

By-Law Number 16-001

of

The Regional Municipality of Waterloo

A By-law to Establish Fees and Charges for the Regional Municipality of Waterloo and Repeal By-law 15-019, As Amended

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**Whereas** Section 391 of the “Municipal Act, S.O. 2001”, c.25, as amended, provides that a municipality may pass by-laws imposing fees or charges on any class of persons:

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- c) for the use of its property including property under its control.

**And Whereas** Section 69 (1) of the “Planning Act, R.S.O. 1990”, C.P.13, as amended, provides that a municipality may, by by-law, establish a tariff of fees for the processing of applications made in respect of planning matters.

**And Whereas** other legislation provides authority that The Regional Municipality of Waterloo may impose or collect fees or charges for various purposes.

**And Whereas** the Council of the Regional Municipality of Waterloo has given notice of its intention to impose fees and charges for services or activities provided by The Regional Municipality of Waterloo and for the use of its property including property under its control as required under Section 14 (1) of Ontario Regulation 244/02.

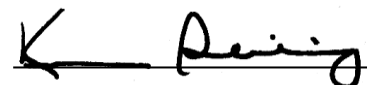
**Now Therefore** the Council of The Regional Municipality of Waterloo enacts as follows:

1. The fees and charges for services or activities provided by The Regional Municipality of Waterloo and the use of its properties, including properties under its control are hereby set out in Schedules “A” through “E” of this By-law.
2. The fees for the processing of applications made in respect of planning matters through The Regional Municipality of Waterloo are hereby set out in Schedule “C” of this By-law.
3. All fees and charges under this By-law are payable upon receipt of the service, upon registration for the activity, upon or before the use of the property or upon submission of the application.
4. All fees may be subject to applicable administration charges and interest charges as set by The Regional Municipality of Waterloo.
5. This By-law may be cited as the “Fees and Charges By-law”.
6. This by-law comes into force and effect on January 14, 2016.

7. By-law Numbers 15-034 and 15-041 are hereby repealed.
8. If any section or sections of this By-law or parts thereof are found by any Court to be illegal or beyond the power of Council to enact, such section or sections or parts thereof shall be deemed to be severable and all other sections or parts of this By-law shall be deemed to be separate and independent therefrom and shall continue in full force and effect unless and until similarly found illegal.

By-law read a first, second and third time and finally passed in the Council Chamber in the Regional Municipality of Waterloo this 13th day of January, A.D., 2016.

  
Regional Clerk

  
Regional Chair

**Consolidated Schedule A  
Community Services**

**Seniors' Services - Sunnyside Home**

Description		Price
Preferred Accommodation - Private		\$25.00/day Rate as set by Ministry and subject to change.
<b>Community Alzheimer Program (income based)</b>		
Regular Day Program		\$15.00/day
Regular Day Program	<b>Effective April 1, 2016</b>	\$15.50/day
Transportation (round trip) - Subject to changes with GRT Mobility rate changes; current rate is \$6.00		per any GRT Mobility approved rate
Respite Day Program Fee		\$10.50/day
Lunch Visit (meal)		\$7.25
Lunch Visit (meal)	<b>Effective April 1, 2016</b>	\$7.75
Cancellation without Notice - Day Program		\$12.00
Cancellation with Notice - Day Program		\$6.00
Cancellation without Notice - Overnight Stay		\$36.85
Extended Day Program		\$20.00/day
Extended Day Program	<b>Effective April 1, 2016</b>	\$20.50/day
Respite Program - Overnight Stay (Rate as set by Ministry and subject to change.)		\$37.77/night
<b>Facility Rental</b>		
Family Celebration Room-Supportive Housing		\$22.50
Family Celebration Room-Supportive Housing	<b>Effective April 1, 2016</b>	\$23.00
Classroom rental - Supportive Housing		\$32.50
Classroom rental - Supportive Housing	<b>Effective April 1, 2016</b>	\$33.00
Wellness Meeting Room		\$16.50
Wellness Meeting Room	<b>Effective April 1, 2016</b>	\$17.00
Franklin Meeting Room		\$16.50
Franklin Meeting Room	<b>Effective April 1, 2016</b>	\$17.00
Kenneth Meeting Room		\$16.50
Kenneth Meeting Room	<b>Effective April 1, 2016</b>	\$17.00
Kenneth Administration Room		\$16.50
Kenneth Administration Room	<b>Effective April 1, 2016</b>	\$17.00
Kenneth Classroom/Boardroom		\$22.50
Kenneth Classroom/Boardroom	<b>Effective April 1, 2016</b>	\$23.00
Chapel		\$22.50
Chapel	<b>Effective April 1, 2016</b>	\$23.00
Chapel - Meeting Room		\$22.50
Chapel - Meeting Room	<b>Effective April 1, 2016</b>	\$23.00
Heritage Hall - up to 50 people		\$32.50
Heritage Hall - up to 50 people	<b>Effective April 1, 2016</b>	\$33.00
Heritage Hall - 51 to 100 people		\$56.00
Heritage Hall - 51 to 100 people	<b>Effective April 1, 2016</b>	\$57.00
<b>Telephone/Television</b>		
Telephone - Residents		\$30.00/month + long distance
Telephone - Convalescent Care per month		\$41.00 + long distance
Telephone - Convalescent Care (less than 30 days)		\$2.50/day + long distance
Cable Television - Residents		\$29.50/month
Cable Television - Convalescent Care per month		\$41.00/month
<b>Telephone/Television Effective April 1, 2016</b>		
Telephone - Residents		\$30.50/month + long distance
Telephone - Convalescent Care per month		\$41.50/month + long distance
Telephone - Convalescent Care (less than 30 days)	<b>Effective April 1, 2016</b>	Delete
Telephone - Convalescent Care (less than 15 days) <b>NEW</b>		\$3.00/day + long distance
Cable Television - Residents		\$30.00/month

**Consolidated Schedule A  
Community Services**

Cable Television - Convalescent Care per month	\$41.50/month
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**Consolidated Schedule A  
Community Services**

**Seniors' Services - Sunnyside Home (Continued)**

<b>Miscellaneous</b>		
Seniors Day Program (meal)		\$7.40/meal
Loaves & Fishes Program		\$7.40/meal
Seniors Day Program (meal)	<b>Effective April 1, 2016</b>	\$7.75/meal
Loaves & Fishes Program	<b>Effective April 1, 2016</b>	\$7.75/meal

**Children's Services**

**Home Child Care (Full Fee Parents)**

<b>Description</b>	<b>Under 6 Hours</b>	<b>6-12.9 Hours</b>	<b>13-17.9 Hours</b>	<b>18-23 Hours</b>
Infant (3-18 months)	\$28.00	\$43.00	\$59.00	\$79.00
Toddler(18-30 months)	\$26.00	\$41.00	\$57.00	\$77.00
Preschool (30-72 months)	\$24.00	\$39.00	\$55.00	\$75.00
School Age	\$22.00	\$37.00	\$53.00	\$73.00

**Region of Waterloo Children's Centres**

<b>Description</b>	<b>Fees</b>
<b>Infant (6+ hours)</b>	
One Day	\$67.30
Three Days	\$201.90
Four Days	\$269.20
Five Days	\$336.50
<b>Toddler (6+ hours)</b>	
One Day	\$45.75
Three Days	\$137.20
Four Days	\$183.00
Five Days	\$228.75
<b>Toddler (&lt;6 hours)</b>	
One Day	\$35.00
Three Days	\$105.00
Four Days	\$140.00
Five Days	\$175.00
<b>Preschool (6+ hours)</b>	
One Day	\$42.40
Three Days	\$127.20
Four Days	\$169.60
Five Days	\$212.00
<b>Preschool (&lt;6 hours)</b>	
One Day	\$31.95
Three Days	\$95.85
Four Days	\$127.80
Five Days	\$159.75

**Consolidated Schedule A  
Community Services**

**Children's Services (Continued)**

**Region of Waterloo Children's Centres**

**Effective February 1, 2016:**

<b>Effective February 1, 2016:</b>	<b>Fees</b>
<b>Infant (6+ hours)</b>	
One Day	\$69.30
Three Days	\$207.90
Four Days	\$277.30
Five Days	\$346.60
<b>Toddler (6+ hours)</b>	
One Day	\$47.10
Three Days	\$141.30
Four Days	\$188.40
Five Days	\$235.50
<b>Toddler (&lt;6 hours)</b>	
One Day	\$36.05
Three Days	\$108.15
Four Days	\$144.20
Five Days	\$180.25
<b>Preschool (6+ hours)</b>	
One Day	\$43.70
Three Days	\$131.10
Four Days	\$174.80
Five Days	\$218.50
<b>Preschool (&lt;6 hours)</b>	
One Day	\$32.90
Three Days	\$98.70
Four Days	\$131.60
Five Days	\$164.50

**Supportive Housing**

<b>Description</b>	<b>Price</b>
Cost of one use of washing machine	\$1.50
Cost of one 8-min. cycle of dryer	\$0.25
Parking for secondary vehicle (monthly)	\$30.00
Extra key	\$15.00
Lock change	\$75.00
Lunch Visit (meal)	\$6.00
	<b>New/Effective April 1, 2016</b>

**Housing Services (Waterloo Region Housing)**

\* H.S.T. Exempt

<b>Description</b>	<b>Price</b>
<b>Laundry Concession (coin laundry) Fees *</b>	
Cost of one use of a washing machine *	\$1.50
Cost of one use of washing machine - large capacity	\$2.25
Cost of one use of a dryer (45 min. cycle)	\$1.50
SMART card - replacement fee for card	\$10.00
<b>Legal Fees</b>	
Landlord and Tenant Board (LTB) application fee *	\$170.00
Other legal fees (subpoena, lawyer costs)	Based on actual costs to W.R.H. program
<b>Parking Fees</b>	
Second vehicle - monthly	None at present
Extra Key	\$15.00
Lock change	\$75.00
Sheriff Fees - Kitchener* / Waterloo *	\$325.00
Sheriff Fees - Cambridge* / Elmira* / Wellesley *	\$343.80

**Consolidated Schedule B  
Corporate Services**

Description	Fee
N.S.F. cheque fees for all Regional departments	\$35.00

**Facilities Management**

Description	Price *
<b>Parking</b>	
Parking meter - Pay & Display (includes H.S.T.)	\$2.25 / hour - \$10.75/day
King Street / Victoria Street (monthly permit + H.S.T.)	\$111.46 + H.S.T./month

<b>Room Rentals</b>		
Corporate Meeting / Training Rooms at 150 Frederick St., 99 Regina St., 150 Main St., 77 Queen St., 100 Maple Grove Road		
No room rental fee for local Municipal governments / agencies / committees		
All External bookings may be subject to set-up costs and support services		
For profit - 100% of fee below; Non- Profit - 50% of fee below		
* Plus applicable taxes		
Description		Price
Council Chamber	8:30 a.m.- 4:30 p.m.	\$1,000.00
	after 4:30 p.m.	\$600.00
Large meeting /training room (31+ people)	per 4 hours	\$300.00
Medium meeting /training room (15 -30 people)	per 4 hours	\$200.00
Small meeting /training room (0-15 people)	per 4 hours	\$100.00
Incremental costs may apply:		
Building and Services Support	per hour	\$50.00
Security		\$25.00
Use of public electrical charging equipment owned by the Region of Waterloo		\$1.00/hour

**Waterloo Region Emergency Services Training and Research Complex (W.R.E.S.T.R.C.)**

Description	Price
Fire training tower and required equipment/driver training track	\$1000.00/ day
	\$500.00/half day
Any training ground props except training tower	\$500.00/day
	\$250.00/half day

Items included in rental fee:

- portable smoke generator
- wood pallets and straw
- field meeting room
- apparatus bays

Items subject to additional charge:

- S.C.B.A. bottle filling (\$10 each)
- evening / weekend training (\$70 / hr)
- classrooms (as noted above)

**Licensing Agreements with Area Municipalities** - Annual fee to be charged as specified and agreed upon **for Emergency Use of S.C.B.A. Compressor as per signed Licence Agreement with each area Municipality**

Description	Total
<b>Classroom Fees</b>	
Classrooms 1 and 2 combined	\$ 500 / day (full day rental only)
Classroom 1 or 2	\$ 250 / day (full day rental only)

Items included in rental fee:

- room setup
- flipchart/podium/TV/VCR/overhead
- projector

Items subject to additional charge:

- digital projector (\$50/day)
- catering

**Consolidated Schedule B  
Corporate Services**

**Information Technology Services (I.T.S.)**

**Geographical Information Services**

Description	Price
<b>Airphotos</b>	
1:5,000 airphotos, black and white, 1967, 1971, 1975, 1980, 1985, 1990, 1995, 2000, 2003	\$15.50
<b>Description</b>	
<b>Base Maps</b>	
Regional	
1:60,000 black and white	\$8.00
1:100,000 black and white	\$5.00
Kitchener-Waterloo-Cambridge	
1:25,000 black and white, with grid and street index	\$10.50
1:25,000 colour, with grid and street index	\$50.00
Kitchener-Waterloo	
1:25,000 with grid and street index	\$8.00
Cities	
1:10,000 Waterloo, black and white	\$8.00
1:10,000 Waterloo, colour	\$40.00
1:10,000 Kitchener, 2 sheet set, black and white	\$11.50
1:10,000 Cambridge, 2 sheet set, black and white	\$11.50
1:20,000 any city, black and white	\$9.00
1:25,000 Wilmot, Wellesley, or North Dumfries	\$8.00
1:25,000 Woolwich, 2 sheet set	\$10.50
Above maps and photos available at 50% discount to students, seniors and not-for-profit organizations.	
<b>Street Map Guide</b>	
Street maps, 76 sheets, plus index, in book form	\$28.00
<b>Settlement Map Guide</b>	
Maps of towns, villages and hamlets, in book form	\$20.00
<b>Thematic Maps</b>	
Grand River Transit Bus Routes/ Cycling Facilities Map, colour	\$2.00
Historical Driving Tours, set of 4 maps	\$2.00
Status of Plans Map	
Township 1:60,000	\$12.00
Cities 1:25,000	\$15.50
Map set, townships and cities	\$25.00
Status of Plans Report	\$25.00
<b>Custom Maps (taxes not included)</b>	
Labour	
Per hour, 10% supervisory charge may apply for complex requests	\$60.00
Minimum charge \$30.00 / hour plus map costs	
Colour printing - letter, legal or tabloid	
Colour line maps	\$5.00
Additional charges:	
Photographic paper, letter-size	\$3.00
Photographic paper, tabloid-size	\$5.00
Large-format plotting	
Flat charge, applies to all, plus:	\$35.00
Colour line work, per square foot	\$5.50
Lamination and dry mounting - out-sourced	
Lamination, to 60", per square foot	\$5.00
<b>Digital Data (taxes not included)</b>	
Data is provided under terms of a licence with the Region of Waterloo	
Digital Orthophotography	
Region, 30 cm resolution, 2000, black and white, per tile	\$50.00
Region, 30 cm resolution, 2006, colour	\$50.00
Region, 20 cm resolution, 2009, colour	\$50.00

**Consolidated Schedule B  
Corporate Services**

Settlements, 10 cm resolution, 2003, black and white, per tile	\$50.00
Settlements, 10 cm resolution, 2006, colour	\$50.00
Settlements, 20 cm resolution, 2009, colour	\$50.00

## Consolidated Schedule B Corporate Services

### Geographical Information Services (Continued)

#### Digital Orthophotography (Continued)

	<b>Price</b>
Digital Base and Thematic Data (taxes not included)	
Labour - Per hour; 10% supervisory charge may apply for complex requests Minimum charge: \$30.00	\$60.00
<b>Miscellaneous (taxes not included)</b>	
E.S.P.A. Clearance Letter	\$50.00

#### **Publications**

Reports and publications are available at cost of reproduction. For a current list of publications available, please contact the department.

A 10% administrative fee may apply for reports that are currently out-of-print.

**Notes:** Maps are black and white unless noted; shipping is charged at cost if data/product is to be mailed.

Prices do not include applicable taxes.

Various maps, data and publications are published on the Region of Waterloo website for free download.

**Consolidated Schedule C  
Planning, Development and Legislative Services**

**Legal Services**

Description	Fee	
Development Agreements, Site Plan Agreements, Development Charge Deferral Agreements, and Any Amending Agreements	plus disbursements*	\$582.00
Release or Partial Release of Development Agreement **	plus disbursements*	\$65.00
Certificate of Compliance	per agreement	\$65.00
Encroachment Agreements **	plus disbursements*	\$249.00
Full/Partial Closure of Road	plus \$2,000.00 deposit *** and disbursements*	\$692.00
Easement Required to be Conveyed to Region as Condition of Development or Site Plan Approval	plus disbursements*	\$226.00
Land Required to be Conveyed to Region as Condition of Development or Site Plan Approval	plus disbursements*	\$113.00
Release, Partial Release or Replacement of Existing Easement, Release or Partial Release of One Foot Reserve or other Regional interest in lands if no other consideration passing	plus disbursements*	\$254.00
All ancillary and Amending documentation, including, but not limited to, Assumption Agreements related to the Affordable Home Ownership Program	plus disbursements*	\$263.00
Servicing Agreements ****		\$50.00
Waterloo Region Housing <b>only</b>		
Mortgage Discharge Statement Fee for Affordable Home Ownership Program	(Fee is inclusive of H.S.T.)	\$71.30
<p>* Disbursements include advertisement, survey, land registry office fees and any other associated costs, as applicable. Disbursements for Land Registration and Search Fees are imposed by the Provincial government or authorized agency and are subject to increase(s) as imposed by same (the actual increase in registration fee and flat charge for Final Search costs will be increased by the percentage by which the Province increases its search fee, rounded to the nearest dollar).</p> <p>** Fee waived if encroachment is required due to road widening dedication.</p> <p>*** Deposit required - unused balance returned to purchaser without interest on closing</p> <p>**** Fee waived if servicing agreement is accompanied by development application.</p>		

**Council and Administrative Services**

**Clerks Administration**

Description	Price
Commissioner of Oaths (signing)	\$20.00
Filing Fee for Requesting an Investigation under Section 239.1 of the "Municipal Act, 2001", as amended	\$50.00
Regional Directory - Booklet format	\$15.00
- P.D.F. version	No Charge

**Consolidated Schedule C  
Planning, Development and Legislative Services**

**Clerks Administration (Continued)**

<b>Annual Subscriptions - Minutes and Agendas</b>	
Standing Committees (Includes Agendas and Minutes)	
a) Community Services	\$125.00
b) Planning and Works	\$140.00
c) Administration and Finance	\$105.00
Advisory Committees	
Note: Agendas include the Minutes of Previous Meeting	
d) Ecological and Environmental	\$90.00
e) Water Efficiency	\$45.00
Full Package (items a to e)	\$425.00
Council Package (Includes Agenda and Minutes of previous Council/Committee meetings)	
- Council Agenda (includes order of business, all reports and correspondence)	
- Council Minutes of previous meeting	
- Agendas and Minutes of previous Standing Committee meetings	\$300.00

**Archives**

<b>Description</b>	<b>Price</b>
<b>Fees for General Information Requests</b>	
Research Time	\$7.50 for each 15 minutes
Photocopies/printouts	\$0.20 per page
Floppy Disks, C.D.-R.O.M.s or equivalent media	\$10.00 each

**Licensing and Enforcement Services \***

<b>Description</b>	<b>Price</b>
Good Forestry Practices Permit	No fee
Diameter Limit/Basal Area Permit	\$60.00
Woodland Removal Permit	\$1,050.00

\*For other fees, please refer to By-law 13-056, Establishing Licence Fees and Charges, as Amended.

**Consolidated Schedule C**  
**Planning, Development and Legislative Services**

**Corporate Publishing**

Description	Price
Black and White Duplicating	Based on Stock Type, Stock Size, Quantity
Colour Duplicating	Based on Stock Type, Stock Size, Quantity and Applicable Press Set-up Charges
<b>Press Set-up Charges</b>	
Standard Set-up	\$22.50
T51 set-up	\$12.00
Registration (knock-out)	\$45.00
Wash-up	\$25.00
Advanced Set-up (black and 1 colour)	\$45.00
4 colour process set-up	\$67.50/side
Premium Ink	add \$25
Printing Plates	\$10.00 each
<b>Miscellaneous Charges</b>	
Stapling - machine	\$0.02 / staple
Stapling - hand	\$0.10 / staple
Booklet Making - manual ASF (Maximum of 20 sheets plus cover)	\$0.20 / each
Cutting (\$5.00 minimum charge)	\$1/cut over 5 cuts
Folding (\$11.25 minimum charge)	\$45.00 / hour
<b>Cerlox Binds</b>	
less than 1"	\$1.50
less than 1.5"	\$1.95
below 2"	\$2.95
Cerlox rebind/debind	\$0.99 each
Clear Covers	\$0.35
Digipath Pre-Flight (\$12.00 minimum charge) - merging files, correcting set-up, shifts, n-ups, booklet setups etc.	\$45.00 / hour
Tab Creation on Digipath (\$12.00 minimum charge) - creation, set-up and insertion of 5 tabs	\$45.00 / hour
<b>Tabs to Print</b>	
Coloured tabs	\$.30 each
White tabs	\$.25 each
Hand Collating	Minimum charge \$5.00 \$0.055 / sheet / set or \$45.00 / hour
Laminating - 8 1/2 x 11, 3 mil	\$1.75 each
Laminating - 12 x 18, 3 mil	\$3.50 each
Drilling (\$5.00 minimum charge)	\$45.00 / hour
Padding (\$11.25 minimum charge)	\$45.00 / hour
Compact Disks (C.D.s)	\$8.00 / each
<b>Graphic Design</b>	
Graphic Design and Consultation	\$50.00 / hour
Rush Design Charge Rate (under 7 hours)	\$100.00 / hour
Postage Rates	Current rates set by Canada Post

**Consolidated Schedule C**  
**Planning, Development and Legislative Services**

**Freedom of Information and Protection of Privacy**

Routine Disclosure Information Requests (Disclosure of Information where no Freedom of Information Request has been made.)

Description	Price
<b>Fees for General Information Requests</b>	
Search Time	\$7.50 for each 15 minutes
Research Time	\$7.50 for each 15 minutes
Record Preparation	\$7.50 for each 15 minutes
Photocopies/printouts	\$0.20 per page
Computer Programming	\$15.00 for each 15 minutes
C.D.-R.O.M.s or similar data storage media	\$10.00 each
Other Costs	Amount Specified in an invoice
<b>Fees for Personal Information Requests (Requester Seeks His/Her Own Information)</b>	
Photocopies/printouts (per page)	\$0.20 per page
Computer Programming (for each 15 minutes)	\$15.00 for each 15 minutes
CD-ROMs or similar data storage media	\$10.00 each
Other Costs	Amount Specified in an invoice

**Notes:**

1. The intent of these fees is to allow for reasonable cost recovery for routine disclosure of information in situations where it is not necessary for the requester to make a Freedom of Information request under the Municipal Freedom of Information and Protection of Privacy Act (M.F.I.P.P.A.). The fees mirror those which are prescribed under the M.F.I.P.P.A. regulation for Freedom of Information requests.
2. These fees apply to all Region of Waterloo departments, but do not apply to: 1) requests which are submitted as formal Freedom of Information requests under M.F.I.P.P.A., or 2) requests for "Personal Health Information" held by Regional offices which are "Health Information Custodians" as defined by the Personal Health Information Protection Act (P.H.I.P.A.), and which are handled under section 51 of that Act. Routine disclosure requests made by third parties for Personal Health Information as permitted under subsection 8(4) of PHIPA are subject to these fees.
3. Departments may waive the fees wholly or in part at their discretion. Fees are normally waived if the request is from a public authority (e.g. police or children's aid society requests) or situations where the Region must provide information to comply with the instructions of a court or tribunal.
4. These fees do not apply to specific types of information or information products for which Regional Council has approved a separate fee, and which fee is incorporated into the schedule under the Fees and Charges By-law. The fees do not apply to the release of information for which a fee is specified by or under a statute.
5. "Search Time" is the staff time necessary to locate specific information which must be identified and retrieved from existing files, records or electronic data.
6. "Research Time" is the staff time needed to collate or compile information, if the information requested is not contained in an existing record.
7. "Record Preparation" is the staff time needed to delete non-responsive or protected information from the copy of the records provided to the requester.

**Consolidated Schedule C**  
**Planning, Development and Legislative Services**

**Personal Health Information Requests**

Description	Price*
Photocopies/printouts	\$0.20 per page
Record Preparation	\$7.50 for each 15 minutes
Computer Programming	\$15.00 for each 15 minutes
C.D.-R.O.M.s or similar data storage media	\$10.00 each
Other Costs	Amount Specified in an invoice

\* Price is regulated by the Province of Ontario and is subject to revision.

**Notes:**

1. These fees apply only to requests from individuals for their own "Personal Health Information", held by the Region's offices which are designated as "Health Information Custodians" by the "Personal Health Information Protection Act."
2. Region of Waterloo Health Information Custodians may waive the fees wholly or in part at their discretion. Fees are normally waived if the request is from a public authority (e.g. police or children's aid society requests) or situations where the Region must provide information to comply with the instructions of a court or tribunal.
3. These fees do not apply to specific types of information or information products for which Regional Council has approved a separate fee and which fee is incorporated into the schedule under the Fees and Charges By-law. The fees do not apply to the release of information for which a fee is specified by or under a statute.
4. "Record Preparation" is the staff time needed to delete non-responsive or protected information from the copy of the records provided to the requester.

**Provincial Offences Court**

Description	Price
Photocopies	\$1.00 per page
Certified Copies	\$3.50 per page
Transcription (original)	\$3.20 per page
Subsequent copies or transcript	\$0.55 per page

**Consolidated Schedule C**  
**Planning, Development and Legislative Services**

**Cultural Services**

Special events and promotions may be priced differently from General Admission, as approved by the Manager/Curator, Waterloo Region Museum and Historic Sites.

**Waterloo Region Museum (W.R.M.)**

H.S.T. will be charged on all fees, unless otherwise exempted.

Description	Price
<b>General Admission Prices</b>	
Adults (aged 18 - 54)	\$10.00
Children (aged 5-12)	\$5.00
Children (aged 4 and under)	No Charge
Family ( 2 adults and their dependent children)	\$25.00
Seniors (aged 55 and over)	\$8.00
Students (aged 13 -17 and/or with ID from educational institution)	\$8.00
<b>Advanced Ticket Sales</b>	
Lifelong Learning Workshops and Lectures Prices vary depending on program, supplies, etc.	
Special Events Some special events are priced differently than general admission.	
<b>Filming (Commercial)</b>	
\$1000.00 to \$3000.00 per day depending on size of production, site disruption, and film crew Other fees may apply, e.g. janitorial fees.	
<b>School Admissions</b>	
Education Program Admission (K-8 are H.S.T.-exempt; Grade 9 and up are + H.S.T.) 1/2 day program (per child rate, one adult free per 6 students) (Additional adults pay \$5.50 each)	
	\$5.50
Groundwater Festival (per child rate, all adults free)	\$6.50
School Fairs - Full day (per child rate, all adults free)	\$10.00
<b>Memberships</b>	
Family	\$60.00
Individual	\$35.00
<b>Photocopies</b>	\$0.20 / page
Publications	Prices vary according to length of publication
<b>Rentals (+ H.S.T.)</b>	
Church	
Church Rentals	\$450.00
Gazebo - Gazebo and Willow Green only; no Living History Village access For a 4-hour period	
	\$450.00
- In Front of Waterloo Region Museum	No Charge
- In Waterloo Region Museum - included in lobby rental for wedding	n/a
- In Living History Village - included with Church rental, Gazebo rental and wedding reception	n/a
- On Willow Green	\$100.00
<b>Room Rentals (+ H.S.T.)</b>	
Complimentary for Region of Waterloo meetings when greater than 50% of attendees are Regional employees, or group is an affiliated agency and/or the event deals with a Regional issue.	
Room set-up and specialized cleaning (charged as required for Region of Waterloo meetings)	\$50.00/hour
Room cancellation fee without notice, non-refundable (charged for Region of Waterloo meetings)	\$50.00
Exhibit Galleries, Grand Foyer and Theatre Rentals - Some exhibits may require a higher fee based on staffing and/or security costs.	

**Consolidated Schedule C**  
**Planning, Development and Legislative Services**

**Waterloo Region Museum (Continued)**

Room	Booking Timeframe	Standard Base	Community Groups
W.R.M. Grand Foyer in conjunction with Theatre rental		\$100.00/hr	\$50.00/hr
W.R.M. Grand Foyer - per evening; Friday, Saturday, Sunday		\$1,500.00	\$600.00
W.R.M. Grand Foyer - Standard Rate Only - per evening; Monday to Thursday		\$800.00	
WRM Exhibit Galleries in conjunction with Grand Foyer and/or Theatre rental (*Fee is for group sizes up to 150. Larger groups can be accommodated at a higher fee based on the required staffing level.)		\$250.00/hr	\$250.00/hr
		<b>Per Hour</b>	<b>Per Hour</b>
W.R.M. Classroom A	Day	\$30.00	\$20.00
	Evening / Weekend	\$60.00	\$40.00
W.R.M. Classroom B	Day	\$20.00	No charge
	Evening / Weekend	\$40.00	\$30.00
W.R.M. Classroom C	Day	\$20.00	No charge
	Evening / Weekend	\$40.00	\$30.00
W.R.M.Theatre	Day	\$50.00	\$30.00
	Evening / Weekend	\$100.00	\$50.00
W.R.M. Patio		\$300.00	\$150.00
W.R.M. Curatorial Meeting Room	Day	\$20.00	No charge
	Evening / Weekend	\$40.00	\$30.00
<b>Site Rentals - Group Discounts</b>			
Birthday Parties			
Flat rate for a maximum of 15 children (aged 12 years and under) and 2 adults, 2.5 hour program Additional adults \$10.00 each			\$175.00
Ticket Processing/handling Fee - may apply for events at all museums			\$2.00
Specialized Tour Per person, in addition to General Admission			\$10.00
Willow Green or other outdoor space at Doon Heritage Village with Living History Village access during regularly scheduled daytime tours			\$500.00
Gift Shop and Vending Retail gift and food sales - Prices vary according to wholesale price and market price			
<b>Reproductions of Historic Images</b>			
<b>Images sent via e-mail:</b>			
Scanning fee per image			\$3.00
Handling fee per order			\$10.00
<b>Images burned onto a C.D.:</b>			
Up to 10 images per C.D.			\$30.00
*** plus \$3.00 scanning fee per image ***			\$3.00
<b>Research and Reference Requests (Historic)</b>			
First 15 minutes			No Charge
Thereafter per quarter hour			\$15.00
<b>Summer Day Camp</b>			
Per child rate for a 4 day program, age 6 to 13			\$150.00

**Consolidated Schedule C**  
**Planning, Development and Legislative Services**

Joseph Schneider Haus

Description	Price
<b>Admission</b>	
General	
Adults (aged 18-54)	\$6.00
Children (aged 5-12)	\$4.00
Children (aged 4 and under)	No Charge
Family (2 adults and their dependent children)	\$15.00
Seniors (aged 55 and over)	\$5.00
Students (aged 13-17)	\$5.00
<b>Tour Group</b>	
Booked for group of 20 or more	Regular admission rate, less 10%
<b>Advanced Ticket Sales</b>	
Lifelong Learning Workshops and Lectures - Prices vary depending on program, supplies, etc.	Prices vary
Special Events - Some special events are priced differently than general admission.	Prices vary
<b>Education Program Admission</b>	
1/2 Day Program (per child rate; one adult free per 6 students)	\$4.00
<b>Summer Day Camp</b>	
Basic - Per child rate for a 5-day program	\$150.00/week
Visiting Cousin - Per child rate for a 5-day program; ages 8-13, includes lunch	\$175.00/week
Filming (Commercial) - depending on size of production/disruption	\$1000.00 - \$3000.00/day
Photocopies - per page	\$0.20

**McDougall Cottage**

Lifelong Learning Workshops and Lectures - Prices vary depending on program, supplies, etc.	Prices vary
Special Events - Some special events are priced differently than general admission.	Prices vary
Kids in Kilts Children's Craft Program	\$3.00
Filming (Commercial) - depending on size of production/disruption	\$1000.00 - \$3000.00/day

**Consolidated Schedule C**  
**Planning, Development and Legislative Services**

**Region of Waterloo Library**

Description	Price
<b>Media Storage and Other Supplies</b>	
U.S.B. Storage Device	\$10.00
Earbuds	\$2.00
Library Bags	\$2.00
Copies of Oral History Interviews on C.D.	\$20.00
Collection Agency Service Fee	Cost Recovery
Lost or Badly Damaged Materials:	
The member will be charged the cost of the material plus a \$5.00 administration fee. Return of material within 12 months cancels the cost of the material, but not the administration fee and outstanding overdue charges. For damaged media containers or covers (e.g. for DVDs, audiobooks) there will be a \$5.00 replacement fee, but no additional administration fee.	
Damaged Material (minor) - The member will be charged on a cost recovery basis for the repair of minor damage to the material plus a \$5.00 administration fee.	
<b>Membership</b>	
<b>Individuals who are residents or own property in the four rural townships of the Region of Waterloo</b>	No Charge
Non-residents annual fee if no reciprocal borrowing agreement is in place with their municipality	\$20.00
Replacement Library Card	\$2.00
<b>Overdue Charges</b>	
Materials borrowed on an adult library card will be charged adult rates.	
Material borrowed on a juvenile library card will be charged juvenile rates.	
Adult Member:	
All Materials	\$0.25
Maximum Charge	\$10.00
Library privileges suspended at \$20.00	
Juvenile Member:	
All Materials	\$0.15
Maximum Charge	\$5.00
Library privileges suspended at \$20.00	
<b>Photocopies/Printouts</b>	
Regular	\$0.25
Colour	\$1.00
<b>Rentals</b>	
Room	
Commercial Groups	
up to 4 hours per session	\$20.00
over 4 hours per session	\$40.00
Non Profit Groups	
up to 4 hours per session	\$10.00
over 4 hours per session	\$20.00
Call out of library staff	\$25.00
Library or co-sponsored groups	No Charge
*Price may be adjusted if mutually agreed upon	
<b>Programs</b>	
Core Programs	No charge
Special Events and Partnership Programs	Cost Recovery
<b>Equipment</b>	
Security Deposit for use of electronic equipment (Refundable if equipment returned in same condition as received)	\$50.00
Use of electronic equipment	\$15.00

**Consolidated Schedule C**  
**Planning, Development and Legislative Services**

**Community Planning**

Description	Fees
<b>Condominium Plans</b>	
Draft Approval *	\$1,000.00
Modifications	\$1,000.00
Recirculation	\$1,000.00
Registration Release *	\$1,000.00
Submission of completed application	\$2000.00 plus \$100.00/residential unit (to a maximum fee of \$5000.00)
Application for Condominium Exemption	\$1,000.00
Registration Release per Phase (where delegated)	\$500.00
<b>Official Plan/Amendments</b>	
Area Official Plan or Official Plan Amendment	\$5,000.00
Regional Official Plan Amendment Application	\$11,000.00
<b>Subdivision Plans</b>	
Extension of Draft Approval *	\$1,300.00
Draft Approval	\$3,500.00
Modifications	\$1,000.00
Recirculation	\$2,000.00
Registration Release (per Phase)	\$2,000.00
Plan of Subdivision application	\$2500.00 plus \$250.00/hectare (to a maximum fee of \$10,000.00)
<b>Other</b>	
Part Lot Control Exemption By-law Approval *	\$525.00
Public Meeting if required pursuant to Sections 17(10) or 51(19) of the "Planning Act, 1995"	Actual Costs
Recommendation for waiver of Environmental Impact Statement	\$400.00
Review of full Environmental Impact Statement	\$4,000.00
Review of scoped Environmental Impact Statement	\$2,000.00
Noise Study Review	\$250.00
Review of Aggregate Applications	\$15,000.00
Access permit Application Fee	
Farm, Single Family Detached and Semi-detached (Duplex) Property Lots	\$100.00
All Other Property Lots	\$200.00
Peer Review Fee	Actual Costs
* no charge for the City of Kitchener as per By-law 01-057	
<b>Applications</b>	
Site Plan Review	\$700.00
(Applies to applications which require a Regional response (i.e. where an application is located on a Regional Road, Regional Infrastructure/Facilities are nearby or there is a Regional or Provincial issue, as determine by the Area Municipal Planner or as part of pre-consultation if applicable.)	
Review of Transportation Impact Study (includes pre-consultation)	\$350.00
Zoning By-law Amendment	\$1,000.00
(Does not apply to Section 39, "Planning Act" applications (temporary use for garden suites.)	
Removal of Holding Provision for Aggregate Applications	\$5,000.00
(Where a Regional release is required.)	
Consent Application	\$350.00
(Only where a new lot is being created.)	
Pre-Submission Consultation	\$250.00
(For Subdivisions and Condominiums where the Region is the approval authority.)	

All Application Fees listed above are not to apply to any application initiated by an Area Municipality.

**Consolidated Schedule C**  
**Planning, Development and Legislative Services**

**Airport Services (Region of Waterloo International Airport)**

Description		Fees
<b>Advertising</b>		<b>Monthly Rates</b>
39 1/4" x 50" Airport Terminal Building Lobby		\$186.40
68 1/8" x 47 1/8" Airport Terminal Building Lobby		\$243.73
19 5/8" x 47 1/8" Airport Terminal Building Lobby		\$172.02
39 1/4" x 240" Airport Terminal Building Lobby		\$540.09
68 5/8" x 46 7/8" Outside Parking Shelter		\$112.50
Advertising Displays in Terminal Building (over 50 square feet)		\$11.00/square foot
Roadside Signage		\$ 50.00 per side
Advertising Displays under 50 sq. ft.		\$12.00 per sq. ft.
Digital Media		\$200.00
<b>Aircraft Operating Fees</b>	<b>Category</b>	<b>Monthly Rates</b>
Based Flight Schools	Single Engine	\$55.00
	Medium Twin	\$75.00
<b>Note:</b> Landing fees will be charged to all training aircraft under this category greater than 3,000 kg. as per landing fee table.		
<b>Passenger Facilitation Fee</b>		<b>Rate per passenger enplaning</b>
Domestic and International		\$15.00
Transborder (U.S. flights)		\$20.00
All Flights - <b>Effective January 1, 2016</b>		\$15.00
<b>Apron Parking **</b>	<b>Daily Rates</b>	<b>Monthly Rates</b>
<b>Based, non-based, domestic and international (Based on gross take off weight)</b>	<b>Charged after a 6 hour period</b>	
0 - 2,000 kg.	\$10.00	\$75.00
2,001 - 5,000 kg.	\$15.00	Not available
5,001 - 10,000 kg.	\$20.00	Not available
10,001 - 30,000 kg.	\$40.00	Not available
30,001 - 60,000 kg.	\$50.00	Not available
60,001 - 100,000 kg.	\$60.00	Not available
<b>Automobile Parking (Includes H.S.T.)</b>		<b>Rate</b>
Tenant Parking		\$35.00 / month
Tenant Parking (monthly) <b>Effective Feb. 1, 2016</b>		\$40.00/month
Car Rental Agencies - Reserved Spots		\$65.00 / month
Car Rental Agencies - Reserved Spots <b>Effective Feb. 1, 2016</b>		\$70.00/month
Lost Ticket Fee		\$100.00
Special Events Parking Permit - per vehicle		\$4.00 / vehicle
Regular Parking - Hourly		\$4.00
Regular Parking - Daily		\$8.00
Regular Parking - Weekly		\$56.00
<b>Aviation Fuel Surcharge</b>		<b>Rate per litre</b>
Jet Fuel		\$0.045
AvGas		\$0.05
<b>Landing Fees **</b>		<b>Rate per 1,000 kg.</b>
Landing Fees per 1,000 kg. or part thereof (3,000 kg. and greater) Based, non-based, domestic and international (Based on gross take off weight)		
0 - 2,999 kg.		No Charge
3,000 - 21,000 kg.		\$6.50
21,001 - 45,000 kg.		\$6.50
Greater than 45,000 kg.		\$6.50
Helicopters		\$6.50
Military/Government		Exempt
Commercial flights originating directly from Florida between December 1, 2015 and April 30, 2016		100% Reduction in Landing Fees Set out in the Above
Commercial flights originating directly from Florida between October 1, 2016 and April 30, 2017		50% Reduction in Landing Fees Set Out in the Above

**Consolidated Schedule C**  
**Planning, Development and Legislative Services**

Commercial flights originating directly from Florida after May 1, 2017	No Reduction in Landing Fees Set Out in the Above
<b>Land Lease Development Fees</b>	<b>Rate</b>
Development Fee L.L.2 (one time fee)	\$1.43 / sq. ft.
Development Fee L.L.4 (one time fee)	\$7.43 / sq. ft.
Sewage and Water Connection Fee L.L.2 (one time fee)	\$20,000.00

**Consolidated Schedule C**  
**Planning, Development and Legislative Services**

**Airport Services - Region of Waterloo International Airport (Cont'd)**

Description	Rate
Airport Water Maintenance and Service Charge	\$50.00 / month plus Township of Woolwich usage and reserve water charges
Union Gas Connection Fee (one time)	\$5,000.00
Airport Sewage user Charge	\$6.00/cubic metre
<b>Land Rental Fees</b>	<b>\$150.00 per acre</b>
<b>Lease Rates **</b> (Adjusted annually based on the Consumer Price Index - C.P.I.) <b>Note:</b> In 2012, Council approved a 1 cent/yr per sq. ft. increase on rent for 5 years. Annual C.P.I. can also be applied. Increase is only applicable to new or renewed agreements.	
	<b>Building Rate (per sq. ft.)</b>
	<b>Land Rate (per sq. ft.)</b>
Private	\$0.275
Commercial	\$0.275
Special Commercial	\$0.43 Plus maintenance fee of \$0.09 per sq. ft.
Office Rent - Terminal Building **	\$19.00
Office Rent - Common Area	\$0.75
Electrical equipment rack fees terminal building	\$200.00/month per rack
Asphalt - Apron I, II, III	\$0.41
Hangar rent	\$4.60/sq. ft.
<b>Airport Miscellaneous Fees</b>	<b>Rate</b>
Blue Directional Signs	\$100.00
Hydro Connection Fee	\$250.00
Hydro Meter Reading Administration Fee	\$15.00
Fuel Spill Fee	Time and Materials
After Hour Custom Fee	Actual costs plus \$25.00 Administration Fee
Urea applications	Actual costs
<b>Office Administration Fees</b>	<b>Rate</b>
Boardroom Rental - During business hours	no fee
Boardroom Rental - After hours	\$50.00 1st 4 hours / \$10.00 each additional hour
	Security \$25.00/hour
Overhead and L.C.D. display - If not renting Boardroom	\$25.00 each per day
Film Production (Commercial)	\$1,000.00 per day plus expenses
Film Production (Student)	Time and Materials
<b>Mobile Fees</b>	<b>Rate</b>
All airside vehicles and equipment	\$0.033 per kg. per year
<b>Fire Services Fees</b>	<b>Rate</b>
Airport Rescue Fire Fighting Standby Fee	\$200.00 per hour
Fire Extinguisher Training	\$60.00 per person
First Aid Training (2 days)	\$100.00
First Aid Re-training (1 day)	\$60.00
<b>Airline Associated Fees</b>	<b>Rate</b>
Aircraft Pushback Fee	\$30.00 / push back
Lavatory Disposal Fee	\$25.00 per flight
Weigh Scale Fees	\$50.00 per flight per scale (for occasional flights); \$500/month (for airlines)
Ground Handler License Fee	\$1000.00 per annum
International Waste Fee	Time and materials

**Consolidated Schedule C  
Planning, Development and Legislative Services**

**Airport Services - Region of Waterloo International Airport (Cont'd)**

Description	Rate	
<b>Security</b>		
Airside Escort Fees	\$50.00 per hour	
Airport Vehicle Operators Permit (A.V.O.P.)	\$50.00 (refunded upon return)	
Terminal Security Access Permit (T.S.A.P.)	\$50.00 (refunded upon return)	
Note: If T.S.A.P. and A.V.O.P. issued on one card, only one charge of \$50.00 will apply		
Key Deposit	\$50.00 (refunded upon return)	
Key Replacement Fee	\$100.00 per key	
Restricted Area Identity Card (RAIC) Fee	\$75.00	
(RAIC is valid for a period of 5 years; fee is payable upon initial application and renewal.)		
<b>Real Estate Fees</b>		
	<b>Rate</b>	
New Leases	\$500.00	
Assignment of Leases	\$250.00	
<b>Snow Removal</b>		
	<b>Rate</b>	
After Hour Call Out Fee	Actual Cost	
During Operating Hours:	Commercial property tax tenant	\$250.00 per hour
	Non-Commercial property tax tenant	15% of lease cost for one season
Winter Sand Application	\$50.00 per application	

**Notes for Airport Services Fees:**

\*\* Fees and Charges are nil for twelve (12) months for a passenger airline commencing service to a new additional trans-border and domestic destination(s). (Not applicable to airline that has entered into a minimum revenue guarantee with the Regional Municipality of Waterloo.

\*\*Fees and Charges for a vacation charter service approved to provide service to a new additional trans-border destination(s) are nil for the first season.

\*\* Landing and Parking Fees for an initial four (4) month period of enhanced frequency of an existing air service are nil.

HST is applicable to all the above fees at the time of invoicing unless otherwise noted. Automobile parking rates include HST, Lease rates are HST exempt.

The only fee subject to Consumer Price Index (CPI) increases are lease rates.

**Consolidated Schedule D  
Public Health and Emergency Services**

**Infectious Diseases, Dental and Sexual Health**

Description	Fees
<b>Vaccine Preventable Diseases</b>	
Avaxim Primary - travel	\$65.00
Havrix (720 iu) (Booster)	\$50.00
Havrix (1440 iu)	\$75.00
Hepatitis B	\$40.00
Twinrix (Jr)	\$50.00
Twinrix	\$75.00
Thermometer (cold chain)	\$76.60
Thermometer (cold chain)	Effective Feb. 1, 2016 \$85.00
<b>Tuberculosis Prevention and Control</b>	
Tuberculosis Skin Test Administration	\$25.00 per step

**Sexuality Resources**

Contraceptives	Fees
Injection Contraceptives	\$25.00
Emergency Contraceptives	\$15.00
Oral Contraceptives (Diane;Cyclen;Micronor;Yaz; Tricyclen) per pack	\$20.00
Oral Contraceptives (all others) per pack	\$10.00
Contraceptive Patch	\$10.00
Contraceptive Ring	\$10.00
Flexi T 300 I.U.D.	\$70.00

**Health Protection**

File Searches (Payable in Advance)	Fees
Food Premise File Search	\$88.00
Food Premise File Search and Inspection	\$165.00
Septic System File Search	\$88.00
Food Premise File Search	Effective Feb. 1, 2016 \$96.00
Food Premise File Search and Inspection	Effective Feb. 1, 2016 \$180.00
Septic System File Search	Effective Feb. 1, 2016 \$96.00
<b>Food Handler Training (Payable in Advance)</b>	
Experience Matters Participants	\$20.00
In Good Hands (testing fee)	\$10.00
High School Students	\$5.00
In Class and Home Study	\$40.00
Manuals (without training)	\$40.00
Nutrition for Learning	\$25.00
Charitable / Non Profit Organizations	\$20.00
Challenge Exam	\$10.00
Certification Charge - students taught by Teachers / Professors	\$10.00
Recertification	\$10.00

**Consolidated Schedule D  
Public Health and Emergency Services**

**Paramedic Services**

<b>Note:</b> Charges are based on a formula which includes salary and will change as provided in the Collective Agreement.		
<b>Description</b>	<b>Fees</b>	
<b>Special Event Coverage</b>		
Single Paramedic plus vehicle	\$323.00 minimum	\$81.00/hour
Two Paramedics plus vehicle	\$552.00 minimum	\$138.00/hour
Single Paramedic plus vehicle - <b>Effective April 1, 2016</b>	\$329.00 minimum	\$82.00/hour
Two Paramedics plus vehicle - <b>Effective April 1, 2016</b>	\$563.00 minimum	\$141.00/hour
<b>Special Event Coverage - short notice (O.T.) - or Full Time Staff</b>		
Single Paramedic	\$437.00 minimum	\$109.00/hour
Two Paramedics	\$791.00 minimum	\$198.00/hour
Single Paramedic - <b>Effective April 1, 2016</b>	\$446.00 minimum	\$112.00/hour
Two Paramedics - <b>Effective April 1, 2016</b>	\$807.00 minimum	\$202.00/hour
<b>Request for Information</b>		
Ambulance Call Reports (Fee is per Request; not hourly)		\$87.75
Ambulance Call Reports (Fee is per Request; not hourly)	<b>Effective April 1, 2016</b>	\$89.50

**Consolidated Schedule E  
Transportation and Environmental Services**

**Design and Construction**

Description	Price
<b>M.O.E. Approval Fees</b>	
Watermains	\$1,200.00
Storm and Sanitary Sewers	\$1,100.00

**Transportation**

**Roads and Traffic**

Description	Price
Roadway Culvert Installations	Based on time and materials
Damage Recoveries - Traffic	Based on time and materials
Damage Recoveries - Roadways	Based on time and materials
Guide Post and Guide Rail Installations	Based on time and materials
Sign Shop Sales	Based on time and materials
Telecommunications Access Agreements	
Base Fee	\$5,000 + annual escalation % based on the Consumer Price Index*
Telecommunications Access Agreements	\$550.00*
Tender Documents (paper copy)	\$35.00
Traffic Signal Installation	Based on time, materials + engineering costs
Special Events - Regional Lane or Road Closures	Based on labour, equipment, material plus 15% administration + GST
Removal and replacement of sound barrier and associated structures	Cost plus 5% administration Fee
<b>Waterloo Spur Agreements</b>	
Existing Perpendicular Crossing of rail property by Municipalities/Utilities or other third parties	No annual fee subject to payment of renewal fee of \$400.00 (per agreement regardless of number of crossings) upon expiry of ten (10) year agreement
New Perpendicular Crossing of rail property by Municipalities/Utilities or other third parties	No annual fee subject to payment of minimum Application Fee of \$750.00*  Applicants will also be responsible for payment of extra costs relating to specific applications such as consultant or third party engineering review in accordance with an estimate to be provided by the Region of Waterloo.
Encroachments/Leasing/Licensing of buildings or railway sidings situate on rail property	Based on market value of the land + Application Fee
Parallel Occupation of rail property by Municipalities/Utilities or third parties to accommodate above ground plant or infrastructure such as poles, towers, signs, fencing, pavement, drainage works or other equipment or structures	One half of market value of land paid in annual installments over ten (10) year agreements plus Application Fee for new parallel encroachments
Crossing or Parallel Occupation of rail property by trails or pathways or other Parallel Occupation not in the preceding fee category	No annual charge subject to Application Fee for new encroachments
Application Fee	Based on Actual costs, varies by type of application, with minimum of \$750.00
Reports	Actual printing costs

\* Plus Applicable Taxes

**Consolidated Schedule E  
Transportation and Environmental Services**

**Transit Services**

**Grand River Transit (G.R.T.)**

\* Please note: all taxes are included in total price except Chartering a bus

Description	Price	
<b>Cash</b>		
Cash Fare (exact change only)	\$3.00	
Cash Fare (exact change only) <b>Effective July 1, 2016</b>	\$3.25	
Children under 5 with paying customer	No Charge	
MobilityPLUS permanent registrants with I.D. (riding conventional)	No Charge	
<b>Tickets</b>		
Adult Tickets - strip of 5	\$12.85	
Adult Tickets - strip of 5 <b>Effective July 1, 2016</b>	\$13.30	
Reduced Tickets - strip of 5 Seniors (65+), elementary and high school students	\$11.15	
Reduced Tickets - strip of 5 <b>Effective July 1, 2016</b> Seniors (65+), elementary and high school students	\$11.55	
<b>Passes</b>		
Adult Monthly Pass (Notes:1)	\$79.00	
Adult Monthly Pass (Notes:1) <b>Effective July 1, 2016</b>	\$82.00	
College Pass (per 4 month term) (Notes:2)	\$267.00	
College Pass (per 4 month term) <b>Effective July 1, 2016</b>	\$280.00	
<b>TravelWise</b> Corporate Pass; includes Photo I.D.	<b>Discount off the cost of an adult monthly pass:</b>	
Twelve (12) month passes	-15.00%	
Nine (9) month passes	-11.25%	
Six (6) month passes	-7.50%	
Three (3) month passes	-5.00%	
<b>TravelWise Program Service</b>		
<b>Employer Category</b>	<b>Number of Employees</b>	<b>Annual Service Fee</b>
Small Business	<51	\$250.00
Not-for-Profit	<51	\$200.00
Not-for-Profit	51-100	\$520.00
Not-for-Profit	101-250	\$1,000.00
Not-for-Profit	251-500	\$1,400.00
Not-for-Profit	501-1000	\$2,200.00
Not-for-Profit	1001-3000	\$3,600.00
Not-for-Profit	3001-6250	\$5,000.00
Not-for-Profit	6251+	\$1.00/employee, to a maximum of \$8,000.00
Corporate	51-100	\$650.00
Corporate	101-250	\$1,250.00
Corporate	251-500	\$1,750.00
Corporate	501-1000	\$2,750.00
Corporate	1001-3000	\$4,500.00
Corporate	3001-6250	\$6,250.00
Corporate	6251+	\$1.00/employee, to a maximum of \$10,000.00
Developer	Same rates as Corporate Employer Category based on number of employees, as above	

**Consolidated Schedule E  
Transportation and Environmental Services**

<b>Transit Services</b>		
<b>Grand River Transit (G.R.T.) (Continued)</b>		
<b>Description</b>		<b>Price</b>
Day Pass/Sunday/Holiday Family Pass		\$7.50
Day Pass/Sunday/Holiday Family Pass	<b>Effective July 1, 2016</b>	\$7.75
Photo ID Card - required for all term or monthly Available at the Charles Street Transit Terminal and the Ainslie Street Transit Terminal		\$5.00
Reduced Monthly Pass: (Notes: 1, 2) Seniors, elementary and high school students		\$67.00
Reduced Monthly Pass: (Notes: 1, 2) Seniors, elementary and high school students	<b>Effective July 1, 2016</b>	\$70.00
Student Summer Pass (July and August) (Notes:1)		\$113.00
Student Summer Pass (July and August) (Notes:1)	<b>Effective July 1, 2016</b>	\$118.00
UPass (Universal Transit Pass) for undergraduate and graduate students at <b>Wilfrid Laurier University</b> and <b>University of Waterloo</b> undergraduate students, as per signed agreements		81.15
UPass (Universal Transit Pass) for undergraduate and graduate students at <b>Wilfrid Laurier University</b> and <b>University of Waterloo</b> undergraduate students, as per signed agreements	<b>Effective July 1, 2016</b>	85.20
Transit for Reduced Income Program (T.R.I.P.) Pass		\$42.00
<b>Notes:</b>		
Children under five (5) ride free with a paying customer.		
1. Photo I.D. charge of \$5.00 required - one-time fee for Adult and Senior Reduced Monthly		
2. Reduced fares are available to seniors, elementary and high school students.		
<b>MobilityPLUS - Township Fares</b>		
Within Township		\$3.00
First Boundary Crossed		\$4.75
Second Boundary Crossed		\$7.00
<b>Chartering a Bus</b>		
(2 hour minimum) Plus applicable taxes		\$110.00 per hour
<b>Transit Route Map</b>		\$2.00
<b>GO Transit and Multi-Modal Hub</b>		
GO Transit Fare Integration Cash Fare (includes MobilityPLUS)		\$0.50 cash co-fare
Parking Fee (Multi-Modal hub, GO lot)		\$2.00/hr; max. \$12.00/day

**Consolidated Schedule E  
Transportation and Environmental Services**

**Waste Management**

Description	Price
Minimum fee per visit to landfill and transfer stations	\$5.00
<b>Rural Waste Management Facilities</b>	
Regular Items	
First three (3) Items	\$5.00
For each additional three (3) Items but less than 200 kgs. (Full Vehicle Rate)	\$15.00
<b>C.F.C. Removal Charge for Appliances</b>	
- For first unit	\$10.00
- Each additional unit	\$25.00
<b>Waterloo and Cambridge Sites</b>	<b>M.T.= Metric Tonne</b>
General Refuse/Garbage	\$75.00/M.T.
General Refuse/Garbage	<b>Effective April 1, 2016</b> \$77.00/M.T.
Surcharge Loads - Waterloo Site Only (stumps,wire,styrofoam, asbestos, etc)	\$150.00/M.T.
Tires (max. 20" - no rims - passenger vehicles only)	\$100.00/M.T.
Segregated Loads (All Regular Blue Box materials; Organics; Inerts; Appliances & Scrap metal)	\$37.00/M.T.
<b>CFC Removal Charge for Appliances</b>	
- for first unit	\$10.00
- each additional unit	\$25.00
<b>Electronics (E-waste)</b>	
Commercial/Business	\$2000.00/M.T.

**Water Services**

St. Agatha Regional Assumption Fee	\$5,000.00 per household*
(*Regional Assumption Fee now applicable to all properties in St. Agatha which are eligible to connect.)	
Water Conservation By-law Permit Application Fee	\$10.00
Use of mobile water trailer	Annual fee subject to terms of signed agreement
200 litre Rain Barrel (purchase price)	\$40.00
<b>Retail Water/Waste Water</b>	
New account set-up	\$30.00
Arrears transferred to tax roll	\$50.00
Meter dispute test (no charge if meter is defective)	\$50.00
Service Reconnection Fee (for non-payment)	\$100.00
Special Meter Read	\$40.00
Remote meter re-wiring	\$100.00
Water Certificate - Within 48 hours of Request	\$50.00
Water Certificate - Same day	\$75.00
Application fee - Permanent Water/Wastewater Connection	\$1,250.00
Application fee - Temporary Water Connection	\$750.00
Backflow Test Report Fee - permit fee and initial inspection	\$175.00
Backflow Test Report Fee - annual inspection report	\$50.00
Environmental Records Search Fee	\$150.00
<b>Water Services - Other Charges</b>	
Water meters (19 mm service)	\$125.00
Water meters (larger than 19 mm)	Cost Recovery