



Regional Council Minutes

Wednesday, January 15, 2014

The following are the minutes of the Regular Council meeting held at 7:15 p.m. in the Regional Council Chamber, 150 Frederick Street, Kitchener, Ontario, with the following members present: Chair K. Seiling, L. Armstrong, J. Brewer, T. Cowan, D. Craig, R. Deutschmann, T. Galloway, J. Haalboom, B. Halloran, R. Kelterborn, G. Lorentz, C. Millar, J. Mitchell, S. Strickland and J. Wideman.

Members Absent: C. Zehr

Declarations of Pecuniary Interest Under The “Municipal Conflict Of Interest Act”

R. Deutschmann declared a pecuniary interest with respect to Items #4 and 5 on the Planning and Works Committee Summary of Recommendations due to an indirect pecuniary interest since he and his spouse are shareholders of corporations that have an interest in a property at 10 Duke Street West, Kitchener.

Delegations

- a) Moira Magee appeared before Council regarding Suicide Prevention; Grand River Hospital, Emergency Medical Services and Waterloo Regional Police Service. She provided background information on why she was appearing before Council and expressed her concerns with how the “Mental Health Act” is addressed. She requested help in guiding through the process and wants to work together. Chair Seiling advised that M. Magee needs to continue to work with the people she has been dealing with and noted she could also lodge a complaint with the Civilian Police Commission.

D. Craig requested a one minute recess of Council.

Minutes of Previous Meetings

Moved by J. Wideman

Seconded by G. Lorentz

That the following Minutes be approved:

- a) Budget – December 11, 2013

1551509

- b) Closed Council – December 11, 2013
- c) Budget Public Input – December 11, 2013
- d) Council – December 11, 2013
- e) All Council – December 18, 2013
- f) Closed Committee – January 7, 2014
- g) Special Council – January 7, 2014
- h) Planning & Works – January 7, 2014
- i) Administration & Finance – January 7, 2014
- j) Community Services – January 7, 2014
- k) Budget Public Input – January 7, 2014

Carried

Communications

- a) Federation of Canadian Municipalities, Partners for Climate Protection Program, Achievement was received for information.
- b) Federation of Canadian Municipalities, Partners for Climate Protection Program, Recognition Ceremony was received for information.

Moved by J. Mitchell

Seconded by J. Haalboom

That Council go into Committee of the Whole to consider reports.

Carried

Finance Reports

- a) F-14-006, Collection Process for Water Accounts - Additional Information

R. Deutschmann stated he is satisfied with the extra time and steps that have been added and it ensures clarity for all parties.

Received for information.

Committee Reports

Planning and Works

The Summary of Recommendations of the Planning and Works Committee was presented by Jim Wideman, Chair of the Committee. Items #4 and 5 were taken separately due to the pecuniary interests.

Moved by J. Wideman

Seconded by J. Brewer

That the Summary of Recommendations of the Planning and Works Committee, dated January 7, 2014, Items 1 to 3, and 1 report from closed session, Item 6, be adopted as follows:

1. That the Region of Waterloo accept P-14-001, Monthly Report of Development Activity for November 2013, dated January 7, 2014.
2. That the Regional Municipality of Waterloo approve an amendment to Controlled Access By-law #58-87 for a right-in/right-out access on the north side of Regional Road #28 (Homer Watson Boulevard), approximately 355 metres west of Conestoga College Boulevard in the City of Kitchener, as described in Report No. P-14-002, dated January 7, 2014.
3. That the Regional Municipality of Waterloo endorse the Western Golden Horseshoe Municipal Network Charter ("the Charter") attached to Report P-14-003, dated January 7, 2014, and that the Region's Chief Administrative Officer be authorized to sign the Charter signifying the Region's membership in the Western Golden Horseshoe Municipal Network.
6. That the Regional Municipality of Waterloo approve the appointments of Susan Bryant and Lou Lima for a four-year term expiring on December 31, 2017 and Chris Toal for a two-year term expiring on December 31, 2015, to the Water Efficiency Advisory Committee.

Carried

Moved by J. Wideman

Seconded by J. Brewer

That the Summary of Recommendations of the Planning and Works Committee, dated January 7, 2014, Items 4 and 5, be adopted as follows:

4. That the Regional Municipality of Waterloo enter into separate formal agreements with the City of Waterloo and the City of Kitchener with respect to the cost sharing for utilities, betterments and any corridor streetscape priorities relating to the Stage 1 Light Rail Project as identified and agreed to by both local municipalities respectively and as described in Report E-14-003/F-14-001,

Conflict:
R. Deutschmann

subject to the agreements being satisfactory to the Commissioner of Transportation and Environmental Services, the Chief Financial Officer and Regional Solicitor.

Conflict:
R. Deutschmann

5. That the Regional Municipality of Waterloo enter into a Transmission Line Relocation Agreement with Hydro One Networks Inc. (HONI) to bury the existing 115 kV transmission line on the Hydro corridor between Courtland Avenue and Fairview Park Mall, in form and content satisfactory to the Commissioner of Transportation and Environmental Services, the Regional Solicitor and the Chief Financial Officer at an estimated cost of \$25,011,000. This relocation will allow for the construction of the Region's LRT system on the HONI corridor between Courtland Avenue and the Fairview Park Mall RT station.

Carried

Administration and Finance

The Summary of Recommendation of the Administration and Finance Committee was presented by Tom Galloway, Chair of the Committee.

Moved by T. Galloway

Seconded by R. Kelterborn

That the Summary of Recommendations of the Administration and Finance Committee dated January 7, 2014, Items 1 and 2, and 1 report from closed session, Item 3, and item 6, dated December 3, 2013, be adopted as follows:

1. That Report F-14-004 be forwarded to the Province of Ontario as Waterloo Regional Council's response to the Ministry of Municipal Affairs and Housing's consultation on the Development Charges System in Ontario;

And That the Province be requested to make changes to the "Development Charges Act, 1997", to support the Region's transition to higher order light rail transit system by:

- Allowing the use of a 10-year forward looking level of service as the baseline for calculating development charges for transit; and
- Eliminating the 10% mandatory discount on development charges to pay for transit infrastructure;

And That the Province be requested to make changes to the "Development Charges Act, 1997", consistent with the principle that "growth pays for growth," including the following:

- Include all services funded by a municipality;
- Remove the 10% discount for all services; and
- Replace the 10 year average historic service level limits with a service level that is forward looking;

And Further That Report F-14-004 be circulated to the Area Municipalities within Waterloo Region for information.

2. That the Regional Municipality of Waterloo approve the permanent implementation of consent agendas for Regional Administration and Finance, Community Services and Planning and Works Standing Committee meetings. [CR-CLK-14-001]
3. That the Regional Municipality of Waterloo appoint the following citizens to the Grand River Accessibility Advisory Committee (GRAAC) for a three-year term from January 2014 to December 2016: Sharon Giles, Christine Taylor, Laura Master, Dawn Clelland, Paula Saunders, David Kuhn, and Carrie Speers.
6. That the Regional Municipality of Waterloo take the following actions regarding Economic Development in Waterloo Region:

And That the Province of Ontario be requested to amend the Table in Section 11 of the Municipal Act, 2001, as amended, to add the Regional Municipality of Waterloo to the list of Upper-tier Municipality(ies) that are assigned “non-exclusive” legislative authority to participate in the assigned sphere of “Acquisition, development, and disposal of sites for industrial, commercial and institutional uses”;

And That the Area Municipalities be encouraged to make similar requests to the Province of Ontario;

And Further That the Region enter into a consulting services agreement with Malone Given Parsons Ltd. to provide services for the preparation of a region-wide Economic Development Strategy in partnership with the Area Municipalities in 2013 and 2014, at an upset limit of \$183,000 plus applicable taxes (Region’s share \$92,000 plus applicable taxes), as described in Report No. CA-13-005/P-13-121, dated December 3, 2013.

Carried

Community Services

The Summary of Recommendations of the Community Services Committee was presented by Sean Strickland, Chair of the Committee.

Moved by S. Strickland

Seconded by J. Mitchell

That the Summary of Recommendations of the Community Services Committee dated January 7, 2014, Items 1 and 2, and 2 reports from closed session, Items 3 and 4, be adopted as follows:

1. That the Regional Municipality of Waterloo increase the 2014 operating budget for Employment and Income Support, Social Services by \$ 206,709 gross and \$ 0 net Regional levy;

That the Regional Municipality of Waterloo increase the staffing complement for Employment and Income Support, Social Services by three (3) full time equivalent staff positions effective April 1, 2014; and

That the Regional Municipality of Waterloo approve the submission of the 2014/2015 Business Plans to the Ministry of Training Colleges and Universities for the delivery of Employment Ontario services as outlined in Report SS-14-001.

2. That the Regional Municipality of Waterloo approve the provision of publically funded physiotherapy services at the Sunnyside Wellness Centre as outlined in Report SS-14-002 dated January 7, 2014.
3. That the Regional Municipality of Waterloo re-appoint Ms. Carolyn Coakley and Ms. Elizabeth Waters Heinrichs and appoint Ms. Elizabeth Thorsen, Mr. James Arteaga, Mr. Brad Paddock and Mr. Bill Sutherland to the Heritage Planning Advisory Committee for a three-year term ending December 31, 2016.
4. That the Regional Municipality of Waterloo approve the following appointments to the Employment and Income Support Community Advisory Committee as follows:
 - a. Reappoint Alex Troeger (Participant Member), Frederick Bond (Participant Member), Melissa Webster (Participant Member), Dianne McLeod (Community Placement Supporting Agency), Anne Ramsay (Literacy Services Representative) for terms ending December 31, 2017; and
 - b. Appoint Sandy Dietrich-Bell (Emergency Shelter Services), Jake Frandsen (Waterloo Regional Labour Council) and Birgit Lingenberg for a term ending December 31, 2017.

Carried

Budget

The Summary of Recommendations of the Budget Committee was presented by Tom Galloway, Chair of the Committee.

Moved by T. Galloway

Seconded by T. Cowan

That the Summary of Recommendations of the Budget Committee dated January 15, 2014, Items 1 to 8, be adopted as follows:

The Budget Committee recommends as follows:

1. Whereas the Police Services Board is responsible for the administration and direction of police services in the Regional Municipality of Waterloo;

And whereas the Regional Municipality of Waterloo is responsible for the funding of police services;

And whereas the Police Services Board has added new officers but at the same time has reduced by attrition the equivalent of 8 officer positions and 2 senior management positions in 2013, with the prospect of further reductions in staffing in 2014, resulting in a reduction in police services;

And whereas it is anticipated that the police services budget for 2015 and 2016 will involve similar funding constraints and difficult decisions regarding police staffing levels;

And whereas the Regional Municipality of Waterloo is one of the lowest funders of police services for communities of similar or equivalent size;

And whereas the Declaration of Principles as outlined under the "Police Services Act" includes the following:

Police services shall be provided throughout Ontario in accordance with the following principles:
 - a) The need to ensure the safety and security of all persons and property in Ontario.
And whereas the population of the Regional Municipality of Waterloo is projected to continue to grow;

And whereas it is in the best interests of the Regional Municipality of Waterloo to ensure that the community is provided with the optimal level of police services that best reflects the needs of the community;

And whereas it is in the best interests of the community that the Police Services Board be provided with a strategic framework to assist the Police Services Board in making decisions regarding the provision of police services based on local needs and circumstances;

Be it resolved that the Regional Municipality of Waterloo request that the Police Services Board undertake and prepare a comprehensive Master Police Services Plan and that the cost of such plan be funded by the Regional Municipality of Waterloo if necessary.
2. That the Regional Municipality of Waterloo approve the Waterloo Region Police Services 2014 Property Tax Operating Budget with a net levy of \$140,905,327 (0.81%) and the Waterloo Regional Police Services 2014 Property Tax Capital Budget and 2015-2023 Capital Forecast as tabled at the January 8, 2014 Police Services Board Meeting.
3. THAT the Regional Municipality of Waterloo approve the Waterloo Region Library 2014 Property Tax Operating Budget with a net levy of \$2,385,336 and

the Waterloo Region Library 2014 Property Tax Capital Budget and 2015-2023 Capital Forecast as amended.

4. That the Regional Municipality of Waterloo approve a Grand River Transit fare increase of 7% effective July 1, 2014 as currently reflected in the 2014 base budget with specific fare increases to individual elements to be brought forward to Council for approval in spring of 2014.
5. That the Regional Municipality of Waterloo repeal By-law Number 13-001 (as amended), being a By-law to Establish Fees and Charges for the Regional Municipality of Waterloo and that a new Fees and Charges By-law be passed including those fees and charges listed on the January 15, 2014 Budget Committee Agenda.
6. That the Regional Municipality of Waterloo receive the Information Paper titled "Municipal Budget Regulations" included in the January 15, 2014 Budget Committee Agenda for information, as required by "Ontario Regulation 284/09".
7. That the Regional Municipality of Waterloo approve the 2014 Property Tax Operating Budget with a net levy of \$292,292,713 (1.05 %), excluding Police Services, and the 2014 Property Tax Capital Budget and 2015-2023 Capital Forecast, excluding Police Services, reflecting budget issues presented to Budget Committee as amended.
8. That the Regional Municipality of Waterloo take the following action with respect to the uncommitted balance in the Hospital Capital Reserve Fund:
 - a) Transfer the balance of funds to the Capital Levy Reserve Fund.

Carried

Regional Clerk

- a) CR-CLK-14-003, Appointments to Waterloo Regional Heritage Foundation

Moved by T. Cowan

Seconded by T. Galloway

That the Regional Municipality of Waterloo ratify the following appointments to the Waterloo Regional Heritage Foundation (WRHF): Adam Crerar, Wilfrid Laurier University and Allen Schiedel, North Waterloo Branch of the Architectural Conservancy of Ontario, for a term to expire at the annual general meeting in June 2015.

Carried

Other Matters Under Committee Of The Whole

- a) Memorandum re: Ontario Works Caseload Report - December 2013

1551509

Received for information.

Moved by J. Haalboom

Seconded by L. Armstrong

That Committee of the Whole rise and Council resume.

Carried

Moved by B. Halloran

Seconded by R. Kelterborn

That Council adopt the proceeding of the Committee of the Whole.

Carried

Notice of Motion

R. Deutschmann presented his notice of motion and advised it is a follow-up to the organizational review being completed by the Chief Administrative Officer. He stated that Councillor Strickland has some proposed friendly amendments to bring forward. Chair Seiling noted he thought based on previous discussions the motion was to be deferred once Mr. Murray provided an outline of the organizational review.

S. Strickland believed it is important to complete a service review at this time. He introduced his amendments to the motion stating staff should be directed to start the service review in addition to the organizational review. Mike Murray, Chief Administrative Officer responded to the proposed amendments and advised he has initiated an organizational structure review, which is different than a service review. He commented on the proposed timing and stated it is more unlikely to report back by the Spring of 2015 on the service review. He committed to providing a report back to Council by the end of June 2014 with the scope of work for an RFP for a service review and the subsequent timing will be outlined in that report. The motion was further amended to reflect the revised timing. It was agreed to proceed with the amended motion at this time.

Moved by R. Deutschmann

Seconded by S. Strickland

Whereas Finance Report F- 13-060 provides the following:

The Chief Administrative Officer will initiate a review of the Region's overall organizational structure in the fall of 2013. While this review is not directly tied to the budget process, the purpose will be to ensure that the Region's organizational structure is conducive to the efficient and effective delivery of public services. It is expected that the results of the review will be available in the spring of 2014.

And whereas the Chief Administrative Officer (referred to as "CAO") has previously advised council that the CAO has overseen the review of Regional departments, from time to time, for the purpose of finding savings and efficiencies,

And whereas it is acknowledged in Finance Report F-13-060 that the 2014 Budget will present many challenges for staff and Council, as well as significant budget challenges for the years beyond 2014;

And whereas Regional management have recognized the need to depart from previous practices as provided at page 8 of Finance Report F-13-060

Notwithstanding that this would be a departure from previous practice at the Region, establishing budget guidelines is recommended for the following reasons:

- Significant budget challenges lie ahead which will require a different approach than used in the past;
- Given that a 1% reduction in the 2014 tax rate equates to over \$4 million, reductions totaling approximately \$7.3 million will be required to achieve a tax rate increase for regional services in the range of 1.9% - this will result in service level reductions in 2014.

Be it resolved that the Regional Municipality of Waterloo tender for and secure the services of a third party consulting firm to conduct a service review of all Regional services and programs, that this review be led by a subcommittee of Regional Council and the CAO and that the third party consulting firm report to Regional Council with the purpose of finding efficiencies in the delivery and overall service levels of Regional services and programs and that the CAO report back by the Summer of 2014 with a report detailing the scope of work and RFP for the review.

Carried

Other Business

J. Haalboom raised the issue of reviewing the role of the various groups in relation to the number of budget delegations regarding discretionary benefits. Chair Seiling stated this is a real issue and each of the grassroots organizations has areas of work in relation to this topic. The Province has been forcing the issue with the number of agencies that they fund and there has been some consolidation of agencies to deal with this matter.

Enactment of By-Laws – (First, Second & Third Readings)

Moved by G. Lorentz

Seconded by S. Strickland

- a) That a By-law to Establish Fees and Charges for the Regional Municipality of Waterloo and Repeal By-law 13-001, as amended be read a first, second and third time, finally passed and numbered 14-002 signed by the Regional Chair and Regional Clerk and sealed with the Regional Seal.
- b) That a By-law to Amend By-law 58-87, as amended, Being a By-law to Designate and Regulate Controlled-Access Roads (Regional Road #28 Homer Watson Boulevard, City of Kitchener) be read a first, second and third time, finally passed and numbered 14-003 signed by the Regional Chair and Regional Clerk and sealed with the Regional Seal.
- c) That a By-law to Confirm the Actions of Council of January 15, 2014 be read a first, second and third time, finally passed and numbered 14-004 signed by the Regional Chair and Regional Clerk and sealed with the Regional Seal.

Carried

Adjourn

Moved by J. Brewer

Seconded by C. Millar

That the meeting adjourn at 7:50 p.m.

Carried

Regional Chair, K. Seiling

Regional Clerk, K. Fletcher

By-Law Number 14-002

of

The Regional Municipality of Waterloo

A By-law to Establish Fees and Charges for the Regional Municipality of Waterloo and Repeal By-law 13-001, As Amended

Whereas Section 391 of the “Municipal Act, S.O. 2001”, c.25, as amended, provides that a municipality may pass by-laws imposing fees or charges on any class of persons:

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- c) for the use of its property including property under its control.

And Whereas Section 69 (1) of the “Planning Act, R.S.O. 1990”, C.P.13, as amended, provides that a municipality may, by by-law, establish a tariff of fees for the processing of applications made in respect of planning matters.

And Whereas other legislation provides authority that The Regional Municipality of Waterloo may impose or collect fees or charges for various purposes.

And Whereas the Council of the Regional Municipality of Waterloo has given notice of its intention to impose fees and charges for services or activities provided by The Regional Municipality of Waterloo and for the use of its property including property under its control as required under Section 14 (1) of Ontario Regulation 244/02.

Now Therefore the Council of The Regional Municipality of Waterloo enacts as follows:

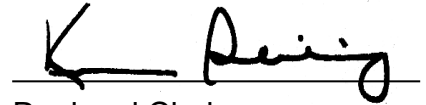
1. The fees and charges for services or activities provided by The Regional Municipality of Waterloo and the use of its properties, including properties under its control are hereby set out in Schedules “A” through “F” of this By-law.
2. The fees for the processing of applications made in respect of planning matters through The Regional Municipality of Waterloo are hereby set out in Schedule “C” of this By-law.
3. All fees and charges under this By-law are payable upon receipt of the service, upon registration for the activity, upon or before the use of the property or upon submission of the application.
4. All fees may be subject to applicable administration charges and interest charges as set by The Regional Municipality of Waterloo.
5. This By-law may be cited as the “Fees and Charges By-law”.
6. This by-law comes into force and effect on the date of final passage hereof.
7. By-law Numbers 13-001, 13-010 and 13-018 are hereby repealed.

8. If any section or sections of this By-law or parts thereof are found by any Court to be illegal or beyond the power of Council to enact, such section or sections or parts thereof shall be deemed to be severable and all other sections or parts of this By-law shall be deemed to be separate and independent therefrom and shall continue in full force and effect unless and until similarly found illegal.

By-law read a first, second and third time and finally passed in the Council Chamber in the Regional Municipality of Waterloo this 15th day of January, A.D., 2014.



Regional Clerk



Regional Chair

Consolidated Schedule A Corporate Resources

Legal Services

Description	Fee
Development Agreements, Site Plan Agreements, Development Charge Deferral Agreements, and Any Amending Agreements	plus disbursements* \$582.00
Release or Partial Release of Development Agreement **	plus disbursements* \$65.00
Certificate of Compliance	per agreement \$65.00
Encroachment Agreements **	plus disbursements* \$249.00
Full/Partial Closure of Road	plus \$2,000 deposit ** and disbursements* \$692.00
Easement Required to be Conveyed to Region as Condition of Development or Site Plan Approval	plus disbursements* \$226.00
Land Required to be Conveyed to Region as Condition of Development or Site Plan Approval	plus disbursements* \$113.00
Release, Partial Release or Replacement of Existing Easement, Release or Partial Release of One Foot Reserve or other Regional interest in lands if no other consideration passing	plus disbursements* \$254.00
All ancillary and Amending documentation, including, but not limited to, Assumption Agreements related to the Affordable Home Ownership Program	plus disbursements* \$263.00
Servicing Agreements ****	\$50.00
Waterloo Region Housing only	
Mortgage Discharge Statement Fee for Affordable Home Ownership Program	(Fee is inclusive of H.S.T.) \$71.30

* Disbursements include advertisement, survey, land registry office fees and any other associated costs, as applicable. Disbursements for Land Registration and Search Fees are imposed by the Provincial government or authorized agency and are subject to increase(s) as imposed by same (the actual increase in registration fee and flat charge for Final Search costs will be increased by the percentage by which the Province increases its search fee, rounded to the nearest dollar).

** Fee waived if encroachment is required due to road widening dedication.

*** Deposit required - unused balance returned to purchaser without interest on closing

**** Fee waived if servicing agreement is accompanied by development application.

Council and Administrative Services

Clerk's

Description	Price
Commissioner of Oaths (signing)	\$20.00
Filing Fee for Requesting an Investigation under Section 239.1 of the "Municipal Act, 2001", as amended	\$50.00
Regional Directory - Booklet format	\$15.00
- P.D.F. version	No Charge
Annual Subscriptions - Minutes and Agendas	
Standing Committees (Includes Agendas and Minutes)	
a) Community Services	\$125.00
b) Planning & Works	\$140.00
c) Administration & Finance	\$105.00
Advisory Committees	
Note: Agendas include the Minutes of Previous Meeting	
d) Ecological & Environmental	\$90.00

Consolidated Schedule A Corporate Resources

e) Water Efficiency	\$45.00
Full Package (items a to e)	\$425.00
Minutes of previous Council/Committee	
- Council Agenda (includes order of business, all reports and correspondence)	
- Council Minutes of previous meeting	
- Agendas and Minutes of previous Standing Committee meetings	\$300.00

Archives

Description	Price
Fees for General Information Requests	
Research Time	\$7.50 for each 15 minutes
Photocopies/printouts	\$0.20 per page
Floppy Disks, C.D.-R.O.M.s or equivalent media	\$10.00 each

Licensing and Enforcement Services

Description	Price
Good Forestry Practices Permit	No fee
Diameter Limit/Basal Area Permit	\$60
Woodland Removal Permit	\$1,050

For other fees, please refer to By-law 04-072, establishing Licence Fees and Charges, as amended.

Corporate Publishing

Description	Price
Black and White Duplicating	Based on Stock Type, Stock Size, Quantity
Colour Duplicating	Based on Stock Type, Stock Size, Quantity and Applicable Press Set-up Charges
Press Set-up Charges	
Standard Set-up	\$22.50
T51 set-up	\$12.00
Registration (knock-out)	\$45.00
Wash-up	\$25.00
Advanced Set-up (black & 1 colour)	\$45.00
4 colour process set-up	\$67.50/side
Premium Ink	add \$25
Printing Plates (new; effective Jan. 16, 2013)	\$10.00 each
Miscellaneous Charges	
Stapling - machine	\$0.02 / staple
Stapling - hand	\$0.10 / staple
Booklet Making - manual ASF (Maximum of 20 sheets plus cover)	\$0.20 / each
Cutting (\$5.00 minimum charge)	\$1/cut over 5 cuts
Folding (\$11.25 minimum charge)	\$45.00 / hour
Cerlox Binds	
	less than 1" \$1.50
	less than 1.5" \$1.95
	below 2" \$2.95
Cerlox rebind/debind (new; effective Jan. 16, 2013)	\$0.99 each
Clear Covers	\$0.35
Digipath Pre-Flight (\$12.00 minimum charge)	
- merging files, correcting set-up, shifts, n-ups, booklet setups etc.	\$45.00 / hour
Tab Creation on Digipath (\$12.00 minimum charge)	
- creation, set-up and insertion of 5 tabs	\$45.00 / hour
Tabs to print	
	coloured - \$0.30 each
	white - \$0.25 each

Consolidated Schedule A Corporate Resources

Hand Collating	Minimum charge \$5.00 \$0.055 / sheet / set or \$45.00 / hour
Laminating - 8 1/2 x 11, 3 mil	\$1.75 each
Laminating - 12 x 18, 3 mil	\$3.50 each
Drilling (\$5.00 minimum charge)	\$45.00 / hour
Padding (\$11.25 minimum charge)	\$45.00 / hour
Compact Disks (C.D.s)	\$8.00 / each
Graphic Design & Consultation	\$45.00 / hour
Graphic Design Rush Design Charge Rate (under 7 hours)	\$90.00 / hour
Postage Rates	Current rates set by Canada Post

Freedom of Information and Protection of Privacy

Routine Disclosure Information Requests (Disclosure of Information where no Freedom of Information Request has been made.)

Description	Price
Fees for General Information Requests	
Search Time	\$7.50 for each 15 minutes
Research Time	\$7.50 for each 15 minutes
Record Preparation	\$7.50 for each 15 minutes
Photocopies/printouts	\$0.20 per page
Computer Programming	\$15.00 for each 15 minutes
C.D.-R.O.M.s or similar data storage media	\$10.00 each
Other Costs	Amount Specified in an invoice

Fees for Personal Information Requests (Requester Seeks His/Her Own Information)	
Photocopies/printouts (per page)	\$0.20 per page
Computer Programming (for each 15 minutes)	\$15.00 for each 15 minutes
CD-ROMs or similar data storage media	\$10.00 each
Other Costs	Amount Specified in an invoice

Notes:

- The intent of these fees is to allow for reasonable cost recovery for routine disclosure of information in situations where it is not necessary for the requester to make a Freedom of Information request under the Municipal Freedom of Information and Protection of Privacy Act (M.F.I.P.P.A.). The fees mirror those which are prescribed under the M.F.I.P.P.A. regulation for Freedom of Information requests.
- These fees apply to all Region of Waterloo departments, but do not apply to: 1) requests which are submitted as formal Freedom of Information requests under M.F.I.P.P.A., or 2) requests for "Personal Health Information" held by Regional offices which are "Health Information Custodians" as defined by the Personal Health Information Protection Act (P.H.I.P.A.), and which are handled under section 51 of that Act. Routine disclosure requests made by third parties for Personal Health Information as permitted under subsection 8(4) of PHIPA are subject to these fees.
- Departments may waive the fees wholly or in part at their discretion. Fees are normally waived if the request is from a public authority (e.g. police or children's aid society requests) or situations where the Region must provide information to comply with the instructions of a court or tribunal.

Consolidated Schedule A Corporate Resources

4. These fees do not apply to specific types of information or information products for which Regional Council has approved a separate fee, and which fee is incorporated into the schedule under the Fees and Charges By-law. The fees do not apply to the release of information for which a fee is specified by or under a statute.
5. "Search Time" is the staff time necessary to locate specific information which must be identified and retrieved from existing files, records or electronic data.
6. "Research Time" is the staff time needed to collate or compile information, if the information requested is not contained in an existing record.
7. "Record Preparation" is the staff time needed to delete non-responsive or protected information from the copy of the records provided to the requester.

Personal Health Information Requests

Description	Price*
Photocopies/printouts	\$0.20 per page
Record Preparation	\$7.50 for each 15 minutes
Computer Programming	\$15.00 for each 15 minutes
C.D.-R.O.M.s or similar data storage media	\$10.00 each
Other Costs	Amount Specified in an invoice

* Price is regulated by the Province of Ontario and is subject to revision

Notes:

1. These fees apply only to requests from individuals for their own "Personal Health Information", held by the Region's offices which are designated as "Health Information Custodians" by the "Personal Health Information Protection Act."
2. Region of Waterloo Health Information Custodians may waive the fees wholly or in part at their discretion. Fees are normally waived if the request is from a public authority (e.g. police or children's aid society requests) or situations where the Region must provide information to comply with the instructions of a court or tribunal.
3. These fees do not apply to specific types of information or information products for which Regional Council has approved a separate fee and which fee is incorporated into the schedule under the Fees and Charges By-law. The fees do not apply to the release of information for which a fee is specified by or under a statute.
4. "Record Preparation" is the staff time needed to delete non-responsive or protected information from the copy of the records provided to the requester.

Provincial Offences Court

Description	Price
Photocopies	\$1.00 per page
Certified Copies	\$3.50 per page
Transcription (original)	\$3.20 per page
Subsequent copies or transcript	\$0.55 per page

Facilities Management

Description	Price *
Parking	
Parking meter - Pay & Display (includes H.S.T.)	\$2.25 / hour - \$10.75/day
King St/Victoria St (monthly permit + H.S.T.)	\$111.46 + H.S.T./month

Consolidated Schedule A Corporate Resources

Room Rentals		
Frederick St., 99 Regina St., 150 Main St., 77 Queen St., 100 Maple Grove Road		
No room rental fee for local Municipal governments / agencies / committees		
All External bookings may be subject to set-up costs and support services		
For profit - 100% of fee below; Non- Profit - 50% of fee below		
Plus applicable taxes		
Description		Price
	8:30 - 4:30 pm	\$1,000.00
Council Chamber	after 4:30 p.m.	\$600.00
Large meeting /training room (31+ people)	per 4 hours	\$300.00
Medium meeting /training room (15 -30 people)	per 4 hours	\$200.00
Small meeting /training room (0-15 people)	per 4 hours	\$100.00
Incremental costs may apply:		
Building and Services Support		\$50.00
Security	per hour	\$25.00

Information Technology Services (I.T.S.)

Geographical Information Services

Description	Price
Airphotos	
1:5,000 airphotos, b&w, 1967, 1971, 1975, 1980, 1985, 1990, 1995, 2000, 2003	\$15.50

Description	Price
Base Maps	
Regional	
1:60,000 b&w	\$8.00
1:100,000 b&w	\$5.00
Kitchener-Waterloo-Cambridge	
1:25,000 b&w, with grid & street index	\$10.50
1:25,000 colour, with grid & street index	\$50.00
Kitchener-Waterloo	
1:25,000 with grid and street index	\$8.00
Cities	
1:10,000 Waterloo, b&w	\$8.00
1:10,000 Waterloo, colour	\$40.00
1:10,000 Kitchener, 2 sheet set, b&w	\$11.50
1:10,000 Cambridge, 2 sheet set, b&w	\$11.50
1:20,000 any city, b&w	\$9.00
1:25,000 Wilmot, Wellesley, or North Dumfries	\$8.00
1:25,000 Woolwich, 2 sheet set	\$10.50
Above maps and photos available at 50% discount to students, seniors and not-for-profit organizations.	
Street Map Guide	
Street maps, 76 sheets, plus index, in book form	\$28.00
Settlement Map Guide	
Maps of towns, villages and hamlets, in book form	\$20.00
Thematic Maps	
Grand River Transit Bus Routes/ Cycling Facilities Map, colour	\$2.00
Historical Driving Tours, set of 4 maps	\$2.00
Status of Plans Map	
Township 1:60,000	\$12.00
Cities 1:25,000	\$15.50
Map set, townships and cities	\$25.00
Status of Plans Report	\$25.00
911 Address Map	

**Consolidated Schedule A
Corporate Resources**

Custom Maps (taxes not included)	
Labour	
Per hour, 10% supervisory charge may apply for complex requests	\$60.00
Minimum charge \$30.00 / hour plus map costs	
Colour printing - letter, legal or tabloid	
Colour line maps	\$5.00
Additional charges:	
Photographic paper, letter-size	\$3.00
Photographic paper, tabloid-size	\$5.00
Large-format plotting	
Flat charge, applies to all, plus:	\$35.00
Colour line work, per square foot	\$5.50
Lamination & dry mounting - out-sourced	
Lamination, to 60", per square foot	\$5.00
Digital Data (taxes not included)	
Data is provided under terms of a licence with the Region of Waterloo	
Digital Orthophotography	Price
Region, 30 cm resolution, 2000, b&w, per tile	\$50.00
Region, 30 cm resolution, 2006, colour	\$50.00
Region, 20 cm resolution, 2009, colour	\$50.00
Settlements, 10 cm resolution, 2003, b&w, per tile	\$50.00
Settlements, 10 cm resolution, 2006, colour	\$50.00
Settlements, 20 cm resolution, 2009, colour	\$50.00
Digital Base and Thematic Data (taxes not included)	Price
Labour - Per hour; 10% supervisory charge may apply for complex requests	\$60.00
Minimum charge: \$30.00	

Miscellaneous (taxes not included)	
E.S.P.A. Clearance Letter	\$50.00
Publications	
Reports and publications are available at cost of reproduction. For a current list of publications available, please contact the department.	
A 10% administrative fee may apply for reports that are currently out-of-print.	

Notes: Maps are black & white (b&w) unless noted; shipping is charged at cost if data/product is to be mailed.

Prices do not include applicable taxes.

Various maps, data and publications are published on the Region of Waterloo website for free download.

**Consolidated Schedule B
Public Health**

Communicable Disease, Dental & Sexuality Resources

Dental Resources

Description	Price
Adult Emergency Dental Clinic	
Initial Visit	\$10.00
Root Canal - 1 root	\$50.00
Root Canal - 2 roots	\$70.00
Root Canal - 3 roots	\$90.00

International Travel Clinic

Travel Clinic closed effective Dec 31, 2013

Sexuality Resources

Contraceptives	Price
Injection Contraceptives	\$25.00
Emergency Contraceptives	\$15.00
Oral Contraceptives (Diane;Cyclen;Micronor;Yaz; Tricyclen) per pack	\$20.00
Oral Contraceptives (all others) per pack	\$10.00
Contraceptive Patch	\$10.00
Contraceptive Ring	\$10.00
Flexi T 300 I.U.D.	\$70.00

Environmental Health & Lifestyle Resources

Description	Price
File Searches (Payable in Advance)	
Food Premise File Search	\$84.75
Food Premise File Search & Inspection	\$160.00
Septic System File Search	\$84.75
Food Handler Training (Payable in Advance)	
Experience Matters Participants	\$20.00
In Good Hands (testing fee)	\$10.00
High School Students	\$5.00
In Class and Home Study	\$40.00
Manuals (without training)	\$40.00
Nutrition for Learning	\$25.00
Charitable / Non Profit Organizations	\$20.00
Challenge Exam	\$10.00
Certification Charge - students taught by Teachers / Professors	\$10.00
Recertification	\$10.00

Emergency Medical Services

Note: Charges are based on a formula which includes salary and will change as provided in the Collective Agreement.

Special Event Coverage

Single Paramedic plus vehicle	\$310.00 minimum	\$78.00/hour
Effective April 1, 2014	\$317.00 minimum	\$79.00/hour
Two Paramedics plus vehicle	\$530.00 minimum	\$133.00/hour
Effective April 1, 2014	\$541.00 minimum	\$135.00/hour

Special Event Coverage - short notice (O.T.) - or Full Time Staff

Single Paramedic	\$420.00 minimum	\$105.00/hour
Effective April 1, 2014	\$429.00 minimum	\$107.00/hour
Two Paramedics	\$750.00 minimum	\$188.00/hour
Effective April 1, 2014	\$766.00 minimum	\$191.00/hour

Request for Information

Ambulance Call Reports (Fee is per Request; not hourly)	\$84.35
Effective April 1, 2014	\$86.03

**Consolidated Schedule C
Planning, Housing and Community Services**

Community Services

Waterloo Region Museum (W.R.M.)

H.S.T. will be charged on all fees, unless otherwise exempted.

Description	Price
General Admission Prices	
Adults (aged 18 - 54)	\$10.00
Children (aged 5-12)	\$5.00
Children (aged 4 and under)	No Charge
Family (2 adults and their dependent children)	\$25.00
Seniors (aged 55 and over)	\$8.00
Students (aged 13 - 17 and/or with identification from educational institution)	\$8.00
Advanced Ticket Sales	
Lifelong Learning Workshops and Lectures Prices vary depending on program, supplies, etc.	
Special Events Some special events are priced differently than general admission, e.g. Christmas Lantern Light Tours, to reflect market conditions and program offering	
Filming (Commercial)	
\$1000.00 to \$3000.00 per day depending on size of production, site disruption, and film crew Other fees may apply, e.g. janitorial fees.	
School Admissions	
Education Program Admission (K-8 are H.S.T.-exempt; Grade 9 and up are + H.S.T.)	
1/2 day program (per child rate, one adult free per 6 students additional adults pay \$5.00 each)	\$5.00
Groundwater Festival (per child rate, all adults free)	\$6.50
School Fairs (full day) (per child rate, all adults free)	\$10.00
Memberships	
Family	\$60.00
Individual	\$35.00
Photocopies	
Per page	\$0.20
Prices vary according to length of publication	
Publications	
Rentals (+ H.S.T.)	
Church	
Church Rentals	\$250.00
Gazebo - Gazebo and Willow Green only; no Living History Village access For a four hour period	\$250.00
- In Front of Waterloo Region Museum	No Charge
- In Waterloo Region Museum - included in lobby rental for wedding	n/a
- In Living History Village - included with Church rental, Gazebo rental and wedding reception	n/a
- On Willow Green	\$100.00
Room Rentals (+ H.S.T.)	
Complimentary for Region of Waterloo meetings when greater than 50% of attendees are Regional employees, or group is an affiliated agency and/or the event deals with a Regional issue.	
Room set-up and specialized cleaning (charged as required for Region of Waterloo meetings) - New; effective Jan. 16, 2013	\$50.00/hour
Room cancellation fee without notice, non-refundable (charged for Region of Waterloo meetings) - New; effective Jan. 16, 2013	\$50.00
Exhibit Galleries, Grand Foyer and Theatre Rentals - Some exhibits may require a higher fee based on staffing and/or security costs.	

**Consolidated Schedule C
Planning, Housing and Community Services**

Waterloo Region Museum (W.R.M.) (Continued)

Room	Booking Timeframe	Standard Base Groups	Community Groups
W.R.M. Grand Foyer		\$1200.00 /evening	\$600.00 / evening
W.R.M. Grand Foyer in conjunction with Theatre rental		\$100.00/hr	\$50.00/hr
WRM Exhibit Galleries in conjunction with Grand Foyer and/or Theatre rental (*Fee is for group sizes up to 150. Larger groups can be accommodated at a higher fee based on the required staffing level.)		\$250.00/hr	\$250.00/hr
W.R.M. Classroom A	Day	\$30.00/hour	\$20.00/hour
	Evening/Weekend	\$60.00/hour	\$40.00/hour
W.R.M. Classroom B	Day	\$20.00/hour	No charge
	Evening/Weekend	\$40.00/hour	\$30.00/hour
W.R.M. Classroom C	Day	\$20.00/hour	No charge
	Evening/Weekend	\$40.00/hour	\$30.00/hour
W.R.M.Theatre	Day	\$50.00/hour	\$30.00/hour
	Evening/Weekend	\$100.00/hour	\$50.00/hour
W.R.M. Patio		\$300.00	\$150.00
W.R.M. Curatorial Meeting Room	Day	\$20.00/hour	No charge
	Evening/Weekend	\$40.00/hour	\$30.00/hour
Site Rentals - Group Discounts			
Birthday Parties			
Flat rate for a maximum of 15 children (aged 12 years and under) and 2 adults, 2.5 hour program			\$100.00 additional adults \$5.00 each
Specialized Tour Per person, in addition to General Admission Willow Green or other outdoor space at Doon Heritage Village with Living History Village access during regularly			\$10.00 \$500.00
Gift Shop and Vending Retail gift and food sales Prices vary according to wholesale price and market price			

Reproductions of Historic Images (Note: Images sent via e-mail:	
Scanning fee per image	\$3.00
Handling fee per order	\$10.00
Images burned onto a C.D.:	
Up to 10 images per C.D.	\$30.00
*** plus \$3.00 scanning fee per image ***	\$3.00
Research and Reference Requests (Historic)	
First 15 minutes	No Charge
Thereafter per quarter hour	\$15.00
Summer Day Camp	
Per child rate for a 4 day program, age 6 to 13	\$150.00

Special events and promotions may be priced differently from General Admission, as approved by the Manager/Curator, Waterloo Region Museum

**Consolidated Schedule C
Planning, Housing and Community Services**

Joseph Schneider Haus

Description	Price
Admission	
General	
Adults	\$2.25
Children	\$1.25
Family	\$5.00
Seniors/Students	\$1.50
Tour Group	
Booked for group of 20 or more i.e.. 30 seniors @\$1.50 then subtract 10%	Regular admission rate - 10%
Education Programmes	
1 hour (per child and accompanying adults)	\$2.25
1.5-2 Hours (per child and accompanying adults)	\$2.75

TravelWise Program Service	Number of Employees	Annual Fee (H.S.T. included)
Employees must buy the Grand River Transit (G.R.T.) TravelWise Corporate Pass as set out in Schedule E	0-100	\$400.00
	101-250	\$875.00
	251-500	\$1,500.00
	501-1000	\$2,750.00
	1001-3000	\$4,500.00
	3001-6250	\$6,250.00
	6251+	\$1 per employee to a maximum of \$10,000.00

Region of Waterloo Library

Description	Price
Media Storage and Other Supplies	
U.S.B. Storage Device	\$10.00
Earbuds	\$2.00
Library Bags	\$2.00
Copies of Oral History Interviews on C.D.	\$20.00
Collection Agency Service Fee (New for 2014)	Cost Recovery
Lost or Badly Damaged Material	
The member will be charged the cost of the material plus a \$5.00 administration fee. Return of material within 12 months cancels the cost of the material, but not the administration fee and outstanding overdue charges. For damaged media containers or covers (e.g. for DVDs, audiobooks) there will be a \$5.00 replacement fee, but no additional administration fee.	
Damaged Material (minor) - The member will be charged on a cost recovery basis for the repair of minor damage to the material plus a \$5.00 administration fee.	
Membership	
Individuals who are residents or own property in the four rural townships of the Region of Waterloo	No Charge
Non-residents annual fee if no reciprocal borrowing agreement is in place with their municipality	\$20.00
Replacement Library Card	\$2.00

**Consolidated Schedule C
Planning, Housing and Community Services**

Region of Waterloo Library (Continued)

Overdue Charges	
Materials borrowed on an adult library card will be charged adult rates.	
Material borrowed on a juvenile library card will be charged juvenile rates	
Adult Member:	
All Materials	\$0.25
Maximum Charge	\$5.00
Library privileges suspended at \$10.00	
Juvenile Member:	
All Materials	\$0.15
Maximum Charge	\$5.00
Library privileges suspended at \$5.00	
Photocopies/Printouts	
Regular	\$0.25
Colour	\$1.00
Rentals	
Room	
Commercial Groups	
up to 4 hours per session	\$20.00
over 4 hours per session	\$40.00
Non Profit Groups	
up to 4 hours per session	\$10.00
over 4 hours per session	\$20.00
Call out of library staff	\$25.00
Library or co-sponsored groups	free
*Price may be adjusted if mutually agreed upon	
Programs	
Computer Training	Cost Recovery for external instructor + \$5.00 admin. fee
Other Adult Programs	Cost Recovery
Child/Teen - Specialized training or crafts	Cost Recovery up to \$10.00
Child/Teen - with entertainers	\$3.00 or 2 for \$5.00
Equipment	
Security Deposit for use of electronic equipment (Refundable if equipment returned in same condition as received)	\$50.00
Use of electronic equipment	\$15.00

Community Planning

Condominium Plans	
Draft Approval *	\$1,000.00
Modifications	\$500.00
Recirculation	\$500.00
Registration Release *	\$1,000.00
Submission of completed application	\$2,000.00
Application for Condominium Exemption	\$1,000.00
Official Plan/Amendments	
Area Official Plan or Official Plan Amendment	\$5,000.00
Municipal Initiated Official Plan Amendments for the purpose of conformity to the Regional Official Plan and/or implementation of Provincial Policy	\$260.00
Regional Official Plan Amendment Application	\$11,000.00
Subdivision Plans	
Extension of Draft Approval *	\$1,300.00
Draft Approval	\$3,500.00
Modifications	\$500.00
Recirculation	\$1,000.00
Registration Release (per Phase)	\$2,000.00
Plan of Subdivision application	\$2,500.00

**Consolidated Schedule C
Planning, Housing and Community Services**

Community Planning (Continued)

Other

Part Lot Control Exemption By-law Approval *	\$525.00
Public Meeting if required pursuant to Sections 17(10) or 51(19) of the "Planning Act, 1995"	\$2,000.00
Recommendation for waiver of Environmental Impact Statement	\$400.00
Review of full Environmental Impact Statement	\$3,000.00
Review of scoped Environmental Impact Statement	\$1,500.00
Noise Study Review	\$250.00
Review of Aggregate Applications	\$15,000.00
Access permit Application Fee	
Farm, Single Family Detached and Semi-detached (Duplex) Property Lots	\$100.00
All Other Property Lots	\$200.00

* no charge for the City of Kitchener as per By-law 01-057

Waterloo Region Housing (W.R.H.)

* H.S.T. Exempt

Description	Price
Laundry Concession (coin laundry) Fees *	
Cost of one use of a washing machine *	\$1.50
Cost of one use of washing machine - large capacity	\$2.25
Cost of one use of a dryer (45 min. cycle)	\$1.50
SMART card - replacement fee for card	\$10.00
Legal Fees	
Landlord & Tenant Board (LTB) application fee *	\$170.00
Other legal fees (subpoena, lawyer costs) based on actual costs to W.R.H. program	
Parking Fees	None at present
Second vehicle - monthly	\$30.00
Extra Key	\$15.00
Lock change	\$75.00
Sheriff Fees - Kitchener* / Waterloo *	\$325.00
Sheriff Fees - Cambridge* / Elmira* / Wellesley *	\$343.80

**Consolidated Schedule D
Social Services**

Seniors' Services - Sunnyside Home

Description	Price
Preferred Accommodation - Private	\$21.50 / day Rate as set by Ministry and subject to change
Community Alzheimer Program (income based)	
Regular Day Program	\$18.00/day
Regular Day Program (Cambridge) New; effective Jan. 2012	\$15.00 per day
Transportation (round trip) - Subj. to changes with GRT Mobility rate changes; current rate is \$6.00	per any GRT Mobility approved rate
Respite Day Program Fee	\$10.50/day
Lunch Visit (meal)	\$7.25
Cancellation without notice	\$23.00
Extended Day Program	\$23.00/day
Respite Program - overnight stay	Rate as set by Ministry and subject to change; currently \$36.34/night
Facility Rental *	
Family Celebration Room - Supportive Housing	\$22.00
Classroom rental - Supportive Housing	\$32.00
Wellness Meeting Room	\$16.00
Franklin Meeting Room	\$16.00
Kenneth Meeting Room	\$16.00
Kenneth Administration Room	\$16.00
Kenneth Classroom/Boardroom	\$22.00
Chapel	\$22.00
Chapel - Meeting Room	\$22.00
Heritage Hall - up to 50 people	\$32.00
Heritage Hall - 51 to 100 people	\$55.00
Telephone/Television	
Telephone - Residents	\$28.55/month + long distance
Telephone - Convalescent Care	\$2.50/day + long distance
Cable Television - Residents	\$28.05/month
Cable Television - Convalescent Care	\$2.50/day
Telephone/Television	
Effective April 1, 2014	
Telephone - Residents	\$29.50/month + long distance
Telephone - Convalescent Care per month	\$40.00 + long distance
Telephone - Convalescent Care (for stays less than 30 days)	\$2.50/day + long distance
Cable Television - Residents	\$29.00/month
Cable Television - Convalescent Care per month	\$40.00/month
Cable Television - Convalescent Care (for stays less than 30 days)	\$2.50/day
Miscellaneous	
Seniors Day Program (meal)	\$7.00/meal*
Loaves & Fishes Program	\$7.00/meal*
Seniors Day Program (meal)	Effective April 1, 2014 \$7.25/meal*
Loaves & Fishes Program	Effective April 1, 2014 \$7.25/meal*
Children's Services	
DESCRIPTION	
Toddler	
6+ hours of care	\$44.15/day
less than 5.75 hours of care	\$33.75/day
less than 3.75 hours of care	\$26.50/day

**Consolidated Schedule D
Social Services**

Children's Services (Continued)	
Pre-school	
6+ hours of care	\$40.90/day
less than 5.75 hours of care	\$30.80/day
less than 3.75 hours of care	\$24.25/day
Infant	
6+ hours of care	\$65.00/day
Kindergarten	
Full Day	\$40.90/day
Part Day	\$30.80/day

Effective Feb. 1, 2014

Toddler	
Full Day (6 + hours of care)	\$45.05/day
Less than 6 hours of care	\$34.45/day
Pre-School*	
Full Day (6 + hours of care)	\$41.75/day
Less than 6 hours of care	\$31.45/day
Infant	
Full Day (6+ hours of care)	\$66.30/day
Kindergarten	
Full Day	\$41.75/day
Part Day	\$31.45/day
Supportive Housing	
Cost of one use of washing machine	\$1.50
Cost of one 8-min. cycle of dryer	\$0.25
Parking for secondary vehicle (monthly)	\$30.00
Extra key	\$15.00
Lock change	\$75.00

**Consolidated Schedule E
Transportation and Environmental Services**

Airport Services (Region of Waterloo International Airport)

Advertising		Monthly Rates
39 1/4" x 50" Airport Terminal Building Lobby		\$186.40
68 1/8" x 47 1/8" Airport Terminal Building Lobby		\$243.73
19 5/8" x 47 1/8" Airport Terminal Building Lobby		\$172.02
39 1/4" x 240" Airport Terminal Building Lobby		\$540.09
68 5/8" x 46 7/8" Outside Parking Shelter		\$112.50
Large Advertising displays in Terminal Building		\$9.00/square foot
Roadside Signage		\$ 50.00 per side
Advertising Displays under 50 sq. ft. (Effective 1 Apr 2013)		\$12.00 per sq. ft.
Digital Media		\$200.00
Aircraft Operating Fees	Category	Monthly Rates
Based Flight Schools	Single Engine	\$50.00
	Medium Twin	\$70.00
Note: Landing fees will be charged to all training aircraft under this category greater than 3,000 kg as per landing fee table.		
Passenger Facilitation Fee		Rate per passenger enplaning
Domestic and International		\$15.00
Transborder (U.S. flights)		\$20.00
Apron Parking **	Daily Rates	Monthly Rates
Based, non-based, domestic and international (Based on gross take off	Charged after a 6 hour period	
0 - 2,000kg	\$10.00	\$75.00
2,001 - 5,000 kg	\$15.00	Not available
5,001 - 10,000 kg	\$20.00	Not available
10,001 - 30,000 kg	\$40.00	Not available
30,001 - 60,000 kg	\$50.00	Not available
60,001 - 100,000 kg	\$60.00	Not available
Automobile Parking (Includes H.S.T.)		Rate
Tenant Parking		\$30.00 / month
Car Rental Agencies - Reserved Spots		\$60.00 / month
Lost Ticket Fee		\$100.00
Special Events Parking Permit - per vehicle		\$3.00 / vehicle
Hour		\$3.00
Day		\$6.00
Week		\$42.00
Aviation Fuel Surcharge		Rate per litre
Jet Fuel		\$0.04
AvGas		\$0.05
Landing Fees **		Rate per 1,000 kg
Based, non-based, domestic and international (Based on gross take off weight)		
0 - 2,999 kg		\$0.00
3,000 - 21,000 kg		\$6.00
21,001 - 45,000 kg		\$6.00
Greater than 45,000 kg		\$6.00
Helicopters		\$6.00
Military/Government		Exempt
Land Lease Development Fees		Rate
Development Fee L.L.2 (one time fee)		\$1.43 / sq. ft.
Development Fee L.L.4 (one time fee)		\$7.43 / sq. ft.
Sewage and Water Connection Fee L.L.2 (one time fee)		\$20,000.00

**Consolidated Schedule E
Transportation and Environmental Services**

Airport Services - Region of Waterloo International Airport (Cont'd)

Airport Water Maintenance and Service Charge		\$50.00 / month plus Township of Woolwich usage and reserve water charges
Union Gas Connection Fee (one time) - New for 2013		\$5,000.00
Airport Sewage user Charge		\$5.00/cubic metre
Land Rental Fees		\$135.00 per acre
Lease Rates ** (Adjusted annually based on the Consumer Price Index - C.P..I) Note: In 2012, Council approved a 1 cent/yr per sq. ft. increase on rent for 5 years. Annual C.P.I. can also be applied. Increase is only applicable to new or renewed agreements.	Building Rate (per sq. ft.)	Land Rate (per sq. ft.)
Private	\$0.260	\$0.05
Commercial	\$0.260	\$0.05
Special Commercial	\$0.40 Plus maintenance fee of \$0.08 per sq. ft.	\$0.11 Plus maintenance fee of \$0.08 per sq. ft.
Office Rent - Terminal Building **	\$18.50	
Office Rent - Common Area	\$0.70	
Electrical equipment rack fees terminal building	\$200.00/month/rack	
Asphalt - apron I, II, III		\$0.39
Hangar rent	\$4.30	
Airport Miscellaneous Fees		Rate
Blue Directional Signs		\$100.00
Hydro Connection Fee		\$250.00
Hydro Meter Reading Administration Fee		\$15.00
Fuel Spill Fee		Time and Materials
After Hour Custom Fee		Actual costs plus \$25.00 Admin. Fee
Tenant Facility Alterations Permit		\$50.00 / permit
Urea applications		Actual costs
Office Administration Fees		Rate
Boardroom Rental - During business hours		no fee
Boardroom Rental - After hours		\$10.00 each additional hour Security \$25.00 / hour
Overhead and L.C.D. display - If not renting Boardroom		\$25.00 each per day \$1,000 per day plus expenses
Film Production (Commercial)		Time and Materials
Film Production (Student)		Time and Materials
Special Events Permit		\$50.00 per person
Mobile Fees		Rate
All airside vehicles and equipment		\$0.033 per kg per year
Fire Services Fees		Rate
Airport Rescue Fire Fighting Standby Fee		\$200.00 per hour
Fire Extinguisher Training		\$60.00 per person
First Aid Training (2 days)		\$100.00
First Aid Re-training (1 day)		\$60.00
Airline Associated Fees		Rate
Aircraft Pushback Fee		\$50.00 per push back
Lavatory Disposal Fee		\$25.00 per flight
Weigh Scale Fees		\$50.00 per flight per scale (for occasional flights); \$500/month (for airlines)

**Consolidated Schedule E
Transportation and Environmental Services**

Airport Services - Region of Waterloo International Airport (Cont'd)

Ground Handler License Fee	\$1000.00 per annum	
International Waste Fee	Time and materials	
Security	Rate	
Airside Escort Fees	\$50.00 per hour	
Airport Vehicle Operators Permit (A.V.O.P.)	\$50.00 (refunded upon return)	
Terminal Security Access Permit (T.S.A.P.)	\$50.00 (refunded upon return)	
Note: If T.S.A.P. and A.V.O.P. issued on one card, only one charge of \$50.00 will apply		
Key Deposit	\$50.00 (refunded upon return)	
Key Replacement Fee	\$100.00 per key	
Real Estate Fees	Rate	
New Leases	\$500.00	
Assignment of Leases	\$250.00	
Snow Removal	Rate	
After Hour Call Out Fee	Actual Cost	
During Operating Hours:	Commercial property tax tenant	\$250.00 per hour
	Non-Commercial property	15% of lease cost for one
Apron Sweeping	\$125.00 per hour	
Winter Sand Application	\$50.00 per application	

Notes for Airport Services Fees:

** Fees and Charges are nil for twelve (12) months for a passenger airline commencing service to a new additional trans-border and domestic destination(s). (Not applicable to airline that has entered into a minimum revenue guarantee with the Regional Municipality of Waterloo.

** Fees and Charges for a vacation charter service approved to provide service to a new additional trans-border destination(s) are nil for the first season.

** Landing and Parking Fees for an initial four (4) month period of enhanced frequency of an HST is applicable to all the above fees at the time of invoicing unless otherwise noted. Automobile parking rates include HST, Lease rates are HST exempt.

The only fee subject to Consumer Price Index (CPI) increases are lease rates.

Design and Construction

Description	Price
M.O.E. Approval Fees	
Watermains	\$1,200.00
Storm and Sanitary Sewers	\$1,100.00
Plotter Fees	
Regular monochrome plot on bond	\$0.40 per sq. ft.
Colour plot	\$0.90 per sq. ft.
Plot on mylar	\$1.40 per sq. ft.
Plot an image up to 36" wide	\$50.00

Transportation

Roads and Traffic

Description	Price
Roadway Culvert Installations	Based on time and materials
Damage Recoveries - Traffic	Based on time and materials
Damage Recoveries - Roadways	Based on time and materials
Guide Post and Guide Rail Installations	Based on time and materials
Sign Shop Sales	Based on time and materials

**Consolidated Schedule E
Transportation and Environmental Services**

Roads and Traffic (Continued)	
Telecommunications Access Agreements Base Fee	\$5,000 + annual escalation % based on the consumer
Telecommunications Access Agreements	\$550*
Tender Documents	#
Traffic Signal Installation	Based on time, materials + engineering costs
Special Events - Regional Lane or Road Closures	Based on labour, equipment, material plus 15% administration + GST
Waterloo Spur Agreements	
Existing Perpendicular Crossing of rail property by Municipalities/Utilities or other third parties	No annual fee subject to payment of renewal fee of \$400.00 (per agreement regardless of number of crossings) upon expiry of ten (10) year agreement
New Perpendicular Crossing of rail property by Municipalities/Utilities or other third parties	No annual fee subject to payment of minimum Application Fee of \$750.00* Applicants will also be responsible for payment of extra costs relating to specific applications such as consultant or third party engineering review in accordance with an estimate to be provided by the Region of Waterloo.
Encroachments/Leasing/Licensing of buildings or railway sidings situate on rail property	Based on market value of the land + Application Fee
Parallel Occupation of rail property by Municipalities/Utilities or third parties to accommodate above ground plant or infrastructure such as poles, towers, signs, fencing, pavement, drainage works or other equipment or structures	One half of market value of land paid in annual installments over ten (10) year agreements plus Application Fee for new parallel encroachments
Crossing or Parallel Occupation of rail property by trails or pathways or other Parallel Occupation not in the preceding fee category	No annual charge subject to Application Fee for new encroachments
Application Fee	Based on Actual costs, varies by type of application, with minimum of \$750.00
Reports	Actual printing costs
WiFi Devices	
Annual license fee per pole installed	\$22.35
Annual line clearing fee per pole installed	\$2.25

* Plus Applicable Taxes

Transit Services

Grand River Transit (G.R.T.)

* Please note: all taxes are included in total price except Chartering a bus

Description	Total
Cash	
Cash Fare (exact change only)	\$3.00
Children under 5 with paying customer	free
MobilityPLUS permanent registrants with I.D. (riding conventional)	free
Tickets	
Adult Tickets - strip of 5	\$11.50
Reduced Tickets - strip of 5 Seniors (65+), elementary and high school students	\$10.00

**Consolidated Schedule E
Transportation and Environmental Services**

Grand River Transit (G.R.T.) (Continued)

Passes	
Adult Monthly Pass	\$72.00
College Pass (per 4 month term)	\$240.00
Conestoga College Pass (Per 4 month term) includes Photo I.D.	\$204.00
TravelWise Corporate Pass (per month); includes Photo I.D.	Discount off the cost of an adult monthly pass:
	\$61.00
	Twelve (12) month passes - 15%
	Nine (9) month passes - 11.25%
	Six (6) month passes - 7.5%
	Three (3) month passes - 5%
Day Pass/Sunday/Holiday Family Pass	\$6.00
Photo ID Card - required for all term or monthly passes unless stated otherwise Available at the Charles Street Transit Terminal and the Ainslie Street Transit Terminal	\$5.00
Reduced Monthly Pass Seniors, elementary and high school students	\$60.00
Sun One Pass (for July and August); Includes Photo ID	\$101.00
UPass (Universal Transit Pass) for undergraduate and graduate students at Wilfrid Laurier University and University of Waterloo undergraduate students As per signed agreements	\$72.23
Waterloo Catholic District School Board Term Pass (Weekday use to 6 p.m.; not valid Sat., Sun., Statutory Holidays, Christmas Break or March Break)	5 month - \$240.00
Waterloo Region District School Board Term Pass (Weekday use to 6 p.m.; not valid Sat., Sun., Statutory Holidays, Christmas Break or March Break)	5 month - \$240.00
Upgraded Term Pass (Valid for weekday use after 6 p.m.; Sat, Sun., Statutory Holidays, Christmas Break or March Break)	5 month - \$60.00
Transit for Reduced Income Program (T.R.I.P.) Pass	\$40.00
MobilityPLUS - Township Fares	
Within Township	\$3.00
First Boundary Crossed	\$4.75
Second Boundary Crossed	\$7.00
Chartering a Bus	
(2 hour minimum) Plus applicable taxes	\$110.00 per hour
Transit Route Map	\$2.00
GO Transit and Multi-Modal Hub	
GO Transit Fare Integration Cash Fare (includes MobilityPLUS)	\$0.50 cash co-fare
Parking Fee (Multi-Modal hub, GO lot)	\$2.00/hr; max. \$12.00/day

**Consolidated Schedule E
Transportation and Environmental Services**

Waste Management

Description	Price
Minimum fee per visit to landfill and transfer stations	\$2.00
Rural Waste Management Facilities	
Regular Items	
First three (3) Items	\$2.00
For each additional three (3) Items	\$2.00
C.F.C. Removal Charge for Appliances - Effective July 1, 2011	
- For first unit	\$10.00
- Each additional unit	\$25.00
Vehicle Rates	
Half Full/Full	\$10.00/\$15.00
Waterloo and Cambridge Sites	
	M.T.= Metric Tonne
General Refuse/Garbage	\$74.00/M.T.
Pallets/Drywall	\$74.00/M.T.
Surcharge Loads - Waterloo Site Only (stumps,wire,styrofoam, asbestos, etc)	\$148.00/M.T.
Tires (max. 20" - no rims - passenger vehicles only)	\$100.00/M.T.
Segregated Loads (All Regular Blue Box materials; Organics; Inerts; Appliances & Scrap metal)	\$37.00/M.T.
CFC Removal Charge for Appliances	
- for first unit	\$10.00
- each additional unit	\$25.00
Electronics (E-waste)	
Commercial/Business	\$2000.00/M.T.

Waterloo Region Emergency Services Training and Research Complex (W.R.E.S.T.R.C.)

Description	Price
Fire training tower and required equipment/driver training track	\$1000.00/ day
	\$500.00/half day
Any training ground props except training tower	\$500.00/day
	\$250.00/half day

Items included in rental fee:
 portable smoke generator
 wood pallets and straw
 field meeting room
 apparatus bays

Items subject to additional charge:
 S.C.B.A. bottle filling (\$10 each)
 evening / weekend training (\$70 / hr)
 classrooms (as noted above)

Licensing Agreements with Area Municipalities Annual fee to be charged as specified and agreed upon **for Emergency Use of S.C.B.A. Compressor as per signed Licence Agreement with each area Municipality**

Description	Total
Classroom Fees	
Classrooms 1 and 2 combined	\$ 500 / day (full day rental only)
Classroom 1 or 2	\$ 250 / day (full day rental only)

Items included in rental fee:
 room setup
 flipchart/podium/TV/VCR/overhead projector

Items subject to additional charge:
 digital projector (\$50/day)
 catering

**Consolidated Schedule E
Transportation and Environmental Services**

Water Services

St. Agatha Regional Assumption Fee (*Regional Assumption Fee now applicable to all properties in St. Agatha which are eligible to connect.)	\$5,000.00 per household*
Water Conservation By-law Permit Application Fee	\$10.00
Use of mobile water trailer	Annual fee subject to terms of signed agreement
200 litre Rain Barrel (purchase price)	\$40.00
Retail Water/Waste Water	
New account set-up	\$30.00
Arrears transferred to tax roll	\$50.00
Meter dispute test (no charge if meter is defective)	\$50.00
Service Reconnection Fee (for non-payment)	\$100.00
Special Meter Read	\$40.00
Remote meter re-wiring	\$100.00
Water Certificate - Within 48 hrs. of Request	\$50.00
Water Certificate - Same day	\$75.00
Environmental Records Search Fee	\$150.00
Water Services - Other Charges	
Water meters (19 mm service)	\$125.00
Water meters (larger than 19 mm)	Cost Recovery

**Consolidated Schedule F
Finance**

Description	Fee
N.S.F. cheque fees for all Regional departments	\$35.00

By-Law Number 14-003

of

The Regional Municipality of Waterloo

A By-law to Amend By-law Number 58-87, as amended, Being a By-law to Designate and Regulate Controlled-Access Roads (Regional Road 28, Homer Watson Boulevard, City of Kitchener)

Whereas

The Council of the Regional Municipality of Waterloo enacts as follows:

1. Section 3, Schedule "C", Exemption to Controlled Access – Prohibited of By-law Number 58-87, as amended, is further amended by adding the following:

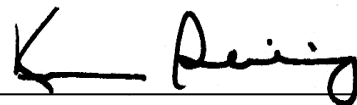
<u>Reference</u>	<u>Road</u>	<u>Side</u>	<u>From</u>	<u>To</u>
Kitchener	Regional Road 28 (Homer Watson Boulevard)	North	350.5 m West of Conestoga College Boulevard	359.5 m West of Conestoga College Boulevard

2. This By-law shall come into force and effect on the date of final passing by Regional Council.

By-law read a first, second and third time and finally passed in the Council Chamber in the Regional Municipality of Waterloo this 15th day of January, A.D., 2014.



Regional Clerk



Regional Chair

By-Law Number 14-004
of
The Regional Municipality of Waterloo

A By-law to Confirm the Proceedings of the Council of the Regional
Municipality of Waterloo at this Meeting Held on January 15, 2014

Whereas by Section 5(1) of the "Municipal Act, 2001", c.25, the powers of a municipality shall be exercised by its Council;

And Whereas by Section 5 (3), the powers of Regional Council are to be exercised by by-law;

And Whereas it is deemed expedient that proceedings of the Council of the Regional Municipality of Waterloo as herein set forth be confirmed and adopted by by-law;

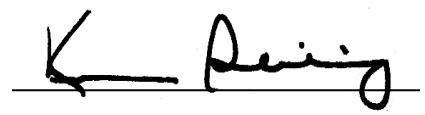
Now Therefore the Council of the Regional Municipality of Waterloo Enacts as Follows:

1. The actions of the Council of the Regional Municipality of Waterloo at this meeting held on the 15th day of January, 2014 in respect of each recommendation contained in the Reports of Standing and Special Committees as adopted or amended and adopted and each motion and resolution passed or other action taken by the Council of the Regional Municipality of Waterloo at this meeting are hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law. The foregoing includes but is not limited to the reports enumerated in Schedule "A" to this By-law.
2. The Regional Chair and proper officials of the Regional Municipality of Waterloo are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Regional Municipality of Waterloo referred to in the preceding section hereof.
3. The Regional Chair and Regional Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Regional Municipality of Waterloo.
4. Section 1 does not apply to any action or matter that is required by law to be done by resolution.
5. Section 1 does not apply to any action or matter to which Ontario Municipal Board approval is required until such approval is obtained but Section 2 applies for the purpose of obtaining such approval.
6. Any action, motion or resolution which is found to be illegal or **ultra vires** is declared to be severable and does not affect the validity or any other action, motion or resolution.

By-law read a first, second and third time and finally passed in the Council Chamber in the Regional Municipality of Waterloo this 15th day of January A.D., 2014.



Regional Clerk



Regional Chair

Reports

Planning and Works Committee

1. That the Region of Waterloo accept P-14-001, Monthly Report of Development Activity for November 2013, dated January 7, 2014.
2. That the Regional Municipality of Waterloo approve an amendment to Controlled Access By-law #58-87 for a right-in/right-out access on the north side of Regional Road #28 (Homer Watson Boulevard), approximately 355 metres west of Conestoga College Boulevard in the City of Kitchener, as described in Report No. P-14-002, dated January 7, 2014.
3. That the Regional Municipality of Waterloo endorse the Western Golden Horseshoe Municipal Network Charter ("the Charter") attached to Report P-14-003, dated January 7, 2014, and that the Region's Chief Administrative Officer be authorized to sign the Charter signifying the Region's membership in the Western Golden Horseshoe Municipal Network.
6. That the Regional Municipality of Waterloo approve the appointments of Susan Bryant and Lou Lima for a four-year term expiring on December 31, 2017 and Chris Toal for a two-year term expiring on December 31, 2015, to the Water Efficiency Advisory Committee.
4. That the Regional Municipality of Waterloo enter into separate formal agreements with the City of Waterloo and the City of Kitchener with respect to the cost sharing for utilities, betterments and any corridor streetscape priorities relating to the Stage 1 Light Rail Project as identified and agreed to by both local municipalities respectively and as described in Report E-14-003/F-14-001, subject to the agreements being satisfactory to the Commissioner of Transportation and Environmental Services, the Chief Financial Officer and Regional Solicitor.
5. That the Regional Municipality of Waterloo enter into a Transmission Line Relocation Agreement with Hydro One Networks Inc. (HONI) to bury the existing 115 kV transmission line on the Hydro corridor between Courtland Avenue and Fairview Park Mall, in form and content satisfactory to the Commissioner of Transportation and Environmental Services, the Regional Solicitor and the Chief Financial Officer at an estimated cost of \$25,011,000.

This relocation will allow for the construction of the Region's LRT system on the HONI corridor between Courtland Avenue and the Fairview Park Mall RT station.

Administration and Finance Committee

1. That Report F-14-004 be forwarded to the Province of Ontario as Waterloo Regional Council's response to the Ministry of Municipal Affairs and Housing's consultation on the Development Charges System in Ontario;

And That the Province be requested to make changes to the "Development Charges Act, 1997", to support the Region's transition to higher order light rail transit system by:

- Allowing the use of a 10-year forward looking level of service as the baseline for calculating development charges for transit; and
- Eliminating the 10% mandatory discount on development charges to pay for transit infrastructure;

And That the Province be requested to make changes to the "Development Charges Act, 1997", consistent with the principle that "growth pays for growth," including the following:

- Include all services funded by a municipality;

- Remove the 10% discount for all services; and
- Replace the 10 year average historic service level limits with a service level that is forward looking;

And Further That Report F-14-004 be circulated to the Area Municipalities within Waterloo Region for information.

2. That the Regional Municipality of Waterloo approve the permanent implementation of consent agendas for Regional Administration and Finance, Community Services and Planning and Works Standing Committee meetings. [CR-CLK-14-001]
3. That the Regional Municipality of Waterloo appoint the following citizens to the Grand River Accessibility Advisory Committee (GRAAC) for a three-year term from January 2014 to December 2016: Sharon Giles, Christine Taylor, Laura Master, Dawn Clelland, Paula Saunders, David Kuhn, and Carrie Speers.
6. That the Regional Municipality of Waterloo take the following actions regarding Economic Development in Waterloo Region:

And That the Province of Ontario be requested to amend the Table in Section 11 of the Municipal Act, 2001, as amended, to add the Regional Municipality of Waterloo to the list of Upper-tier Municipality(ies) that are assigned “non-exclusive” legislative authority to participate in the assigned sphere of “Acquisition, development, and disposal of sites for industrial, commercial and institutional uses”;

And That the Area Municipalities be encouraged to make similar requests to the Province of Ontario;

And Further That the Region enter into a consulting services agreement with Malone Given Parsons Ltd. to provide services for the preparation of a region-wide Economic Development Strategy in partnership with the Area Municipalities in 2013 and 2014, at an upset limit of \$183,000 plus applicable taxes (Region’s share \$92,000 plus applicable taxes), as described in Report No. CA-13-005/P-13-121, dated December 3, 2013.

Community Services Committee

1. That the Regional Municipality of Waterloo increase the 2014 operating budget for Employment and Income Support, Social Services by \$ 206,709 gross and \$ 0 net Regional levy;

That the Regional Municipality of Waterloo increase the staffing complement for Employment and Income Support, Social Services by three (3) full time equivalent staff positions effective April 1, 2014; and

That the Regional Municipality of Waterloo approve the submission of the 2014/2015 Business Plans to the Ministry of Training Colleges and Universities for the delivery of Employment Ontario services as outlined in Report SS-14-001.

2. That the Regional Municipality of Waterloo approve the provision of publically funded physiotherapy services at the Sunnyside Wellness Centre as outlined in Report SS-14-002 dated January 7, 2014.
3. That the Regional Municipality of Waterloo re-appoint Ms. Carolyn Coakley and Ms. Elizabeth Waters Heinrichs and appoint Ms. Elizabeth Thorsen, Mr. James Arteaga, Mr. Brad Paddock and Mr. Bill Sutherland to the Heritage Planning Advisory Committee for a three-year term ending December 31, 2016.
4. That the Regional Municipality of Waterloo approve the following appointments to the Employment and Income Support Community Advisory Committee as follows:
 - a. Reappoint Alex Troeger (Participant Member), Frederick Bond (Participant Member), Melissa Webster (Participant Member), Dianne McLeod

(Community Placement Supporting Agency), Anne Ramsay (Literacy Services Representative) for terms ending December 31, 2017; and

- b. Appoint Sandy Dietrich-Bell (Emergency Shelter Services), Jake Frandsen (Waterloo Regional Labour Council) and Birgit Lingenberg for a term ending December 31, 2017.

Budget Committee

1. Whereas the Police Services Board is responsible for the administration and direction of police services in the Regional Municipality of Waterloo;

And whereas the Regional Municipality of Waterloo is responsible for the funding of police services;

And whereas the Police Services Board has added new officers but at the same time has reduced by attrition the equivalent of 8 officer positions and 2 senior management positions in 2013, with the prospect of further reductions in staffing in 2014, resulting in a reduction in police services;

And whereas it is anticipated that the police services budget for 2015 and 2016 will involve similar funding constraints and difficult decisions regarding police staffing levels;

And whereas the Regional Municipality of Waterloo is one of the lowest funders of police services for communities of similar or equivalent size;

And whereas the Declaration of Principles as outlined under the "Police Services Act" includes the following:

Police services shall be provided throughout Ontario in accordance with the following principles:

- a) The need to ensure the safety and security of all persons and property in Ontario.

And whereas the population of the Regional Municipality of Waterloo is projected to continue to grow;

And whereas it is in the best interests of the Regional Municipality of Waterloo to ensure that the community is provided with the optimal level of police services that best reflects the needs of the community;

And whereas it is in the best interests of the community that the Police Services Board be provided with a strategic framework to assist the Police Services Board in making decisions regarding the provision of police services based on local needs and circumstances;

Be it resolved that the Regional Municipality of Waterloo request that the Police Services Board undertake and prepare a comprehensive Master Police Services Plan and that the cost of such plan be funded by the Regional Municipality of Waterloo if necessary.

2. That the Regional Municipality of Waterloo approve the Waterloo Region Police Services 2014 Property Tax Operating Budget with a net levy of \$140,905,327 (0.81%) and the Waterloo Regional Police Services 2014 Property Tax Capital Budget and 2015-2023 Capital Forecast as tabled at the January 8, 2014 Police Services Board Meeting.
3. THAT the Regional Municipality of Waterloo approve the Waterloo Region Library 2014 Property Tax Operating Budget with a net levy of \$2,385,336 and the Waterloo Region Library 2014 Property Tax Capital Budget and 2015-2023 Capital Forecast as amended.
4. That the Regional Municipality of Waterloo approve a Grand River Transit fare increase of 7% effective July 1, 2014 as currently reflected in the 2014 base

budget with specific fare increases to individual elements to be brought forward to Council for approval in spring of 2014.

5. That the Regional Municipality of Waterloo repeal By-law Number 13-001 (as amended), being a By-law to Establish Fees and Charges for the Regional Municipality of Waterloo and that a new Fees and Charges By-law be passed including those fees and charges listed on the January 15, 2014 Budget Committee Agenda.
6. That the Regional Municipality of Waterloo receive the Information Paper titled "Municipal Budget Regulations" included in the January 15, 2014 Budget Committee Agenda for information, as required by "Ontario Regulation 284/09".
7. That the Regional Municipality of Waterloo approve the 2014 Property Tax Operating Budget with a net levy of \$292,292,713 (1.05 %), excluding Police Services, and the 2014 Property Tax Capital Budget and 2015-2023 Capital Forecast, excluding Police Services, reflecting budget issues presented to Budget Committee as amended.
8. That the Regional Municipality of Waterloo take the following action with respect to the uncommitted balance in the Hospital Capital Reserve Fund:
 - a) Transfer the balance of funds to the Capital Levy Reserve Fund.

Regional Clerk's Reports

1. That the Regional Municipality of Waterloo ratify the following appointments to the Waterloo Regional Heritage Foundation (WRHF): Adam Crerar, Wilfrid Laurier University and Allen Schiedel, North Waterloo Branch of the Architectural Conservancy of Ontario, for a term to expire at the annual general meeting in June 2015.

Other

1. Whereas Finance Report F- 13-060 provides the following:

The Chief Administrative Officer will initiate a review of the Region's overall organizational structure in the fall of 2013. While this review is not directly tied to the budget process, the purpose will be to ensure that the Region's organizational structure is conducive to the efficient and effective delivery of public services. It is expected that the results of the review will be available in the spring of 2014.

And whereas the Chief Administrative Officer (referred to as "CAO") has previously advised council that the CAO has overseen the review of Regional departments, from time to time, for the purpose of finding savings and efficiencies,

And whereas it is acknowledged in Finance Report F-13-060 that the 2014 Budget will present many challenges for staff and Council, as well as significant budget challenges for the years beyond 2014;

And whereas Regional management have recognized the need to depart from previous practices as provided at page 8 of Finance Report F-13-060

Notwithstanding that this would be a departure from previous practice at the Region, establishing budget guidelines is recommended for the following reasons:

- Significant budget challenges lie ahead which will require a different approach than used in the past;
- Given that a 1% reduction in the 2014 tax rate equates to over \$4 million, reductions totaling approximately \$7.3 million will be required to achieve a tax rate increase for regional services in the range of 1.9% - this will result in service level reductions in 2014.

Be it resolved that the Regional Municipality of Waterloo tender for and secure the services of a third party consulting firm to conduct a service review of all Regional services and programs, that this review be led by a subcommittee of Regional Council and the CAO and that the third party consulting firm report to Regional Council with the purpose of finding efficiencies in the delivery and overall service levels of Regional services and programs and that the CAO report back by the Summer of 2014 with a report detailing the scope of work and RFP for the review.

January 15, 2014