



## **Regional Municipality of Waterloo**

### **Planning and Works Committee**

#### **Minutes**

Tuesday, June 16, 2015

9:11 a.m.

Regional Council Chamber

150 Frederick Street, Kitchener, ON

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Present were: Chair T. Galloway, L. Armstrong, D. Craig, S. Foxton, D. Jaworsky, H. Jowett, K. Kiefer, G. Lorentz, J. Mitchell, J. Nowak, K. Redman, K. Seiling, S. Shantz, S. Strickland, and B. Vrbanovic

Members absent: W. Wettlaufer

#### **Motion to Go Into Closed Session**

Moved by D. Jaworsky

Seconded by K. Redman

That a closed meeting of Planning and Works Committee be held on Tuesday, June 16, 2015 at 8:30 a.m. in the Waterloo County Room in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

- a) proposed or pending disposition of land in the City of Waterloo
- b) personal matters about identifiable individuals related to committee appointments
- c) potential litigation and receiving of advice that is subject to solicitor-client privilege related to a matter before an administrative tribunal

Carried

**Motion to Reconvene Into Open Session**

Moved by K. Redman

Seconded by S. Shantz

That Council reconvene into Open Session.

Carried

**Declarations of Pecuniary Interest Under The Municipal Conflict of Interest Act**

None declared.

**Delegations**

- a) TES-DCS-15-11, Reconstruction of Regional Road 17 (Hawkesville Road / Northside Drive / Sawmill Road) from King Street to Waterloo Spur Railway, St. Jacobs, Township of Woolwich - Project Approval
- i. Bob and Sue Eckert appeared before Committee highlighting they are not in favour of the proposed urbanization but are in favour of the road improvements. S. Eckert stated they have been living in St. Jacobs for 36 years and they like the small town feel and feel that the sidewalks will change that. She suggested that the Region not install the sidewalks and boulevards and the money saved could go towards keeping the Woolwich transfer station open. She highlighted safety concerns and parking on the road. She asked that Committee reconsider the proposed improvements.

A Committee member asked for clarification on the bike/buggy lane and parking. Phil Bauer, Director, Design and Construction highlighted that the 1.5 width lane is to avoid parking in the buggy lane. He stated that if the road was widened to accommodate parking and a buggy lane it would have more of an urban feel and would increase speeds.

Moved by K. Seiling

Seconded by S. Strickland

That the Regional Municipality of Waterloo take the following actions with respect to the proposed improvements on Regional Road 17 (Hawkesville Road / Northside Drive / Sawmill Road) from King Street to the Waterloo Spur railway, in the village of St Jacobs:

- i) Approve the proposed roadway improvements on Regional Road 17 as outlined in Report TES-DCS-15-11;

- ii) Upon completion of construction, amend Traffic and Parking By-law 06-072, as amended to accommodate the proposed improvements as follows;
  - a) Add to Schedule 1, No parking on both sides of Regional Road 17 (Sawmill Road) from King Street to Northside Drive;
  - b) Add to Schedule 1, No parking on both sides of Regional Road 17 (Northside Drive) from Sawmill Road to Hawkesville Road;
  - c) Add to Schedule 1, No parking on both sides of Regional Road 17 (Hawkesville Road) from Northside Drive to the west village limit of St. Jacobs;
  - d) Add to Schedule 24, Reserved lanes on both sides of Regional Road 17 (Sawmill Road) from King Street to Northside Drive for bicycles, horse-drawn vehicles;
  - e) Add to Schedule 24, Reserved Lanes on both sides of Regional Road 17 (Northside Drive) from Sawmill Road to Hawkesville Road for bicycles, horse-drawn vehicles; and
  - f) Add to Schedule 24, Reserved Lanes on both sides of Regional Road 17 (Hawkesville Road) from Northside Drive to the west village limit of St. Jacobs for bicycles, horse-drawn vehicles.

Carried

- b) TES-DCS-15-13, King Street Improvements, ION Tracks to University Avenue, City of Waterloo – Approval of Project
  - i. Ray Millard did not appear as a delegation.
  - ii. Pete Neufeld, Waterloo Taxi appeared before Committee pointing out that there is no proposed taxi stand with the recommended King Street improvements. He highlighted that Waterloo Taxi has been running their business out of 55 King Street North for the past 46 years. He requested that Committee accommodate their request to provide a taxi stand.
  - iii. Tony Rodrigues, Waterloo Taxi, did not appear as a delegation.

A Committee member stated the importance of accommodating the delegations request. Steve van De Keere, Director, Transportation stated that the current taxi stand cannot be accommodated but that staff will look for another location near by.

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Committee members directed that staff look into finding a suitable location for the taxi stand and to report back.

Thomas Schmidt, Commissioner, Transportation and Environmental Services highlighted that there is parking on the other side of the street that may be suitable and that the approval of the by-law will come to Council.

Moved by S. Strickland

Seconded by K. Kiefer

That the Regional Municipality of Waterloo take the following actions with respect to proposed improvements on King Street (Regional Road 15) in the City of Waterloo from the ION Tracks south of Erb Street, to University Avenue:

- a) approve the Recommended Design Alternative as outlined in Report TES-DCS-15-13;
- b) direct staff to file the Notice of Completion for this Municipal Class Environmental Assessment Study by means of advertisements in local newspapers and mailings to adjacent property owners, tenants and agencies, and place the Environmental Study Report on the public record for a period of 30 days; and
- c) upon completion of construction, amend Traffic and Parking By-law 06-072 as amended, as follows:
  - i. Remove from Schedule 1, No Parking Anytime on the west side of King Street (Regional Road 15) from (i) 240 m south of University Avenue (Regional Road 57) to 7 m south of Young Street, (ii) 35.6 m north of Bridgeport Road (Regional Road 9) to Bridgeport Road (Regional Road 9), and (iii) 50 m north of Princess Street to 25 m north of Princess Street;
  - ii. Remove from Schedule 2, Limited Parking for 1 hour, on the west side of King Street (Regional Road 15) from (i) 7 m south of Young Street to 35 m south of Young Street, (ii) 25 m north of Princess Street to 12 m north of Princess Street, (iii) Princess Street to 14.4 m south of Princess Street, (iv) 12.4 m north of Dupont Street to 51.2 m north of Dupont Street, and (v) 24.6 m south of Dupont Street to 70.6 m south of Dupont Street, between the hours of 8:00 a.m. to 6:00 p.m. Monday to Saturday;
  - iii. Remove from Schedule 6, Taxicab Stands on the west side of King Street (Regional Road 15) from 9 m south of Princess Street to 14.4 m south of Princess Street;

- iv. Add to Schedule 1, No Parking Anytime on the west side of King Street (Regional Road 15) from Erb Street (Regional Road 9) to Central Street; and
- v. Add to Schedule 24, Reserved Cycling Lanes Anytime, on both sides of King Street (Regional Road 15) from the ION Tracks to University Avenue (Regional Road 57).

Carried

### **Request to Remove Items from Consent Agenda**

No items were removed from the Consent agenda.

### **Motion to Approve Items or Receive for Information**

Moved by K. Seiling

Seconded by K. Kiefer

That the following items be approved:

- PDL-CPL-15-37, Monthly Report of Development Activity for May 2015

That the Region of Waterloo accept PDL-CPL-15-37 Monthly Report of Development Activity for May 2015, dated June 16, 2015.

- TES-WMS-15-08, Aligning Waste Collection Practices at Multi-Residential Properties with Current Regional Policy

That the Regional Municipality of Waterloo:

- a) Approve the phase out of municipal garbage collection service at large multi-residential complexes and commercial properties that are inconsistent with the currently approved multi-residential collection policy effective March 4, 2017; and
- b) Provide rebates to the affected multi-residential properties once the phase out has been completed.

A Committee member asked when multi-residential properties would be receiving the blue bin and green bin program. Cari Howard, Project Manager stated that in 2019 staff will be bringing a report forward about providing recycling and green bin programs to multi-residential properties.

- TES-TRP-15-15/PDL-LEG-15-52, Southern Ontario Locomotive Restoration Society – Extension of Agreement to Operate Tourist Train

That The Regional Municipality of Waterloo:

1. Approve an agreement for an extension to the current agreement providing Southern Ontario Locomotive Restoration Society (“SOLRS”), a non-profit corporation, the right to use the Waterloo Spur railway as described in Report TES-TRP-15-15/PDL-LEG-15-52 dated June 16, 2015; and
2. Authorize and delegate to the Commissioner of Transportation and Environmental Services the authority to sign on behalf of The Regional Municipality of Waterloo such Agreement and any future agreements with SOLRS for the right to use the Waterloo Spur railway as deemed desirable or expedient, with all documentation to the satisfaction of the Commissioner of Transportation and Environmental Services and the Regional Solicitor.

And that the following items be received for information:

- Fischer Hallman Road Improvements, Bleams Road to Plains Road Information Package in Advance of Public Consultation Centre No. 1
- Proposed Pedestrian Access Improvements Class Environmental Assessment between the Hanson/Hayward Industrial and Alpine Village Areas – Information Package in Advance of Public Consultation Centre

A Committee member pointed out the importance of providing some sort of transit service to this area explaining that improving pedestrian access is important but transit is needed due to the facilities located in that area.

Carried

## **Regular Agenda Resumes**

### **Reports – Planning, Development and Legislative Services**

#### **Community Planning**

- a) PDL-CPL-15-35, Development of a Community Energy Investment Strategy

Moved by G. Lorentz

Seconded by S. Foxton

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That the Regional Municipality of Waterloo take the following actions with respect to the development of a Community Energy Investment Strategy as described in report PDL-CPL-15-35, dated June 16th, 2015:

- a) Initiate participation by the Region of Waterloo in the development of a Community Energy Investment Strategy for Waterloo Region in collaboration with local partners;
- b) Authorize the Commissioner of Planning, Development and Legislative Services to enter into required agreements with the Ontario Ministry of Energy, Area Municipalities and regional electricity and natural gas utility companies, and any other related documents, with such agreements to be to the satisfaction of the Regional Solicitor;
- c) Approve an increase in the 2015 Community Planning Ten Year Capital Forecast of \$180,000 gross, with no net impact to be funded, as described in this report; and
- d) Authorize staff to develop the Strategy, as described in this report.

Carried

## **Reports – Transportation and Environmental Services**

### **Design and Construction**

- b) TES-DCS-15-14, Church Street Reconstruction, Elmira – Operation of Cycling/Buggy Lanes at Medians (Staff Presentation)

Received for information.

Gary McDonald, Head, Transportation and Rehabilitation provided a presentation that outlined: background; showed pictures of previous cross-section and approved cross-section; design intention; public comments; buggy lane widths; Spring 2015 observations; showed a video of the area; Post-construction consultation; and Conclusions. A copy of the [presentation](#) is appended to the original minutes.

A Committee member asked what the legal age is to drive a horse buggy and operate farming equipment. Richard Brookes, Solicitor stated that he will look into that.

Some Committee members raised concerns that the no stopping signs won't prevent vehicles from pulling over when an emergency vehicle is coming.

A Committee member highlighted that the length of the median is still a concern and noted that majority of the complaints are from people being frustrated because they were stuck behind the buggy the whole length of the median.

c) TES-DCS-15-16, Recommended Intersection Improvements at Erb Street and Waterloo Waste Management Centre Gates 1 and 2, City of Waterloo

A Committee member asked if the completion of the roundabouts is lining up with the opening of Costco and asked when Costco is opening. John McGovern, Rice Commercial Group appeared before Committee and stated that the timing is aligned and that Costco is expected to open Fall of 2016.

Bill Gilbert, Senior Project Manager provided clarification on the multiple projects in that area including; a roundabout at Thorndale Drive and Ira Needles Boulevard, the road widening at Ira Needles Boulevard and Erb Street; and the roundabouts at the Waste Management Centre gates. Committee members discussed the importance of the coordination of all the projects and proper staging and asked staff to report back with an update.

T. Schmidt, stated that staff can report back at the August 11<sup>th</sup>, 2015 Planning and Works Committee.

Moved by S. Strickland

Seconded by D. Jaworsky

That the Regional Municipality of Waterloo approve the implementation of multi-lane roundabouts on Erb Street at Waterloo Waste Management Centre Gates 1 and 2, in the City of Waterloo, as presented in Report TES-DCS-15-16.

Carried

**Rapid Transit**

d) TES-RTS-15-07, Recommended ION LRT Stop Anchor Wall Designs

A Committee member highlighted the change to the Victoria Street anchor wall and asked if vinyl overlays are still an option. Danielle Bury, Rapid Transit Planner highlighted that the vinyl overlays are still an option as long as it doesn't damage the anchor walls and this can be discussed in the future.

Moved by B. Vrbanovic

Seconded by J. Mitchell

That the Regional Municipality of Waterloo approve the ION LRT stop anchor wall designs as outlined in Report TES-RTS-15-07, dated June 16, 2015.

Carried



**Transportation**

## e) TES-TRP-15-12, Revised 2015 Transportation Base and System Expansion Capital Budgets

A Committee member asked that when Regional staff start the process for Nafzinger Road to contact Township staff with respect to multi-use trails in that area due to recent lands being given to the Township.

Moved by S. Foxton

Seconded by K. Redman

That the Regional Municipality of Waterloo approve the revised 2015 Transportation Base and System Expansion Capital Budgets as per Report TES-TRP-15-12 dated June 16, 2015.

Carried

## f) TES-TRP-15-14, Permanent Closure of Waterloo Street, City of Kitchener

Moved by S. Strickland

Seconded by D. Jaworsky

That the Regional Municipality of Waterloo approve the following actions regarding Regional Road 40 (Waterloo Street) established by Registered Plan 374, lying between Victoria Street (Regional Road No. 55) and Breithaupt Street in the City of Kitchener, designated as Part 6 on Reference Plan 58R-17870, being PIN 22319-0002 (LT) and Part 1 on Reference Plan 58R-18101, being Part of PIN 22319-0001 (LT), effective June 26, 2015 at 12:01 a.m.

1. Pass a by-law to permanently close Regional Road 40 (Waterloo Street), between Victoria Street North and Breithaupt Street;
2. Pass a by-law to amend Road Consolidation By-law 01-059 (Regional Road System) to remove Regional Road 40 (Waterloo Street) between Victoria Street North and Breithaupt Street from the Regional Road System; and
3. Pass a by-law to amend Traffic parking By-law 06-072 to reflect the removal of existing traffic regulations on Regional Road 40 (Waterloo Street) between Victoria Street North and Breithaupt Street.

Carried

**Water Services**

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g) TES-WAS-15-16, Drinking Water Quality Management System Program Update

Moved by K. Redman

Seconded by H. Jowett

That the Regional Municipality of Waterloo take the following actions, in accordance with Report TES-WAS-15-16 dated June 16, 2015:

1. Re-endorse the Quality Management System (QMS),
2. Re-endorse the Region's 14 drinking water operational plans,
3. Re-endorse of the QMS Policy and
4. Re-appoint Top Management.

Carried

f) TES-WAS-15-18, Summary of Chief Drinking Water Inspector Annual Report for 2013 – 2014

Received for information.

### **Information/Correspondence**

a) Council Enquiries and Requests for Information Tracking List was received for information.

### **Next Meeting – August 11, 2015**

### **Adjourn**

Moved by L. Armstrong

Seconded by H. Jowett

That the meeting adjourn at 10:10 a.m.

Carried

**Committee Chair, T. Galloway**

**Committee Clerk, E. Flewwelling**

# Church Street Improvements, Elmira



# Background



- Project Approval - December 2012
- Construction 2013 / 2014
- West entrance into Elmira
- New 1100+ home subdivision
- Up to 240 JK-6 students crossing



Region of Waterloo



Previous cross-section



Approved cross-section

# Design Intention

- Traffic calming; visual cues to control speed
- Pedestrian refuge islands
- Streetscape enhancements
- Accommodate all users (vehicles, cyclists, pedestrians, buggies)
- Be ready for up to 240 student crossings in 2016



# Public Comments

## 2012 Public Consultation Centre

- speeding
- buggy lanes too narrow
- lanes too narrow for passing buggies



# Buggy lane widths

- "Corridor Design Guidelines" suggest 1.5m bike/buggy lanes
- Discourages parking and use as travel lane
- Wider lanes encourage higher vehicle speeds
- Buggies slightly wider than 1.5m, must encroach into driving lane
- Drivers may only pass when safe to do so
- # of medians reduced from 7 to 3 to provide additional passing opportunities





# Spring 2015 Observations

- Speeds appropriate at medians
- 331 buggy trips observed
- 5 passing maneuvers
- Delay at longest median = 10-12 seconds
- 220m and 305m between 3 medians for passing in 3.25m centre area



# Spring 2015 Observations



Region of Waterloo

# Post-construction Consultation

## Mennonite Safety Representative

- Accepts medians needed for pedestrians
- Prefers long median to be shortened; but understands would introduce passing at church entrance (not desirable)

Action: warning signs to be added to advise no passing at medians



# Post-construction Consultation

## Township Fire Department

- Future firehall in 2019
- Concern with fire truck passing a disabled vehicle

### Action:

- EB median curb to be sawcut to allow fire trucks to mount median to pass if necessary
- "No Stopping" signs to be included at medians



# Post-construction Consultation

## Farm Vehicle Manufacturers

- 5.2 metres (17 feet) available width between face of curbs
- Premier Equipment Ltd and Stoltz Sales and Service have both advised they can negotiate large farm equipment past medians
- Have to pass medians slowly and carefully



# Conclusions



- Traffic speeds are appropriate; visual cues slow traffic
- No reported collisions
- Design is operating as intended
- Add "No passing" and "No stopping" signs
- Cut down eastbound median curbs for fire trucks

