

**Region of Waterloo  
Licensing and Enforcement Services  
Auxiliary Taxi Broker Licence Renewal Form**



**Broker Information:**

Legal Name of Broker: \_\_\_\_\_ Business Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_  
 Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Business Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_  
 \_\_\_\_\_ Broker Licence #: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

**Auxiliary Taxi Broker Licence Requirements:**

- Every licence expires on January 31<sup>st</sup> of each year unless it is renewed; any licence that has not been renewed by January 31<sup>st</sup> may result in a new application and the appropriate documentation and fees.**
- Please include a copy of your Article of Incorporation **IF** there are any changes.
- Please include a complete list of the full names and dates of birth of all officers and directors of the corporation, **IF** there are any changes
- Provide a Certificate of Insurance for the business showing \$5 million in liability from the insurance company
- All documents must be originals. Photocopies will not be accepted.

Type of Fee	New Application	Annual Renewal
<b>Taxi-cab Broker Fees</b>		
Taxi-cab Broker Fleet Size		
1 to 50	\$150	\$150
51 to 100	\$300	\$300
101 to 150	\$600	\$600
151 to 200	\$1200	\$1200
201 to 500 vehicles	\$2400	\$2400
501 to 999 vehicles	\$4800	\$4800
1000 to 2999 vehicles	\$50000	\$50000
3000 or more	\$22 per vehicle	\$22 per vehicle
Reinstatement of Suspended	\$200	N/A
Taxi-cab Broker Licence		

--	--	--

**Signature of Broker**

**Printed Name**

**Date Signed**

By signing above I certify all information is true to the best of my knowledge.

Please bring renewal and documents to:

**Region of Waterloo Licensing and Enforcement Services**  
**150 Frederick St., 2nd Floor**  
**Kitchener, ON N2G 4J3**  
**519-575-4400**

**For Office Use:**

**Paid By:**  Cash  Debit  Certified Cheque  Money Order  MasterCard  Visa  AMEX

Receipt Number (Cash or Cert. Cheque only): \_\_\_\_\_

Employee Initials:

Sticker Received:

Date Received:

Personal information on this form is collected under the authority of By-law 04-069 as passed under Section 164 of the *Municipal Act, 2001, S.O. 2001, c. 25*. The information will be used to determine your suitability to be licensed as a Taxi-cab Broker. Any questions regarding the collection of this personal information should be directed to the Manager of Licensing & Enforcement Services at 519-575-4040.