The following are the minutes of the Regular Council meeting held at 7:06 p.m. in the Regional Council Chamber, 150 Frederick Street, Kitchener, Ontario, with the following members present: Chair K. Seiling, L. Armstrong, J. Brewer, T. Cowan, D. Craig, T. Galloway, J. Haalboom, B. Halloran, R. Kelterborn, G. Lorentz, J. Mitchell, S. Strickland, J. Wideman, and C. Zehr.

Members Absent: R. Deutschmann and C. Millar

DECLARATIONS OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

K. Seiling declared a conflict of interest regarding Item 2 on the Administration & Finance Summary, as well as the item listed on the Administration & Finance Closed Summary, since two of his adult children own residential properties within the transit corridor.

D. Craig declared a conflict of interest regarding Item 2 on the Administration & Finance Summary, as well as the item listed on the Administration & Finance Closed Summary, stating that his son owns property within the area of a proposed station on the rapid transit system.

MINUTES OF PREVIOUS MEETINGS

J. Wideman advised that staff has made him aware of an error in the Planning & Works minutes, specifically, page 6; the reference to Bleams Road should be Block Line Road.

MOVED by J. Wideman
SECONDED by J. Brewer

THAT the following Minutes be approved, as amended:

a) Closed Council – June 29, 2011
b) Council – June 29, 2011
c) Special Council – July 5, 2011
d) Community Services – August 16, 2011
e) Closed Committee - August 16, 2011
f) Administration & Finance – August 16, 2011
g) Planning & Works - August 16, 2011

CARRIED

COMMUNICATIONS

a) Social Housing Services Corporation (SHSC) re: SHSC Group Insurance Program

Chair Seiling advised that lobbying efforts have been successful and that the Social Housing Services Corporation has determined that the Region and other affected municipalities will continue to be granted alternative broker arrangements, and following the same process in 2011/2012.

Received for Information
MOVED by G. Lorentz
SECONDED by J. Mitchell

THAT Council go into Committee of the Whole to consider reports.

CARRIED

FINANCE REPORTS

a) F-11-059, T2011-124 Grand River Transit (GRT) Strasburg Road Facility Expansion-Chandler Drive Realignment and Site Preparation

MOVED by J. Wideman
SECONDED by T. Cowan

THAT the Regional Municipality of Waterloo accept the tender of G. Melo Excavating Limited for the relocation of Chandler Drive and site preparation work at GRT Strasburg Road in the amount of $2,131,006.83 including all applicable taxes.

CARRIED

b) F-11-060, T2011-125 Operation Centre Fuel Tank Removal and Replacement at 100 Maple Grove Rd., Cambridge, ON

MOVED by J. Wideman
SECONDED by T. Cowan

THAT the Regional Municipality of Waterloo accept the tender of Sax Construction Inc. for Operation Centre Fuel Tank Removal and Replacement at 100 Maple Grove Rd., Cambridge in the amount of $285,664.00 including all applicable taxes;

AND THAT the Regional Municipality of Waterloo approve an increase in the project budget of $36,994.04 for the cost of this contract to be funded by the Fuel System Equipment Reserve.

CARRIED

COMMITTEE REPORTS

Community Services

The Summary of Recommendations of the Community Services Committee was presented by Jane Mitchell, Vice Chair of the Committee.

J. Haalboom requested that the motion from report PH-11-038, Lyme Disease in Waterloo Region, Item 1 on the Community Services Summary, be referred back to staff for a revised motion. She stated that while she is satisfied with staff efforts to increase community awareness about the disease, she is seeking a recommendation that will urge the provincial government to improve treatment and testing for early diagnosis of the disease.

MOVED by J. Haalboom
SECONDED by L. Armstrong
THAT Item 1 of the Community Services Summary, dated August 16, 2011, regarding Lyme disease from PH-11-038 be referred back to Public Health staff with the direction that a revised motion be prepared for the Community Services Committee with respect to urging the provincial government to improve the treatment and testing of Lyme disease.

CARRIED

MOVED by J. Mitchell
SECONDED by G. Lorentz

THAT the Summary of Recommendations of the Community Services Committee dated August 16, 2011, Items 2 and 3, be adopted as follows:

2. THAT the Region of Waterloo endorse the “Put Food in the Budget” campaign, and request that the Provincial government introduce a $100 Healthy Food Supplement for all adults on social assistance as a first step towards meeting basic needs;

   AND THAT notification of the endorsement be forwarded to the Commission for the Review of Social Assistance in Ontario.

3. THAT the Regional Municipality of Waterloo approve the funding strategy for 2.0 Full Time Equivalent Public Health Nurses to support priority populations impacted by the determinants of health, as outlined in report PH-11-018;

   AND THAT a 1.0 full time equivalent position be removed from the Public Health Department’s cost shared complement effective January 1, 2012.

   CARRIED

Administration and Finance

The Summary of Recommendation of the Administration and Finance Committee was presented by Tom Galloway, Chair of the Committee.

As a result of various Councillors’ conflict of interest declarations, Items 2 and 6 were dealt with separately. S. Strickland requested that Item 5 be taken separately, as well.

MOVED by T. Galloway
SECONDED by T. Cowan

THAT the Summary of Recommendations of the Administration and Finance Committee dated August 16, 2011, Items 1, 3 and 4, be adopted as follows:

1. THAT the Regional Municipality of Waterloo approve the 2011-2014 Strategic Plan, particularly the Vision, Mission and Values and the 2011-2014 Focus Areas, Strategic Objectives and Priority Actions for the organization, excluding actions 3.1.1 and 3.1.2, as outlined in report CA-11-006.

2. THAT the Regional Municipality of Waterloo approve the implementation of the Service First Call Centre as outlined in report CR-CLK-11-012.
4. THAT the Regional Municipality of Waterloo approve the dates for the 2012 budget process included within Report F-11-056 dated August 16, 2011.

CARRIED

MOVED by T. Galloway
SECONDED by T. Cowan

2. THAT the Regional Municipality of Waterloo approve actions 3.1.1 and 3.1.2 contained within the 2011-2014 Strategic Plan, as outlined in report CA-11-006;

AND THAT strategic objective 3.1 and action 3.1.1 and 3.1.2 in the report be amended by removing “Rapid Transit” and adding “Light Rail Transit” in its place.

CARRIED

Excused – Conflicts: D. Craig, K. Seiling

With respect to item 5 on the Administration and Finance Committee Summary, S. Strickland stated that he supports the second clause of the recommendation but doesn’t support the grand-parenting provision of Option 3 for employer-provided parking, as detailed in report F-11-057. He requested that the two clauses of this recommendation be taken separately and he advised that if Option 3 were defeated, he would move that Option 4 be considered.

C. Zehr indicated his opposition to Option 3 since he feels it supports inequitable treatment of employees. He stated that he would consider supporting the second clause of the recommendation if both instances of the word “new” were removed.

J. Mitchell stated that she has changed her support for Option 3 since the recommendation was initially approved at the Committee meeting. She advised that she believes that the grand-parenting provision will be counterproductive to the Region’s transit initiatives, specifically the light rail transit.

Chair Seiling reiterated his support for Option 3, specifically for its fairness and equity to the employees who serve the Region well. He stated that the grand-parenting provision is not dissimilar from the employees’ sick leave options that Regional Council approved in the past.

C. Zehr proposed, as an amendment to the second clause of the recommendation, that the word ‘new’ be removed in both instances so that the parking policy would apply to all staff.

J. Wideman reminded Councillors that approval of the second clause only directs staff to prepare a report. He expressed his concern that if the word “all” remains in the clause, it will be counter to the intent of the first clause, therefore rendering the first clause redundant. J. Brewer agreed that this amendment can’t be considered since it changes the intent of the motion. Chair Seiling ruled the motion to amend the second clause out of order.

MOVED by C. Zehr
SECONDED by J. Mitchell

AND THAT staff be directed to prepare a report for Council on options for implementation of employer-provided parking for staff, including timelines, costs, affected sites and impacts including an option or options for applying parking costs for all employees irrespective of Canada Revenue Agency Fair Market Value assessments.

OUT OF ORDER, as amended
Chair Seiling called for a vote on the first clause of the motion. S. Strickland requested a recorded vote.

MOVED by S. Strickland
SECONDED by B. Halloran

5. THAT the Regional Municipality of Waterloo approve changes to employer-provided parking based on Option #3 in report F-11-057.

TIE VOTE, MOTION LOST
Yeas: J. Brewer, T. Cowan, T. Galloway, R. Kelterborn, G. Lorentz, K. Seiling, J. Wideman

MOVED by S. Strickland
SECONDED by B. Halloran

THAT the Regional Municipality of Waterloo approve changes to the employer-provided parking based on Option #4, as outlined in Report F-11-057.

WITHDRAWN

J. Wideman suggested that voting on Option 4 isn’t necessary if Council approves the second clause of the motion. S. Strickland stated that a vote on Option 4 is required if Council is to make a policy-based decision for the course of action on this matter. Chair Seiling advised that if a vote is taken on Option 4 and approved, a staff report with legal advice will be required given the potential labour implications of a policy based on this option.

T. Galloway stated that he supports the intent of Option 4 but expressed his concern that Option 4 only applies to Regional employees located at 150 Frederick Street and at 99 Regina Street. He stated that he would like a staff report that looks at the averaging and one which applies to all staff and not just those working at locations where Canada Revenue Agency has deemed Fair Market Value assessments.

Chair Seiling suggested that if Council approves Option 4, staff can come back with a report that looks at a staged approach to the transition of the inclusion of all employees.

J. Wideman suggested that if all references to the word “new” were removed from the second clause of the motion then it might address Council’s discussion to move towards an employee-paid parking policy.

S. Strickland agreed that a vote might not be required on Option 4 if the word “new” was removed from the second clause and he indicated that he could support the amendment as made by C. Zehr.

Mike Murray, Chief Administrative Officer, stated that the proposed removal of the word “new” from the second clause of the motion would provide adequate direction to staff to come back with a report on a whole range of implementation options and issues. He cautioned Council about directing staff to respond to a policy that would see all employees at all Regional locations pay for parking since this would be difficult to enforce and he cited examples. M. Murray acknowledged that staff understands Council’s direction, per the meeting discussion, for a policy
that moves towards employee-paid parking that would be implemented over a staged transition period and would seek equity and fairness for all employees.

G. Lorentz indicated that he was concerned about fairness and equity for employees, inquiring if there was any language in management contracts or collective agreements that guaranteed paid parking. In response, Chair Seiling advised that any matters related to labour negotiations have been and should be discussed in caucus meetings.

Chair Seiling suggested that a recommendation to direct staff to investigate employee-paid parking and a staff report on the options and implications may address any concerns for fairness and equitable treatment of staff. S. Strickland stated that he is seeking more definitive direction to staff.

MOVED by S. Strickland
SECONDED by B. Halloran

THAT Regional Council approve moving towards employee-paid parking with an appropriate transition period and options;

AND THAT further information on how this would be implemented would come back to Council.

WITHDRAWN

J. Wideman stated that he wants to ensure that the direction to staff is clear and that a report include all employees irrespective of Canada Revenue Agency Fair Market Value assessments.

C. Zehr suggested that if the words ‘new’ and ‘all’ were removed from the second clause of the original motion, the motion would aptly reflect the intent of Council per the meeting discussion on this matter.

T. Galloway agreed with Councillor Zehr’s suggestion and reminded Council that the focal points of the discussion during Committee dealt with the issue of whether or not to allow the ‘grand-fathering’ provision and how best to detach the policy from the Canada Revenue Agency Fair Market Value assessments of the Region’s parking lots.

S. Strickland reiterated his concern that Council is clear in its direction to move towards employee-paid parking and indicated that he is satisfied with the discussion, and, as such, he withdrew his motions.

A recorded vote was requested.

MOVED by S. Strickland
SECONDED by J. Wideman

THAT staff be directed to prepare a report for Council on options for implementation of employer-provided parking for staff, including timelines, costs, affected sites and impacts including an option or options for applying parking costs for employees irrespective of Canada Revenue Agency Fair Market Value assessments.

CARRIED
Nays: K. Seiling
Chair Seiling advised that his vote is in response to the removal of the ‘grand-parenting’ provision.

Chair Seiling absented himself from the voting process on Item 6 of the Administration & Finance Closed Summary due to his declared conflict of interest. G. Lorentz assumed the Chair and called for the vote.

MOVED by T. Galloway
SECONDED by T. Cowan

6. THAT the Regional Municipality of Waterloo approve entering into a lease with Dundee Realex Holdings Limited Partnership of approximately 5,762 square feet at 50 Queen Street North, Kitchener subject to the general terms and conditions outlined in Report CR-FM-11-017, dated August 16, 2011 and authorize the Commissioner of Corporate Resources to execute the Offer to Lease, the Lease and all related documentation on behalf of the Region, subject to such documentation being satisfactory to the Regional Solicitor.

CARRIED
Excused – Conflicts: D. Craig, T. Galloway, K. Seiling

Planning and Works

The Summary of Recommendations of the Planning and Works Committee was presented by Jim Wideman, Chair of the Committee.

L. Armstrong commented on the approval of the reduced speed limit on Snyder’s Road and expressed his concern about the decision not to install sidewalks at this time. He inquired about the timing for the installation of speed reduction signs.

MOVED by J. Wideman
SECONDED by R. Kelterborn

THAT the Summary of Recommendations of the Planning and Works Committee, dated August 16, 2011, Items 1 to 10, and 4 reports from closed session, Items 11 to 14, be adopted as follows:

1. THAT the Regional Municipality of Waterloo amend Traffic and Parking By-law 06-072, as amended, to add to Schedule #1 “No Parking Anytime” on the south of Bleams Road (Regional Road 4) from 860 metres east of Queen Street (Regional Road 12) to 1060 metres east of Queen Street (Regional Road 12);

AND THAT there be a review after one year. [E-11-085]

2. THAT The Regional Municipality of Waterloo direct and authorize the Regional Solicitor to take the following actions with respect to the expropriation of lands for the road improvements to Trussler Road, in the City of Kitchener and the Township of Wilmot, in the Region of Waterloo as detailed in report CR-RS-11-052 dated August 16, 2011:

1. Complete application(s) to the Council of the Regional Municipality of Waterloo, as may be required from time to time, for approval to expropriate land, which is required for the road improvements to Trussler Road and described as follows:
Fee Simple Partial Taking:

a) Part Lot 1, Concession 1, Block ‘A’, Township of Wilmot, being Part 1, on Reference Plan 58R-16917, PIN 22186-0234(LT) (1040 Huron Road)

b) Part Lot 1, Concession 1, Block ‘A’, Township of Wilmot, being Part 2, on Reference Plan 58R-16917, PIN 22186-0233(LT) (1465 Trussler Road)

c) Part Lot 1, Concession 1, Block ‘A’, Township of Wilmot, being Part 3, on Reference Plan 58R-16917, PIN 22186-0232(LT) (1359 Trussler Road)

d) Part Lot 136, German Company Tract, City of Kitchener, being Part 5, on Reference Plan 58R-16917, PIN 22728-0010(LT) (1434 Trussler Road)

e) Part Lot 135, German Company Tract, City of Kitchener, being Part 6, on Reference Plan 58R-16917, PIN 22728-0009(LT) (no municipal address)

f) Part Lots 129, 133 & 134, German Company Tract, City of Kitchener, being Part 9, on Reference Plan 58R-16917, PIN 22728-0005(LT) (no municipal address)

g) Part Lot 129, German Company Tract, City of Kitchener, being Part 11, on Reference Plan 58R-16917, PIN 22727-0022(LT) (808 Trussler Road)

h) Part Lot 2, Concession 3, Block ‘A’, Township of Wilmot, being Part 1, on Reference Plan 58R-16920, PIN 22207-0377(LT) (2483 Trussler Road)

i) Part Lot 13, Beasley’s New Survey, City of Kitchener, being Part 2, on Reference Plan 58R-16920, PIN 22723-0015(LT) (2878 New Dundee Road)

j) Part Lot 15, South side of Huron Road, Plan 585 and Part Lot 149, German Company Tract, City of Kitchener, being Part 12, on Reference Plan 58R-16920, PIN 22723-0006(LT) (no municipal address)

k) Part Lot 1, Concession 2, Block ‘A’, Township of Wilmot, being Parts 13 and 14, on Reference Plan 58R-16920, PIN 22207-0025(LT) (1743 Trussler Road)

2. Serve notices of the above application(s) required by the Expropriations Act;

3. Forward to the Chief Inquiry Officer any requests for a hearing that may be received;

4. Attend, with appropriate Regional staff, at any hearing that may be scheduled;

5. Discontinue expropriation proceedings or any part thereof, in respect of the above described lands, or any part thereof, upon the registration on title of the required documentation to complete a transaction whereby the required interests in the lands are conveyed; and

6. Do all things necessary and proper to be done, and report thereon to Regional Council in due course.

3. THAT the Regional Municipality of Waterloo enter into a Consultant Services Agreement with McCormick Rankin Corporation of Kitchener, Ontario to provide consulting
engineering services for a Class Environmental Assessment (EA), preliminary design, detailed design, contract administration and construction inspection for Weber Street Reconstruction, King Street to Blythwood Road and King Street Improvements from Weber Street to Highway 85 southbound ramp, City of Waterloo at an upset limit of $268,796 plus applicable taxes for the Class EA, preliminary design and detailed design phases with contract administration and construction inspection to be paid on a time basis. [E-11-079]

4. THAT the Regional Municipality of Waterloo enter into a Consultant Services Agreement with MTE Consultants Inc. of Kitchener, Ontario to provide consulting engineering services for Class Environmental Assessment (EA), preliminary design, detailed design, contract administration and construction inspection for Ottawa Street Reconstruction, Mill Street to Imperial Drive, City of Kitchener at an upset limit of $183,388.75 plus applicable taxes for the Class EA, preliminary design and detailed design phases with contract administration and construction inspection to be paid on a time basis. [E-11-086]

5. THAT the Regional Municipality of Waterloo enter into an Agreement for Professional Consulting Services with CIMA Canada Inc. of Kitchener, Ontario, to provide engineering services during the detailed design and construction phases of the Preston Wastewater Treatment Plant Anaerobic Digestion Upgrade in the City of Cambridge, at an upset fee limit of $635,275 plus applicable taxes. [E-11-087]

6. THAT the Regional Municipality of Waterloo offer free transit on the new Fischer-Hallman express bus route for the period Monday, September 5th, 2011 until Sunday, September 11th, 2011 and also on each Friday from September 16th, 2011 until Friday, December 30th, 2011. [E-11-088]

7. THAT the Regional Municipality of Waterloo encourage the Ministry of Transportation to make the appropriate legislative amendments to the Highway Traffic Act to enable road authorities to use the new Type 2 Pedestrian Crossover device. [E-11-059]

8. THAT the Regional Municipality of Waterloo amend Traffic and Parking By-law 06-072, as amended, to:

a. Remove from Schedule 18 Rates of Speed, 70 km/h Maximum Speed on Snyder’s Road (Regional Road 1) from Nafziger Road (Regional Road 5) to 50 metres West of Brenneman Drive;

b. Add to Schedule 18 Rates of Speed, 60 km/h Maximum Speed on Snyder’s Road (Regional Road 1) from Nafziger Road (Regional Road 5) to 50 metres West of Brenneman Drive;

in the Township of Wilmot as outlined in report E-11-084, dated August 16, 2011.

9. THAT the Regional Municipality of Waterloo approve the Biosolids Master Plan Update including its recommended actions as itemized in Report E-11-067, dated August 16, 2011;

AND THAT the Commissioner of Transportation and Environmental Services be authorized to issue the Notice of Completion, and to provide the Biosolids Master Plan Update Report for public review and comment for a 30-day period in accordance with the Municipal Class Environmental Assessment Process.

11. THAT the Regional Municipality of Waterloo:

   a) approve, enter into an Agreement for, and execute all documentation related to, the conveyance of a permanent easement for the maintenance of existing utilities over land described as Part Lot 32, German Company Tract, being Part, Reference Plan 58R-17186, in the Township of Woolwich to Bell Canada for $1.00, pursuant to the Region's property disposition by-law and to the satisfaction of the Regional Solicitor;

   b) approve, enter into an Agreement for, and execute all documentation related to, the conveyance of the lands described as Part Lot 32, German Company Tract, being Part, Reference Plan 58R-17186, in the Township of Woolwich to Sandra Ann Reid, for the sum of $14,000.00 plus all related costs, pursuant to the Region's property disposition by-law and to the satisfaction of the Regional Solicitor.

12. THAT the Regional Municipality of Waterloo approve, enter into an Agreement for, and execute all documentation related to, the acquisition of lands for improvements to Pinebush Road described as Part Lot 26, Plan 1382, being Parts 1 and 2, on Reference Plan 58R-16474, in the City of Cambridge, Regional Municipality of Waterloo from 2006850 Ontario Limited for the sum of $5,700.00, plus associated costs to the satisfaction of the Regional Solicitor;

13. THAT the Regional Municipality of Waterloo approve, enter into an Agreement for, and execute all documentation related to, the acquisition of lands for improvements to Eagle Street described as Part Lot 37, Plan 1364, being Part 5, on Reference Plan 58R-17103, in the City of Cambridge, Regional Municipality of Waterloo from David Joseph Tonner for the sum of $12,400.00, plus associated costs to the satisfaction of the Regional Solicitor.

14. THAT the Regional Municipality of Waterloo approve, enter into an Agreement for, and execute all documentation related to, the acquisition of lands for improvements to Trussler Road described as Part Lot 13, Beasley's New Survey, being Part 2, on Reference Plan 58R-16920, in the City of Kitchener, Regional Municipality of Waterloo from Syrier Poultry Ltd. for the sum of $6,000.00, plus associated costs to the satisfaction of the Regional Solicitor;

   CARRIED

Audit

The Summary of Recommendations of the Audit Committee was presented by Tom Galloway, Chair of the Committee.

C. Zehr suggested that the motion be revised to confirm that Council is approving the Statements. Calvin Barrett, Director, Financial Services/Development Financing, advised that the Statements are prepared by staff but audited by Deloitte and Touche and recommended that Council also consider this revision to the motion.

MOVED by T. Galloway
SECONDED by C. Zehr
THAT the Summary of Recommendations of the Audit Committee, dated August 25, 2011, Item 1 be adopted as follows:

1. THAT the Regional Municipality of Waterloo approve the 2010 Consolidated Financial Statements audited by Deloitte and Touche LLP.

CARRIED, as amended

REGIONAL CLERK

a) CR-CLK-11-011, 2012 Schedule of Council/Committee Meetings

Chair Seiling stated that the Clerk’s Office has made earnest attempts to accommodate the concerns expressed by Councillors to deal with meetings scheduled around the six holiday Mondays in 2012 but has found this difficult when seeking to maintain a three-week cycle for Regional Council and Committee meetings. He suggested that a meeting be arranged with C. Zehr, B. Halloran and T. Galloway to determine a viable compromise. There was agreement among the Councillors to work towards a compromise. A revised draft 2012 Schedule of Council/Committee Meetings will be brought forward at a later date.

b) CR-CLK-11-014, Appointments to Waterloo Regional Heritage Foundation

MOVED by J. Brewer
SECONDED by S. Strickland

THAT the Regional Municipality of Waterloo ratify the following appointments to the Waterloo Regional Heritage Foundation (WRHF): Adam Crerar, Wilfrid Laurier University and Patty Clarke, North West Branch of the Architectural Conservancy of Ontario, for a term to expire at the annual general meeting in June 2013.

CARRIED

MOVED by G. Lorentz
SECONDED by J. Mitchell

THAT Committee of the Whole rise and Council resume.

CARRIED

MOVED by T. Cowan
SECONDED by R. Kelterborn

THAT Council adopt the proceeding of the Committee of the Whole.

CARRIED

OTHER BUSINESS

J. Haalboom highlighted the Public Art Tours brochures previously distributed to all Councillors and acknowledged the collaborative efforts by all local levels of government to organize walking and cycling tours in the Region.
D. Craig advised that he’s previously spoken with Thomas Schmidt, Commissioner, Transportation and Environmental Services, to convey his appreciation for the well coordinated road construction that is currently taking place at the Delta overpass in Cambridge.

**ENACTMENT OF BY-LAWS – (FIRST, SECOND & THIRD READINGS)**

MOVED by C. Zehr  
SECONDED by J. Brewer

a) THAT a By-law to Amend By-law 11-015, A By-law to Establish Fees and Charges for the Regional Municipality of Waterloo (U-Pass) be read a first, second and third time, finally passed and numbered 11-037 signed by the Regional Chair and Regional Deputy Clerk and sealed with the Regional Seal.

b) THAT a By-law to Amend By-law 06-072, as amended, Being the Region’s Traffic and Parking By-law (Reduce Speed Limit, Snyder’s Road (Regional Road 1), Township of Wilmot and No Parking on Bleams Road (Regional Road 4), Township of Wilmot) be read a first, second and third time, finally passed and numbered 11-038 signed by the Regional Chair and Regional Deputy Clerk and sealed with the Regional Seal.

c) THAT a By-law to Confirm the Actions of Council of August 25, 2011 be read a first, second and third time, finally passed and numbered 11-039 signed by the Regional Chair and Regional Deputy Clerk and sealed with the Regional Seal.

CARRIED

**ADJOURN**

MOVED by J. Brewer  
SECONDED by T. Cowan

THAT the meeting adjourn.  
CARRIED

The meeting adjourned at 7:53 p.m.

**REGIONAL CHAIR, K. Seiling**

**REGIONAL DEPUTY CLERK, L. Wetzel**