

By-Law Number 17-76

of

The Regional Municipality of Waterloo

A By-law to Establish Fees and Charges for the Regional Municipality of Waterloo and Repeal By-law 17-001, As Amended

Whereas Section 391 of the “Municipal Act, S.O. 2001”, c.25, as amended, provides that a municipality may pass by-laws imposing fees or charges on any class of persons:

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- c) for the use of its property including property under its control.

And Whereas Section 69 (1) of the “Planning Act, R.S.O. 1990”, C.P.13, as amended, provides that a municipality may, by by-law, establish a tariff of fees for the processing of applications made in respect of planning matters.

And Whereas other legislation provides authority that The Regional Municipality of Waterloo may impose or collect fees or charges for various purposes.

And Whereas the Council of the Regional Municipality of Waterloo has given notice of its intention to impose fees and charges for services or activities provided by The Regional Municipality of Waterloo and for the use of its property including property under its control as required under Section 14 (1) of Ontario Regulation 244/02.

Now Therefore the Council of The Regional Municipality of Waterloo enacts as follows:

1. The fees and charges for services or activities provided by The Regional Municipality of Waterloo and the use of its properties, including properties under its control are hereby set out in Schedules “A” through “E” of this By-law.
2. The fees for the processing of applications made in respect of planning matters through The Regional Municipality of Waterloo are hereby set out in Schedule “C” of this By-law.
3. All fees and charges under this By-law are payable upon receipt of the service, upon registration for the activity, upon or before the use of the property or upon submission of the application.
4. All fees may be subject to applicable administration charges and interest charges as set by The Regional Municipality of Waterloo.
5. Applicable taxes will be applied to fees and charges as required.

6. This By-law may be cited as the "Fees and Charges By-law".
7. This by-law comes into force and effect on January 1, 2018.
8. By-law Numbers 17-001 and 17-024 are hereby repealed.
9. If any section or sections of this By-law or parts thereof are found by any Court to be illegal or beyond the power of Council to enact, such section or sections or parts thereof shall be deemed to be severable and all other sections or parts of this By-law shall be deemed to be separate and independent therefrom and shall continue in full force and effect unless and until similarly found illegal.

By-law read a first, second and third time and finally passed in the Council Chamber in the Regional Municipality of Waterloo this 13th day of December, A.D., 2017.


Regional Clerk


Regional Chair

**Consolidated Schedule A
Community Services**

Seniors' Services - Sunnyside Home

Description	Price	Applicable Taxes (+HST, Inclusive of HST, Exempt)
Preferred Accommodation - Private	Rate as set by Ministry and subject to change.	
Community Alzheimer Program (income based)		
Regular Day Program	\$16.00/day	
Regular Day Program Effective April 1, 2018	\$16.50/day	Exempt
Transportation (round trip) - Subject to changes with GRT Mobility rate changes	per any GRT Mobility approved rate	Exempt
Respite Day Fee	\$11.00	
Respite Day Fee Effective April, 1 2018	\$11.50	Exempt
Lunch Visit (meal)	\$8.00	
Lunch Visit (meal) Effective April 1, 2018	\$8.25	Inclusive of HST
Cancellation without Notice - Day Program	\$12.00	Exempt
Cancellation with Notice - Day Program	\$6.00	Exempt
Cancellation without Notice - Overnight Stay	\$36.85	
Cancellation without Notice - Overnight Stay Effective April 1, 2018	\$38.72	Exempt
Extended Day Program	\$21.00	
Extended Day Program Effective April 1, 2018	\$21.50	Exempt
Respite Program - Overnight Stay	Follows LTC rate set by the Ministry and subject to change	Exempt
Facility Rental *HST applied to external rentals		
Family Celebration Room-Supportive Housing	\$24.00	
Classroom rental - Supportive Housing	\$34.00	
Wellness Meeting Room	\$18.00	
Franklin Meeting Room	\$18.00	
Kenneth Meeting Room	\$18.00	
Kenneth Administration Room	\$18.00	
Kenneth Classroom/Boardroom	\$24.00	
Chapel	\$24.00	
Chapel - Meeting Room	\$24.00	
Heritage Hall - up to 50 people	\$34.00	
Heritage Hall - 51 to 100 people	\$59.00	
Effective April 1, 2018:		
Facility Rental *HST applied to external rentals		
Family Celebration Room-Supportive Housing	\$24.50	+ HST
Classroom rental - Supportive Housing	\$34.50	+ HST
Wellness Meeting Room	\$18.50	+ HST
Franklin Meeting Room	\$18.50	+ HST
Kenneth Meeting Room	\$18.50	+ HST
Kenneth Administration Room	\$18.50	+ HST
Kenneth Classroom/Boardroom	\$24.50	+ HST
Chapel	\$24.50	+ HST
Chapel - Meeting Room	\$24.50	+ HST
Heritage Hall - up to 50 people	\$34.50	+ HST
Heritage Hall - 51 to 100 people	\$60.00	+ HST
Telephone/Television		
Telephone - Residents	\$31.50/month + long distance	
Telephone - Convalescent Care per month	\$42.50/month + long distance	
Telephone - Convalescent Care (less than 15 days)	\$3.00/day + long distance	
Cable Television - Residents	\$31.00/month	
Cable Television - Convalescent Care per month	\$42.50/month	
Miscellaneous		
Seniors Day Program (meal)	\$8.00/meal	
Loaves & Fishes Program	\$8.00/meal	
Effective April 1, 2018:		
Telephone/Television		
Telephone - Residents	\$31.75/month + long distance	+ HST
Telephone - Convalescent Care per month	\$43.00/month + long distance	+ HST
Telephone - Convalescent Care (less than 15 days)	\$3.25/day + long distance	+ HST
Cable Television - Residents	\$31.75/month	+ HST
Cable Television - Convalescent Care per month	\$43.00/month	+ HST
Miscellaneous		
Seniors Day Program (meal)	\$8.25/meal	+ HST
Loaves & Fishes Program	\$8.25/meal	+ HST

**Consolidated Schedule A
Community Services**

Children's Services

Home Child Care (Full Fee Parents)

Description	Under 6 Hours	6-12.9 Hours	13-17.9 Hours	18-23 Hours
Infant (3-18 months)	\$28.80	\$44.20	\$60.70	\$81.30
Toddler(18-30 months)	\$26.70	\$42.15	\$58.60	\$79.20
Preschool (30-72 months)	\$24.60	\$40.10	\$56.60	\$77.20
School Age	\$22.60	\$38.00	\$54.50	\$75.10

Effective March 1, 2018:

Home Child Care (Full Fee Parents)

Description	Under 6 Hours	6-12.9 Hours	13-17.9 Hours	18-23 Hours	
Infant (3-18 months)	\$29.30	\$45.00	\$61.85	\$82.90	Exempt
Toddler(18-30 months)	\$27.20	\$42.95	\$59.70	\$80.70	Exempt
Preschool (30-72 months)	\$25.00	\$40.85	\$57.70	\$78.70	Exempt
School Age	\$23.00	\$38.70	\$55.55	\$76.55	Exempt

Region of Waterloo Children's Centres

Description	Fees
Infant (6+ hours)	
One Day	\$71.40
Three Days	\$214.10
Four Days	\$285.50
Five Days	\$356.90
Toddler (6+ hours)	
One Day	\$48.50
Three Days	\$145.50
Four Days	\$194.10
Five Days	\$242.60
Preschool (6+ hours)	
One Day	\$45.00
Three Days	\$135.00
Four Days	\$180.00
Five Days	\$225.10
Preschool (<6 hours)	
One Day	\$33.90
Three Days	\$101.70
Four Days	\$135.60
Five Days	\$169.40

Effective March 1, 2018:

Region of Waterloo Children's Centres

Description	Fees	
Infant (6+ hours)		
One Day	\$72.80	Exempt
Three Days	\$218.40	Exempt
Four Days	\$291.20	Exempt
Five Days	\$364.00	Exempt
Toddler (6+ hours)		
One Day	\$49.50	Exempt
Three Days	\$148.50	Exempt
Four Days	\$198.00	Exempt
Five Days	\$247.50	Exempt
Preschool (6+ hours)		
One Day	\$45.90	Exempt
Three Days	\$137.70	Exempt
Four Days	\$183.60	Exempt
Five Days	\$229.50	Exempt
Preschool (<6 hours)		
One Day	\$34.60	Exempt
Three Days	\$103.80	Exempt
Four Days	\$138.40	Exempt
Five Days	\$173.00	Exempt

**Consolidated Schedule A
Community Services**

Supportive Housing

Description		Price	
Cost of one use of washing machine		\$1.50	Exempt
Cost of one 8-min. cycle of dryer		\$0.25	Exempt
Parking for secondary vehicle (monthly)		\$30.00	Exempt
Extra key		\$15.00	Exempt
Lock change		\$75.00	Exempt
Lunch Visit (meal)		\$7.00	
Lunch Visit (meal)	Effective April 1st, 2018	\$8.00	Inclusive of HST

Housing Services (Waterloo Region Housing)

Description		Price	
Laundry Concession (coin laundry) Fees			
Cost of one use of a washing machine		\$1.50	Exempt
Cost of one use of washing machine - large capacity		\$2.25	Exempt
Cost of one use of a dryer (45 min. cycle)		\$1.50	Exempt
SMART card - replacement fee for card		\$10.00	Exempt
Legal Fees			
Landlord and Tenant Board (LTB) application fee		Based on actual costs to W.R.H. program	Exempt
Landlord and Tenant Board (LTB) online application fee		Based on actual costs to W.R.H. program	Exempt
Landlord and Tenant Board (LTB) summons fee		Based on actual costs to W.R.H. program	Exempt
Other legal fees (subpoena, lawyer costs)		Based on actual costs to W.R.H. program	
Parking Fees			
Second vehicle - monthly		None at present	
Extra Key		\$30.00	Exempt
Extra Key		\$15.00	Exempt
Lock change		\$75.00	Exempt
Sheriff Fees - Kitchener / Waterloo		Based on actual costs to W.R.H. program	Exempt
Sheriff Fees - Cambridge		Based on actual costs to W.R.H. program	Exempt
Sheriff Fees - Elmira/ New Hamburg		Based on actual costs to W.R.H. program	Exempt
Sheriff Fees - Wellesley		Based on actual costs to W.R.H. program	Exempt

**Consolidated Schedule B
Corporate Services**

Description		Fee	Applicable Taxes (+HST, Inclusive of HST, Exempt)
N.S.F. cheque fees for all Regional departments		\$35.00	+ HST
Facilities Management			
Description		Price	
Parking			
Parking meter - Pay & Display		\$2.25 /hour - \$10.75 /day	Inclusive of HST
King Street / Victoria Street (monthly permit)		\$111.46 / month	+ HST
Room Rentals			
Corporate Meeting / Training Rooms at 150 Frederick St., 99 Regina St., 150 Main St., 77 Queen St., 100 Maple Grove Road			
No room rental fee for local Municipal governments / agencies / committees			
All External bookings may be subject to set-up costs and support services			
For profit - 100% of fee below; Non- Profit - 50% of fee below			
Description		Price	
Council Chamber	8:30 a.m.- 4:30 p.m.	\$1,000.00	+ HST
	after 4:30 p.m.	\$600.00	+ HST
Large meeting /training room (31+ people)	per 4 hours	\$300.00	+ HST
Medium meeting /training room (15 -30 people)	per 4 hours	\$200.00	+ HST
Small meeting /training room (0-15 people)	per 4 hours	\$100.00	+ HST
Incremental costs may apply:			
Building and Services Support	per hour	\$50.00	+ HST
Security		\$25.00	+ HST
Use of public electrical charging equipment owned by the Region of Waterloo		\$1.00/hour	Inclusive of HST
Waterloo Region Emergency Services Training and Research Complex (WRESTRC)			
Description		Price	
Fire training tower and required equipment/driver training track		\$1,000.00/ day	+ HST
		\$500.00/half day	+ HST
Fire training tower and required equipment/driver training track - Conestoga College		\$350.00/day	+ HST
Any training ground props except training tower		\$500.00/day	+ HST
		\$250.00/half day	+ HST
Items included in rental fee:		Items subject to additional charge:	
-portable smoke generator		-S.C.B.A. bottle filling (\$10 each)	
-wood pallets and straw		-evening / weekend training (\$70 / hr)	
-field meeting room		-classrooms (as noted above)	
-apparatus bays			
Licensing Agreements with Area Municipalities - Annual fee to be charged as specified and agreed upon for Emergency Use of S.C.B.A. Compressor as per signed Licence Agreement with each area Municipality			
Description		Total	
Classroom Fees			
Classrooms 1 and 2 combined		\$ 500 / day (full day rental only)	+ HST
Classroom 1 or 2		\$ 250 / day (full day rental only)	+ HST
Items included in rental fee:		Items subject to additional charge:	
- room setup		- digital projector (\$50/day)	
-flipchart/podium/TV/VCR/overhead		-catering	
-projector			

**Consolidated Schedule B
Corporate Services**

Information Technology Services (I.T.S.)

Geographical Information Services

Description	Price	
Airphotos		
1:5,000 airphotos, black and white, 1967, 1971, 1975, 1980, 1985, 1990, 1995, 2000, 2003	\$15.50	+ HST
Description		
Base Maps		
Regional		
1:60,000 black and white	\$8.00	+ HST
1:100,000 black and white	\$5.00	+ HST
Kitchener-Waterloo-Cambridge		
1:25,000 black and white, with grid and street index	\$10.50	+ HST
1:25,000 colour, with grid and street index	\$50.00	+ HST
Kitchener-Waterloo		
1:25,000 with grid and street index	\$8.00	+ HST
Cities		
1:10,000 Waterloo, black and white	\$8.00	+ HST
1:10,000 Waterloo, colour	\$40.00	+ HST
1:10,000 Kitchener, 2 sheet set, black and white	\$11.50	+ HST
1:10,000 Cambridge, 2 sheet set, black and white	\$11.50	+ HST
1:20,000 any city, black and white	\$9.00	+ HST
1:25,000 Wilmot, Wellesley, or North Dumfries	\$8.00	+ HST
1:25,000 Woolwich, 2 sheet set	\$10.50	+ HST
Above maps and photos available at 50% discount to students, seniors and not-for-profit organizations.		
Street Map Guide		
Street maps, 76 sheets, plus index, in book form	\$28.00	+ HST
Settlement Map Guide		
Maps of towns, villages and hamlets, in book form	\$20.00	+ HST
Thematic Maps		
Grand River Transit Bus Routes/ Cycling Facilities Map, colour	\$2.00	+ HST
Historical Driving Tours, set of 4 maps	\$2.00	+ HST
Status of Plans Map		
Township 1:60,000	\$12.00	+ HST
Cities 1:25,000	\$15.50	+ HST
Map set, townships and cities	\$25.00	+ HST
Status of Plans Report	\$25.00	+ HST
Custom Maps		
Labour		
Per hour, 10% supervisory charge may apply for complex requests	\$60.00	+ HST
Minimum charge \$30.00 / hour plus map costs		
Colour printing - letter, legal or tabloid		
Colour line maps	\$5.00	+ HST
Additional charges:		
Photographic paper, letter-size	\$3.00	+ HST
Photographic paper, tabloid-size	\$5.00	+ HST
Large-format plotting		
Flat charge, applies to all, plus:	\$35.00	+ HST
Colour line work, per square foot	\$5.50	+ HST
Lamination and dry mounting - out-sourced		
Lamination, to 60", per square foot	\$5.00	+ HST
Digital Data		
Data is provided under terms of a licence with the Region of Waterloo		
Digital Orthophotography		
Region, 30 cm resolution, 2000, black and white, per tile	\$50.00	+ HST
Region, 30 cm resolution, 2006, colour	\$50.00	+ HST
Region, 20 cm resolution, 2009, colour	\$50.00	+ HST
Settlements, 10 cm resolution, 2003, black and white, per tile	\$50.00	+ HST
Settlements, 10 cm resolution, 2006, colour	\$50.00	+ HST
Settlements, 20 cm resolution, 2009, colour	\$50.00	+ HST

**Consolidated Schedule B
Corporate Services**

Geographical Information Services (Continued)

Digital Orthophotography (Continued)

Digital Base and Thematic Data	Price	
Labour - Per hour; 10% supervisory charge may apply for complex requests Minimum charge: \$30.00	\$60.00	+ HST
Miscellaneous		
E.S.P.A. Clearance Letter	\$50.00	+ HST
Publications		
Reports and publications are available at cost of reproduction. For a current list of publications available, please contact the department.		
A 10% administrative fee may apply for reports that are currently out-of-print.		

Notes: Maps are black and white unless noted; shipping is charged at cost if data/product is to be mailed.

Various maps, data and publications are published on the Region of Waterloo website for free download.

**Consolidated Schedule C
Planning, Development and Legislative Services**

Legal Services

Description	Fee	Applicable Taxes (+HST, Inclusive of HST, Exempt)
Development Agreements, Site Plan Agreements, and Any Amending Agreements	+ disbursements* \$617.00	Inclusive of HST
Release or Partial Release of Development Agreement **	+ disbursements* \$69.00	Inclusive of HST
Certificate of Compliance	per agreement \$69.00	Inclusive of HST
Encroachment Agreements **	+ disbursements* \$264.00	Inclusive of HST
Full/Partial Closure of Road	+ \$2,000.00 deposit *** and disbursements* \$733.00	Inclusive of HST
Easement Required to be Conveyed to Region as Condition of Development or Site Plan Approval	+ disbursements* \$239.00	Inclusive of HST
Land Required to be Conveyed to Region as Condition of Development or Site Plan Approval	+ disbursements* \$119.00	Inclusive of HST
Release, Partial Release or Replacement of Existing Easement, Release or Partial Release of One Foot Reserve or other Regional interest in lands if no other consideration passing	+ disbursements* \$269.00	Inclusive of HST
All ancillary and Amending documentation, including, but not limited to, Assumption Agreements related to the Affordable Home Ownership Program	+ disbursements* \$278.00	Inclusive of HST
Servicing Agreements ****	\$53.00	Inclusive of HST
Waterloo Region Housing only		Inclusive of HST
Mortgage Discharge Statement Fee for Affordable Home Ownership Program	\$75.60	Inclusive of HST

* Disbursements include advertisement, survey, land registry office fees and any other associated costs, as applicable. Disbursements for Land Registration and Search Fees are imposed by the Provincial government or authorized agency and are subject to increase(s) as imposed by same (the actual increase in registration fee and flat charge for Final Search costs will be increased by the percentage by which the Province increases its search fee, rounded to the nearest dollar).

** Fee waived if encroachment is required due to road widening dedication

*** Deposit required - unused balance returned to purchaser without interest on closing

**** Fee waived if servicing agreement is accompanied by development application

Council and Administrative Services

Clerks Administration

Description	Price	
Commissioner of Oaths (signing)	\$20.00	Exempt
Filing Fee for Requesting an Investigation under Section 239.1 of the "Municipal Act, 2001", as amended	\$50.00	Exempt
Regional Directory - Booklet format	\$15.00	Moved to Citizen Services
- P.D.F. version	No Charge	
Annual Subscriptions - Minutes and Agendas		
Standing Committees (Includes Agendas and Minutes)		
a) Community Services	\$125.00	Exempt
b) Planning and Works	\$140.00	Exempt
c) Administration and Finance	\$105.00	Exempt
Advisory Committees		
Note: Agendas include the Minutes of Previous Meeting		
d) Ecological and Environmental	\$90.00	Exempt
e) Water Efficiency	\$45.00	Exempt
Full Package (items a to e)	\$425.00	Exempt
Council Package (Includes Agenda and Minutes of previous Council/Committee meetings)		
- Council Agenda (includes order of business, all reports and correspondence)		
- Council Minutes of previous meeting		
- Agendas and Minutes of previous Standing Committee meetings		
	\$300.00	Exempt

**Consolidated Schedule C
Planning, Development and Legislative Services**

Archives

Description	Price	
Fees for General Information Requests		
Research Time	\$7.50 for each 15 minutes	Exempt
Photocopies/printouts	\$0.20 per page	Exempt
Floppy Disks, C.D.-R.O.M.s or equivalent media	\$10.00 each	Exempt
Licensing and Enforcement Services *		
Description	Price	
Good Forestry Practices Permit	No fee	
Diameter Limit/Basal Area Permit	\$60.00	Exempt
Woodland Removal Permit	\$1,050.00	Exempt

*For other fees, please refer to By-law 16-045, Establishing Licence Fees and Charges, as Amended.

Freedom of Information and Protection of Privacy

Routine Disclosure Information Requests (Disclosure of Information where no Freedom of Information Request has been made.)

Description	Price	
Fees for General Information Requests		
Search Time	\$7.50 for each 15 minutes	Exempt
Research Time	\$7.50 for each 15 minutes	Exempt
Record Preparation	\$7.50 for each 15 minutes	Exempt
Photocopies/printouts	\$0.20 per page	Exempt
Computer Programming	\$15.00 for each 15 minutes	Exempt
C.D.-R.O.M.s or similar data storage media	\$10.00 each	Exempt
Other Costs	Amount Specified in an invoice	Exempt
Fees for Personal Information Requests (Requester Seeks)		
Photocopies/printouts (per page)	\$0.20 per page	Exempt
Computer Programming (for each 15 minutes)	\$15.00 for each 15 minutes	Exempt
CD-ROMs or similar data storage media	\$10.00 each	Exempt
Other Costs	Amount Specified in an invoice	Exempt

Notes:

- The intent of these fees is to allow for reasonable cost recovery for routine disclosure of information in situations where it is not necessary for the requester to make a Freedom of Information request under the Municipal Freedom of Information and Protection of Privacy Act (M.F.I.P.P.A.). The fees mirror those which are prescribed under the M.F.I.P.P.A. regulation for Freedom of Information requests.
- These fees apply to all Region of Waterloo departments, but do not apply to: 1) requests which are submitted as formal Freedom of Information requests under M.F.I.P.P.A., or 2) requests for "Personal Health Information" held by Regional offices which are "Health Information Custodians" as defined by the Personal Health Information Protection Act (P.H.I.P.A.), and which are handled under section 51 of that Act. Routine disclosure requests made by third parties for Personal Health Information as permitted under subsection 8(4) of PHIPA are subject to these fees.
- Departments may waive the fees wholly or in part at their discretion. Fees are normally waived if the request is from a public authority (e.g. police or children's aid society requests) or situations where the Region must provide information to comply with the instructions of a court or tribunal.
- These fees do not apply to specific types of information or information products for which Regional Council has approved a separate fee, and which fee is incorporated into the schedule under the Fees and Charges By-law. The fees do not apply to the release of information for which a fee is specified by or under a statute.
- "Search Time" is the staff time necessary to locate specific information which must be identified and retrieved from existing files, records or electronic data.
- "Research Time" is the staff time needed to collate or compile information, if the information requested is not contained in an existing record.
- "Record Preparation" is the staff time needed to delete non-responsive or protected information from the copy of the records provided to the requester.

Personal Health Information Requests

Description	Price*	
Photocopies/printouts	\$0.20 per page	+HST
Record Preparation	\$7.50 for each 15 minutes	+HST
Computer Programming	\$15.00 for each 15 minutes	+HST
C.D.-R.O.M.s or similar data storage media	\$10.00 each	+HST
Other Costs	Amount Specified in an invoice	+HST

* Price is regulated by the Province of Ontario and is subject to revision.

**Consolidated Schedule C
Planning, Development and Legislative Services**

Notes:

1. These fees apply only to requests from individuals for their own "Personal Health Information", held by the Region's offices which are designated as "Health Information Custodians" by the "Personal Health Information Protection Act."
2. Region of Waterloo Health Information Custodians may waive the fees wholly or in part at their discretion. Fees are normally waived if the request is from a public authority (e.g. police or children's aid society requests) or situations where the Region must provide information to comply with the instructions of a court or tribunal.
3. These fees do not apply to specific types of information or information products for which Regional Council has approved a separate fee and which fee is incorporated into the schedule under the Fees and Charges By-law. The fees do not apply to the release of information for which a fee is specified by or under a statute.
4. "Record Preparation" is the staff time needed to delete non-responsive or protected information from the copy of the records provided to the requester.

Provincial Offences Court

Description	Price	
Photocopies	\$1.00 per page	+HST
Certified Copies	\$3.50 per page	+HST
Transcription (original)	\$3.20 per page	+HST
Subsequent copies or transcript	\$0.55 per page	+HST

Cultural Services

Special events and promotions may be priced differently from General Admission, as approved

Waterloo Region Museum (W.R.M.)

Description	Price	
General Admission Prices		
Adults (aged 18 - 54)	\$11.00	+HST
Children (aged 5-12)	\$5.00	+HST
Children (aged 4 and under)	No Charge	
Family (2 adults and their dependent children)	\$25.00	+HST
Seniors (aged 55 and over)	\$8.00	+HST
Students (aged 13 -17 and/or with ID from educational institution)	\$8.00	+HST
Advanced Ticket Sales		
Lifelong Learning Workshops and Lectures Prices vary depending on program, supplies, etc.		+HST
Special Events Some special events are priced differently than general admission.		+HST
Filming (Commercial)		
\$1000.00 to \$3000.00 per day depending on size of production, site disruption, and film crew requirements Other fees may apply, e.g. janitorial fees.		+HST
School Admissions		
Education Program Admission (K-8 are H.S.T.-exempt; Grade 9 and up are + H.S.T.)		Exempt
1/2 day program (per child rate, one adult free per 6 students) (Additional adults pay \$5.50 each)	\$5.50	Exempt
Groundwater Festival (per child rate, all adults free)	\$6.50	Exempt
School Fairs - Full day (per child rate, all adults free)	\$10.00	Exempt
Memberships		
Family	\$60.00	+HST
Individual	\$35.00	+HST
Photocopies		
	\$0.20 / page	+HST
Publications	Prices vary according to length of publication +HST	

**Consolidated Schedule C
Planning, Development and Legislative Services**

Waterloo Region Museum (W.R.M.) - Continued				
Rentals				
Church				
Church Rentals			\$450.00	+HST
Gazebo - Gazebo and Willow Green only; no Living History Village access				
For a 4-hour period			\$450.00	+HST
- In Front of Waterloo Region Museum			No Charge	
- In Waterloo Region Museum - included in lobby rental for wedding			n/a	
- In Living History Village - included with Church rental, Gazebo rental and wedding reception			n/a	
- On Willow Green			\$100.00	+HST
Room Rentals				
Complimentary for Region of Waterloo meetings when greater than 50% of attendees are Regional employees, or group is an affiliated agency and/or the event deals with a Regional issue.				
Room set-up and specialized cleaning (charged as required for Region of Waterloo meetings)			\$50.00/hour	+HST
Room cancellation fee without notice, non-refundable (charged for Region of Waterloo meetings)			\$50.00	+HST
Exhibit Galleries, Grand Foyer and Theatre Rentals - Some exhibits may require a higher fee based on staffing and/or security costs.				
Room	Booking	Standard	Community Groups	
W.R.M. Grand Foyer in conjunction with Theatre rental		\$100.00/hr	\$50.00/hr	+HST
W.R.M. Grand Foyer - per evening; Friday, Saturday, Sunday		\$1,500.00	\$600.00	+HST
W.R.M. Grand Foyer - Standard Rate Only - per evening; Monday to Thursday		\$800.00		+HST
WRM Exhibit Galleries in conjunction with Grand Foyer and/or Theatre rental (*Fee is for group sizes up to 150. Larger groups can be accommodated at a higher fee based on the required staffing level.)		\$250.00/hr	\$250.00/hr	+HST
		Per Hour	Per Hour	
W.R.M. Classroom A	Day	\$30.00	\$20.00	+HST
	Evening / Weekend	\$60.00	\$40.00	+HST
W.R.M. Classroom B	Day	\$20.00	No charge	
	Evening / Weekend	\$40.00	\$30.00	+HST
W.R.M. Classroom C	Day	\$20.00	No charge	
	Evening / Weekend	\$40.00	\$30.00	+HST
W.R.M. Theatre	Day	\$50.00	\$30.00	+HST
	Evening / Weekend	\$100.00	\$50.00	+HST
W.R.M. Patio		\$300.00	\$150.00	+HST
W.R.M. Curatorial Meeting Room	Day	\$20.00	No charge	
	Evening / Weekend	\$40.00	\$30.00	+HST
Site Rentals - Group Discounts				
Birthday Parties				
Flat rate for a maximum of 15 children (aged 12 years and under)			\$175.00	+HST
Additional adults \$10.00 each				
Ticket Processing/handling Fee - may apply for events at all museums			\$2.00	+HST
Specialized Tour				
Per person, in addition to General Admission			\$10.00	+HST
Willow Green or other outdoor space at Doon Heritage Village with Living History Village access during regularly scheduled daytime tours			\$500.00	+HST
Gift Shop and Vending				+HST
Retail gift and food sales - Prices vary according to wholesale price and market price				
Reproductions of Historic Images				
Images sent via e-mail:				
Scanning fee per image			\$3.00	+HST
Handling fee per order			\$10.00	+HST
Images burned onto a C.D.:				
Up to 10 images per C.D.			\$30.00	+HST
*** '+ \$3.00 scanning fee per image ***			\$3.00	+HST
Research and Reference Requests (Historic)				
First 15 minutes			No Charge	
Thereafter per quarter hour			\$15.00	+HST
Summer Day Camp				
Per child rate for a 4 day program, age 6 to 13			\$150.00	+HST
Exhibit Rental				
Travelling Exhibit Rental		Rental revenue net of brokerage fees as per contract		+HST

**Consolidated Schedule C
Planning, Development and Legislative Services**

Joseph Schneider Haus

Description	Price	
Admission		
General		
Adults (aged 18-54)	\$6.00	+HST
Children (aged 5-12)	\$4.00	+HST
Children (aged 4 and under)	No Charge	
Family (2 adults and their dependent children)	\$15.00	+HST
Seniors (aged 55 and over)	\$5.00	+HST
Students (aged 13-17)	\$5.00	+HST
Tour Group		
Booked for group of 20 or more	Regular admission rate, less 10%	+HST
Advanced Ticket Sales		
Lifelong Learning Workshops and Lectures - Prices vary depending on program, supplies, etc.	Prices vary	+HST
Special Events - Some special events are priced differently than general admission.	Prices vary	+HST
Education Program Admission		
1/2 Day Program (per child rate; one adult free per 6 students)	\$4.00	Exempt
Summer Day Camp		
Basic - Per child rate for a 5-day program	\$150.00/week	+HST
Visiting Cousin - Per child rate for a 5-day program; ages 8-13, includes lunch	\$175.00/week	+HST
Filming (Commercial) - depending on size of production/disruption	\$1000.00 - \$3000.00/day	+HST
Photocopies - per page	\$0.20	+HST
Room Rentals		
Complimentary for Region of Waterloo meetings where greater than 50% of attendees are Regional employees, or group is an affiliated agency and/or the event deals with a Regional issue.	\$0.00	
Room set-up and specialized cleaning as required (also charged for Region of Waterloo meetings)	\$50.00	+HST
Room cancellation fee without notice, non-refundable (also charged for Region of Waterloo meetings)	\$50.00	+HST
Historic house and exhibit galleries - may require additional fees to recover staffing costs	Varies	+HST
Classroom (Weekdays from 8:30 am to 4:30 pm)	Base Rate /hour	\$30.00 +HST
	Community Rate/hour	\$20.00 +HST
Classroom (Weekends during public hours)	Base Rate /hour	\$60.00 +HST
	Community Rate/hour	\$40.00 +HST
Classroom (Evenings after 4:30 pm)	Base Rate /hour	\$95.00 +HST
	Community Rate/hour	\$75.00 +HST

McDougall Cottage

Lifelong Learning Workshops and Lectures - Prices vary depending on program, supplies, etc.	Prices vary	+HST
Special Events - Some special events are priced differently than general admission.	Prices vary	+HST
Kids in Kilts Children's Craft Program	\$3.00	+HST
Filming (Commercial) - depending on size of production/disruption	\$1000.00 - \$3000.00/day	+HST

**Consolidated Schedule C
Planning, Development and Legislative Services**

Region of Waterloo Library

Description	Price	
Media Storage and Other Supplies		
U.S.B. Storage Device	\$10.00	+ HST
Earbuds	\$2.00	+ HST
Library Bags	\$3.00	+ HST
Copies of Oral History Interviews on C.D.	\$20.00	+ HST
Collection Agency Service Fee	Cost Recovery	
Lost or Badly Damaged Materials:		
The member will be charged the cost of the material '+' a \$5.00 administration fee. Return of material within 12 months cancels the cost of the material, but not the administration fee and outstanding overdue charges. For damaged media containers or covers (e.g. for DVDs, audiobooks) there will be a \$5.00 replacement fee, but no additional administration fee.		Administration fee: + HST Replace materials: HST exempt
Damaged Material (minor) - The member will be charged on a cost recovery basis for the repair of minor damage to the material '+' a \$5.00 administration fee.		Exempt
Membership		
Individuals who are residents or own property in the four rural townships of the Region of Waterloo	No Charge	
Non-residents annual fee if no reciprocal borrowing agreement is in place with their municipality	\$20.00	Exempt
Replacement Library Card	\$2.00	+ HST
Overdue Charges		
Materials borrowed on an adult library card will be charged adult rates.		
Material borrowed on a juvenile library card will be charged juvenile rates.		
Adult Member:		
All Materials	\$0.25	Exempt
Maximum Charge	\$10.00	Exempt
Library privileges suspended at \$20.00		
Juvenile Member:		
All Materials	\$0.15	Exempt
Maximum Charge	\$5.00	Exempt
Library privileges suspended at \$20.00		
Photocopies/Printouts		
Regular	\$0.20	Exempt
Colour	\$1.00	Exempt
Rentals		
Room		
Commercial Groups		
up to 4 hours per session	\$20.00	+HST
over 4 hours per session	\$40.00	+HST
Non Profit Groups		
up to 4 hours per session	\$10.00	+HST
over 4 hours per session	\$20.00	+HST
Call out of library staff	\$25.00	+HST
Library or co-sponsored groups	No Charge	
*Price may be adjusted if mutually agreed upon		
Programs		
Core Programs	No charge	
Special Events and Partnership Programs	Cost Recovery	
Equipment		
Security Deposit for use of electronic equipment (Refundable if equipment returned in same condition as received)	\$50.00	+HST
Use of electronic equipment	\$15.00	+HST

**Consolidated Schedule C
Planning, Development and Legislative Services**

Community Planning

Description		Fees	
Condominium Plans			
Extension of Draft Approval *		\$1,300.00	Exempt
Draft Approval *		\$1,150.00	Exempt
Modifications		\$1,150.00	Exempt
Recirculation		\$1,150.00	Exempt
Registration Release *		\$1,150.00	Exempt
Submission of completed application	\$2,000.00 ' + \$100.00/residential unit (to a maximum fee of \$5,000.00)		Exempt
Application for Condominium Exemption		\$1,150.00	Exempt
Registration Release per Phase (where delegated)		\$575.00	Exempt
Official Plan/Amendments			
Area Official Plan or Official Plan Amendment		\$5,750.00	Exempt
Regional Official Plan Amendment Application		\$12,650.00	Exempt
Subdivision Plans			
Extension of Draft Approval *		\$1,300.00	Exempt
Draft Approval		\$4,025.00	Exempt
Modifications		\$1,150.00	Exempt
Recirculation		\$2,300.00	Exempt
Registration Release (per Phase)		\$2,000.00	Exempt
Plan of Subdivision application	\$2,500.00 ' + \$250.00/hectare (to a maximum fee of \$11,500.00)		Exempt
Other			
Part Lot Control Exemption By-law Approval *		\$525.00	Exempt
Public Meeting if required pursuant to Sections 17(10) or 51(19) of the "Planning Act, 1995"		Actual Costs	+HST
Recommendation for waiver of Environmental Impact Statement		\$400.00	Exempt
Review of full Environmental Impact Statement		\$4,600.00	Exempt
Review of scoped Environmental Impact Statement		\$2,300.00	Exempt
Noise Study Review		\$250.00	Exempt
Review of Aggregate Applications		\$15,000.00	Exempt
Access permit Application Fee			
Farm, Single Family Detached and Semi-detached (Duplex)		\$100.00	Exempt
All Other Property Lots		\$230.00	Exempt
Peer Review Fee		Actual Costs	+HST
* no charge for the City of Kitchener as per By-law 01-057			
Applications			
Site Plan Review		\$805.00	Exempt
(Applies to applications which require a Regional response (i.e. where an application is located on a Regional Road, Regional Infrastructure/Facilities are nearby or there is a Regional or Provincial issue, as determine by the Area Municipal Planner or as part of pre-consultation if applicable.)			
Review of Transportation Impact Study (includes pre-consultation)		\$402.50	Exempt
Zoning By-law Amendment		\$1,150.00	Exempt
(Does not apply to Section 39, "Planning Act" applications (temporary use for garden suites.)			
Removal of Holding Provision for Aggregate Applications		\$5,000.00	Exempt
(Where a Regional release is required.)			
Consent Application		\$350.00	Exempt
(Only where a new lot is being created.)			
Pre-Submission Consultation		\$300.00	Exempt
(For Subdivisions and Condominiums where the Region is the approval authority.)			
All Application Fees listed above are not to apply to any application initiated by an Area Municipality.			
Kissing Bridge Trailway Lease lands licensing agreement		\$250.00 ' + disbursements	Exempt

**Consolidated Schedule C
Planning, Development and Legislative Services**

Airport Services (Region of Waterloo International Airport)

Description		Fees	
Advertising		Monthly Rates	
39 1/4" x 50" Airport Terminal Building Lobby		\$186.40	+HST
68 1/8" x 47 1/8" Airport Terminal Building Lobby		\$243.73	+HST
19 5/8" x 47 1/8" Airport Terminal Building Lobby		\$172.02	+HST
39 1/4" x 240" Airport Terminal Building Lobby		\$540.09	+HST
68 5/8" x 46 7/8" Outside Parking Shelter		\$112.50	+HST
Advertising Displays in Terminal Building (over 50 square feet)		\$11.00/square foot	+HST
Roadside Signage		\$ 50.00 per side	+HST
Advertising Displays under 50 sq. ft.		\$12.00 per sq. ft.	+HST
Digital Media		\$200.00	+HST
Aircraft Operating Fees	Category	Monthly Rates	
Based Flight Schools	Single Engine	\$100.00	+HST
	Medium Twin	\$125.00	+HST
Note: Landing fees will be charged to all aircraft under this category greater than 2,500 kg. as per landing fee table.			
Passenger Facilitation Fee		Rate per passenger enplaning	
All Flights		\$15.00	+HST
Apron Parking *	Daily Rates	Monthly Rates	
Based on gross take off weight	Charged after a 6 hour period		
0 - 2,000 kg.	\$11.00	\$80.00	+HST
2,001 - 5,000 kg.	\$16.50	Not available	+HST
5,001 - 10,000 kg.	\$22.00	Not available	+HST
10,001 - 30,000 kg.	\$44.00	Not available	+HST
30,001 - 60,000 kg.	\$55.00	Not available	+HST
60,001 - 100,000 kg.	\$66.00	Not available	+HST
Automobile Parking		Rate	
Tenant Parking (monthly)		\$45.00/month	+HST
Car Rental Agencies - Reserved Spots		\$75.00/month	+HST
Lost Ticket Fee		\$100.00	Inclusive of HST
Special Events Parking Permit - per vehicle		\$4.50 / vehicle	Inclusive of HST
Regular Parking - Hourly		\$4.50	Inclusive of HST
Regular Parking - Daily		\$9.00	Inclusive of HST
Regular Parking - Weekly		\$63.00	Inclusive of HST
Aviation Fuel Surcharge		Rate per litre	
Jet Fuel		\$0.045	+ HST
AvGas		\$0.05	+ HST
Landing Fees *		Rate per 1,000 kg.	
Landing Fees per 1,000 kg. or part thereof (2,500 kg. and greater) (Based on gross take off weight)			
0 - 2,499 kg.		No Charge	
2,500 - 21,000 kg.		\$7.00	+ HST
21,001 - 45,000 kg.		\$7.00	+ HST
Greater than 45,000 kg.		\$7.00	+ HST
Helicopters		\$7.00	+ HST
Military/Government		Exempt	
Land Lease Development Fees		Rate	
Development Fee L.L.2 (one time fee)		\$1.43 / sq. ft.	+ HST
Development Fee L.L.4 (one time fee)		\$7.43 / sq. ft.	+ HST
Sewage and Water Connection Fee L.L.2 (one time fee)		\$20,000.00	+ HST
Airport Water Maintenance and Service Charge		\$50.00 / month + Township of Woolwich usage and reserve water charges	+ HST
Union Gas Connection Fee (one time)		\$5,000.00	+ HST
Airport Sewage user Charge		\$6.00/cubic metre	+ HST
Land Rental Fees		\$160.00 per acre	
Lease Rates (Adjusted annually based on the Consumer Price Index - C.P.I.) Increase is only applicable to new or renewed agreements.			
	Building Rate	Land Rate (per sq. ft.)	
Private	\$0.300	\$0.07 +HST	
Commercial	\$0.300	\$0.07 +HST	
Special Commercial	\$0.43 '+ maintenance fee of \$0.09 per sq. ft.	\$0.12 '+ maintenance fee of \$0.09 per sq. ft. +HST	
Office Rent - Terminal Building **	\$19.00	+HST	
Office Rent - Common Area	\$0.75	+HST	
Electrical equipment rack fees terminal building	\$200.00/month per rack	+HST	
Asphalt - Apron I, II, III		\$0.41	+HST
Hangar Rent	\$4.70/sq. ft.	+HST	

**Consolidated Schedule C
Planning, Development and Legislative Services**

Airport Services - Region of Waterloo International Airport (Cont'd)		
Airport Miscellaneous Fees		Rate
Blue Directional Signs		\$100.00 +HST
Hydro Connection Fee		\$250.00 +HST
Hydro Meter Reading Administration Fee		\$15.00 +HST
Fuel Spill Fee		Time and Materials
After Hour Custom Fee		Actual costs '+ \$25.00 Admininstration Fee +HST
Urea applications		Actual costs +HST
Office Administration Fees		Rate
Boardroom Rental - During business hours		no fee
Boardroom Rental - After hours		\$50.00 1st 4 hours / \$10.00 each additional hour +HST
		Security \$25.00/hour +HST
Overhead and L.C.D. display - If not renting Boardroom		\$25.00 each per day +HST
Film Production (Commercial)		\$1,000.00 per day + expenses +HST
Film Production (Student)		Time and Materials +HST
Mobile Fees		Rate
All airside vehicles and equipment		\$0.033 per kg. per year + HST
Fire Services Fees		Rate
Airport Rescue Fire Fighting Standby Fee		\$200.00 per hour + HST
Fire Extinguisher Training		\$60.00 per person + HST
First Aid Training (2 days)		\$150.00 + HST
First Aid Re-training (1 day)		\$100.00 + HST
Airline Associated Fees		Rate
Aircraft Pushback Fee		\$30.00 / push back + HST
Lavatory Disposal Fee		\$25.00 per flight + HST
Weigh Scale Fees		\$50.00 per flight per scale (for occassional flights); \$500/month (for airlines) + HST
Ground Handler License Fee		\$1000.00 per annum + HST
International Waste Fee		Time and materials + HST
Security		
Airside Escort Fees		\$50.00 per hour + HST
Airport Vehicle Operators Permit (A.V.O.P.)		\$50.00 (refunded upon return) Exempt
Terminal Security Access Permit (T.S.A.P.)		\$50.00 (refunded upon return) Exempt
Note: If T.S.A.P. and A.V.O.P. issued on one card, only one charge of \$50.00 will apply		
Key Deposit		\$50.00 (refunded upon return) Exempt
Key Replacement Fee		\$100.00 per key + HST
Restricted Area Identity Card (RAIC) Fee		\$75.00 Inclusive of HST
(RAIC is valid for a period of 5 years; fee is payable upon initial application and renewal.)		
Real Estate Fees		Rate
New Leases		\$500.00 + HST
Assignment of Leases		\$250.00 + HST
Snow Removal		Rate
After Hour Call Out Fee		Actual Cost + HST
During Operating Hours:	Commercial property tax tenant	\$250.00 per hour + HST
	Non-Commercial property tax tenant	15% of lease cost for one season + HST
Winter Sand Application		\$50.00 per application + HST

Notes for Airport Services Fees:

HST is applicable to all the above fees at the time of invoicing unless otherwise noted. Automobile parking rates include HST.

Lease rates are the only fee subject to Consumer Price Index (CPI) increases.

* Apron Parking and Landing fees are nil for:

- Twelve (12) months for a passenger airline commencing service to a new additional trans-border and domestic destination(s). (Not applicable to airline that has entered into a minimum revenue guarantee with the Regional Municipality of Waterloo).
- The first season for a vacation charter service approved to provide service to a new additional trans-border destination(s).
- An initial four (4) month period of enhanced frequency of an existing air service.

**Consolidated Schedule D
Public Health and Emergency Services**

Infectious Diseases, Dental and Sexual Health

Description	Fees	Applicable Taxes (+HST, Inclusive of HST, Exempt)
Vaccine Preventable Diseases		
Havrix (720 iu) (Booster)	\$50.00	Exempt
Havrix (1440 iu)	\$75.00	Exempt
Hepatitis B	\$40.00	Exempt
Twinrix (Jr)	\$50.00	Exempt
Twinrix	\$75.00	Exempt
Thermometer (cold chain)	\$85.00	+ HST
Sexuality Resources		
Contraceptives		
Injection Contraceptives	\$25.00	Exempt
Emergency Contraceptives	\$15.00	Exempt
Oral Contraceptives (Diane;Cyclen;Yaz; Tricyclen) per pack	\$20.00	Exempt
Oral Contraceptives (all others) per pack	\$10.00	Exempt
Contraceptive Patch	\$10.00	Exempt
Contraceptive Ring	\$10.00	Exempt
Flexi T 300 I.U.D.	\$70.00	Exempt
Health Protection		
File Searches (Payable in Advance)		
Food Premise File Search	\$99.00	+ HST
Food Premise File Search and Inspection	\$185.00	+ HST
Food Handler Training (Payable in Advance)		
Experience Matters Participants	\$20.00	+ HST
In Good Hands (testing fee)	\$10.00	+ HST
High School Students	\$5.00	+ HST
In Class and Home Study	\$40.00	+ HST
Manuals (without training)	\$40.00	+ HST
Nutrition for Learning	\$25.00	+ HST
Charitable / Non Profit Organizations	\$20.00	+ HST
Challenge Exam	\$10.00	+ HST
Certification Charge - students taught by Teachers / Professors	\$10.00	+ HST
Recertification	\$10.00	+ HST

**Consolidated Schedule D
Public Health and Emergency Services**

Paramedic Services

Note: Charges are based on a formula which includes salary and will change as provided in the Collective Agreement.

Description		Fees
Special Event Coverage - regular		
Single Paramedic plus vehicle	\$336.00 minimum	\$84.00/hour
Two Paramedics plus vehicle	\$575.00 minimum	\$144.00/hour
Special Event Coverage - short notice (O.T.) - or Full Time Staff		
Single Paramedic	\$454.00 minimum	\$114.00/hour
Two Paramedics	\$846.00 minimum	\$212.00/hour
Effective April 1, 2018:		
Description		Fees
Special Event Coverage - Regular		
Single Paramedic plus vehicle	\$343.00 minimum	\$86.00/hour + HST
Two Paramedics plus vehicle	\$586.00 minimum	\$147.00/hour + HST
Single Paramedic	\$244.00 minimum	\$61.00/hour + HST
Special Event Coverage - Short Notice (O.T.) - or Full Time Staff		
Single Paramedic plus vehicle	\$463.00 minimum	\$116.00/hour + HST
Two Paramedics plus vehicle	\$863.00 minimum	\$216.00/hour + HST
Single Paramedic	\$363.00 minimum	\$92.00/hour + HST
Special Event Coverage - Public Holiday (OT)		
Single Paramedic plus vehicle	\$586.00 minimum	\$147.00/hour + HST
Two Paramedics plus vehicle	\$1072.00 minimum	\$268.00/hour + HST
Single Paramedic	\$487.00 minimum	\$122.00/hour + HST
Special Event Coverage - Other		
Vehicle - Ambulance	\$100.00 minimum	\$25.00/hour + HST
Vehicle - Emergency Response Unit (ERU)	\$69.00 minimum	\$18.00/hour + HST
Supervisor	\$253.00 minimum	\$62.00/hour + HST
Request for Information		
Ambulance Call Reports (Fee is per Request; not hourly)		\$93.25 + HST
Public Access Defibrillator Program		
Public Access Defibrillator Annual Maintenance Fee		\$100.00 + HST

**Consolidated Schedule E
Transportation and Environmental Services**

Design and Construction

Description	Price	Applicable Taxes (+HST, Inclusive of HST, Exempt)
M.O.E. Approval Fees		
Watermains	\$1,200.00	Exempt
Storm and Sanitary Sewers	\$1,100.00	Exempt
Transportation		
Roads and Traffic		
Description	Price	
Roadway Culvert Installations	Based on time and materials	
Damage Recoveries - Traffic	Based on time and materials	
Damage Recoveries - Roadways	Based on time and materials	
Guide Post and Guide Rail Installations	Based on time and materials	
Sign Shop Sales	Based on time and materials	
Telecommunications Access Agreements		
Base Fee	\$5,000 + annual escalation % based on the Consumer Price Index	+ HST
Telecommunications Access Agreements	\$550.00	+ HST
Tender Documents (paper copy)	\$35.00	+ HST
Traffic Signal Installation	Based on time, materials + engineering costs	
Special Events - Regional Lane or Road Closures	Based on labour, equipment, material plus 15% administration + GST	
Removal and replacement of sound barrier and associated structures	Cost plus 5% administration Fee	
Waterloo Spur Agreements		
Existing Perpendicular Crossing of rail property by Municipalities/Utilities or other third parties	No annual fee subject to payment of renewal fee of \$400.00 (per agreement regardless of number of crossings) upon expiry of ten (10) year agreement	
New Perpendicular Crossing of rail property by Municipalities/Utilities or other third parties	No annual fee subject to payment of minimum Application Fee of \$750.00 Applicants will also be responsible for payment of extra costs relating to specific applications such as consultant or third party engineering review in accordance with an estimate to be provided by the Region of Waterloo.	+ HST
Encroachments/Leasing/Licensing of buildings or railway sidings situate on rail property	Based on market value of the land + Application Fee	
Parallel Occupation of rail property by Municipalities/Utilities or third parties to accommodate above ground plant or infrastructure such as poles, towers, signs, fencing, pavement, drainage works or other equipment or structures	One half of market value of land paid in annual installments over ten (10) year agreements plus Application Fee for new parallel encroachments	
Crossing or Parallel Occupation of rail property by trails or pathways or other Parallel Occupation not in the preceding fee category	No annual charge subject to Application Fee for new encroachments	
Application Fee	Based on Actual costs, varies by type of application, with minimum of \$750.00	
Reports	Actual printing costs	

**Consolidated Schedule E
Transportation and Environmental Services**

Transit Services

Grand River Transit (G.R.T.)

* Please note: all taxes are included in total price except Chartering a Bus

Description	Price	
Cash		
Cash Fare (exact change only)	\$3.25	Inclusive of HST
Children under 5 with paying customer	No Charge	
MobilityPLUS permanent registrants with I.D. (riding conventional)	No Charge	
Tickets		
Adult Tickets - strip of 5	\$13.80	Inclusive of HST
Reduced Tickets - strip of 5		
Seniors (65+), elementary and high school students	\$12.00	Inclusive of HST
Adult Monthly Pass (Notes:1)	\$86.00	Inclusive of HST
College Pass (per 4 month term)	\$292.00	Inclusive of HST
TravelWise Corporate Pass; includes Photo I.D.	Discount off the cost of an adult monthly pass:	
Twelve (12) month passes	-15.00%	
Nine (9) month passes	-11.25%	
Six (6) month passes	-7.50%	
Three (3) month passes	-5.00%	
TravelWise Program Service		
Employer Category		Number of Employees
		Annual Service Fee
Small Business		<51
		\$250.00
Not-for-Profit		<51
		\$200.00
Not-for-Profit		51-100
		\$520.00
Not-for-Profit		101-250
		\$1,000.00
Not-for-Profit		251-500
		\$1,400.00
Not-for-Profit		501-1000
		\$2,200.00
Not-for-Profit		1001-3000
		\$3,600.00
Not-for-Profit		3001-6250
		\$5,000.00
Not-for-Profit		6251+
		\$1.00/employee, to a maximum of \$8,000.00
Corporate		51-100
		\$650.00
Corporate		101-250
		\$1,250.00
Corporate		251-500
		\$1,750.00
Corporate		501-1000
		\$2,750.00
Corporate		1001-3000
		\$4,500.00
Corporate		3001-6250
		\$6,250.00
Corporate		6251+
		\$1.00/employee, to a maximum of \$10,000.00
Developer		Same rates as Corporate Employer Category based on number of employees, as above

**Consolidated Schedule E
Transportation and Environmental Services**

Transit Services		
Grand River Transit (G.R.T.) (Continued)		
Description		Price
Day Pass/Sunday/Holiday Family Pass		\$8.00
Photo ID Card - required for all term or monthly passes Available at the Charles Street Transit Terminal and the Ainslie Street Transit Terminal		\$5.00
Reduced Monthly Pass: (Notes: 1, 2) Seniors, elementary and high school students		\$73.00
Student Summer Pass (July and August) (Notes: 1)		\$123.00
UPass (Universal Transit Pass) for undergraduate and graduate students at Wilfrid Laurier University and University of Waterloo undergraduate students, as per signed agreements		\$89.45
UPass (Universal Transit Pass) for undergraduate and graduate students at Wilfrid Laurier University and University of Waterloo undergraduate students, as per signed agreements	Effective July 1, 2018	\$93.91
Transit for Reduced Income Program (T.R.I.P.) Pass		\$43.00
Notes:		
Children under five (5) ride free with a paying customer.		
1. Photo I.D. charge of \$5.00 required - one-time fee for Adult and Senior Reduced Monthly Passes; per year for Student Reduced Monthly Passes; per term for Summer Pass and College Pass (except Conestoga College)		
2. Reduced fares are available to seniors, elementary and high school students.		
MobilityPLUS - Township Fares		
Within Township		\$3.00
First Boundary Crossed		\$4.75
Second Boundary Crossed		\$7.00
Chartering a Bus		
(2 hour minimum) Plus applicable taxes		\$125.00 per hour
		+ HST
Transit Route Map		\$2.00
GO Transit and Multi-Modal Hub		
GO Transit Fare Integration Cash Fare (includes MobilityPLUS)		\$0.50 cash co-fare
Parking Fee (Multi-Modal hub, GO lot)		\$2.00/hr; max. \$12.00/day

**Consolidated Schedule E
Transportation and Environmental Services**

Waste Management

Description		Price	
Bag Tags (for each bag)		\$2.00	Exempt
Minimum fee per visit to landfill and transfer stations		\$5.00	Exempt
Rural Waste Management Facilities			
Regular Items			
First three (3) Items		\$5.00	Exempt
For each additional three (3) Items but less than 200 kgs. (Full Vehicle Rate)		\$15.00	Exempt
C.F.C. Removal Charge for Appliances			
- For first unit		\$10.00	Exempt
- Each additional unit		\$25.00	Exempt
Waterloo and Cambridge Sites		M.T.= Metric Tonne	
General Refuse/Garbage		\$79.00/M.T.	
General Refuse/Garbage	Effective April 1, 2018	\$80.00/M.T.	Exempt
Special Handling Load Rate (Waterloo Site only) (stumps, wire, styrofoam, asbestos, nuisance dust)		\$158.00/M.T.	
Special Handling Load Rate (Waterloo Site only) (stumps, wire, styrofoam, asbestos, nuisance dust)	Effective April 1, 2018	\$160.00/M.T.	Exempt
Tires (max. 20" - no rims - passenger vehicles only)		\$100.00/M.T.	Exempt
Recyclables (Loads must not be mixed with garbage) (All regular blue box materials, yard waste, brush, leaves, grass, inerts, appliances and scrap metal)		\$39.00/M.T.	
Recyclables (Loads must not be mixed with garbage) (All regular blue box materials, yard waste, brush, leaves, grass, inerts, appliances and scrap metal)	Effective April 1, 2018	\$40.00/M.T.	Exempt
CFC Removal Charge for Appliances			
- for first unit		\$10.00	Exempt
- each additional unit		\$25.00	Exempt
Electronics (E-waste)			
Commercial/Business		\$2000.00/M.T.	Exempt
Water Services			
St. Agatha Regional Assumption Fee		\$5,000.00 per household*	
(*Regional Assumption Fee now applicable to all properties in St. Agatha which are eligible to connect.)			Exempt
Water Conservation By-law Permit Application Fee		\$10.00	Exempt
Use of mobile water trailer	Annual fee subject to terms of signed agreement		+ HST
200 litre Rain Barrel (purchase price)		\$40.00	Inclusive of HST
Retail Water/Waste Water			
New account set-up		\$30.00	+ HST
Arrears transferred to tax roll		\$50.00	Exempt
Meter dispute test (no charge if meter is defective)		\$50.00	Exempt
Service Reconnection Fee (for non-payment)		\$100.00	+ HST
Special Meter Read		\$40.00	Exempt
Remote meter re-wiring		\$100.00	+ HST
Water Certificate - Within 48 hours of Request		\$50.00	+ HST
Water Certificate - Same day		\$75.00	+ HST
Application fee - Permanent Water/Wastewater Connection		\$1,250.00	Exempt
Application fee - Temporary Water Connection		\$750.00	Exempt
Backflow Test Report Fee - permit fee and initial inspection		\$175.00	Exempt
Backflow Test Report Fee - annual inspection report		\$50.00	Inclusive of HST
Environmental Records Search Fee		\$150.00	Exempt
Water Services - Other Charges			
Water meters (19 mm service)		\$125.00	Inclusive of HST
Water meters (larger than 19 mm)		Cost Recovery	Inclusive of HST

**Consolidated Schedule E
Transportation and Environmental Services**

Water Services - Continued				
Risk Management Plan Applications		Future Activity	Existing Activity	
Chemical Handling and Storage		\$1,350	\$0	Inclusive of HST
Farming Activities		n/a	\$0	
Provisional RMP		\$0	n/a	
Stormwater Management		\$1,350	\$0	Inclusive of HST
Waste Handling		\$1,350	\$0	Inclusive of HST
Winter Maintenance (Municipal Roads)		n/a	\$0	
Winter Maintenance (Other)		\$650	\$0	Inclusive of HST
Amendments to a Risk Management Plan				
Administrative		\$250	\$250	Inclusive of HST
Technical		\$500	\$500	Inclusive of HST
Establish a RMP under Section 58 (10,11,12) CWA		\$5,000	\$5,000	Inclusive of HST
Notices Issued under Section 59 of the CWA		\$0	\$0	
Inspections:				
Inspection to confirm implementation of RMP		\$0	\$0	Inclusive of HST
Inspections following a non-compliance visit		\$200	\$200	Inclusive of HST