Solicitor is authorized to take any and all actions required to enforce such Notices including but not limited to any application pursuant to Section 40 of the "Expropriations Act";

And that all above-referenced fee simple partial takings situated adjacent to an existing Regional public highway be acquired for road widening purposes and therefore be deemed to form part of the adjacent public highway in accordance with subsection 31(6) of the Municipal Act, 2001, S. O. 2001, c.25;

And That if no agreement as to compensation is made with an owner, the statutory Offer of Compensation and payment be served upon the registered owners of the property in the amount of the market value of the interests in the land as estimated by the Region's appraiser in accordance with the Expropriations Act;

And Further That the Regional Solicitor be authorized to discontinue expropriation proceedings or any part thereof, in respect of the above described lands, or any part thereof, upon the registration on title of the required documentation to complete the transaction or if determined by the Commissioner of Transportation and Environmental Services that such lands, or any part or interest thereof, are not required for the subject Project.

- 4. That The Regional Municipality of Waterloo direct and authorize the Regional Solicitor to take the following actions with respect to the expropriation of lands for the reconstruction of Sawmill Road from the Conestogo Bridge to Musselman Crescent in the Township of Woolwich, in the Region of Waterloo as detailed in report PDL-LEG-15-14 dated February 24, 2015:

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1. Complete application(s) to the Council of the Regional Municipality of Waterloo, as may be required from time to time, for approval to expropriate land, which is required for the improvements to Sawmill Road and described as follows:

Fee Simple Partial Taking:

- a) Part of Lots 13 and 14, North of King Street and East of Water Street, Registered Plan 601, Township of Woolwich, being Part 2 on 58R-18001; Part of PIN 22240-0207(LT) (1778 Sawmill Road, Conestogo);
 - b) Part of Lots 12 and 13, North of King Street and East of Water Street, Registered Plan 601, Township of Woolwich, being Part 1 on 58R-18001; Part of PIN 22240-0206(LT) (1786 Sawmill Road, Conestogo);
 - c) Part of Lot 6, Registered Plan 600, Township of Woolwich, being Parts 3 and 4 on 58R-18199; Part of PIN 22705-0407(LT) (1959 Sawmill Road, Conestogo);
 - d) Part of Lot 4, Registered Plan 602, Township of Woolwich, being Part 2 on 58R-18199; Part of PIN 22240-0098(LT) (1966 Sawmill Road, Conestogo);
 - e) Part of Lots 7 and 8, Registered Plan 600, Township of Woolwich, being Part 5 on 58R-18199; Part of PIN 22705-0007(LT) (1015 Northfield Drive East, Conestogo);
 - f) Part of Lot 27, Registered Plan 600, Township of Woolwich, being Part 1 on 58R-18199; Part of PIN 22705-0037(LT) (1030 Northfield Drive East, Conestogo).
2. Serve notices of the above application(s) required by the Expropriations Act;
 3. Forward to the Chief Inquiry Officer any requests for a hearing that may be received;
 4. Attend, with appropriate Regional staff, at any hearing that may be scheduled;
 5. Discontinue expropriation proceedings or any part thereof, in respect of the above described lands, or any part thereof, upon the registration on title of the required documentation to complete a transaction whereby the required interests in the lands are conveyed or if determined by the Commissioner of Transportation and Environmental Services that such lands, or any part thereof, are not required for the subject project; and

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6. Do all things necessary and proper to be done, and report thereon to Regional Council in due course.
5. That the Regional Municipality of Waterloo receive the 2014 Summary Report, as required by Ontario Regulation 170/03, the minutes from the annual Management Review of the Drinking Water Quality Management System and maintenance plan update as outlined in report TES-WAS-15-06 dated February 24, 2015.
6. That the Region of Waterloo accept PDL-CPL-15-10 Monthly Report of Development Activity for January 2015, dated February 24, 2015.
7. That the Regional Municipality of Waterloo approve the Operating Management Plan for Gibney Regional Forest, attached to Report PDL-CPL-15-13, dated February 24, 2015.
8. That the Regional Municipality of Waterloo approve the introduction of summer service hours on two GRT bus routes, the 7 – Mainline and the 200 – iXpress effective April 27th, 2015 rather than June 22, 2015. [TES-TRS-15-03]
9. That the Regional Municipality of Waterloo amend Traffic and Parking By-law 06-072, as follows:
 - a) Remove from Schedule 2 – Limited Parking, west side of Peel Street (Regional Road 4) from 15 metres north of Boullee Street to 15 metres south of Huron Street (Regional Road 4), 8:00 a.m. to 6:00 p.m., Monday to Saturday, 2-hours;
 - b) Add to Schedule 1 – No Parking, west side of Peel Street (Regional Road 4) from 15 metres North of Boullee Street to 100 metres north of Boullee Street; and
 - c) Add to Schedule 2 – Limited Parking, west side of Peel Street (Regional Road 4) from 100 metres North of Boullee Street to 15 metres south of Huron Street (Regional Road 4), 8:00 a.m. to 6:00 p.m., Monday to Saturday, 2-hours [TES-TRP-15-02]
10. That the Regional Municipality of Waterloo approve the following with regard to the request by the Township of Wilmot, as described in Report No. PLD-CPL-15-14, dated February 24, 2015:
 - a) Agree to provide professional planning services to the Township of Wilmot for the purpose of updating its Official Plan to bring it into conformity with the Regional Official Plan and the Provincial Growth Plan;

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- b) Provide the related services on the basis of a mutually satisfactory fee-for-services arrangement to be negotiated between the Township and the Region; and
 - c) Authorize the Commissioner of Planning, Development and Legislative Services to execute any documentation required to implement these recommendations subject to the satisfaction of the Regional Solicitor.
11. That the Region of Waterloo International Airport Aeronautical Noise Management Committee (ANMC) be re-named the Aeronautical Noise Advisory Committee (ANAC);

And that the Terms of Reference of the Aeronautical Noise Advisory Committee be adopted, as contained in Attachment #2 of Report No. PDL-AIR-15-02, dated February 24, 2015.

February 24, 2015

The Regional Municipality of Waterloo

Planning and Works Committee

Summary of Closed Recommendations to Council

The Planning and Works Committee recommends as follows:

1. That the Regional Municipality of Waterloo approve the following memberships and associated length of terms for the Active Transportation Advisory Committee:
 1. Ms. Carmen Zannier, for a term ending in December 2016;
 2. Ms. Anne Crowe, for a term ending in December 2017;

February 24, 2015

The Regional Municipality of Waterloo
Administration and Finance Committee
Summary of Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. That the minutes of the Audit Committee meeting held February 3, 2015 be approved.
2. That the Regional Municipality of Waterloo establish a policy for the term of Council that a grant be provided to cover the cost of Regional Development Charges for housing built as a Habitat for Humanity project, with the cost of the grant to be provided from the Housing RDC Grant Reserve Fund, as described in Report COR-FSD-15-04, dated February 24, 2015.

February 24, 2015

The Regional Municipality of Waterloo

Community Services Committee

Summary of Recommendations to Council

The Community Services Committee recommends as follows:

1. That the Regional Municipality of Waterloo approve the submission of one time funding requests to the Waterloo Wellington Local Health Integration Network in the amount of \$52,500 for Seniors' Services for the purposes detailed in the report;

And that, upon approval of 100% funding by the WWLHIN, the 2015 Operating Budget for the Seniors' Services Division be increased by an amount equal to the approved costs and \$0 net regional levy, as outlined in report CSD-SEN-15-03, dated February 24, 2015.

2. That the Regional Municipality of Waterloo take the following actions with regard to the Region of Waterloo's Community Homelessness Prevention Initiative (CHPI) as outlined in report CSD-HOU-15-04, dated February 24, 2015:
 - a) Request additional base funding of \$1,175,000 for CHPI from the Ministry of Municipal Affairs and Housing.
 - b) Forward report CSD-HOU-15-04 to the Ministry of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO) and the Ontario Municipal Social Services Association (OMSSA).
 - d) Authorize the Director, Housing Services to reallocate funding between CHPI service categories within year, as needed, to ensure full utilization of the CHPI allocation.

* Item c) was referred to the Budget Committee for consideration

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3. That the Regional Municipality of Waterloo request the Province of Ontario to fully fund all costs related to the implementation of the Social Assistance Management System as outlined in report CSD-EIS-15-02 dated February 24, 2015.

4. That the Regional Municipality of Waterloo approve an expenditure of up to \$55,000 to be funded from the Public Art Reserve Fund for an artwork project at the new Cambridge Centre Terminal being planned to serve ION and Grand River Transit users at the Cambridge Centre mall on Hespeler Road, as outlined in report PDL-CUL-15-07, dated February 24, 2015;

And that Councillor Helen Jowett be appointed to sit on the jury selection committee, along with other jury members named by the Public Art Advisory Committee.

February 24, 2015

The Regional Municipality of Waterloo

Community Services Committee

Summary of Closed Recommendations to Council

The Community Services Committee recommends as follows:

1. That the Regional Municipality of Waterloo approve the following appointments to the Employment and Income Support Community Advisory Committee as follows:
 - a. Appoint Sherri McDermid (Youth Employment Services representative) for a four year term ending December 31, 2018.
 - b. Appoint Susan Collison (Adult Employment Services representative) for a four year term ending December 31, 2018.

February 24, 2015



Report: PDL-CAS-15-01

Region of Waterloo
Planning, Development, and Legislative Services
Council and Administrative Services

To: Chair Seiling and Members of Regional Council

Date: March 4, 2015 **File Code:** C05-20

Subject: Appointment to Sunnyside Home Foundation

Recommendation:

That the Regional Municipality of Waterloo ratify the appointment of Mark Radulescu to the Sunnyside Foundation Board for a term to expire June 30, 2018 as outlined in report PDL-CAS-15-01.

Summary:

According to the by-laws of the Foundation, elections and/or appointments are required to be ratified by Council. These appointments are typically approved at the annual general meetings for the Foundation. The Regional Clerk's Office prepares a report each time directors are elected and approved by the Foundation.

Report:

1.0 Background

Founded in 1998, the Sunnyside Foundation is a registered charity that has successfully raised over \$2.5 million to enhance the quality of life for those participating in Seniors' Services residential and community programs – Sunnyside Home Long Term Care, Community Alzheimer Programs Kitchener and Cambridge, Supportive Housing, and the Sunnyside Wellness Centre.

Over the years, the Sunnyside Foundation has funded the construction of the Wellness Centre, courtyards and accessible walkways. It has enabled the furnishing of the Community Alzheimer Programs and the convalescent and respite rooms. The safety, comfort and quality of life of seniors have been enhanced through the purchase of specialized equipment such as ceiling lifts and blanket warmers and supplies and

instruments for music and recreation therapy. The Foundation has also supported art, chaplaincy, palliative and social work programs.

2.0 Appointment

The following is information for the ratification of the appointment of Mark Radulescu. Regional Council approved increasing the number of directors on the Foundation on March 7, 2012 (Report SS-12-010). With this appointment, there will be eleven directors on the Board.

Mr. Radulescu is an associate lawyer with Giesbrecht, Griffin, Funk & Irvine LLP in Kitchener. He practises primarily in the area of civil litigation. Mr. Radulescu's litigation experience includes matters in the areas of estates, employment and commercial law. In addition to litigation he practises in the areas of estate planning and real estate law and is a member of the Waterloo Law Association and the Canadian Bar Association.

Corporate Strategic Plan:

The recommendation for the appointment of directors to the Foundation falls under Strategic Focus Area #6 to ensure operational effectiveness and efficiency with the operation of the Foundations.

Financial Implications:

Nil.

Other Department Consultations/Concurrence:

Seniors' Services staff has been involved in the preparation of this report and the Sunnyside Foundation Board approved the appointment of Mark Radulescu on January 26, 2015.

Attachments

Nil.

Prepared By: Tim Brubacher, Council/Committee Support Specialist

Approved By: Kris Fletcher, Director, Council & Administrative Services/Regional Clerk



Report: CSD-HOU-15-06

Region of Waterloo
Community Services
Housing Services

To: Chair Ken Seiling and Members of Regional Council

Date: March 4, 2015

File Code: D27-80

Subject: Pre-Qualification Submission for Marsdale Manor Ltd

Recommendation:

Information only.

Summary:

At Community Services Committee on Tuesday, February 24th staff presented Report CSD-HOU-15-03 which detailed the results of a Prequalifying (PQ) process (PQ2014-04) determining which proponents would proceed to the Request for Proposals to provide Housing with Supports under the Community Homelessness Prevention Initiative (CHPI). At that same meeting, Mr Orin Roberts, on behalf of Marsdale Manor Ltd and Optimum Health Services Corporation appealed the decision of staff not to include his PQ bid based on lateness of submission. Staff was directed by Committee to provide further details for Council on March 4th with respect to the program change and the issue of lateness. This report is in response to that staff direction.

Report:

1.0 Background information

Rooming, boarding and unregulated lodging arrangements have existed in excess of 75 years. During the late 1950s, Municipalities first began providing financial support for adults (largely low income seniors) living in unregulated boarding or lodging homes. In the late 1970s and early 1980s, as provincial policy shifted toward deinstitutionalization of individuals with developmental delays and mental health concerns, these boarding and lodging homes became the default form of housing for vulnerable low income

individuals with a variety of issues and the program continued to grow in an unregulated and unplanned way.

These facilities became known as Domiciliary Hostels which today house individuals ranging in age from youth to the elderly, both men and women, displaying a broad range of mental health, substance use, physical and cognitive issues with limited, if any, programming/supports to address those needs.

By the early 1990s, a shortage of longer term housing with supports for a variety of vulnerable people resulted in Domiciliary Hostels serving a wider range of adults with one or more of the following: mental health issues, physical disabilities, cognitive disabilities and/or substance use issues. Also during that time, several reports were commissioned by the province and provincial associations to address serious issues, including deaths of residents living within these types of unregulated housing with supports. In the early 2000s, the province introduced requirements for standards of operation and care. Municipalities with contractual arrangements for care in Domiciliary Hostels were required to define the standards and hold the Domiciliary Hostels accountable to them. No particular legislative framework existed and per diem funding was tied to a single Directive within the Ontario Works Act governed by the Ministry of Community and Social Services. Such standards and compliance reviews were introduced by the Region of Waterloo in 2007. Further, in 2010, the province introduced the Retirement Homes Act that regulates and licenses retirement homes where more than six unrelated adults over the age of 65 are resident.

2.0 Supportive Housing Redesign Rationale

In 2011, the province introduced the Housing Services Act. The Ministry of Municipal Affairs and Housing subsequently introduced a new policy and funding framework under the Community Homelessness Prevention Initiative (CHPI) including the CHPI Guidelines (2012) requiring “a better coordinated and integrated service delivery system that is people-centred, outcome-focused and reflects a Housing First approach to prevent, reduce and address homelessness”. The funding envelope is a consolidation of five funding streams formerly under the Ministry of Community and Social Services, including: Domiciliary Hostel per diem, Emergency Shelter per diem, Emergency Energy Funds, Rent Bank and the Consolidated Homelessness Prevention Program. Apart from one-time transition funds to support the directional shift, no new funds were provided with this new initiative.

While rooming, boarding and domiciliary hostel accommodation has played an important role in the housing continuum over the decades, there are concerns with the unregulated, unplanned and unstructured way in which they operate. Further, the per diem funding mechanism limits the ability of operators to meet the growing needs of

residents and perpetuates the outdated model of custodial care that is not reflective of current best practices.

Currently, the Region of Waterloo does not have the range and type of services that reflects the growing needs within the community resulting in individuals not always getting the type of housing and support required to address those needs. The current CHPI supportive housing redesign calls for proponents to introduce a broader range of housing with supports for which the Region will provide block funding grants based on submission of an operating budget rather than per diem funding. Further, this new program design will define measurable outcomes and ensure resident needs are met. This redesign requires proponents to define a service population and to design a housing and support model with best practices rather than the outdated “one-size fits all” custodial care approach.

TABLE 1: Service Elements Before and After the Introduction of the Comprehensive Homelessness Prevention Initiative

	Pre-CHPI	CHPI
Legislation	<ul style="list-style-type: none"> • Ministry of Community and Social Services Act, 1990 • Ontario Works Act, 1997 (Regulations related to Emergency Hostels) 	Housing Services Act, 2011
Ministry	Ministry of Community and Social Services (MCSS)	Ministry of Municipal Affairs and Housing (MMAH)
Provincial Policy	OW Directives related to Emergency Hostel and Domiciliary Hostel	Ontario Housing Policy Statement
Service Agreement Timeframe	January – December (calendar)	April – March (fiscal)
Provincial Program Guidelines	<ul style="list-style-type: none"> • Consolidated Homelessness Prevention Program (CHPP) Guidelines (2006) • Domiciliary Hostel Program Guidelines (2006) 	<ul style="list-style-type: none"> • Consolidated Homelessness Prevention Initiative (CHPI) Program Guidelines (2012) • Housing with Related Supports Standards (2014)
Programs	<ul style="list-style-type: none"> • Consolidated Homelessness Prevention Program (CHPP) • Provincial Rent Bank Program • Emergency Energy Fund • Emergency Hostel Services • Domiciliary Hostel Program 	CHPI (with the following service categories): <ul style="list-style-type: none"> • Emergency Shelter Solutions • Housing with Related Supports • Other Services and Supports • Homeless Prevention
Plans	Annual MCSS budget submission	<ul style="list-style-type: none"> • Comprehensive local 10-year Housing and Homelessness Plan (Homelessness to Housing Stability Strategy)

		<ul style="list-style-type: none"> • Annual CHPI Investment Plan • Financial and outcome focused data for all activities funded under CHPI
Program Reporting	Financial and program data submitted separately for each Program	

3.0 Prequalification Rationale and Process

In March 2014, Council approved in principle the CHPI supportive housing redesign approach to implementing a new CHPI Supportive Housing Program, effective April 1, 2016 (SS-14-009). As part of this transition, a Prequalification (PQ) process was designed to identify experienced supportive housing providers (both existing and new) who had an interest in delivering the program as described in the CHPI Supportive Housing Framework, which was approved by Council June 2014 (SS-12-030). To ensure a transparent process, staff facilitated an open community forum in March, multiple key community stakeholder meetings, and provided monthly consultation opportunities between March 2014 and October 2014 for all currently funded supportive housing providers. Two public meetings and one of the monthly consultation meetings included Purchasing Division staff to explain the procurement process including how, where and when to submit the bids. Mr Roberts, representing Marsdale Manor Ltd attended both public meetings on March 26 and October 22, where Purchasing staff provided, as part of their PowerPoint presentation, the location of 150 Frederick St. Kitchener as the location to which bids were to be submitted. Further, submitting bids to the wrong location was provided as an example of common mistakes that lead to disqualification.

The PQ for the CHPI Supportive Housing Program was issued November 3, 2014 and closed January 8, 2015. After the PQ was issued, there was an information meeting held at the 150 Frederick St. Kitchener location. The location and directions for submitting the PQ bid were included in the PQ document on page 11, and on the envelope template that should have been secured to the front of each bid. The bid document also stated that the Region would not issue any addenda within 48 hours of the closing date, unless that addenda was to extend the closing time. As such, no proponent would be required to make any changes to the submission from 48 hours prior to the submission deadline and, therefore, provided a window of 48 hours for submission. Twenty Proponents submitted their 40 different supportive housing program ideas before the closing date and time at 150 Frederick St. Kitchener.

3.1 Operator Objection – Mr Orin Roberts on behalf of Marsdale Manor Ltd:

On January 8, 2015, prequalification closing date, Mr Roberts arrived at the 5th floor, 99 Regina Street South, Waterloo at 1:58 p.m. He rang the bell at the front desk and was

advised by reception staff that he was at the wrong location and that the PQ document was due at 150 Frederick Street at 2:00 pm. Staff provided him with the telephone number for Procurement Services.

At 2:10 p.m. Mr Roberts called Procurement on his cell phone from the fifth floor hallway at 99 Regina. Staff in Procurement advised him that his bid submission was late and would not be accepted. Sometime after 2:30 p.m. Mr Roberts and a Marsdale staff member arrived at 150 Frederick St. Kitchener, Procurement desk, and asked to speak with the Chief Procurement Officer who was engaged on a teleconference. Another staff member met privately with Mr Roberts and explained that the document could not be accepted late and the reasons. He insisted on speaking with the Chief Procurement Officer and waited until she was available (approx. 45 minutes). The Chief Procurement Officer met with him and explained why his bid document could not be accepted.

Mr Roberts also spoke with the Commissioner, Community Services, requesting that the Commissioner intervene on his behalf. The Commissioner explained that the bid process was governed by By-law and under the jurisdiction of Procurement Services. In a second call that day, the Commissioner, realizing that Mr Roberts believed his business was immediately in jeopardy, explained that the Region could contract with Marsdale Manor/Optimum Health Services for a period up to March 31, 2016 for the purposes of tenant transition. The Commissioner assured Mr Roberts that a transition contract would be available and that staff would negotiate the terms and length of that contract.

Mr Roberts explained that because he deals with staff at 99 Regina Street, Waterloo he thought the document would have to be delivered there. The PQ document clearly provides the following information:

- Page 11, #1, “Seven (7) copies of the PQ Proposal clearly identified with the PQ number and title must be received by the Region no later than **2:00:59 p.m. EST, Thursday, January 8, 2015**. The time of 2:00:59 p.m. will be determined based on the wall clock located at The Region of Waterloo, Procurement Office, Reception Desk, 4th Floor, 150 Frederick Street, Kitchener, Ontario N2G 4J3. Proposals received at 2:01:00 p.m. or later will be deemed to be late and non-compliant and will be returned unopened.”;
- Also clearly identified on the envelope template that each bidder needed to include on the front of their submission; and,
- Page 11, #4 clearly states “Council for the Region will not grant approval to open and consider a Proposal after the PQ has closed”.

Corporate Strategic Plan:

Undertaking the CHPI funded supportive housing redesign is consistent with Region's Corporate Strategic Plan 2011-2014, Focus Area 4: Healthy and Inclusive Communities: to "reduce inequities and enhance community health, safety, inclusion and quality of life"; and specifically, Strategic Objective 4.5 to "work collaboratively to increase the supply and range of affordable housing and reduce homelessness". In addition, these activities address Focus Area 5: Deliver excellent and responsive services that inspire public trust.

Financial Implications:

CHPI is 100% provincial funding through the Ministry of Municipal Affairs and Housing and can only be used for operating expenses. The Region's preliminary 2015 operating budget provides an annual program cost of \$10.950 million while Provincial subsidies are estimated at \$9.927 leaving a net levy contribution of \$1.023 for the Community Homelessness Prevention Initiative (CHPI) programs. The Housing with Related Supports service category under CHPI includes a provision of \$3.9 million of which a total of \$3.3 is allocated for programs to be implemented under the RFP. It is expected that the 2015 budget is sufficient to provide funding for the overall CHPI program expectations which includes redesign, tenant transition, program delivery and various administrative expenses.

Other Department Consultations/Concurrence:

Staff from Corporate Services, Treasury Services Division (Procurement and Supply Services) and from Planning, Development and Legislative Services, Legal Services has been involved in consultations, development of PQ process as well as providing input on this report

Prepared By: Deb Schlichter, Director, Housing Services

Approved By: Douglas Bartholomew-Saunders, Commissioner,
Community Services



Region of Waterloo

Planning, Development and Legislative Services

Commissioner's Office

Date: March 4, 2015

Memorandum

To: Chair Ken Seiling and Members of Regional Council

From: Rob Horne, Commissioner
Planning, Development and Legislative Services

Subject: **Announcement of Provincial Planning Panel and Public Input Session in Kitchener on March 25, 2015**

On February 27, 2015, the Provincial government announced the creation of a panel chaired by David Crombie. The purpose of this panel is to provide input to the Province on the coordinated review of four major planning-related Provincial policies, namely the Greenbelt Plan, the Oak Ridges Moraine Conservation Plan, the Niagara Escarpment Plan and the Growth Plan for the Greater Golden Horseshoe.

Details of the review are still being finalized, but the panel has been directed to report back to the Province by September 2015. A series of public input sessions were also announced on February 27, including a session on March 25, 2015 at Bingeman's, beginning with an open house at 6:00 p.m. and a meeting at 7:00 p.m. Regional staff plan to attend this session. The deadline for submitting comments on the first round of the coordinated review is May 27, 2015.

A more detailed report will be presented at the Planning and Works Committee on March 24, 2014. In the interim, Council and the public can review the panel announcement at www.gov.on.ca.