Present were: Chair J. Wideman, L. Armstrong, J. Brewer, D. Craig, R. Deutschmann, T. Galloway, J. Haalboom, *B. Halloran, R. Kelterborn, C. Millar, J. Mitchell, K. Seiling, S. Strickland, and C. Zehr

Members absent: T. Cowan and G. Lorentz

MOMENT OF SILENCE

Committee members had a moment of silence in memory of former Regional Councillor Herb Epp.

DECLARATIONS OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

D. Craig declared a pecuniary interest with respect to Report E-13-020/F-13-011, Stage 1 Light Rail Project – Recommendation for the Selection of Three Pre-qualified Bidders, and Overview of the Request for Proposal (RFP) Process and Report P-13-020, Regional Transportation Corridor Design Guidelines Update, due to his son owning property within the area of a proposed station on the rapid transit system.

R. Deutschmann declared a pecuniary interest with respect to Report E-13-020/F-13-011, Stage 1 Light Rail Project – Recommendation for the Selection of Three Pre-qualified Bidders, and Overview of the Request for Proposal (RFP) Process and Report P-13-020, Regional Transportation Corridor Design Guidelines Update, due to a pecuniary interest since he and his spouse are shareholders of corporations that have an interest in a property at 10 Duke Street West, Kitchener.


REQUEST TO REMOVE ITEMS FROM CONSENT AGENDA

J. Haalboom asked that item 4a) be removed from the Consent Agenda.

Committee members asked how staff intends to measure whether speed has been reduced in the project limits. Staff assured that a speed study will be conducted roughly 6 months to a year after construction is complete and can report back to Committee with the results.

MOVED by R. Kelterborn
SECONDED by R. Duetschmann
THAT the Regional Municipality of Waterloo take the following actions with respect to proposed improvements on Hutchison Road and William Hastings Line in the Village of Crosshill, Township of Wellesley:

a) approve the Recommended Design Concept for Hutchison Road and William Hastings Line as outlined in Report E-13-025; and

b) amend Traffic and Parking By-law # 06-072, following the completion of the proposed improvements along Hutchison Road and William Hastings Line in the Village of Crosshill as follows:

- Add to Schedule 24, Reserved Lanes, for Bicycle and Horse Drawn Vehicles on Both Sides of Hutchison Road (Regional Road 5) from 65 metres South of Lobsinger Line (Regional Road 15) to William Hastings Line (Regional Road 5);

- Add to Schedule 24, Reserved Lanes, for Bicycle and Horse Drawn Vehicles on Both Sides of William Hasting Line (Regional Road 5) from Hutchison Road (Regional Road 5) to 500 metres West of Hutchison Road (Regional Road 5);

- Add to Schedule 1, No Parking Anytime, on Both Sides of Hutchison Road (Regional Road 5) from 65 metres South of Lobsinger Line (Regional Road 15) to William Hastings Line (Regional Road 5), and

- Add to Schedule 1, No Parking Anytime, on Both Sides of William Hasting Line (Regional Road 5) from Hutchison Road (Regional Road 5) to 500 metres West of Hutchison Road (Regional Road 5).

S. Strickland asked that item 4f) be removed from the Consent Agenda.

Memo: Waste Management Master Plan – Summary of Consultation Series 1 Activities

Committee members commented on some of the feedback provided by the public with respect to increased diversion and reduced waste and asked when during the process does Council get involved in making some of those suggestions actual recommendations.

Jon Arsenault, Director, Waste Management highlighted that staff are looking at all the alternatives that came out of the consultations as part of the Master Planning process and that staff will be coming to Council not only at the end of the process with a variety of options but sooner with respect to specific items such as a green bin policy.

MOTION TO APPROVE ITEMS OR RECEIVE FOR INFORMATION

MOVED by T. Galloway
SECONDED by R. Kelterborn

THAT the following items be approved:

THAT the Regional Municipality of Waterloo take the following action with respect to the second draft Implementation Guideline for Cultural Heritage Landscape Conservation to the Regional Official Plan, as detailed in Report P-13-016, dated February 26, 2013:

a) Authorize a Public Meeting of the Planning and Works Committee on April 9, 2013 to receive comments from agencies, the planning and heritage consulting community and interested members of the public; and

b) Direct staff to circulate the second draft of the Implementation Guideline for Cultural Heritage Landscape Conservation for comment to the Area Municipalities, Grand River Conservation Authority, Ministry of Tourism, Culture and Sport, planning and heritage consulting firms active in the Region, and other parties having an interest in this implementation guideline, including posting on the Regional website.

AND THAT the following items be received for information:

- Notre Dame Drive and Snyder’s Road Reconstruction, Petersburg, Township of Wilmot - Information Package in Advance of Public Consultation Centre
- P-13-017, Grand River Transit (GRT) 2013 Service Improvement Plan - Public Consultation Centres
- Memo: Region of Waterloo International Airport Gateway Sign Award

CARRIED

REGULAR AGENDA RESUMES

REPORTS - TRANSPORTATION AND ENVIRONMENTAL SERVICES

DESIGN AND CONSTRUCTION

a) E-13-024, Consultant Selection – East Boundary Road Corridor Study, Class Environmental Assessment and Preliminary Design, City of Cambridge and Township of North Dumfries

Committee members inquired about the timeline for the South Boundary Road project and expressed concern with the current timing of the project and asked staff to report back with respect to accelerating the project.

MOVED by S. Strickland
SECONDED by J. Haalboom

THAT the Regional Municipality of Waterloo enter into a Consulting Services Agreement with MTE Consultants Inc. to provide consulting engineering services for the Municipal Class Environmental Assessment and Preliminary Design for the East Boundary Road Corridor Study in the City of Cambridge and Township of North Dumfries, at an upset limit of $692,952.85 plus applicable taxes.

CARRIED
Jill Newsome, Fairness Commissioner, P1 Consulting, highlighted the role of a Fairness Commissioner is to review and monitor the communications and evaluation and decision-making process that are associated with the RFQ process in terms of ensuring fairness, equity, objectivity, transparency and adequate documentation of the evaluation process.

Darshpreet Bhatti, Director Rapid Transit provided a presentation and highlighted;
- What was the process?
- Where are we today?
- How were the teams evaluated?
- Why did the teams advance?
- Who are the Teams?
- What are the next steps? and
- What role did the Fairness Monitor Play?

A copy of the presentation is appended to the original minutes.

Staff responded to questions on the debriefing process.

Committee members expressed concerns with negative media attention SNC Lavalin Inc. has received lately. Mike Murray, Chief Administrative Officer highlighted that Infrastructure Ontario is working with the Region and SNC Lavalin on the procurement process and noted that Infrastructure Ontario has met with the new CEO of SNC Lavalin and has insured that they have taken certain steps to deal with their issues overseas and make sure the company has processes in place to insure those issues don’t happen again. M. Murray also pointed out that SNC Lavalin were recently part of a team that have been awarded the contract for the Ottawa LRT project.

*B. Halloran entered the meeting at 9:45 a.m.

A recorded vote was requested.

MOVED by S. Strickland
SECONDED by T. Galloway

THAT the Regional Municipality of Waterloo take the following action regarding the procurement of Stage 1 of the light rail project, as described in Report No. E-13-020/F-13-011, dated February 26, 2013:

a) Pre-qualify the following three Design-Build-Finance-Operate-Maintain (DBFOM) teams based on the evaluation of the submissions to Region of Waterloo Request for Qualifications 2012-01, as endorsed by the Rapid Transit Senior Management Team and the Rapid Transit Steering Committee:

- GrandLinq
- Kitchener Waterloo Cambridge Transit Partners
- TriCity Transit System

CARRIED
Nays: J. Haalboom
Excused: D. Craig, R. Deutschmann, K. Seiling

WATER SERVICES

c) E-13-021, Consultant Selection for the East Side Lands Pumping Station and Forcemain Class Environmental Assessment and Preliminary Design

MOVED by J. Mitchell
SECONDED by J. Brewer

THAT the Regional Municipality of Waterloo enter into a Consulting Services Agreement with Associated Engineering Ltd. of Kitchener, Ontario, to provide consulting engineering services for undertaking the East Side Lands Pumping Station and Forcemain Class Environmental Assessment (EA) and Preliminary Design, at an upset limit of $456,690 plus applicable taxes, as per Report E-13-021, dated February 26, 2013.

CARRIED

d) E-13-028, St. Jacobs - Elmira Wastewater Treatment Master Plan: Notice of Completion

Some Committee members asked for clarification on the project.

MOVED by S. Strickland
SECONDED by L. Armstrong

THAT the Regional Municipality of Waterloo receive the report entitled "St. Jacobs - Elmira Wastewater Treatment Master Plan" prepared by XCG Consultants Inc. dated February 2013, according to Report E-13-028 dated February 26, 2013;

AND THAT Regional Municipality of Waterloo issue the Notice of Completion of the St. Jacobs - Elmira Wastewater Treatment Master Plan and file the Master Plan Report for public review in accordance with Municipal Engineers Association Master Planning requirements.

CARRIED


Received for information.

INTERDEPARTMENTAL REPORTS

f) E-13-026/P-13-013, 2013 Planning and Works Project Team Membership

Chair J. Wideman solicited Councillors to volunteer for the project teams noted in the report.

Committee members asked that requests for area Councillor representatives be sent as soon as possible.
MOVED by C. Zehr  
SECONDED by L. Armstrong

THAT the Regional Municipality of Waterloo appoint the following Regional Councillors to the following project and study teams:

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Area Municipality</th>
<th>Suggested Council Representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.</td>
<td>Pedestrian and Transit Access to Hanson Avenue</td>
<td>Kitchener</td>
<td>J. Haalboom</td>
</tr>
</tbody>
</table>
| 32.  | Swan Street Improvements, Hilltop Drive to Stanley Street and Northumberland Street /Stanley Street, Swan Street to Rail Tracks  
- Design in 2013-2015  
- Construction in 2016 | North Dumfries     | R. Deutschmann                  |
| 58.  | Fountain Street Improvements, King St. to Cherry Blossom Road  
- Design 2013-2015  
- Construction 2016 | Cambridge          | C. Millar                       |
| 59.  | Highland Road Improvements, Highland Hills Mall Entrance to Trussler Road  
- EA 2014-2015  
- Design 2016-2017  
- Construction 2018 | Kitchener          | G. Lorentz                      |
| 60.  | University Avenue Improvements Keats Way to Erb Street  
- EA 2014-2015  
- Design 2016-2017  
- Construction 2018 | Waterloo           | J. Mitchell                     |
| 64.  | Fountain Street Widening, Maple Grove Rd to Kossuth Road  
- Design 2013-2017  
- Construction 2018 | Cambridge          | J. Brewer                       |
| 73.  | Conestoga Plains Water Supply System Upgrade                               | Woolwich          | T. Cowan                        |
| 74.  | William Street and Strange Street Water Supply Upgrades                     | Kitchener/Waterloo| J. Haalboom                     |
| 88.  | Baden and New Hamburg Waste Water Treatment Plant Expansion Class Environmental Assessment | Baden/New Hamburg | L. Armstrong                   |
| 89.  | Hespeler Waste Water Treatment Plant Expansion Class Environmental Assessment | Cambridge         | J. Brewer                       |
| 94.  | Waterloo Region Landfill Liaison Committee                                 | Region            | J. Mitchell                     |
AND THAT the Regional Municipality of Waterloo forward the requests for area Councillor representatives on project and study teams to the Area Municipalities as described in Appendix A to Report No. E-13-026/P-13-013, dated February 26, 2013.

CARRIED

g) P-13-018/E-13-035, 2013 Budget – Grand River Transit (GRT) Service Reductions

MOVED by S. Strickland
SECONDED by L. Armstrong

THAT the Regional Municipality of Waterloo approve the Grand River Transit service reductions as per the 2013 approved Regional Budget, and as described in Report No. P-13-018/E-13-035, dated February 26, 2013.

CARRIED
(C. Millar opposed)

REPORTS – PLANNING, HOUSING AND COMMUNITY SERVICES

COMMUNITY PLANNING

h) P-13-019, Proposed Interim Planning Assistance to the Township of North Dumfries

MOVED by R. Duetschmann
SECONDED by R. Kelterborn

THAT the Regional Municipality of Waterloo approve the following with regard to the request of the Township of North Dumfries, as described in Report No. P-13-019, dated February 26, 2013:

a) Agree to provide professional planning services to the Township of North Dumfries for the purpose of updating its Official Plan to bring it into conformity with the Regional Official Plan and the Provincial Growth Plan;

b) Provide the related services on the basis of a mutually satisfactory fee-for-services arrangement to be negotiated between the Township and the Region; and

c) Authorize the Commissioner of Planning, Housing and Community Services to execute any documentation required to implement these recommendations to the satisfaction of the Regional Solicitor.

CARRIED

TRANSPORTATION PLANNING

i) P-13-020, Regional Transportation Corridor Design Guidelines Update

Rob Horne, Commissioner, Planning, Housing and Community Services introduced the report noting that it is authorizing a Public Meeting to be held on April 9th, 2013.
Committee members asked that this report be given to the Active Transportation Advisory Committee (ATAC) for discussion.

MOVED by T. Galloway
SECONDED by J. Mitchell

THAT the Regional Municipality of Waterloo take the following action with respect to the proposed modifications to the Regional Implementation Guidelines for Transportation Corridor Design pursuant to the provisions of the Regional Official Policies Plan and the Regional Official Plan as detailed in report P-13-020, dated February 26, 2013:

a) Authorize a Public Meeting of the Planning and Works Committee on April 9, 2013 to receive comments from agencies and interested members of the public; and

b) Direct staff to circulate a draft of the proposed modifications for comment to the Area Municipalities and other parties having interest in this implementation guideline, including posting on the Regional website.

CARRIED

j) P-13-021, Proposed Transportation Demand Management Modifications to the Regional Transportation Impact Study Guidelines

R. Horne provided introductory comments.

MOVED by J. Mitchell
SECONDED by S. Strickland

THAT the Regional Municipality of Waterloo take the following action with respect to the proposed modifications to the Regional Transportation Impact Study Guidelines pursuant to the provisions of the Regional Official Policies Plan and the Regional Official Plan as detailed in Report P-13-021, dated February 26, 2013:

a) Authorize a Public Meeting of the Planning and Works Committee on April 9, 2013 to receive comments on the proposed Transportation Demand Management (TDM) Checklist and Parking Management Worksheet from agencies and interested members of the public; and

b) Direct staff to circulate a draft of the proposed modifications for comment to stakeholders having an interest in the Transportation Impact Study Guidelines, including posting on the Regional website.

CARRIED

INFORMATION/CORRESPONDENCE

a) Council Enquiries and Requests for Information Tracking List

Received for information.

J. Brewer inquired about reducing speed limit on Can-Amera Parkway being removed off the tracking list. T. Schmidt highlighted that a report came to Committee in January discussing speed limits entering roundabouts and stated another report could come to Committee discussing specifically Can-Amera Parkway if requested.
C. Millar pointed out that the last item on the tracking list referring to diverting transport truck traffic off Blair Road can be removed.

OTHER BUSINESS

Committee members inquired about bus service on Woolwich Street in the Bridgeport area and asked if staff can report back on how it sees that area being serviced in the future.

Committee members pointed out that there are multiple Public meetings scheduled for April 9th, 2013 before the regular Planning and Works Committee meeting and questioned about the time. It was noted that staff will be monitoring the interest in the meetings and if required change the times of those meetings.

NEXT MEETING – March 19, 2013

MOTION TO GO INTO CLOSED SESSION

D. Craig declared a pecuniary interest with respect to item a) due to his son owning property within the area of a proposed station on the rapid transit system.

R. Deutschmann declared a pecuniary interest with respect to item a) due to a pecuniary interest since he and his spouse are shareholders of corporations that have an interest in a property at 10 Duke Street West, Kitchener.

K. Seiling declared a pecuniary interest with respect to item a) due to two of his adult children who own residential properties within the proposed light rail transit corridor.

MOVED by J. Brewer
SECONDED by J. Mitchell

THAT a closed meeting of the Planning and Works, Administration and Finance and Community Services Committees be held on Tuesday, February 26, 2013 immediately following the Planning and Works Committee meeting in the Waterloo County Room, in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

a) proposed or pending acquisition of land in the City of Kitchener
b) proposed or pending litigation and receiving of legal advice that is subject to solicitor-client privilege related to a matter before an administrative tribunal
c) receiving of legal advice that is subject to solicitor-client privilege related to property use
d) receiving of legal advice that is subject to solicitor-client privilege related to interpretation of legislation
e) labour relations matter
f) receiving of legal advice that is subject to solicitor-client privilege related to an agreement
g) personal matters about identifiable individuals – committee appointments
h) personal matters about identifiable individuals – committee appointments

CARRIED
ADJOURN

MOVED by T. Galloway
SECONDED by R. Kelterborn

THAT the meeting adjourn at 10:10 a.m.

CARRIED

COMMITTEE CHAIR, J. Wideman

COMMITTEE CLERK, E. Flewwelling
Region of Waterloo

Stage 1 Light Rail Transit Project
Where are we today?

- **Staff recommendation to Regional Council**
  - Pre-qualify three Design-Build-Finance-Operate-Maintain (DBFOM) teams
  - Based on evaluation results of their Request for Qualification (RFQ) submissions
  - Endorsed by the Rapid Transit Senior Management and Steering Committee

- **Major milestone for the Project**

- **What are the teams building?**
  - Stage 1 of the Region's Light Rail Transit (LRT) Project
    - 19 km: Conestoga Mall to Fairview Park Mall
    - **Major Destinations:** Downtown Kitchener, King/Victoria Transit, Grand River Hospital, UpTown Waterloo, UW, WLU
Six-Step RFQ Evaluation Process

1. Completeness Review
   - Based on Evaluation Framework
   - Submissions reviewed for compliance with the outlined terms and conditions

2. Technical and Financial Review
   - Technical: focused on past experience and proposed approach to DBOM
   - Financial: focused on financial history, strength and proposed approach to risk allocation

3. Evaluation Committee
   - Prequalification submission assessments completed by the evaluation teams were presented to the Evaluation Committee for review and evaluation
### 4. Ranking

- Evaluation Committee ranked the submissions based on predetermined evaluation criteria categories

<table>
<thead>
<tr>
<th>Evaluation Criteria</th>
<th>Points</th>
</tr>
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<tbody>
<tr>
<td>Applicant’s Approach to Project Partnering and Development and Financial and Financing Information</td>
<td>40</td>
</tr>
<tr>
<td>Applicant’s Approach to Project Partnering and Development</td>
<td>20</td>
</tr>
<tr>
<td>Financial and Financing Information</td>
<td>20</td>
</tr>
<tr>
<td>Design and Construction Approach and Experience</td>
<td>30</td>
</tr>
<tr>
<td>Design Approach and Experience</td>
<td>10</td>
</tr>
<tr>
<td>Construction Approach and Experience</td>
<td>20</td>
</tr>
<tr>
<td>Maintenance and Rehabilitation Approach and Experience</td>
<td>20</td>
</tr>
<tr>
<td>Operations Management Approach and Experience</td>
<td>10</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>
5. Recommendation
- Evaluation Committee presented its recommendation to the RT Senior Management and Steering Committee for endorsement

6. Short-listing of Teams
- Staff recommendation to Regional Council
- Three teams to advance to the RFP stage of the procurement process

Each of the three short-listed teams demonstrated:
- Strong financial position from all equity providers
- Relevant experience on similar projects (range of $500 million CAD)
- Continuity and leadership through all phases of the project
- A capable, experienced and integrated project team
- Good understanding of the project and associated risks
- Practical approach and experience for design and construction as well as maintenance and operational challenges
Who are the teams?

- World-class firms with major transit-building experience

  - GrandLinq

  - Kitchener Waterloo Cambridge Transit Partners

  - Tricity Transit System
What are the next steps?

- CCM – Commercially Confidential Meetings
- DPM – Design/Technical Meetings
- PP – Preferred Proponent

The Region will...

- Own the rapid transit system
- Set fares and frequency of service
- Collect the revenue
- Be responsible for customer service and GRT integration
What role did the Fairness Monitor play?

- **Fairness Monitor: P1 Consulting**
  - Ensured process outlined in the RFQ was followed appropriately
  - That each response was subject to the same degree of scrutiny
  - That the evaluation criteria was applied in an unbiased and consistent manner

- Actively participated in each step of the process

- "Certify that the principles of fairness, openness, consistency and transparency have been maintained throughout the procurement process"
Questions

For more information:

- 519-575-4757, ext. 3242
- rtinfo@regionofwaterloo.ca
- www.regionofwaterloo.ca/rapidtransit