





## **Appendix B – Copies of Lease Agreements with Existing Tenants in Affordable Units**

Please provide a copy of all lease agreements with existing tenants. Please note that housing providers are not required to income test for affordable units with existing tenants.

Affordable units means units with rent at or below 80% of average market rent. Affordable units in lodging/rooming houses means at or below 60% of the average market rent of 1-bedroom apartments.



## **Appendix C – Financial Standing**

Please provide financial statements from the last two years.

If audited financial statements are unavailable for your project, please reach out to staff at:  
[PropertyTaxExemptionforAffordableHousing@regionofwaterloo.ca](mailto:PropertyTaxExemptionforAffordableHousing@regionofwaterloo.ca)