



Media Release: Friday, May 8, 2015, 4:30 p.m.

## **Regional Municipality of Waterloo**

### **Council Agenda**

Wednesday, May 13, 2015

**Closed Session 6:00 p.m.**

**Waterloo County Room**

Regular Meeting 7:00 p.m.

Regional Council Chamber

150 Frederick Street, Kitchener, ON

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- 1. Moment of Silence**
  - 2. Roll Call**
  - 3. Motion To Go Into Closed Session**

That a closed meeting of Council be held on Wednesday, May 13, 2015 at 6:00 p.m. in the Waterloo County Room in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

- a) proposed or pending acquisition of property in the City of Kitchener and receiving of advice that is subject to solicitor-client privilege
- b) proposed or pending acquisition of property in the City of Kitchener and potential litigation
- c) potential litigation and receiving of advice that is subject to solicitor-client privilege related to a matter before an administrative tribunal

**4. Motion to Reconvene Into Open Session****5. Declaration of Pecuniary Interest Under The Municipal Conflict of Interest Act****6. Presentations**

- a) Mike Murray Re: Employee Awards for Values Excellence Recipients

**7. Petitions****8. Delegations****9. Minutes of Previous Meetings**

- a) Closed Council – April 22, 2015
- b) Council – April 22, 2015
- c) Planning & Works – May 5, 2015
- d) Closed Committee – May 5, 2015
- e) Community Services – May 5, 2015
- f) Administration & Finance – May 5, 2015
- g) Planning & Works Public Input – May 6, 2015

**10. Communications**

- a) [Independent Electricity System Operator \(IESO\)](#), Re: Release of 20-year Electricity Plan for Kitchener-Waterloo-Cambridge-Guelph 5

**11. Motion To Go Into Committee Of The Whole To Consider Reports****12. Reports****Finance Reports**

- a) [COR-TRY-15-44](#), T2015-148 Regional Road No. 36 (Franklin Boulevard) Improvements Year 1 South – from 200m South of Main Street to 200m North of Clyde Road, Cambridge, Ontario 7
- b) [COR-TRY-15-45](#), Tender T2015-146 2015 Rural Resurfacing, Townships of North Dumfries and Wellesley 12

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- c) [COR-TRY-15-46](#), T2015-101 Surface Asphalt at Various Locations 15
  - d) [COR-TRY-15-47](#), Tender T2015-159 Weber Street at Waterloo Spur Line Flashing Lights, Gates and Bells Crossing Protection System in the City of Kitchener 18
  - e) [COR-TRY-15-48](#), P2015-08 Laboratory Information Management System (LIMS) 20
  - f) [COR-TRY-15-49](#), T2015-165 Doon Heritage Village – Harness Shop Building 23
  - g) [COR-TRY-15-50](#), P2015-05 Janitorial Cleaning at 99 Regina Street, Waterloo “Public Health and Social Services Building” 25
  - h) [COR-TRY-15-51](#), C2015-07 Architectural and Engineering Services for Preliminary Design & Environmental Assessment – Grand River Transit Northfield Drive Facility 27
  - i) [COR-TRY-15-52](#), T2014-184 Snowploughing – Cambridge Location (Housing) 30

**Committee Reports**

- a) Planning & Works - attached & marked [PS-150505](#) 33
- b) Community Services - attached & marked [SS-150505](#) 35

**Chief Administrative Officer****Regional Chair****Regional Clerk**

- 13. Other Matters Under Committee Of The Whole**
- 14. Motion For Committee Of The Whole To Rise And Council Resume**
- 15. Motion To Adopt Proceedings Of Committee Of The Whole**
- 16. Motions**
- 17. Notice of Motion**
- 18. Unfinished Business**

**19. Other Business****20. Questions****21. Enactment Of By-laws – First, Second & Third Readings**

- a) A By-law to Amend By-law 06-072, as Amended, Being the Region's Traffic and Parking By-law (No Parking, Ainslie Street, City of Cambridge)
- b) A By-law to Confirm the Actions of Council – May 13, 2015

**22. Adjourn**



120 Adelaide Street West  
Suite 1600  
Toronto, Ontario M5H 1T1

T 416-967-7474  
F 416-967-1947  
[www.ieso.ca](http://www.ieso.ca)

April 29, 2015

*via email*

Ms. Kris Fletcher, Regional Clerk  
Region of Waterloo  
1<sup>st</sup> Floor, 150 Frederick Street  
Kitchener, ON N2G 4J3

Dear Ms. Fletcher:

**Re: Release of 20-year Electricity Plan for Kitchener-Waterloo-Cambridge-Guelph**

We are pleased to provide the Region of Waterloo with the first Kitchener-Waterloo-Cambridge-Guelph (KWCG) Integrated Regional Resource Plan (IRRP). This 20-year electricity plan identifies the electricity needs of the area and is designed to plan for growth to ensure that electricity is reliable and available as needed. The plan has been developed by a Working Group consisting of Kitchener-Wilmot Hydro, Waterloo North Hydro, Cambridge & North Dumfries Hydro, Guelph Hydro Electric System Inc., Hydro One Networks Inc., and the Independent Electricity System Operator (IESO). To view the KWCG Region IRRP, please visit <http://www.ieso.ca/KWCG>.

IRRP's are undertaken in the context of the province's Long-Term Energy Plan, as well as provincial and distribution-level planning. They take an integrated approach to finding the best ways to address electricity needs, including considering existing resources, conservation, generation, wires and other innovative solutions. The plan sets out actions to address near-term electricity needs as well as options to address medium- and long-term needs. The development of IRRP's is mandated by the Ontario Energy Board, and IRRP's are updated every five years or sooner if needed. The KWCG IRRP will be updated as needed to reflect any changes to the electricity needs of the region and based on feedback from the community.

Under the IRRP process, local distributors and transmitters as well as municipalities, Aboriginal communities, stakeholders and members of the general public are increasingly involved in developing integrated energy planning solutions for maintaining a reliable supply of electricity. Below are the activities that will be undertaken to facilitate a regional electricity planning dialogue with the community.

**Informational Webinar**

An informational webinar will be held at the date and time listed below to review the IRRP and discuss the next steps in community engagement. Participants can both view the presentation and listen to the

webinar via the weblink, or call the toll-free number to listen to the webinar. Questions will be taken both over the phone and via the weblink.

**Tuesday, June 2 from 2 p.m. – 4 p.m.**

<http://www.meetview.com/ieso20150602b>

**Toll-free: 1-888-239-2037**

### **Municipal Presentation**

The Working Group is available to present the IRRP and discuss next steps in community engagement to Council and/or meet with staff to answer any questions. Please email [ontarioregionalplanning@ieso.ca](mailto:ontarioregionalplanning@ieso.ca) to schedule a presentation or meeting, or to ask any questions about the plan.

### **Community Engagement**

In spring/summer 2016, an update informational meeting will be held with local representatives from municipalities including Mayors and economic development groups, Aboriginal communities, local industry and community groups. A public open house will then be scheduled to further expand the discussion and awareness at a community level.

### **IRRP Web Page - <http://www.ieso.ca/KWCG>**

A dedicated KWCG IRRP webpage is available on the IESO website. The IRRP is posted on this page which also highlights key information related to this regional planning area. You will note that there is a “subscribe to receive updates” feature on this page where interested parties can opt to receive email updates related to activities in this area. This page also includes a link to information on the regional planning process.

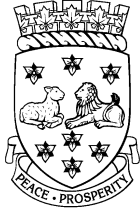
We look forward to planning for your future electricity needs together.

Sincerely,



Michael Lyle

Vice President, Planning, Law and Aboriginal Relations



**Report:** COR-TRY-15-44

**Region of Waterloo**  
**Corporate Services**  
**Treasury Services (Procurement)**

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**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** May 13, 2015                      **File Code:** F18-30

**Subject:** T2015-148 Regional Road No. 36 (Franklin Boulevard) Improvements Year 1 South – from 200m South of Main Street to 200m North of Clyde Road, Cambridge, Ontario

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**Recommendation:**

That the Regional Municipality of Waterloo accept the tender of Regional Sewer and Watermain Ltd. for Tender T2015-148 Regional Road No. 36 (Franklin Boulevard) Improvements Year 1 South – from 200m South of Main Street to 200m North of Clyde Road, Cambridge, Ontario in the amount of \$11,771,637.71 including all applicable taxes;

And that the Regional Municipality of Waterloo approve an increase in project costs of \$2,192,729.69 gross and \$0.00 net to facilitate the work undertaken on behalf of the City of Cambridge.

**Summary:**

Nil

**Report:**

Tenders were called for T2015-148 Regional Road No. 36 (Franklin Boulevard) Improvements Year 1 South – from 200m South of Main Street to 200m North of Clyde Road, Cambridge, Ontario and were advertised in the Record, in the Daily Commercial News, on the Ontario Public Buyers Association website and on the Region's website. Tenders were opened in the presence of F. Kosa, P. Linn and T. Lumgair.

The following tenders were received:

Regional Sewer and Watermain Ltd.	Cambridge, ON	\$11,771,637.71
Capital Paving Inc.	Guelph, ON	\$12,362,228.82
E & E Seegmiller Limited	Kitchener, ON	\$12,474,256.11
Steed and Evans Ltd.	St. Jacob's, ON	\$14,102,400.00

The work under this contract includes the complete reconstruction of Franklin Boulevard including the widening of Franklin Boulevard for centre median construction and full depth road way replacement from 200m south of Main Street to 200m north of Clyde Road. The work involves roundabout construction at the Franklin Boulevard intersections with Main Street, Savage Drive and Clyde Road, concrete curb and gutter and concrete sidewalk (on side streets), storm sewer replacements, Regional and City of Cambridge watermain replacements, City of Cambridge sanitary sewer replacements, asphalt multi-use trails on both sides of Franklin Boulevard, retaining walls, landscaping and Illumination.

Construction is scheduled to commence on May 25, 2015 with completion expected in late summer 2016.

#### **Corporate Strategic Plan:**

Award of this contract meets the 2011-2014 Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2, Growth Management and Prosperity.

#### **Financial Implications:**

Contract T2015-148 costs are shared as follows:

Region of Waterloo – Transportation Division	\$ 8,693,655
Region of Waterloo – Water Services Division	1,100,961
City of Cambridge	<u>1,977,021</u>
Total	<u>\$11,771,637</u>



May 13, 2015

Report: COR-TRY-15-44

## Region of Waterloo – Transportation Division Costs:

T2015-148	\$8,693,655
Utility Relocations	1,237,350
Consulting Engineering	1,002,229
Landscaping	452,000
Traffic Detours, Signing, Line Painting, Temp. Signals	242,440
Regional Engineering	204,680
Geotechnical Consulting	76,289
Property (demolition)	<u>67,800</u>
	Sub-total \$11,976,443
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(1,146,790)</u>
	Total <u>\$10,829,653</u>

The Region of Waterloo's approved 2015 Ten Year Transportation Capital Program includes a budget of \$28,160,000 in 2015/2016 allocated for Franklin Boulevard Improvements (Project #5549) between Myers Road and Highway 401 to be funded 100% from the Development Charges Reserve Fund.

Of the total \$28,160,000 budget for 2015/2016, \$10,862,000 is allocated for the Year 1 South portion of Franklin Boulevard Improvements (between Main Street and Clyde Road). The balance of \$17,298,000 is allocated for Franklin Boulevard Year 1 North (construction between Bishop Street and Highway 401), continuing design and start of Year 2 construction (property acquisition and utility relocations at Avenue Road, Dundas Street and Champlain Boulevard). Based on the low tender result, the actual cost of Regional work is \$10,829,653 which is \$32,347 (0.3%) under the \$10,862,000 project budget.

May 13, 2015

Report: COR-TRY-15-44

## Region of Waterloo – Water Services Division Costs:

T2015-148	\$1,100,961
Consulting Engineering	180,493
Traffic Detours	15,086
Geotechnical Consulting	7,806
Regional Engineering	<u>7,146</u>
Sub-total	\$1,311,492
Less: Municipal Rebate of 86.56% of HST (11.24%)	<u>(128,239)</u>
Total	<u>\$1,183,253</u>

The 2015 Water Capital Program includes \$5,712,000 for watermain upgrades (Project #4082) in 2015 and 2016. This project will be funded from the Water Capital (74%; \$4,226,880) and Development Charge (26%; \$1,485,120) Reserve Funds. Of this amount, \$1,200,000 has been allocated for the Franklin Boulevard South watermain works in 2015 and 2016.

## City of Cambridge Costs:

T2015-148	\$1,977,021
Consulting Engineering	397,716
Traffic Detours, Temp. Signals	27,474
Geotechnical Consulting	14,216
Regional Engineering	<u>13,925</u>
Sub-total	\$2,430,352
Less: Municipal Rebate of 86.56% of HST (11.24%)	<u>(237,622)</u>
Total	<u>\$2,192,730</u>

The City of Cambridge has indicated that they have sufficient funds budgeted for this work and has asked that the work proceed on their behalf.

The final date of acceptance for this tender is June 19, 2015.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

**Approved By:** Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer



**Report:** COR-TRY-15-45

**Region of Waterloo**  
**Corporate Services**  
**Treasury Services (Procurement)**

**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** May 13, 2015                      **File Code:** F18-30

**Subject:** **Tender T2015-146 2015 Rural Resurfacing, Townships of North Dumfries and Wellesley**

**Recommendation:**

That the Regional Municipality of Waterloo accept the tender of Coco Paving Inc. for T2015-146 2015 Rural Resurfacing, Townships of North Dumfries and Wellesley in the amount of \$3,029,530.00 including all applicable taxes;

And that the Regional Municipality of Waterloo approve an increase in project costs of \$734,517.02 gross and \$0.00 net to facilitate the work undertaken on behalf of the County of Oxford.

**Summary:** Nil

**Report:**

Tenders were called for T2015-146 2015 Rural Resurfacing, Townships of North Dumfries and Wellesley and were advertised in the Record, in the Daily Commercial News, on the Ontario Public Buyers Association Website and on the Region's website. Tenders were opened in the presence of M. Halloran, K. Brisbois and T. Lumgair.

The following tenders were received:

Coco Paving Inc.	Petersburg, ON	\$3,029,530.00
Steed & Evans Ltd.	St. Jacobs, ON	\$3,034,050.00
E & E Seegmiller	Kitchener, ON	\$3,095,883.42

Capital Paving Inc.	Guelph, ON	\$3,099,669.94
Brantco Construction	Cambridge, ON	\$3,299,692.32

The work under this contract includes the following:

Asphalt recycling using the full depth reclamation process and asphalt overlay at the following locations:

- Regional Road 15 (Lobsinger Line) from 0.8km west of Herrgott Road to Moser Young Road Drive, Township of Wellesley.
- Regional Road 70 (Trussler Road) from Cedar Creek Road to New Dundee Road, Township of North Dumfries & County of Oxford (a portion of Trussler Road is a boundary road and is cost-shared with the County of Oxford).

Construction is scheduled to commence on June 15, 2015 with a completion expected in late August, 2015.

#### **Corporate Strategic Plan:**

Award of this contract meets the 2011-2014 Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2, Growth Management and Prosperity.

#### **Financial Implications:**

Contract T2015-146 costs are shared as follows:

Region of Waterloo – Transportation Division	\$2,267,341
County of Oxford	<u>762,189</u>
Total	<u>\$3,029,530</u>

#### Region of Waterloo – Transportation Division Costs:

Contract T2015-146	\$2,267,341
Regional Engineering	115,000
Traffic Detours, Signing and Line Painting	40,000
Geotechnical Consulting – Materials Inspection and Testing	36,160
Advertising and Printing	<u>3,000</u>

May 13, 2015

Report: COR-TRY-15-45

	Sub-total	\$2,461,501
Less: Municipal Rebate of 86.45% of HST (11.24%)		<u>(229,123)</u>
	Total	<u>\$2,232,378</u>

The Region of Waterloo's approved 2015 Ten Year Transportation Capital Program includes a budget of \$2,250,000 for Lobsinger Line resurfacing (Project #5667) from 0.8km west of Herrgott Road to Moser Young Road and for Trussler Road resurfacing (Project #5677) from Cedar Creek Road to New Dundee Road to be funded 100% from the Roads Rehabilitation Reserve Fund. Based on the low tender result, the actual cost of Regional work is \$2,232,378, which is \$17,622 (or approximately 0.8%) under the project budgets.

County of Oxford Costs:

Contract T2015-146	\$762,189
Regional Engineering	40,000
Geotechnical Consulting & Material Inspection and Testing	<u>9,040</u>
	Sub-total \$811,229
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(76,712)</u>
	Total <u>\$734,517</u>

The County of Oxford has indicated that they have sufficient funds budgeted for this work and has asked that the work proceed on their behalf.

The final date of acceptance for this tender is June 22, 2015.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

**Approved By:** Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer



**Report:** COR-TRY-15-46

**Region of Waterloo**  
**Corporate Services**  
**Treasury Services (Procurement)**

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**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** May 13, 2015      **File Code:** F18-30

**Subject:** T2015-101 Surface Asphalt at Various Locations

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**Recommendation:**

That the Regional Municipality of Waterloo accept the tender of Capital Paving Inc. for T2015-101 Surface Asphalt at Various Locations in the amount of \$2,790,204.00 including all applicable taxes.

**Summary:** Nil

**Report:**

Tenders were called for T2015-101 Surface Asphalt at Various Locations and were advertised in the Record, in the Daily Commercial News, on the Ontario Public Buyers Association website and on the Region's website. Tenders were opened in the presence of D. Pletch, L. Misurka and T. Lumgair.

The following tenders were received:

Capital Paving Inc.	Guelph, ON	\$2,790,204.00
Steed and Evans Limited	St. Jacob's, ON	\$3,114,280.00
Brantco Construction	Cambridge, ON	\$3,136,033.91
Coco Paving Inc.	Petersburg, ON	\$3,371,807.00
E&E Seegmiller Limited	Kitchener, ON	\$3,388,135.21

The work under this contract includes roadway asphalt paving works at the following locations:

- Dundas Street from Maple Bush Drive to Branchton Road, City of Cambridge
- Weber Street North from Benjamin Road to King Street North, Township of Woolwich
- Erb Street West from Menno Street to Westmount Road, City of Waterloo
- King Street North from Northland Road to Highway 85 Ramp, City of Waterloo
- King Street North from Waterloo – St. Jacobs Railway crossing to Lobsinger Line, Township of Woolwich
- Arthur Street South from Whippoorwill Drive to First Street, Township of Woolwich
- Townline Road from Avenue Road to Can-Amara Parkway, City of Cambridge
- Church Street from Herbert Street to Barnswallow Drive, Township of Woolwich

Construction is scheduled to commence on or about June 15, 2015 with completion expected by August 28, 2015.

#### **Corporate Strategic Plan:**

Award of this contract meets the 2011-2014 Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs and specifically to continue to prioritize and implement capital program projects required to meet community needs and ensure sustainability under Strategic Focus Area 2, Growth Management and Prosperity.

#### **Financial Implications:**

Region of Waterloo - Transportation Division Costs:

T2015-101	\$2,790,204
Region Engineering	175,000
Traffic Detours, Signing and Line Painting	99,000
Geotechnical Consulting	49,818
Advertising and Printing	<u>1,350</u>
	Sub-total \$3,115,372
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(282,489)</u>
	Total <u><u>\$2,832,883</u></u>



The approved 2015 Transportation Capital Program includes funding of \$3,295,000 (Projects: 5251, 6258, 6111, 6118, 6133, 6135, 5786, 5204 and 7186) to be funded from the Roads Rehabilitation (56%; \$1,840,000), Development Charge (31%; \$1,033,750) and Roads Capital Levy (13%; \$421,250) Reserve Funds.

Based on the low tender result, the actual cost of the work in this contract is \$2,832,883, which is \$462,117 (14%) under the project budgets. Of this amount, an estimated \$440,000 will be required to fund outstanding finishing works for these projects under separate contracts in 2015.

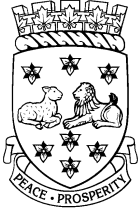
The final date of acceptance for this tender is June 15, 2015.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

**Approved By:** Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer



Report: COR-TRY-15-47

**Region of Waterloo**  
**Corporate Services**  
**Treasury Services (Procurement)**

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**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** May 13, 2015                      **File Code:** F18-30

**Subject: Tender T2015-159 Weber Street at Waterloo Spur Line Flashing Lights, Gates and Bells Crossing Protection System in the City of Kitchener**

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**Recommendation:**

That the Regional Municipality of Waterloo accept the tender of A&B Rail Services Ltd. for T2015-159 Weber Street at Waterloo Spur Line Flashing Lights, Gates and Bells Crossing Protection System in the City of Kitchener in the amount of \$514,941.00 including all applicable taxes.

**Summary:** Nil

**Report:**

Tenders were called for T2015-159 Weber Street at Waterloo Spur Line Flashing Lights, Gates and Bells Crossing Protection System in the City of Kitchener and were advertised in the Record, on the Ontario Public Buyers Association website and on the Region's website. Tenders were opened in the presence of P. Linn, F. Kosa and T. Lumgair.

The following tenders were received:

A&B Rail Services Ltd.	Bolton, ON	\$514,941.00
PNR Railworks Inc.	Guelph, ON	\$612,422.71

The work under this contract includes the installation of Flashing Lights, Gates and Bells Railway Crossing Protection System at the Waterloo Spur Line crossing of Weber Street in the City of Kitchener. This system is required as a result of the recent widening of Weber Street to four lanes in the vicinity of the crossing. The protection system must be installed in accordance with Transport Canada Grade Crossing Standards.

The work included in this project is highly specialized and a limited number of contractors are sufficiently qualified to complete the work. Although only two tenders were received, both contractors have extensive experience in completing similar work across Canada.

Construction is expected to commence on June 29, 2015 and be complete by September 30, 2015.

**Corporate Strategic Plan:**

Award of this contract meets the 2011-2014 Corporate Strategic Plan objective to ensure Regional programs and services are efficient and effective and demonstrate accountability to the public under Strategic Focus Area 5 Service Excellence and to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2 Growth Management and Prosperity.

**Financial Implications:**

T2015-159	\$514,941
Consulting Engineering	78,078
Regional Engineering	15,000
Advertising and printing	<u>2,000</u>
	Sub-total \$610,019
Less: Municipal Rebate of 86.56% of HST (11.24%)	<u>(58,986)</u>
	Total <u>\$551,033</u>

The Region of Waterloo's approved 2015 Ten Year Transportation Capital Program includes a total budget of \$4,900,000 for Weber Street, College Ave. to Guelph Street (Project #7101). Of this amount, \$600,000 has been allocated for the Weber Street at Waterloo Spur Line Flashing Lights, Gates and Bells Crossing Protection System to be funded from the Development Charge (85%; \$510,000) and Roads Capital Levy (15%; \$90,000) Reserve Funds. Based on the low tender result the cost of this work is \$48,967 (approximately 8%) under the project budget.

The final date of acceptance for this tender is June 19, 2015.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

**Approved By:** Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer



**Report:** COR-TRY-15-48

**Region of Waterloo**  
**Corporate Services**  
**Treasury Services (Procurement)**

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**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** May 13, 2015                      **File Code:** F18-40

**Subject:** **P2015-08 Laboratory Information Management System (LIMS)**

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**Recommendation:**

That the Regional Municipality of Waterloo accept the proposal of Promium, LLC for P2015-08 Laboratory Information Management System (LIMS) in the amount of \$328,588.75 including all applicable taxes.

**Summary:** Nil

**Report:**

Proposals were called for P2015-08 Laboratory Information Management Systems (LIMS), from three (3) short listed vendors. Expression of Interest EOI2014-06 had been issued for this project and only bidders who were shortlisted through the EOI process were allowed to bid. One vendor declined to bid. Proposals were opened in the presence of F. Fabi, A. Wright and T. Lumgair.

The following proposals were received:

Promium, LLC                                      Bothell, Washington

Abbott Informatics Canada                      Montreal, Quebec

Proposals were evaluated using pre-determined criteria as set out in the Request for Proposal consisting of functional requirements, technical requirements, project management, implementation, training, maintenance and support, company performance, references and experience, and price. Promium, LLC received the highest overall score and had the lowest price.

The LIMS is a software system that integrates sampling plans with testing requirements, reporting and data management. The LIMS supports efficient and consistent use of the lab’s resources through workload, inventory, and information management, aligned with ISO 17025 and accreditation requirements. The system is structured to provide access to real-time analytical and financial data for EELS and its clients, supporting timely decision-making.

The Region’s Environmental Enforcement and Laboratory Services (EELS) currently utilizes an earlier generation LIMS. The Promium Element LIMS will better support regulatory, commercial, and continuous improvement efforts in line with Regional strategic direction. This LIMS meets the following criteria:

- All functional and technical requirements
- Integration with third party applications
- Web access for clients and mobile access for staff
- Easy to configure user interface designed to meet individual user requirements

**Corporate Strategic Plan:**

Award of this contract meets the 2011-2014 Corporate Strategic Plan objective to ensure Regional programs and services are efficient and effective and demonstrate accountability to the public under Strategic Focus Area 5, Service Excellence.

**Financial Implications:**

P2015-08	\$328,589
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(32,684)</u>
	Total <u>\$295,905</u>

The Region’s approved 2015 Wastewater Capital Budget and Ten Year Capital Forecast includes a total of \$1,050,000 in 2015 for Laboratory Equipment and Upgrades (project #08801) funded from the Wastewater Reserve Fund. The budget includes an allowance of \$650,000 for LIMS procurement. Based on the recommended bid, the initial cost for LIMS purchase and implementation is \$295,905 (net of HST rebate). The cost for the first year of support is provided by the vendor at no additional charge. After the first year, the annual support cost is \$26,636 (net of HST rebate) which will be included in the annual operating budget. Some of the remaining funds will be utilized for IT infrastructure requirements and hardware components through ITS approved vendors.

The \$650,000 budget was based on preliminary estimates from a consulting firm and from other municipal laboratories whose LIMS software required separate database licensing and significant customization over an extended implementation period.

Subject to Council approval work for this contract is expected to begin June 2015.

The final date of acceptance for this proposal is July 8, 2015.

**Other Department Consultations/Concurrence:**

Staff in the Corporate Services – Information Technology Services Division (ITS) have been integral in the preparation and evaluation of this proposal and are in agreement with the recommendation. ITS staff will continue to participate on the project team through its implementation.

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

**Approved By:** Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer



**Report:** COR-TRY-15-49

**Region of Waterloo**  
**Corporate Services**  
**Treasury Services (Procurement)**

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**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** May 13, 2015                      **File Code:** F18-30

**Subject:** T2015-165 Doon Heritage Village – Harness Shop Building

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**Recommendation:**

That the Regional Municipality of Waterloo accept the tender of Ball Construction Ltd., for the T2015-165 Doon Heritage Village – Harness Shop Building in the amount of \$439,208.40 including all applicable taxes.

**Summary:** Nil

**Report:**

Tenders were called for T2015-165 Doon Heritage Village – Harness Shop Building and were advertised in the Record, on the Ontario Public Buyers Association website and on the Region's website. The tenders were opened in the presence of A. Dooling, R. Van Den Berg and S. Laaber.

The following tenders were received:

Ball Construction Ltd.	Kitchener, Ontario	\$439,208.40
STM Construction Ltd.	Brantford, Ontario	\$522,964.00

The new Harness Shop building at Doon Heritage Village is to replace the old Harness/ Print Shop that was demolished earlier this year due to the need of major improvements/ repairs from repeated flood damage. The new Harness Shop building will be constructed in the same location, but, as with other buildings in the village, with a higher floor level elevation to avoid the annual flooding and to meet accessibility requirements.

This project is expected to be complete by end of December 2015.

John MacDonald Architect, the prime consultant for this project reviewed both tender submissions, and notes that the low bidder price is fair.

**Corporate Strategic Plan:**

Award of this contract meets the 2011-2014 Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2, Growth Management and Prosperity.

**Financial Implications:**

T2015-165	\$439,208
Furnishings	50,000
Architect	22,436
Demolition	10,622
Regional Engineering	5,000
Building Permits	4,005
Moving Expenses	2,062
Advertising	<u>692</u>
	Sub-total \$534,025
Less: Municipal Rebate of 96.4% of HST (12.53%)	<u>(52,681)</u>
	Total <u>\$481,344</u>

The Region's approved 2015 Program Area Capital Budget for Waterloo Regional Museum includes \$525,000 for Harness Shop Reconstruction (project # 42044) to be funded 100% from debentures. The total project cost is estimated at \$481,344 which is sufficient to cover the cost of the work.

The final date of acceptance for this tender is August 21, 2015.

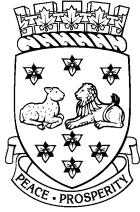
**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

**Approved By:** Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer





**Report:** COR-TRY-15-50

**Region of Waterloo**  
**Corporate Services**  
**Treasury Services (Procurement)**

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**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** May 13, 2015                      **File Code:** F18-40

**Subject:** **P2015-05 Janitorial Cleaning at 99 Regina Street, Waterloo “Public Health and Social Services Building”**

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**Recommendation:**

That the Regional Municipality of Waterloo accept the proposal of Precise Janitorial Services Inc., for P2015-05 Janitorial Cleaning at 99 Regina Street, Waterloo “Public Health and Social Services Building” for a three (3) year period starting June 1, 2015 in the amount of \$569,520.00 including all applicable taxes with the option to renew for two (2) additional one (1) year periods.

**Summary:** Nil

**Report:**

Proposals were called for P2015-05 Janitorial Cleaning at 99 Regina Street, Waterloo “Public Health and Social Services Building” and were advertised in the Record, on the Ontario Public Buyers Association website and on the Region’s website. Six proposals were received. The proposals were opened in the presence of L. Buitenhuis, L. Ertel and T. Lumgair.

The following proposals were received:

1434378 Ontario Inc. o/a Commercial Cleaning Services	St. Catharines, Ontario
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Domclean Limited	Brantford, Ontario
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GDI Services (Canada) LP	Waterloo, Ontario
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Impact Cleaning Services Ltd.	Toronto, Ontario
Innovative Cleaners Inc.	Hamilton, Ontario
Precise Janitorial Services Inc.	Cambridge, Ontario

The proposals were evaluated using pre-determined technical criteria which included program requirements, quality assurance programs / risk management, organizational stability, experience, and price. The proposal submitted by Precise Janitorial Services Inc. obtained the highest overall score.

The work under this contract includes the supply of all labour, materials and equipment necessary to perform janitorial cleaning services at 99 Regina Street.

#### **Corporate Strategic Plan:**

Award of this contract meets the 2011-2014 Corporate Strategic Plan objective to ensure Regional programs and services are efficient and effective and demonstrate accountability to the public under Strategic Focus Area 5, Service Excellence.

#### **Financial Implications:**

P2015-05	\$569,520
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(56,650)</u>
Total (3 year term)	<u>\$512,870</u>

The annual cost is \$170,957.

The Region's approved 2015 Facilities Management operating budget includes \$161,719 for janitorial services at 99 Regina Street. January to May 2015 costs under the existing contract and June to December 2015 costs under the new contract will exceed the budget amount by \$5,388 (approx. 3.3%). The additional costs are primarily attributable to an increase in the minimum wage over the term of the contract. Facilities staff will work to accommodate the additional costs within the overall 2015 Facilities Management operating budget. Adjustments will be made to the 2016 operating budget, as needed.

The final date of acceptance for this proposal is July 16, 2015.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

**Approved By:** Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer



**Report:** COR-TRY-15-51

**Region of Waterloo**  
**Corporate Services**  
**Treasury Services (Procurement)**

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**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** May 13, 2015                      **File Code:** F18-40

**Subject:** **C2015-07 Architectural and Engineering Services for Preliminary Design & Environmental Assessment – Grand River Transit Northfield Drive Facility**

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**Recommendation:**

That the Regional Municipality of Waterloo accept the proposal of IBI Group, for C2015-07 Architectural and Engineering Services for Preliminary Design & Environmental Assessment – Grand River Transit Northfield Drive Facility in the amount of \$446,672.05 including all applicable taxes.

**Summary:** Nil

**Report:**

Proposals were called for C2015-07 Architectural and Engineering Services for Preliminary Design & Environmental Assessment – Grand River Transit Northfield Drive Facility and were advertised in the Record, on the Ontario Public Buyers Association website and on the Region's website. The proposals were opened in the presence of T. Lumgair, J. Biersteker, and R. van den Berg.

Seven (7) proposals were received. The proposals were evaluated using pre-determined technical criteria which included project understanding & approach, project manager qualifications, support staff qualifications, experience on similar projects, cost control/schedule/budget, current workload with the Region, local office, and price. Following the qualitative evaluation, four (4) proponents were shortlisted and their price envelopes opened.

The shortlisted proponents are:

IBI Group	Waterloo, ON
AECOM Canada Ltd.	Kitchener, ON
Morrison Hershfield	Kitchener, ON
Parsons, Brinckerhoff Halsall Inc.	Toronto, ON

The proposal submitted by IBI Group obtained the highest overall score.

IBI Group will be responsible for providing architectural and engineering services for the Grand River Transit Northfield Drive Facility located at 300 and 350 Northfield Drive in Waterloo.

The scope of work includes the following tasks:

- Review and confirmation of the March 2012 Transit Update Study conclusions
- Collection of information from Grand River Transit and completion of a functional program report
- Development of conceptual design and alternative design models along with preliminary costing
- Identification of alternatives for the Class Environmental Assessment (EA)
- Development of EA presentation and consultation documents based on the designs
- Attendance at required Public Information Centers as part of the EA consultation process
- Preparation of an environmental impact assessment report for the EA
- Preparation of a preliminary design and a more detailed cost estimate for the recommended option
- Consultation and preparation of an Access, Parking and Co-ordination Study for the selected site layout
- Preparation of a Preliminary Storm Water Plan based on the selected site layout
- Consultation with City of Waterloo, Grand River Conservation Authority and Region of Waterloo, as required, throughout the process

The preliminary design and class environmental assessment work is anticipated to take approximately 12 months and should be completed in June 2016. Council consideration of an environmental assessment report will occur in the first quarter of 2016.

Completion of this work will allow the Region to proceed with detailed design of the new facility. A separate consultant selection process will be conducted for the detailed design work followed by tendering of the facility construction work which is expected to occur in 2018 and 2019.

**Corporate Strategic Plan:**

Award of this contract meets the 2011-2014 Corporate Strategic Plan objective to develop, optimize and maintain infrastructure to meet current and projected needs under Strategic Focus Area 2, Growth Management and Prosperity.

**Financial Implications:**

C2015-07	\$446,672
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(44,430)</u>
	Total <u>\$402,242</u>

The approved 2015 Grand River Transit Capital Program includes a budget of \$1,769,000 for Northfield Drive Construction (project # 66079) to be funded from debentures (81.8%; \$1,447,000) and development charges (18.2%; \$322,000).

The budget is sufficient to cover the cost of this work at \$402,242 (including a \$40,000 contingency). The remaining budget funds of \$1,366,758 will be used for site development activities and detailed design.

The final date of acceptance for this proposal is June 13, 2015.

**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

**Approved By:** Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer



Report: COR-TRY-15-52

**Region of Waterloo**  
**Corporate Services**  
**Treasury Services (Procurement)**

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**To:** Regional Chair Ken Seiling and Members of Regional Council

**Date:** May 13, 2015      **File Code:** F18-30

**Subject:** T2014-184 Snowploughing – Cambridge Location (Housing)

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**Recommendation:**

That the Regional Municipality of Waterloo approve the option to renew T2014-184 Snowploughing – Cambridge Location (Housing) with Botelho Asphaltting and General Maintenance Ltd. for four (4) one (1) year renewals, subject to satisfactory performance, in the estimated annual amount of \$135,515.25 excluding annual consumer price index adjustments and including all applicable taxes;

And that the Regional Municipality of Waterloo approve an increase to the current purchase order with Botelho Asphaltting and General Maintenance Ltd. in the amount of \$22,515.25 for a revised total of \$135,515.25 including all applicable taxes for the contract term November 15, 2014 to April 15, 2015.

**Summary:** Nil

**Report:**

Contract T2014-184 Snowploughing – Cambridge Location (Housing), which covers snowploughing at 16 Waterloo Region Housing sites in the Cambridge area, went out to tender in the fall of 2014. This contract is comprised of two designated areas. Property area C1 includes 95 Concession Street, 125 Champlain Boulevard, 143 Concession Street, 50 Chalmers Street, 9-10 Westgate Court, 241 Southwood Drive and 168 Grand Avenue. Property area C2 covers 778 Walter Street, 339 Bishop Street, 55 Magor Drive, 127-161 Bechtel Street, 70 Mulberry, 86-96 Gail Street, 99-142 Rouse Avenue, 581, 583, 585, 587, 589, 591, 593 and 595 Langs Drive.

Botelho Asphaltting and General Maintenance Ltd. ("Botelho") was the only company to bid on this contract. Staff negotiated an annual contract value of \$135,515.25 including all applicable taxes with Botelho to ensure that the necessary snow clearing and maintenance was in place.

T2014-184 included an option for four (4) one (1) year renewals subject to satisfactory performance. Staff is recommending approval of the renewal option.

At the time staff negotiated the original contract, the 2015 Regional budget had not yet been tabled with or approved by Regional Council. A Purchase Order was issued to Botelho in the amount of \$113,000 including applicable taxes for estimated snowploughing costs for the period November 15, 2014 to April 15, 2015. The Purchase Order now requires an increase of \$22,515.25, to a total of \$135,515.25, for the remaining period of the contract which expired on April 15, 2015. The Region's Purchasing Bylaw requires the approval of Council in this circumstance.

#### **Corporate Strategic Plan:**

Award of this contract meets the 2011-2014 Corporate Strategic Plan objective to ensure Regional programs and services are efficient and effective and demonstrate accountability to the public under Strategic Focus Area 5 Service Excellence.

#### **Financial Implications:**

T2014-184 (excluding consumer price index adjustment)	\$135,515
Less: Municipal Rebate of 86.46% of HST (11.24%)	<u>(13,480)</u>
Net Cost to Region	<u>\$122,035</u>

The estimated annual contract cost is \$122,035 net of HST rebate. For the first season of the contract, \$36,611 was charged to 2014 with the balance of \$85,424 to be charged to 2015. The 2015 operating budget for snowploughing and winter ground maintenance for the applicable housing sites is \$107,878. The budget was based on a previous vendor who declined to renew their contract for the work. The 2015 cost will be \$14,157 higher than the budget for the full calendar year. Facilities Management staff will monitor costs closely and work to accommodate the higher costs within the overall 2015 property operating budget. Adjustments will be made to the 2016 operating budget to reflect the revised costs. The figures above exclude annual adjustments based on the Ontario Consumer Price Index.

May 13, 2015

Report: COR-TRY-15-52

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**Other Department Consultations/Concurrence:** Nil

**Attachments:** Nil

**Prepared By:** Lisa Buitenhuis, Manager Procurement/Chief Purchasing Officer

**Approved By:** Craig Dyer, Commissioner of Corporate Services/Chief Financial Officer



## The Regional Municipality of Waterloo

### Planning and Works Committee

#### Summary of Recommendations to Council

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The Planning and Works Committee recommends as follows:

1. That the Regional Municipality of Waterloo direct staff to review all options including the status quo, to reduce operating speeds on Regional Roads at public and private schools and report back to Council in October 2015.

And that Councillor B. Vrbanovic's motion be deferred until October 2015. [TES-TRP-15-03.1]

2. That the Region of Waterloo amend Traffic and Parking By-law 06-072, as amended, to remove four parking spaces on the west side of Ainslie Street (Regional Road 24) between Park Hill Road (Regional Road 77) and Simcoe Street as follows:
  - a) Remove from Schedule 1 - No Parking Anytime on the West Side of Ainslie Street (Regional Road 24) from 65 m South of Simcoe Street to Water Street (Regional Road 24);
  - b) Remove from Schedule 1 - No Parking 3:00 p.m. to 6:00 p.m. on the West Side of Ainslie Street (Regional Road 24) from 26 m North of Park Hill Road (Regional Road 77) to 52 m North of Park Hill Road (Regional Road 77);
  - c) Remove from Schedule 1 - No Parking Anytime on the West Side of Ainslie Street (Regional Road 24) from 26 m North of Park Hill Road (Regional Road 77) to 42 m South of Colborne Street;
  - d) Add to Schedule 1 - No Parking Anytime on the West Side of Ainslie Street (Regional Road 24) from 42 m South of Colborne Street to Water Street (Regional Road 24);

in the City of Cambridge, as outlined in Report TES-TRP-15-07, dated May 5, 2015.

PS-150505

3. That the Regional Municipality of Waterloo close and declare surplus a portion of King Street North, in the City of Waterloo described as Part Lots 3 and 4, Registered Plan 508, being Part 7, on Reference Plan 58R-18525 part of PIN 22370-0001 (LT), as detailed in Report No. PDL-LEG-15-41 dated May 5, 2015, pursuant to the Region's property disposition by-law, to the satisfaction of the Regional Solicitor.
4. That the Regional Municipality of Waterloo, endorse in principle, the municipal discussion paper developed by the Association of Municipalities (AMO), in association with the City of Toronto, the Regional Public Works Commissioners of Ontario (RPWCO) and the Municipal Waste Association (MWA), that outlines the critical needs and interests of municipal governments with respect to proposed new legislation for a waste reduction and resource recovery framework for the province of Ontario and that report TES-WMS-15-07 be submitted to the Ministry of Environment and Climate Change (MOECC) for their consideration.
5. That the Regional Municipality of Waterloo accept the 2015 Water and Wastewater Monitoring Report summarized in Report TES-WAS-15-11/PDL-CPL-15-26, dated May 5, 2015, as the account of water supply and wastewater treatment capacity as of December 31, 2014.
6. That the Regional Municipality of Waterloo accept the proposal from New Flyer Bus Industries Canada ULC for the 2015 delivery of fourteen (14) diesel transit buses at a cost of \$6,813,364.09 including all applicable taxes. [TES-TRS-15-11]
7. That the Region of Waterloo maintains the existing 2-way stop-control and installs a pedestrian refuge island at the intersection of Victoria Street (Regional Road 55) and Stoke Drive/Oprington Drive, in the City of Kitchener as outlined in report TES-TRP-15-08, dated May 5, 2015.
8. That the Regional Municipality of Waterloo approve an amendment to the Policy and Procedures for Responding to Groundwater Interference Complaints to delegate the appeals of staff decisions on groundwater interference complaints to the Commissioner of Transportation and Environmental Services as detailed in TES-WAS-15-13.

May 5, 2015

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## The Regional Municipality of Waterloo

### Community Services Committee

### Summary of Recommendations to Council

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The Community Services Committee recommends as follows:

1. That the Regional Municipality of Waterloo endorse the 2015 Healthy Babies Healthy Children Post-birth Service Plan and Continuous Quality Improvement Plan for submission to the Ministry of Children and Youth Services, as outlined in Report PH-CFH-15-02, dated May 5, 2015.
2. That the Regional Municipality of Waterloo appointment Carolyn Schoenfeldt as Administrator, pursuant to Section 43 of the *Ontario Works Act*, 1997, effective April 27, 2015;  
  
And, that a resolution be forwarded to the Director of Ontario Works for approval as outlined in Report CSD-15-01, dated May 5, 2015.
3. That the Regional Municipality of Waterloo send a letter and a copy of this report to the Ontario Minister of Health to advocate for funding of early treatment for the clients who acquired hepatitis C at the clinic, as a result of an infection prevention and control lapse in a health care setting. [PHE-IDS-15-07]

May 5, 2015