



Community Housing Access Centre (CHAC)

Phone: (519) 575-4400 TTY: (519) 575-4608

Email: housingapplication@regionofwaterloo.ca

Website: www.regionofwaterloo.ca/chac

Address: 20 Weber St E, Kitchener, ON N2H 1C3

Request for Deferral of Application

To Be Completed by Applicant/Co-Applicant:

Application ID:

Applicant Name:

Date of Birth:

Co-Applicant Name:

Date of Birth:

Address:

City/Town:

Postal Code:

Phone #:

Until what date do you want to defer your application:

I understand that I may only request a deferral for my application once, and the deferral is limited to a maximum of one year.

I am requesting that my application for Rent Geared-to-Income assistance with the Waterloo Region Co-ordinated Access System be deferred for the following reason:

I/We just signed a one-year lease.

I/We are unable to move presently due to a household member's serious medical issue. Please explain:

The Primary applicant is attending education in another service area.

The Primary applicant is incarcerated or involved in a legal process that prevents them from moving.

I/We need to leave the area to attend to a family emergency.

The Primary applicant will be in a time-limited treatment program or facility and unable to move.

I/We acknowledge and understand that I can request a deferral of my application only once, for a maximum of 12 months.

Other: Please explain:

Please ensure you have attached supporting documentation to this request.

Signed:

Dated:

Signed:

Dated: