



Media Release: Friday, October 30, 2015 4:30 p.m.

Regional Municipality of Waterloo

Council Agenda

Wednesday, November 4, 2015

Closed Session 6:15 p.m.

Waterloo County Room

Regular Meeting 7:00 p.m.

Regional Council Chamber

150 Frederick Street, Kitchener, ON

- 1. Moment of Silence**
- 2. Roll Call**
- 3. Motion To Go Into Closed Session**

That a closed meeting of Council be held on Wednesday, November 4, 2015 at 6:15 p.m. in the Waterloo County Room in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

- a) proposed or pending disposition of property in the City of Waterloo
- b) litigation or potential litigation and receiving of advice that is subject to solicitor-client privilege related to a contract

- 4. Motion to Reconvene Into Open Session**

5. Declaration of Pecuniary Interest Under The Municipal Conflict of Interest Act

6. Presentations

7. Petitions

8. Delegations

9. Minutes of Previous Meetings

- a) Budget Closed – October 21, 2015
- b) Budget – October 21, 2015
- c) Council Closed – October 21, 2015
- d) Council – October 21, 2015
- e) Community Services – October 27, 2015
- f) Administration & Finance – October 27, 2015
- g) Closed Committee – October 27, 2015
- h) Planning and Works – October 27, 2015
- i) Library Closed – October 27, 2015
- j) Library – October 27, 2015

10. Communication

11. Motion To Go Into Committee Of The Whole To Consider Reports

12. Reports

Finance Reports

- a) **COR-TRY-15-102**, T2015-190 Plate Settler Upgrades at Mannheim Water Treatment Plant 5

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Dean-Lane Contractors Inc. for T2015-190 Plate Settler Upgrades at Mannheim Water Treatment Plant in the amount of \$1,068,434.00 plus all applicable taxes.

- b) **COR-TRY-15-103**, T2015-220 Snow Removal – Grand River Transit Bus Stops 8

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Forestell Designed Landscapes for T2015-220 Snow Removal – Grand River Transit Bus Stops in the estimated amount of \$2,869,585.00 (based on the November 15, 2015 to April 15, 2016 estimated cost of \$114,783.40 per month) plus applicable taxes for five (5) winter seasons from November 15, 2015 to April 15, 2020, with price increases in subsequent years to be adjusted by the Ontario Consumer Price Index.

- c) **COR-TRY-15-104**, T2015-223 Northumberland Street Watermain Replacement, Township of North Dumfries, Ayr, Ontario 11

Recommendation:

That the Regional Municipality of Waterloo accept the tender of 410754 Ontario Limited o/a Sousa Concrete for T2015-223 Northumberland Street Watermain Replacement, Township of North Dumfries, Ayr, Ontario in the amount of \$470,512.00 plus applicable taxes;

And that the Regional Municipality of Waterloo approve an increase in the project cost of \$212,600;

And that the Regional Municipality of Waterloo approve that the Water Distribution Reserve Fund borrow \$212,600 from the Water Reserve Fund to be paid back over the next three years with interest at the annual rate earned on the Region's investment portfolio.

Committee Reports

- a) Community Services - attached & marked [SS- 151027](#) 14
- b) Administration & Finance - attached & marked [FS- 151027](#) 16
- c) Planning & Works - attached & marked [PS- 151027](#) 17
- d) Library - attached & marked [LS- 151027](#) 19

Chief Administrative Officer

Regional Chair

Regional Clerk

- 13. Other Matters Under Committee Of The Whole**
- 14. Motion For Committee Of The Whole To Rise And Council Resume**
- 15. Motion To Adopt Proceedings Of Committee Of The Whole**
- 16. Motions**
- 17. Notice of Motion**
- 18. Unfinished Business**
- 19. Other Business**
- 20. Questions**
- 21. Enactment Of By-laws – First, Second & Third Readings**
 - a) A By-law to Amend By-law Number 58-87, as Amended, Being a By-law to Designate and Regulate Controlled-Access Roads (Regional Road 58, Fischer-Hallman Road, City of Kitchener)
 - b) A By-law to Expropriate Lands For The Reconstruction of Fountain Street (Regional Road 17) from Shantz Hill Road to King Street West and King Street West (Regional Road 8) from Fountain Street to Eagle Street, in the City of Cambridge
 - c) A By-law to Confirm the Actions of Council – November 4, 2015
- 22. Adjourn**



Report: COR-TRY-15-102

Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Ken Seiling and Members of Regional Council

Date: November 4, 2015 **File Code:** F18-30

Subject: T2015-190 Plate Settler Upgrades at Mannheim Water Treatment Plant

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Dean-Lane Contractors Inc. for T2015-190 Plate Settler Upgrades at Mannheim Water Treatment Plant in the amount of \$1,068,434.00 plus all applicable taxes.

Summary: Nil

Report:

Tenders were called for T2015-190 Plate Settler Upgrades at Mannheim Water Treatment Plant and were advertised in the Record, on the Ontario Public Buyers Association website and on the Region's website. The tenders were opened in the presence of N. Morris, F. Smith and J. Markovic.

The following tenders were received:

Dean-Lane Contractors Inc.	Kitchener, ON	\$1,068,434.00
Baseline Constructors Inc.	Waterloo, ON	\$1,091,900.00
Gowing Contractors Ltd.	St. George, ON	\$1,099,997.00
BGL Contractors Corp.	Waterloo, ON	\$1,173,000.00
Bestco Construction (2005) Ltd.	Ancaster, ON	\$1,226,011.00
Facca Inc.	Roscom Station, ON	\$1,230,000.00

Stone Town Construction Ltd.	St. Mary's, ON	\$1,253,710.00
H2Ontario Inc.	New Hamburg, ON	\$1,259,400.00
XTerra Construction Inc.	Kitchener, ON	\$1,573,216.37

The work of this contract includes the supply and installation of two (2) new plate settlers in the existing settling basins at the Mannheim Water Treatment Plant.

The Region completed a thorough assessment of the plate settlers utilized at the Mannheim Water Treatment Plant. This assessment recommended the replacement and upgrading of the existing high impact polystyrene equipment with new stainless steel plate settlers. The original equipment is approaching the end of its useful life span and needs to be replaced.

No approvals from Regulatory Agencies are required to undertake this work. All work to be completed under this contract will be in accordance with the existing Water Taking Permits and Drinking Water Works Permits and Licences.

Subject to Council approval, it is anticipated that the Contractor will commence work in early February. One plate settler replacement will be completed by spring 2016 while the other settler will be replaced in the fall of 2016.

Corporate Strategic Plan:

Award of this contract meets the 2015-2018 Corporate Strategic Plan objective to protect the quality and quantity of our water resources under Strategic Focus Area 3, Environment and Sustainable Growth.

Financial Implications:

T2015-190	\$1,068,400
Contract Administration	87,800
Regional Engineering	<u>5,000</u>
Sub-total	\$1,161,200
Plus: Applicable Net HST of 1.76%	<u>20,300</u>
Total	<u>\$1,181,500</u>

Note: All figures are rounded to the nearest \$100.

The approved 2015 Water Capital Program includes a budget of \$700,000 in 2015, \$700,000 in 2016 and \$600,000 in 2017 for Mannheim Plate Settlers Upgrades (project #04171) for a total of \$2.0 million to be funded by the Water Reserve Fund (75%; \$1,498,000) and Regional Development Charges (25%; \$502,000). The cost of the work is \$818,500 (approximately 40%) below the budget provision, which is attributable to the competitive nature of the tender.

The final date of acceptance for this tender is December 15, 2015.

Other Department Consultations/Concurrence:

Water Services staff were consulted in the preparation of this report.

Attachments: Nil

Prepared By: Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer



Report: COR-TRY-15-103

Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Ken Seiling and Members of Regional Council

Date: November 4, 2015 **File Code:** F18-30

Subject: T2015-220 Snow Removal – Grand River Transit Bus Stops

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Forestell Designed Landscapes for T2015-220 Snow Removal – Grand River Transit Bus Stops in the estimated amount of \$2,869,585.00 (based on the November 15, 2015 to April 15, 2016 estimated cost of \$114,783.40 per month) plus applicable taxes for five (5) winter seasons from November 15, 2015 to April 15, 2020, with price increases in subsequent years to be adjusted by the Ontario Consumer Price Index.

Summary: Nil

Report:

Tenders were called for T2015-220 Snow Removal – Grand River Transit Bus Stops and were advertised in the Record, on the Ontario Public Buyers Association website and on the Region's website. The tenders were opened in the presence of S. Robinson, L. Smith and D. Schmidt.

The following tenders were received for all service areas:

Forestell Designed Landscapes	Guelph, ON	\$114,783.40/month
CSL Group Ltd.	Ancaster, ON	\$138,872.00/month

The following tender was received for the Cambridge service area:

Botelho Asphaltting & General Maintenance Ltd. Cambridge, ON \$40,500.00/month

The work of this contract is for snow removal at all Grand River Transit bus stops in the Cities of Kitchener, Waterloo and Cambridge and the Township of Woolwich. Bidders were allowed to bid on any or all areas. Two bidders bid on all areas and one bidder bid on the Cambridge area only. One bidder was disqualified. The recommended tender includes a bid amount for the Cambridge Service area which is less than the cost of the bid submitted for the Cambridge area only.

Contract costs are based on the fixed monthly fee for each month of the contract term (November 15 – April 15) that snow clearing activities are required. In any month of the contract term where no snow clearing activities are required, a monthly standby charge of \$17,200 plus applicable taxes will apply in lieu of the monthly contract fee. This differs from previous contracts that provided for fixed charges for each snow event rather than a fixed monthly fee.

There has been an increasing need for bus stops to be cleared for accessibility purposes. All GRT buses are equipped with a ramp allowing access for people using mobility devices and for people with strollers. As a result, contractors have been clearing bus stops throughout snow events and not waiting until the end of the event. Often the contractor is required to go out several times before road clearing has stopped. Efforts are made to coordinate with the roads being cleared however, this is not always possible.

With a monthly rate contract instead of an event fee contract, the Region is able to establish the total cost of the winter season and can request maintenance, as required, without incurring additional costs. Under the monthly fee agreement, the contractor will be monitoring the conditions and communicating their action plan whether it be pre-salting, sanding, pickling or full clearing. Staff will be monitoring performance of the contractor rather than what type of maintenance is required and at what frequency.

Corporate Strategic Plan:

Award of this contract meets the 2015-2018 Corporate Strategic Plan objective to create a public transportation network that is integrated, accessible, affordable and sustainable under Strategic Focus Area 2, Sustainable Transportation.

Financial Implications:

T2015-220 (Season 1)	\$573,900
Plus: Applicable Net HST of 1.76%	<u>10,100</u>
Total	<u>\$584,000</u>

Note: All figures are rounded to the nearest \$100.

The costs related to this contract for the five (5) month period from November 15, 2015 to April 15, 2016 could be less than the amount noted above in the event that no service is required in any month of the term. In that situation, a lesser standby charge of \$17,200 plus applicable taxes would be charged.

The approved 2015 GRT operating budget includes \$460,000 for winter maintenance at GRT bus stops. As a result of adverse winter conditions in the early months of 2015 and the significant number of snow events charged under the previous contract, total year to date costs are approximately \$472,000. Based on the proposed contract award, total estimated costs for 2015 could range from \$498,000 to \$647,000. Based on GRT projections to year end, the estimated cost can be accommodated within the approved GRT operating budget.

The proposed 2016 GRT operating budget includes \$590,000 for the winter maintenance costs at GRT bus stops included under this contract.

The final date of acceptance for this tender is January 7, 2016.

Other Department Consultations/Concurrence:

Grand River Transit staff was consulted in the preparation of this report.

Attachments: Nil

Prepared By: Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer



Report: COR-TRY-15-104

Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Ken Seiling and Members of Regional Council

Date: November 4, 2015 **File Code:** F18-30

Subject: **T2015-223 Northumberland Street Watermain Replacement, Township of North Dumfries, Ayr, Ontario**

Recommendation:

That the Regional Municipality of Waterloo accept the tender of 410754 Ontario Limited o/a Sousa Concrete for T2015-223 Northumberland Street Watermain Replacement, Township of North Dumfries, Ayr, Ontario in the amount of \$470,512.00 plus applicable taxes;

And that the Regional Municipality of Waterloo approve an increase in the project cost of \$212,600;

And that the Regional Municipality of Waterloo approve that the Water Distribution Reserve Fund borrow \$212,600 from the Water Reserve Fund to be paid back over the next three years with interest at the annual rate earned on the Region's investment portfolio.

Summary: Nil

Report:

Tenders were called for T2015-223 Northumberland Street Watermain Replacement, Township of North Dumfries, Ayr, Ontario and were advertised in the Record, in the Daily Commercial News, on the Ontario Public Buyers Association website and on the Region's website. The tenders were opened in the presence of K. Dolishny, P. Law and T. Lumgair.

The following tenders were received:

410754 Ontario Limited o/a Sousa Concrete	Branchton, ON	\$470,512.00
Xterra Construction Inc.	Guelph, ON	\$500,282.57

In the summer of 2014, a leak was discovered on a 250mm diameter watermain on Northumberland Street in Ayr at the intersection with the Canadian Pacific rail tracks. The leak occurred where the watermain exits the existing steel casing under the tracks. It was also discovered that the existing watermain is in the same steel casing and is in close proximity to the sanitary sewer pipe. When the watermain and sanitary sewer were constructed in the 1980's this was an acceptable practice. However, current Ministry of Environment and Climate Change (MOECC) guidelines require a minimum 2.5 metre separation between watermains and sanitary sewers.

The watermain leak was repaired but the integrity of the pipe was compromised by the break and it was determined that, based on the failure mode, it is probable that another leak may occur at the location of the emergency repair. The decision was made to realign this problematic section of watermain such that the watermain will be constructed in its own casing across the railway thereby providing a more reliable connection which would also conform to the current MOECC guidelines.

Corporate Strategic Plan:

Award of this contract meets the 2015-2018 Corporate Strategic Plan objective to protect the quality and quantity of our water sources under Strategic Focus Area 3, Environment and Sustainable Growth.

Financial Implications:

T2015-223		\$470,500
Consulting Engineering Services – Contract Administration		<u>47,000</u>
	Sub-total	\$517,500
Plus: Applicable Net HST of 1.76%		<u>9,100</u>
	Total	<u>\$526,600</u>

Note: All figures are rounded to the nearest \$100.

The Region's approved 2015 Water Distribution Capital Program includes a budget of \$194,000 for North Dumfries Watermain Repair (#02016) and \$120,000 for Miscellaneous Water Capital (#02007), for a total of \$314,000 to be funded from the Water Distribution Reserve Fund. An additional \$212,600 is required in order to provide sufficient funds to complete the work.

The budget for this watermain repair was developed in summer 2014 before the full scope of the repair was known. Through detailed design, and specifically through consultation with CP Rail, the scope of the repair was finalized and the estimated tender value was developed based on the approved design.

The balance of the Water Distribution Reserve Fund is estimated to be below \$100,000 at the end of 2015. Accordingly it is recommended that the additional budget requirement be funded through the borrowing of \$212,600 from the Water Reserve Fund, which would be paid back by the Water Distribution Reserve Fund over a three year period with interest at the annual rate earned on the Region's investment portfolio.

The final date of acceptance for this tender is December 12, 2015.

Other Department Consultations/Concurrence:

Water Services staff were consulted in the preparation of this report.

Attachments: Nil

Prepared By: Lisa Buitenhuis, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer

The Regional Municipality of Waterloo

Community Services Committee

Summary of Recommendations to Council

The Community Services Committee recommends as follows:

1. That the Regional Municipality of Waterloo approve the continuation of 2.0 full time equivalent staff for the Children's Planning Table for the period ending December 31, 2017 to be funded by grant received from the Lyle S. Hallman Foundation, for the Children's Planning Table as outlined in report CSD-CHS-15-16, dated October 27, 2015.
2. That the Regional Municipality of Waterloo approve the proposed revisions to the Refinancing Policy Framework for the Regionally-funded, Pilot and Strong Starts projects listed in Attachment 2, as part of the Region's Affordable Housing Strategy;

That the Region's Commissioner, Community Services and Chief Financial Officer be authorized to execute agreements and documentation in a form satisfactory to the Regional Solicitor to give effect to a refinancing approved in accordance with Report CSD-HOU-15-22, dated October 27, 2015,

And that subject to the approval of the proposed revisions to the Refinancing Policy Framework, the Regional Municipality of Waterloo consent to the assignment of legal agreements for an affordable housing property situate at 301 Spadina Road East in the City of Kitchener ("the Property") and authorize the Commissioner, Community Services to execute such documentation as may be required to give effect to the assignment of a forgivable loan and transfer of the Property from 2019188 Ontario Inc. to 1073297 Ontario Ltd. with such documentation to be to the satisfaction of the Regional Solicitor, all as more particularly described in Report CSD-HOU-15-22 dated October 27, 2015.

SS-151027

3. That the 2014/15 Housing Stability Data Summary Report and 2014 Update Report for Waterloo Region 10 Year Housing and Homelessness Plan be approved as the Region of Waterloo's 2015 annual progress report on the 10 Year Housing and Homelessness Plan. [CSD-HOU-15-23]

4. That the Regional Municipality of Waterloo, in its capacity as both Service Manager in accordance with the Housing Services Act and sole shareholder of Region of Waterloo Community Housing Inc., authorize the Region's Commissioner of Planning, Development and Legislative Services and the Commissioner of Corporate Services/ Chief Financial Officer, both in their capacity as employees of the Region of Waterloo and Directors of Region of Waterloo Community Housing Inc., to sign a Resolution of the Sole Shareholder appointing Douglas Bartholomew-Saunders, Commissioner of Community Services, as a Director of Region of Waterloo Community Housing Inc. (ROWCHI) until the first annual general meeting of the shareholders of ROWCHI or until his successor is elected or appointed, whichever occurs first;

And that the Regional Municipality of Waterloo endorses the corresponding Directors' Resolutions required to implement the responsibilities of the Commissioner of Community Services as President/Chief Executive Officer of ROWCHI as described in Report PDL-LEG-15-73 dated October 27, 2015.

October 27, 2015

The Regional Municipality of Waterloo
Administration and Finance Committee
Summary of Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. That the Regional Municipality of Waterloo endorse the approach as outlined in report PDL-CAS-15-05, to establish a joint municipal ombudsman for the following municipalities: Cities of Cambridge, Guelph and Waterloo and the Townships of North Dumfries, Wellesley, Wilmot and Woolwich and the Region of Waterloo;

And That staff be authorized to proceed with a joint procurement process.

October 27, 2015

The Regional Municipality of Waterloo

Planning and Works Committee

Summary of Recommendations to Council

The Planning and Works Committee recommends as follows:

1. That the Regional Municipality of Waterloo take the following actions with respect to the proposed improvements on Ottawa Street (Regional Road 4) from the Highway 7 Westbound Ramp to 250 Metres West of Charles Street in the City of Kitchener:
 - a) Approve the Recommended Design Alternative for Ottawa Street (Regional Road 4) as outlined in Report TES-DCS-15-25;
 - b) Direct staff to file the Notice of Completion for this Class Environmental Assessment Study by means of advertisements in local newspapers and mailings to adjacent property owners, tenants and agencies, and place the Environmental Study Report on the public record for a period of 30 days and;
 - c) Upon completion of construction, amend Traffic and Parking By-law 06-072, as amended, to add to Schedule 24, Reserved Lanes on Both Sides of Ottawa Street (Regional Road 4) from Highway 7 to Charles Street for Bicycles.
2. That the Regional Municipality of Waterloo approve the implementation of proven physical measures and safety countermeasures where applicable and feasible to reduce operating speeds and enhance safety on Regional roads adjacent to schools as outlined in Report TES-TRP-15-03.2, dated October 27, 2015.
3. That Council of the Regional Municipality of Waterloo approve the expropriation of lands for the purpose of reconstruction of Fountain Street (Regional Road 17) from Shantz Hill Road to King Street West and King Street West (Regional Road 8) from Fountain Street to Eagle Street, in the City of Cambridge in the Region of Waterloo as detailed in Report PDL-LEG-15-74 dated October 27, 2015
4. That the Region of Waterloo accept PDL-CPL-15-52, Monthly Report of Development Activity for September 2015, dated October 27, 2015.

PS-151027

5. That the Regional Municipality of Waterloo Controlled Access By-law #58-87 be amended to include a temporary construction access on the west side of Regional Road #58 (Fischer-Hallman Road) approximately 173 metres north of Huron Road in the City of Kitchener, as described in Report No. PDL-CPL-15-53, dated October 27, 2015.
6. That the Regional Municipality of Waterloo take the following actions with respect to the proposed improvements to Fountain Street from Blair Road to Preston Parkway, in the City of Cambridge:
 - a) Approve the proposed improvements to Fountain Street from Blair Road to Preston Parkway as presented at the June 16, 2015 Public Consultation Centre and as described in Report TES-DCS-15-29; and
 - b) Amend the Traffic and Parking By-law 06-072, as amended, upon completion of construction to:
 - I. Add to Schedule 16 - Lane Designation, eastbound left turn, eastbound through on Fountain Street (Regional Road 17) at Limerick Road;
 - II. Add to Schedule 16 - Lane Designation, eastbound left turn, eastbound through on Fountain Street (Regional Road 17) at Preston Parkway;
 - III. Change Schedule 16 – Speed limit, 60 km/h, from Blair Road to 200 metres west of Preston Parkway; and
 - IV. Remove from Schedule 16 – Two-way passing zone, from 350 metres east of Blair Road to 50 metres west of Limerick Road.
7. That the Regional Municipality of Waterloo:
 - a) Endorse the plan for implementation of Cogeneration at Galt, Kitchener and Waterloo Wastewater Treatment Plants according to report TES-WAS-15-33 dated October 17, 2015;
 - b) Approve the approach for awarding the Renewable Energy Approval and Preliminary Design of the project for Cogeneration at the Region's Wastewater Treatment Plants, and upon successful completion of this phase of the project, extend the consulting contract to also complete the Detailed Design and Construction Administration with the same Consultant in order to accelerate the implementation of this project.

October 27, 2015

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LS-151027

The Regional Municipality of Waterloo

Library Committee

Summary of Recommendations to Council

The Library Committee recommends as follows:

1. That the Library Committee approve the 2016 meeting dates as follows: March 22, 2016; May 24, 2016; October 4, 2016; and, December 6, 2016.

October 27, 2015