Regional Municipality of Waterloo

Consolidated Council Agenda

Wednesday, June 1, 2016

Closed Session 6:45 p.m.

Waterloo County Room

Regular Meeting 7:00 p.m.

Regional Council Chamber

150 Frederick Street, Kitchener, ON

*Denotes Item(s) Not Part of Original Agenda

1. Moment of Silence

2. Roll Call

3. Motion to Go Into Closed Session

That a closed meeting of Council be held on Wednesday, June 1, 2016 at 6:45 p.m. in the Waterloo County Room in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

   a) potential litigation and related advice that is subject to solicitor-client privilege pertaining to proposed or pending acquisition of property in the City of Kitchener

4. Motion to Reconvene Into Open Session
5. **Declaration of Pecuniary Interest Under the “Municipal Conflict of Interest Act”**

6. **Presentations**
   * a) ION Update - June 2016

7. **Petitions**

8. **Delegations**
   a) Re: Items# 5-7 (see page 25) on the *Planning & Works Summary* (Traffic & Parking By-law)
      i) Alain Francq, President, Waterloo Cycling Club
   * ii) Peter Dedes, Kitchener Cycling and Trails Advisory Committee
   * iii) Mike Boos, Kitchener

9. **Minutes of Previous Meetings**
   a) Council – May 11, 2016
   b) Closed Committee – May 24, 2016
   c) Planning & Works – May 24, 2016
   d) Administration & Finance – May 24, 2016
   e) Community Services – May 24, 2016

10. **Communications**
    a) Council Information Package – Friday, May 27, 2016 (*Distributed Electronically*)

11. **Motion to Go Into Committee Of The Whole To Consider Reports**

12. **Reports**
    
    **Finance Reports**
    a) **COR-TRY-16-55**, T2016-109 Miscellaneous Roadworks at Various Locations, Region of Waterloo

       **Recommendation:**
       That the Regional Municipality of Waterloo accept the tender of Steed and
Evans Limited for T2016-109 Miscellaneous Roadworks at Various Locations, Region of Waterloo in the amount of $1,657,000.00 plus all applicable taxes as set out in report COR-TRY-16-55 dated June 1, 2016.

And that the Regional Municipality of Waterloo approve an increase in project cost of $38,244.94 gross and $0.00 net to facilitate the work undertaken on behalf of the County of Oxford.

b) COR-TRY-16-56, T2016-155 Ottawa Street Widening, Regional Road 4, Lackner Boulevard to Highway 7, Kitchener, Ontario

Recommendation:

That the Regional Municipality of Waterloo accept the tender of E & E Seegmiller Ltd. for T2016-155 Ottawa Street Widening, Regional Road 4, Lackner Boulevard to Highway 7, Kitchener, Ontario in the amount of $7,679,859.80 including all applicable taxes as set out in report COR-TRY-16-56 dated June 1, 2016.

And that the Regional Municipality of Waterloo approve an increase in project cost of $554,328.00 gross and $0 net to facilitate work undertaken on behalf of the City of Kitchener.

c) COR-TRY-16-57, T2016-130 Waterloo Regional Housing Furnace Replacements

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Hy-Mark Mechanical Ltd. for T2016-130 Waterloo Regional Housing Furnace Replacements in the amount of $953,788.00 plus all applicable taxes as set out in report COR-TRY-16-57 dated June 1, 2016.

d) COR-TRY-16-58, T2016-163 Waterloo Region Housing, Paulander Drive Watermain and Electrical Upgrades, 40 – 60 Paulander Drive, Kitchener, Ontario

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Norfield Construction Inc. for T2016-163 Waterloo Region Housing, Paulander Drive Watermain and Electrical Upgrades, 40 – 60 Paulander Drive, Kitchener, Ontario in the amount of $668,000.00 plus all applicable taxes
as set out in report COR-TRY-16-58 dated June 1, 2016.

And that the Regional Municipality of Waterloo approve an increase in the project cost of $362,800.00 plus applicable taxes to complete the work.

Committee Reports

a) Planning & Works – attached & marked PS-160524

b) Administration & Finance – attached & marked FS-160524

Chief Administrative Officer

Regional Chair

Regional Clerk

13. Other Matters Under Committee Of The Whole

14. Motion For Committee Of The Whole To Rise And Council Resume

15. Motion To Adopt Proceedings Of Committee Of The Whole

16. Motions

17. Notice of Motion

18. Unfinished Business

19. Other Business

20. Questions

21. Enactment Of By-laws – First, Second & Third Readings

a) A By-law to Regulate Traffic and Parking on Highways Under the Jurisdiction of the Regional Municipality of Waterloo and to Repeal By-law 06-072

b) A By-law to Determine the Amount of Taxes for Commercial, Industrial and Multi-Residential Property for 2016

c) A By-law to Expropriate Lands For The Purpose Of Construction Of The Franklin Boulevard (Regional Road 36) Extension From Myers Road (Regional Road 43) To South Boundary Road And Proposed Construction Of Phase 1 Of The South Boundary Road From Water Street South (Hwy 24) To The Franklin Boulevard Extension (Regional
Road 36), Part In The Township Of North Dumfries And Part In The City Of Cambridge In The Region Of Waterloo

* d) A By-law to Amend By-law 06-072, as Amended, Being the Region's Traffic and Parking By-law (Accessible Parking Spaces, City of Cambridge)

   e) A By-law to Confirm the Actions of Council – June 1, 2016

22. Adjourn
Region of Waterloo

Corporate Services

Treasury Services (Procurement)

To: Regional Chair Ken Seiling and Members of Regional Council

Date: June 1, 2016 File Code: F18-30

Subject: T2016-109 Miscellaneous Roadworks at Various Locations, Region of Waterloo

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Steed and Evans Limited for T2016-109 Miscellaneous Roadworks at Various Locations, Region of Waterloo in the amount of $1,657,000.00 plus all applicable taxes as set out in report COR-TRY-16-55 dated June 1, 2016.

And that the Regional Municipality of Waterloo approve an increase in project cost of $38,244.94 gross and $0.00 net to facilitate the work undertaken on behalf of the County of Oxford.

Summary:

Nil

Report:

Tenders were called for T2016-109 Miscellaneous Roadworks at Various Locations, Region of Waterloo and were advertised in the Record, in the Daily Commercial News, on the Ontario Public Buyers Association website and on the Region’s website. The tenders were opened in the presence of L. Misurka, J. Ellerman and T. Lumgair.
The following tenders were received:

Steed and Evans Limited  St. Jacobs, ON  $1,657,000.00
Coco Paving Inc.  Petersburg, ON  $1,823,000.00
Capital Paving Inc.  Guelph, ON  $1,831,031.00
E & E Seegmiller Limited  Kitchener, ON  $1,948,249.21

The work under this contract includes the following:

- Project No. 5174, Spot roadway asphalt repairs and crack sealing at various locations
- Project No. 7371, Fountain Street resurfacing, Blair Road to Dickie Settlement Road
- Project No. 66006 and 66029, Bus pad installations at various locations
- Project No. 5178, Culvert replacements on Trussler Road, between Greenfield Road and Alps Road West
- Project No. 7369, Sidewalk ramp installation, Victoria Street Bridge over the Grand River
- Project No. 9035, Drainage improvements, Hespeler Road south of Pinebush Road
- Project No. 5555, Accessible sidewalk ramps at various locations in the City of Cambridge
- Project No. 5274, Fairway Road Extension - final restoration works, Riverbank Court at Fountain Street

Construction is scheduled to commence on or about June 13, 2016 with substantial completion by September 15, 2016.

**Corporate Strategic Plan:**

Award of this contract meets the 2015-2018 Corporate Strategic Plan objective to optimize road capacity to safely manage traffic and congestion under Strategic Focus Area 2, Sustainable Transportation.
Financial Implications:

Contract T2016-109 costs are shared as follows:

<table>
<thead>
<tr>
<th>Region</th>
<th>Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Region of Waterloo – Transportation Division Costs</td>
<td>$1,493,900</td>
</tr>
<tr>
<td>Grand River Transit</td>
<td>129,700</td>
</tr>
<tr>
<td>County of Oxford</td>
<td>33,400</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,657,000</strong></td>
</tr>
</tbody>
</table>

Note: All figures are rounded to the nearest $100.

Region of Waterloo Transportation Division Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>T2016-109</td>
<td>$1,493,900</td>
</tr>
<tr>
<td>Region Engineering</td>
<td>81,000</td>
</tr>
<tr>
<td>Geotechnical Consulting</td>
<td>24,800</td>
</tr>
<tr>
<td>Traffic Detours, Signing and Line Painting</td>
<td>7,000</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>$1,606,700</strong></td>
</tr>
<tr>
<td>Plus: Applicable net HST of 1.76%</td>
<td>26,700</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,633,400</strong></td>
</tr>
</tbody>
</table>

Note: All figures are rounded to the nearest $100.

The approved 2016 Transportation Capital Program includes $1,685,000 in 2016 for improvements under Project Nos. 5174, 7371, 5178, 7369, 9035, and 5555 funded from the Roads Rehabilitation Reserve Fund. Based on the low tender, the estimated cost of the work is $1,593,200.

The approved 2016 Transportation Capital Program includes $200,000 in 2016 for the cost of final restoration works on the Fairway Road Bridge Extension under Project No. 5274 funded from the Development Charge Reserve Fund. Based on the low tender, the estimated cost of the work is $40,200.
Grand River Transit Costs

T2016-109 $129,700
Region Engineering 8,000
Material Inspection and Testing During Construction 3,000

Sub-total $140,700

Plus: Applicable net HST of 1.76% 2,300

Total $143,000

Note: All figures are rounded to the nearest $100.

The Region’s approved 2016 GRT Capital Budget includes $1,094,000 (Projects 66006 and 66029) for the bus stop area improvements included in this contract, set out as follows:

1) Project 66006 includes $142,000 to be funded from the Transit Capital Reserve Fund (100%). Of the contract amount above, $130,000 relates to this project.

2) Project 66029 includes $952,000 to be funded from debentures (81.8%; $779,000) and development charges (18.2%; $173,000). Of the contract amount above, $13,000 relates to this project. A provision of $15,000 of the project budget has been committed for the work included in this contract.

County of Oxford Costs

T2016-109 $33,400
Region Engineering 2,000
Traffic detours, signing and line painting 1,500
Material Inspection and Testing During Construction 700

Sub-total $37,600

Plus: Applicable net HST of 1.76% 600

Total $38,200

Note: All figures are rounded to the nearest $100.
The County of Oxford has indicated that they have sufficient funds budgeted for their share of the costs of the Trussler Road Culvert Replacement (Project No. 5178) and has asked that the work proceed on their behalf.

The final date of acceptance for this tender is June 25, 2016.

**Other Department Consultations/Concurrence:**

Transportation and Environmental Services staff was consulted in the preparation of this report.

**Attachments:** Nil

**Prepared By:** Lisa Evans, Manager, Procurement/Chief Purchasing Officer

**Approved By:** Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer
Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Ken Seiling and Members of Regional Council
Date: June 1, 2016    File Code: F18-30
Subject: T2016-155 Ottawa Street Widening, Regional Road 4, Lackner Boulevard to Highway 7, Kitchener, Ontario

Recommendation:

That the Regional Municipality of Waterloo accept the tender of E & E Seegmiller Ltd. for T2016-155 Ottawa Street Widening, Regional Road 4, Lackner Boulevard to Highway 7, Kitchener, Ontario in the amount of $7,679,859.80 including all applicable taxes as set out in report COR-TRY-16-56 dated June 1, 2016.

And that the Regional Municipality of Waterloo approve an increase in project cost of $554,328.00 gross and $0 net to facilitate work undertaken on behalf of the City of Kitchener.

Summary:
Nil

Report:

Tenders were called for T2016-155 Ottawa Street Widening, Regional Road 4, Lackner Boulevard to Highway 7, Kitchener, Ontario and were advertised in the Record, in the Daily Commercial News, on the Ontario Public Buyers Association website and on the Region’s website. The tenders were opened in the presence of M. Henderson, I. Young and T. Lumgair.
The following tenders were received:

- E & E Seegmiller Ltd. Kitchener, ON $7,679,859.80
- Coco Paving Inc. Petersburg, ON $8,047,000.00
- Capital Paving Inc. Guelph, ON $8,126,026.00
- Steed and Evans Limited St. Jacobs, ON $8,670,000.00

The work of this contract includes the reconstruction and widening of Ottawa Street from Lackner Boulevard to River Road in 2016 and River Road to Highway 7 Eastbound Ramp in 2017. This work includes replacement and new segments for the existing storm sewer system, construction of on road cycling lanes, multi-use trails, new asphalt road, new concrete curbs, sidewalks, new pedestrian islands and widening to 4 lanes between Old Chicopee and Heritage Drive. Storm sewer and sidewalks will be cost shared with the City of Kitchener.

Construction is scheduled to start on June 13, 2016. Stage one, Ottawa Street between River Road and Lackner Boulevard, will be substantially complete by November 2016. Stage two, Ottawa Street between River Road and Highway 7, will be substantially complete by November 2017.

**Corporate Strategic Plan:**

Award of this contract meets the 2015-2018 Corporate Strategic Plan objective to optimize road capacity to safely manage traffic and congestion under Strategic Focus Area 2, Sustainable Transportation.

**Financial Implications:**

Contract T2016-155 costs are shared as follows:

- Region of Waterloo – Transportation Division Costs $7,173,900
- City of Kitchener 506,000

Total $7,679,900

Note: All figures are rounded to the nearest $100.
### Region of Waterloo Transportation Division Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>T2016-155</td>
<td>$7,173,900</td>
</tr>
<tr>
<td>Hydro Relocations and New Street Lighting</td>
<td>430,000</td>
</tr>
<tr>
<td>Traffic Signals</td>
<td>350,000</td>
</tr>
<tr>
<td>Consultant Engineering</td>
<td>250,000</td>
</tr>
<tr>
<td>Property Acquisition</td>
<td>250,000</td>
</tr>
<tr>
<td>Region Engineering</td>
<td>85,000</td>
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<tr>
<td>Geotechnical Consulting</td>
<td>56,000</td>
</tr>
<tr>
<td>Gas Relocations</td>
<td>50,000</td>
</tr>
<tr>
<td>Traffic Detours, Signing and Line Painting</td>
<td>50,000</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>$8,694,900</strong></td>
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<tr>
<td>Plus: Applicable Net HST of 1.76%</td>
<td>140,100</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$8,835,000</strong></td>
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</tbody>
</table>

Note: All figures are rounded to the nearest $100.

The Region of Waterloo's approved 2016 Ten Year Transportation Capital Program (TCP) includes a budget of $4,180,000 in 2016 and $4,405,000 in years 2017-2020 (total $8,585,000) for Ottawa Street Widening (Project #05680) between Lackner Boulevard and Highway 7 Eastbound Ramp to be funded from the Roads Rehabilitation Capital Reserve Fund (94.5%; $8,115,000) and Development Charges Reserve Fund (5.5%; $470,000). Based on the low tender result, the actual cost of the Regional work is $8,835,000 which is $250,000 (or approximately 2.9%) over the project budget.

The funding in the 2016 Ten Year TCP was based on construction occurring in 2016 and in 2019 to coordinate with the Ministry of Transportation's (MTO) planned closure of Victoria Street at Highway 85 for new Highway 7 bridge work, which was originally scheduled for 2017. The Ottawa Street improvements were scheduled in the 2016 Transportation Capital Program to avoid work on Ottawa Street in 2017 while the MTO had Victoria Street closed. Earlier this year, the MTO advised that the Victoria Street closure would not start until late 2017, which provided the Region with the opportunity to complete the Ottawa Street improvements in advance of the MTO closure of Victoria Street.
Stage one (Lackner Boulevard to River Road) is expected to be substantially complete in November of 2016 and will require additional funds in 2016 of $130,000 funded from the Roads Rehabilitation Capital Reserve Fund. This budget increase will be addressed as part of the mid-year review of the 2016 Transportation Capital Budget. Stage two of the contract (River Road to Highway 7) is now scheduled to be completed in November of 2017 and funding of $4,385,000 needs to be advanced from 2018, 2019 and 2020 to 2017 which currently has a budget of $20,000. The project will require additional funds of $120,000, funded from the Roads Rehabilitation Capital Reserve Fund, for a total budget of $4,525,000 in 2017. These changes will be reflected in the 2017-2026 Transportation Capital Program to be submitted as part of the 2017 budget process.

City of Kitchener Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>T2016-155</td>
<td>$506,000</td>
</tr>
<tr>
<td>Consultant Engineering</td>
<td>$20,000</td>
</tr>
<tr>
<td>Region Engineering</td>
<td>$15,000</td>
</tr>
<tr>
<td>Geotechnical Consulting</td>
<td>$4,000</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>$545,000</strong></td>
</tr>
<tr>
<td>Plus: Applicable net HST of 1.76%</td>
<td><strong>9,300</strong></td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$554,300</strong></td>
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Note: All figures are rounded to the nearest $100.

The City of Kitchener has indicated that they have sufficient funds budgeted for this work and has asked that the work proceed on their behalf.

The final date of acceptance for this tender is June 27, 2016.

**Other Department Consultations/Concurrence:**

Transportation & Environmental Services staff was consulted in the preparation of this report.

**Attachments:** Nil

**Prepared By:** Lisa Evans, Manager, Procurement/Chief Purchasing Officer

**Approved By:** Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer
Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Ken Seiling and Members of Regional Council
Date: June 1, 2016  File Code: F18-30

Subject: T2016-130 Waterloo Regional Housing Furnace Replacements

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Hy-Mark Mechanical Ltd. for T2016-130 Waterloo Regional Housing Furnace Replacements in the amount of $953,788.00 plus all applicable taxes as set out in report COR-TRY-16-57 dated June 1, 2016.

Summary: Nil

Report:

Tenders were called for T2016-130 Waterloo Regional Housing Furnace Replacements and were advertised in the Record, on the Ontario Public Buyers Association website and on the Region’s website. There had been a pre-qualification completed for this project (PQ 2016-04) and only bids received from the pre-qualified contractors were accepted. The tenders were opened in the presence of L. Simon, C. Meleca, and T. Lumgair.

The following tenders were received:

Hy-Mark Mechanical Ltd. Guelph, ON $ 953,788.00
Delta Air Systems Ltd. Waterloo, ON $1,082,103.03

*One bidder was disqualified.
The work under this contract includes the removal and replacement of 529 existing gas furnaces with new high-efficiency furnaces at 19 Waterloo Regional Housing (WRH) sites that are located throughout the Region. These sites are a mix of single, semi-detached and row houses. Upgrades to the furnaces are required because the older units have reached the end of their life expectancy. The new units will consume less natural gas and electricity leading to avoidance of costs.

The project is scheduled to begin in mid-June and is expected to be complete by the end of November 2016.

**Corporate Strategic Plan:**

Award of this contract meets the 2015-2018 Corporate Strategic Plan objective to ensure Regional programs and services are efficient, effective and provide value for money under Strategic Focus Area 5, Responsive and Engaging Government Services.

**Financial Implications:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>T2016-130</td>
<td>$953,800</td>
</tr>
<tr>
<td>Plus: Applicable Net HST of 1.76%</td>
<td>16,800</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$970,600</strong></td>
</tr>
</tbody>
</table>

Note: All figures are rounded to the nearest $100.

The recommended bid includes a contingency of $120,000 which was requested in the bid submission. The contingency is for unforeseen costs during construction, which would only be paid if agreed to by the Region.

The Region’s approved 2016 Waterloo Region Housing (WRH) Capital Program includes a budget of $7,580,000 for various projects funded through a combination of property taxes (19%; $1,412,000), lifecycle reserve (15%; $1,179,000) and from the Housing Reserve Fund (66%; $4,989,000). To date, a total of $1,459,900 has been committed and spent. The budget for furnace replacements at 19 WRH sites located throughout the Region is $1,470,000. The cost of this work is $499,400 under the project budget and the savings are attributable to 63 fewer furnaces requiring replacement as compared to the budgeted amount as well as competitive pricing. The savings will cover the additional costs for T2016-163 Watermain and Electrical Upgrades at Paulander Drive (Please see Report COR-TRY-16-58 which is also included in the Council Agenda).

The final date of acceptance for this tender is July 3, 2016.
Other Department Consultations/Concurrence:

Staff from Facilities Management was consulted in the preparation of this report.

Attachments: Nil

Prepared By: Lisa Evans, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer
Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Ken Seiling and Members of Regional Council
Date: June 1, 2016
File Code: F18-30

Subject: T2016-163 Waterloo Region Housing, Paulander Drive Watermain and Electrical Upgrades, 40 – 60 Paulander Drive, Kitchener, Ontario

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Norfield Construction Inc. for T2016-163 Waterloo Region Housing, Paulander Drive Watermain and Electrical Upgrades, 40 – 60 Paulander Drive, Kitchener, Ontario in the amount of $668,000.00 plus all applicable taxes as set out in report COR-TRY-16-58 dated June 1, 2016.

And that the Regional Municipality of Waterloo approve an increase in the project cost of $362,800.00 plus applicable taxes to complete the work.

Summary:
Nil

Report:

Tenders were called for T2016-163 Waterloo Region Housing, Paulander Drive Watermain and Electrical Upgrades, 40 – 60 Paulander Drive, Kitchener, Ontario and were advertised in the Record, on the Ontario Public Buyers Association website and on the Region’s website. There had been a pre-qualification completed for this project (PQ 2016-02) and only bids received from the pre-qualified list were accepted. Tenders were opened in the presence of J. Leeson, J. Henhoeffer and A. Dooling.
The following tenders were received:

Norfield Construction Inc.  Bolton, ON  $668,000.00
Network Sewer & Watermain  Cambridge, ON  $676,574.72
Steed and Evans Limited  St. Jacobs, ON  $987,200.00

The Waterloo Region Housing Paulander site is located in the City of Kitchener and is approximately 1.56ha, containing 79 housing units. The site was constructed in the early 1970’s and the original water service is still in use. A typical water distribution system will last 40-50 years and this site is over 40 years old. Over the past couple of years, the watermain at this site has experienced leaking and has required immediate repairs while water service to tenants was shut off. There have also been a number of water pressure issues within the tenant units. Due to the age of the watermain, the recent leaks and pressure issues, a complete replacement of the underground service and interior plumbing servicing all the units is now needed.

In addition to the plumbing upgrades, future work planned to the existing electrical system is being included this year to be performed concurrently. The electrical work includes replacement of meter bases, main breakers, system grounds and bonds since the electrical infrastructure is also coming to the end of its life expectancy. Coordinating this electrical work with the watermain replacement will save the time, effort, and site intrusion of digging out the area again in the future.

Construction is scheduled to start in June 2016 and be substantially complete by September 2, 2016.

**Corporate Strategic Plan:**

Award of this contract meets the 2015-2018 Corporate Strategic Plan objective to ensure Regional programs and services are efficient, effective and provide value for money under Strategic Focus Area 5, Responsive and Engaging Government Services.

**Financial Implications:**

T2016-163  $668,000  
Plus:  Applicable Net HST of 1.76%  11,800  
Total  $679,800

Note: All figures are rounded to the nearest $100.
The Region’s approved 2016 Waterloo Region Housing (WRH) Capital Program includes a total budget of $7,580,000 for various projects funded through a combination of property taxes (19%; $1,412,000), lifecycle reserve (15%; $1,179,000) and the Housing Reserve Fund (66%; $4,989,000). To date, a total of $1,459,900 has been committed and spent.

The approved budget for the watermain replacement is $317,000. The additional cost is attributed to several factors including the complexity of the design requirements at a residential site, a limited number of contractors that do this specialized work and the electrical upgrades to be performed concurrently with the replacement of the watermain.

The recommended increase of $362,800 will revise the project budget to $679,800 including all applicable taxes. The budget increase can be accommodated through savings of $499,900 from T2016-130 Waterloo Region Housing Furnace Replacements (Please see Report COR-TRY-16-57 included in the June 1, 2016 Council Agenda).

The final date of acceptance for this tender is June 25, 2016.

**Other Department Consultations/Concurrence:**

Facilities staff was consulted in the preparation of this report.

**Attachments:** Nil

**Prepared By:** Lisa Evans, Manager, Procurement/Chief Purchasing Officer

**Approved By:** Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer
The Regional Municipality of Waterloo

Planning and Works Committee

Summary of Recommendations to Council

The Planning and Works Committee recommends as follows:


2. That the Regional Municipality of Waterloo amend Traffic and Parking By-law 06-072, as amended, upon completion of the construction, to:

   a) Remove from Schedule 2, Limited Parking for 2 hours, on the south side of King Street (Regional Road 8) from Dover Street to Argyle Street between the hours of 8:00 a.m. to 6:00 p.m. Monday to Saturday;

   b) Add to Schedule 2, Limited Parking for 2 hours, on the south side of King Street (Regional Road 8) from Dover Street to Waterloo Street between the hours of 8:00 a.m. to 6:00 p.m. Monday to Saturday;

   c) Add to Schedule 2, Limited Parking for 2 hours, on the south side of King Street (Regional Road 8) from 41 metres east of Waterloo Street to Argyle Street between the hours of 8:00 a.m. to 6:00 p.m. Monday to Saturday;

   d) Remove from Schedule 2, Limited Parking for 2 hours, on the north side of King Street (Regional Road 8) from Argyle Street to 21 metres west of Lowther Street between the hours of 8:00 a.m. to 6:00 p.m. Monday to Saturday;

   e) Add to Schedule 2, Limited Parking for 2 hours, on the north side of King Street (Regional Road 8) from 42 metres east of Argyle Street to 14 metres west of Church Street between the hours of 8:00 a.m. to 6:00 p.m. Monday to Saturday;
f) Add to Schedule 2, Limited Parking for 2 hours, on the north side of King Street (Regional Road 8) from Church Street to 21 metres west of Lowther Street between the hours of 8:00 a.m. to 6:00 p.m. Monday to Saturday;

g) Remove from Schedule 2, Limited Parking for 2 hours, on the west side of Water Street (Regional Road 24) from Dickson Street to 24 m north of Main Street between the hours of 9:00 a.m. to 6:00 p.m. Monday to Saturday; 2 Hours No Re-parking;

h) Add to Schedule 2, Limited Parking for 2 hours on the west side of Water Street (Regional Road 24) from 17 metres south of Dickson Street to 36 metres north of Main Street between the hours of 9:00 a.m. to 6:00 p.m. Monday to Saturday;

i) Remove from Schedule 2, Limited Parking for 2 hours, on the east side of Water Street (Regional Road 24) from Main Street to 21 metres north of Warnock Street between the hours of 9:00 a.m. to 6:00 p.m. Monday to Saturday;

j) Add to Schedule 2, Limited Parking for 2 hours, on the east side of Water Street (Regional Road 24) from 25 metres south of Main to 21 metres north of Warnock Street between the hours of 9:00 a.m. to 6:00 p.m. Monday to Saturday;

k) Remove from Schedule 2, Limited Parking for 2 hours, on the west side of Ainslie Street (Regional Road 24) from 43 metres South of Thorne Street to 9 m South of Thorne Street between the hours of 9:00 a.m. to 6:00 p.m. Monday to Saturday;

l) Add to Schedule 2, Limited Parking for 2 hours, on the west side of Ainslie Street (Regional Road 24) 9 metres south of Thorne Street to 35 metres South of Thorne Street between the hours of 9:00 a.m. to 6:00 p.m. Monday to Saturday;

m) Add to Schedule 7, Disabled Person Parking on the south side of King Street (Regional Road 8) from 29 metres east of Waterloo Street to 41 metres east of Waterloo Street;

n) Add to Schedule 7, Disabled Person Parking on the north side of King Street (Regional Road 8) from 30 metres east of Argyle Street to 42 metres east of Argyle Street;

o) Add to Schedule 7, Disabled Person Parking on the north side of King Street (Regional Road 8) from Church Street from 14 metres west of Church Street to 25 metres west of Church Street;

p) Add to Schedule 7, Disabled Person Parking on the west side of Water Street (Regional Road 24) from Dickson Street to 15 metres south of Dickson Street;
q) Add to Schedule 7, Disabled Person Parking on the west side of Water Street (Regional Road 24) from 24 metres north of Main Street to 34 metres north of Main Street;

r) Add to Schedule 7, Disabled Person Parking on the east side of Water Street (Regional Road 24) from Main Street to 25 metres south of Main Street;

s) Add to Schedule 7, Disabled Person Parking on the west side of Ainslie Street (Regional Road 24) from 35 metres south of Thorne Street to 47.5 metres south of Thorne Street; and

in the City of Cambridge, as outlined in Report TES-TRP-16-12, May 24, 2016.

3. That Council of the Regional Municipality of Waterloo approve the expropriation of lands for the purpose of construction of the Franklin Boulevard (Regional Road 36) Extension from Myers Road (Regional Road 43) to South Boundary Road and proposed construction of Phase 1 of the South Boundary Road from Water Street South (Hwy 24) to the Franklin Boulevard Extension (Regional Road 36), part in the Township of North Dumfries and part in the City of Cambridge in the Region of Waterloo as detailed in Report PDL-LEG-16-028 dated May 24, 2016, described as follows:

**Full Taking:**

i. Part of Lot 7, Concession 9, being Parts 9, 10 and 11 on 58R-18766 (All of PIN 03844-0542 (LT)) (1026 Cheese Factory Road, Township of North Dumfries);

**Fee Simple Partial Taking:**

ii. Part of Subdivision Lot 2, Concession 9, East of the Grand River being Part 1 on 58R-18765 (Part of PIN 03844-1944 (LT)) (E/S Water Street South-vacant land, Township of North Dumfries);

iii. Part of Subdivision Lot 2, Concession 9 East of the Grand River being Part 2 on 58R-18765 (Part of PIN 03844-0544(LT))(1083 Brantford Highway, Township of North Dumfries);

iv. Part of Lot 7, Concession 9, being Part 7 on 58R-18766 (Part of PIN 03844-1059(LT) (E/S Cheese Factory Road-vacant land, Township of North Dumfries);

v. Part of Lot 7, Concession 9, being Part 4 on 58R-18766 (Part of PIN 03844-2051(LT) (E/S Cheese Factory Road-vacant land, Township of North Dumfries);

vi. Part of Lot 6, Concession 9, being Parts 5, 8, 11, 13, 14 and 15 on 58R-18784 (Part of PIN 22680-0007(LT) (1049 Cheese Factory Road, Township of North Dumfries);
vii. Part of Lot 6, Concession 9, being Parts 20, 21 and 22 on 58R-18784 (Part of PIN 22680-0009(LT) (1002 Morrison Road, Township of North Dumfries);
viii. Part of Lot 6, Concession 9, being Part 28 on 58R-18784 (Part of PIN 22680-0004(LT) (405 Myers Road, City of Cambridge);
ix. Part of Lot 6, Concession 9, being Parts 25 and 30 on 58R-18784 (Part of PIN 22680-0005(LT) (455 Myers Road, City of Cambridge);
x. Part of Lot 139, Registered Plan 1368 being Parts 4 and 6 on 58R-18785 (Part of PIN 22673-0131(LT) (174 Bakersfield Drive, City of Cambridge);
xi. Part of Lot 26, Registered Plan 1433 being Part 1 on 58R-18785 (Part of PIN 22676-0040(LT) (104 Stonyburn Crescent, City of Cambridge);

Permanent Storm Water Easement:

The right and easement, being an easement in gross, for itself, its successors and assigns and anyone authorized by it, in perpetuity to, at any time enter upon the following properties for purposes of constructing, installing, inspecting, repairing, altering, enlarging, correcting, operating, maintaining, replacing, and reconstructing and using a system of at grade and below ground watercourses, sewers, drains, ditches, catch basins, culverts, gabion stones and other drainage works for the passage of drainage water, together with all pipes, wires, conduits, poles, markers, at grade accesses, manholes, catch basins, service boxes and other works and appurtenances thereto, which may be determined necessary from time to time through, under, over, upon, along and across the lands, and for all such purposes together with the free, unimpeded and unobstructed access for itself, its successors and assigns, servants, agents, contractors, workers and anyone authorized by it, and vehicles, supplies and equipment at all times and for all purposes and things necessary for or incidental to the exercise and enjoyment of the right and easement.

xii. Part of Lot 6, Concession 9, being Part 23 on 58R-18784 (Part of PIN 22680-0408(LT) (1002 Morrison Road, Township of North Dumfries);

Temporary Grading Easement:

The right and easement, being a temporary easement in gross, for the free and unobstructed, right, interest and easement terminating on the 31st day of
December, 2020, for itself, its successors and assigns, and anyone authorized by it, on over, under and through the following properties for the purposes of excavation, construction, installation, replacement, alteration, grading, and landscaping as required in connection with the construction of Franklin Boulevard Extension from Myers Road (Regional Road 43) to South Boundary Road and proposed construction of Phase 1 of South Boundary Road from Water Street South (Hwy 24) to the Franklin Boulevard Extension (Regional Road 36), and all related improvements works ancillary thereto and for such purposes, the free, unimpeded and unobstructed access to the lands at all times by employees, agents, contractors, workers and anyone authorized by it, and vehicles, supplies and equipment at all times and for all purposes and things necessary for or incidental to the exercise and enjoyment of the right and easement:

xiv. Part of Lot 7, Concession 9 being Parts 2, 5, 6 and 8 on 58R-18766 (Part of PIN 03844-1059(LT) (E/S Cheese Factory Road – vacant land, Township of North Dumfries);

xv. Part of Lot 7, Concession 9 being Part 3 on 58R-18766 (Part of PIN 03844-2051(LT) (E/S Cheese Factory Road – vacant land, Township of North Dumfries);

xvi. Part of Lot 6, Concession 9, being Parts 4, 6, 7, 9, 10, 12, 16 and 17 on 58R-18784 (Part of PIN 22680-0007(LT) (1049 Cheese Factory Road, Township of North Dumfries);

xvii. Part of Lot 6, Concession 9, being Parts 26, 27 and 29 on 58R-18784 (Part of PIN 22680-0005(LT) (455 Myers Road, City of Cambridge);

xviii. Part of Lot 139, Registered Plan 1368 being Parts 3, 5 and 7 on 58R-18785 (Part of PIN 22673-0131 (LT) (174 Bakersfield Drive, City of Cambridge); and

xix. Part of Lot 26, Registered Plan 1433 being Part 2 on 58R-18785 (Part of PIN 22676-0040 (LT) (104 Stonyburn Crescent, City of Cambridge);

And that staff be instructed to register a Plan of Expropriation for the property within three months of the granting of the approval to expropriate the property, as required by the Expropriations Act;

And that the registered owners be served with a Notice of Expropriation and a Notice of Possession for the property after the registration of the Plan of Expropriation and the Regional Solicitor is authorized to take any and all actions required to enforce such Notices including but not limited to any application pursuant to Section 40 of the Expropriations Act;
And that all above-referenced fee simple partial takings situated adjacent to an existing Regional public highway be acquired for road widening purposes and therefore be deemed to form part of the adjacent public highway in accordance with subsection 31(6) of the Municipal Act, 2001, S. O. 2001, c.25;

And that if no agreement as to compensation is made with an owner, the statutory Offer of Compensation and payment be served upon the registered owners of the property in the amount of the market value of the interests in the land as estimated by the Region’s appraiser in accordance with the Expropriations Act;

And Further That the Regional Solicitor be authorized to discontinue expropriation proceedings or any part thereof, in respect of the above described lands, or any part thereof, upon the registration on title of the required documentation to complete the transaction or if determined by the Commissioner of Transportation and Environmental Services that such lands, or any part or interest thereof, are not required for the subject Project.

4. That the Regional Municipality of Waterloo enter into an Agreement for Professional Consulting Services with R.E. Poisson Engineering Inc., to provide engineering services during the detailed design and services during construction for the Preston Wastewater Treatment Plant (WWTP) Headworks, Blowers and Electrical Upgrades, City of Cambridge, at an upset fee limit of $420,714.53 plus applicable taxes.

5. That the Regional Municipality of Waterloo enact the recommended Traffic and Parking By-law to regulate traffic and parking on Regional roads, as outlined in Appendix A of Report TES-TRP-16-01, dated May 24, 2016;

And that the By-law comes into effect on January 1, 2017.

6. That the Traffic and Parking by-law be amended by removing the wording from Part V 9. “except that the driver of a passenger vehicle may temporarily stop in a taxicab stand for the purpose of and while actually engaged in loading or unloading passengers and/or merchandise provided that such stopping does not interfere with any taxicab entering or existing such taxicab stand”.

7. That the Traffic and Parking by-law be amended by removing Part IV 2 c) - Riding Abreast.

8. a) That the Regional Municipality of Waterloo close and declare surplus a portion of Highland Road, in the City of Kitchener described as Daylighting Triangle, Plan 864, being Part 1, on Reference Plan 58R-18905, PIN 22457-0823 (LT), as
detailed in Report No. PDL-LEG-16-30 dated May 24, 2016, pursuant to the Region’s property disposition by-law, to the satisfaction of the Regional Solicitor; and

b) Approve, enter into an Agreement for, and execute all documentation related to, the conveyance of Part 1, on Reference Plan 58R-18905 to the abutting property owner, 2297868 Ontario Inc., in exchange for the lands described as Part of West Acres Crescent (closed by Bylaw No. 2012-083, Instrument WR765996) (being part of road widening, Reg. Plan 864 and Part of Lot 38, German Company Tract, being Parts 3 and 4, on Reference Plan 58R-18905, PIN 22457-0825 (LT), as detailed in Report No. PDL-LEG-16-30 dated May 24, 2016, pursuant to the Region’s property disposition by-law and the satisfaction of the Regional Solicitor.

9. That the Regional Municipality of Waterloo accept the proposal of GM BluePlan Engineering Ltd. for P2016-01 Asset Management System Implementation at an upset fee of $2,510,274 plus all applicable taxes as set out in report TES-16-02/COR-16-01, dated May 24, 2016.

10. That the Regional Municipality of Waterloo authorize the Commissioner of Planning, Development and Legislative Services to enter into an agreement, and any subsequent renewals, with Nextflightcourier Worldwide Ltd. and Propair Inc., carrying on business as NextJet and Propair, and if required, other third parties as may be contracted by NextJet or Propair, with the form and content of such agreement to be to the satisfaction of the Regional Solicitor to enable NextJet and Propair to carry on a specialized private air charter service from the air terminal building of the Region of Waterloo International Airport, as described in Report No. PDL-AIR-16-05, dated May 24, 2016, with initial service to Peterborough, Ottawa (Gatineau) and Montreal (Dorval).

May 24th, 2016
The Regional Municipality of Waterloo
Administration and Finance Committee
Summary of Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. That the Regional Municipality of Waterloo approve the following options for the 2016 Property Tax Capping Program, as described in report COR-TRY-16-054 dated May 24, 2016:

   a. Establish the annual limit on tax increases for properties in the commercial, industrial and multi-residential classes at the greater of: ten percent (10%) of the previous year’s annualized capped taxes, or 10% of the previous year’s current value assessment (CVA) taxes;

   b. Establish thresholds for properties in the commercial, industrial and multi-residential classes such that if the taxes on the property calculated under the capping program are within $500 of the current value assessment (CVA) taxes, the CVA taxes will apply;

   c. Exclude properties in the commercial, industrial and multi-residential classes that were at their current value assessment taxes in 2015 from the 2016 capping and claw back program;

   d. Exclude properties in the commercial, industrial and multi-residential classes that were subject to a claw back in 2015 from becoming a capped property in 2016;

   e. Fund the limits on tax increases for 2016 for the commercial, industrial and multi-residential classes by limiting 2016 tax decreases for properties in the same class.

And that the required by-laws to establish the options for the 2016 Property Tax Capping Program and to establish the 2016 claw back percentages for the commercial, industrial and multi-residential classes be included on Regional Council agendas in June 2016;

And further that the Area Municipalities be notified accordingly.
2. That The Regional Municipality of Waterloo enter into a renewal agreement for each of (a) the “Safer Communities – 1,000 Officers Partnership Programme”; and (b) the Community Partnerships Programme with Her Majesty the Queen in Right of Ontario by the Minister of Community Safety and Correctional Services for a further one year term effective April 1, 2016 and ending March 31, 2017 in respect of each agreement as described in Report PDL-LEG-16-42 dated May 24, 2016.

May 24, 2016